

**Tracy Hall Working Group**  
**Special Meeting at the Norwich Inn**  
**Monday, August 17, 2026 – 8:30 am**

**Present:** Kimo Griggs, Nancy Osgood, David Macaulay, Carol Loveland, Peter Brink, Nan Carroll, John Hnat and Pamela Smith

The meeting was called to order at 8:30am.

- 1. Introductions – all present to provide their names and express why they are attending the meeting.** John Hnat introduced himself to the group. He is a local architect.

- 2. Approve Agenda**

The agenda was approved by unanimous consent.

- 3. Update: Proposed program requirements/sketches for Tracy Hall improvements**

The potential to add solar to the south roof of Tracy Hall and some of the other municipal buildings that have south-facing roofs was briefly discussed. Sketches of several possible floor plans within the existing structure and some possible additions to the structure were reviewed. These additions include a new entry on the Main Street (west) side, a new entry on the Church Street (south) side and additional offices on the east side of the building. A one-story addition for more offices on the south side was also discussed. The pros and cons of each option were reviewed.

- 4. Open Discussion related to Tracy Hall futures**

The group is still interested in seeing 3 levels of updates to the building.....minimal, moderate and extensive. There was discussion of setting priorities and the related cost of each proposed change. Any work on the building before a final plan is adopted by the voters should be work that feeds into the overall improvement plan.

- 5. Goal Setting for Future Meetings**

The Preservation Trust of Vermont and the Vermont Division for Historic Preservation (VHDP) will be consulted about how any proposed changes might affect the buildings status on the National Register of Historic Places and possible grant funding. A final report from this group will be submitted to the Selectboard. From there, this group hopes that the Selectboard will hold public hearings to get feedback and buy-in from the voters. In addition, any proposed changes in office locations should be reviewed by Tracy Hall staff to assure important adjacencies and functionality.

- 6. Adjournment**

The meeting adjourned at 10:00am by unanimous consent.

Minutes taken by Pam Smith