

Norwich Board of Listers
Special Meeting – 11:00 am
Thursday, July 30, 2026

Listers Present at Tracy Hall: Cheryl A. Lindberg, Ernie Ciccotelli and Pamela T. Smith

Public Present: None in person or on Zoom

1. Call to Order

Lindberg called the meeting to order at 11:03 am.

2. Review and approval of agenda – discussion/motion

Motion by Smith (2nd Ciccotelli) to approve the agenda as presented. The vote was unanimous.

3. Public Comments -- None

4. Lodge 2026 Grand List – review/discussion/motion

Lindberg thanked the Listers for their work and help in finalizing the Grand List. Lindberg reconciled the NEMRC Grand List with the Vermont software package known as VTPIE yesterday in preparation for today. We maintain 3 software packages that include AssessPro, our computer assisted mass appraisal (CAMA) program, NEMRC and VTPIE. All 3 programs must be reconciled before we can lodge the Grand List.

Motion by Ciccotelli (2nd Smith) to lodge the 2026 Grand List with a Municipal Grand List value of \$1,264,606,200 and an Education Grand List value of \$1,263,985,700 with the Town Clerk directly after the adjournment of this meeting. The vote was unanimous.

5. Lister hourly wage – discussion/motion

Lindberg referenced the FY27 budget the Listers submitted to the Selectboard last fall which reflected an increase in the Lister Office Wages line item which included an increase for the Listers to go from Grade 15 to Grade 18 with an annual Step increase. Each year, the Listers anticipate going up one Step to reflect another year of service and experience. The Listers discussion with the SB during the budget process last December centered on the Listers staying with their budgetary limits as approved by the voters. The increased budget, which included the new Grade & Step, was approved by the SB. It was also approved by the voters at the March 3, 2026 Town Meeting.

Motion by Smith (2nd Ciccotelli) to increase the Listers Grade on the Town of Norwich Step and Grade Wage Scale from Grade 15 to Grade 18, the same as the Town Clerk, as of July 1, 2026 and to approve an annual step increase on July 1 of each year. Listers Ciccotelli & Smith will move to Grade 18 Step F at \$34.47 per hour and Lindberg to Grade 18 Step H at \$35.86 per hour in FY27. The vote was unanimous.

6. Approve Minutes of May 20, 2026, June 25, 2026, July 10, 2026, July 13, 2026, July 14, 2026, July 15, 2026, July 16, 2026 and July 17, 2026 – review/discussion/motion(s)

Smith moved (2nd Ciccotelli) to approve the July 15, 2026 grievance meeting minutes with Grievance #6 address correction from 177 Beaver Meadow Road to 177 New Boston Road. The vote was unanimous.

Lindberg moved (2nd Ciccotelli) to approve the grievance meeting minutes of July 10, 2026, July 13, 2026, July 14, 2026, July 16, 2026 and July 17, 2026. The vote was unanimous.

Lindberg moved (2nd Ciccotelli) to approve the Lister meeting minutes of May 20, 2025 and June 25, 2026 as presented. The vote was unanimous.

7. Adjournment

Motion by Ciccotelli (2nd Smith) to adjourn at 11:18am. The vote was unanimous.

Respectfully submitted,

Cheryl A. Lindberg, Chair
Board of Listers