

Norwich Selectboard

Regular Meeting: Wednesday, July 22, 2026 – 6:30 p.m.

Tracy Hall Multi-Purpose Room

This meeting is being held in-person and via ZOOM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after being recognized by Chair)

NOTE: To be admitted to Zoom, you must display a First and Last Name

Welcome & Introductions

1. Public Hearing to Solicit Testimony on the Proposed Interim Bylaw to Regulate Short-Term Rentals in the Town of Norwich – Discussion/Possible Motion (15 mins)
2. Agenda – Discussion/Motion
3. Chair’s Report
4. Public Comments for Items not on the Agenda – Discussion
5. Approve Minutes – July 8, 2026 – Discussion/Possible Motion (5 mins)
6. Committee Appointments – Discussion/Possible Motion (5 mins)
7. DPW Recommendation for Turnpike Road Culvert Replacement and Stormwater Ditching Project – Discussion/Possible Motion (5 mins)
8. Spending Request: Main Street Flag Fund – Discussion/Possible Motion (5 mins)
9. Outdoor Water Supply to Serve the Triangle Garden – Discussion only (10 mins)
10. Employee Conditions at Transfer Station – Discussion only (10 mins)
11. Internal Control Checklist Requirement – Discussion/Possible Motion (10 mins)
12. Town Manager Goals and Evaluation – Discussion/Possible Motion (10 mins)
13. Town Manager Proposal for Implementation of Real-Time Access to Correspondence – Discussion/Possible Motion (5 mins)
14. Town Manager Report – Discussion (10 mins)
15. Department Reports – Discussion (5 mins)
16. AP Warrants – Discussion/Possible Motion (5 mins)
17. Receipt of Correspondence – Discussion/Possible Motion (5 mins)
18. Discussion of August 12, 2026 Selectboard Agenda – Discussion/Possible Motion (10 mins)
19. Adjournment – Motion

Future Meeting Dates

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	8/12/2026	Regular: Zoom & JAM	6:30 p.m. Selectboard business	
Wednesday	8/26/2026	Regular: Zoom & JAM	6:30 p.m. Selectboard business	

NOTICE OF PUBLIC HEARING

of the

Norwich Selectboard

Notice is hereby given that a public hearing will be held **July 22nd at 6:30 PM** in person at Tracy Hall and via Zoom <https://us02web.zoom.us/j/89116638939> to hear the following:

SECOND PUBLIC HEARING

To Solicit Testimony on the Proposed Interim Bylaw to Regulate Short-Term Rental in the Town of Norwich

STATEMENT OF PURPOSE

The Planning Commission, having recognized that the current land-use regulations contain no provisions for Short-Term Rentals, has proposed an interim bylaw regulating this use, which, if adopted, shall be limited in duration to two years from the date it becomes effective. This hearing is intended to reply to testimony taken at the first hearing on April 22nd, 2026

A legislative body may adopt interim bylaws regulating land development in all or a part of the municipality in order to protect the public health, safety, and general welfare and *provide for orderly physical and economic growth*. These interim bylaws shall be adopted by the legislative body of the municipality after public hearing upon public notice as an emergency measure. **24 V.S.A. § 4415**

GEOGRAPHIC AREA

All lands within the Town of Norwich are affected by this interim measure.

TABLE OF CONTENTS – See below for access to the full text

- I. PURPOSE
- II. ENACTMENT AND AUTHORITY
- III. DURATION
- IV. DEFINITIONS
- V. Regulations
- VI. Permit application requirements
- VII. Standards
- VIII. Procedure upon filing application
- IX. Inspection
- X. Recordkeeping Requirements
- XI. EXPIRATION

ACCESS TO MATERIALS

The full text of the proposed Interim Bylaw for Short Term Rental Regulations is available from the Norwich Planning & Zoning office, or by request to planner@norwich.vt.us

Town of Norwich, Vermont
Minutes of the Selectboard Meeting
Wednesday, July 8th, 2026

Selectboard Members Present: Kimo Griggs (Chair), Brendan Classon (Vice Chair), Mary Layton, Rob Gere

Other Active Participants: Brennan Duffy (Town Manager), Jaan Laaspere, Cheryl Lindberg, John Carroll, Lily Trajman, Priscilla Vincent, Kris Clement

The meeting was called to order by Kimo Griggs @ 6:31 p.m.

1. Motion to **Approve Amended Agenda** moved by Gere, and Layton 2nd the motion regarding Item #13 (Katucki Case) being limited to discussion only as it stands. Gere (yes), Classon (no), Layton (yes), Griggs (no). Amendment of Agenda not approved.

Classon moved, and Layton 2nd the motion to accept the Agenda as presented. Gere (no), Classon (yes), Layton (yes), Griggs (yes). Approval of Agenda accepted.

Timestamp: 24:29 minutes.

2. **Chair's Report**

Griggs reported that many things had happened since the last meeting such as examining the work at Moore Lane Bridge, overseeing special meetings of the Tracy Hall Working Group, assisting with the maintenance at Girard Field and exploring the possible donation of a large equipment shed there.

Timestamp: @ 2:48 minutes

3. **Public Comments (PC) for Items not on the Agenda**

PC: Kris Clement expressed concern regarding the health and safety of workers at the Transfer Station. SB members said they were going to address the concern.

PC: Lily Trajman reminded the SB that they have until July 17 to submit any local articles to added to the November ballot.

PC: Cheryl Lindberg-Lister (Treasurer and Town member) gave an update to the SB regarding the Solar Project and the grievances schedule, as well as additional details about the progress of the project.

She also addressed the education tax rates and let the SB know that the new homestead rate was \$1.3901 cents and the non-homestead rate was \$1.529. As a comparison, the rates last year were about .10 cents higher.

Timestamp: @ 33:01 minutes.

4. Approved Minutes – June 24, 2026

Classon moved, and Gere 2nd the motion to approve the minutes for June 24, 2026, as presented. **Motion passed unanimously.**

Timestamp: 41:34 minutes.

5. Committee Appointments

Recreation Council (3 seats, exp. 3-31-2027, 3-31-2028 & 3-31-2029)

Layton moved, and Gere 2nd the motion to appoint Elena Kennedy to a seat on the Recreation Council for a term expiring March 31, 2029. **Motion passed unanimously.**

Timestamp: 44:00 minutes.

6. Town Clerk Spending Request

Timestamp: 47:00 minutes.

Layton moved, and Gere 2nd the motion to authorize the expenditure of \$350.00 for the purchase and shipping of a new Marriage Binder, to be paid from the Restoration Fund 45. **Motion passed unanimously.**

7. Review of Forest Fire and Fire Prevention Statute Changes

The Town of Norwich has stated that the fire chief, Alex Northern, will also be the Fire Warden. The chief will soon appoint a deputy Warden in the case of his absence at times due to vacation, etc.

Timestamp: 47:00 minutes.

8. Tracy Hall Outdoor Faucet

Layton moved, and Classon 2nd the motion to purchase a hose reel for the Norwich Garden Women's Club. **Motion passed unanimously.**

Griggs moved, and Classon 2nd the motion to commission a plumber to explore the potential of getting an outdoor faucet or new hose bib at Tracy Hall. Gere wondered if there should be a spending limit in exploring this option. **Griggs (yes), Classon (yes), Gere (no), Layton (no). The motion did not pass.**

Timestamp: 1:01:00 hours/minutes.

9. Town Expense and Reimbursement Policy

There were some public comments regarding concern about the policies and procedures. The SB will review, get feedback, and circle back to this issue and is aiming for the first meeting in August to revisit this.

Timestamp: 1:05:45 hours/minutes.

10. Opioid Fund Uses

Layton moved, and Griggs 2nd the motion to authorize the Town Manager to distribute two payments of \$16,000.00 to Second Wind Foundation/Upper Valley Turning Point and Good Neighbors Health Clinic from the Opioid Settlement Fund 56. **Motion passed unanimously.**

Timestamp: 1:30:51 hours/minutes.

11. TRORC Energy Efficiency Initiative

Harry Falconer, of the TRORC, spoke at the meeting to update the SB members on the current progress of the initiative. He said he hoped to have an inventory short list within the next few months.

Timestamp: 1:40:56 hours/minutes.

12. Communications –

Proposal A should include access to all items as soon as an item is received, in pdf format and placed in a folder for the next selectboard meeting (unless a request has been made to put it in a future packet). Proposal B should include the same access but allow selectboard members and our citizens to request a notification when items are placed in the folder. Proposal C could include the same access, the potential for automatic notification and the ability to attach notes related to an item.

Classon moved, and Gere 2nd the motion to request that the Town Manager produce proposals allowing real-time access to the SB and the public simultaneously to documents that will be included in SB packets. **Motion passed unanimously.**

After some discussion about signage in Tracy Hall, Griggs moved, and Classon 2nd the motion to request the Town Manager produce a proposal for what information might be provided on signage in Tracy Hall and on our website that we can then design a solution around. The proposal will be presented back to the Selectboard by August. **Motion passed unanimously.**

Timestamp: 1:42:00 hours/minutes.

13. Update on Katucki Case

After a lengthy and varied discussion including the SB and the public, Classon moved, and Griggs 2nd the motion to instruct the SB chair Briggs to instruct Town Council to cease all legal action regarding all aspects of the Katucki notification of OML violation and the PRA lawsuit filed with Windsor Superior Court on the 4th of May 2026. **The Chair declared “no quorum”; Motion Failed.**

Timestamp: 2:45:35 hours/minutes.

Griggs moved, and Classon 2nd the motion to instruct the Town Council to file with the court a motion for summary judgment wherein the court disallows elements of Mr. Katucki’s May 2026 complaint of Katucki vs Town of Norwich. **The Chair declared “no quorum”; Motion Failed.**

Timestamp: 2:53:57 hours/minutes.

Griggs moved, and Classon 2nd the motion to authorize Town Council to engage with the plaintiff to seek a negotiated settlement of OML violation filed by Mr. Katucki on the 9th of April 2026. **The Chair declared “no quorum”; Motion Failed.**

Timestamp: 2:58:07

14. AP Warrants

Gere moved, and Layton 2nd the motion to approve AP warrant #1497 in the amount of \$235,961.52 to be paid from the general fund, and the AP warrant #1498 in the amount of \$4423.36 to be paid from the fire equipment fund #26, and the AP warrant #1499 in the amount of \$150,000 to be paid from the DPW Bridge fund #41, and the AP warrant #1500 in the amount of \$2552.82 to be paid from the general fund. **Motion passed unanimously.**

Timestamp: 3:14:21 hours/minutes.

15. Receipt of Correspondence

Griggs shared that he received an invitation from Ari Lattanzi from Two Rivers Regional Commission. He said he planned to attend and invited other members to also attend.

He also shared that Ari Lattanzia sent a letter thanking the SB for all that they do and making them aware of a number of resources related to grants.

John Carroll also sent a letter with his thoughts about the lawsuit against the town and how the SB might act.

Layton moved, and Gere 2nd the motion to receive the correspondence. **Motion passed unanimously.**

Timestamp: 3:15:00 hours/minutes.

16. Discussion of July 22, 2026, Selectboard Agenda

There will be a Public Hearing at that time. Steven True is going to provide Griggs with some verbiage to use to introduce the hearing.

Timestamp: 3:16:02 hours/minutes.

17. Adjournment

Gere moved, and Layton 2nd the motion to adjourn the meeting. **Motion passed unanimously.**

Timestamp: 9:48 p.m.

Minutes taken by *Zelda Brooks*

Next Meeting—July 22nd, 2026—Meeting at 6:30

(802) 649-1419 Ext. 101 or 102

(and for those reapplying for continuing appointments)

Name: Stephen Long

Address: 18 Jones circle

Day phone: 802 249 9413

Evening phone: same

E-mail: stevelong279@gmail.com

Position Applied For: Deputy tree warden

1. If you are re-applying for the same board/commission, how many terms/years have you already served? Terms: _____ Years: _____

2. Would you be available for evening and/or morning meetings?

Evening: Yes ☒ No ☐ Morning: Yes ☒ No ☐

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

I have been an active member of the Emerald Ash Borer Management Subcommittee since December 2024. I'm a retired journalist with a career covering forests.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

I lived in Corinth for 35 years before moving to Norwich in 2024. In Corinth, I was a selectman, justice of the peace, and a member of the planning commission.

5. Education and Current Employment

Employer: retired
Description of work:

Location:

6. Pertinent Education and/or Experience:

MA English Literature 1976

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? Yes ☐ No ☒ If yes, please explain:

Comments:

Signature:



Date:

7/2/26

TO: Brennan Duffy, Town Manager
FROM: Chris Kaufman
RE: Bid Results for the Turnpike Road Culverts and Ditching Project
DATE: July 15, 2026

Based on Section 2 of the Town's Financial Policy, which requires a sealed bid process for purchases above \$25,000, the DPW advertised the Turnpike Road Culverts and Ditching Project on June 16, 2026, in the following public forums: 1) Town Website, 2) State of Vermont Bid Registry, and 3) reaching out directly to various companies via email.

This bid is for the replacement of five undersized culverts and improving stormwater ditching on Turnpike Road. The locations of the replacement culverts are shown in the attached figure.

Results of the Bid Process

On July 9, 2026, upon closure of the bid date, the Town of Norwich DPW received seven bids. The bids were as follows:

1. C Griffin Properties, LLC: \$59,418.50
2. Chase Site Services: \$77,725.00
3. SW Lincoln: \$79,550.00
4. Thompson Site Services: \$47,800.00
5. Hallstrom Excavating, LLC: \$124,900.00
6. BMTE, Inc. \$54,000.00
7. Waters Excavation, Inc.: \$51,950.00

Thompson Site Services was found to be the lowest responsive bidder. Based on a review of their bid and positive reference checks, we recommend the award of the contract to Thompson Site Services for \$47,800.00. They are able to start the work the week of August 3, 2026, and finish by the week of September 14, 2026, weather dependent.

Funding

Funding for this work will be partially funded by the FY 26 Grants in Aid Grant in the amount of \$38,000.00. The Town will then be responsible for the remainder of the funding of approximately \$9,800.00. Funding will be used from the Culvert Fund #54 (which has approximately \$278,971.00 currently in the fund).

Final Recommendation

My recommendation is that the Selectboard approves the culvert work with Thompson Site Services for an amount not to exceed \$50,000.00.

Town of Norwich
SFY26 VTrans Grants in Aid
Turnpike Rd Culverts

Construction due: Sept. 30, 2026



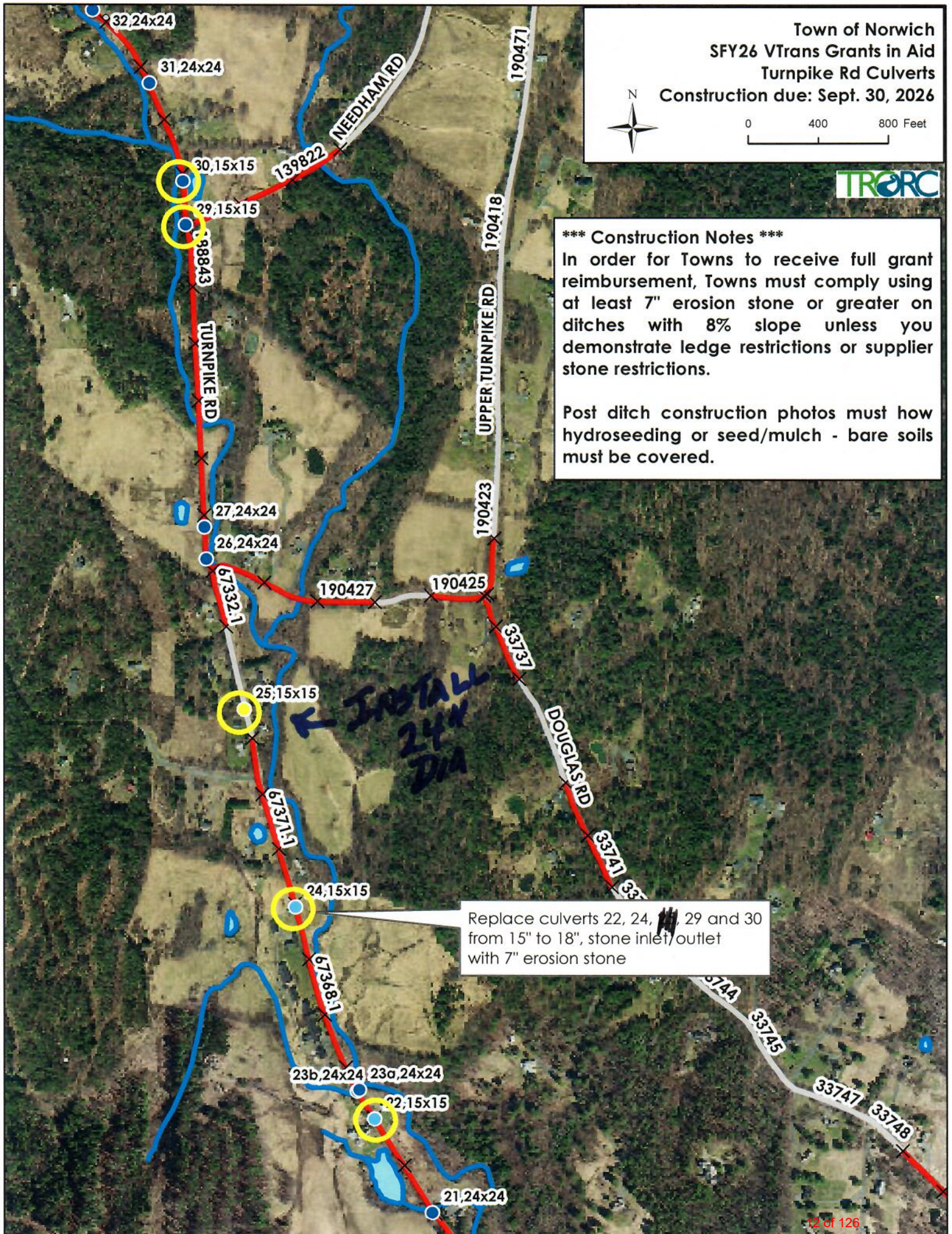
0 400 800 Feet



*** Construction Notes ***

In order for Towns to receive full grant reimbursement, Towns must comply using at least 7" erosion stone or greater on ditches with 8% slope unless you demonstrate ledge restrictions or supplier stone restrictions.

Post ditch construction photos must show hydroseeding or seed/mulch - bare soils must be covered.



Replace culverts 22, 24, 29 and 30 from 15" to 18", stone inlet/outlet with 7" erosion stone

Town of Norwich
Departmental Request for Spending

Date: July 15, 2026 Department: DPW

Request by (name): Chris Kaufman Title: DPW Director

Town Manager Approval Date: 7/15/26 For Selectboard Meeting Date: 7/22/26

What is being requested: Funding for the replacement of five undersized culverts and stormwater ditching on Turnpike Road.

Has this request been budgeted by the Selectboard: ☒ no ☐ yes If yes, fiscal year: _____

How much will the request cost, including any additional expenses such as set-up, decals, customization, etc.:

\$ \$50,000 explain: Funding will be partially funded by the FY26 GIA in the amount of \$38,000. The Town will be responsible for \$9,800.

Which fund(s) will be used to pay for this request:

Fund name: Culvert Fund Fund #: 54 Amt. requested: \$ \$50,000

Fund balance \$ 278,971.00 as of (date): 7/15/26 Balance verified by Finance Director? ☒ yes ☐ no

Fund name: _____ Fund #: _____ Amt. requested: \$ _____

Fund balance \$ _____ as of (date): _____ Balance verified by Finance Director? ☐ yes ☐ no

List other items/costs that are expected to be paid from the above-named fund in _____ (Fiscal Year):

Request for bids/quotes required: ☒ yes ☐ no If yes, will bids be sent out by Town Manager: ☐ yes ☐ no

Expected Date of purchase, if known: _____

Other information: _____

Signature of Requestor: Chris Kaufman Date: 7/15/26

Signature of Town Manager: [Signature] Date: 7/15/26

Action by Selectboard: ☐ Approved ☐ Denied ☐ Tabled Date: _____

Concerns of Selectboard: _____

Bids/Quotes Date sent out: _____ Due date: _____

Date selection made: _____ Date quotes given to Selectboard: _____

Purchase Date purchased: _____ Date Received: _____

Town of Norwich
Departmental Request for Spending

Date: July 13, 2026 Department: Town Manager
Request by (name): Miranda Bergmeier Title: Asst. Town Mgr.
Town Manager Approval Date: 7/13/26 For Selectboard Meeting Date: 07/22/2026
What is being requested: funds for the purchase of two new flags with poles for display on Main Street

Has this request been budgeted by the Selectboard: ☐ no ☐ yes If yes, fiscal year: n/a designated fund

How much will the request cost, including any additional expenses such as set-up, decals, customization, etc.:

\$ 180.00 approx. explain: 2 flags w/poles is \$159.98, plus \$15.95 estimated shipping

Which fund(s) will be used to pay for this request:

Fund name: Main Street Flags Fund #: 37 Amt. requested: \$ 180.00
Fund balance \$ 245.43 as of (date): 07/13/2026 Balance verified by Finance Director? ☒ yes ☐ no

Fund name: _____ Fund #: _____ Amt. requested: \$ _____

Fund balance \$ _____ as of (date): _____ Balance verified by Finance Director? ☐ yes ☐ no

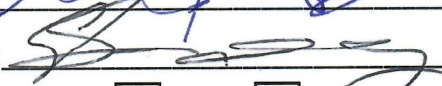
List other items/costs that are expected to be paid from the above-named fund in 2026-27 (Fiscal Year):
none anticipated

Request for bids/quotes required: ☐ yes ☒ no If yes, will bids be sent out by Town Manager: ☐ yes ☒ no nk

Expected Date of purchase, if known: after Selectboard approval

Other information: _____

Signature of Requestor:  Date: 07/13/2026

Signature of Town Manager:  Date: 7/13/26

Action by Selectboard: ☐ Approved ☐ Denied ☐ Tabled Date: _____

Concerns of Selectboard: _____

Bids/Quotes Date sent out: _____ Due date: _____

Date selection made: _____ Date quotes given to Selectboard: _____

Purchase Date purchased: _____ Date Received: _____

Receipt and acknowledgment of Internal Control Checklist

From Cheryl Lindberg <CLindberg@norwich.vt.us>

Date Thu 7/16/2026 10:27 AM

To Kimo Griggs <kimogriggsnorwichselect@gmail.com>; Brendan Classon <bjclasson.norwichsb@gmail.com>; mswettselectboard@gmail.com <mswettselectboard@gmail.com>; marydayton.selectboard@gmail.com <marydayton.selectboard@gmail.com>; robert.gere.norwich@zohomail.com <robert.gere.norwich@zohomail.com>

Cc Treasurer <Treasurer@norwich.vt.us>; Select Board <selectboard@norwich.vt.us>

 1 attachment (247 KB)

Internal Control Checklist - 2026.pdf;

Kimo,

I am reminding the Selectboard that they "...shall annually, **on or before July 31**, acknowledge receipt of **AND** review the document made available by the Auditor of Accounts pursuant to **32 V.S.A. § 163(11)**..." provided to the Selectboard by the Treasurer.

Please include this on your July 22, 2026 agenda to comply with the Statutes. See attached.

Cheryl

Cheryl A. Lindberg
Treasurer
Town of Norwich, VT
802-649-1678
treasurer@norwich.vt.us

Please note that this email message, along with any response or reply, is considered a public record, and thus is subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 033 : Municipal Officers Generally

Subchapter 003 : ORGANIZATION OF SELECTBOARD; APPOINTMENTS; POWERS

(Cite as: 24 V.S.A. § 872)

§ 872. Selectboard; general powers and duties

(a) The selectboard shall have the general supervision of the affairs of the town and shall cause to be performed all duties required of towns and town school districts not committed by law to the care of any particular officer.

(b) The selectboard shall annually, on or before July 31, acknowledge receipt of and review the document made available by the Auditor of Accounts pursuant to 32 V.S.A. § 163(11) regarding internal financial controls and which has been completed and provided to the selectboard by the treasurer pursuant to section 1571 of this title.

(c) The selectboard may require any other officer or employee of the town who has the authority to receive or disburse town funds to complete and provide to the selectboard a copy of the document made available by the Auditor of Accounts pursuant to 32 V.S.A. § 163(11). The officer or employee shall complete and provide the document to the selectboard within 30 days of the selectboard's requirement. The selectboard shall acknowledge receipt of and review the completed document within 30 days of receiving it from the officer or employee. (Amended 2011, No. 155 (Adj. Sess.), § 26.)

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 051 : Finances; Accounts and Audits

Subchapter 002 : TOWN TREASURER; ACCOUNTS; CITY ACCOUNTS

(Cite as: 24 V.S.A. § 1571)

§ 1571. Accounts; reports

(a) The town treasurer shall keep an account of monies, bonds, notes, and evidences of debt paid or delivered to him or her, and of monies paid out by him or her for the town and the town school district, which accounts shall at all times be open to the inspection of persons interested.

(b) Monies received by the town treasurer on behalf of the town may be invested and reinvested by the treasurer with the approval of the legislative body.

(c) The town treasurer shall file quarterly reports with the legislative body regarding his or her actions set forth in subsections (a) and (b) of this section.

(d) The town treasurer shall annually, on or before June 30, complete and provide to the selectboard a copy of the document made available by the Auditor of Accounts pursuant to 32 V.S.A. § 163(11) regarding internal financial controls. (Amended 1981, No. 239 (Adj. Sess.), § 5; 2011, No. 155 (Adj. Sess.), § 27.)

Internal Financial Controls Checklist for Municipalities – Cities and Towns
Document referenced in 24 V.S.A. § 1571(d)

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?		X		
Do you reconcile bank and ledger balances monthly?	X			
Are checks always written to specified payees and not to cash?	X			
Does the same individual open the mail and deposit checks?	X			
Are pre-numbered checks used for all bank accounts?	X			
Are unopened bank statements delivered directly to the treasurer as received?	X			
Do you always provide a numbered receipt for any cash payment made to the town?			X	
Have select board members attended financial trainings?			X	
Are bank statements reconciled on a regular basis?	X			
Does someone other than the treasurer review bank reconciliations?			X	Treasurer does not review bank reconciliations
Have you deposited town monies anywhere other than a town account?		X		
Have you deposited any non-town monies into a town account?			X	
Is interest in town accounts apportioned to each account?	X			
Have there been any changes in authorized signatures during the fiscal year?		X		
Has a signature stamp ever been used for any town account	X			Asst Treasurer
Has there ever been a theft, or unauthorized use of town funds or equipment?	X			
Are financial records maintained in a computerized system?	X			
Does the town have written policies and procedures for financial operations?			X	
Does each town official have copies of these policies and procedures?			X	
Have you attended trainings on recordkeeping?	X			
Are checks written by the same individual who approves payments?		X		
Are you a participant in any business which does business with the town?		X		
Do you maintain separate pages, columns or running balances for each fund?	X			
Do elected town auditors attend financial trainings?				No elected Auditors
Are bank accounts and fund balances reconciled on a monthly basis?	X			I believe they are
Does the town loan money to town employees?		X		
As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: <u>NORWICH</u> , Vermont.				
Preparer: (signature) <u>Cheryl A. Lindberg</u> (printed name): <u>CHERYL A LINDBERG</u> Title: <u>TREASURER</u>				
Received by Select Board (signature): _____ on (date): _____				

TOWN OF NORWICH
2026 TOWN MANAGER GOALS
and TOWN MANAGER ANNUAL PERFORMANCE EVALUATION
as approved for use on XX/XX/2026

Town Manager: Brennan Duffy

Period of evaluation: 9/26/2025 – 9/26/2026

Part I – Governing Parameters for Goals and Evaluation

- **Statutory:** The Selectboard acknowledges the constraints under Dillon’s Rule to not exceed the authority given it by the statutes of the State of Vermont, including but not necessarily limited to:
 - 24 V.S.A. § 872 Selectboard; general powers and duties
 - 24 V.S.A. § 1236 (Town Manager) Powers and duties in particular
 - 24 V.S.A. § 1238 (Town Manager) Additional duties
 - 19 V.S.A. § 304 (Town Highways) Duties of selectboard
- **Contractual:** The Selectboard (“Board”) and Town Manager (“Employee”) are bound by the Town Manager Employment Agreement (“Agreement”) as executed by the parties on 09/27/2023.
 - As to goals and performance objectives, this document represents the written agreement which is required in Section Aⁱ of the Agreement;
 - As to an annual EVALUATION, this document is pursuant to Section Bⁱⁱ of the Agreement.
- **Personnel Policy:** Pursuant to Section XII. B. of the Agreement, Governing Law; Personnel Rules Superseded, the Agreement supersedes Personnel Policies in conflict with the Agreement.ⁱⁱⁱ

Part II – Goals, Performance Objectives (PO), Relative Priorities, and Appraisal

Goal #1: *Management:* Improve the management, performance, and benefits of human resources in Norwich.

PO #1A: TM fulfills Statutory Duty to perform and execute the duties required of a town.	
<i>Board and/or Employee Comments:</i>	Evaluation ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

PO #1B: TM works to maintain a fulfilling work environment focusing on retention and attraction of qualified employees.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

PO #1C: TM appropriately manages and oversees the day-to-day functioning of town business.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

PO #1D: TM attends to unforeseen disasters, events, and legal issues affecting the town as needed. These issues may take precedence, use limited time and resources and otherwise impair achievement of other agreed upon goals and objectives. TM will provide efficient and timely responses, documented protocols for response, and communication with town and governmental entities.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

Goal #2: *The Town*: Assess our public infrastructure and propose maintenance and/or improvements that recognize and support the dreams people have for Norwich.

PO #2A: TM will complete, or show meaningful progress, towards the repair and/or replacement of Tracy Hall's slate roof.	
<i>Board and/or Employee Comments:</i>	<u>Evaluation</u> ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

PO #2B: TM will complete, or show meaningful progress, towards the repair and/or modernization of Tracy Hall's antiquated elevator system to ensure the Town remains in ADA compliance.	
<i>Board and/or Employee Comments:</i>	<u>Evaluation</u> ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

PO #2C: TM will work to identify and evaluate Tracy Hall improvement projects focused on energy efficiency that can be realistically accomplished in 2026 and 2027 and show meaningful progress.	
<i>Board and/or Employee Comments:</i>	<u>Evaluation</u> ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

PO #2D: TM will work to identify and complete regular maintenance projects in and around Tracy Hall that have been deferred as we evaluate a larger Tracy Hall renovation plan. This could include painting exterior trim, painting the fence, repairing and painting the town notices board.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

PO #2E: TM will work in coordination with the EABMS to remove hazardous Ash trees from the Town's ROW and will complete, or show meaningful progress, towards this initiative.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

PO #2F: TM will work in coordination with all applicable stakeholders to begin a planning process which will study and provide recommendations for building and site improvements at the DPW facility. This will better protect equipment assets and ensure a safe and efficient work environment for town employees.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

PO #2G: TM will work to identify, evaluate and provide actionable recommendations to the Selectboard for how the town can improve its energy efficiency. This could include recommendations for electric mowing and grounds maintenance equipment, grants for charging stations at the Public Safety Building and the DPW garage, purchasing options for electric or hybrid vehicles for the town's fleet of pick-ups and command vehicles, and installation of solar panels on town buildings.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

Goal #3: Reporting to Selectboard - Support creating an effective, well-run governing body.

PO #3A: TM will compile, create and present to the Selectboard a packet of our capital spending plan. The packet should include: an updated overview spreadsheet showing all the planned reserve fund appropriations for the next 5-10 years, capital replacement plans for vehicles and equipment for all appropriate departments, and all available plans for infrastructure maintenance and replacement.

Board and/or Employee Comments:

Evaluation

- ☐ Outstanding
- ☐ Exceeds Expectation
- ☐ Meets Expectation
- ☐ Needs Improvement
- ☐ Unsatisfactory

Part III – Overall evaluation of employee’s skills, knowledge, abilities

#1 Leadership and Management

Ability to communicate with the Selectboard, Town staff, committees/commissions/boards and elected officials as to Town goals, objectives, policies, rules, statutes and regulations pertaining to the work of the Town, to ensure the work of the Town is duly performed and executed.	
Board and/or Employee Comments:	Evaluation ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

#2 Planning and Quality of Work

Ability to elicit and assess the needs of the Town and its staff, develop strategies and recommend appropriate budgets to the Selectboard to achieve quality outcomes for the Town.	
Board and/or Employee Comments:	Evaluation ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

#3 Knowledge, Judgment, and Productivity

Ability to assess the type of assistance required to address the needs of the Town, weigh reasonable alternatives, keep the Selectboard appropriately apprised, and attend to necessary work in a timely fashion.	
Board and/or Employee Comments:	Evaluation ☐ Outstanding ☐ Exceeds Expectation ☐ Meets Expectation ☐ Needs Improvement ☐ Unsatisfactory

Part IV – Additional Comments

Part V – Signatures

Brennan Duffy, Town Manager

Date

Selectboard Member

Date

ⁱ “A. Annually, the Board and Employee shall define such goals and performance objectives necessary for the proper operation of the Town and the attainment of the Board’s policy objectives, and shall further establish a relative priority among the various goals and objectives, and said goals and objectives shall be reduced to writing. The parties shall endeavor to develop goals and objectives with the good-faith intent that they shall be reasonably attainable within the time limits specified, within the annual operating and capital budgets and appropriations provided by the Town, and within existing circumstances and external conditions affecting the Town.”

ⁱⁱ “B. The Board shall annually (i.e., within 14 days of the anniversary of the Effective Date) review and evaluate the Employee’s accomplishment of the goals and objectives referenced above. This review and evaluation process shall be in accordance with specific criteria developed jointly from time to time by the Board and Employee. The review and evaluation each year shall be the basis for step increases and all step increases will be conditional upon satisfactory evaluation, such determination of “satisfactory” being at the Board’s sole discretion. In addition to such annual reviews, upon reasonable request of Employee, the Board or its delegates shall meet from time-to-time with Employee to review performance and progress toward goals.”

ⁱⁱⁱ Section XII. B. “This Agreement supersedes the Town’s Personnel Rules and Regulations to the extent said Rules and Regulations are in conflict with the Agreement. Additionally, wherever said Rules and Regulations refer to the Town Manager in a supervisory role, such references shall be read to mean the Board with respect to supervisory authority over the Town Manager.”

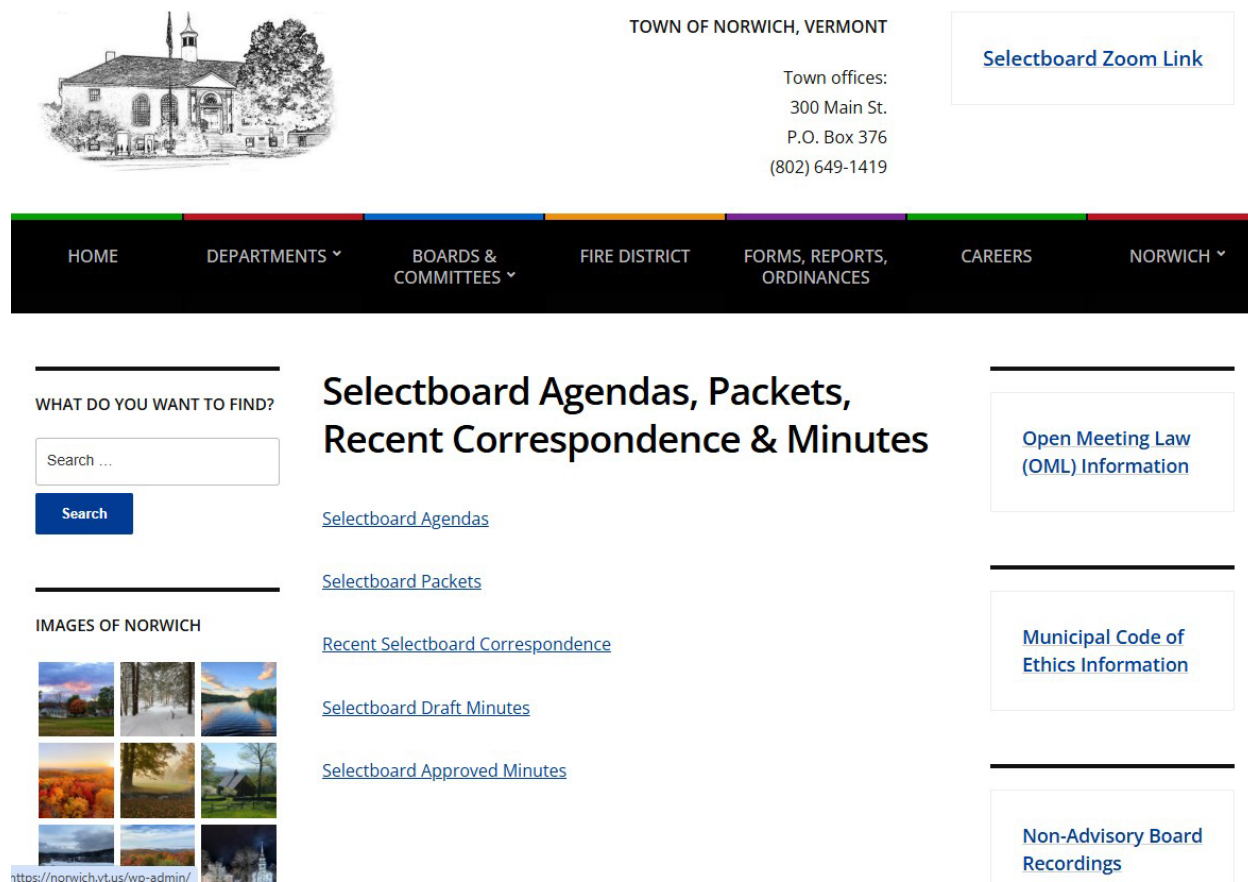
Town Manager's Office

Proposal for Implementation of Real-Time Access to Correspondence

All correspondence sent to the Selectboard@norwich.vt.us email address before the standard packet submission deadline of 12:00 PM on the Thursday preceding a Selectboard meeting will continue to be acknowledged by the Town Manager's staff upon receipt. Following acknowledgement, the Town Manager's staff will:

- Post the correspondence to the Selectboard page of the Town website as it is received, making it immediately available to the Selectboard and the public.
- Save the correspondence for inclusion in the Selectboard packet, per usual practice.

Please see below for an example of the "Selectboard Agendas, Packets, & Minutes" page of the website with these proposed changes reflected.



To avoid the unnecessary accumulation of documents in the Town's website media library, correspondence posted to the Selectboard webpage for a specific meeting will be removed following the meeting. The correspondence will remain available to the public via the official Selectboard packet, which will remain available on the Town website.

Pros:

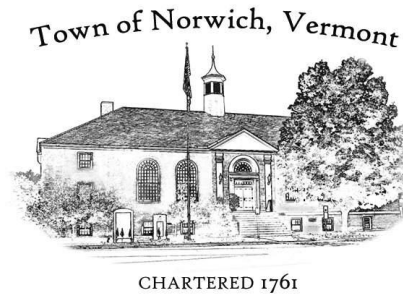
- Utilizes the Town website, a platform already familiar to staff, Selectboard members, and the public.
- Accommodates the request in a simple, straightforward manner without implementing a new platform.

Cons:

- Requires the temporary addition of potentially numerous correspondence files to the Town website.
- Correspondence is sometimes revised, withdrawn, or replaced by submitters, requiring staff to update or remove files to ensure the webpage remains current. In addition, when correspondence is sent to multiple recipients—including the Selectboard@norwich.vt.us address—subsequent reply-all email exchanges also become part of the correspondence record, requiring staff to repeatedly update posted materials to ensure they remain complete and current.

The Town Manager's Office would post an initial notice on the Norwich listserv, website, and Town email list announcing the availability of recent Selectboard correspondence on the Town website prior to the release of the official meeting packet.

Selectboard members and members of the public wishing to review the correspondence before the official meeting packet is issued would be responsible for checking the website periodically for newly posted, revised, withdrawn, or supplemental correspondence. Town staff would not be expected to provide individual notifications each time correspondence is added or updated.



Town Manager Report for July 22, 2026

Department Updates

Finance Department:

The transition in the Finance Department has occurred with Barrie's last day on 7/17 and Jonathan DeLaBreure now assuming all Finance Director responsibilities. We thank Barrie for her service and wish her well in all her future endeavors.

Tyler Roden has been hired as the new Finance Assistant and begins work on 7/20.

The Finance Office is working on end of year closeout and preparation of the FY'26 audit and awaiting the Grand List filing to begin the tax rate/billing steps.

Planning Department:

The Planning office has been busy processing building permits as this is a busy time of year for new projects.

Planning for an RFP for a consultant to lead the public engagement process for the Village Master Plan.

Police Department:

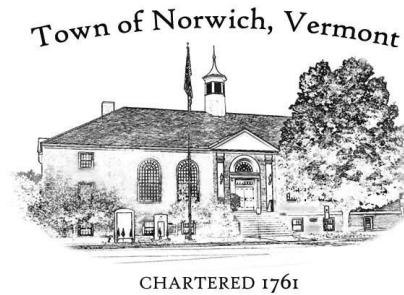
Following a very positive first year with the Department, Officer Michael Rebentisch has been promoted to the position of Sergeant.

See the July PD Report for department information.

DPW:

Work on the Rte. 132 culvert project is in process.

Normal DPW summer operations such as road grading and roadside mowing are underway.



Following a bid solicitation, a recommendation for Selectboard approval of a vendor contract for culvert work on Turnpike Rd. is in the 7/22 packet.

Fire Department:

A Deputy Fire Warden, Greg Hines, has been appointed by Chief Northern.

Chief Northern will be attending an Emergency Management Conference in Burke, VT in September.

See the July FD Report for additional department information.

Recreation Department:

Summer Camps (7) are in full swing.

The Huntley Meadow Tennis court reconstruction is well underway.

The Rec Department and PD are working in coordination to provide some local training on E-moto bike safety.

A blueberry patch project at Huntley Meadows, in coordination with the Conservation Committee, is underway.

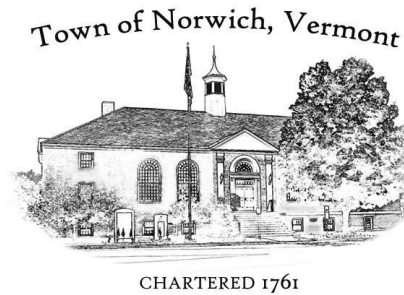
See the July Rec Department Report for additional department information.

Town Clerk:

The Clerk's office continues to plan for the August 11 State Primary election with setup in the Tracy Hall gym scheduled for August 10th.

Town Manager's office:

The Roadside Ash Tree Removal work by Wilcox Tree Service has been completed. Many thanks to the EABMS group for their diligent work on this initiative.



A waterline installation project necessary for The Grange renovations will require that Main Street, in proximity to the site, be temporarily closed on Monday, July 27th to allow for this new water line to be installed. Temporary detours will be in place that day for through traffic with local traffic accommodation allowed.

In response to a resident's complaint about conditions at the Transfer Station, specifically related to odorous food-scrap recycling on 7/8, a review of the facility operations and layout has occurred to ensure safe working conditions continue to be maintained.

The NWC Triangle Garden volunteers have declined to experiment with a new proposed hose and hose reel system which might allow for easier movement of their watering hoses using the current outside water source at Tracy Hall. With this known, the TM is currently attempting to investigate other ways, such as replumbing the inoperable southern hose-bib at Tracy Hall, to accommodate the NWC wishes.

The TM's office has spent time soliciting a permanent SB meeting minute taker.

The legal loan documents allowing the approved Affordable Housing Revolving Fund monies to be transferred to Twin Pines Housing is underway.

Outreach to the two Opioid Fund donation recipients has occurred to accommodate the transfer of those funds to the approved entities.

General/Miscellaneous:



NORWICH POLICE DEPARTMENT



CHIEF OF POLICE

MATTHEW S. ROMEI

P.O. Box 311 ~ 10 Hazen Street ~ Norwich VT 05055 ~ 802-649-1460 ~ FAX 802-649-1775

email: matthew.s.romei@vermont.gov

Monthly Report – July 2026

Activity:

The Norwich Police Department received 71 calls for service during the month of June. This got us to 667 Calls for FY 2026.

Crime and Traffic:

That “Spring Lull” I talked about last month is in full hiding. We almost *doubled* our calls for service from May to June. Phew. Settle down, y’all.

We are working on internalizing a couple of changes to State Law that affect the community, mostly in the areas of Animal Issues (cruelty, abandonment, etc.) and traffic laws governing bicycles. Where the standard was somewhat easier to learn and apply – “Bicycles must follow the same rules of the road that vehicles do” – that is sadly no longer the case. This is a major shift in vehicle conflict resolution, and remember that many drivers have been using the old rules for decades. It will take some time to figure it out. Anecdotally, most of us think this will end up in more bicycle/vehicle conflict. We will have some public service announcements coming out once we figure out all the details. If you ride, please remember that while a bicycle/e-bike/etc. may have the protection of law to do something, that might not be the courteous or physically safe thing to do. Tell your kids too. We will certainly apply the law, but that doesn’t help much if you’re laid up in the ER having been hit by a car. Ride safe!

Reminder:

There is NEVER a time where a Law Enforcement Agency, or legitimate tech support firm will ask you to put money on gift cards or in a bitcoin ATM for anything. As bad as I hate to admit it, we have zero ability to assist a victim once the money is sent, and the problem is so bad, that our Federal “big brothers” can’t even look at a case until it has reached \$100,000 in loss. We recently had a case involving a \$300,000 loss to a citizen. Please, please, PLEASE reach out to us, and/or your bank, if you are asked to send money/gold/crypto for anything that you did not initiate.

Items of Note:

I’m extremely happy to announce Officer Mike Rebentisch has been promoted to Sergeant Mike Rebentisch! Be sure to congratulate him when you see him!

I’m leaving the E-Bike graphics attached for a couple of months while we are sorting out the new laws.

As always, we are hiring – if you know anyone interested, send them our way.

~Chief~

A	N	U	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP
	FY	CAL	FY	FY 2026						CAL	FY 2026						FY
	2024	2024	2025	July	August	Sep	Oct	Nov	Dec	2025	Jan	Feb	Mar	Apr	May	June	2026
911 Hangup	14	24	39	9	3	7	4	3	1	48	6	7	4	5	5	12	66
Agency Assist	65	63	64	9	12	7	8	3	3	75	5	2	2	3	2	8	64
Animal Problem	32	43	58	3	4	9	9	1	0	60	1	2	1	3	1	8	42
Assault	5	7	13	6	2	1	1	3	6	26	1	0	0	1	0	0	21
Burglary	4	2	5	0	0	1	2	0	0	6	0	0	0	0	0	0	3
Burglary Alarm	40	38	38	3	1	5	8	2	4	41	1	0	3	2	6	4	39
Citizen Assist	45	35	41	4	3	6	4	1	2	41	2	3	1	5	3	3	37
Citizen Dispute	7	10	11	0	1	0	2	0	0	6	1	3	1	0	0	0	8
Directed Patrol	115	94	66	3	2	3	3	3	1	45	2	2	1	0	0	1	21
Crash - Damage	33	23	35	4	4	4	3	7	10	53	6	1	3	0	2	6	50
Crash - Injury	5	2	3	1	0	0	1	3	3	10	0	2	0	1	0	1	12
Death Investigation	3	1	3	0	0	0	0	0	1	3	0	1	0	0	1	0	3
Drug Possession	1	1	3	0	0	0	0	0	0	2	0	0	0	0	0	0	0
Foot Patrol	17	4	5	0	1	0	0	0	0	3	0	0	0	0	0	0	1
Misc	56	51	41	3	3	5	7	6	2	40	5	5	6	4	0	3	49
Found Property	10	10	9	0	1	0	0	1	0	4	2	0	0	1	2	0	7
Fraud	17	8	8	0	1	1	0	1	1	10	0	2	1	2	0	0	9
Intoxication	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvenile Issue	8	6	5	0	0	0	1	0	0	4	0	0	0	0	1	1	3
Lockout	3	0	4	1	0	0	0	2	1	8	0	1	0	0	0	1	6
Mental Health	13	14	10	0	0	0	0	1	4	8	1	1	0	0	2	0	9
Missing Person	7	10	9	1	0	0	3	2	1	11	0	0	0	0	0	0	7
MV Complaint	65	42	30	1	1	2	6	0	3	29	5	2	3	4	5	2	34
Noise	6	4	3	2	1	0	0	0	1	5	1	0	1	0	0	0	6
Overdose	2	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Panic Alarm	3	5	6	1	0	0	0	0	0	4	0	0	0	0	0	0	1
Parking Problem	6	7	4	0	0	0	0	0	0	1	0	0	0	0	0	2	2
Suspicious	74	67	54	4	8	11	3	5	3	57	3	4	6	4	2	4	57
Special Detail/ Public Speaking	14	8	9	0	0	0	3	0	1	10	0	0	0	0	1	0	5
Theft	18	14	11	1	0	3	1	0	2	10	0	0	1	2	0	0	10
Threats	9	15	12	0	0	1	0	0	0	3	0	0	0	0	0	1	2
Traffic Hazard	13	12	19	4	3	2	1	3	0	25	0	5	0	0	5	7	30
Trespassing	15	10	9	0	0	4	1	2	0	13	0	0	0	2	0	2	11
Vandalism	15	17	18	2	0	0	1	0	0	10	0	0	1	0	0	2	6
Welfare Check	28	23	24	1	3	3	2	4	3	30	1	1	3	2	2	3	28
Traffic Stops	76	23	105	8	5	5	1	1	3	82	1	4	26	17	11	6	88
																	0
Total Calls	783	671	670	71	54	75	75	54	56	714	44	48	38	41	40	71	667

1

KNOW BEFORE YOU RIDE

E-BIKE LAWS IN VERMONT

A few changes
can change the law.
Ride smart. Ride safe.

SOUTH BURLINGTON POLICE DEPARTMENT



2

WHAT IS AN E-BIKE?



To be legally considered an e-bike in Vermont,
it must have:



FULLY OPERABLE
PEDALS



A SEAT OR
SADDLE



MOTOR UNDER
750 WATTS

THERE ARE 3 CLASSES:

CLASS 1

Pedal assist only
max 20 mph



CLASS 2

Throttle-assisted
max 20 mph



CLASS 3

Pedal assist only
max 28 mph



✓ TREATED LIKE A BICYCLE UNDER THE LAW

3

MODIFICATIONS CHANGE EVERYTHING

If you:

- ✗ REMOVE THE PEDALS
OR ADD PEGS
- ✗ INCREASE POWER
OVER 750W
- ✗ OTHER MODIFICATIONS
THAT CHANGE THE
DESIGN OR FUNCTION

**IT IS NO LONGER
AN E-BIKE.**



MODIFICATIONS CAN LEAD TO
SERIOUS VIOLATIONS.



4

NOW IT'S A MOTOR-DRIVEN CYCLE (MOPED)



Like a moped, this requires:

- ✓ DRIVER'S LICENSE
- ✓ REGISTRATION
- ✓ INSURANCE



NOT ALLOWED
ON SIDEWALKS



MAX SPEED: 30 MPH



NO MORE THAN
2 BRAKE HORSEPOWER /
LESS THAN 1500W



5

TOO FAST? IT'S A MOTORCYCLE.



OVER 30 MPH



OVER 2 BRAKE HORSEPOWER /
1500 WATTS OR ABOVE

REQUIRES:

- ✓ MOTORCYCLE ENDORSEMENT
- ✓ REGISTRATION & INSURANCE
- ✓ DOT-APPROVED HELMET



ABOVE 2 BRAKE HORSEPOWER /
1500W OR ABOVE



6

KNOW THE RISK THE CONSEQUENCES ARE REAL.



TICKETS

For no license, registration,
insurance, and more.



TOWING

Your vehicle
could be towed.



CRIMINAL CHARGES

Possible criminal charges
depending on how the
vehicle was operated.



NORWICH FIRE DEPARTMENT

JULY SB REPORT



PREPARED BY: FIRE CHIEF ALEX NORTHERN

DATE: 7/15/26

Fire Department

We have begun our annual testing of the numerous dry hydrants that service the rural parts of our town. Testing allows us to check on the condition of the hydrant, whether it has been clogged with debris and if it can still achieve the GPM we require for firefighting water supply.

EMS Division

The District 9 EMS District Medical Director reached out to Norwich EMS for help covering the Prouty event on Friday, July 10th from 10AM to 3PM. This is the Prouty Ultimate Ride, an event that relies on local squads to provide medical coverage. Norwich EMS was stationed at West Hartford Public Library. Looking forward to our coverage of the Norwich Fair next month!

Emergency Management

- I will be attending a virtual training opportunity on 7/16 entitled: Mass Care Cooling and Warming Center Sheltering.
- I will be attending another virtual training opportunity on 7/23 entitled: Fairs to Farmers Markets: Emergency Planning for Safe and Successful Public Outdoor Events in Vermont.
- I have registered for the State Emergency Management convention to be held in Burke in September.

JUNE FIRE CALLS	22
JUNE EMS CALLS	21
JUNE FIRE MUTUAL AID	2

Finance Office Overview

Be reminded the budget-to-actual expenditure and revenue reports are broken into two reports for ease of reading: (1) an expenditure and revenue report for the General Fund (01); and (2) an expenditure and revenue report for the reserve funds (04-56).

June 2026:

At the end of June, the Town completed its fiscal year at 116.64% of its expenditure budget. To gain an understanding of where expenditures and revenues are over/under budget, it is best to review the “% of Budget” column for each line item versus the overall total.

This number is likely to increase as we continue to process invoices that were from fiscal year 2026. When we have received and processed all remaining invoices, we will have a more complete picture of the fiscal year end of budget status.

Contributing to the appearance of an expenditure deficit were the GF Surplus and the DPW grants for FEMA and VTrans. This total does not include the revenue that we have received from these grant programs as those are shown in the revenue report.

All submitted reports are unaudited.

General

Account	Budget	Actual	% of Budget
01-4-0000 PROPERTY TAX REVENUES			
01-4-000001.00 TOWN PROPERTY TAX	5,692,492.00	5,700,806.93	100.15%
01-4-000002.00 PROPERTY TAX OTHER MONETA	507,772.00	504,272.00	99.31%
01-4-000003.00 Windsor County Tax	60,000.00	57,970.14	96.62%
01-4-000010.00 Current Use Tax - LUCT	15,500.00	150.00	0.97%
01-4-000014.00 PROP TAX INTEREST	30,000.00	51,281.67	170.94%
01-4-000015.00 PROP TAX COLL FEE	20,000.00	37,241.47	186.21%
Total PROPERTY TAX REVENUES	6,325,764.00	6,351,722.21	100.41%
01-4-0001 LICENSE & PERMIT			
01-4-000101.00 LIQUOR LICENSE	600.00	625.00	104.17%
01-4-000103.00 DOG LICENSE	2,800.00	2,799.00	99.96%
01-4-000107.00 HUNT & FISH LICENSE	75.00	78.00	104.00%
01-4-000120.00 BLDG/DEVEL PERMIT	10,000.00	11,339.70	113.40%
01-4-000130.00 LAND POSTING PERMIT	200.00	230.00	115.00%
01-4-000140.00 Punch Card - Hartford	0.00	927.00	100.00%
Total LICENSE & PERMIT	13,675.00	15,998.70	116.99%
01-4-0002 INTERGOVERNMENTAL			
01-4-000201.00 VT HIWAY GAS TAX	168,000.00	178,360.28	106.17%
01-4-000202.00 Hold Harmless State Reven	220,000.00	256,453.00	116.57%
01-4-000208.00 PILOT	10,000.00	18,035.21	180.35%
01-4-000209.00 DOI PILT Act	6,500.00	4,792.00	73.72%
01-4-000210.00 VT NATURAL RESRCS	2,500.00	0.00	0.00%
01-4-000214.00 EDUC TAX RETAINER .225 o	30,000.00	36,157.28	120.52%
01-4-000217.00 Reappraisal/GL Maintenanc	0.00	84.00	100.00%
Total INTERGOVERNMENTAL	437,000.00	493,881.77	113.02%
01-4-0003 SERVICE FEE			
01-4-000301.00 RECORDING FEE	25,000.00	24,849.00	99.40%
01-4-000303.00 DOCUMENT COPY FEE	2,100.00	3,345.00	159.29%
01-4-000305.00 USE OF RECRDS FEE	600.00	259.00	43.17%
01-4-000307.00 VITAL STATISTIC FEE	1,500.00	1,600.00	106.67%
01-4-000311.00 PHOTOCOPYING FEE	50.00	0.00	0.00%
01-4-000317.00 EV CHARGING FEES	0.00	74.92	100.00%
01-4-000320.00 TRACY HALL RNTL FEE	5,600.00	10,414.54	185.97%
01-4-000321.00 TH Rental Fee for Rec.Dep	0.00	2,988.00	100.00%
01-4-000325.00 POLICE RPT FEE	500.00	282.00	56.40%
01-4-000355.00 RECREATION FEES	115,000.00	145,259.00	126.31%
01-4-000355.01 Registration Fee Refunds	0.00	-2,380.00	100.00%
01-4-000360.00 TRNSFR STATION STICKERS	40,000.00	67,030.00	167.58%
01-4-000362.00 MISC SOLID WASTE	3,500.00	0.00	0.00%
01-4-000363.00 E-WASTE	3,800.00	2,866.78	75.44%
01-4-000364.00 TRASH COUPON	105,000.00	99,305.00	94.58%
01-4-000365.00 RECYCLING REBATES	14,000.00	6,759.84	48.28%
01-4-000366.00 C & D WASTE	15,000.00	15,164.00	101.09%
Total SERVICE FEE	331,650.00	377,817.08	113.92%

Account	Budget	Actual	% of Budget
01-4-0004 GRANT REVENUE			
01-4-000405.00 FEMA GRANT	0.00	1,136,139.42	100.00%
01-4-000406.00 BETTER BACK ROADS GRANT	0.00	12,096.00	100.00%
01-4-000407.20 VTrans Emergency Grant	0.00	72,676.32	100.00%
01-4-000415.00 CONSERV COMM GRANT	0.00	695.95	100.00%
01-4-000417.00 DRY HYDRANT GRANT	7,700.00	0.00	0.00%
01-4-000436.00 OP/DUI (GHSP)	1,200.00	0.00	0.00%
01-4-000481.00 Town Clerk Grants	0.00	5,190.00	100.00%
01-4-000483.00 Fire Department Grant	0.00	250.00	100.00%
Total GRANT REVENUE	8,900.00	1,227,047.69	13,787.05%
01-4-0008 OTHER TOWN REVENUES			
01-4-000810.00 BANK INTEREST	50,000.00	24,924.78	49.85%
01-4-000813.00 INSURANCE CLAIMS	0.00	15,118.64	100.00%
01-4-000814.00 FIELD RENTAL	32,000.00	28,185.00	88.08%
Total OTHER TOWN REVENUES	82,000.00	68,228.42	83.21%
01-4-001 PUBLIC SAFETY REVENUES			
01-4-001005.00 POLICE FINE	10,000.00	2,005.29	20.05%
01-4-001007.00 PARKING FINE	500.00	0.00	0.00%
01-4-001008.00 DOG FINE	125.00	100.00	80.00%
Total PUBLIC SAFETY REVENUES	10,625.00	2,105.29	19.81%
01-4-009 MISCELLANEOUS REVENUE			
01-4-009001.00 DAILY OVER/SHORT	0.00	369.00	100.00%
01-4-009005.00 AMBULANCE BILLS PAID	0.00	5,732.47	100.00%
01-4-009007.00 DONATIONS	0.00	600.00	100.00%
01-4-009100.00 TOWN CLRK MISCEL	50.00	161.40	322.80%
01-4-009200.00 FIN DEPT MISCEL	0.00	315.00	100.00%
01-4-009700.00 HIWAY DEPT MISCEL	0.00	230.00	100.00%
01-4-009900.00 MISCELLANEOUS	10,000.00	5,648.98	56.49%
01-4-009901.00 Opioid Settlement Revenue	12,000.00	-13,229.36	-110.24%
01-4-009902.00 Transfer from Fund 12	0.00	26,000.00	100.00%
01-4-009903.00 Cannabis Control Board Re	0.00	200.00	100.00%
Total MISCELLANEOUS REVENUE	22,050.00	26,027.49	118.04%
Total Revenues	7,231,664.00	8,562,828.65	118.41%
Total General	7,231,664.00	8,562,828.65	
Total All Funds	7,231,664.00	8,562,828.65	

Account	Budget	Actual	% of Budget
04-4-000810.00 BANK INTEREST	0.00	80.89	100.00%
Total Revenues	0.00	80.89	100.00%
Total CONSERVATION COMM FUND	0.00	80.89	
05-4-000760.00 Desig.Gen. Fund Income	0.00	15,000.00	100.00%
05-4-000800.00 J GIRARD DONATIONS	0.00	675.31	100.00%
05-4-000800.01 J.Girard Scholarship	0.00	500.00	100.00%
05-4-000810.00 BANK INTEREST	0.00	1,173.08	100.00%
Total Revenues	0.00	17,348.39	100.00%
Total RECREATION FACILITY & IMP	0.00	17,348.39	
06-4-000760.00 DESIG. GEN. FUND CONTRIB	0.00	126,000.00	100.00%
06-4-000810.00 BANK INTEREST REVENUE	0.00	14,182.21	100.00%
Total Revenues	0.00	140,182.21	100.00%
Total FIRE APPARATUS FUND	0.00	140,182.21	
07-4-000760.00 DESIG. GEN. FUND INCOME	0.00	250,000.00	100.00%
07-4-000810.00 BANK INTEREST	0.00	7,343.07	100.00%
Total Revenues	0.00	257,343.07	100.00%
Total HIGHWAY EQUIPMENT FUND	0.00	257,343.07	
08-4-000760.00 DESIG. GEN. FUND	0.00	50,000.00	100.00%
08-4-000810.00 BANK INTEREST	0.00	7,366.02	100.00%
Total Revenues	0.00	57,366.02	100.00%
Total HIGHWAY GARAGE FUND	0.00	57,366.02	
09-4-000760.00 DESIG. GEN. FUND INCOME	0.00	5,000.00	100.00%
09-4-000810.00 BANK INTEREST	0.00	902.76	100.00%
Total Revenues	0.00	5,902.76	100.00%
Total SOLID WASTE EQUIP FUND	0.00	5,902.76	
Total Revenues	0.00	0.00	0.00%
Total POLICE STATION FUND	0.00	0.00	
11-4-000760.00 DESIG. GEN. FUND INCOME	0.00	35,000.00	100.00%
11-4-000810.00 BANK INTEREST	0.00	1,598.25	100.00%

POLICE CRUISER

Account	Budget	Actual	% of Budget
Total Revenues	0.00	36,598.25	100.00%
Total POLICE CRUISER	0.00	36,598.25	
12-4-000760.00 DESIG. GEN FUND INCOME	0.00	40,000.00	100.00%
12-4-000810.00 BANK INTEREST	0.00	1,672.09	100.00%
Total Revenues	0.00	41,672.09	100.00%
Total TOWN REAPPRAISAL FUND	0.00	41,672.09	
13-4-000760.00 DESIG. GEN. FUND INCOME	0.00	291,000.00	100.00%
13-4-000810.00 BANK INTEREST	0.00	13,033.58	100.00%
Total Revenues	0.00	304,033.58	100.00%
Total TRACY HALL FUND	0.00	304,033.58	
14-4-000760.00 DESIG. GEN FUND INCOME	0.00	5,000.00	100.00%
14-4-000810.00 BANK INTEREST	0.00	2,431.43	100.00%
Total Revenues	0.00	7,431.43	100.00%
Total GENERAL ADMIN. FUND	0.00	7,431.43	
15-4-000810.00 BANK INTEREST	0.00	0.16	100.00%
Total Revenues	0.00	0.16	100.00%
Total Granite bench with crista	0.00	0.16	
Total Revenues	0.00	0.00	0.00%
Total RECREATION FUND-DAM	0.00	0.00	
17-4-000760.00 DESIG. GEN FUND INCOME	0.00	10,000.00	100.00%
17-4-000810.00 BANK INTEREST	0.00	2,471.17	100.00%
Total Revenues	0.00	12,471.17	100.00%
Total RECREATION FUND-TENNIS CO	0.00	12,471.17	
19-4-000760.00 DESIG. GEN FUND INCOME	0.00	8,650.00	100.00%
19-4-000810.00 BANK INTEREST	0.00	174.82	100.00%
Total Revenues	0.00	8,824.82	100.00%
Total TOWN CLERK EQUIP FUND	0.00	8,824.82	

Account	Budget	Actual	% of Budget
21-4-000760.00 DESIG. GEN. FUND INCOME	0.00	11,000.00	100.00%
21-4-000810.00 BANK INTEREST	0.00	347.90	100.00%
Total Revenues	0.00	11,347.90	100.00%
Total POLICE SPEC EQUIP FUND	0.00	11,347.90	
Total Revenues	0.00	0.00	0.00%
Total KIDS & COPS FUND	0.00	0.00	
23-4-000810.00 BANK INTEREST	0.00	919.38	100.00%
Total Revenues	0.00	919.38	100.00%
Total AFFORDABLE HOUSING FUND	0.00	919.38	
24-4-000810.00 BANK INTEREST	0.00	244.52	100.00%
Total Revenues	0.00	244.52	100.00%
Total LAND MANAGEMENT COUNCIL F	0.00	244.52	
Total Revenues	0.00	0.00	0.00%
Total FIRE DEPT. APPARATUS BAY	0.00	0.00	
26-4-000760.00 DESIG. GEN FUND INCOME	0.00	33,075.00	100.00%
26-4-000784.00 VLCT GRANT	0.00	1,500.00	100.00%
26-4-000810.00 BANK INTEREST	0.00	1,787.86	100.00%
Total Revenues	0.00	36,362.86	100.00%
Total FIRE EQUIPMENT FUND	0.00	36,362.86	
27-4-000810.00 BANK INTEREST	0.00	1,631.78	100.00%
Total Revenues	0.00	1,631.78	100.00%
Total SIDEWALK FUND	0.00	1,631.78	
28-4-000810.00 BANK INTEREST	0.00	0.01	100.00%
Total Revenues	0.00	0.01	100.00%
Total LONG TERM FACILITY STUDY	0.00	0.01	

TOWN MANAGER VEHICLE FUND

Account	Budget	Actual	% of Budget
Total Revenues	0.00	0.00	0.00%
Total TOWN MANAGER VEHICLE FUND	0.00	0.00	
Total Revenues	0.00	0.00	0.00%
Total BANDSTAND RENOVATION FUND	0.00	0.00	
Total Revenues	0.00	0.00	0.00%
Total COMMUNICATIONS STUDY FUND	0.00	0.00	
33-4-000809.00 Returnable Bottles Revenu	0.00	7,545.12	100.00%
33-4-000810.00 INTEREST	0.00	205.84	100.00%
Total Revenues	0.00	7,750.96	100.00%
Total CITIZEN ASSISTANCE FUND	0.00	7,750.96	
Total Revenues	0.00	0.00	0.00%
Total WCTU FOUNTAIN	0.00	0.00	
Total Revenues	0.00	0.00	0.00%
Total CORRIDOR TREE	0.00	0.00	
Total Revenues	0.00	0.00	0.00%
Total ALURA GRANT	0.00	0.00	
37-4-000760.00 Desig.Gen. Fund Income	0.00	250.00	100.00%
37-4-000810.00 INTEREST	0.00	4.90	100.00%
Total Revenues	0.00	254.90	100.00%
Total MAIN STREET FLAGS	0.00	254.90	
Total Revenues	0.00	0.00	0.00%
Total SCHOOL LEASELAND	0.00	0.00	
Total Revenues	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
Total GOSPEL LEASELAND	0.00	0.00	
40-4-000810.00 BANK INTEREST	0.00	17.52	100.00%
40-4-009008.00 SCHOLARSHIP DONATIONS	0.00	270.00	100.00%
Total Revenues	0.00	287.52	100.00%
Total RECREATION SCHOLARSHIPS	0.00	287.52	
41-4-000760.00 DESIG. GEN FUND INCOME	0.00	350,000.00	100.00%
41-4-000810.00 BANK INTEREST	0.00	19,759.53	100.00%
Total Revenues	0.00	369,759.53	100.00%
Total DPW-BRIDGE FUND	0.00	369,759.53	
42-4-000760.00 DESIG. GEN. FUND CONTRIB	0.00	100,000.00	100.00%
42-4-000810.00 INTEREST	0.00	8,408.04	100.00%
Total Revenues	0.00	108,408.04	100.00%
Total DPW-PAVING FUND	0.00	108,408.04	
43-4-000760.00 DESIGNATED FUND CONTRIB	0.00	5,000.00	100.00%
43-4-000810.00 INTEREST	0.00	798.59	100.00%
Total Revenues	0.00	5,798.59	100.00%
Total BUILDINGS & GROUNDS	0.00	5,798.59	
Total Revenues	0.00	0.00	0.00%
Total COMMUNICATIONS CONSTRUCTI	0.00	0.00	
45-4-000302.00 RESTORATION REVENUE	0.00	8,915.00	100.00%
45-4-000760.00 DESIG. GEN. FUND INCOME	0.00	5,000.00	100.00%
45-4-000810.00 INTEREST	0.00	815.66	100.00%
Total Revenues	0.00	14,730.66	100.00%
Total RECORDS RESTORATION	0.00	14,730.66	
46-4-000760.00 DESIG. GEN FUND INCOME	0.00	30,000.00	100.00%
46-4-000810.00 INTEREST	0.00	1,158.00	100.00%
Total Revenues	0.00	31,158.00	100.00%
Total GENERATOR FUND	0.00	31,158.00	

GENERATOR FUND

Account	Budget	Actual	% of Budget
47-4-000810.00 INTEREST US BANK	0.00	255.57	100.00%
47-4-000820.00 Designated Fund Income	0.00	15,000.00	100.00%
Total Revenues	0.00	15,255.57	100.00%
Total PUBLIC SAFETY FACILITY	0.00	15,255.57	
48-4-000810.00 ClimateEmergency-Interest	0.00	794.29	100.00%
Total Revenues	0.00	794.29	100.00%
Total Climate Emergency	0.00	794.29	
Total Revenues	0.00	0.00	0.00%
Total ARPA (American Rescue Pla	0.00	0.00	
50-4-000810.00 Interest	0.00	13,212.06	100.00%
Total Revenues	0.00	13,212.06	100.00%
Total Expense/Emergency Reserve	0.00	13,212.06	
51-4-000760.00 Trfr in Op Perf & Develop	0.00	50,000.00	100.00%
51-4-000810.00 Interest	0.00	2,568.23	100.00%
Total Revenues	0.00	52,568.23	100.00%
Total Operational Perf & Develo	0.00	52,568.23	
52-4-000760.00 Designated Fund Income	0.00	100,000.00	100.00%
52-4-000810.00 Interest	0.00	1,951.81	100.00%
Total Revenues	0.00	101,951.81	100.00%
Total Emerald Ash Borer Respons	0.00	101,951.81	
53-4-000810.00 Interest	0.00	122.24	100.00%
Total Revenues	0.00	122.24	100.00%
Total Kids Bridge-Huntley Mdw	0.00	122.24	
54-4-000760.00 General Fund Contribution	0.00	200,000.00	100.00%
54-4-000810.00 Interest Earned	0.00	5,167.90	100.00%
Total Revenues	0.00	205,167.90	100.00%
Total Culvert Fund	0.00	205,167.90	

Culvert Fund

Account	Budget	Actual	% of Budget
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55-4-000760.00 General Fund Contribution	0.00	10,000.00	100.00%
55-4-000810.00 Interest Earned	0.00	372.87	100.00%
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Total Revenues	0.00	10,372.87	100.00%
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Total Roadway Safety Fund	0.00	10,372.87	
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56-4-000809.00 Opioid Settlement Revenue	0.00	18,342.19	100.00%
56-4-000810.00 Bank Interest Revenue	0.00	404.09	100.00%
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Total Revenues	0.00	18,746.28	100.00%
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Total Opioid Settlement Fund	0.00	18,746.28	
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Total All Funds	0.00	1,896,100.74	
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General

Account	Budget	Actual	% of Budget
01-5-005 TOWN ADMIN. EXPENSE			
01-5-005110.00 SELECTBOARD STIPEND	2,500.00	2,500.04	100.00%
01-5-005111.00 TOWN MANAGER WAGE	158,062.00	156,949.22	99.30%
01-5-005112.00 Asst. Town Mngr.Wage	72,921.00	72,692.17	99.69%
01-5-005113.00 TREASURER STIPEND	1,800.00	1,800.00	100.00%
01-5-005114.00 ADMIN ASSIST WAGE	29,134.00	28,661.32	98.38%
01-5-005120.00 CCC Tax	1,060.00	996.93	94.05%
01-5-005121.00 FICA TAX	16,467.00	15,979.13	97.04%
01-5-005122.00 MEDI TAX	3,762.00	3,605.51	95.84%
01-5-005123.00 HEALTH INSUR	79,567.00	78,982.23	99.27%
01-5-005124.00 DISABILITY/LIFE INSUR	2,157.00	2,136.36	99.04%
01-5-005125.00 DENTAL INSURANCE	1,175.00	1,193.76	101.60%
01-5-005126.00 VT RETIREMENT	21,262.00	22,053.78	103.72%
01-5-005252.00 TMGR RELOCATION EXPENSE	10,000.00	0.00	0.00%
01-5-005300.00 PROFESS SERV	10,000.00	2,410.00	24.10%
01-5-005300.10 CONTRACTED SERVICES	0.00	2,118.75	100.00%
01-5-005302.00 VLCT MEMBERSHIP	6,300.00	6,176.00	98.03%
01-5-005305.00 LEGAL	80,000.00	22,947.20	28.68%
01-5-005310.00 TOWN REPORT	4,500.00	4,252.59	94.50%
01-5-005531.00 ADMIN TELEPHONE	700.00	259.19	37.03%
01-5-005532.00 T MNGR CELL PHONE	600.00	412.06	68.68%
01-5-005538.00 POSTAGE	100.00	3.65	3.65%
01-5-005540.00 ADVERTISING	1,500.00	1,161.90	77.46%
01-5-005581.00 MILEAGE	200.00	106.20	53.10%
01-5-005610.00 OFFICE SUPPLIES	2,000.00	802.49	40.12%
01-5-005611.00 OFFICE EQUIP	500.00	92.00	18.40%
01-5-005615.00 DUES/MTS/EDUC	4,000.00	1,046.97	26.17%
01-5-005616.00 Treasurer Conf. & Dues Ex	1,000.00	1,035.64	103.56%
01-5-005704.00 Reg Energy Coordinator	32,500.00	31,590.00	97.20%
01-5-005816.00 Des.Fund - Main St Flags	250.00	250.00	100.00%
01-5-005900.00 MISCELLANEOUS	1,000.00	393.70	39.37%
Total TOWN ADMIN. EXPENSE	545,017.00	462,608.79	84.88%
01-5-010 BCA/BOA EXPENDITURES			
01-5-010538.00 POSTAGE	160.00	150.98	94.36%
01-5-010610.00 OFFICE SUPPLIES	25.00	0.00	0.00%
01-5-010615.00 DUES/MTGS/EDUC	50.00	0.00	0.00%
Total BCA/BOA EXPENDITURES	235.00	150.98	64.25%
01-5-050 STAT MTGS EXPENDITURES			
01-5-050110.00 POLLWORKER STIPEND	400.00	0.00	0.00%
01-5-050121.00 FICA TAX	25.00	0.00	0.00%
01-5-050122.00 MEDI TAX	6.00	0.00	0.00%
01-5-050123.00 CCC Tax	2.00	0.00	0.00%
01-5-050200.00 CONTRACTED SERVICES	1,000.00	403.03	40.30%
01-5-050538.00 POSTAGE	600.00	563.23	93.87%
01-5-050540.00 ADVERTISING	200.00	0.00	0.00%
01-5-050550.00 PRINTING	3,200.00	2,181.58	68.17%

General

Account	Budget	Actual	% of Budget
01-5-050610.00 OFFICE SUPPLIES	400.00	300.00	75.00%
01-5-050650.00 VOTING MACHINE	100.00	0.00	0.00%
01-5-050652.00 VOTING MACH MAINT AGRMT	400.00	0.00	0.00%
01-5-050655.00 VTG MCHN PROGRAMG	2,000.00	1,373.00	68.65%
Total STAT MTGS EXPENDITURES	8,333.00	4,820.84	57.85%
01-5-100 TOWN CLERK EXPENDITURES			
01-5-100110.00 TOWN CLERK WAGE	78,107.00	77,893.44	99.73%
01-5-100112.00 ASST CLK WAGE	58,271.00	53,265.59	91.41%
01-5-100120.00 CCC Tax	600.00	531.88	88.65%
01-5-100121.00 FICA TAX	8,455.00	7,725.61	91.37%
01-5-100122.00 MEDI TAX	1,977.00	1,806.82	91.39%
01-5-100123.00 HEALTH INS	56,971.00	40,072.84	70.34%
01-5-100124.00 DISABILITY/LIFE INS	1,378.00	1,072.59	77.84%
01-5-100125.00 DENTAL INSURANCE	940.00	875.38	93.13%
01-5-100126.00 VT RETIREMENT	9,887.00	9,483.11	95.91%
01-5-100207.00 DOG/CAT LICENSE	350.00	382.73	109.35%
01-5-100209.00 VITAL STATISTICS	50.00	0.00	0.00%
01-5-100531.00 TELEPHONE	600.00	259.19	43.20%
01-5-100538.00 POSTAGE	150.00	0.00	0.00%
01-5-100550.00 PRINTING	200.00	206.75	103.38%
01-5-100610.00 OFFICE SUPPLIES	1,200.00	913.63	76.14%
01-5-100611.00 OFFICE EQUIPMENT	500.00	577.85	115.57%
01-5-100613.00 SOFTWARE	5,600.00	5,598.22	99.97%
01-5-100615.00 DUES/MTGS/EDUC	3,300.00	5,229.68	158.48%
01-5-100758.00 DES. FUND-RECORD RESTORAT	5,000.00	5,000.00	100.00%
01-5-100760.00 DESIGNATED FUND- EQUIP	8,650.00	8,650.00	100.00%
Total TOWN CLERK EXPENDITURES	242,186.00	219,545.31	90.65%
01-5-200 FINANCE DEPARTMENT			
01-5-200112.00 FINL ASSISTANT WAGE	62,346.00	53,707.12	86.14%
01-5-200112.10 FINANCE OFFICER WAGE	100,182.00	106,642.72	106.45%
01-5-200120.00 CCC Tax	650.00	617.97	95.07%
01-5-200121.00 FICA TAX	10,077.00	9,189.31	91.19%
01-5-200122.00 MEDI TAX	2,308.00	2,149.04	93.11%
01-5-200123.00 HEALTH INS	24,038.00	26,102.80	108.59%
01-5-200124.00 DISABILITY/LIFE INS	1,484.00	1,498.89	101.00%
01-5-200125.00 DENTAL INSURANCE	940.00	676.41	71.96%
01-5-200126.00 VT RETIREMENT	11,783.00	12,513.53	106.20%
01-5-200320.00 PROFESS SERVICES	4,000.00	6,808.14	170.20%
01-5-200322.00 INDEPENDENT AUDIT	40,000.00	31,800.00	79.50%
01-5-200531.00 TELEPHONE	600.00	394.73	65.79%
01-5-200538.00 POSTAGE	0.00	1.70	100.00%
01-5-200550.00 PRINTING	160.00	0.00	0.00%
01-5-200580.00 MILEAGE REIMBURSEMENT	0.00	328.01	100.00%
01-5-200610.00 OFFICE SUPPLIES	1,300.00	1,433.77	110.29%
01-5-200611.00 OFFICE EQUIPMENT	0.00	566.97	100.00%
01-5-200613.00 SOFTWARE	4,800.00	8,854.38	184.47%

General

Account	Budget	Actual	% of Budget
01-5-200615.00 DUES/MTGS/EDUC	1,000.00	486.05	48.61%
01-5-200711.00 BANK	625.00	646.99	103.52%
Total FINANCE DEPARTMENT	266,293.00	264,418.53	99.30%
01-5-275 GEN ADMIN EXPENDITURES			
01-5-275531.00 TELEPHONE	800.00	2,707.03	338.38%
01-5-275536.00 POSTAGE METER RENTAL	750.00	922.56	123.01%
01-5-275538.00 POSTAGE	3,700.00	3,444.52	93.10%
01-5-275610.00 OFFICE SUPPLIES	1,000.00	1,295.75	129.58%
01-5-275620.00 PHOTOCOPIER	1,700.00	2,888.13	169.89%
01-5-275627.00 Remote Meeting Services	6,500.00	5,378.10	82.74%
01-5-275628.00 COMPUTER SOFTWARE	500.00	0.00	0.00%
01-5-275630.00 COMPUTER HARDWARE	4,000.00	71.66	1.79%
01-5-275631.00 WEB SITE SUPPORT	400.00	367.92	91.98%
01-5-275632.00 SERVER MAINTENANCE	45,000.00	42,490.60	94.42%
01-5-275760.00 DESIGNATED FUND-EQUIP	5,000.00	5,000.00	100.00%
01-5-275762.00 Reserve Fund #51	50,000.00	50,000.00	100.00%
Total GEN ADMIN EXPENDITURES	119,350.00	114,566.27	95.99%
01-5-300 LISTER EXPENDITURES			
01-5-300115.00 Lister Office Wages	53,500.00	71,862.02	134.32%
01-5-300120.00 CCC Tax	139.00	223.61	160.87%
01-5-300121.00 FICA TAX	1,953.00	4,511.27	230.99%
01-5-300122.00 MEDI TAX	457.00	1,055.08	230.87%
01-5-300300.00 Prof.Assessor Srvcs.	3,000.00	2,878.50	95.95%
01-5-300360.00 SOFTWARE MAINT/UPDATE	16,250.00	10,234.04	62.98%
01-5-300531.00 TELEPHONE	600.00	259.19	43.20%
01-5-300538.00 POSTAGE	300.00	706.00	235.33%
01-5-300540.00 ADVERTISING	200.00	0.00	0.00%
01-5-300550.00 PRINTING	100.00	6.00	6.00%
01-5-300580.00 MILEAGE REIMB	200.00	472.85	236.43%
01-5-300610.00 OFFICE SUPPLIES	200.00	173.32	86.66%
01-5-300611.00 OFFICE EQUIPMENT	200.00	238.99	119.50%
01-5-300615.00 DUES/MTGS/EDUC	300.00	534.77	178.26%
01-5-300760.00 RESERVE FUND-Reappraise#1	40,000.00	40,000.00	100.00%
Total LISTER EXPENDITURES	117,399.00	133,155.64	113.42%
01-5-350 PLANNING DEPT EXPENDITURE			
01-5-350110.00 P&Z Director Wage	92,098.00	90,132.00	97.87%
01-5-350112.00 OFFICE ASST. WAGE	35,735.00	34,460.58	96.43%
01-5-350120.00 CCC Tax	562.00	503.62	89.61%
01-5-350121.00 FICA TAX	7,926.00	7,706.57	97.23%
01-5-350122.00 MEDI TAX	1,854.00	1,802.29	97.21%
01-5-350123.00 HEALTH INS	12,019.00	9,735.96	81.00%
01-5-350124.00 DISABILITY/LIFE INS	788.00	868.08	110.16%
01-5-350125.00 DENTAL INSURANCE	940.00	477.48	50.80%
01-5-350126.00 VT RETIREMENT	9,268.00	6,681.46	72.09%

General

Account	Budget	Actual	% of Budget
01-5-350320.00 PLANNING SERVICES	5,000.00	0.00	0.00%
01-5-350321.00 TWO RIVER PLAN DUES.	6,250.00	6,249.00	99.98%
01-5-350322.00 UV TRANSP.MGMT DUES	1,150.00	1,092.00	94.96%
01-5-350341.00 Tax Map Update	2,000.00	0.00	0.00%
01-5-350419.00 Matching Grant Funds	5,000.00	0.00	0.00%
01-5-350531.00 TELEPHONE	600.00	259.15	43.19%
01-5-350538.00 POSTAGE	500.00	409.42	81.88%
01-5-350540.00 ADVERTISING	600.00	638.80	106.47%
01-5-350550.00 PRINTING	200.00	0.00	0.00%
01-5-350580.00 MILEAGE REIMB	400.00	231.70	57.93%
01-5-350610.00 OFFICE SUPPLIES	750.00	520.75	69.43%
01-5-350611.00 OFFICE EQUIPMENT	2,000.00	265.00	13.25%
01-5-350612.00 Sotware Expense	500.00	239.88	47.98%
01-5-350615.00 Training	500.00	428.74	85.75%
Total PLANNING DEPT EXPENDITURE	186,640.00	162,702.48	87.17%
01-5-425 RECREA DEPT EXPENDITURES			
01-5-4251 ADMINISTRATION			
01-5-425110.00 RECREATION DIR WAGE	84,385.00	84,164.48	99.74%
01-5-425120.00 CCC Tax	371.00	345.18	93.04%
01-5-425121.00 FICA TAX	5,232.00	5,818.74	111.21%
01-5-425122.00 MEDI TAX	1,224.00	1,360.90	111.18%
01-5-425124.00 DISABILITY/LIFE INSUR	813.00	811.08	99.76%
01-5-425125.00 DENTAL INSURANCE	470.00	0.00	0.00%
01-5-425126.00 VT RETIREMENT	6,118.00	6,240.37	102.00%
01-5-425127.00 TELEPHONE	1,116.00	671.22	60.15%
01-5-425128.00 POSTAGE	52.00	0.00	0.00%
01-5-425140.00 ADVERTISING	200.00	87.90	43.95%
01-5-425150.00 PRINTING	80.00	68.05	85.06%
01-5-425160.00 DUES/MTGS/EDUC	1,000.00	440.00	44.00%
01-5-425170.00 OFFICE EQUIPMENT	57.00	0.00	0.00%
01-5-425180.00 MILEAGE REIMBURSEMENT	275.00	52.50	19.09%
01-5-425182.00 OFFICE SUPPLIES	200.00	154.98	77.49%
01-5-425183.00 POS Software (myRec)	0.00	3,845.00	100.00%
Total ADMINISTRATION	101,593.00	104,060.40	102.43%
01-5-4252 PROGRAM			
01-5-425200.00 Instructor/Contractor Fee	20,000.00	11,494.40	57.47%
01-5-425206.00 COACHING EXPENSES	831.00	764.85	92.04%
01-5-425208.00 HATS/T-SHIRTS	3,115.00	0.00	0.00%
01-5-425211.00 EQUIP.& SUPPLIES	6,500.00	8,891.21	136.79%
01-5-425212.00 Program Wage	42,000.00	62,919.00	149.81%
01-5-425214.00 REFERREE/UMPIRE	7,000.00	4,290.00	61.29%
01-5-425216.00 ENTRY FEE -Tournament	1,500.00	700.00	46.67%
01-5-425218.00 REGISTRATION	6,000.00	0.00	0.00%
01-5-425219.00 Facilitly Rental Fee Expe	19,000.00	6,130.00	32.26%
01-5-425220.00 SPECIAL EVENTS /SUPPLIES	2,200.00	1,265.85	57.54%
01-5-425221.00 FICA TAX	2,604.00	3,333.76	128.02%

General

Account	Budget	Actual	% of Budget
01-5-425222.00 MEDI TAX	609.00	681.40	111.89%
01-5-425223.00 CCC Tax	185.00	229.32	123.96%
01-5-425244.00 UNIFORMS	1,500.00	2,172.36	144.82%
Total PROGRAM	113,044.00	102,872.15	91.00%
01-5-4253 RECREATION FACILITIES			
01-5-425322.00 REC FIELD CARE	7,200.00	4,205.91	58.42%
01-5-425324.00 HNTLY LINE MARKING	5,500.00	2,037.36	37.04%
01-5-425326.00 PORTABLE TOILET	4,250.00	3,951.44	92.98%
01-5-425328.00 ICE RINK	3,500.00	2,490.69	71.16%
01-5-425330.00 REPAIRS,MAINT&Site Wrk	3,000.00	1,997.41	66.58%
01-5-425332.00 WATER USAGE	467.00	236.62	50.67%
01-5-425345.00 SITE WORK	250.00	0.00	0.00%
01-5-425360.00 DESIGNATED FUND-T COURTS	10,000.00	10,000.00	100.00%
01-5-425362.00 Desig.Rec.Facility(Fund 0	15,000.00	15,000.00	100.00%
Total RECREATION FACILITIES	49,167.00	39,919.43	81.19%
Total RECREA DEPT EXPENDITURES	263,804.00	246,851.98	93.57%
01-5-485 PUBLIC SAFETY FACILITY			
01-5-485232.00 WATER USAGE	1,500.00	1,044.80	69.65%
01-5-485233.00 ELECTRICITY/Heating	10,000.00	13,897.28	138.97%
01-5-485234.00 Apparatus Bay Fuel	4,800.00	5,783.28	120.49%
01-5-485238.00 PHONE & INTERNET	6,500.00	7,049.19	108.45%
01-5-485301.00 BUILDING SUPPLIES	1,500.00	1,549.28	103.29%
01-5-485302.00 REPAIRS & MAINTENANCE	7,500.00	8,827.58	117.70%
01-5-485303.00 ALARM MONITORING	1,750.00	1,252.00	71.54%
01-5-485304.00 CLEANING	12,000.00	9,014.63	75.12%
01-5-485760.00 DESIGNATED FUND-POLICE ST	15,000.00	15,000.00	100.00%
Total PUBLIC SAFETY FACILITY	60,550.00	63,418.04	104.74%
01-5-500 POLICE DEPT EXPENDITURES			
01-5-5001 WAGES & BENEFITS			
01-5-500110.00 POLICE CHIEF WAGE	108,374.00	108,120.48	99.77%
01-5-500112.00 POLICE OFFICER WAGE	216,085.00	180,036.75	83.32%
01-5-500112.10 ON-CALL WAGES	3,648.00	42.42	1.16%
01-5-500113.00 OVERTIME OFFICER WAGE	18,475.00	9,801.10	53.05%
01-5-500114.00 ADMINISTRATIVE WAGE	64,599.00	59,904.59	92.73%
01-5-500115.00 PARTTIME OFFICER WAGE	5,000.00	0.00	0.00%
01-5-500116.00 CROSSING GUARD WAGE	20,000.00	16,683.68	83.42%
01-5-500117.00 GOVERNOR'S HWY SAFETY GRA	0.00	461.76	100.00%
01-5-500120.10 CCC Tax	1,919.00	1,464.08	76.29%
01-5-500121.00 FICA TAX	27,043.00	22,972.50	84.95%
01-5-500122.00 MEDI TAX	6,325.00	5,372.54	84.94%
01-5-500123.00 HEALTH INS	103,606.00	26,767.44	25.84%
01-5-500124.00 DISABILITY/LIFE INS	3,258.00	3,160.60	97.01%

General

Account	Budget	Actual	% of Budget
01-5-500125.00 DELTA DENTAL	1,881.00	2,055.04	109.25%
01-5-500126.00 VT RETIREMENT	31,192.00	30,787.81	98.70%
Total WAGES & BENEFITS	611,405.00	467,630.79	76.48%
01-5-5002 COMMUNITY POLICING			
01-5-500201.00 ANIMAL CONT/LEASH LAW	3,000.00	0.00	0.00%
01-5-500202.00 COMMUNITY RELATNS	1,500.00	1,922.80	128.19%
01-5-500204.00 SPEED SIGNS	5,000.00	3,741.34	74.83%
Total COMMUNITY POLICING	9,500.00	5,664.14	59.62%
01-5-5003 EQUIPMENT & MAINTENANCE			
01-5-500301.00 RADIO MAINTENANCE	500.00	384.50	76.90%
01-5-500302.00 PETROLEUM PRODUCTS	12,500.00	12,025.71	96.21%
01-5-500304.00 CRUISER VIDEO EQUIP	13,371.00	13,371.00	100.00%
01-5-500306.00 CRUISER MAINT	10,000.00	8,221.30	82.21%
01-5-500308.00 CRUISER SUPPLIES	1,000.00	1,875.57	187.56%
01-5-500309.00 Capital Lease Equip. Expe	35,000.00	34,966.58	99.90%
Total EQUIPMENT & MAINTENANCE	72,371.00	70,844.66	97.89%
01-5-5004 GRANTS			
Total GRANTS	0.00	0.00	0.00%
01-5-5005 SUPPORT			
01-5-500501.00 ADMINISTRATION	10,000.00	11,375.18	113.75%
01-5-500535.00 VIBRS	6,000.00	2,463.08	41.05%
01-5-500536.00 DISPATCH SERVICES	100,000.00	94,172.66	94.17%
01-5-500537.00 IT SUPPORT	11,500.00	14,453.71	125.68%
01-5-500538.00 TRAINING	7,500.00	4,482.22	59.76%
01-5-500543.00 Law Enforcement Equip.	10,000.00	14,016.03	140.16%
01-5-500580.00 MILEAGE REIMB	250.00	56.00	22.40%
01-5-500581.00 DUES/MTGS/EDUC	2,500.00	620.00	24.80%
01-5-500582.00 UNIFORMS	7,500.00	6,621.74	88.29%
01-5-500583.00 UNIFORMS CLEANING	2,000.00	948.10	47.41%
01-5-500584.00 BULLET PROOF VESTS	3,000.00	0.00	0.00%
Total SUPPORT	160,250.00	149,208.72	93.11%
01-5-5007 CAPITAL EXPENDITURES			
01-5-500701.00 DESIGNATED FUND-SPEC EQUI	11,000.00	11,000.00	100.00%
01-5-500702.00 DESIGNATED FUND-CRUISER	35,000.00	35,000.00	100.00%
Total CAPITAL EXPENDITURES	46,000.00	46,000.00	100.00%
Total POLICE DEPT EXPENDITURES	899,526.00	739,348.31	82.19%
01-5-555 FIRE/FAST DEPT. EXPENSES			

General

Account	Budget	Actual	% of Budget
01-5-5551 FIRE WAGES			
01-5-555108.00 FIRE CHIEF WAGES	83,298.00	82,571.83	99.13%
01-5-555110.00 FIRE OFFICER STIPEND	2,100.00	2,100.00	100.00%
01-5-555112.00 FIREFIGHTERS WAGE	32,000.00	30,847.26	96.40%
01-5-555114.00 FF DRILLS/MTGS WAGE	2,000.00	2,900.00	145.00%
01-5-555120.00 CCC Tax	525.00	502.66	95.74%
01-5-555121.00 FICA TAX	7,403.00	7,264.96	98.14%
01-5-555122.00 MEDI TAX	1,731.00	1,705.66	98.54%
01-5-555123.00 HEALTH INSURANCE	9,014.00	9,252.06	102.64%
01-5-555124.00 DISABILITY/LIFE INSURANCE	779.00	752.76	96.63%
01-5-555125.00 VT RETIREMENT	6,039.00	6,135.64	101.60%
01-5-555126.00 DENTAL INSURANCE	470.00	477.48	101.59%
Total FIRE WAGES	145,359.00	144,510.31	99.42%
01-5-5552 EMS WAGES			
01-5-555212.00 EMS WAGE	8,500.00	5,509.75	64.82%
01-5-555215.00 EMS DRILL WAGE	1,500.00	1,080.00	72.00%
01-5-555221.00 EMS FICA TAX	620.00	302.41	48.78%
01-5-555222.00 EMS MEDI TAX	145.00	64.38	44.40%
01-5-555223.00 CCC Tax	44.00	1.92	4.36%
Total EMS WAGES	10,809.00	6,958.46	64.38%
01-5-5553 EDUCATION & TRAINING			
01-5-555338.00 FIRE EDUC/TRAINING	900.00	342.20	38.02%
01-5-555340.00 EMS EDUC/TRNG	1,200.00	360.00	30.00%
01-5-555342.00 FIRE DUES/MTGS/EDUC	500.00	480.00	96.00%
Total EDUCATION & TRAINING	2,600.00	1,182.20	45.47%
01-5-5554 TOOLS & EQUIPMENT			
01-5-555422.00 FIRE TOOLS & EQUIPMENT	4,500.00	5,391.04	119.80%
01-5-555424.00 EMS TOOLS/ EQUIP	2,200.00	1,644.99	74.77%
01-5-555426.00 RADIO PURCH/REPAIR	800.00	800.00	100.00%
Total TOOLS & EQUIPMENT	7,500.00	7,836.03	104.48%
01-5-5555 MAINTENANCE			
01-5-555528.00 FIRE TRK R & M	18,500.00	8,016.77	43.33%
01-5-555528.07 R&M 7 Tanker	0.00	3,208.82	100.00%
01-5-555528.12 R&M 19 F550	0.00	1,959.77	100.00%
01-5-555528.13 R&M 13 Ford	0.00	6,529.74	100.00%
01-5-555528.16 R&M Engine 1	0.00	13,514.10	100.00%
01-5-555528.21 R&M 21 Spartan Ladder	0.00	3,025.44	100.00%
01-5-555528.23 R&M Engine 3	0.00	2,869.62	100.00%
01-5-555530.00 EQUIPMENT MAINTENANCE	4,000.00	2,239.28	55.98%
01-5-555532.00 RADIO MAINTENANCE	500.00	145.60	29.12%
01-5-555534.00 SOFTWARE MAINTENANCE	3,200.00	3,003.93	93.87%
01-5-555538.00 APPARATUS FUEL	4,600.00	3,311.88	72.00%

General

Account	Budget	Actual	% of Budget
Total MAINTENANCE	30,800.00	47,824.95	155.28%
01-5-5556 SUPPORT			
01-5-555614.00 RECRUITMENT	100.00	81.07	81.07%
01-5-555618.00 POSTAGE	25.00	0.00	0.00%
01-5-555619.00 FIRE PREV BOOKS & MATERIA	100.00	0.00	0.00%
01-5-555620.00 FIREFIGHTERS CASUL INS	4,500.00	9,665.00	214.78%
01-5-555625.00 TELEPHONE & INTERNET	2,000.00	1,764.36	88.22%
01-5-555630.00 OFFICE SUPPLIES	700.00	1,263.49	180.50%
01-5-555632.00 DISPATCH SERVICE	31,702.00	32,515.00	102.56%
01-5-555633.00 UNIFORM	260.00	0.00	0.00%
01-5-555634.00 HYDRANT RENTAL	36,000.00	614.94	1.71%
01-5-555635.00 DRY HYDRANT	500.00	8,800.48	1,760.10%
01-5-555636.00 OSHA COMPLIANCE	600.00	980.50	163.42%
Total SUPPORT	76,487.00	55,684.84	72.80%
01-5-5557 CAPITAL EXPENDITURES			
01-5-555758.00 DESIGNATED FUND-APPARATUS	126,000.00	126,000.00	100.00%
01-5-555760.00 DESIGNATED FUND-EQUIPMENT	33,075.00	33,075.00	100.00%
Total CAPITAL EXPENDITURES	159,075.00	159,075.00	100.00%
01-5-5558 GRANT EXPENSE			
Total GRANT EXPENSE	0.00	0.00	0.00%
01-5-5559 AMBULANCE SERVICES			
01-5-555901.00 AMBULANCE CONTRACT	170,664.00	170,664.90	100.00%
01-5-555903.00 AMBULANCE BILLS	5,000.00	5,732.47	114.65%
Total AMBULANCE SERVICES	175,664.00	176,397.37	100.42%
Total FIRE/FAST DEPT. EXPENSES	608,294.00	599,469.16	98.55%
01-5-575 EMERGENCY MANAGEMENT			
01-5-575233.00 TOWER POWER	1,900.00	1,956.36	102.97%
01-5-575610.00 EMERG MNGMT SUPPLIES	180.00	33.97	18.87%
01-5-575612.00 GENERATOR FUEL	250.00	221.52	88.61%
01-5-575620.00 EMERG GEN MAINT	0.00	714.00	100.00%
01-5-575622.00 EMERG GEN INSTALL	200.00	0.00	0.00%
01-5-575630.00 BASE RADIO MAINTENANCE	2,600.00	1,902.52	73.17%
01-5-575740.00 DESIGNATED FUND-GENERATOR	30,000.00	30,000.00	100.00%
Total EMERGENCY MANAGEMENT	35,130.00	34,828.37	99.14%
01-5-650 CONSERVATION			
01-5-650615.00 DUES/MTGS/EDUC	200.00	50.00	25.00%
01-5-650620.00 SPKRS/PUBLIC INFO	1,250.00	1,128.38	90.27%

General

Account	Budget	Actual	% of Budget
01-5-650625.00 PUBLICITY	750.00	750.00	100.00%
01-5-650630.00 TRAILS	1,800.00	2,010.68	111.70%
01-5-650635.00 MILT FRYE NATURE AREA	1,500.00	879.10	58.61%
01-5-650700.00 NATRL RESRCS INVEN	1,000.00	846.22	84.62%
01-5-650710.00 PROJECT RESTORATION	2,000.00	582.39	29.12%
01-5-650727.00 WOMENS CLUB GRANT	0.00	695.95	100.00%
Total CONSERVATION	8,500.00	6,942.72	81.68%
01-5-651 Solid Waste Committee			
01-5-651550.00 Printng	250.00	0.00	0.00%
01-5-651610.00 Software License	600.00	1,500.00	250.00%
01-5-651620.00 Information/Signs/Sand.Bo	1,500.00	0.00	0.00%
Total Solid Waste Committee	2,350.00	1,500.00	63.83%
01-5-652 Energy Committee			
01-5-652610.00 Supplies	1,800.00	0.00	0.00%
Total Energy Committee	1,800.00	0.00	0.00%
01-5-675 CEMETERY COMMISSION			
Total CEMETERY COMMISSION	0.00	0.00	0.00%
01-5-70 PUBLIC WORKS DEPT.			
01-5-703 HIGHWAY DIVISION			
01-5-7031 HIGHWAY WAGES & BENEFITS			
01-5-703110.00 DIRECTOR OF PUBLIC WORKS	107,487.00	107,107.52	99.65%
01-5-703111.00 ADMINISTRATIVE ASSIST	29,134.00	28,661.31	98.38%
01-5-703112.00 ROAD CREW WAGES	336,556.00	302,937.38	90.01%
01-5-703114.00 ROAD CREW OVERTIME	56,238.00	28,329.59	50.37%
01-5-703116.00 On Call Compensation	5,743.00	6,234.93	108.57%
01-5-703120.00 CCC Tax	2,355.00	1,921.93	81.61%
01-5-703121.00 FICA	33,253.00	28,348.17	85.25%
01-5-703122.00 MEDICARE	7,687.00	6,629.76	86.25%
01-5-703123.00 HEALTH INSUR	141,105.00	142,745.27	101.16%
01-5-703124.00 DISABILITY/LIFE	4,531.00	4,194.16	92.57%
01-5-703125.00 DENTAL INSURANCE	3,056.00	2,325.23	76.09%
01-5-703126.00 RETIREMENT	38,436.00	34,841.42	90.65%
Total HIGHWAY WAGES & BENEFITS	765,581.00	694,276.67	90.69%
01-5-7032 MATERIALS			
01-5-703201.00 SALT & CHEMICALS	125,000.00	97,123.56	77.70%
01-5-703203.00 SAND	130,000.00	133,210.15	102.47%
01-5-703205.00 DUST CONTROL	25,000.00	32,471.94	129.89%
01-5-703207.00 GRAVEL & STONE	65,000.00	90,856.15	139.78%
01-5-703209.00 CULVERTS & ROAD SUPPLIES	25,000.00	10,984.30	43.94%
01-5-703211.00 ASPHALT PRODUCTS	3,500.00	2,177.96	62.23%

General

Account	Budget	Actual	% of Budget
01-5-703213.00 BRIDGE REPAIR & MAINT.	5,000.00	0.00	0.00%
01-5-703215.00 OTHER PROJECTS	8,000.00	6,931.05	86.64%
01-5-703217.00 SIGNS	2,500.00	1,267.18	50.69%
Total MATERIALS	389,000.00	375,022.29	96.41%
01-5-7033 CONTRACTED SERVICES			
01-5-703301.00 PLOWING & SANDING	108,000.00	45,000.00	41.67%
01-5-703303.00 ROAD SWEEP/LEAF REMOVAL	2,700.00	3,100.60	114.84%
01-5-703305.00 LEAF REMOVAL	3,000.00	0.00	0.00%
01-5-703307.00 STREETLIGHTS	15,600.00	14,447.40	92.61%
01-5-703309.00 TREE CUTTING & REMOVAL	12,000.00	0.00	0.00%
01-5-703311.00 UNIFORMS	15,000.00	20,556.01	137.04%
01-5-703313.00 PAVING	10,000.00	0.00	0.00%
01-5-703315.00 OTHER PROJECTS	16,000.00	1,829.50	11.43%
01-5-703317.00 CRACK SEALING	19,000.00	0.00	0.00%
01-5-703319.00 PAVEMENT MARKING	20,000.00	10,484.00	52.42%
01-5-703321.00 BRIDGES	55,000.00	54,208.27	98.56%
01-5-703322.00 Culverts	10,000.00	1,838.00	18.38%
01-5-703323.00 Roadway&Ped.Safety Exp	3,000.00	2,890.80	96.36%
Total CONTRACTED SERVICES	289,300.00	154,354.58	53.35%
01-5-7034 EQUIPMENT			
01-5-703401.00 OUTSIDE REPAIRS	58,500.00	48,927.40	83.64%
01-5-703403.00 PARTS & SUPPLIES	69,000.00	70,026.95	101.49%
01-5-703405.00 PETROLEUM PRODUCTS	50,000.00	51,767.29	103.53%
01-5-703406.00 Capital Equipment Lease E	0.00	5,802.52	100.00%
01-5-703407.00 Equipment Rental	8,000.00	0.00	0.00%
Total EQUIPMENT	185,500.00	176,524.16	95.16%
01-5-7035 HIGHWAY GARAGE			
01-5-703501.00 ELECTRICITY	2,600.00	3,935.13	151.35%
01-5-703503.00 PROPANE	6,500.00	7,454.42	114.68%
01-5-703505.00 TELEPHONE	4,000.00	4,489.49	112.24%
01-5-703507.00 SUPPLIES	7,000.00	7,250.42	103.58%
01-5-703509.00 ALARM MONITORING	3,300.00	375.00	11.36%
01-5-703511.00 REPAIRS & MAINTENANCE	12,000.00	10,058.36	83.82%
01-5-703513.00 TOOLS	8,000.00	1,860.18	23.25%
01-5-703515.00 ADMINISTRATION	5,500.00	3,042.39	55.32%
Total HIGHWAY GARAGE	48,900.00	38,465.39	78.66%
01-5-7036 CAPITAL EXPENDITURES			
01-5-703601.00 DESIGNATED FUND-EQUIPMENT	250,000.00	250,000.00	100.00%
01-5-703605.00 RESERVE FUND-PAVING#42	100,000.00	100,000.00	100.00%
01-5-703607.00 DESIGNATED FUND-BRIDGES	150,000.00	150,000.00	100.00%
01-5-703609.00 RESERVE FUND-GARAGE#8	50,000.00	50,000.00	100.00%
01-5-703610.00 Desinated Fund - Culverts	200,000.00	200,000.00	100.00%

General

Account	Budget	Actual	% of Budget
01-5-703611.00 Desig.Road&Ped.Safety	10,000.00	10,000.00	100.00%
Total CAPITAL EXPENDITURES	760,000.00	760,000.00	100.00%
01-5-7037 GRANTS			
01-5-703703.00 FEMA GRANT - Hemlock Rd	0.00	363,648.22	100.00%
01-5-703703.01 FEMA GRANT KateWallace	0.00	240,915.71	100.00%
01-5-703703.02 FEMA GRANT Norford Lake	0.00	350,297.72	100.00%
01-5-703703.03 FEMA Grant Podunk/Illsley	0.00	221,490.42	100.00%
01-5-703709.00 VTrans Better Roads Grant	0.00	15,120.00	100.00%
01-5-703715.00 VTRANS STRUCTURES GRNT	0.00	7,484.60	100.00%
01-5-703716.00 VT State Emergency Grant	0.00	35,835.00	100.00%
Total GRANTS	0.00	1,234,791.67	100.00%
Total HIGHWAY DIVISION	2,438,281.00	3,433,434.76	140.81%
01-5-704 BUILDINGS & GROUNDS DIVIS			
01-5-7041 B & G WAGES & BENEFITS			
01-5-704113.00 BUILDINGS & GROUNDS WAGES	113,273.00	95,682.48	84.47%
01-5-704114.00 OT BLDGS & GROUNDS	6,796.00	5,531.34	81.39%
01-5-704116.00 On Call Compensation	1,644.00	2,680.34	163.04%
01-5-704120.00 CCC Tax	536.00	381.83	71.24%
01-5-704121.00 FICA	7,546.00	6,636.62	87.95%
01-5-704122.00 MEDICARE	1,765.00	1,552.13	87.94%
01-5-704123.00 HEALTH INSURANCE	57,812.00	30,436.80	52.65%
01-5-704124.00 DISABILITY/LIFE	1,171.00	1,180.35	100.80%
01-5-704125.00 DENTAL INSURANCE	940.00	915.30	97.37%
01-5-704126.00 RETIREMENT	8,824.00	7,793.76	88.32%
Total B & G WAGES & BENEFITS	200,307.00	152,790.95	76.28%
01-5-7042 MATERIALS			
01-5-704201.00 GARDEN SUPPLIES & PLANTS	1,635.00	98.00	5.99%
Total MATERIALS	1,635.00	98.00	5.99%
01-5-7043 CONTRACTED SERVICES			
01-5-704311.00 UNIFORMS	5,500.00	5,472.40	99.50%
Total CONTRACTED SERVICES	5,500.00	5,472.40	99.50%
01-5-7044 EQUIPMENT			
01-5-704401.00 OUTSIDE REPAIRS	2,100.00	0.00	0.00%
01-5-704403.00 PARTS & SUPPLIES	2,600.00	2,879.39	110.75%
01-5-704405.00 PETROLEUM PRODUCTS	2,000.00	2,284.62	114.23%
01-5-704413.00 TOOLS & EQUIPMENT	575.00	49.99	8.69%
Total EQUIPMENT	7,275.00	5,214.00	71.67%

General

Account	Budget	Actual	% of Budget
01-5-7046 CAPITAL EXPENDITURES			
01-5-704601.00 DESIGNATED FUND-EQUIPMENT	5,000.00	5,000.00	100.00%
Total CAPITAL EXPENDITURES	5,000.00	5,000.00	100.00%
Total BUILDINGS & GROUNDS DIVIS	219,717.00	168,575.35	76.72%
01-5-705 SOLID WASTE DIVISION			
01-5-7051 SW WAGES & BENEFITS			
01-5-705112.00 TRNSF STATION WAGE	51,674.00	54,806.96	106.06%
01-5-705120.00 CCC Tax	227.00	241.23	106.27%
01-5-705121.00 FICA TAX	3,204.00	3,368.32	105.13%
01-5-705122.00 MEDI TAX	749.00	787.75	105.17%
Total SW WAGES & BENEFITS	55,854.00	59,204.26	106.00%
01-5-7053 CONTRACTED SERVICES			
01-5-705301.00 GUVSWMD ASSESSMENT	35,000.00	32,508.00	92.88%
01-5-705303.00 MUNICIPAL SOLID WASTE	56,000.00	59,091.78	105.52%
01-5-705305.00 RECYCLING	48,000.00	55,529.13	115.69%
01-5-705306.00 C & D WASTE DISPOSAL	18,000.00	15,411.37	85.62%
01-5-705308.00 FOOD WASTE DISPOSAL	23,000.00	11,576.19	50.33%
Total CONTRACTED SERVICES	180,000.00	174,116.47	96.73%
01-5-7054 EQUIPMENT			
01-5-705403.00 PARTS & SUPPLIES	1,550.00	2,012.60	129.85%
01-5-705411.00 REPAIRS & MAINTENANCE	6,000.00	0.00	0.00%
01-5-705413.00 SMALL EQUIPMENT	525.00	0.00	0.00%
Total EQUIPMENT	8,075.00	2,012.60	24.92%
01-5-7055 TRANSFER STATION			
01-5-705500.00 PURCHASED SERVICES	4,000.00	4,315.00	107.88%
01-5-705501.00 ELECTRICITY	4,500.00	5,385.11	119.67%
01-5-705503.00 PROPANE	900.00	372.96	41.44%
01-5-705505.00 TELEPHONE	545.00	1,353.50	248.35%
01-5-705515.00 ADMINISTRATION	700.00	475.50	67.93%
01-5-705517.00 VERMONT FRANCHISE TAX	1,600.00	1,092.69	68.29%
Total TRANSFER STATION	12,245.00	12,994.76	106.12%
01-5-7056 CAPITAL EXPENDITURES			
01-5-705601.00 DESIGNATED FUND-EQUIPMENT	5,000.00	5,000.00	100.00%
Total CAPITAL EXPENDITURES	5,000.00	5,000.00	100.00%
Total SOLID WASTE DIVISION	261,174.00	253,328.09	97.00%
01-5-706 TRACY HALL			

General

Account	Budget	Actual	% of Budget
01-5-7061 BUILDING EXPENSES			
01-5-706100.00 WATER USAGE	935.00	710.14	75.95%
01-5-706101.00 ELECTRICITY	15,000.00	12,597.94	83.99%
01-5-706103.00 HEATING-PROPANE	19,500.00	11,047.11	56.65%
01-5-706105.00 ALARM MONITORING	1,350.00	525.00	38.89%
01-5-706107.00 ELEVATOR MAINTENANCE	5,000.00	6,572.46	131.45%
01-5-706108.00 CUSTODIAN PAGER & MILEAGE	779.00	0.00	0.00%
01-5-706109.00 BUILDING SUPPLIES	4,800.00	4,291.82	89.41%
01-5-706113.00 REPAIRS & MAINTENANCE	17,500.00	18,422.42	105.27%
01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	2,000.00	2,536.53	126.83%
Total BUILDING EXPENSES	66,864.00	56,703.42	84.80%
Total TRACY HALL	66,864.00	56,703.42	84.80%
Total PUBLIC WORKS DEPT.	2,986,036.00	3,912,041.62	131.01%
01-5-8002 DEBT SERVICE EXPENDITURES			
01-5-800207.00 PUBLIC SAFTY FACILITY BON	47,000.00	47,000.00	100.00%
01-5-800208.00 Browns SH Rd Bridge-Princ	14,000.00	0.00	0.00%
01-5-800209.00 Browns SH Rd Bridge Inter	350.00	0.00	0.00%
01-5-800211.00 Windsor County Equalizati	60,000.00	57,970.14	96.62%
01-5-800235.00 DEBT INTEREST	42,000.00	41,667.85	99.21%
Total DEBT SERVICE EXPENDITURES	163,350.00	146,637.99	89.77%
01-5-8003 APPROPRIATION EXPENDITURES			
01-5-800302.00 NORWICH PUBLIC LIBRARY	376,700.00	376,700.00	100.00%
01-5-800310.00 NORWICH AMERICAN LEGION	1,500.00	1,500.00	100.00%
01-5-800311.00 Norwich Community Nurse	10,000.00	10,000.00	100.00%
01-5-800315.00 NORWICH HISTORICAL SOC.	12,000.00	12,000.00	100.00%
01-5-800316.00 NORWICH CEMETERY ASSOCATN	25,000.00	25,000.00	100.00%
01-5-800324.00 CHILD CARE CTR IN NORWICH	4,348.00	4,348.00	100.00%
01-5-800328.00 VSTNG NRS/HSP APPR	18,500.00	18,500.00	100.00%
01-5-800350.00 THE FAMILY PLACE	6,000.00	6,000.00	100.00%
01-5-800352.00 ADVANCE TRANSIT	15,947.00	15,947.00	100.00%
01-5-800354.00 HEADREST	2,500.00	2,500.00	100.00%
01-5-800356.00 WINDSOR COUNTY MENTORS	2,500.00	2,500.00	100.00%
01-5-800358.00 JAM (formerly CATV)	3,000.00	3,000.00	100.00%
01-5-800362.00 WISE	2,500.00	2,500.00	100.00%
01-5-800366.00 SEVCA	3,750.00	3,750.00	100.00%
01-5-800368.00 YOUTH-IN-ACTION	3,000.00	3,000.00	100.00%
01-5-800369.00 SENIOR SOLUTIONS	1,200.00	1,200.00	100.00%
01-5-800372.00 WHT RIVR COUN ON AGING	5,300.00	5,300.00	100.00%
01-5-800375.00 PUBLIC HEALTH COUNC UV	1,822.00	1,822.00	100.00%
01-5-800382.00 U.V. TRAILS ALLIANCE	2,000.00	2,000.00	100.00%
01-5-800386.00 GOOD BEGINNINGS	3,000.00	3,000.00	100.00%
01-5-800388.00 GREEN MTN ECO DEV CORP	1,705.00	1,705.00	100.00%
01-5-800389.00 SPECIAL NEEDS SUPPORT CEN	2,000.00	2,000.00	100.00%
Total APPROPRIATION EXPENDITURES	504,272.00	504,272.00	100.00%

General

Account	Budget	Actual	% of Budget
01-5-8004 TAX EXPENDITURES			
01-5-800400.00 Transfer Out (GF Surplus)	0.00	591,000.00	100.00%
01-5-800408.00 TAX ABATEMENT/ADJUSTMENT	21,000.00	0.00	0.00%
Total TAX EXPENDITURES	21,000.00	591,000.00	2,814.29%
01-5-8005 INSURANCE			
01-5-800501.00 HRA REIMBURSEMENT EXPENSE	0.00	12,844.06	100.00%
01-5-800505.00 SOCIAL SECURITY TAX	0.00	1,365.26	100.00%
01-5-800507.00 MEDICARE TAX	0.00	45.32	100.00%
01-5-800517.00 UNEMP INS RATE ASSMT	6,100.00	6,559.00	107.52%
01-5-800518.00 PROP & CAS INSURANCE	120,000.00	102,087.32	85.07%
01-5-800520.00 WORKER'S COMP INS	62,000.00	99,592.34	160.63%
Total INSURANCE	188,100.00	222,493.30	118.28%
Total Expenditures	7,228,165.00	8,430,772.33	116.64%
Total General	-7,228,165.00	-8,430,772.33	
Total All Funds	-7,228,165.00	-8,430,772.33	

CONSERVATION COMM FUND

Account	Budget	Actual	% of Budget
Total Expenditures	0.00	0.00	0.00%
Total CONSERVATION COMM FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total RECREATION FACILITY & IMP	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total FIRE APPARATUS FUND	0.00	0.00	
07-5-700322.00 HIGHWAY EQUIP. PURCHASES	0.00	245,503.00	100.00%
Total Expenditures	0.00	245,503.00	100.00%
Total HIGHWAY EQUIPMENT FUND	0.00	-245,503.00	
Total Expenditures	0.00	0.00	0.00%
Total HIGHWAY GARAGE FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total SOLID WASTE EQUIP FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total POLICE STATION FUND	0.00	0.00	
11-5-500322.00 POLICE CRUISER	0.00	96,329.74	100.00%
Total Expenditures	0.00	96,329.74	100.00%
Total POLICE CRUISER	0.00	-96,329.74	
12-5-300322.00 REAPPRAISAL	0.00	46,713.67	100.00%
12-5-300323.00 Transfer to Gen.Fund	0.00	26,000.00	100.00%
Total Expenditures	0.00	72,713.67	100.00%
Total TOWN REAPPRAISAL FUND	0.00	-72,713.67	
13-5-450322.00 TRACY HALL BUILDING	0.00	230,879.00	100.00%

TRACY HALL FUND

Account	Budget	Actual	% of Budget
Total Expenditures	0.00	230,879.00	100.00%
Total TRACY HALL FUND	0.00	-230,879.00	
Total Expenditures	0.00	0.00	0.00%
Total GENERAL ADMIN. FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total Granite bench with crista	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total RECREATION FUND-DAM	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total RECREATION FUND-TENNIS CO	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total TOWN CLERK EQUIP FUND	0.00	0.00	
21-5-500612.00 SPEC EQUIP CAPITAL	0.00	14,106.99	100.00%
Total Expenditures	0.00	14,106.99	100.00%
Total POLICE SPEC EQUIP FUND	0.00	-14,106.99	
Total Expenditures	0.00	0.00	0.00%
Total KIDS & COPS FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total AFFORDABLE HOUSING FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total LAND MANAGEMENT COUNCIL F	0.00	0.00	

LAND MANAGEMENT COUNCIL F

Account	Budget	Actual	% of Budget
Total Expenditures	0.00	0.00	0.00%
Total FIRE DEPT. APPARATUS BAY	0.00	0.00	
26-5-555322.00 FIRE EQUIPMENT	0.00	12,328.36	100.00%
Total Expenditures	0.00	12,328.36	100.00%
Total FIRE EQUIPMENT FUND	0.00	-12,328.36	
Total Expenditures	0.00	0.00	0.00%
Total SIDEWALK FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total LONG TERM FACILITY STUDY	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total BANDSTAND RENOVATION FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total COMMUNICATIONS STUDY FUND	0.00	0.00	
33-5-005702.00 CITIZEN ASSISTANCE	0.00	2,100.50	100.00%
Total Expenditures	0.00	2,100.50	100.00%
Total CITIZEN ASSISTANCE FUND	0.00	-2,100.50	
Total Expenditures	0.00	0.00	0.00%
Total CORRIDOR TREE	0.00	0.00	
37-5-375610.00 SUPPLIES	0.00	489.89	100.00%
Total Expenditures	0.00	489.89	100.00%
Total MAIN STREET FLAGS	0.00	-489.89	
Total Expenditures	0.00	0.00	0.00%

SCHOOL LEASELAND

Account	Budget	Actual	% of Budget
Total SCHOOL LEASELAND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total GOSPEL LEASELAND	0.00	0.00	
40-5-425248.00 SCHOLARSHIPS	0.00	300.00	100.00%
Total Expenditures	0.00	300.00	100.00%
Total RECREATION SCHOLARSHIPS	0.00	-300.00	
41-5-700675.00 BRIDGE REHAB	0.00	150,000.00	100.00%
Total Expenditures	0.00	150,000.00	100.00%
Total DPW-BRIDGE FUND	0.00	-150,000.00	
Total Expenditures	0.00	0.00	0.00%
Total DPW-PAVING FUND	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total BUILDINGS & GROUNDS	0.00	0.00	
Total Expenditures	0.00	0.00	0.00%
Total COMMUNICATIONS CONSTRUCTI	0.00	0.00	
45-5-100341.00 RESTORATION EXPENSE	0.00	3,727.00	100.00%
Total Expenditures	0.00	3,727.00	100.00%
Total RECORDS RESTORATION	0.00	-3,727.00	
Total Expenditures	0.00	0.00	0.00%
Total GENERATOR FUND	0.00	0.00	
47-5-485322.00 Public Safety Equip Purch	0.00	2,500.00	100.00%
Total Expenditures	0.00	2,500.00	100.00%
Total PUBLIC SAFETY FACILITY	0.00	-2,500.00	

Town of Norwich General Ledger
Previous Year Pd: 12 - Budget Status Report
PUBLIC SAFETY FACILITY

Account	Budget	Actual	% of Budget
-----	=====	=====	=====
Total Expenditures	0.00	0.00	0.00%
Total Expense/Emergency Reserve	0.00	0.00	
-----	=====	=====	=====
Total Expenditures	0.00	0.00	0.00%
Total Operational Perf & Develo	0.00	0.00	
-----	=====	=====	=====
52-5-000300.00 Emerald Ash Borer Expense	0.00	61,217.00	100.00%
Total Expenditures	0.00	61,217.00	100.00%
Total Emerald Ash Borer Respons	0.00	-61,217.00	
-----	=====	=====	=====
Total Expenditures	0.00	0.00	0.00%
Total Kids Bridge-Huntley Mdw	0.00	0.00	
-----	=====	=====	=====
54-5-703322.00 Culvert Expense	0.00	20,540.21	100.00%
Total Expenditures	0.00	20,540.21	100.00%
Total Culvert Fund	0.00	-20,540.21	
-----	=====	=====	=====
Total Expenditures	0.00	0.00	0.00%
Total Roadway Safety Fund	0.00	0.00	
-----	=====	=====	=====
Total Expenditures	0.00	0.00	0.00%
Total Opioid Settlement Fund	0.00	0.00	
-----	=====	=====	=====
Total All Funds	0.00	-912,735.36	
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07/16/26

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Town of Norwich General Ledger
Balance Sheet Previous Year - Period 12 Jun
General

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Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
ASSET		
01-1-001 CASH		
01-1-001004.00 PETTY CASH-TRANS STATION	0.00	400.00
01-1-001005.00 PETTY CASH-TOWN CLERK	0.00	50.00
01-1-001100.00 CASH-MASCOMA GENL FUND	0.00	7,254,727.23
01-1-001102.00 CASH-MASCOMA EFTs	0.00	15,637.65
01-1-001104.00 CASH-MASCOMA FISH & GAME	0.00	347.42
01-1-001106.00 HRA Bank Account	0.00	9,015.81
Total CASH	0.00	7,280,178.11
01-1-002 INVESTMENTS		
Total INVESTMENTS	0.00	0.00
01-1-003 RECEIVABLES		
01-1-0030 ACCOUNTS RECEIVABLE		
01-1-003006.00 ACCTS REC-LIBRARY	0.00	-4,763.43
01-1-003026.00 Accounts Receivable	0.00	24,901.32
01-1-003026.01 Allowance for Bad Debts	0.00	-15,766.58
Total ACCOUNTS RECEIVABLE	0.00	4,371.31
01-1-0031 GRANT RECEIVABLE		
01-1-003108.00 GRANT REC-HIGHWAY DEPT	0.00	37,141.31
01-1-003112.00 GRANT REC-FEMA & VT ERAF	0.00	225,362.74
Total GRANT RECEIVABLE	0.00	262,504.05
01-1-0032 NOTES RECEIVABLE		
Total NOTES RECEIVABLE	0.00	0.00
01-1-0034 TAXES RECEIVABLE		
01-1-003402.00 DEL PROP TAXES RECEIVABLE	0.00	252,942.41
01-1-003403.00 TAX INTEREST RECV	0.00	34,532.39
01-1-003404.00 PENALTY RECEIVABLE	0.00	10,127.15
Total TAXES RECEIVABLE	0.00	297,601.95
Total RECEIVABLES	0.00	564,477.31
01-1-004 OTHER ASSETS		
01-1-004099.00 HTFD RECY COUPON INVENTORY	0.00	1,500.00
01-1-004102.00 PREPAID EXPENSES	0.00	118,659.22
01-1-004104.00 INVENTORY-Materials	0.00	120,000.00
01-1-004105.00 Inventory-DPW Fueling Sta	0.00	9,720.96
Total OTHER ASSETS	0.00	249,880.18

07/16/26

11:07 am

Town of Norwich General Ledger
Balance Sheet Previous Year - Period 12 Jun
General

Page 2 of 3

brosalinda

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
01-1-090000.00 DUE FROM/TO OTHER FUND	0.00	-5,924,943.91
Total Asset	0.00	2,169,591.69
LIABILITY		
01-2-001 ACCOUNTS PAYABLE		
01-2-001111.00 VMERS GRP B PAYABLE	0.00	494.10
01-2-001114.00 HRA LIABILITY	0.00	4,589.05
01-2-001117.00 UNION DUES PAYABLE	0.00	-394.58
01-2-001121.00 VT ANIMAL RETURN	0.00	637.00
01-2-001122.00 DUE TO VT-FISH & GAME	0.00	211.70
01-2-001122.01 VT FISH & GAME GIFT CERTI	0.00	97.00
01-2-001124.00 DUE TO VT-VITAL RECORDS	0.00	3,590.00
01-2-001125.10 DUE TO GUVSWMD-STICKERS	0.00	2,145.00
01-2-001126.00 VISION SERV PLAN-PAYROLL	0.00	242.32
01-2-001147.00 DUE TO TAXPAYER FROM STAT	0.00	145.00
01-2-001148.00 TAX OVERPAYMENTS	0.00	2,554.08
Total ACCOUNTS PAYABLE	0.00	14,310.67
01-2-002 GRANT LIABILITY		
Total GRANT LIABILITY	0.00	0.00
01-2-003 OTHER LIABILITIES		
Total OTHER LIABILITIES	0.00	0.00
01-2-004 DEFERRED REVENUES		
01-2-004001.00 DEFERRED REV-TAXES	0.00	236,000.00
01-2-004004.00 DEFERRED REV-GRANTS	0.00	280,620.27
Total DEFERRED REVENUES	0.00	516,620.27
Total Liability	0.00	530,930.94
FUND BALANCE		
01-3-0011 RESERVE-FUND BALANCE		
Total RESERVE-FUND BALANCE	0.00	0.00
01-3-0013 UNRESTRICTED FUNDS		
01-3-001300.00 GENERAL FUND BAL-UNREST	0.00	1,506,604.43
Total UNRESTRICTED FUNDS	0.00	1,506,604.43

07/16/26

11:07 am

Town of Norwich General Ledger
Balance Sheet Previous Year - Period 12 Jun
General

Page 3 of 3

brosalinda

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

Total Prior Years Fund Balance	0.00	1,506,604.43

Fund Balance Current Year	0.00	132,056.32

Total Fund Balance	0.00	1,638,660.75

Total Liability,Reserves,Fund Balance	0.00	2,169,591.69
=====		

07/16/26

Town of Norwich General Ledger

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11:13 am

General Ledger Due/To Due/From Summary Report

brosalinda

Previous Yr: Period 12

Account Number	Account Description	Account Balance
01-1-090000.00	General DUE FROM/TO OTHER FUND	-5,924,943.91
04-1-090000.00	CONSERVATION COMM FUND DUE FROM/TO OTHER FUND	5,072.45
05-1-090000.00	RECREATION FACILITY & IMP DUE FROM/TO OTHER FUND	66,564.49
06-1-090000.00	FIRE APPARATUS FUND DUE FROM/TO OTHER FUND	796,240.90
07-1-090000.00	HIGHWAY EQUIPMENT FUND DUE FROM/TO OTHER FUND	330,793.23
08-1-090000.00	HIGHWAY GARAGE FUND DUE FROM/TO OTHER FUND	413,563.79
09-1-090000.00	SOLID WASTE EQUIP FUND DUE FROM/TO OTHER FUND	50,686.71
10-1-090000.00	POLICE STATION FUND DUE FROM/TO OTHER FUND	0.00
11-1-090000.00	POLICE CRUISER DUE FROM/TO OTHER FUNDS	11,940.31
12-1-090000.00	TOWN REAPPRAISAL FUND DUE FROM/TO OTHER FUND	68,038.60
13-1-090000.00	TRACY HALL FUND DUE FROM/TO OTHER FUND	673,050.45
14-1-090000.00	GENERAL ADMIN. FUND DUE FROM/TO OTHER FUNDS	136,518.20
15-1-090000.00	Granite bench with crista DUE FROM/TO OTHER FUND	10.69
16-1-090000.00	RECREATION FUND-DAM DUE FROM/TO OTHER FUNDS	0.00
17-1-090000.00	RECREATION FUND-TENNIS CO DUE FROM/TO OTHER FUND	138,746.90
19-1-090000.00	TOWN CLERK EQUIP FUND DUE FROM/TO OTHER FUND	9,811.12
21-1-090000.00	POLICE SPEC EQUIP FUND DUE FROM/TO OTHER FUNDS	18,558.72
22-1-090000.00	KIDS & COPS FUND DUE FROM/TO OTHER FUND	0.00
23-1-090000.00	AFFORDABLE HOUSING FUND DUE/FROM TO OTHER FUND	51,621.30
24-1-090000.00	LAND MANAGEMENT COUNCIL F DUE FROM/TO OTHER FUNDS	13,729.62
25-1-090000.00	FIRE DEPT.APPARATUS BAY DUE/FROM TO OTHER FUND	0.01
26-1-090000.00	FIRE EQUIPMENT FUND DUE FROM/TO OTHER FUND	91,486.34
27-1-090000.00	SIDEWALK FUND DUE FROM/TO OTHER FUND	91,641.50
28-1-090000.00	LONG TERM FACILITY STUDY DUE FROM/TO OTHER FUND	2.40
29-1-090000.00	TOWN MANAGER VEHICLE FUND DUE FROM/TO OTHER FUND	0.00
30-1-090000.00	BANDSTAND RENOVATION FUND DUE FROM/TO OTHER FUND	0.00
31-1-090000.00	COMMUNICATIONS STUDY FUND DUE FROM/TO OTHER FUNDS	0.00
33-1-090000.00	CITIZEN ASSISTANCE FUND DUE FROM/TO OTHER FUND	13,624.32
34-1-090000.00	WCTU FOUNTAIN DUE FROM/TO OTHER FUND	0.00
35-1-090000.00	CORRIDOR TREE DUE FROM/TO OTHER FUND	0.00
36-1-090000.00	ALURA GRANT DUE FROM/TO OTHER FUND	0.00
37-1-090000.00	MAIN STREET FLAGS DUE FROM/TO OTHER FUND	245.82
38-1-090000.00	SCHOOL LEASELAND DUE FROM/TO OTHER FUND	0.00
39-1-090000.00	GOSPEL LEASELAND DUE FROM/TO OTHER FUND	0.00
40-1-090000.00	RECREATION SCHOLARSHIPS DUE FROM/TO OTHER FUND	917.43
41-1-090000.00	DPW-BRIDGE FUND DUE FROM/TO OTHER FUND	972,345.35
42-1-090000.00	DPW-PAVING FUND DUE FROM/TO OTHER FUND	472,044.31
43-1-090000.00	BUILDINGS & GROUNDS DUE FROM/TO OTHER FUND	44,836.90
44-1-090000.00	COMMUNICATIONS CONSTRUCTI DUE FROM/TO OTHER FUND	0.00
45-1-090000.00	RECORDS RESTORATION DUE FROM/TO OTHER FUND	48,482.92
46-1-090000.00	GENERATOR FUND DUE FROM/TO OTHER FUND	65,003.34
47-1-090000.00	PUBLIC SAFETY FACILITY DUE FROM/TO OTHER FUND	13,880.61
48-1-090000.00	Climate Emergency DUE FROM/TO OTHER FUND	44,598.52
49-1-090000.00	ARPA (American Rescue Pla DUE FROM/TO OTHER FUND	0.00
50-1-090000.00	Expense/Emergency Reserve DUE FROM/TO OTHER FUND	741,886.94
51-1-090000.00	Operational Perf & Develo DUE FROM/TO OTHER FUND	144,174.13
52-1-090000.00	Emerald Ash Borer Respons DUE FROM/TO OTHER FUND	53,652.99
53-1-090000.00	Kids Bridge-Huntley Mdw DUE FROM/TO OTHER FUND	6,863.17
54-1-090000.00	Culvert Fund DUE FROM/TO OTHER FUND	279,412.43
55-1-090000.00	Roadway Safety Fund DUE FROM/TO OTHER FUND	20,930.31
56-1-090000.00	Opioid Settlement Fund DUE FROM/TO OTHER FUND	33,966.69

07/16/26

Town of Norwich General Ledger

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11:13 am

General Ledger Due/To Due/From Summary Report

brosalinda

Previous Yr: Period 12

Account Number	Account Description	Account Balance

57-1-090000.00	Cemetery Commission DUE FROM/TO OTHER FUND	0.00

**** TOTALS FOR DUE/TO DUE/FROM ACCOUNTS		0.00

07/20/26
03:56 pm

Town of Norwich Accounts Payable
Check Warrant Report # 1503 Current Prior FY Invoices For Fund (General)
For Check Acct 02 (General) All check #s 06/01/26 To 06/30/26

Page 1 of 1
jdelabruere

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
220017	VERMONT DEPARTMENT OF FIS	06/05/26 Hunting/Fishing Licenses	01-2-001122.00	52.50 B	414	06/05/26
		06052026	DUE TO VT-FISH & GAME			
220017	VERMONT DEPARTMENT OF FIS	06/12/26 Hunting/Fishing Licenses	01-2-001122.00	72.00 B	420	06/12/26
		06122026	DUE TO VT-FISH & GAME			
220017	VERMONT DEPARTMENT OF FIS	06/22/26 Hunting/Fishing Licenses	01-2-001122.00	105.50 B	424	06/22/26
		06222026	DUE TO VT-FISH & GAME			
220017	VERMONT DEPARTMENT OF FIS	06/26/26 Hunting/Fishing Licenses	01-2-001122.00	45.50 B	426	06/26/26
		06262026	DUE TO VT-FISH & GAME			
Report Total				275.50		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****275.50
Let this be your order for the payments of these amounts.

Finance Director


Jonathan DeLaBruere

Town Manager:


Brennan Duffy

SELECTBOARD:

Kimo Griggs
Chair

Brendan Classon
Vice Chair

Mary Layton

Matthew Swett

Robert Gere

07/20/26
03:58 pm

Town of Norwich Accounts Payable
Check Warrant Report # 1504 Current Prior FY Invoices For Fund (General)
For Check Acct 09(General) All check #s 06/01/26 To 06/30/26

Page 1 of 1
jdelabruere

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
80031	HEALTHEQUITY, INC.	06/12/26 HRA	01-2-001114.00	74.83 B	419	06/12/26
		5X41K8C	HRA LIABILITY			
80031	HEALTHEQUITY, INC.	06/22/26 HRA	01-2-001114.00	1685.08 B	421	06/22/26
		CGDF02N	HRA LIABILITY			
80031	HEALTHEQUITY, INC.	06/05/26 HRA	01-2-001114.00	3.71 B	415	06/05/26
		CY6M19U	HRA LIABILITY			
80031	HEALTHEQUITY, INC.	06/26/26 HRA	01-2-001114.00	28.58 B	425	06/26/26
		IVQU415	HRA LIABILITY			
Report Total				1792.20		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****1,792.20
Let this be your order for the payments of these amounts.

Finance Director

Jonathan DeLaBruere
Jonathan DeLaBruere

Town Manager:

Brennan Duffy
Brennan Duffy

SELECTBOARD:

Kimo Griggs
Chair

Brendan Classon
Vice Chair

Mary Layton

Matthew Swett

Robert Gere

07/20/26
04:18 pm

Town of Norwich Accounts Payable
Check Warrant Report # 1505 Current Prior FY Invoices For Fund (General)
For Check Acct 03(General) All check #s 07/09/26 To 07/22/26 & Fund 01

Page 1 of 6
jdelabruere

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
10003	07/02/26	AAA POLICE SUPPLY Uniforms 79255	01-5-500582.00 UNIFORMS	1237.48	18088	07/22/26
10014	07/17/26	ACTIVE911, INC ActiveAlert FY27 Renewal 689454	01-5-555632.00 DISPATCH SERVICE	599.40	18089	07/22/26
10117	07/21/25	ADA TRAFFIC CONTROL LTD Traffic Signs 86134	01-5-500501.00 ADMINISTRATION	1788.58	18090	07/22/26
10117	08/05/25	ADA TRAFFIC CONTROL LTD Traffic Signs 86307	01-5-500501.00 ADMINISTRATION	130.00	18090	07/22/26
10117	06/30/26	ADA TRAFFIC CONTROL LTD Message Board 89530	01-5-500204.00 SPEED SIGNS	19000.00	18090	07/22/26
10022	06/30/26	ADVANCE AUTO PARTS Battery 6962	01-5-703403.00 PARTS & SUPPLIES	172.34	18091	07/22/26
10066	06/03/26	AMAZON CAPITAL SERVICES, Poly Sheet Protectors 1DWXPLJRPDNJ	01-5-005610.00 OFFICE SUPPLIES	45.06	18092	07/22/26
10066	07/10/26	AMAZON CAPITAL SERVICES, Portable Sink 1PRVRD9GMLGV	01-5-705403.00 PARTS & SUPPLIES	119.99	18092	07/22/26
10066	06/24/26	AMAZON CAPITAL SERVICES, Thermal Paper 1Q7JFVFW7X9T	01-5-706109.00 BUILDING SUPPLIES	30.74	18092	07/22/26
10066	06/21/26	AMAZON CAPITAL SERVICES, Wire Rack Organizer 1WQVN6J77RK9	01-5-050610.00 OFFICE SUPPLIES	119.99	18092	07/22/26
10066	06/22/26	AMAZON CAPITAL SERVICES, Milwaukee Tools 1XTMCNRCKHDX	01-5-703513.00 TOOLS	1046.90	18092	07/22/26
20026	07/01/26	BETHEL MILLS Paint Sample 433398/6	01-5-485302.00 REPAIRS & MAINTENANCE	27.96	18093	07/22/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-005123.00 HEALTH INSUR	7328.72	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-100123.00 HEALTH INS	3896.39	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-200123.00 HEALTH INS	2064.67	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-350123.00 HEALTH INS	826.99	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-500123.00 HEALTH INS	2373.08	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-555123.00 HEALTH INSURANCE	980.80	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-703123.00 HEALTH INSUR	14213.02	18049	07/13/26
20039	06/02/26	BLUE CROSS/BLUE SHIELD OF July health insurance 226046020	01-5-704123.00 HEALTH INSURANCE	3438.98	18049	07/13/26
20039	07/01/26	BLUE CROSS/BLUE SHIELD OF Health Insurance 227591025	01-5-005123.00 HEALTH INSUR	7328.72	18094	07/22/26
20039	07/01/26	BLUE CROSS/BLUE SHIELD OF Health Insurance 227591025	01-5-100123.00 HEALTH INS	3896.39	18094	07/22/26
20039	07/01/26	BLUE CROSS/BLUE SHIELD OF Health Insurance 227591025	01-5-200123.00 HEALTH INS	1188.53	18094	07/22/26
20039	07/01/26	BLUE CROSS/BLUE SHIELD OF Health Insurance 227591025	01-5-350123.00 HEALTH INS	826.99	18094	07/22/26
20039	07/01/26	BLUE CROSS/BLUE SHIELD OF Health Insurance 227591025	01-5-500123.00 HEALTH INS	2373.08	18094	07/22/26

07/20/26
04:18 pm

Town of Norwich Accounts Payable
Check Warrant Report # 1505 Current Prior FY Invoices For Fund (General)
For Check Acct 03(General) All check #s 07/09/26 To 07/22/26 & Fund 01

Page 2 of 6
jdelabruere

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
20039	BLUE CROSS/BLUE SHIELD OF	07/01/26	Health Insurance 227591025	01-5-555123.00 HEALTH INSURANCE	980.80	18094	07/22/26
20039	BLUE CROSS/BLUE SHIELD OF	07/01/26	Health Insurance 227591025	01-5-703123.00 HEALTH INSUR	14922.69	18094	07/22/26
20039	BLUE CROSS/BLUE SHIELD OF	07/01/26	Health Insurance 227591025	01-5-704123.00 HEALTH INSURANCE	3438.98	18094	07/22/26
20039	BLUE CROSS/BLUE SHIELD OF	07/01/26	Health Insurance 227591025	01-5-703123.00 HEALTH INSUR	591.39	18094	07/22/26
20039	BLUE CROSS/BLUE SHIELD OF	07/01/26	Health Insurance 227591025	01-5-703123.00 HEALTH INSUR	709.67	18094	07/22/26
20039	BLUE CROSS/BLUE SHIELD OF	07/01/26	Health Insurance 227591025	01-5-200123.00 HEALTH INS	-876.14	18094	07/22/26
30012	CANON SOLUTIONS AMERICA,	06/29/26	TH Copier Maintenance 6016475377	01-5-275620.00 PHOTOCOPIER	1155.18	18096	07/22/26
30028	CATALIS TAX and CAMA, INC	06/18/26	CAMA Data Conversion INV308375892	01-5-300360.00 SOFTWARE MAINT/UPDATE	4500.00	18097	07/22/26
30028	CATALIS TAX and CAMA, INC	06/18/26	CAMA Training INV308375893	01-5-300360.00 SOFTWARE MAINT/UPDATE	1500.00	18097	07/22/26
30031	CCI MANAGED SERVICES	06/26/26	Lenovo ThinkPad Notebooks CW-64410	01-5-275630.00 COMPUTER HARDWARE	3898.00	18098	07/22/26
30031	CCI MANAGED SERVICES	07/01/26	TH - July 2026 Service CW-64489	01-5-275632.00 SERVER MAINTENANCE	2968.01	18098	07/22/26
30031	CCI MANAGED SERVICES	07/01/26	PD - July 2026 Service CW-64519	01-5-500537.00 IT SUPPORT	1123.60	18098	07/22/26
30031	CCI MANAGED SERVICES	07/01/26	TH - FY27 Annual Billing CW-64551	01-5-275632.00 SERVER MAINTENANCE	3350.40	18098	07/22/26
30031	CCI MANAGED SERVICES	07/06/26	Cable CW-64585	01-5-275632.00 SERVER MAINTENANCE	16.50	18098	07/22/26
30093	COMCAST	07/20/26	TH - 7/15/26 - 8/14/26 07062026	01-5-275632.00 SERVER MAINTENANCE	24.95	18099	07/22/26
30102	CONSOLIDATED COMMUNICATIO	06/30/26	Alarm Panel & TS 06/2026 06302026	01-5-275531.00 TELEPHONE	284.08	18100	07/22/26
30102	CONSOLIDATED COMMUNICATIO	06/30/26	Alarm Panel & TS 06/2026 06302026	01-5-705505.00 TELEPHONE	142.03	18100	07/22/26
30103	COOP SERVICE CENTER	06/23/26	State Insp, M & B Tires 8283	01-5-500306.00 CRUISER MAINT	1754.66	18101	07/22/26
30124	COTT SYSTEMS	07/06/26	July 2026 Service INV-664411	01-5-100613.00 SOFTWARE	319.00	18102	07/22/26
40004	DAN and WHIT'S GENERAL ST	06/03/26	Cords F9LM	01-5-500501.00 ADMINISTRATION	44.14	18103	07/22/26
40019	DARTMOUTH-HITCHCOCK	04/15/26	Kastner 04152026	01-5-555636.00 OSHA COMPLIANCE	161.00	18104	07/22/26
40019	DARTMOUTH-HITCHCOCK	05/13/26	McGrath 05132026	01-5-555636.00 OSHA COMPLIANCE	161.00	18104	07/22/26
20053	DUFFY, BRENNAN	07/09/26	Mileage Reimbursement 07092026	01-5-005581.00 MILEAGE	12.16	18105	07/22/26
50010	ECFIBER	07/01/26	FD July 2026 Billing 2607-0520123	01-5-555625.00 TELEPHONE & INTERNET	76.00	18106	07/22/26
50055	EYEMED/FIDELITY SECURITY	05/21/26	Vision - June 2026 167377176	01-2-001126.00 VISION SERV PLAN-PAYROLL	187.95	18107	07/22/26

07/20/26

04:18 pm

Town of Norwich Accounts Payable
Check Warrant Report # 1505 Current Prior FY Invoices For Fund (General)
For Check Acct 03(General) All check #s 07/09/26 To 07/22/26 & Fund 01

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jdelabruere

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
50055	06/22/26	EYEMED/FIDELITY SECURITY Vision - July 2026 167420858	01-2-001126.00 VISION SERV PLAN-PAYROLL	187.95	18107	07/22/26
60070	06/16/26	FIREFIGHTING TOOLS OF BAB Job Town Entry Kits D307	01-5-500538.00 TRAINING	1050.00	18108	07/22/26
70061	06/24/26	GMP 24 New Boston Rd 06/24/26 1469 06/2026	01-5-705501.00 ELECTRICITY	43.24	18109	07/22/26
70062	06/24/26	GMP Main St Tower 06/24/2026 3506 06/2026	01-5-575233.00 TOWER POWER	177.29	18110	07/22/26
70064	06/24/26	GMP Turnpike Speed 06/24/2026 7572 06/2026	01-5-500204.00 SPEED SIGNS	2.36	18111	07/22/26
70065	06/24/26	GMP Union Speed Sign 06/24/26 8572 06/2026	01-5-500204.00 SPEED SIGNS	1.73	18112	07/22/26
70066	06/24/26	GMP 300 Main Bandstand 06/26 9572 06/2026	01-5-500204.00 SPEED SIGNS	1.73	18113	07/22/26
70067	06/30/26	GMP 111 Turnpike EV 06/30/26 3895 06/2026	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	109.57	18114	07/22/26
70068	06/30/26	GMP 300 Main Street 06/30/26 3496 06/2026	01-5-706101.00 ELECTRICITY	567.48	18115	07/22/26
70069	06/30/26	GMP 319 Main Solar 06/30/26 4881 06/2026	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	30.29	18116	07/22/26
70070	06/30/26	GMP 26 New Boston 06/30/26 0469 06/2026	01-5-703501.00 ELECTRICITY	251.34	18117	07/22/26
70071	06/29/26	GMP Streetlights 06/29/2026 2492 06/2026	01-5-703307.00 STREETLIGHTS	1417.27	18118	07/22/26
70073	06/17/26	GMP Academy 06/17/26 0511 06/2026	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	47.21	18119	07/22/26
70056	07/01/25	GUVSWMDFY26 Permit Stickers FY26PERMITS	01-2-001125.00 DUE TO GUVSWMDCOUPONS	645.00	18120	07/22/26
90009	07/10/26	INTERNAL REVENUE SERVICE Payroll Transfer PR-07/10/26	01-2-001107.00 FED W/H TAX PAYABLE	6665.44 B	428	07/10/26
90009	07/10/26	INTERNAL REVENUE SERVICE Payroll Transfer PR-07/10/26	01-2-001103.00 FICA TAX PAYABLE	12167.16 B	428	07/10/26
120027	06/30/26	LEAF CAPITAL FUNDING, LLC Toshiba Copier 07/2026 20527948	01-5-500501.00 ADMINISTRATION	82.00	18121	07/22/26
30056	06/25/26	LINDBERG, CHERYL A Lister Reimbursement 06252026	01-5-300550.00 PRINTING	4.59	18122	07/22/26
30056	06/25/26	LINDBERG, CHERYL A Lister Reimbursement 06252026	01-5-100550.00 PRINTING	4.59	18122	07/22/26
30056	06/25/26	LINDBERG, CHERYL A Lister Reimbursement 06252026	01-5-100550.00 PRINTING	11.18	18122	07/22/26
30056	06/25/26	LINDBERG, CHERYL A Lister Reimbursement 06252026	01-5-300550.00 PRINTING	16.77	18122	07/22/26
30056	06/25/26	LINDBERG, CHERYL A Lister Reimbursement 06252026	01-5-300538.00 POSTAGE	229.50	18122	07/22/26
130006	06/15/26	MADISON NATIONAL LIFE July 26 Premiums 1778514	01-5-005124.00 DISABILITY/LIFE INSUR	178.03	18123	07/22/26
130006	06/15/26	MADISON NATIONAL LIFE July 26 Premiums 1778514	01-5-100124.00 DISABILITY/LIFE INS	97.77	18123	07/22/26
130006	06/15/26	MADISON NATIONAL LIFE July 26 Premiums 1778514	01-5-200124.00 DISABILITY/LIFE INS	131.23	18123	07/22/26

07/20/26
04:18 pm

Town of Norwich Accounts Payable
Check Warrant Report # 1505 Current Prior FY Invoices For Fund (General)
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
130006	MADISON NATIONAL LIFE	06/15/26 July 26 Premiums 1778514	01-5-350124.00 DISABILITY/LIFE INS	72.34	18123	07/22/26
130006	MADISON NATIONAL LIFE	06/15/26 July 26 Premiums 1778514	01-5-425124.00 DISABILITY/LIFE INSUR	67.59	18123	07/22/26
130006	MADISON NATIONAL LIFE	06/15/26 July 26 Premiums 1778514	01-5-704124.00 DISABILITY/LIFE	103.63	18123	07/22/26
130006	MADISON NATIONAL LIFE	06/15/26 July 26 Premiums 1778514	01-5-500124.00 DISABILITY/LIFE INS	263.62	18123	07/22/26
130006	MADISON NATIONAL LIFE	06/15/26 July 26 Premiums 1778514	01-5-555124.00 DISABILITY/LIFE INSURANCE	62.73	18123	07/22/26
130006	MADISON NATIONAL LIFE	06/15/26 July 26 Premiums 1778514	01-5-703124.00 DISABILITY/LIFE	386.17	18123	07/22/26
190062	MILTON CAT	06/16/26 143H Parts INV3942972	01-5-703403.00 PARTS & SUPPLIES	467.96	18124	07/22/26
190062	MILTON CAT	06/22/26 143H Service SINV0144291	01-5-703401.00 OUTSIDE REPAIRS	2428.50	18124	07/22/26
190062	MILTON CAT	06/22/26 143H Service SINV0144291	01-5-703403.00 PARTS & SUPPLIES	1674.45	18124	07/22/26
140033	NEW ENGLAND PBA, INC	07/01/26 Union Dues 07/01/2026 43300	01-2-001117.00 UNION DUES PAYABLE	225.36	18125	07/22/26
140099	NORWICH FIRE DISTRICT	07/01/26 Town Hall Water Bill 30070 070126	01-5-706100.00 WATER USAGE	186.43	18126	07/22/26
140099	NORWICH FIRE DISTRICT	07/01/26 Hazen Street Water Bill 44015 070126	01-5-485232.00 WATER USAGE	350.33	18126	07/22/26
140099	NORWICH FIRE DISTRICT	07/01/26 Turnpike Road Water Bill 51160 070126	01-5-425332.00 WATER USAGE	95.24	18126	07/22/26
150004	OFFICE OF CHILD SUPPORT	07/10/26 Payroll Transfer PR-07/10/26	01-2-001115.00 CHILD SUPPORT PAYABLE	323.10	18047	07/10/26
150014	OTIS ELEVATOR COMPANY	06/15/26 M&S July 2026 100402373675	01-5-706107.00 ELEVATOR MAINTENANCE	344.83	18127	07/22/26
150014	OTIS ELEVATOR COMPANY	07/13/26 M&S August 2026 100402405940	01-5-706107.00 ELEVATOR MAINTENANCE	344.83	18127	07/22/26
160038	PIONEER ATHLETICS	06/17/26 Athletic Fields Line Mark INV-300650	01-5-425324.00 HNTLY LINE MARKING	2279.95	18128	07/22/26
160079	PRIMO BRANDS BLUE TRITON	06/23/26 DPW-Water 06F873005375	01-5-703507.00 SUPPLIES	111.92	18129	07/22/26
160081	PROCOM SERVICES	07/09/26 Radio Equipment 4774	01-5-500301.00 RADIO MAINTENANCE	650.24	18130	07/22/26
180031	RICHARD ELECTRIC INC.	07/01/26 PD Generator Repair 54994	01-5-485302.00 REPAIRS & MAINTENANCE	490.00	18131	07/22/26
190006	SABIL and SONS INC	07/06/26 Truck #10 State Inspectio 17725	01-5-703401.00 OUTSIDE REPAIRS	4762.50	18132	07/22/26
190006	SABIL and SONS INC	07/06/26 Truck #10 State Inspectio 17725	01-5-703403.00 PARTS & SUPPLIES	1436.41	18132	07/22/26
190006	SABIL and SONS INC	06/25/26 Truck #5 State Inspection 19575	01-5-703401.00 OUTSIDE REPAIRS	3075.00	18132	07/22/26
190006	SABIL and SONS INC	06/25/26 Truck #5 State Inspection 19575	01-5-703403.00 PARTS & SUPPLIES	3391.58	18132	07/22/26
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe 06302026	01-5-705305.00 RECYCLING	261.78	18133	07/22/26

07/20/26

04:18 pm

Town of Norwich Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	29.99	18133	07/22/26
		06302026	RECYCLING			
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	7.21	18133	07/22/26
		06302026	RECYCLING			
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	100.00	18133	07/22/26
		06302026	RECYCLING			
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	170.50	18133	07/22/26
		06302026	RECYCLING			
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	11.76	18133	07/22/26
		06302026	RECYCLING			
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	4.99	18133	07/22/26
		06302026	RECYCLING			
190128	SCHERER, ANDY	06/30/26 Transfer Station Committe	01-5-705305.00	8.29	18133	07/22/26
		06302026	RECYCLING			
190064	SP and F ATTORNEYS, P.C.	06/22/26 Service Through 04/30/26	01-5-005305.00	7559.25	18134	07/22/26
		106101	LEGAL			
20060	SWENSON, BRIE	07/06/26 Naturalist, End of School	01-5-425211.00	5.98	18135	07/22/26
		07062026	EQUIP. & SUPPLIES			
20060	SWENSON, BRIE	07/06/26 Naturalist, End of School	01-5-425220.00	248.75	18135	07/22/26
		07062026	SPECIAL EVENTS /SUPPLIES			
20060	SWENSON, BRIE	07/06/26 Naturalist, End of School	01-5-425330.00	20.00	18135	07/22/26
		07062026	REPAIRS,MAINT&Site Wrk			
120045	TRAJMAN, LILY	06/25/26 Election Buttons	01-5-050550.00	439.00	18136	07/22/26
		06252026	PRINTING			
200083	TREASURY OPERATIONS DIVIS	07/06/26 Q2-2026 Marriage Licenses	01-2-001124.00	260.00	18137	07/22/26
		MARR070126	DUE TO VT-VITAL RECORDS			
210004	UNIFIRST CORPORATION	06/29/26 Uniforms	01-5-703311.00	444.36	18138	07/22/26
		1070523607	UNIFORMS			
210004	UNIFIRST CORPORATION	06/29/26 Uniforms	01-5-704311.00	100.00	18138	07/22/26
		1070523607	UNIFORMS			
210004	UNIFIRST CORPORATION	07/06/26 Uniforms	01-5-703311.00	444.36	18138	07/22/26
		1070525527	UNIFORMS			
210004	UNIFIRST CORPORATION	07/06/26 Uniforms	01-5-704311.00	100.00	18138	07/22/26
		1070525527	UNIFORMS			
210009	UNITED CONSTRUCTION and F	03/25/26 John Deere 672G Service	01-5-703403.00	687.36	18139	07/22/26
		11524317	PARTS & SUPPLIES			
210009	UNITED CONSTRUCTION and F	03/25/26 John Deere 672G Service	01-5-703401.00	569.06	18139	07/22/26
		11524317	OUTSIDE REPAIRS			
220000	VALA MEMBERSHIP	07/01/26 26/27 VALA Membership	01-5-300615.00	50.00	18140	07/22/26
		FY27MEMBERSHP	DUES/MTGS/EDUC			
220008	VERIZON WIRELESS	07/04/26 Cell Phones 6/5/26-7/4/26	01-5-555625.00	77.46	18141	07/22/26
		6147785956	TELEPHONE & INTERNET			
220008	VERIZON WIRELESS	07/04/26 Cell Phones 6/5/26-7/4/26	01-5-500501.00	309.86	18141	07/22/26
		6147785956	ADMINISTRATION			
220008	VERIZON WIRELESS	07/04/26 Cell Phones 6/5/26-7/4/26	01-5-425127.00	37.45	18141	07/22/26
		6147785956	TELEPHONE			
220008	VERIZON WIRELESS	07/04/26 Cell Phones 6/5/26-7/4/26	01-5-005532.00	37.45	18141	07/22/26
		6147785956	T MNGR CELL PHONE			
220008	VERIZON WIRELESS	07/04/26 Cell Phones 6/5/26-7/4/26	01-5-200531.00	37.45	18141	07/22/26
		6147785956	TELEPHONE			

07/20/26
04:18 pm

Town of Norwich Accounts Payable
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For Check Acct 03(General) All check #s 07/09/26 To 07/22/26 & Fund 01

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
220021	07/10/26	VERMONT DEPARTMENT OF TAX Payroll Transfer PR-07/10/26	01-2-001109.00 VT W/H TAX PAYABLE	2714.36 B	427	07/10/26
230003	07/01/26	WAGEWORKS, INC June 2026 0626TR112178	01-5-005123.00 HEALTH INSUR	40.00	18142	07/22/26
Report Total				178992.95		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***178,992.95
Let this be your order for the payments of these amounts.

Finance Director

Jonathan DeLaBruere
Jonathan DeLaBruere

Town Manager:

Brennan Duffy
Brennan Duffy

SELECTBOARD:

Kimo Griggs
Chair

Brendan Classon
Vice Chair

Mary Layton

Matthew Swett

Robert Gere

07/20/26

04:21 pm

Town of Norwich Accounts Payable

Check Warrant Report # 1506 Current Prior FY Invoices For Fund (FIRE EQUIPMENT FUND)
For Check Acct 03(General) All check #s 07/09/26 To 07/22/26 & Fund 26

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jdelabruere

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
30130 CALEX AMBULANCE	06/03/26	AEDs 2026128	26-5-555322.00 FIRE EQUIPMENT	5950.00	18095	07/22/26
Report Total				5950.00		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****5,950.00
Let this be your order for the payments of these amounts.

Finance Director

Jonathan DeLaBruere
Jonathan DeLaBruere

Town Manager:

Brennan Duffy
Brennan Duffy

SELECTBOARD:

Kimo Griggs
Chair

Brendan Classon
Vice Chair

Mary Layton

Matthew Swett

Robert Gere

July 4, 2026

Dear Norwich Selectboard Members -

I regret to inform you that I am resigning from my position on the Norwich Energy Committee. My responsibilities on two other boards that I serve on have increased and I am not keeping up with my responsibilities on the Energy Committee. I think it is time to present someone else with an opportunity to become an effective member of the Committee.

Sincerely,
Thomas Griggs

New Boston Road

From Don McCabe <don-mccabe@comcast.net>

Date Wed 7/8/2026 9:38 AM

To Brennan Duffy <BDuffy@norwich.vt.us>

Cc Select Board <selectboard@norwich.vt.us>

Brennan,

We are residents of roads served by New Boston Road. The lack of double lines on the road since the last lines were done has become a safety hazard, especially the area around the Transfer Station. Cars and trucks regularly wander across the middle of the road on curves and anyone biking or walking in these areas, we believe, is at risk of injury due to the frequency of close calls.

Please respond with the plan for painting new lines and your estimate of when the work will be done.

Respectfully,

Don and Lisa McCabe
Jeremy and Alicia Yamin
Barry and Arline Rotman
Patrick and Emily Bradley
Arthur Kahn
Bill and Heidi Lockwood
Ed and Peg Merrens

Sent from my iPad

RE: New Boston Road

From Brennan Duffy <BDuffy@norwich.vt.us>
Date Wed 7/8/2026 11:39 AM
To don-mccabe@comcast.net <don-mccabe@comcast.net>
Cc Select Board <selectboard@norwich.vt.us>

Dear Don,

Thank you for making us aware of your concern. I have spoken with our DPW Director, who informs that the center lane striping on New Boston Road is one of the projects which will be scheduled for this year.

Annually, towards the end of the Summer, the Town commissions a vendor to refresh lane markings as needed and the New Boston Road is on the list as an area to be addressed.

Please let the other residents on your original message know that this issue is being addressed and the timing as indicated.

Sincerely,

Brennan Duffy, CEcD
Town of Norwich
Town Manager
(802) 649-1419 x117

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

-----Original Message-----

From: Don McCabe <don-mccabe@comcast.net>
Sent: Wednesday, July 8, 2026 9:38 AM
To: Brennan Duffy <BDuffy@norwich.vt.us>
Cc: Select Board <selectboard@norwich.vt.us>
Subject: New Boston Road

Brennan,

We are residents of roads served by New Boston Road. The lack of double lines on the road since the last lines were done has become a safety hazard, especially the area around the Transfer Station. Cars and trucks regularly wander across the middle of the road on curves and anyone biking or walking in these areas, we believe, is at risk of injury due to the frequency of close calls.

Please respond with the plan for painting new lines and your estimate of when the work will be done.

Respectfully,

Don and Lisa McCabe

Jeremy and Alicia Yamin

Barry and Arline Rotman

Patrick and Emily Bradley

Arthur Kahn

Bill and Heidi Lockwood

Ed and Peg Merrens

Sent from my iPad

Commercial Advertising Signs on Norwich Roadsides

From Dylan Mroszczyk-McDonald <mm.dylan@gmail.com>

Date Wed 7/8/2026 12:14 PM

To Brennan Duffy <BDuffy@norwich.vt.us>

Cc Select Board <selectboard@norwich.vt.us>

Some people who received this message don't often get email from mm.dylan@gmail.com. [Learn why this is important](#)

Dear Mr. Duffy and members of the Norwich Selectboard,

I am writing to flag a growing pattern of commercial advertising signs appearing along roadsides in Norwich. These are small wire-stake signs advertising private, for-profit services. Over just the past several weeks I have observed signs for:

- Window washing
- Gutter cleaning
- Dumpster rentals
- Sheet metal & HVAC hiring

Under 10 V.S.A. § 495(d), private advertising signs are prohibited within the highway right-of-way. On town highways, the Manager or Selectboard is the relevant enforcement authority (10 V.S.A. § 494(9)). Unlike political campaign signs or events of a civic, philanthropic, or religious organization (which carry a two-week exemption) commercial advertising signs have no exemption under Vermont law. I have also contacted VTrans District 4 regarding signs on state highway right-of-ways in the area.

I would ask that the town consider directing the appropriate official to identify and remove these signs where they appear on town roads. The volume has increased noticeably in recent weeks, and I believe prompt action would help prevent further proliferation.

Thank you,
Dylan Mroszczyk-McDonald
Norwich, Vermont
802-299-5114

From: [Kris Clement](#)
To: [Select Board](#)
Cc: [Kimo Griggs](#); [Matt Swett](#); [Brendan Classon](#); rgere@mac.com; [Mary Layton](#); [Miranda Bergmeier](#); [Brennan Duffy](#)
Subject: Health & Safety of DPW Employees (Specific to Transfer Station)
Date: Wednesday, July 8, 2026 7:44:03 PM

To the members of the Selectboard,

I am writing to express my concerns regarding the health and safety of the DPW employees, specifically the employees working at the transfer station. This is not the first time I have expressed my concerns with the conditions the employees at that site are exposed to including, but not limited to: access to facilities (restroom), condition of facilities, running water (access to running water), condition and placement of food waste bins/disposal as it relates to the health and safety of the employees at that site, etc..

As I said during Public Comment at the Wednesday, July 8, 2026 Selectboard meeting, I am officially reporting my concerns to the Town of Norwich officials, and while I am hoping these issues will be addressed sooner than later, I am fully prepared to file a complaint with VOSHA.

Thank you for your attention to this matter.

Kris Clement

Miranda: Please include this correspondence in the next packet.

Re: Water for Garden

From Lisa McCabe <lisabmccabe1234@gmail.com>

Date Sun 7/12/2026 8:18 PM

To Deborah Martin <debbas919@live.com>

Cc Carol Loveland <carol_loveland@outlook.com>; Brennan Duffy <BDuffy@norwich.vt.us>; Select Board <selectboard@norwich.vt.us>; Liz Guest <liz.guest@wavecomm.com>; suepitiger@gmail.com <suepitiger@gmail.com>

Some people who received this message don't often get email from lisabmccabe1234@gmail.com. [Learn why this is important](#)

Thanks Carol !!!

Keep us posted.

Sent from my iPad

On Jul 12, 2026, at 8:14 PM, Deborah Martin <debbas919@live.com> wrote:

You Go, Carol!

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Carol Loveland <carol_loveland@outlook.com>

Sent: Sunday, 12 July 2026 17:41:44

To: bduffy@norwich.vt.us <bduffy@norwich.vt.us>

Cc: selectboard@norwich.vt.us <selectboard@norwich.vt.us>; Liz Guest <liz.guest@wavecomm.com>; Lisa McCabe <lisabmccabe1234@gmail.com>; Deborah Martin <debbas919@live.com>; Sue Pitiger <Suepitiger@gmail.com>

Subject: Water for Garden

Hi Brennan

Now that my family has left I have spoken to other members of the Triangle Garden volunteers.

I spoke to them about your solution to the garden watering issue by using a hose reel and you're purchasing some kind of covers to go over the hose by the door to Tracy Hall and on the sidewalk. Liz, Jake and I said to you on Thursday that hose reels have been used in the past and that though it is helpful to a small extent, it does not meet the request that the volunteers have made to get a water source closer to the garden. The cover strips that you are looking into means one more add on to what we currently do. A \$100 expenditure by the Town of Norwich to get a reel was not requested by the garden volunteers.

Our conversation last Thursday ended when you insisted you were going to Home Depot to purchase your solution to the garden watering concerns. I asked that nothing be done to the current connections until Liz and I could see what was purchased and at that point a decision would be made about the hose reel.

It is my opinion and that of the volunteers with whom I spoke, that your reel solution is totally inadequate. We have been dealing with this watering hardship for years. We are fed up. Our request to price the cost of a faucet connection closer to the garden is reasonable and prudent. An estimate costs nothing. An estimate is a necessary step in making a fact-based decision.

There is **no reason** to meet at 9:00 am on Wednesday.

A reminder that the NWC has offered to work with the Town for the expense involved in getting water and a faucet hook up.

Both Liz Guest and I were unable to attend the last Selectboard meeting and to be a part of this discussion. I plan to be at the next selectboard meeting on July 22 so I can answer any concerns or questions.

As of today, Sunday, I have been unable to see the Board Mtg on CATV or the draft of the minutes but I will correspond with the Selectboard upon my review of the meeting on July 8.

Sincerely

Carol Loveland

CC: Liz Guest, Lisa McCabe, Deb Martin, Sue Pitiger, Norwich Selectboard

Re: Water for Garden

From Carol Loveland <carol_loveland@outlook.com>

Date Mon 7/13/2026 4:36 PM

To Brennan Duffy <BDuffy@norwich.vt.us>

Cc Select Board <selectboard@norwich.vt.us>; Liz Guest <liz.guest@wavecomm.com>; suepitiger@gmail.com <suepitiger@gmail.com>; Debbie Carter <debbiecarter22@gmail.com>; Megan Tompkins <meganetompkins@gmail.com>; Lisa MCCabe <lisabmccabe1234@gmail.com>; Deb Martin <withwoman@outlook.com>; Dana Ireland <dana.s.ireland@gmail.com>; Lisa Solbert Sheldon <lsolbertsheldon@gmail.com>

You don't often get email from carol_loveland@outlook.com. [Learn why this is important](#)

Hi Brennan,

Thank you for your response. I have reached out to Dickerson & Sons Plumbing at 603-643-4333.

Rick is the owner and the person who does estimates. He does not charge for this service and is willing to come to Tracy Hall. You need to contact the office to set up the appointment. This company has served the upper valley since 1973.

I have contacted the current NWC President and VP and verified that the Women's Club will pick up the expense of an estimate. Since you want two estimates, one free and one paid site visit/quote seems reasonable.

I have left a message for Mike at the Norwich Fire District.

Sincerely,

Carol Loveland

On Jul 13, 2026, at 11:43 AM, Brennan Duffy <BDuffy@norwich.vt.us> wrote:

Hi Carol,

I am sorry that my proposed solution to employ the current watering hose system, perhaps more efficiently, is not acceptable to the Triangle Garden volunteers. It may not have been completely clear in our phone conversation last week, but I do want to reiterate that this possible solution would get the new hose reel closer to the garden location than what we currently have (about 50') and that is the same distance as from the inoperable faucet.

However, it appears from your note that there is no interest in further exploring the proposed hose configuration/hose reel option and I will return that equipment.

Following your note, I have attempted to call several local plumbing services this morning and spoken with two directly. In the next week both can come to Tracy Hall and inspect the project and provide a price quote for the work needed to get the inoperable outside faucet working again. The prices quoted for this to occur require what they term an "assessment

fee" of \$149 and \$99 respectively. Prior to committing to these site visit and their cost I wanted to confirm with you that the Women's Club would be willing to pay for this expense to get the requested quotes. Please let me know on that at your earliest convenience.

Related to the idea of utilizing an existing water source on the south side of the triangle garden in the MCS green. This possible source would be outside the control of the Town as these lines are controlled by the Norwich Fire District. I have spoken this morning with Mike Wells of the Norwich Fire District Water Department, and he is willing to work with you to explore this option. Mike can be reached at 802-649-5424.

Again, please get back to me quickly with your answer on the Women's Club paying for the two site visits/quotes from the plumbing firms, so that I can confirm or cancel the appointments.

If you would like to further discuss any of this, please feel free to give me a call.

Sincerely,

Brennan Duffy, CEcD
Town of Norwich
Town Manager
(802) 649-1419 x117

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: Carol Loveland <carol_loveland@outlook.com>

Sent: Sunday, July 12, 2026 5:42 PM

To: Brennan Duffy <BDuffy@norwich.vt.us>

Cc: Select Board <selectboard@norwich.vt.us>; Liz Guest <liz.guest@wavecomm.com>; Lisa McCabe <lisabmccabe1234@gmail.com>; Deborah Martin <debbas919@live.com>; suepitiger@gmail.com

Subject: Water for Garden

Some people who received this message don't often get email from carol_loveland@outlook.com. [Learn why this is important](#)

Hi
Bre

nnan

Now that my family has left I have spoken to other members of the Triangle Garden volunteers.

I spoke to them about your solution to the garden watering issue by using a hose reel and you're purchasing some kind of covers to go over the hose by the door to Tracy Hall and on the sidewalk. Liz, Jake and I said to you on Thursday that hose reels have been used in the past and that though it is helpful to a small extent, it does not meet the request that the volunteers have made to get a water source closer to the garden. The cover strips that you are looking into means one more add on to what we currently do. A \$100 expenditure by the Town of Norwich to get a reel was not requested by the garden volunteers.

Our conversation last Thursday ended when you insisted you were going to Home Depot to purchase your solution to the garden watering concerns. I asked that nothing be done to the current connections until Liz

and I could see what was purchased and at that point a decision would be made about the hose reel.

It is my opinion and that of the volunteers with whom I spoke, that your reel solution is totally inadequate. We have been dealing with this watering hardship for years. We are fed up. Our request to price the cost of a faucet connection closer to the garden is reasonable and prudent. An estimate costs nothing. An estimate is a necessary step in making a fact-based decision.

There is **no reason** to meet at 9:00 am on Wednesday.

A reminder that the NWC has offered to work with the Town for the expense involved in getting water and a faucet hook up.

Both Liz Guest and I were unable to attend the last Selectboard meeting and to be a part of this discussion. I plan to be at the next selectboard meeting on July 22 so I can answer any concerns or questions.

As of today, Sunday, I have been unable to see the Board Mtg on CATV or the draft of the minutes but I will correspond with the Selectboard upon my review of the meeting on July 8.

Sincerely

Carol Loveland

CC: Liz Guest, Lisa McCabe, Deb Martin, Sue Pitiger, Norwich Selectboard

Re: URGENT — Request to Accept Late 2026 Grievance Due to Interrupted Mail Delivery — Parcel 15-055.011

From Elizabeth Wilson <elizabethjoanwilson@gmail.com>

Date Mon 7/13/2026 1:22 PM

To Cheryl Lindberg <CLindberg@norwich.vt.us>

Cc Listers <Listers@norwich.vt.us>; elias nielsen <eliasnielsen8@gmail.com>; Select Board <selectboard@norwich.vt.us>; Norwich Town Clerk <Clerk@norwich.vt.us>

Some people who received this message don't often get email from elizabethjoanwilson@gmail.com. [Learn why this is important](#)

Thank you for your response, Cheryl. I appreciate that other Norwich Meadows neighbors received their mail. I am happy to provide documentation from the Wilder post office that I had to pick mine up this morning. It was not delivered to me.

I would like to kindly ask you to reconsider. This is the first time living at Norwich Meadows that delivery has been impacted and I didn't receive the information.

This is a special situation and I would greatly appreciate it if you could discuss this case with the other listers to see if any accomodation can be offered. It seems like basic human decency where the fault was not my own.

Thank you,

Elizabeth Wilson

On Mon, Jul 13, 2026, 12:42 PM Cheryl Lindberg <CLindberg@norwich.vt.us> wrote:

Hi Elizabeth,

We are sorry to hear about your mail delivery issue. We did have other Norwich Meadow residents grieve on time. The Listers posted reminders on the Norwich list serve after the initial posting of the filing of the Town's 2026 Grand List Abstract.

Unfortunately, there is no provision to provide an extension to the grievance deadline, so your option at this time is to file a grievance for next year's grand list.

Sincerely,

Cheryl

Cheryl A. Lindberg, Chair

Norwich Board of Listers

802-649-1419 x6

listers@norwich.vt.us

Please note that this email message, along with any response or reply, is considered a public record, and thus is subject to disclosure under the Vermont Public Records Law ([1 V.S.A. §§ 315-320](#)).

From: Elizabeth Wilson <elizabethjoanwilson@gmail.com>

Sent: Monday, July 13, 2026 11:01 AM

To: Listers <Listers@norwich.vt.us>

Cc: elias nielsen <eliasnielsen8@gmail.com>; Select Board <selectboard@norwich.vt.us>; Norwich Town Clerk <Clerk@norwich.vt.us>

Subject: URGENT — Request to Accept Late 2026 Grievance Due to Interrupted Mail Delivery — Parcel 15-055.011

Some people who received this message don't often get email from elizabethjoanwilson@gmail.com. [Learn why this is important](#)

July 13, 2026

Norwich Board of Listers

Norwich Town Offices

Tracy Hall

Norwich, Vermont 05055

Copy: Norwich Town Clerk and Norwich Selectboard

Re: Request to accept late grievance and review unequal 2026 assessment

Property: 40 Norwich Meadows Drive, Unit 11

Parcel ID: 15-055.011

Owner: Elizabeth Wilson Revocable Living Trust / Elizabeth Wilson

Dear Members of the Board of Listers:

I am writing immediately after receiving my 2026 Notice to Taxpayers for Norwich Meadows Unit 11. The notice is marked "Date mailed: June 25, 2026" and states that the grievance deadline was July 9, 2026. I did not receive the notice until today, July 13, four days after that deadline.

Mail delivery to Norwich Meadows has been interrupted because our regular postal-carrier service stopped. I did not initially realize that our mail was no longer being delivered. After learning of the problem, I drove to the Wilder Post Office this morning and requested that my accumulated mail be provided to me. That was when I first received the assessment notice and learned of both the increase and the grievance deadline.

I therefore respectfully request that the Board:

1. **Accept this letter as my 2026 written grievance notwithstanding the July 9 deadline;**
2. **Reopen or extend the grievance process sufficiently to provide me with a hearing; and**
3. **Not treat the proposed \$448,600 assessment as final until this request has been considered.**

I did not ignore or overlook the deadline. I had no actual notice of the assessment or deadline before July 9 and acted immediately upon receiving the notice. I am prepared to appear promptly in person, remotely, or through a representative.

The assessment presents a substantial and unexplained equity problem

My final 2025 assessment was **\$395,100 (file attached)**. The new 2026 assessment is **\$448,600**, an increase of **\$53,500**, or approximately **13.5% in one year**. The property has not had any material improvement during this time.

The directly adjoining and functionally identical Unit 12 increased from **\$390,400 to \$400,800**, an increase of only **\$10,400**, or approximately **2.7%**.

Accordingly:

- Unit 11's dollar increase was **more than five times the increase applied to Unit 12**;
- Unit 11's increase was approximately **414% greater** than Unit 12's increase;
- The assessments of the two units were only **\$4,700 apart in 2025**, but are now **\$47,800 apart**; and
- Neither unit underwent additions, renovations, structural improvements, or other property changes that could explain this divergence.

I also understand that another functionally identical Norwich Meadows unit, #3, received no 2026 increase at all. I ask the Board to confirm that information from its own records. Only one unit was sold during the last year, for less than the assessed amount.

My 2025 grievance established that Units 2, 3, 11, and 12 have substantially identical dimensions, layouts, and basic characteristics. Unit 12 is the mirror image of Unit 11. Unit 11 is not the superior property: it directly faces Route 5, is built on a slab without a basement, has a documented foundation crack, and has fewer privacy and sound-insulation advantages.

The new disparity therefore appears to result from an inconsistent property-record correction, coding difference, model adjustment, failure to carry forward the 2025 grievance decision correctly, or another factual or administrative error—not from any actual difference in the properties.

Information requested

Given the challenges Norwich Meadows units have had last year and this year with KRT Reappraisal, values, we ask for a careful review of the methodology used. To permit meaningful review, please provide the following for Unit 11, Unit 12, and the other functionally identical units, #2 and #3:

- The complete 2025 and 2026 property-record cards;
- Any valuation worksheets, model outputs, or assessor notes used for 2026;
- A list of every property-record field changed between 2025 and 2026;
- Any changes to grade, condition, effective age, depreciation, location adjustment, finished area, basement status, bathroom count, or other valuation factor;
- The comparable sales or other market evidence used;
- Confirmation that the final 2025 Board of Civil Authority values and property-record corrections were accurately carried forward; and
- A written explanation of why Unit 11 received a \$53,500 increase while an identical neighboring unit received only a \$10,400 increase and another reportedly received no increase. None of these units has undergone any renovation or repair.

I specifically request that the assessor compare the units on a line-by-line basis rather than relying on a general development-wide model.

Notice and alternative relief

Please confirm the actual grievance-hearing date, the statutory basis for that schedule, and whether the notice and hearing timetable complied with applicable Vermont requirements. The notice I just received was mailed on June 25, 2026, and required written grievances to be filed by July 9, 2026. Because regular mail delivery to Norwich Meadows had stopped, I did not receive the notice before that deadline. I first learned of the assessment and grievance deadline on July 13, when I personally went to the Wilder Post Office and requested my accumulated mail.

I acted immediately upon receiving the notice. Under these unusual circumstances, I respectfully request that the Board accept this submission as a timely equitable request to reopen or extend the grievance process and permit me to be heard. The delay was not caused by neglect or a decision to disregard the deadline; I had no actual knowledge of either the assessment or the filing requirement before the deadline passed.

Because the interrupted postal service may have affected other Norwich Meadows residents as well, I also ask the listers and Selectboard to consider seeking any formal extension available from the Vermont Director of Property Valuation and Review. If the Board concludes that it lacks authority to accept my grievance, please explain what remaining administrative or judicial remedies are available.

In the alternative, please advise whether this submission should also be lodged with the Board of Abatement as a request concerning a clear or obvious lister or property-record error.

I am not asking the Town to assume that my preferred valuation is correct without review. I am asking for the opportunity to be heard and for a documented explanation of a striking disparity between unchanged, functionally identical properties.

Thank you for your prompt attention. Please confirm in writing that this letter has been received and placed in the official record. Thank you in advance for your attention to this matter.

Sincerely,

Elizabeth Wilson

Owner, Norwich Meadows Unit 11

40 Norwich Meadows Drive, Unit 11

Norwich, Vermont 05055

Parcel ID 15-055.011

651-357-6056

elizabethjoanwilson@gmail.com

Attachments:

1. 2026 assessment notice for Unit 11
2. 2026 assessment notice for Unit 12
3. 2025 Unit 11 grievance submission
4. 2025 Board of Civil Authority decision

TOWN OF NORWICH
NOTICE TO TAXPAYERS AS OF 04/01/2026

Change in Assessment of Real Estate
Date mailed: June 25, 2026

WILSON REVOCABLE LIVING TRUST ELIZABETH
11 NORWICH MEADOWS
NORWICH VT 05055

Parcel ID	: 15-055.011	Property Description:	40 NORWICH MEADOWS UNIT 11
SPAN	: 450-142-11747	Tax Map:	15-055.011
Total Acreage	: 0.00	911 Address:	40 NORWICH MEADOWS

	Total Real Value	Homestead Value	House Site Value
Previous (last year) total	395,100	395,100	395,100
Current (this year) total	448,600	448,600	448,600
Difference:	53,500	53,500	53,500

Real Value Comments:	PROPERTY RECORD CARD CORRECTION
Homestead Comments:	PROPERTY RECORD CARD CORRECTION
House site Comments:	PROPERTY RECORD CARD CORRECTION

Please read enclosed 2026 Grievance Process document

* A homestead is the principal dwelling improvements and land owned and occupied by a Vermont resident individual as the individual's domicile. A homestead does not include buildings or improvements detached from the home and used for business or rental purposes. A housesite is that portion of a homestead that includes the principal dwelling and as much of the land surrounding the dwelling as is reasonable necessary for use of the dwelling as a home, but in no event more than two acres per dwelling unit.

the action of the listers and desires to be heard by them, shall, on or before at such grievance meeting in person

TOWN OF NORWICH
NOTICE TO TAXPAYERS AS OF 04/01/2026

Change in Assessment of Real Estate
Date mailed: June 25, 2026

ELSBERG STUART
ELSBERG MARGERY A
40 NORWICH MEADOWS DR UNIT 12
NORWICH VT 05055

Parcel ID	: 15-055.012	Property Description:	40 NORWICH MEADOWS UNIT 12
SPAN	: 450-142-11748	Tax Map:	15-055.012
Total Acreage	: 0.00	911 Address:	40 NORWICH MEADOWS

	Total Real Value	Homestead Value	House Site Value
Previous (last year) total	390,400	390,400	390,400
Current (this year) total	400,800	400,800	400,800
Difference:	10,400	10,400	10,400

Real Value Comments: 2025 BCA DECISION
Homestead Comments: 2025 BCA DECISION
House site Comments: 2025 BCA DECISION

Please read enclosed 2026 Grievance Process document

* A homestead is the principal dwelling improvements and land owned and occupied by a Vermont resident individual as the individual's domicile. A homestead does not include buildings or improvements detached from the home and used for business or rental purposes. A housesite is that portion of a homestead that includes the principal dwelling and as much of the land surrounding the dwelling as is reasonable necessary for use of the dwelling as a home, but in no event more than two acres per

TOWN OF NORWICH – 2025 GRIEVANCE DOCUMENT

Property Owner: Elizabeth Wilson, Elizabeth Wilson Revocable Living Trust

Property Address: 40 Norwich Meadows Drive, Unit #11, Norwich, Vermont 05055

Parcel ID: 15-055.011

Contact: 651-357-6056 | elizabethjoanwilson@gmail.com

Date: July 10, 2025

To: Norwich Board of Listers

Norwich Town Offices

Tracy Hall, Norwich, Vermont 05055

Subject: Appeal for 2025 Property Tax Assessments – 40 Norwich Meadows #11, Parcel ID 15-055.011

Dear Members of the Board of Listers,

I respectfully submit this grievance to contest the 2025 reassessment of Norwich Meadows Unit #11 (Parcel ID 15-055.011), which rose by 154%—more than twice the average increase across Norwich (50–70%). This dramatic increase does not reflect fair market value and violates statutory principles of equity and uniformity. I am appealing on the following grounds:

- The reassessment **overstates fair market value**
- The assessment is **not equitable** compared to similar units and similarly valued properties

This grievance focuses on the dwelling assessment. According to the Vermont Department of Taxation's *A Handbook on Property Tax Assessment Appeals*¹ (by Charles Merriman, Esq. and Vermont Secretary of State Deb Markowitz, 2009), Vermont law (32 V.S.A. § 4601) requires: "Taxes shall be uniformly assessed on the lists of the persons taxed..."

The Handbook also affirms: "Once the fair market value of the property is established, it must be equalized to ensure that the subject property is being equitably assessed."

Unit 11's reassessment exceeds that of:

- Comparable units within Norwich Meadows
- Other Norwich properties recently sold
- Similarly valued homes in the 2024 Grand List

¹ <https://morristownvt.civicpluswebopen.com/media/2706>

1. Unit 11 Specifics

Unit 11 is a 1,472 sq. ft., two-story condo built in 1985, with the following features:

- 2 bedrooms, 1.5 bathrooms
- Open-plan living room and kitchen
- 10' x 10' wooden rear deck
- No basement (built on slab)
- Attic used for work/storage
- Shared walls on two sides, with neighbor noise
- No attached garage, carport access only
- Directly facing VT State Highway 5, with road noise

2. Fair Market Value Comparison: National Association of Realtors growth vs. actual increase

While the last reassessment occurred in 2016, national data from the National Association of Realtors (NAR) suggests an average annual appreciation of **5% per year**, which would reasonably justify a 50–60% increase. However, the assessment of unit 11 has increased by **2.54 times that**—despite no structural improvements or additions since the time of purchase.² If the assessment had followed inflation, the increased assessed amount would be \$243,593, if it had followed the 5% average NAR, it would be \$279,000. I purchased Unit 11 in January 2019 for \$241,000. If instead, the Unit 11 2019 purchase price is used as a base, the NAR 5% year on year growth would lead to an assessed value of \$307,583 or a 53% increase.

3. Inappropriate Use of Disparate Norwich Meadows Sales

During the 2022-2025 period three Norwich Meadows units have sold.

1. Unit #14 \$392,000, 2 bedrooms, **two full bathrooms**
2. Unit #1 (Sold twice, first for \$387,500, then flipped for \$455,000, end unit, **two bedrooms, two bathrooms, full basement**)
3. Unit #10 \$599,000, **end unit, three bedrooms, three bathrooms**

Units #1 and #10 are not comparable to Unit #11 which has

- No basement

² National Association of Realtors, Understand Market Behavior Research and Statistics, June 2025, <https://www.nar.realtor/research-and-statistics>

- 1.5 bathrooms
- No third-side windows
- Structural issues (foundation crack)
- Less privacy, direct road noise and fewer upgrades

Yet, Unit 11 was assessed \$4,200 higher than its imputed average value.

From the 2025 Value, it appears that the adjustment was made by (+/-) by averaging these four sales (See Table 1).

	Unit	Sq. ft.	Sale Price	\$/Sq ft.	2024 List	2025 List
	#1	1408	387500	\$ 275.21	\$232,100	\$541,300
		1408	455000	\$ 323.15		
	#14	1334	392000	\$ 293.85	\$163,300	\$363,600
	#10	1778	599000	\$ 336.90	\$238,900	\$568,900
	AVERAGE			\$ 307.28		
Imputed						
Value	#11	1472	n/a	\$ 307.28	179,900	\$452,314

Table 1: Sales of other Norwich Meadows Units. From this the imputed property increase to Norwich Meadows #11 was calculated. NOTE: the Unit #11 2025 Value is \$4,200 higher than the calculated average at \$456,500.

4. Comparison to Identical Units: Unit #11 Compared to Norwich Meadow Units #2, #3 and #12:

Units #2, #3, #11, and #12 in Norwich Meadows are functionally identical, each with 1,472 sq. ft. and 1.5 baths. Notably, Units 2 and 3 have basements and they do not directly face the road, Unit #12 is a mirror image—yet all three units are assessed lower than Unit 11, which is built on a concrete slab (See Table 2). This inconsistency highlights the lack of equitable valuation.

Unit	Basement	2025 Assessment	Difference vs. Unit 11
#2	Yes	\$444,600	-\$11,900 (-3%)
#3	Yes	\$453,600	-\$2,900 (-1%)
#12	No	\$443,300	-\$13,200 (-3%)
#11	No	\$456,500	N/A

Table 2: Similar Unit Values Compared to Unit 11. Note: Two of these identical units have basements, yet they are assessed lower than Unit #11. Unit 12, which is identical, is assessed 3% less—highlighting inconsistencies.

5. Comparison to Town of Norwich Sales (2022–2024)

Properties sold in Norwich 2022-2025 between \$205,000–\$470,000 saw 2025 assessments increase 15–50%, not 154%. Many of these had more land and amenities. Table 3 shows all properties with sales prices from \$205,000 to \$470,000 sold in the Town of Norwich from 2022 to 2025 listed on Zillow.

Address of Sold Property	Sq ft.	Acreage	Sale Price (2022-2024)	Price per Sq. ft	2024 Grand List Value	2025 Proposed Value	Percent Change
1528 US RT 5 N	1848	1	205000	\$ 111	218000	256000	15%
373 Town Farm Road	1515	6.1	275000	\$ 182	204000	407900	50%
1649 US RT 5N	1506	1.6	289000	\$ 192	231100	274100	16%
366 Union Village Rd	1802	1.6	297500	\$ 165	322500	652200	51%
27 Rigewood Hill	1740	10.1	306000	\$ 176	254200	334700	24%
859 Tigertown	1568	39	360000	\$ 230	235200	362800	35%
152 Hawk Pine	1956	1.1	375000	\$ 192	360600	460400	22%
91 McKenna Road	1732	0.4	380000	\$ 219	263100	526400	50%
74 Carpenter St	1162	0.4	380000	\$ 327	300500	514500	42%
21 Jones Circle	1273	0.2	410000	\$ 322	275300	484900	43%
571 New Boston	1194	2	410000	\$ 343	217500	288500	25%
317 Hopson	1344	1.4	417000	\$ 310	319500	374300	15%
27 Bullock Rd	1390	2	419000	\$ 301	247000	416100	41%
207 Chapel Hill Rd	2250	1	420000	\$ 187	272600	520000	48%
937 Union Village Rd	2658	4.4	450000	\$ 169	315200	434200	27%
1737 Turnpike Rd	1320	2	451000	\$ 342	224400	447100	50%
714 Upper Turnpike rd	1440	10.4	455000	\$ 316	323900	498800	35%
49 Turnpike Rd	1565	0.4	470000	\$ 300	307100	483200	36%
47 Bullock Rd	3136	12	470000	\$ 150	316600	651900	51%

Table 3: Zillow Sold Properties in the Town of Norwich 2022-2025. NOTE: All of the 2024 Grand List Values were substantially HIGHER than the \$179,900 Value for #11 Norwich Meadows.

6. Comparison to Similarly Valued Properties in 2024 Grand List

However, as all of the other sold properties listed here had a substantially higher 2024 Grand List Value than #11 Norwich Meadows, the next analysis examines these similarly valued properties. In reviewing 37 other Norwich properties with 2024 Grand List values between \$140,000 and \$250,000—a range encompassing the \$179,900 2024 Grand List Value—the average 2025 assessments increased by an average of just **52%**.³ By contrast, **unit 11 was**

³ As I had no access to property improvement data, outlier increases of more than one standard deviation from the mean were excluded from data analysis.

assessed with an increase of 154%, highlighting a stark and unjustified discrepancy in how similarly valued properties were treated. Since then there have been few sales and market conditions have changed substantially: **interest rates have risen**, affordability decreased, and times are different. Yet the reassessments appear to lock in those high-water mark sales prices from an anomalous period—**ignoring the current market correction**.

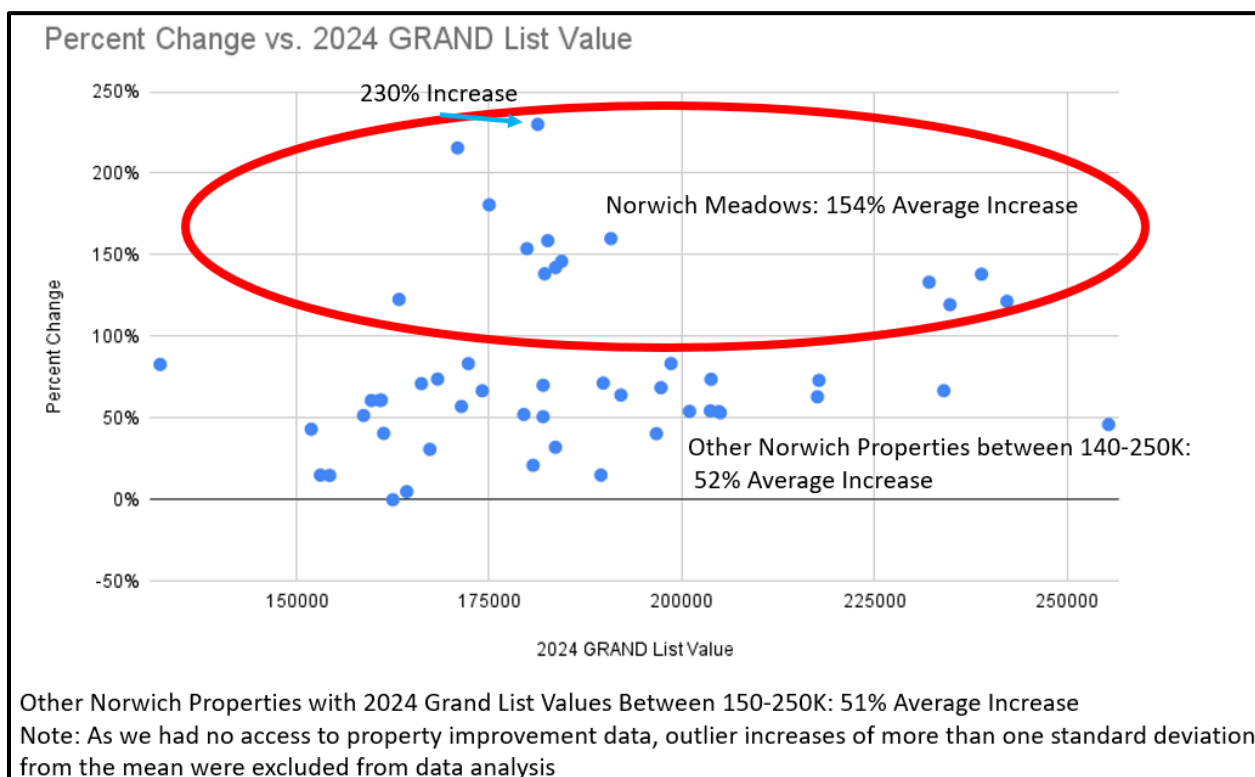


Figure 1: Percent change v. 2024 Grand List Value. Norwich Meadows average is almost three times the average Norwich increase. Unit #11 value increased 154%.

In summary: Unit #11 is **over assessed** compared to a) similar units within the Norwich Meadows development; b) its increase in valuation is proportionally much higher than any other recent sales within the Town of Norwich; and much higher than c) similarly valued 2024 homes within the Town of Norwich. Per 32 V.S.A. § 4601, taxes must be uniformly assessed. Norwich Meadows Unit #11 property's valuation—substantially higher than those of identical or superior units—undermines this statutory obligation.

7. Absence of Appropriate Norwich Comparables

There are no comparably priced multi-family condo or townhome properties within the Town of Norwich aside from our own development. Zillow and Realtor.com list no recent sales of similar housing types in Norwich. As such, benchmarking Unit 11 against a few peak-period, heavily upgraded units within Norwich Meadows skews valuation and fails to meet equity standards.

Moreover, it appears that multi-family developments like ours have been overvalued due to structural and locational differences that should have warranted downward adjustments rather than systemic penalization.

8. Hartford Regional Comparables

While Norwich lacks internal comparables, similar multi-family condo developments exist in nearby Hartford along Route 5. These units share similar size, age, and layout characteristics, but are **selling at significantly lower prices per square foot** than Unit 11's assessed rate.

#	Address	Year Built	Sale Price	Beds/Baths	Sq. Ft.	Price/Sq. Ft.	Sale Date	Zillow Link
1	36 Juniper Drive #6H, Hartford, VT	1989	\$322,500	2 beds / 2 baths	1,225	\$263.27	May 2025	Link
2	64 Azalea Circle #15, Hartford, VT	1994	\$350,000	2 beds / 2 baths	1,013	\$345.54	Apr 2024	Link
3	189 Woodhaven Drive #3J, Hartford, VT	1985	\$305,000	2 beds / 2 baths	1,048	\$291.43	Jan 2025	Link
4	40 Heather Drive #1E, Hartford, VT	1989	\$340,000	2 beds / 2 baths	1,225	\$277.55	July 2024	Link
5	55 Heather Drive #7C, Hartford, VT	1989	\$315,000	2 beds / 2 baths	1,225	\$257.14	Sept 2023	Link
6	99 Heather Drive #8G, Hartford, VT	1989	\$309,000	2 beds / 2 baths	1,243	\$248.40	May 2023	Link

Table 4: Hartford Comparables to 11 Norwich Meadows. The properties on this list benefit from city water and sewer. Additionally, properties 1, 2, 4, 5 and 6 have a city road, and shared swimming pool and tennis courts.

9. Site-Specific Factors That Reduce Property Value of Norwich Meadows #11

There are several tangible, value-reducing factors that were not sufficiently accounted for in Norwich Meadows #11 assessments:

- Norwich Meadows #11 directly faces **Vermont State Highway 5**, a noisy high-traffic corridor that **lacks a sidewalk**, making the area less safe and desirable for families, seniors, and pedestrians. Road noise can be heard from the inside of the unit.
- Norwich Meadows **does not have access to municipal water or sewer services**. Instead, our condo association manages its own **shared well, septic system, and private access road**, including **ongoing snow removal and maintenance costs**. Maintaining this aging infrastructure results in higher-than-average homeowner fees, compared to other multi-family developments.
- The **burden of infrastructure management** falls entirely on the association and its residents, unlike homeowners elsewhere in town who benefit from town-managed utilities and roads.

All of these factors raise Norwich Meadows monthly dues (currently \$625 per month) and lower the units' market appeal and should correspondingly reduce their assessed value.

As mentioned, Unit 11 is built on a slab and has no basement. Unfortunately, it also has a large foundation crack running through the unit from settling which cannot be easily repaired.

- Unit 11 is a two-story unit with windows on two sides only.
- Poor sound insulation means that neighbors can easily be heard.

These factors affect the value and resale potential of the unit.

10. Conclusion & Legal Basis

Given the evidence above, I respectfully request that the Board of Listers:

- Reevaluate Unit 11's assessment in light of comparable market values and physical condition
- Adjust for lack of municipal services and site-based burdens
- Avoid overreliance on atypical, peak-period internal sales
- Consider regional comparables from Hartford to establish fairer benchmarks

The 154% increase for a unit without upgrades or enhancements violates the principle of equitable taxation and overstates market value. Per 32 V.S.A. § 4601, taxes must be uniformly assessed. My property's valuation—substantially higher than those of identical or superior units—undermines this statutory obligation. I urge the Board of Listers to apply principles of fairness, proportionality, and realism—as outlined in state law and guidance—in reassessing this property.

I welcome the opportunity to provide further documentation or meet in person.

Thank you for your consideration.

Sincerely,

Elizabeth Wilson

Owner, Unit #11, Norwich Meadows

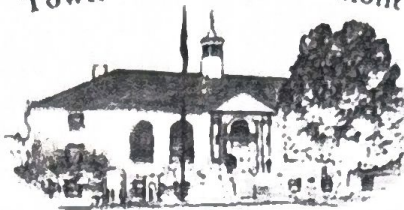
Norwich Condominium Unit #11

elizabethjoanwilson@gmail.com

Appendix 1: Valuation of Norwich Meadows Properties Units 1-14

Unit	2024 Grand List Value	2025 Proposed Grand List Value	Increase Amount	Percent Increase (Increase/2024 Value) *100	Multiple
1	\$232,100	\$541,300	\$309,200	133%	2.33
2	\$183,600	\$444,600	\$261,000	142%	2.42
3	\$184,400	\$453,600	\$269,200	146%	2.46
4	\$170,900	\$539,300	\$368,400	216%	3.16
5	\$182,600	\$472,400	\$289,800	159%	2.59
6	\$234,800	\$515,200	\$280,400	119%	2.19
7	\$242,200	\$536,500	\$294,300	122%	2.22
8	\$175,000	\$491,100	\$316,100	181%	2.81
9	\$190,800	\$496,000	\$305,200	160%	2.6
10	\$238,900	\$568,900	\$330,000	138%	2.38
11	\$179,900	\$456,500	\$276,600	154%	2.54
12	\$182,200	\$434,300	\$252,100	138%	2.38
13	\$181,300	\$598,300	\$417,000	230%	3.3
14	\$163,300	\$363,600	\$200,300	102%	1.86
AVERAGE for All Norwich Meadows Properties					
	\$195,857	\$493,686	\$297,829	153%	2.52
CBI Increase	\$195,857	\$265,122	\$69,265	35%	1.35
5% Annual Real Estate Increase					
	\$195,857	\$300,088	\$104,231	53%	1.63

Town of Norwich, Vermont



CHARTERED 1761

TO: Board of Civil Authority – Town Clerk Trajman

FROM: Board of Listers – Lindberg, Smith and Ciccotelli

RE: Wilson Revocable Living Trust – Parcel ID # 15-055.011

DATE: October 14, 2025

Property Description: The property is located at 40 Norwich Meadows, Unit 11. This is a Condominium/Townhouse style dwelling 2 stories and an attic with 1,472 finished square feet built in 1985 with 2 bedrooms, 1½ baths and a wood deck. The dwelling has an overall grade of C and the kitchen and baths are all rated "Average" and the depreciation is at 27.84%. The assessed value of the dwelling is \$392,200 with the carport assessed at \$1,900. There is no land assessment. The total assessed value on the 2025 Grand List is \$395,100.

2025 Assessment History:

Proposed Reappraisal Assessment: \$456,500

After Informal Hearing/Abstract: 456,500

After Grievance Hearing/Grand List: \$395,100

Reduction before BCA Appeal: \$ 61,400

Basis of the appeal: The Board of Lister's adjustments created drastic inequities within identical properties at the Norwich Meadows Condo Association (NMCA). Identical or functionally identical units are now assessed at levels that differ by over \$170,000—an outcome that is procedurally problematic and unfair. These outcomes result in values which appear to be arbitrary, capricious, and contrary to the principle of uniformity. The procedural inequities introduced during the re-evaluation are the basis for this appeal.

Listers Response: It is inaccurate to state that the Board of Listers created inequities within identical properties at Norwich Meadows Condominiums. Every property owner in Norwich was mailed a Change of Assessment Letter and had the right to grieve their assessment to the Board of Listers. If only some of the NMCA owners took advantage of that opportunity, then the Board of Listers can only address those that grieved. Any resulting inequity is a result of that process. The Board of Civil Authority cannot reassess ALL NMCA units during this single property owner appeal. Furthermore, the appellant can only appeal the Lister decision on the appellants' property, not the entire group of units at NMCA. The 2025 reappraisal reappraised all properties and established new land and building cost tables that apply to all Norwich properties. Many property owners would like to have the 2024 assessments as 2016 land and building cost tables, but that is not equitable.

The NMCA units can vary from unit to unit based upon personal maintenance choices. KRT Appraisal did an interior inspection (CB = callback) on this unit on May 17, 2024. The Norwich Meadows Homeowner's Association collects a

HOA fee from the property owners, which covers the capital improvement plan for the common areas of the property which each condominium owner does not maintain individually, such as septic, water, parking, roofs, etc.

It is noted that the appellant purchased Unit #11 in December 2018 for \$241,000 when the assessment in the grand list was \$179,900 or \$61,100 above the assessment reflecting the fair market value to this unit 2018. The reappraisal increased this unit 64% over the 2018 purchase price.

The recent sale of 55 Norwich Meadows, Unit #4, which was assessed at **\$304,700 by the Listers as of April 1, 2025**, sold on October 1, 2025 for **\$410,000**. The Listers feel that this sale verifies that the NMCA units are assessed at (or, in some cases, somewhat below) fair market value. KRT has offered three NMCA units as comparable to the subject property.

KRT Comparable Properties:

55 Norwich Meadows, Unit 1: This is a 2-bedroom, 1½ bath unit built in 1980 with 1,408 finished square footage. The total assessment for this unit is \$494,900.

40 Norwich Meadows, Unit 10: This is a 3-bedroom unit with one full, one ¾ and one ½ bath built in 1985 with 1,792 finished square footage. This total assessment for this unit is **\$569,100**. This unit sold for **\$599,000** on July 19, 2024.

40 Norwich Meadows, Unit 14: This is a 2-bedroom, 2 bath unit built in 1985 with 1,334 finished square footage. The total assessment for this unit is \$363,600 and was **purchased in 2023 for \$392,000**, more than the 2025 assessment.

The Listers consider the 2025 Grand List assessment of \$395,100 to be the correct value for this property.

15-055
MAP-LOT

011
SUB

1 of 1
CARD

CONDO
NORWICH, VT

Total Card
395,100/
APPRaised: 395,100/
USE VALUE: 395,100/
ASSESSED: 395,100/

PROPERTY LOCATION

No	Alt No	Direction/Street/City
40		NORWICH MEADOWS, NORWICH

OWNERSHIP

Owner 1:	WILSON REVOCABLE LIVING TRUST E
Owner 2:	
Owner 3:	
Street 1:	11 NORWICH MEADOWS
Street 2:	
Twn/City:	NORWICH
St/Prov:	VT
Postal:	05055

PREVIOUS OWNER

Owner 1:	WILSON - ELIZABETH
Owner 2:	-
Street 1:	11 NORWICH MEADOWS
Twn/City:	NORWICH
St/Prov:	VT
Postal:	05055

NARRATIVE DESCRIPTION

This parcel contains . ACRES of land mainly classified as OTHER with a CONDO-TNHS Building built about 1985, having primarily VINYL Exterior and 1472 Square Feet, with 1 Unit, 1 Bath, 0 3/4 Bath, 1 Half Bath, 5 Rooms, and 2 Bdrms.

OTHER ASSESSMENTS

Code	Descr/No	Amount	Com. Int
------	----------	--------	----------

PROPERTY FACTORS

Item	Code	Description	%	Item	Code	Description
Z	RR	RURAL RE	100	water		
o				Sewer		
n				Electri		
				Exmpt		
D	00	00	100	Topo		
s	142	142	100	Street		
t	450	450	100	Gas		

LAND SECTION (First 7 lines only)

Use Code	Description	LUC Fact	No of Units	Depth / PriceUnits	Unit Type	Land Type	LT Factor	Base Value	Unit Price	Adj	Neigh	Neigh Infl	Neigh Mod	Infl 1	%	Infl 2	%	Infl 3	%	Appraised Value	Alt Class	%	Spec Land	J Code	Fact	Use Value	Notes
17	OTHER		0		SITE ACRE SITE		1.0	0	0.	0.00	NM																

IN PROCESS APPRAISAL SUMMARY

Use Code	Land Size	Building Value	Yard Items	Land Value	Total Value
17	0.000	393,200	1,900		395,100
Total Card	0.000	393,200	1,900		395,100
Total Parcel	0.000	393,200	1,900		395,100
Source:	Market Adj	Cost		Total Value per SQ unit /Card:	268.41
				/Parcel:	268.41

PREVIOUS ASSESSMENT

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2024	17	GL	393,200	1900			395,100	395,100	Correct Dates	8/20/2025
2023	17	GL	178,200	1700			179,900	179,900	Year End	7/7/2023
2022	17	GL	178,200	1700			179,900	179,900	Year End Roll	7/8/2022
2022	17	AB	178,200	1700			179,900	179,900	NEMRC	6/1/2022
2021	17	GL	178,200	1700			179,900	179,900	Year End Roll	8/18/2021
2021	17	AB	178,200	1700			179,900	179,900	NEMRC	5/19/2021
2020	17	GL	178,200	1700			179,900	179,900	Year End Roll	7/28/2020
2020	17	AB	178,200	1700			179,900	179,900		6/3/2020

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Notes
WILSON, ELIZABET	240-656	1	5/24/2022	ADMIN TRANS		No	No		trans to trust
HOLBROOK, PAMELA	229-615-618	2	12/17/2018	VALID SALE	241,000	No	No		
MOBILIA, PAMELA	227-387-389	2	2/1/2018	FAMILY SALE		No	No		Not FMV - DK
TAYLOR, EDWARD C	215-494	2	7/15/2014		181,500	No	No	3	
GOLDBERG, RICHARD	187/620		8/4/2008		187,000	No	No		

64% increase over purchase price (FMV)

BUILDING PERMITS

Date	Number	Descr	Amount	C/O	Last Visit	Fed Code	F. Descr	Comment
------	--------	-------	--------	-----	------------	----------	----------	---------

ACTIVITY INFORMATION

Date	Result	By	Name
3/12/2025	FIELD REVIEW	KL	KL-KRT
5/17/2024	CB	PB	PAUL-KRT
5/1/2024	FR	KL	KL-KRT
3/21/2024	MEASURE	EK	ED-KRT
10/23/2012	INSPECT	5	M KRAJESKI
9/13/2012	MEAS/LEFT CD	3	R FAVOR

Sign:

VERIFICATION OF VISIT NOT DATA

Total AC/HA: 0.00000

Total SF/SM: 0

Parcel LUC: 17 OTHER

Prime NB Desc: NORW MEAD

Total:

Spl Credit:

Total:

Disclaimer: This Information is believed to be correct but is subject to change and is not warranted.

Database: AssessPro - NorwichVT2025

cheryl

107 of 126
2025

15-055
MAP-LOT011
SUB1 of 1
CARDCONDO
2019 GRAND LISTAPPRAISED:
USE VALUE:
ASSESSED:Total Card / Total Parcel
179,900/ 179,900
179,900/ 179,900
179,900/ 179,900

PROPERTY LOCATION

No	Alt No	Direction/Street/City
40		NORWICH MEADOWS, NORWICH

OWNERSHIP

Owner 1:	WILSON ELIZABETH
Owner 2:	
Owner 3:	
Street 1:	11 NORWICH MEADOWS
Street 2:	
Twn/City:	NORWICH
St/Prov:	VT
Postal:	05055

PREVIOUS OWNER

Owner 1:	HOLBROOK - PAMELA H LIFE EST
Owner 2:	MOBILIA - ALLISON H & JOHN D
Street 1:	28 BIRCH LANE
Twn/City:	ENFIELD
St/Prov:	NH
Postal:	03748

NARRATIVE DESCRIPTION

This parcel contains . ACRES of land mainly classified as OTHER with a CONDO-TNHS Building built about 1985, having primarily VINYL Exterior and 1280 Square Feet, with 1 Unit, 1 Bath, 0 3/4 Bath, 1 Half Bath, 4 Rooms, and 2 Bdrms.

OTHER ASSESSMENTS

Code	Descrip/No	Amount	Com. Int
------	------------	--------	----------

PROPERTY FACTORS

Item	Code	Description	%	Item	Code	Description
Z	RR	RURAL RE	100	water		
o				Sewer		
n				Electri		
Census:				Exmpt		
Flood Haz:						
D				Topo		
s				Street		
t				Gas:		

LAND SECTION (First 7 lines only)

Use Code	Description	LUC Fact	No. of Units	Depth / Price/Units	Unit Type	Land Type	LT Factor	Base Value	Unit Price	Adj	Neigh	Neigh Infl	Neigh Mod	Infl 1	%	Infl 2	%	Infl 3	%	Appraised Value	Alt Class	%	Spec Land	J Code	Fact	Use Value	Notes
17	OTHER		0		SITE ACRE	SITE	1.0	0	0.	0.00	NM																

IN PROCESS APPRAISAL SUMMARY

Use Code	Land Size	Building Value	Yard Items	Land Value	Total Value	Legal Description	User Acct
17	0.000	178,200	1,700		179,900	40 NORWICH MEADOWS UNIT 11	450-142-11747
Total Card	0.000	178,200	1,700		179,900	Entered Lot Size	GIS Ref
Total Parcel	0.000	178,200	1,700		179,900	Total Land: 0	GIS Ref
Source:	Market Adj Cost	Total Value per SQ unit /Card:	140.55	/Parcel:	140.55	Land Unit Type: AC	Insp Date
							10/23/12

PREVIOUS ASSESSMENT

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2019	17	GL	178,200	1700			179,900	179,900		6/19/2019
2019	17	AB	178,200	1700			179,900	179,900		5/24/2019
2018	17	GL	178,200	1700			179,900	179,900		6/22/2018
2017	17	GL	178,200	1700			179,900	179,900		6/19/2017
2016	17	GL	178,200	1700			179,900	179,900		8/1/2016
2015	17	GL	168,000	1800			169,800	169,800		6/18/2015
2014	17	GL	168,000	1800			169,800	169,800		8/11/2014
2013	17	GL	168,000	1800			169,800	169,800		6/29/2013

SALES INFORMATION

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Notes
HOLBROOK, PAMELA	229-615-618	2	12/17/2018	VALID SALE	241,000	No	No		
MOBILIA, PAMELA	227-387-389	2	2/1/2018	FAMILY SALE		No	No		Not FMV - DK
TAYLOR, EDWARD C	215-494	2	7/15/2014		181,500	No	No	3	
GOLDBERG, RICHARD	187/620		8/4/2008		187,000	No	No		

34% increase over assessment in 2018

BUILDING PERMITS

Date	Number	Descrip	Amount	C/O	Last Visit	Fed Code	F. Descrip	Comment	Date	Result	By	Name
									10/23/2012	INSPECT	5	M KRAJESKI
									9/13/2012	MEAS/LEFT CD	3	R FAVOR

ACTIVITY INFORMATION

Date	Result	By	Name
10/23/2012	INSPECT	5	M KRAJESKI
9/13/2012	MEAS/LEFT CD	3	R FAVOR

Sign:

VERIFICATION OF VISIT NOT DATA

Total AC/HA: 0.00000

Total SF/SM: 0

Parcel LUC: 17 OTHER

Prime NB Desc: NORW MEAD

Total:

Spl Credit:

Total:

Disclaimer: This Information is believed to be correct but is subject to change and is not warranted.

Database: AssessPro - NorwichVT2019

cheryl

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EXTERIOR INFORMATION

Type: 8 - CONDO-TNHS
 Sty Ht: 2A - TWO/ATTIC
 (Liv) Units: 1 Total: 1
 Foundation: 6 - SLAB
 Frame: 1 - WOOD
 Prime Wall: 4 - VINYL
 Sec Wall: %
 Roof Struct: 1 - GABLE
 Roof Cover: 1 - ASPHALT SH
 Color: WHITE
 View / Desir:

GENERAL INFORMATION

Grade: C - AVERAGE
 Year Blt: 1985 Eff Yr Blt:
 All LUC: Alt %:
 Jurisdct: Fact:
 Const Mod:
 Lump Sum Adj:

INTERIOR INFORMATION

Avg Ht/Ft: STD
 Prim Int Wall: 1 - DRYWALL
 Sec Int Wall: %
 Partition: T - TYPICAL
 Prim Floors: 4 - CARPET
 Sec Floors: 16 - LAMINATE 10%
 Bsmnt Flr: 12 - CONCRETE
 Subfloor:
 Bsmnt Gar:
 Electric: 3 - TYPICAL
 Insulation: 2 - TYPICAL
 Int vs Ext: S
 Heat Fuel: 3 - ELECTRIC
 Heat Type: 6 - ELECTRIC BB
 # Heat Sys: 1
 % Heated: 100 % AC:
 Solar HW: NO Central Vac: NO
 % Com Wal: 50 % Sprinkled

MOBILE HOME

SPEC FEATURES/YARD ITEMS

Code	Description	A Y/S Qty	Size/Dim	Qual	Con	Year	Unit Price	D/S Dep	LUC	Fact	NB Fa	Appr Value	JCod	JFact	Juris. Value
6	CARPORT	D Y	1 12X24	D	AV	1985	8.45	T	31	17		1,700			1,700

BATH FEATURES

Full Bath: 1 Rating: AVERAGE
 A Bath: Rating:
 3/4 Bath: Rating:
 A 3QBth: Rating:
 1/2 Bath: 1 Rating: AVERAGE
 A HBth: Rating:
 Othr Fix: Rating:

OTHER FEATURES

Kits: 1 Rating: AVERAGE
 A Kits: Rating:
 Frpl: 1 Rating: AVERAGE
 WSFlue: Rating:

CONDO INFORMATION

Location: I - INTERIOR
 Total Units: 14
 Floor: M - MULTI LEVEL
 % Own:
 Name: NM - NORW MEADOWS

DEPRECIATION

Phys Cond: AV - Average 13.0%
 Functional: D - DESIGN 10.0%
 Economic: %
 Special: %
 Override: %
 Total: 22.51%

CALC SUMMARY

Basic \$ / SQ: 125.00
 Size Adj.: 0.95781255
 Const Adj.: 0.88216114
 Adj \$ / SQ: 105.618
 Other Features: 14250
 Grade Factor: 1.00
 NBHD Inf: 1.39999998
 NBHD Mod:
 LUC Factor: 1.00
 Adj Total: 229940
 Depreciation: 51759
 Depreciated Total: 178180

COMMENTS

UAT UNF; NO BMT.

RESIDENTIAL GRID

1st Res Grid	Desc	Line 1	# Units
Level	FY LR DR D K FR RR BR FB HB L	O	
Other			
Upper			
Lvl 2			
Lvl 1			
Lower			
Totals	RM: 4 BR: 2 Baths: 1 HB: 1		

REMODELING

Exterior:
 Interior:
 Additions:
 Kitchen:
 Baths:
 Plumbing:
 Electric:
 Heating:
 General:

RES BREAKDOWN

No Unit	RMS	BRS	FL
1	4	2	M
Totals			
1	4	2	

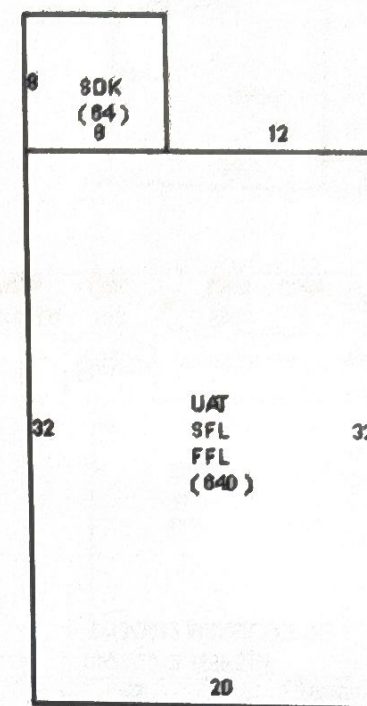
COMPARABLE SALES

Rate	Parcel ID	Typ	Date	Sale Price

WAVS/SQ: AvRate: Ind.Val

Juris. Factor: Before Depr: 147.87
 Special Features: 0 Val/Su Net: 89.82
 Final Total: 178200 Val/Su SzAd: 139.22

SKETCH



SUB AREA

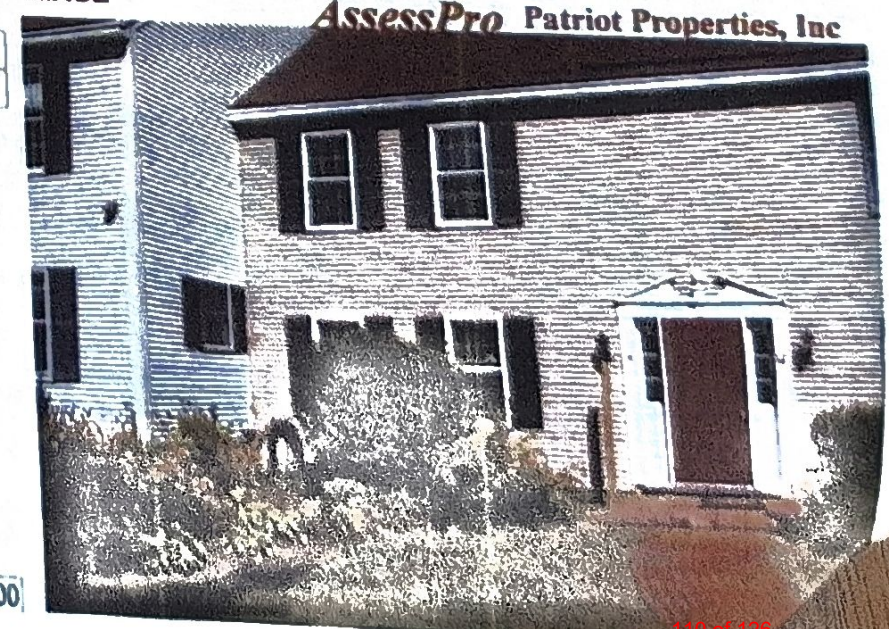
Code	Description	Area - SQ	Rate - AV	Undepr Value
FFL	1ST FLOOR	640	105.620	67,596
SFL	2ND FLOOR	640	105.620	67,596
UAT	UNF ATTIC	640	21.120	13,519
SDK	STONE DECK	64	20.040	1,283

SUB AREA DETAIL

Sub Area	% Usbl	Descrip	% Type	Qu #Ten

Net Sketched Area: 1,984 Total: 149,993
 Size Ad: 1280 Gross Area: 1984 FinArea: 1280

IMAGE



AssessPro Patriot Properties, Inc

More N

Total Yard Items:

1,700

Total Special Features:

Total

1,700

Deputy Fire Warden Appointment

From Alex Northern <ANorthern@norwich.vt.us>

Date Wed 7/15/2026 4:49 PM

To Select Board <selectboard@norwich.vt.us>

Cc Gregory Hynes <gregernurse@gmail.com>; Alex Northern <ANorthern@norwich.vt.us>; Miranda Bergmeier <MBergmeier@norwich.vt.us>

 1 attachment (805 KB)

Deputy Fire Warden Cert.pdf;

Dear Selectboard – I would like to introduce Greg Hynes as our new Deputy Fire Warden. Greg brings a wealth of wildland fire knowledge and is a welcome, natural addition to the position. *Bona Fides* attached.

Alex Northern JD, MPA CFO
Town of Norwich Fire Chief
Town of Norwich Fire Warden
Deputy Emerg. Man. Director
O: 802-649-1133
Cell: 802-359-2045
anorthern@norwich.vt.us



NYU

**ROBERT F. WAGNER GRADUATE
SCHOOL OF PUBLIC SERVICE**

This Certificate is Awarded to

Gregory T. Hynes

For the Successful Completion of

**S-130, Firefighter Training; S-190, Introduction to Wildland Fire Behavior;
I-100, Introduction to ICS; and L-180, Human Factors in the Wildland Fire Service.**

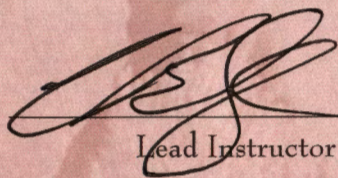
COURSE NUMBER - COURSE NAME

June 20, 2013 to June 23, 2013

COURSE START and END DATES

Chris Bainbridge

Lead Instructor Name (printed)



Lead Instructor Signature



**Colorado
Firecamp**

Host Unit

Salida, Colorado

Location (City, State)

Request to be on the Selectboard Agenda for July 22

From Carol Loveland <carol_loveland@outlook.com>

Date Wed 7/15/2026 5:26 PM

To Brennan Duffy <BDuffy@norwich.vt.us>; Select Board <selectboard@norwich.vt.us>

Cc Liz Guest <liz.guest@wavecomm.com>; suepitiger@gmail.com <suepitiger@gmail.com>; Dana Ireland <dana.s.ireland@gmail.com>; Deb Martin <withwoman@outlook.com>; Lisa MCCabe <lisabmccabe1234@gmail.com>; Lisa Solbert Sheldon <lsolbertsheldon@gmail.com>

 1 attachment (17 KB)

July 14 Water District Conversation.docx;

[Some people who received this message don't often get email from carol_loveland@outlook.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

I have just had the opportunity to read the draft minutes of the July 15 meeting and also to listen on JAM. I would like to request to be on the Agenda as I can answer some of the questions that came up and also add to the dialogue around getting a closer source of water to the garden.

Attached are my notes and thoughts from my conversation with Mike at the Water District.

July 14, 2026

Per TM suggestion to contact Mike at the Norwich Fire District regarding water source that is located on the Marion Cross playground. Information that I gathered:

1. Location. Near the Fountain at MC
2. Use: In the past used to bring water to the fountain but discontinued after many incidents of breakage by students
3. Water meter has continued to be subsidized by MC even though not in use

Potential use of this water supply for the triangle garden

1. Request would need to be made to the water district.
2. Water meter provides the hook up to a water line that could run under ground and come up near fence and a hose hookup provided. NWC main hose would need to stay near water faucet
3. NWC Hose would then need to go across sidewalk and street to triangle Garden
4. Watering would then continue as it is currently done using expandable hose kept in center of garden,

Would need to be resolved:

1. Request would need to be made to the water district.
2. Digging of water line to fence by whom & cost. Could ask for donation for someone to do the digging.
3. Installation of waterline and faucet by whom? Cost?
4. Currently water bill from MC covers water meter.
5. Meter needs to be turned on and spring. Meter is turned off in fall and line needs to be blown out. By whom?
6. Could apply for waiver of any fees to Prudential Committee at Water District.

RESULT OF CONVERSATION

This is an alternative that could be explored further once estimates for the simpler solution of a faucet hookup at Tracy Hall that is closer to the Triangle Garden. Either a new hookup/faucet along the wall of Tracy Hall on Main Street to the right of the main door (facing the building) or reconnecting the existing faucet that is left of the stairs to the gym on the Church Street side.

Carol Loveland

32 Butternut Road, Norwich

representing the Garden Volunteers and NWC

Memo regarding Town expenditures and approval per Statute

From Cheryl Lindberg <CLindberg@norwich.vt.us>

Date Thu 7/16/2026 10:10 AM

To Kimo Griggs <kimogriggsnorwichselect@gmail.com>; Brendan Classon <bjclasson.norwichsb@gmail.com>; mswettselectboard@gmail.com <mswettselectboard@gmail.com>; marydayton.selectboard@gmail.com <marydayton.selectboard@gmail.com>; robert.gere.norwich@zohomail.com <robert.gere.norwich@zohomail.com>

Cc Treasurer <Treasurer@norwich.vt.us>; Select Board <selectboard@norwich.vt.us>

 1 attachment (261 KB)

Memo - Approval of Town Expenditures - July2026.pdf;

Please include the attached memo to your agenda for the July 22, 2026 meeting so we can correct the process for paying the credit card balance electronically.

Thank you,
Cheryl

Cheryl A. Lindberg
Treasurer
Town of Norwich, VT
802-649-1678
treasurer@norwich.vt.us

Please note that this email message, along with any response or reply, is considered a public record, and thus is subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

Town of Norwich, Vermont



CHARTERED 1761

TO: Selectboard Members Griggs, Classon, Swett, Layton and Gere

FROM: Town Treasurer Lindberg

DATE: July 9, 2026

RE: Approval of Town expenditures prior to payment

To recap my comments at the Selectboard Meeting on July 8, 2026 regarding the approving of Town expenditures AFTER the payment of these expenditures I offer you the following reasons that the current process is against Statutory requirements.

The selectboard has authority to sign orders under 24 V.S.A. §§ 1576, 1621, and 1622.

To approve orders, generally, the board must meet and, with a majority of the members of the board, vote to authorize the Treasurer to disburse money. 1 V.S.A. § 172. The Selectboard may also vote to authorize one or more members to examine and approve the payment of certain town expenses. This delegation often makes it easier for the Treasurer and selectboard to coordinate in order to authorize the payment of town bills. Orders drawn by one Selectboard member must state definitely what the order is for, and a record of those orders paid by the authority of less than a majority of the board must be presented to the board for its information. 24 V.S.A. § 1623 (1). The purpose of this requirement is to provide a clear record that the entire board may review to ensure that orders have been properly drawn.

Not only do the Statutes require the Selectboard to approve expenditures **BEFORE** they are made, but there is also the Statutory option for only one member to approve the payment of Town expenses. The Selectboard votes this option in its organizational meeting each March.

I request that the electronic payment of the Town credit card be presented on a warrant to one of the authorized Selectboard members to approve **before** the payment is made. It is also the requirement of the Statutes to provide this "off-cycle" warrant to the full Selectboard in their next Selectboard packet. This applies to ALL of the Payroll Warrants being signed by one Selectboard member, which do NOT get into any Selectboard packet and should.

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 051 : Finances; Accounts and Audits

Subchapter 003 : ORDERS DRAWN BY MUNICIPAL BODIES

(Cite as: 24 V.S.A. § 1623)

§ 1623. Signing orders

(a) The selectboard may do either of the following:

(1) Authorize one or more members of the board to examine and allow claims against the town for town expenses and draw orders for such claims to the party entitled to payment.

(A) Orders shall state definitely the purpose for which each is drawn and shall serve as full authority to the treasurer to make the payments.

(B) The selectboard shall be provided with a record of orders drawn under this subdivision (1) whenever orders are signed by less than a majority of the board.

(2) Submit to the town treasurer a certified copy of those portions of the selectboard minutes, properly signed by the clerk and chair or by a majority of the board, showing to whom and for what purpose each payment is to be made by the treasurer. The certified copy of the minutes shall serve as full authority to the treasurer to make the approved payments.

(b) This section shall apply to all municipal public bodies authorized by law to draw orders on the municipal treasurer. (Added 1995, No. 110 (Adj. Sess.), § 1; amended 2017, No. 130 (Adj. Sess.), § 13.)

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 051 : Finances; Accounts and Audits

Subchapter 002 : TOWN TREASURER; ACCOUNTS; CITY ACCOUNTS

(Cite as: 24 V.S.A. § 1576)

§ 1576. Town treasurer; record of orders

The treasurer shall pay orders drawn on him or her by officials authorized by law to draw such orders. If he or she does not pay such orders, on demand, the holder thereof may recover the amount from the town, with interest from the time of such demand. The treasurer shall keep a record of such orders not paid on demand in a book kept for that purpose. In the event, however, where there are insufficient funds on hand for the payment of any such order, the treasurer shall forthwith notify the selectboard and the officer drawing the same.

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 051 : Finances; Accounts and Audits

Subchapter 003 : ORDERS DRAWN BY MUNICIPAL BODIES

(Cite as: 24 V.S.A. § 1621)

§ 1621. Orders for land damages or damages for injuries

The selectboard may draw orders on the town treasurer for damages for lands or property taken or improved for a highway or other public use, or for damages settled by agreement or awarded for injuries sustained from the insufficiency of a highway.

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 051 : Finances; Accounts and Audits

Subchapter 003 : ORDERS DRAWN BY MUNICIPAL BODIES

(Cite as: 24 V.S.A. § 1622)

§ 1622. Town orders; record

(a)(1) The chair of the selectboard shall keep or cause to be kept a single record of all orders drawn by the board showing the number, date, to whom payable, for what purpose, and the amount of each order.

(2) All other officers authorized by law to draw orders upon the town treasurer shall keep or cause to be kept a like record.

(b) Such records shall be submitted to the town auditors annually on or before February 1.

(c) If the records of orders named in this section are made by an assistant clerk, the assistant clerk shall not be the town treasurer or the spouse of the town treasurer or any person acting in the capacity of clerk for the town treasurer. (Amended 2017, No. 130 (Adj. Sess.), § 13.)

The Vermont Statutes Online

The Statutes below include the actions of the 2025 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 1 : General Provisions

Chapter 003 : Construction of Statutes

Subchapter 003 : RULES OF CONSTRUCTION

(Cite as: 1 V.S.A. § 172)

§ 172. Joint authority

When joint authority is given to three or more, the concurrence of a majority of such number shall be sufficient and shall be required in its exercise.

The "But-for Test" -- How does it apply to what is currently happening in Norwich?

From Pamela Thompson Smith <psmith4203@gmail.com>

Date Thu 7/16/2026 8:30 AM

To Kimo Griggs <kimogrignorwichselect@gmail.com>; bjclasson.norwichsb@gmail.com
<bjclasson.norwichsb@gmail.com>; Mary Layton <marydlayton@gmail.com>; Matt Swett
<mswettselectboard@gmail.com>; Robert Gere <rgere@mac.com>

Cc Select Board <selectboard@norwich.vt.us>; Treasurer <Treasurer@norwich.vt.us>

The but-for test is a test commonly used in both tort law and criminal law to determine actual causation. In other words, "but for X, would Y have happened?"

At the June 3, 2026 Special SB Meeting, Chair Griggs asked, "how did we get here?" I will attempt to answer his question from my understanding of the events and the application of the "but-for test".

On January 21, the Selectboard warned a meeting to finalize the articles that would appear on the Town Warrant of March 3, 2026. That day, I texted 4 of the 5 SB members to remind them that any surplus from the FY25 audit should be included in the articles presented to the voters. Apparently, at least one SB member reached out to the TM to ask if there was a surplus. This appears to be the nexus of the whole debacle that we have seen play out since January 21, 2026.

At this point, I believe the TM wrote to the Chair of the SB. This email apparently contained an unfounded accusation that the Treasurer had shared the draft audit with me. I repeat.....this was an unfounded accusation that morphed into an illegal chain-quorum email discussion, an illegal executive session, an Open Meeting Law (OML) violation complaint, a Public Records Act (PRA) request, a PRA response that was heavily redacted, a refusal to accommodate the disability of the requester to view the documents without paying over \$500 in staff time and copying costs, a request to receive unredacted copies of the public records which was denied, and a lawsuit to obtain the unredacted public documents through a court order.

This is where the "but-for test" can be applied. But for the actions of the Town Manager making an unfounded accusation would the Selectboard have participated in an illegal chain-quorum email discussion, an OML violation complaint, a PRA request, and a lawsuit brought by a resident and taxpayer of Norwich?

But for the then Chair of the SB proposing that this needed some action by the Board without first contacting the Treasurer or myself to inquire if this accusation was accurate, would the Selectboard have participated in an illegal chain-quorum email discussion, an OML violation complaint, a PRA request, and a lawsuit brought by a resident and taxpayer of Norwich?

But for the then Chair placing Item 8 "Draft Audit Process Question – Discussion/Possible Motion, Possible Executive Session (30 mins)" on the SB January 28, 2026 agenda and allowing now former SB member Marcia Calloway to move to go into Executive Session under 1 V.S.A. §313(a)(4) without reciting the actual words of this statute, would the Selectboard have received an OML violation complaint, a PRA request, and a lawsuit brought by a resident and taxpayer of Norwich?

NOTE: For the record, 1 V.S.A. §313(a)(4) states, "a disciplinary or dismissal action against a public officer or employee...". This intent was not warned on the January 28, 2026 agenda which is a violation of the OML. How many SB members read the statute and understood that the citation of 1 V.S.A. §313(a)(4) did not comport with the agenda item warned?

I could go on with other examples of the "but-for test", but I think it is apparent that the actions of the Town Manager and the decision of some SB members to act on an unfounded accusation is the root cause of the town being dragged into an OML violation complaint, a PRA request, and a lawsuit to obtain the public records requested. Let us not lose sight of the taxpayers dollars spent on this debacle, the staff time spent defending the indefensible, or the SB time spent on what one former SB member characterized as a "witch hunt". The Treasurer was asked by the TM if she shared the draft audit report with me and she stated that she had not. Apparently that response was not considered credible by the TM, which led to all of the above. I have never been asked if I received the draft audit from the Treasurer. And, I am not aware of any policy or statute the Treasurer would have violated if the draft audit had been shared with me.

Why am I telling you all of this? Because I believe the Town Manager owes the taxpayers of this Town, the Treasurer and myself a public apology for this whole sordid affair and the expenditure of thousands of dollars of the taxpayers' money on spent legal fees. Once the Treasurer assured the Town Manager that she had not shared the draft audit with me (again, not a violation of policy or statute if she had), this should have been the end of it. I also believe that Mary Layton, as then Chair of the SB, owes the Town, the Treasurer and myself a public apology for the reasons stated above. Untold SB hours, staff time, and associated legal fees have been spent using taxpayers' dollars on something that never should have happened.

In closing, while I am also an elected official, I want to be clear that this is my personal understanding of how an unfounded accusation has snowballed into something that has become extremely ugly and extremely costly. It is time for apologies, healing and an assurance by the SB that they will adhere to the statutes as we move beyond this unfortunate chain of events.

Pam Smith
Norwich resident and taxpayer

RE: The "But-for Test" -- How does it apply to what is currently happening in Norwich?

From Cheryl Lindberg <CLindberg@norwich.vt.us>

Date Thu 7/16/2026 11:19 AM

To Pamela Thompson Smith <psmith4203@gmail.com>; Kimo Griggs <kimogriggsnorwichselect@gmail.com>;
bjclasson.norwichsb@gmail.com <bjclasson.norwichsb@gmail.com>; Mary Layton <marydayton@gmail.com>;
Matt Swett <mswettselectboard@gmail.com>; Robert Gere <rgere@mac.com>

Cc Select Board <selectboard@norwich.vt.us>; Treasurer <Treasurer@norwich.vt.us>

I want to follow up on Pam's email and support her recap of the situation that occurred. My comments at the Selectboard meeting last night (July 15, 2026) concur with the facts of this email and after ethically serving our Town for 31 years as the Treasurer, do not understand the basis for Mary Layton to support questioning my integrity and commitment to our Town based upon a memo from the Town Manager who didn't accept my answer to his question. In fact, three Selectboard members observed the TM bullying me about my response and threatening a Public Records Request. This behavior was shocking and I confirmed with those three Selectboard members that they heard this exchange.

As I stated last night, when I saw the agenda item #8 regarding the "draft audit process" (note it doesn't say policy) and the "possible executive session" I shared with a couple Selectboard members that this was NOT a reason to go into executive session and to not vote to do so. The disconnected statutory reference was shocking and going forward with the Executive Session was wrong. How about a conversation between the Chair and the Treasurer to resolve this instead? Nope! Mary judged me as guilty until proven innocent which is not how our justice system is supposed to work.

I am always willing to move forward with optimism that the elected officials of our Town can work together collaboratively and respectfully, but it is difficult to be optimistic until respect and trust is shown to the other elected officials of this Town by the Selectboard. Your respect will be the example that the Town Manager should follow and require the Town employees to follow as well. A sincere public apology would certainly begin the healing process.

Cheryl

Cheryl A. Lindberg
Treasurer
Town of Norwich, VT
802-649-1678
treasurer@norwich.vt.us

Please note that this email message, along with any response or reply, is considered a public record, and thus is subject to disclosure under the Vermont Public Records Law ([1 V.S.A. §§ 315-320](#)).

MEMORANDUM

TO: Norwich Selectboard
FR: Matt Swett
DA: 07.17.26
RE: Response to Cheryl Lindberg's bullying accusation

I regret having to write this because I appreciate the many years of dedicated service that Cheryl Lindberg has given to Norwich, and her opinions and guidance have often been valuable. However, I must offer a reply to Cheryl's email to the Selectboard on July 16, 2026. Her accusations of "bullying" by the Town Manager are not supported by my observations as a witness to their interactions in question.

I was sitting next to the Town Manager during the Selectboard meeting on January 21, 2026. After it concluded, we were gathering our materials and Cheryl approached him to talk. Almost immediately, the Town Manager asked her if she had shared the draft audit report with Pam Smith. For the reasons the Town Manager outlined in his Draft Audit Memo email to the Selectboard on January 22, 2026, this question was important for him to have answered. Cheryl replied that she had not shared the audit from her work computer. This qualified denial was clearly frustrating to the Town Manager, and he questioned if a PRA request would support her statement. They continued to argue for a short time, during which Cheryl then stated that she had not shared the draft audit at all.

Their brief conflict could be described as uncomfortable, awkward and tense but at no time did I feel that he was bullying her. Upon reflection, I still do not. I am not calling into question the validity of her answers, nor am I denying what Cheryl said she felt. Quite simply, as an independent observer, who was sitting right next to where they were talking, I did not feel that there was anything other than an unfortunate argument taking place.

16 July 2026

Harry Falconer
Shared Energy Coordinator (SEC)
hfalconer@trorc.org
802-457-3188 x3013

Re: SEC Quarterly Report FY26 Q4 – Town of Norwich

Hours billed to Norwich this quarter: 109.75

Hours remaining on FY26 contract: 32 (will roll over to FY27)

- **Article 36**

- During Q4, SEC worked with town manager Brennan Duffy on how to advance the town's Article 36 mandate to reduce municipal greenhouse gas emissions. SEC provided memos to share his recommendations and met with the selectboard twice to discuss them.
- The first step in advancing the goals of the 2022 Article 36 Report is to update Norwich's municipal greenhouse gas inventory. TRORC Staffer Ari Lattanzi is assisting SEC in this effort. An updated equipment inventory and mileage data has already been provided by the Department of Public Works. Updated equipment inventories from the Police and Fire Departments and heating fuel bills from the Finance Department are still needed. SEC aims to complete the updated GHG inventory by the end of Q1.
- Once the equipment inventory update is complete, SEC will provide an analysis of equipment slated for replacement within the next two years, with a comparison between traditional internal-combustion models and electric alternatives. This comparison will consider purchase price, operating costs, and performance.

- **Enhanced Energy Plan for Norwich**

- During Q4, TRORC staffer Bryan Kovalick continued to guide meetings of Norwich's Enhanced Energy Plan working group and work extensively on drafting the plan according to the working group's feedback.
- Background: During Q2, Planning Director Steven True approached SEC about helping to create an [Enhanced Energy Plan](#) for Norwich. Enhanced Energy Plans are a pathway to assert greater local control over energy generation permitting than is typically granted under Vermont state law. By including a greater degree of detail in the energy chapter of their Town Plans, municipalities can apply for Enhanced Energy Plan status from their Regional Planning Commission and the Vermont Public Service Department. If granted, the municipality's standards for the siting of energy generation facilities, such as solar arrays, are given "substantial deference" during the state permitting process. (By default, municipal standards are given only "due consideration.")