

**TOWN OF NORWICH**  
**ENERGY PLAN WORKING GROUP**  
**Draft Minutes**  
**January 14<sup>th</sup>, 2026**  
**Norwich Historical Society**

**Members present:** Lynwood Adams, Robert Gere, Andrew Torkelson, Brad Wible, Bob Pape, Vincent Crow

**Members absent:** None

**Staff:** Brian Kovalick, TRORC; Steven True, Director, Planning & Zoning

**Minute Taker:** Steven True

*PLEASE NOTE DUE TO TECHNICAL DIFFICULTIES ZOOM WAS NOT AVAILABLE FOR THIS MEETING. ALL EFFORT WILL BE MADE TO REMEDY THIS BY THE NEXT MEETING.*

**1. Open Meeting; determine Quorum**

- a. The meeting was called to order at 7:00 PM, all members were present.

**2. Assignment of officers**

- a. The members chose not to elect officers and will instead act by consensus. Steven True volunteered to take minutes.

**3. Public Comment on items not on the agenda:** none.

**4. Discuss Background to the project**

- a. Steven True reviewed the path to the formation of this working group.
- b. Bryan Kovalick walked the members through a presentation providing an overview of an enhanced energy plan, introduced the Public Utilities Commission (PUC) and Department of Public Services (PSD) and discussed the topic of 'Substantial Deference'.

**5. Review of Plan Elements and roles**

- a. Bryan Kovalick presents Energy Planning Standards for Municipal Plans document which outlines the statutorily required content of an Enhanced Energy Plan.
- b. Bryan Kovalick presented the 2025 Town of Norwich Energy Planning Packet

**6. Discussion of Task Assignments**

- a. Members were asked to review the Energy Planning Packet and to familiarize themselves with the contents of the 2020 Town Plan Energy Chapter.

**7. Meeting Adjournment:** meeting adjourned at 8:00 pm.

**8. Next meeting scheduled for Wednesday, February 18<sup>th</sup>, at 6:30 PM at the Norwich Historical Society and via ZOOM.**