

Tracy Hall Working Group
Special Meeting at the Norwich Inn
Wednesday, July 8, 2026 – 8:30 am

Present: Kimo Griggs, Nancy Osgood, Aaron Lamperti, David Macaulay, Emily Myers, Chief Romei and Pamela Smith

The meeting was called to order at 8:30am.

- 1. Introductions – all present to provide their names and express why they are attending the meeting.** Emily Myers introduced herself as a representative of the Grange. The Grange is not able to accommodate the Norwich Town Nurse or other groups needing private space. She asked if the TH renovations would include a meeting space for these types of groups. Smith explained that the goal is to have some small conference rooms that can be used by Town departments or outside groups like the Norwich Town Nurse when a small conference room is needed.
- 2. Approve Agenda**
The agenda was approved by unanimous consent.
- 3. Update: Proposed program requirements/sketches for Tracy Hall improvements**
Plans presented at the last meeting were reviewed and some new options were offered for the front entrance and front offices. Sketches showed a possible third floor conference room where Planning and Rec office are currently located. The TM and Assistant TM could remain in their current locations or move to the third floor or the lower level thus freeing us their current space for small conference rooms. There was discussion of enclosing the steps on Church St to create a sheltered area off The Green with stairs to access the lower level and the auditorium (gymnasium). Lamperti suggested utilizing the stage area for offices and possibly creating a third floor level for additional office space. Griggs said this was possible and it might be possible to expand that area further east (toward the Church). The cost of replacing the existing elevator vs. installing the elevator in a new front foyer/entrance was discussed. Smith asked about the timeline and cost estimates for making recommendations to the SB. Griggs said the initial estimate for this group was six-months.
- 4. Open Discussion related to Tracy Hall futures**
The group will look at the possibility of creating office space over the parking spaces on the north side of TH. If an addition is added to the Church St (south) side of the building, the impact on getting preservation grant funding would need to be discussed with the Preservation Officer.
- 5. Goal Setting for Future Meetings**
Additional scenarios will be described with the amenities that would be gained from each scenario.
- 6. Adjournment**
The next meeting will be held at 8:30am on Monday, June 20. The meeting adjourned at 9:53am by unanimous consent.

Minutes taken by Pam Smith