

**Tracy Hall Working Group**  
**Special Meeting at the Norwich Inn**  
**Monday, May 11, 2026 – 8:30 am**

**Present:** Kimo Griggs, David Macaulay, Peter Brink, Nancy Osgood, Aaron Lamperti and Pamela Smith

1. **Introductions** – The meeting was called to order at 8:34am. All present knew one another.
2. **Approve Agenda**  
The consensus of the group was to move forward with the agenda as presented.
3. **Update on potential approaches to improving Tracy Hall**  
Griggs distributed a list of the current office needs, other offices not currently in Tracy Hall, meeting rooms needed and other needs/desires of the building going forward.  
The group discussed the noise levels in the gym that affect the people who work in the building. Griggs asked why the Police & Fire Departments are no longer in Tracy Hall. The Police Department moved to a building adjacent to the Fire Department years ago and in 2018 a new Public Safety Facility was built to house Fire & Police. The group also discussed which departments would benefit from adjacencies with other departments. The Listers work closely with the Town Clerk and the Planning Department. The Town Manager works closely with Finance. The Rec Department could be in its own building. There was discussion of potential future needs, such as providing space for the Community Nurse and the potential of Planning expanding if permitting responsibilities expand.
4. **Open Discussion related to Tracy Hall future**  
There was discussion of potential future needs, such as providing space for the Community Nurse and the potential of Planning expanding if permitting responsibilities expand. There is a need for the Selectboard and Committees to have meeting space with improved audio/visual equipment. Additional needs might include IT space for the server, more storage, more bathrooms, janitorial space, and a space for a public gallery. The gym is currently the space where the Informational Meeting and voting are held.
5. **Goal Setting for Future Meetings**  
The group hopes for sketches and drawings of potential approaches to making Tracy Hall useful deep into the future, and will invite Jess Phelps to help consider funding sources and activities. Griggs said he would find out when Phelps might be able to attend a meeting soon.
6. **Adjournment**  
The meeting adjourned at 8:40am.

Minutes taken by Pam Smith and Kimo Griggs.