

Cemetery Commission Meeting Minutes

The Norwich Cemetery Commissioners met on Tuesday, June 06, 2026 at 9:02 a.m. in the Parlor at the Norwich Congregational Church.

Commission members present: Bob Bristol, Dan Gaudet, Alix Manny, Bob Pitiger, Ellen Terie

1. Motion to accept Agenda - unanimous approval
2. Motion to approve letter to selectboard requesting our finances be moved from the town Treasurer's office to the Finance office as suggested by the 2025 audit. Unanimous approval. Update from Bob P r.e. balance in the bank and warrants since last meeting
3. Fairview Cemetery storage building discussion and agreement to have Dan ask Graham if he can remove it. The building is empty and will not be used going forward. Discussion of the Hillside Cemetery storage building and agreement to have Alix meet with Rich Landry to discuss removal of the equipment, which includes three riding mowers, three string trimmers, a chainsaw, leaf blower, wooden bench and ends of a bench that should be repaired and returned to the cemetery. All of the equipment has been sitting for several years, so it will be a project to get them running and see if they can be sold.
4. New cemetery signs will be installed in the next few weeks. Dan will work with the installer to locate the new sign at Union Village Cemetery. We'll implement the new regulations gradually. We'll remove the fake fabric and plastic flowers soon, and leave the rest until the end of season removal of everything else, and ask people to read the new sign and act accordingly next year.
5. Dan has met with both the town water department and Graham Webster r.e. removing the water meter for Hillside and they will coordinate when they can.
6. Alix gave an update on various questions regarding the purchase of new plots in both Hillside and Union Village as well as inquiries about burials in existing plots. Alix will meet with Fred Smith to understand standard plot sizes and plot title purchasing procedures.
7. John Pelky has submitted a bid for removing the four trees and brush that need to come down along the outside of the Union Village Cemetery fence. We're waiting on a bid from Arborscape. The property owner along the back of the fence has given approval, Ellen will reach out to the other two abutters to seek their approval as well.
8. Emily Myers led a headstone cleaning event at Fairview Cemetery on June 7. Bob P attended and walked us through what it involves. We had a title holder get in touch with us about a headstone in Hillside Cemetery that was damaged. The damage was done by a string trimmer and Rich Landry responded promptly to clean the stone and remove the damage.
9. Discussion about whether we should plant some trees in Hillside Cemetery. We'll continue the discussion at next month's meeting.
10. Motion to adjourn 10:06. Unanimously approved.

Next meeting on July 9 at 9:00 a.m. at the Congregational Church.