

Town of Norwich  
Finance Committee Meeting  
May 11, 2026, 6:30 – 8:00 pm  
Multi-purpose Room, Tracy Hall

Committee Members Present: Tricia Spellman, Steven Hepburn, Cheryl Lindberg, and Christie James

Committee Members Missing: Nicolas Wood and Russell North

1. Call meeting to order
  - a. At 6:35 pm, Hepburn called the Finance Committee meeting to order.
2. Approve Agenda – discussion/motion
  - a. James made a motion to accept the agenda, and Lindberg seconded. The motion passed with unanimous consent.
3. Approve Minutes April 20, 2026 – discussion/motion
  - a. Amendment: correct spelling of Lindberg, add header at top, add attendees at top of page, change initials to last names, fix typos
  - b. James made a motion to accept the 4/20/26 minutes as amended, and Lindberg seconded. The motion passed with unanimous consent.
4. Meeting Availability
  - a. There was a discussion about changing the meeting date/time of the Committee meeting. The decision was to stay with the second Monday at 6:30 pm.
  - b. Hepburn is waiting to hear from North re: his membership on the Committee.
5. Selectboard Task Updates
  - a. Hepburn met with Kimo Griggs last week to discuss: 1) how to work with the Town Manager/Finance Director; 2) how to work with the School Board; 3) comparable towns report; and 4) Finance Committee information request from last year.
  - b. Hepburn asked to come in front of the Selectboard to discuss these items. Griggs will coordinate the meeting date and Hepburn will prepare materials for the Selectboard packet.
  - c. There was a discussion about the charge of the Finance Committee and whether to revisit it.
  - d. Hepburn has also communicated to Garrett Palm about a new MOU: 1) Finance Committee observe the School Committee budget process; 2) as members of the Finance Committee are appointed or reappointed, they will be subject to School Board approval as well; 3) stay aware of VT state level challenges on school financing changes; 4) join with the Hanover Finance Committee as the Dresden Finance Committee.
  - e. Hepburn reached out to the Town Manager and the Norwich Finance Director to see if he can meet with the Finance Director before she leaves her position.
6. Public Comments for items not on the agenda
  - a. There was no public comment.

7. Adjourn – motion

- a. Spellman made a motion to adjourn the meeting at 7:25 pm, and Lindberg seconded. The motion passed with unanimous consent.