

Town of Norwich
Minutes for the Selectboard Meeting
Wednesday July 8, 2026

Active Participants at Tracy Hall: Kimo Griggs (SB Chair), Brendan Classon (SB Vice Chair), Mary Layton (SB member), Rob Gere (SB member), Brennan Duffy (Town Manager), Priscilla Vincent, John Carroll, and Cheryl Lindberg (Lister/Treasurer).

Active Participants on Zoom: Alex Northern (Fire Chief), Jaan Laaspere, Lily Trajman (Town Clerk), Harry Falconer, Charlotte Metcalf, and Kris Clement.

Key: *Motions noted in italics.*

The meeting was called to order by Chair Griggs at 6:31pm.

YouTube Timestamp: Not available.

1. Agenda

Timestamp: Not available.

The first motion by Gere to move the agenda as amended to include a change in Agenda Item #13 to a discussion only, which was seconded by Layton, failed due to a split vote: Gere (yes); Layton (yes); Classon (no); Griggs (no); and Swett (absent).

Classon moved to accept the agenda as presented.

- *Layton 2nd*
- *Vote - Gere (no); Layton (yes); Classon (yes); Swett (absent); Griggs (yes): Passed.*

2. Chair's Report

Timestamp: Not available.

Chair Griggs provided a summary of occurrences that happened since the last meeting.

3. Public Comments for Items not on the Agenda

Timestamp: Not available.

4. Approve Minutes – June 24, 2026

Timestamp: Not available.

Classon moved to approve the minutes for June 24, 2026 as presented.

- *Gere 2nd*
- *Vote: Unanimous (Swett was absent).*

5. Committee Appointments

Timestamp: Not available.

Layton moved to appoint Elena Kennedy to a seat on the Recreation Council for a term expiring on March 31, 2029.

- Gere 2nd
- Vote: Unanimous (Swett was absent).

6. Town Clerk Spending Request

Timestamp: Not available.

Layton moved to authorize the expenditure of \$350.00 for the purchase and shipping of a new Marriage Binder, to be paid from the Restoration Fund #45.

- Gere 2nd
- Vote: Unanimous (Swett was absent).

7. Review of Forest Fire and Fire Prevention Statue Changes

Timestamp: Not available.

8. Tracy Hall Outdoor Faucet

Timestamp: Not available.

Layton moved to direct the Town Manager to buy a hose reel to help the Women's Club with their garden.

- Gere 2nd
- Vote: Unanimous (Swett was absent).

Griggs moved to authorize the Town Manager to solicit bids for 1) reconnecting the hose bibs near the main stair and 2) for installing a new hose bib on the outside of Tracy Hall to the north of the main entry (so as to reduce tripping hazards at the Main Street entry), and 3) investigate the possibility, and potential cost of placing a yard hydrant in the Triangle itself or adjacent to the fence on the Town Green.

- Classon 2nd
- Vote: Gere (no); Layton (no); Classon (yes); Swett (absent); Griggs (yes): Failed.

9. Town Expense and Reimbursement Policy

Timestamp: Not available.

10. Opioid Fund Uses

Timestamp: Not available.

Layton moved to authorize the Town Manager to distribute payments of \$16,000.00 to the Second Wind Foundation/Upper Valley Turning Point and Good Neighbors Health Clinic from the Opioid Settlement Fund #56.

- Gere 2nd
- Vote: Unanimous (Swett was absent).

11. TRORC Energy Efficiency Initiative

Timestamp: Not available.

12. Communications

Timestamp: Not available.

- Proposal to Allow Real-Time Access to Packet Materials
- Contact List in Tracy Hall and on Website

Classon moved to request the Town Manager produce proposals allowing real-time access, to the Selectboard and the Public, to documents that will be included in Selectboard packets.

- Gere 2nd
- Vote: Unanimous (Swett was absent).

Griggs moved to request the Town Manager produce a proposal for what information might be provided on signage in Tracy Hall and our website that we can then design a solution around, with the proposal to be presented back to the Selectboard by an August meeting.

- Classon 2nd
- Vote: Unanimous (Swett was absent).

13. Update on Katucki Case

Timestamp: Not available.

The initial motion and 2nd made by Classon and Chair Griggs was rescinded, leading to the creation of a new motion.

Classon moved to instruct the Selectboard Chair Griggs to instruct Town council to cease all legal action regarding all aspects of the Kutucki notification of the OML violation and the PRA lawsuit filed with Windsor Superior Court on 4 May, 2026.

- Griggs 2nd
- Vote: Gere (no); Layton (no); Classon (yes); Swett (absent); Griggs (yes): Failed.

Griggs moved to instruct the Town council to file in the court a motion for summary judgement wherein the court disallows elements of Mr. Katucki's 4 May, 2026 complaint in Katucki v. Town of Norwich.

- Classon 2nd
- Vote: Gere (yes); Layton (abstain); Classon (no); Swett (absent); Griggs (no): Failed.

Griggs moved to authorize Town council to engage with plaintiff to seek a negotiated settlement of the notification of the OML violation filed by Mr. Katucki on the 9th of April, 2026.

- Classon 2nd
- Vote: Gere (yes); Layton (abstain); Classon (yes); Swett (absent); Griggs (no): Failed.

14. AP Warrants

Timestamp: Not available.

Gere moved to approve AP Warrant #1497 in the amount of \$235,961.52 to be paid from the General Fund; AP Warrant #1498 in the amount of \$4,423.36 to be paid from the Fire Equipment

Fund #26, AP Warrant #1499 in the amount of \$150,000 to be paid from the DPW Bridge Fund #41, and AP Warrant #1500 in the amount of \$2,552.82 to be paid from the General Fund.

- *Layton 2nd*
- *Vote: Unanimous (Swett was absent).*

15. Receipt of Correspondence

Timestamp: Not available.

Layton moved to receive all correspondence.

- *Gere 2nd*
- *Vote: Unanimous (Swett was absent).*

16. Discussion of July 22, 2026 Selectboard Agenda

Timestamp: Not available.

17. Adjournment

Timestamp: Not available.

Gere moved to adjourn the meeting.

- *Layton 2nd*
- *Vote: Unanimous (Swett was absent).*

Meeting adjourned at 9:47pm.

Minutes taken by Steve Schlauch.

Minutes approved on September 9, 2026

Kimo Griggs, Selectboard Chair