

Norwich Selectboard

Regular Meeting: Wednesday, January 28, 2026 – 6:30 p.m.

Tracy Hall Multi-Purpose Room

This meeting is being held in-person and via ZOOM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after being recognized by Chair)

NOTE: To be admitted to Zoom, you must display a First and Last Name

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Chair’s Report
3. Public Comments for Items not on the Agenda – Discussion
4. Approval of 2026 Highway Mileage Certificate – Discussion/Possible Motion (5 mins)
5. Upper Valley Agricultural Association Request for Letter of Support – Discussion/Possible Motion (5 mins)
6. Fire District Tax Exemption Agreement – Discussion/Possible Motion, Possible Executive Session (30 mins)
7. Selectboard Handbook Amendment Process, Amendments, Additions – Discussion/Possible Motion (30 mins)
8. Draft Audit Process Question – Discussion/Possible Motion, Possible Executive Session (30 mins)
9. Town Manager Report – Discussion (10 mins)
10. Department Reports – Discussion (5 mins)
11. Approve Minutes – January 14, 2026 and January 21, 2026 – Discussion/Possible Motion (5 mins)
12. AP Warrants – Discussion/Possible Motion (5 mins)
13. Receipt of Correspondence – Discussion/Possible Motion (5 mins)
14. Adjournment – Motion

Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	2/11/2026	Regular: Zoom & JAM	6:30 p.m. Selectboard business	<ul style="list-style-type: none">• Tracy Hall Improvement Project• Speeding• FY25 Review with Auditor
Wednesday	2/25/2026	Regular: Zoom & JAM	6:30 p.m. Selectboard business	

Ongoing and Future Work

Town Manager's Office

- Tracy Hall Improvement Project
- Cellular Service Initiative
- Moore Lane Bridge
- Annual Audit

Selectboard

- Tracy Hall Planning
- Conflict of Interest Policy
- Website Policy & Issues
- Planning Commission Capital Plan
- Communication
- Finance Committee Task and Budget Research Format
- Selectboard Budget Calendar and Planning
- Opioid Settlement Funds Plan
- Budget Communications Study

TO: Brennan Duffy, Town Manager
FROM: Chris Kaufman, DPW Director
RE: 2026 Highway Mileage Certificate
DATE: January 21, 2026

Description of Request

I respectfully request that the Selectboard sign the annual Certificate of Highway Mileage for the year ending February 10, 2026. This is a routine annual request that comes before the Selectboard each year. Upon approval, a copy of the signed certificate will be filed with the Town Clerk and submitted to the Vermont Agency of Transportation.

District 4
Certcode 1411-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2026**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of NORWICH in WINDSOR County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000	0.00	0.00	0.00	
Class 2	14.550	0.00	0.00	14.550	
Class 3	60.97	0.00	0.00	60.97	
State Highway	18.367	0.00	0.00	18.367	
Total	93.887	0.00	0.00	93.887	
* Class 1 Lane	0.000	0.00	0.00	0.00	
* Class 4	18.88	0.00	0.00	18.88	
* Legal Trail	2.76	0.00	0.00	2.76	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below. ☒

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:

Signature of T/C/V Clerk: _____ Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

Memorandum

To: The Norwich Selectboard

Fr: Peggy Allen, president, Upper Valley Agricultural Association

Re: Request for a Letter of Support

Dt: January 21, 2026

The Upper Valley Agricultural Association is seeking a letter of support to accompany their application for a Vermont Housing and Conservation Board REDI grant. The grant will be used to complete the application for a Northern Border Regionals Commission Catalyst Grant.

A draft letter has been submitted along with this memo.

January 28, 2026

Mariah Noth
Rural Economic Development Initiative (REDI) Manager
VHCB Vermont Farm & Forest Viability Program
58 East State St., Montpelier, VT 05602

Dear Ms. Noth,

The Norwich Farmers' Market has long been a cherished institution in our town, and for the entire Upper Valley, by providing residents and visitors with access to fresh, locally sourced produce and products. It fosters a sense of community, promotes local businesses, and serves as a gathering place for friendship and connection. However, the necessity for a permanent market space has become increasingly evident, particularly as we strive to better serve our residents year-round.

We strongly support their application for a VHCB REDI grant that will enable them to complete the application for a Northern Borders Regional Commission Catalyst grant.

Sincerely,

To: Norwich Selectboard – Layton, Griggs, Vincent, Swett, Calloway
From: Kristen E. Shamis, Esq., Attorney for Norwich Fire District on behalf of
the Prudential Committee – Officer, Groft, Currier
Date: January 8, 2026
Re: Tax Exemption Agreement

On September 13, 2006, the Town of Norwich (Town) and the Norwich Fire District (District) entered a Tax Exemption Agreement (2006 Agreement) to set out terms of conditional conveyances to the Town for development and recreational rights to two Fire District parcels, one being 350 acres, and the other being 567 acres (District Property). In exchange, the Town agreed to provide the Fire District tax exempt status for the District Property. The 2006 Agreement followed previous agreements from 1994 and 2001 which addressed the two parcels individually.

The 2006 Agreement, recorded at Volume 179, Page 191 of the Town Land Records, states that it was to expire on June 30, 2011, unless renewed pursuant to law. Further, the Town and District entered the agreements pursuant to 24 V.S.A. § 2741 which allows a town, with voter approval, to enter a contract with a property owner to fix the annual tax on a property. Section (c)(1) of the statute provides that such a contract shall not be for a period in excess of ten years. It is our understanding that this Agreement was never renewed and has thus expired, with the development and recreation rights reverting to the District.

If the Agreement was renewed prior to June 30, 2011, and again sometime in the past ten years, then it is the District's position that the Agreement terminated as of April 1, 2024 when the Norwich Board of Listers approved the District Property as tax exempt. The Listers' April 12, 2024 letter, addressing Parcel 09-029.000 and 09-036.000, states that "[i]t is the opinion of the Board of Listers that the properties ... meet the requirements for property tax exemption as a public use under 32 V.S.A. § 3802(4)."

This decision of the Listers makes the tax exemption under the 2001 Agreement ineffective and null and void, as the Parcel is now tax exempt separate and apart from the 2006 Agreement. The 2006 Agreement states that the "development rights and recreation use rights previously granted by the Fire District to the Town shall revert to the Fire District (A) if the real estate property tax exemption granted in paragraph two hereinabove is revoked, voided, or *otherwise becomes ineffective*, or (B) if the exemption fails to be extended or renewed when it expires, or (C) if the property becomes subject to taxation by any governmental entity." (emphasis added.) The 2006 Agreement, to the extent that it may have been renewed and not expired, has become ineffective and the development rights and recreation rights have reverted to the District. Similarly, the 1994 and 2001 agreements expired pursuant to 24 V.S.A. § 2741(c)(1) or are now ineffective.

Although the reversion occurred by operation of law, it may be helpful to record notice of the reversion in the Town of Norwich Land Records for administrative clarity. The District would be happy to prepare such a notice.

Please let us know if you have any questions or would like to discuss.

Memorandum

TO: Selectboard and Town Manager Brennan Duffy
FROM: Marcia Calloway, Selectboard
DATE: January 21, 2026
RE: **Amendments to Selectboard Handbook**

The Selectboard Handbook is "An organic reference document approved by the Norwich Selectboard on August 13, 2025." As indicated on page 5 of the Handbook, the Selectboard acknowledged:

- that this organic reference source would be kept up to date and accessible; and,
- "The Handbook is a tool to assist all volunteers of whatever genesis to understand the parameters of their position and the intersection with other "offices."
- The intended audience for the Handbook includes elected and appointment members of the community as well as Norwich residents who want to understand who is responsible for town functions and what they are authorized to do.

The be useful, the Handbook must be relevant to town issues, and up to date. This means amending it as necessary to include changes in laws and administrative rules, and changes in town bodies. It should also be amended to include additional laws and rules when it becomes clear that town bodies are confused or unaware of the limits of their authority. To that end, five items should be addressed for amendment to the Handbook.

1. Pagination in User Outline
 - a. Page amended: page 2
2. Compensation of elected officials.
 - a. Reason for amendment: elected officials did not know the law pertaining to compensation.
 - b. Pages amended: Table of Contents pages 3 and 4, and page 11.
3. New administrative rules as to Listers and Assessors, noticing difference between Appraisers.
 - a. Reason for addition: 32 V.S.A. § 4052 effective January 1, 2026 changes qualifications of assessors and listers, requires certification of them, and makes the distinction between listers and assessors versus appraisers.
 - b. Page amended: 17
4. Fire Warden.
 - a. Reason for addition: the statute refers to appointment by "the Commissioner" which is actually done by the District Fire Supervisor in Springfield.
 - b. Page amended: Clarifying information on page 42.
5. Disclosure of town records.
 - a. Reason for addition: elected officials had questions about how to obtain minutes.
 - b. Page added: "Appendix H" – Management of and Access to Public Records , page 88

See amendments in red on the following pages from the Selectboard Handbook.

User Outline

Organization of the Handbook

- Pages 3-4 Table of Contents
- Pages 5-9 Introduction, Statutory Authority and Town Policy
- Pages 10-12 The Differences between Elected people and Appointed people
- Pages 13-27 Elected people and the various offices they hold
- Pages 28-55 Appointed people and the committees, boards, commissions they work on
- Pages 56-61 Appointed representatives to non-Norwich committees/commissions
- Pages 62-63 Temporary committees created by the Selectboard for a limited purpose and time
- Pages 64-88 Appendices with statutes, town and state policies, reporting requirements, and
 - an FAQ Sheet for committees, boards, commissions and
 - Forms for requesting creation of a subcommittee

Structure of the pages for elected and appointed people/groups

NAME OF THE OFFICE OR GROUP

Number of Members, Current Members and Term Lengths: Refers the reader to the Official Website of the Town of Norwich, Vermont to find information about the number of members for the office or group, names of current members, and their term lengths.

Budget: Yes or No. The Finance Office is the official source of budgetary information. The reader is reminded that

- Town budgets are developed by the Town Manager with the Departments and Finance Office, approved by Selectboard to be presented to the voters, and voted by the voters at town meeting.
- The Town Manager should be contacted if any funding issues arise.
- Questions about existing budget lines and/or reserved fund levels should be directed to the Finance Office through their supervisor, the Town Manager.

Charge: Yes or No. There may be a charge developed by the Selectboard, or just statutory duties. If there is a charge, it appears here.

Statutory (Regulatory) requirements: Yes or No.

- If there are statutes pertaining to the elected office or appointed person(s) or group, they are copied and pasted in this section.

Where federal regulatory requirements exist they are noted, e.g. Historic Preservation Commission.

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Overview of Elected Officials and Appointed Individuals/Groups Continued

- **Compensation**
 - 24 V.S.A. § 932: “A town may vote to compensate any or all town officers for their official services. Such town in annual meeting may fix the compensation of such officers and of town employees.”
 - See also: Barnes v. Town of Bakersfield, 57 Vt. 375 (1885), “A lister can recover only such compensation for his services as the town votes him, in a case where long usage is not an element.... The right of town officers to recover pay for official services is regulated by statute.”

Appointed Committees, Boards, Commissions and Subcommittees. By statute, the Selectboard is authorized or allowed to appoint individuals to fulfill certain town functions. The Selectboard’s authorization must be provided either expressly by statute, or be implied in or incident to powers expressly granted, and/or is essential to the accomplishment of the declared objects and purposes of the town, “not simply convenient, but indispensable.” See Municipal Law Basics, p. 2 citing Valcour v. Village of Morrisville, 104 Vt. 119, 131-32 (1932).

The Selectboard cannot delegate those granted authorities to another body unless the Legislature specifically permits it to do so. “It contravenes the deep-rooted principle of law that the delegate of power from the sovereign cannot without permission recommit to another agent or agency the trust imposed upon its judgment and discretion.” Thompson v. Smith, 119 Vt. 488, 501, 129 A.2d 638 (1957).

Appointments and Creation. The appointments required (“shall”) or allowed (“may”) include:

- **shall** appoint
 - tree warden – 24 V.S.A. § 871(b)
 - deputy tree warden may be appointed under 24 V.S.A. § 2505
 - local health officer – 18 V.S.A. § 601
- **may** appoint
 - town forest fire wardens – 10 V.S.A. § 2641
 - pursuant to 24 V.S.A. § 871(b):
 - pound keeper for each pound
 - one or more inspectors of lumber, shingles, and wood
 - one or more weighers of coal
 - one town service officer and
 - one grand juror.
 - deputy tree warden – 24 V.S.A. § 2505:
 - planning commission and development review board– see 24 V.S.A. § 4321 and 4323 and 4460
 - including alternates to a planning commission, board of adjustment, or development review board when one or more members of the board are disqualified or are otherwise unable to serve. See 24 V.S.A. § 4460(c)’
 - “Members of a planning commission shall be appointed and any vacancy filled by the legislative body of a municipality. The length of the term of planning commission members shall be determined by the legislative body of a municipality. Any member may be removed at any time by unanimous vote of the legislative body. Any appointment to fill a vacancy shall be for the unexpired term. 24 V.S.A. § 4323(a)
 - “A planning commission shall have not less than three nor more than nine voting members....
 - “...not more than two elected or appointed officials of an urban municipality who are chosen by the legislative body ...shall be nonvoting ex officio members of a planning commission...
 - “Notwithstanding subsection (a)...for an appointed planning commission, the legislative body may change the number of members that may be appointed to the commission;...” See 24 V.S.A. § 4322

- **32 V.S.A. § 3431 Lister's oath**

“(a) Each lister shall take and subscribe and file in the town clerk's office, before entering upon the duties of his or her office, the following oath; and the oath as subscribed shall be recorded in the town clerk's office:

“I, _____, do solemnly swear (or affirm) that I will appraise all the personal and real property subject to taxation in the town (or city) of _____, so far as required by law, at its fair market value, will list the same without discrimination on a proportionate basis of such value for the grand list of such town (or city), will set the same in the grand list of such town (or city) at one per cent of the listed value and will faithfully discharge all the duties imposed upon me by law. So help me God.” (or, “under the pains and penalties of perjury.”)

“(b) When the listers violate such oath, they shall each be guilty of perjury and punished accordingly.”

- **32 V.S.A. § 4052. Contract appraisals; assessor and lister qualifications [Effective January 1, 2026...]**

“(a) No municipality shall employ or contract a person, firm, or corporation to perform and no elected lister or board of listers shall perform appraisals of real property for the purpose of property taxation unless approved by the Director of Property Valuation and Review as qualified under this section.

“(b) No person shall conduct the work of an elected lister, board of listers, or assessor employed or contracted by a municipality pursuant to 17 V.S.A. § 2651c(b) unless the person meets the training requirements established by the Director of Property Valuation and Review under this section. An elected lister or board of listers who does not meet the training requirements of this section at the time of election shall have one year after entering into the duties of the office of lister to comply with this section.

“(c) The Director shall establish by rule reasonable qualifications for approval and training requirements, which shall include successful completion of educational and training courses approved by the Director and, in the case of an appraiser hired to do a townwide reappraisal, at least one year's experience with an appraiser who has satisfactorily completed townwide reappraisals.

“(d) [Repealed.] (Added 1985, No. 264 (Adj. Sess.), § 1; amended 1987, No. 101; 1989, No. 264 (Adj. Sess.), § 5; 1995, No. 169 (Adj. Sess.), § 8, eff. May 15, 1996; 2023, No. 68, § 7, eff. July 1, 2023; 2023, No. 68, § 8, eff. January 1, 2026.)”

- “The Vermont Property Assessor Certification program is for municipal employees and elected officials ONLY. It is not to be confused with the list of Approved Appraisers conducting reappraisals, or Appraisers licensed under the Secretary of State's office. These are three distinct certifications with distinct purposes and roles.” <https://tax.vermont.gov/municipal-officials/education/vpacp>

Other related authority

- Lister or Assessor Certificate and questions: Vermont Property Assessor Certification Program for Listers and Assessors | Department of Taxes; tax.pvr@vermont.gov
- Assistance:
 - “[W]ith approval of the town selectboard (for release of the funds), may employ assistance as necessary. ... may be in the form of a professional appraiser/assessor who is contracted to complete some or all of the work, a data entry person who does the daily recordings and filing with a professional appraiser being responsible for value updates only, or some other combination.” <https://tax.vermont.gov/sites/tax/files/documents/FS-1149.pdf>
- Homestead penalty:
 - “The Select Board determines whether to assess the Homestead penalty in general. They can take a vote to decide whether to apply a penalty or not. For selective or hardship cases when the penalty has not been voted out, the Listers should pass the issue on to the Board of Civil Authority. It is not the Listers' responsibility to determine who is responsible for paying the Homestead penalty.” <https://tax.vermont.gov/municipal-officials/listers-and-assessors/faqs#roles>

Appointed Standing Committees, Boards, Commissions, Positions Continued

FIRE WARDEN Continued

- (a) A town forest fire warden shall keep a record of his or her acts, the number of fires and causes, the areas burned over, and the character and amount of damages done in the warden's jurisdiction. Within two weeks after the extinguishment of a fire, the town forest fire warden shall report the fire to the Commissioner, but the making of a report under this subsection shall not be a charge against the town.
..."

Clarifying Information

For additional information about appointments made by "the Commissioner," and approved or rejected by the Selectboard, contact the District Fire Supervisor at the Vermont Department of Forests, Parks & Recreation, Springfield, Vermont. www.fpr.vermont.gov

APPENDIX “H”

Management of and Access to Public Records

Records must be systematically managed and by a custodian.

1 V.S.A. § 317a Management of public records

“(a)(1) Public records in general and archival records in particular should be systematically managed to provide ready access to vital information, to promote the efficient and economical operation of government, and to preserve their legal, administrative, and informational value. ...

“(b) A custodian of public records shall not destroy, give away, sell, discard, or damage any record or records in his or her charge, unless specifically authorized by law or under a record schedule, as defined in 3 V.S.A. § 117(a)(6), that has been approved by the State Archivist. (Added 2007, No. 96 (Adj. Sess.), § 1; amended 2017, No. 100 (Adj. Sess.), § 2.) “

Release of records by a custodian.

1 V.S.A. § 318(b) Procedure

“Upon request, the custodian of a public record shall promptly produce the record for inspection or a copy of the record....”

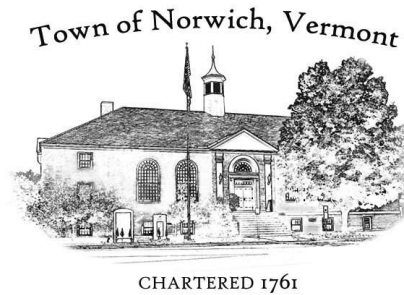
24 V.S.A. § 1236. Powers and duties in particular (Town Manager)

“The manager shall have authority and it shall be his or her duty:

(1) To cause duties required of towns and town school districts and not committed to the care of any particular officer, to be duly performed and executed. ...”

Vermont Office Of the Secretary of State, Municipal Law Basics 2014, page 7.

“Board members may not act on their own. Officials who are elected or appointed to serve on a local board have authority to take action only as part of the board. The law provides, “when joint authority is given to three or more, the concurrence of a majority of such number shall be sufficient and shall be required in its exercise.” 1 V.S.A. § 172. This means, unless a board authorizes an individual board member to negotiate a contract or make a public statement about the board’s policy or position, an individual member of the board does not have power to negotiate or speak for the board. *Goslant v. Town of Calais*, 90 Vt. 114 (1916).” Vermont Office Of the Secretary of State, Municipal Law Basics 2014, page 7.



Town Manager Report for January 28, 2026

Department Updates

Finance Department:

Annual audit work is nearing completion. The FY'25 Draft Audit Report has been received and following procedure is being reviewed.

Work to transfer applicable financial information into the upcoming Town Report is in progress.

Jonanthan DeLaBruere has accepted the position of Finance Assistant and began work on January 5th.

Planning Department:

After 19 years with TON Pam Mullen has resigned her position as Planning Assistant and is relocating out of State with her family.

Police Department:

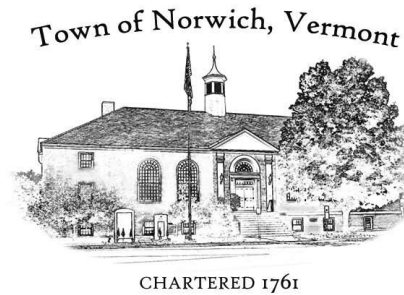
Officer Rebentisch has completed all waiver requirements and is now a certified VT Level 3 officer.

See the January PD Report for additional department information.

DPW:

The Winter season operations are ongoing for snow removal and roadway management.

The request for bids solicitation for the Moore Land Bridge project has been issued with a response deadline of 2/11.



Fire Department:

See the January FD Report for department information.

Recreation Department:

Tracy Hall pot-luck dinners scheduled for 2/8, 3/8 and 4/5.

Youth basketball season is underway.

See the January Rec Department Report for additional department information.

Town Clerk:

Planning for the upcoming March election/vote is underway.

Town Manager's office:

Work on compiling the annual Town Report is nearing completion.

The FY'25 Audit report is nearing completion with a proposed Auditor presentation to the SB on 2/11.

Continued work with the EABMS on crafting a property owner notification letter and developing an RFP for tree removal this Spring.

General/Miscellaneous:

NORWICH FIRE DEPARTMENT

DECEMBER SB REPORT



PREPARED BY: FIRE CHIEF ALEX NORTHERN

DATE: 12/15/25

Fire Department

The month of November saw the return of the NFD's yearly banquet, which celebrates the achievements of individual members, while acknowledging the contributions of all Fire and EMS members. During this event, we also celebrated the promotions of three of our members: Eric Friets to Captain; Alex Hoehn and Matt Rojansky to Lieutenant.

EMS Division

For this month's drill, the EMS Division discussed cold weather emergencies.

Emergency Management

I was asked to attend the annual VT DOT meeting regarding their winter plowing plan. Please see attached.

November FIRE CALLS	21
November EMS CALLS	21
November FIRE MUTUAL AID	2

1. CORRIDOR PRIORITY 1 – INTERSTATE AND LIMITED ACCESS HIGHWAYS (ORANGE ROADS)

These are the highest volume and highest speed roads. Plowing and material application will be performed during storm events, with reduced coverage generally between 8 p.m. and 4 a.m. The road surface may be snow covered at times during the storm. After the storm has subsided, bare travel lanes will be provided as soon as practical and on these roads before all others. Bare pavement, shoulder-to-shoulder, will be provided as soon as practical. Travelers are reminded to reduce speed and drive according to conditions.

2. CORRIDOR PRIORITY 2 – HIGH TRAFFIC HIGHWAYS & TRUCK ROUTES (BLUE ROADS)

These are high volume roads. Plowing and material application will be performed during storm events, with reduced coverage generally between 8 p.m. and 4 a.m. The road surface may be snow covered at times during the storm. After the storm has subsided, bare pavement, shoulder-to-shoulder, will be provided as soon as practical. Travelers are reminded to reduce speed and drive according to conditions.

3. CORRIDOR PRIORITY 3 - MEDIUM TRAFFIC HIGHWAYS (GREEN ROADS)

These are medium volume roads. Plowing and material application will be performed during storm events, with reduced coverage generally between 8 p.m. and 4 a.m. The road surface may be snow covered at times during and after the storm. During the next regular working day after the storm has subsided, bare pavement, shoulder-to-shoulder, will be provided as soon as practical. Travelers are reminded to reduce speed and drive according to conditions.

4. CORRIDOR PRIORITY 4 – LOW TRAFFIC HIGHWAYS (YELLOW ROADS)

These are lower volume roads. Plowing and material application will be performed during storm events, with significantly reduced coverage generally between 8 p.m. and 4 a.m. The road surface may be snow covered during and immediately following the storm. During the next regular working day after the storm has subsided, one third bare pavement, in the middle of the road, will be provided as soon as practical. A bare pavement shoulder-to-shoulder will be provided as soon thereafter as practical. Travelers are reminded to reduce speed and drive according to conditions.

PREPARED BY: BRIE SWENSON, RECREATION DIRECTOR

DATE: JANUARY 12, 2026

The Gingerbread Festival kicked off our December event schedule. We created two houses with the Marion Cross 1st grade classes.

Our 3rd-6th grade basketball programs started playing games in mid-December. Our 2nd grade programs began scrimmaging and will begin playing actual games in January.

On December 12th, we held another Parents Night out, with Hanover High School's 'Youth in Action' volunteering. They did a great job entertaining the kids by playing games, working on crafts and decorating cookies with them.

Norwich took a turn organizing a Basketball Officials Clinic with Larry Ruffing on December 14th. We had 4 high schoolers and 2 adults come out for the informative morning session.

The Norwich Pageant took place on the 18th. As with years past, the event opened with a recording of John Lawe and Graham Wallis played from the Recreation department window. We barely were able to keep up with the very enthusiastic donkey this year, but it was a wonderful evening overall.



NORWICH POLICE DEPARTMENT



CHIEF OF POLICE

MATTHEW S. ROMEI

P.O. Box 311 ~ 10 Hazen Street ~ Norwich VT 05055 ~ 802-649-1460 ~ FAX 802-649-1775

email: matthew.s.romei@vermont.gov

Monthly Report – January 2026

Happy New Year!!

Activity:

The Norwich Police Department received 53 calls for service during the month of December. VSP were notified of five calls when no Norwich Officer was on duty, additionally, VSP responded twice to assist Norwich Officers.

Crime and Traffic:

As is typical this time of year, we shift into our winter mode – not just getting the winter sneakers for our vehicles, but also with the types of calls we see. Crashes go up, patience goes down, the stress of the holidays gets everyone going. The best advice we can give is to slow down, take a few deep breaths of that crisp Vermont winter air, maybe take a walk. Also, remember that 988 is a quick phone call or text if you are down, or if you just need someone to talk to about how dry the turkey was at dinner.

Reminder:

There is NEVER a time where a Law Enforcement Agency, or legitimate tech support firm will ask you to put money on gift cards or in a bitcoin ATM for anything. As bad as I hate to admit it, we have zero ability to assist a victim once the money is sent, and the problem is so bad, that our Federal “big brothers” can’t even look at a case until it has reached \$100,000 in loss. Additionally, we have lost one of our biggest helps in these cases with the retirement of the US Secret Service Resident Agent in Vermont.

Items of Note:

In December we marked a number of milestones within the Department. Officer Rebentisch finished his Certification Waiver, as well as picking up his Field Training Officer endorsement in Vermont. Our Admin, Franny Willette completed her NIBRS and NCIC certifications. In next month’s report we will have a summary of the training Norwich PD accomplished for 2025.

A friendly reminder to wear bright, contrasting clothing when you’re out walking or riding. Also – reflective striping and lights are important. If you are on a bike, you have to have a white lamp to the front and a red reflector or light to the back from a half-hour after sunset till a half-hour before sunrise. And, remember that bicycles must obey all traffic laws, such as stop signs and traffic lights!

Are you a winter hiker? Don’t forget to take the right precautions before hitting the trails.

Do you know of a police officer that’s looking for their next adventure? We are hiring!

~Chief~

	FY	FY 2025							CAL	FY 2025							FY	FY 2026							CAL
	2024	July	Aug	Sept	Oct	Nov	Dec	2024		Jan	Feb	Mar	Apr	May	June	2025		July	August	Sep	Oct	Nov	Dec	2025	
911 Hangup	14	2	3	1	7	2	3	24		2	3	6	7	1	2	39		9	3	7	4	3	1	48	
Agency Assist	65	5	2	5	10	6	3	63		8	3	8	6	4	4	64		9	12	7	8	3	3	75	
Animal Problem	32	2	7	2	5	7	1	43		0	2	7	7	11	7	58		3	4	9	9	1	0	60	
Assault	5	2	0	1	3	0	0	7		0	0	2	1	0	4	13		6	2	1	1	3	6	26	
Burglary	4	1	1	0	0	0	0	2		1	0	0	1	1	0	5		0	0	1	2	0	0	6	
Burglary Alarm	40	3	3	0	6	4	4	38		1	4	3	5	1	4	38		3	1	5	8	2	4	41	
Citizen Assist	45	3	3	5	2	2	5	35		4	2	3	5	5	2	41		4	3	6	4	1	2	41	
Citizen Dispute	7	2	0	2	0	1	3	10		0	1	0	0	0	2	11		0	1	0	2	0	0	6	
Directed Patrol	115	9	3	5	7	7	5	94		9	5	7	3	5	1	66		3	2	3	3	3	1	45	
Crash - Damage	33	2	2	0	3	4	3	23		6	4	3	1	3	4	35		4	4	4	3	7	10	53	
Crash - Injury	5	0	0	1	0	0	0	2		0	0	0	1	1	0	3		1	0	0	1	3	3	10	
Death Investigation	3	0	0	0	0	0	1	1		0	0	0	1	1	0	3		0	0	0	0	0	1	3	
Drug Possession	1	1	0	0	0	0	0	1		0	0	0	2	0	0	3		0	0	0	0	0	0	2	
Foot Patrol	17	0	0	0	2	0	1	4		1	1	0	0	0	0	5		0	1	0	0	0	0	3	
Misc	56	4	5	7	3	3	5	51		3	4	2	0	1	4	41		3	3	5	7	6	2	40	
Found Property	10	1	1	0	3	1	1	10		0	1	1	0	0	0	9		0	1	0	0	1	0	4	
Fraud	17	0	0	2	0	0	0	8		1	1	1	0	2	1	8		0	1	1	0	1	1	10	
Intoxication	2	0	0	0	0	0	0	0		0	0	0	0	0	0	0		0	0	0	0	0	0	0	
Juvenile Issue	8	0	0	1	0	1	0	6		1	0	1	1	0	0	5		0	0	0	1	0	0	4	
Lockout	3	0	0	0	0	0	0	0		0	0	0	2	0	2	4		1	0	0	0	2	1	8	
Mental Health	13	2	0	0	0	3	2	14		0	1	0	1	0	1	10		0	0	0	0	1	4	8	
Missing Person	7	1	3	0	1	0	0	10		0	0	3	0	1	0	9		1	0	0	3	2	1	11	
MV Complaint	65	5	2	3	2	1	1	42		1	5	0	2	2	6	30		1	1	2	6	0	3	29	
Noise	6	0	1	0	1	0	0	4		0	0	0	0	1	0	3		2	1	0	0	0	1	5	
Overdose	2	0	0	1	0	0	0	2		0	0	0	0	0	0	1		0	0	0	0	0	0	0	
Panic Alarm	3	0	0	3	0	0	0	5		0	0	1	0	0	2	6		1	0	0	0	0	0	4	
Parking Problem	6	0	1	0	2	0	0	7		0	1	0	0	0	0	4		0	0	0	0	0	0	1	
Suspicious	74	5	6	6	6	3	5	67		1	1	3	2	9	7	54		4	8	11	3	5	3	57	
Special Detail/ Public Speaking	14	0	0	2	0	0	1	8		0	0	0	2	4	0	9		0	0	0	3	0	1	10	
Theft	18	2	2	2	1	1	0	14		0	2	0	1	0	0	11		1	0	3	1	0	2	10	
Threats	9	1	0	1	3	3	2	15		0	0	0	0	2	0	12		0	0	1	0	0	0	3	
Traffic Hazard	13	1	0	3	2	1	0	12		0	2	4	0	4	2	19		4	3	2	1	3	0	25	
Trespassing	15	1	0	1	0	1	0	10		2	0	1	2	0	1	9		0	0	4	1	2	0	13	
Vandalism	15	5	2	2	0	2	0	17		0	3	1	1	0	2	18		2	0	0	1	0	0	10	
Welfare Check	28	2	2	3	2	0	1	23		1	2	3	2	4	2	24		1	3	3	2	4	3	30	
Total Calls	783	62	49	59	71	53	47	671		42	48	60	56	63	60	670		71	54	75	74	53	53	709	

Finance Office Overview

Be reminded the budget-to-actual expenditure and revenue reports are broken into two reports for ease of reading: (1) an expenditure and revenue report for the General Fund (01); and (2) an expenditure and revenue report for the reserve funds (04-56).

December 2025:

At the end of December, the Town is 6 months into its fiscal year or 50% of its budget. To gain an understanding of where expenditures and revenues are over/under budget, it is best to review the “% of Budget” column for each line item versus the overall total.

All submitted reports are unaudited.

Communication:

At the last Selectboard meeting questions were asked about the following:

1. A \$55.00 expense was questioned on the warrant. The vendor presents with two names – HealthEquity and Wage Works. Due to the 2 names the payment was treated as a Health Equity or HRA payment and was actually a Wage Works expense. The correction has been made and you will see the \$55.00 expense in the AP Warrant.
2. On the balance sheet there exists a “Taxes Receivable” account. The question was asked why the dollar amount was higher than the town’s revenue budget for town property tax. The account includes tax revenue collected by the Town on behalf of the school district. After tax collections, the Town passes the monies collected in school taxes to the district. Additional questions were asked about Property Tax Revenue. Know the functionality of NEMRC is still being researched. Once the research is complete a thorough response will be provided.

Prior Accounting:

1. December 17 Selectboard meeting:
 - a. \$22,000 from professional assessor services line item were re-allocated to the Listers Office wage line item

Before:

01-5-300 LISTER EXPENDITURES

01-5-300115.00 Lister Office Wages	31,500.00
01-5-300120.00 CCC Tax	139.00
01-5-300121.00 FICA TAX	1,953.00
01-5-300122.00 MEDI TAX	457.00
01-5-300300.00 Prof.Assessor Srvcs.	25,000.00

After:

01-5-300 LISTER EXPENDITURES

01-5-300115.00 Lister Office Wages	53,500.00
01-5-300120.00 CCC Tax	139.00
01-5-300121.00 FICA TAX	1,953.00
01-5-300122.00 MEDI TAX	457.00
01-5-300300.00 Prof.Assessor Srvcs.	3,000.00

- b. \$26,000 of the reappraisal fund was used to cover the Listers' wages for the reappraisal work done from July 1, 2025 to August 15, 2025. See the entry below:

>12-5-300323.00 Transfer to Gen.Fund	12/31/25 GL01 Transfer from Fund 12	GJ# 20260160	26000.00	
01-4-009902.00 Transfer from Fund 12				26000.00
12-1-090000.00 DUE FROM/TO OTHER FUND				26000.00
01-1-090000.00 DUE FROM/TO OTHER FUND			26000.00	

The Listers' Wage line item is not reduced as the expense did not change. What changed was the use of revenue from a fund versus the general fund revenue to cover the expense. Below is confirmation from the Town's auditor on how to record the transaction.

Hey Barrie,

I think it would be better to show a transfer out of the Reappraisal Fund (Expense) and transfer into the General Fund (Revenue) for the 26K which will leave the lister wages over budget, that way it doesn't get too complicated trying to reclass between wages, payroll taxes, etc.

Jordon Plummer, CPA
Sullivan, Powers & Company
77 Barre Street; PO Box 947
Montpelier, Vermont 05602

General Ledger Account Postings:

The Finance Office appreciates the questions posed regarding revenue and expenses. For expenses in particular, the Finance Office relies on Department Heads to submit their department's information accurately. Because the Department Heads generate and manage their own budgets, the Finance Office does not change information presented to the Office without, at the very least, a discussion with the Department Head. Due to this professional courtesy, there are times when items are miscoded. Reclassing expenses is a simple journal entry which can correct a miscoded item.

The Finance Office also does not question dollar amounts spent as we assume the Procurement Policy was designed to address spending concerns by putting protocols in place. The Finance Office does not approve the spending of other departments.

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
General

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-4-0000 PROPERTY TAX REVENUES				
01-4-000001.00 TOWN PROPERTY TAX	5,692,492.00	5,616,134.23	76,357.77	98.66%
01-4-000002.00 PROPERTY TAX OTHER MONETA	507,772.00	504,272.00	3,500.00	99.31%
01-4-000003.00 Windsor County Tax	60,000.00	57,970.14	2,029.86	96.62%
01-4-000010.00 Current Use Tax - LUCT	15,500.00	0.00	15,500.00	0.00%
01-4-000014.00 PROP TAX INTEREST	30,000.00	22,453.73	7,546.27	74.85%
01-4-000015.00 PROP TAX COLL FEE	20,000.00	0.00	20,000.00	0.00%
Total PROPERTY TAX REVENUES	6,325,764.00	6,200,830.10	124,933.90	98.02%
01-4-0001 LICENSE & PERMIT				
01-4-000101.00 LIQUOR LICENSE	600.00	70.00	530.00	11.67%
01-4-000103.00 DOG LICENSE	2,800.00	74.00	2,726.00	2.64%
01-4-000107.00 HUNT & FISH LICENSE	75.00	34.50	40.50	46.00%
01-4-000120.00 BLDG/DEVEL PERMIT	10,000.00	6,248.35	3,751.65	62.48%
01-4-000130.00 LAND POSTING PERMIT	200.00	200.00	0.00	100.00%
01-4-000140.00 Punch Card - Hartford	0.00	721.00	-721.00	100.00%
Total LICENSE & PERMIT	13,675.00	7,347.85	6,327.15	53.73%
01-4-0002 INTERGOVERNMENTAL				
01-4-000201.00 VT HIWAY GAS TAX	168,000.00	89,180.16	78,819.84	53.08%
01-4-000202.00 Hold Harmless State Reven	220,000.00	256,453.00	-36,453.00	116.57%
01-4-000208.00 PILOT	10,000.00	2,426.71	7,573.29	24.27%
01-4-000209.00 DOI PILT Act	6,500.00	0.00	6,500.00	0.00%
01-4-000210.00 VT NATURAL RESRCS	2,500.00	0.00	2,500.00	0.00%
01-4-000214.00 EDUC TAX RETAINER .225 o	30,000.00	36,157.28	-6,157.28	120.52%
Total INTERGOVERNMENTAL	437,000.00	384,217.15	52,782.85	87.92%
01-4-0003 SERVICE FEE				
01-4-000301.00 RECORDING FEE	25,000.00	12,792.00	12,208.00	51.17%
01-4-000303.00 DOCUMENT COPY FEE	2,100.00	1,601.00	499.00	76.24%
01-4-000305.00 USE OF RECRDS FEE	600.00	123.00	477.00	20.50%
01-4-000307.00 VITAL STATISTIC FEE	1,500.00	855.00	645.00	57.00%
01-4-000311.00 PHOTOCOPYING FEE	50.00	0.00	50.00	0.00%
01-4-000320.00 TRACY HALL RNTL FEE	5,600.00	1,600.00	4,000.00	28.57%
01-4-000321.00 TH Rental Fee for Rec.Dep	0.00	437.50	-437.50	100.00%
01-4-000325.00 POLICE RPT FEE	500.00	139.00	361.00	27.80%
01-4-000355.00 RECREATION FEES	115,000.00	64,747.00	50,253.00	56.30%
01-4-000355.01 Registration Fee Refunds	0.00	-385.00	385.00	100.00%
01-4-000360.00 TRNSFR STATION STICKERS	40,000.00	44,238.00	-4,238.00	110.60%
01-4-000362.00 MISC SOLID WASTE	3,500.00	0.00	3,500.00	0.00%
01-4-000363.00 E-WASTE	3,800.00	1,475.00	2,325.00	38.82%
01-4-000364.00 TRASH COUPON	105,000.00	47,355.00	57,645.00	45.10%
01-4-000365.00 RECYCLING REBATES	14,000.00	4,650.72	9,349.28	33.22%
01-4-000366.00 C & D WASTE	15,000.00	8,933.00	6,067.00	59.55%
Total SERVICE FEE	331,650.00	188,561.22	143,088.78	56.86%

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
General

Account	Budget	Actual	Budget Balance %	Actual of Budget
01-4-0004 GRANT REVENUE				
01-4-000405.00 FEMA GRANT	0.00	337,049.56	-337,049.56	100.00%
01-4-000415.00 CONSERV COMM GRANT	0.00	695.95	-695.95	100.00%
01-4-000417.00 DRY HYDRANT GRANT	7,700.00	0.00	7,700.00	0.00%
01-4-000436.00 OP/DUI (GHSP)	1,200.00	0.00	1,200.00	0.00%
01-4-000481.00 Town Clerk Grants	0.00	5,190.00	-5,190.00	100.00%
Total GRANT REVENUE	8,900.00	342,935.51	-334,035.51	3,853.21%
01-4-0008 OTHER TOWN REVENUES				
01-4-000810.00 BANK INTEREST	50,000.00	18,951.06	31,048.94	37.90%
01-4-000813.00 INSURANCE CLAIMS	0.00	1,030.00	-1,030.00	100.00%
01-4-000814.00 FIELD RENTAL	32,000.00	15,540.00	16,460.00	48.56%
Total OTHER TOWN REVENUES	82,000.00	35,521.06	46,478.94	43.32%
01-4-001 PUBLIC SAFETY REVENUES				
01-4-001005.00 POLICE FINE	10,000.00	1,915.79	8,084.21	19.16%
01-4-001007.00 PARKING FINE	500.00	0.00	500.00	0.00%
01-4-001008.00 DOG FINE	125.00	0.00	125.00	0.00%
Total PUBLIC SAFETY REVENUES	10,625.00	1,915.79	8,709.21	18.03%
01-4-009 MISCELLANEOUS REVENUE				
01-4-009001.00 DAILY OVER/SHORT	0.00	122.00	-122.00	100.00%
01-4-009005.00 AMBULANCE BILLS PAID	0.00	881.67	-881.67	100.00%
01-4-009007.00 DONATIONS	0.00	600.00	-600.00	100.00%
01-4-009100.00 TOWN CLRK MISCEL	50.00	115.40	-65.40	230.80%
01-4-009200.00 FIN DEPT MISCEL	0.00	175.00	-175.00	100.00%
01-4-009700.00 HIWAY DEPT MISCEL	0.00	230.00	-230.00	100.00%
01-4-009900.00 MISCELLANEOUS	10,000.00	4,870.75	5,129.25	48.71%
01-4-009901.00 Opioid Settlement Revenue	12,000.00	-13,229.36	25,229.36	-110.24%
01-4-009902.00 Transfer from Fund 12	0.00	26,000.00	-26,000.00	100.00%
Total MISCELLANEOUS REVENUE	22,050.00	19,765.46	2,284.54	89.64%
Total Revenues	7,231,664.00	7,181,094.14	50,569.86	99.30%
Total General	7,231,664.00	7,181,094.14	50,569.86	
Total All Funds	7,231,664.00	7,181,094.14	50,569.86	

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
CONSERVATION COMM FUND

Account	Budget	Actual	Budget Balance % of Budget	Actual
04-4-000810.00 BANK INTEREST	0.00	29.28	-29.28	100.00%
Total Revenues	0.00	29.28	-29.28	100.00%
Total CONSERVATION COMM FUND	0.00	29.28	-29.28	
05-4-000760.00 Desig.Gen. Fund Income	0.00	15,000.00	-15,000.00	100.00%
05-4-000810.00 BANK INTEREST	0.00	499.19	-499.19	100.00%
Total Revenues	0.00	15,499.19	-15,499.19	100.00%
Total RECREATION FACILITY & IMP	0.00	15,499.19	-15,499.19	
06-4-000760.00 DESIG. GEN. FUND CONTRIB	0.00	126,000.00	-126,000.00	100.00%
06-4-000810.00 BANK INTEREST REVENUE	0.00	6,078.95	-6,078.95	100.00%
Total Revenues	0.00	132,078.95	-132,078.95	100.00%
Total FIRE APPARATUS FUND	0.00	132,078.95	-132,078.95	
07-4-000760.00 DESIG. GEN. FUND INCOME	0.00	250,000.00	-250,000.00	100.00%
07-4-000810.00 BANK INTEREST	0.00	3,976.63	-3,976.63	100.00%
Total Revenues	0.00	253,976.63	-253,976.63	100.00%
Total HIGHWAY EQUIPMENT FUND	0.00	253,976.63	-253,976.63	
08-4-000760.00 DESIG. GEN. FUND	0.00	50,000.00	-50,000.00	100.00%
08-4-000810.00 BANK INTEREST	0.00	3,157.23	-3,157.23	100.00%
Total Revenues	0.00	53,157.23	-53,157.23	100.00%
Total HIGHWAY GARAGE FUND	0.00	53,157.23	-53,157.23	
09-4-000760.00 DESIG. GEN. FUND INCOME	0.00	5,000.00	-5,000.00	100.00%
09-4-000810.00 BANK INTEREST	0.00	386.93	-386.93	100.00%
Total Revenues	0.00	5,386.93	-5,386.93	100.00%
Total SOLID WASTE EQUIP FUND	0.00	5,386.93	-5,386.93	
Total Revenues	0.00	0.00	0.00	0.00%
Total POLICE STATION FUND	0.00	0.00	0.00	
11-4-000760.00 DESIG. GEN. FUND INCOME	0.00	35,000.00	-35,000.00	100.00%
11-4-000810.00 BANK INTEREST	0.00	829.34	-829.34	100.00%
Total Revenues	0.00	35,829.34	-35,829.34	100.00%

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
POLICE CRUISER

Account	Budget	Actual	Budget Balance %	Actual of Budget
Total POLICE CRUISER	0.00	35,829.34	-35,829.34	
12-4-000760.00 DESIG. GEN FUND INCOME	0.00	40,000.00	-40,000.00	100.00%
12-4-000810.00 BANK INTEREST	0.00	946.11	-946.11	100.00%
Total Revenues	0.00	40,946.11	-40,946.11	100.00%
Total TOWN REAPPRAISAL FUND	0.00	40,946.11	-40,946.11	
13-4-000760.00 DESIG. GEN. FUND INCOME	0.00	291,000.00	-291,000.00	100.00%
13-4-000810.00 BANK INTEREST	0.00	6,009.25	-6,009.25	100.00%
Total Revenues	0.00	297,009.25	-297,009.25	100.00%
Total TRACY HALL FUND	0.00	297,009.25	-297,009.25	
14-4-000760.00 DESIG. GEN FUND INCOME	0.00	5,000.00	-5,000.00	100.00%
14-4-000810.00 BANK INTEREST	0.00	1,042.10	-1,042.10	100.00%
Total Revenues	0.00	6,042.10	-6,042.10	100.00%
Total GENERAL ADMIN. FUND	0.00	6,042.10	-6,042.10	
15-4-000810.00 BANK INTEREST	0.00	0.07	-0.07	100.00%
Total Revenues	0.00	0.07	-0.07	100.00%
Total Granite bench with crysta	0.00	0.07	-0.07	
Total Revenues	0.00	0.00	0.00	0.00%
Total RECREATION FUND-DAM	0.00	0.00	0.00	
17-4-000760.00 DESIG. GEN FUND INCOME	0.00	10,000.00	-10,000.00	100.00%
17-4-000810.00 BANK INTEREST	0.00	1,059.15	-1,059.15	100.00%
Total Revenues	0.00	11,059.15	-11,059.15	100.00%
Total RECREATION FUND-TENNIS CO	0.00	11,059.15	-11,059.15	
19-4-000760.00 DESIG. GEN FUND INCOME	0.00	8,650.00	-8,650.00	100.00%
19-4-000810.00 BANK INTEREST	0.00	74.97	-74.97	100.00%
Total Revenues	0.00	8,724.97	-8,724.97	100.00%
Total TOWN CLERK EQUIP FUND	0.00	8,724.97	-8,724.97	
21-4-000760.00 DESIG. GEN. FUND INCOME	0.00	11,000.00	-11,000.00	100.00%

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
POLICE SPEC EQUIP FUND

Account	Budget	Actual	Budget Balance	Actual % of Budget
21-4-000810.00 BANK INTEREST	0.00	159.03	-159.03	100.00%
Total Revenues	0.00	11,159.03	-11,159.03	100.00%
Total POLICE SPEC EQUIP FUND	0.00	11,159.03	-11,159.03	
=====	=====	=====	=====	=====
Total Revenues	0.00	0.00	0.00	0.00%
Total KIDS & COPS FUND	0.00	0.00	0.00	
=====	=====	=====	=====	=====
23-4-000810.00 BANK INTEREST	0.00	394.03	-394.03	100.00%
Total Revenues	0.00	394.03	-394.03	100.00%
Total AFFORDABLE HOUSING FUND	0.00	394.03	-394.03	
=====	=====	=====	=====	=====
24-4-000810.00 BANK INTEREST	0.00	104.80	-104.80	100.00%
Total Revenues	0.00	104.80	-104.80	100.00%
Total LAND MANAGEMENT COUNCIL F	0.00	104.80	-104.80	
=====	=====	=====	=====	=====
Total Revenues	0.00	0.00	0.00	0.00%
Total FIRE DEPT. APPARATUS BAY	0.00	0.00	0.00	
=====	=====	=====	=====	=====
26-4-000760.00 DESIG. GEN FUND INCOME	0.00	33,075.00	-33,075.00	100.00%
26-4-000810.00 BANK INTEREST	0.00	789.91	-789.91	100.00%
Total Revenues	0.00	33,864.91	-33,864.91	100.00%
Total FIRE EQUIPMENT FUND	0.00	33,864.91	-33,864.91	
=====	=====	=====	=====	=====
27-4-000810.00 BANK INTEREST	0.00	699.14	-699.14	100.00%
Total Revenues	0.00	699.14	-699.14	100.00%
Total SIDEWALK FUND	0.00	699.14	-699.14	
=====	=====	=====	=====	=====
Total Revenues	0.00	0.00	0.00	0.00%
Total LONG TERM FACILITY STUDY	0.00	0.00	0.00	
=====	=====	=====	=====	=====
Total Revenues	0.00	0.00	0.00	0.00%
Total TOWN MANAGER VEHICLE FUND	0.00	0.00	0.00	

Account	Budget	Actual	Budget Balance	Actual % of Budget
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Total Revenues	0.00	0.00	0.00	0.00%

Total BANDSTAND RENOVATION FUND	0.00	0.00	0.00	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total COMMUNICATIONS STUDY FUND	0.00	0.00	0.00	
=====				
33-4-000809.00 Returnable Bottles Revenu	0.00	4,461.96	-4,461.96	100.00%
33-4-000810.00 INTEREST	0.00	77.98	-77.98	100.00%

Total Revenues	0.00	4,539.94	-4,539.94	100.00%

Total CITIZEN ASSISTANCE FUND	0.00	4,539.94	-4,539.94	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total WCTU FOUNTAIN	0.00	0.00	0.00	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total CORRIDOR TREE	0.00	0.00	0.00	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total ALURA GRANT	0.00	0.00	0.00	
=====				
37-4-000760.00 Desig.Gen. Fund Income	0.00	250.00	-250.00	100.00%
37-4-000810.00 INTEREST	0.00	2.39	-2.39	100.00%

Total Revenues	0.00	252.39	-252.39	100.00%

Total MAIN STREET FLAGS	0.00	252.39	-252.39	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total SCHOOL LEASELAND	0.00	0.00	0.00	
=====				

Total Revenues	0.00	0.00	0.00	0.00%

Total GOSPEL LEASELAND	0.00	0.00	0.00	
=====				

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
RECREATION SCHOLARSHIPS

Account	Budget	Actual	Budget Balance % of Budget	Actual
40-4-000810.00 BANK INTEREST	0.00	8.06	-8.06	100.00%
40-4-009008.00 SCHOLARSHIP DONATIONS	0.00	195.00	-195.00	100.00%
Total Revenues	0.00	203.06	-203.06	100.00%
Total RECREATION SCHOLARSHIPS	0.00	203.06	-203.06	
41-4-000760.00 DESIG. GEN FUND INCOME	0.00	350,000.00	-350,000.00	100.00%
41-4-000810.00 BANK INTEREST	0.00	8,572.15	-8,572.15	100.00%
Total Revenues	0.00	358,572.15	-358,572.15	100.00%
Total DPW-BRIDGE FUND	0.00	358,572.15	-358,572.15	
42-4-000760.00 DESIG. GEN. FUND CONTRIB	0.00	100,000.00	-100,000.00	100.00%
42-4-000810.00 INTEREST	0.00	3,604.11	-3,604.11	100.00%
Total Revenues	0.00	103,604.11	-103,604.11	100.00%
Total DPW-PAVING FUND	0.00	103,604.11	-103,604.11	
43-4-000760.00 DESIGNATED FUND CONTRIB	0.00	5,000.00	-5,000.00	100.00%
43-4-000810.00 INTEREST	0.00	342.29	-342.29	100.00%
Total Revenues	0.00	5,342.29	-5,342.29	100.00%
Total BUILDINGS & GROUNDS	0.00	5,342.29	-5,342.29	
Total Revenues	0.00	0.00	0.00	0.00%
Total COMMUNICATIONS CONSTRUCTI	0.00	0.00	0.00	
45-4-000302.00 RESTORATION REVENUE	0.00	4,643.00	-4,643.00	100.00%
45-4-000760.00 DESIG. GEN. FUND INCOME	0.00	5,000.00	-5,000.00	100.00%
45-4-000810.00 INTEREST	0.00	340.82	-340.82	100.00%
Total Revenues	0.00	9,983.82	-9,983.82	100.00%
Total RECORDS RESTORATION	0.00	9,983.82	-9,983.82	
46-4-000760.00 DESIG. GEN FUND INCOME	0.00	30,000.00	-30,000.00	100.00%
46-4-000810.00 INTEREST	0.00	496.46	-496.46	100.00%
Total Revenues	0.00	30,496.46	-30,496.46	100.00%
Total GENERATOR FUND	0.00	30,496.46	-30,496.46	
47-4-000810.00 INTEREST US BANK	0.00	114.31	-114.31	100.00%
47-4-000820.00 Designated Fund Income	0.00	15,000.00	-15,000.00	100.00%

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
PUBLIC SAFETY FACILITY

Account	Budget	Actual	Budget Balance % of Budget	Actual
Total Revenues	0.00	15,114.31	-15,114.31	100.00%
Total PUBLIC SAFETY FACILITY	0.00	15,114.31	-15,114.31	
48-4-000810.00 ClimateEmergency-Interest	0.00	340.42	-340.42	100.00%
Total Revenues	0.00	340.42	-340.42	100.00%
Total Climate Emergency	0.00	340.42	-340.42	
Total Revenues	0.00	0.00	0.00	0.00%
Total ARPA (American Rescue Pla	0.00	0.00	0.00	
50-4-000810.00 Interest	0.00	5,661.96	-5,661.96	100.00%
Total Revenues	0.00	5,661.96	-5,661.96	100.00%
Total Expense/Emergency Reserve	0.00	5,661.96	-5,661.96	
51-4-000760.00 Trfr in Op Perf & Develop	0.00	50,000.00	-50,000.00	100.00%
51-4-000810.00 Interest	0.00	1,100.99	-1,100.99	100.00%
Total Revenues	0.00	51,100.99	-51,100.99	100.00%
Total Operational Perf & Develo	0.00	51,100.99	-51,100.99	
52-4-000760.00 Designated Fund Income	0.00	100,000.00	-100,000.00	100.00%
52-4-000810.00 Interest	0.00	878.54	-878.54	100.00%
Total Revenues	0.00	100,878.54	-100,878.54	100.00%
Total Emerald Ash Borer Respons	0.00	100,878.54	-100,878.54	
53-4-000810.00 Interest	0.00	52.39	-52.39	100.00%
Total Revenues	0.00	52.39	-52.39	100.00%
Total Kids Bridge-Huntley Mdw	0.00	52.39	-52.39	
54-4-000760.00 General Fund Contribution	0.00	200,000.00	-200,000.00	100.00%
54-4-000810.00 Interest Earned	0.00	2,273.93	-2,273.93	100.00%
Total Revenues	0.00	202,273.93	-202,273.93	100.00%
Total Culvert Fund	0.00	202,273.93	-202,273.93	
55-4-000760.00 General Fund Contribution	0.00	10,000.00	-10,000.00	100.00%

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
Roadway Safety Fund

Account	Budget	Actual	Budget Balance	Actual % of Budget
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55-4-000810.00 Interest Earned	0.00	159.86	-159.86	100.00%
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Total Revenues	0.00	10,159.86	-10,159.86	100.00%
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Total Roadway Safety Fund	0.00	10,159.86	-10,159.86	
=====	=====	=====	=====	=====
56-4-000809.00 Opioid Settlement Revenue	0.00	17,519.01	-17,519.01	100.00%
56-4-000810.00 Bank Interest Revenue	0.00	66.82	-66.82	100.00%
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Total Revenues	0.00	17,585.83	-17,585.83	100.00%
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Total Opioid Settlement Fund	0.00	17,585.83	-17,585.83	
=====	=====	=====	=====	=====
Total All Funds	0.00	1,822,123.56	-1,822,123.56	
=====	=====	=====	=====	=====

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-005 TOWN ADMIN. EXPENSE				
01-5-005110.00 SELECTBOARD STIPEND	2,500.00	1,250.00	1,250.00	50.00%
01-5-005111.00 TOWN MANAGER WAGE	158,062.00	76,224.42	81,837.58	48.22%
01-5-005112.00 Asst. Town Mngr.Wage	72,921.00	35,335.37	37,585.63	48.46%
01-5-005113.00 TREASURER STIPEND	1,800.00	900.00	900.00	50.00%
01-5-005114.00 ADMIN ASSIST WAGE	29,134.00	12,356.42	16,777.58	42.41%
01-5-005120.00 CCC Tax	1,060.00	549.97	510.03	51.88%
01-5-005121.00 FICA TAX	16,467.00	7,947.95	8,519.05	48.27%
01-5-005122.00 MEDI TAX	3,762.00	1,727.33	2,034.67	45.92%
01-5-005123.00 HEALTH INSUR	79,567.00	45,452.08	34,114.92	57.12%
01-5-005124.00 DISABILITY/LIFE INSUR	2,157.00	1,068.18	1,088.82	49.52%
01-5-005125.00 DENTAL INSURANCE	1,175.00	596.88	578.12	50.80%
01-5-005126.00 VT RETIREMENT	21,262.00	10,864.42	10,397.58	51.10%
01-5-005252.00 TMGR RELOCATION EXPENSE	10,000.00	0.00	10,000.00	0.00%
01-5-005300.00 PROFESS SERV	10,000.00	1,700.00	8,300.00	17.00%
01-5-005300.10 CONTRACTED SERVICES	0.00	1,000.00	-1,000.00	100.00%
01-5-005302.00 VLCT MEMBERSHIP	6,300.00	6,176.00	124.00	98.03%
01-5-005305.00 LEGAL	80,000.00	2,717.65	77,282.35	3.40%
01-5-005310.00 TOWN REPORT	4,500.00	0.00	4,500.00	0.00%
01-5-005531.00 ADMIN TELEPHONE	700.00	129.56	570.44	18.51%
01-5-005532.00 T MNGR CELL PHONE	600.00	149.76	450.24	24.96%
01-5-005538.00 POSTAGE	100.00	1.43	98.57	1.43%
01-5-005540.00 ADVERTISING	1,500.00	194.40	1,305.60	12.96%
01-5-005581.00 MILEAGE	200.00	0.00	200.00	0.00%
01-5-005610.00 OFFICE SUPPLIES	2,000.00	505.44	1,494.56	25.27%
01-5-005611.00 OFFICE EQUIP	500.00	0.00	500.00	0.00%
01-5-005615.00 DUES/MTS/EDUC	4,000.00	795.00	3,205.00	19.88%
01-5-005616.00 Treasurer Conf. & Dues Ex	1,000.00	1,035.64	-35.64	103.56%
01-5-005704.00 Reg Energy Coordinator	32,500.00	15,795.00	16,705.00	48.60%
01-5-005816.00 Des.Fund - Main St Flags	250.00	250.00	0.00	100.00%
01-5-005900.00 MISCELLANEOUS	1,000.00	39.18	960.82	3.92%
Total TOWN ADMIN. EXPENSE	545,017.00	224,762.08	320,254.92	41.24%
01-5-010 BCA/BOA EXPENDITURES				
01-5-010538.00 POSTAGE	160.00	150.98	9.02	94.36%
01-5-010610.00 OFFICE SUPPLIES	25.00	0.00	25.00	0.00%
01-5-010615.00 DUES/MTGS/EDUC	50.00	0.00	50.00	0.00%
Total BCA/BOA EXPENDITURES	235.00	150.98	84.02	64.25%
01-5-050 STAT MTGS EXPENDITURES				
01-5-050110.00 POLLWORKER STIPEND	400.00	0.00	400.00	0.00%
01-5-050121.00 FICA TAX	25.00	0.00	25.00	0.00%
01-5-050122.00 MEDI TAX	6.00	0.00	6.00	0.00%
01-5-050123.00 CCC Tax	2.00	0.00	2.00	0.00%
01-5-050200.00 CONTRACTED SERVICES	1,000.00	0.00	1,000.00	0.00%
01-5-050538.00 POSTAGE	600.00	144.65	455.35	24.11%
01-5-050540.00 ADVERTISING	200.00	0.00	200.00	0.00%
01-5-050550.00 PRINTING	3,200.00	0.00	3,200.00	0.00%

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
General

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-050610.00 OFFICE SUPPLIES	400.00	0.00	400.00	0.00%
01-5-050650.00 VOTING MACHINE	100.00	0.00	100.00	0.00%
01-5-050652.00 VOTING MACH MAINT AGRMT	400.00	0.00	400.00	0.00%
01-5-050655.00 VTG MCHN PROGRAMG	2,000.00	0.00	2,000.00	0.00%
Total STAT MTGS EXPENDITURES	8,333.00	144.65	8,188.35	1.74%
01-5-100 TOWN CLERK EXPENDITURES				
01-5-100110.00 TOWN CLERK WAGE	78,107.00	37,795.20	40,311.80	48.39%
01-5-100112.00 ASST CLK WAGE	58,271.00	28,772.64	29,498.36	49.38%
01-5-100120.00 CCC Tax	600.00	261.31	338.69	43.55%
01-5-100121.00 FICA TAX	8,455.00	3,904.19	4,550.81	46.18%
01-5-100122.00 MEDI TAX	1,977.00	913.09	1,063.91	46.19%
01-5-100123.00 HEALTH INS	56,971.00	20,316.11	36,654.89	35.66%
01-5-100124.00 DISABILITY/LIFE INS	1,378.00	485.97	892.03	35.27%
01-5-100125.00 DENTAL INSURANCE	940.00	397.90	542.10	42.33%
01-5-100126.00 VT RETIREMENT	9,887.00	4,515.39	5,371.61	45.67%
01-5-100207.00 DOG/CAT LICENSE	350.00	382.73	-32.73	109.35%
01-5-100209.00 VITAL STATISTICS	50.00	0.00	50.00	0.00%
01-5-100531.00 TELEPHONE	600.00	129.56	470.44	21.59%
01-5-100538.00 POSTAGE	150.00	0.00	150.00	0.00%
01-5-100550.00 PRINTING	200.00	168.75	31.25	84.38%
01-5-100610.00 OFFICE SUPPLIES	1,200.00	717.24	482.76	59.77%
01-5-100611.00 OFFICE EQUIPMENT	500.00	199.98	300.02	40.00%
01-5-100613.00 SOFTWARE	5,600.00	2,527.24	3,072.76	45.13%
01-5-100615.00 DUES/MTGS/EDUC	3,300.00	4,927.03	-1,627.03	149.30%
01-5-100758.00 DES. FUND-RECORD RESTORAT	5,000.00	5,000.00	0.00	100.00%
01-5-100760.00 DESIGNATED FUND- EQUIP	8,650.00	8,650.00	0.00	100.00%
Total TOWN CLERK EXPENDITURES	242,186.00	120,064.33	122,121.67	49.58%
01-5-200 FINANCE DEPARTMENT				
01-5-200112.00 FINL ASSISTANT WAGE	62,346.00	29,244.16	33,101.84	46.91%
01-5-200112.10 FINANCE OFFICER WAGE	100,182.00	48,537.92	51,644.08	48.45%
01-5-200120.00 CCC Tax	650.00	318.10	331.90	48.94%
01-5-200121.00 FICA TAX	10,077.00	4,817.45	5,259.55	47.81%
01-5-200122.00 MEDI TAX	2,308.00	1,126.65	1,181.35	48.81%
01-5-200123.00 HEALTH INS	24,038.00	15,250.39	8,787.61	63.44%
01-5-200124.00 DISABILITY/LIFE INS	1,484.00	768.00	716.00	51.75%
01-5-200125.00 DENTAL INSURANCE	940.00	238.74	701.26	25.40%
01-5-200126.00 VT RETIREMENT	11,783.00	6,434.31	5,348.69	54.61%
01-5-200320.00 PROFESS SERVICES	4,000.00	1,515.40	2,484.60	37.89%
01-5-200322.00 INDEPENDENT AUDIT	40,000.00	17,326.00	22,674.00	43.32%
01-5-200531.00 TELEPHONE	600.00	129.56	470.44	21.59%
01-5-200550.00 PRINTING	160.00	0.00	160.00	0.00%
01-5-200580.00 MILEAGE REIMBURSEMENT	0.00	230.86	-230.86	100.00%
01-5-200610.00 OFFICE SUPPLIES	1,300.00	697.85	602.15	53.68%
01-5-200613.00 SOFTWARE	4,800.00	4,125.75	674.25	85.95%
01-5-200615.00 DUES/MTGS/EDUC	1,000.00	134.00	866.00	13.40%
01-5-200711.00 BANK	625.00	165.17	459.83	26.43%

Account	Budget	Actual	Budget Balance % of Budget	Actual
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Total FINANCE DEPARTMENT	266,293.00	131,060.31	135,232.69	49.22%
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01-5-275 GEN ADMIN EXPENDITURES				
01-5-275531.00 TELEPHONE	800.00	919.50	-119.50	114.94%
01-5-275536.00 POSTAGE METER RENTAL	750.00	461.28	288.72	61.50%
01-5-275538.00 POSTAGE	3,700.00	2,487.01	1,212.99	67.22%
01-5-275610.00 OFFICE SUPPLIES	1,000.00	725.33	274.67	72.53%
01-5-275620.00 PHOTOCOPIER	1,700.00	1,653.90	46.10	97.29%
01-5-275627.00 Remote Meeting Services	6,500.00	2,151.24	4,348.76	33.10%
01-5-275628.00 COMPUTER SOFTWARE	500.00	0.00	500.00	0.00%
01-5-275630.00 COMPUTER HARDWARE	4,000.00	71.66	3,928.34	1.79%
01-5-275631.00 WEB SITE SUPPORT	400.00	367.92	32.08	91.98%
01-5-275632.00 SERVER MAINTENANCE	45,000.00	24,395.48	20,604.52	54.21%
01-5-275760.00 DESIGNATED FUND-EQUIP	5,000.00	5,000.00	0.00	100.00%
01-5-275762.00 Designated Fund - 51	50,000.00	50,000.00	0.00	100.00%
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Total GEN ADMIN EXPENDITURES	119,350.00	88,233.32	31,116.68	73.93%
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01-5-300 LISTER EXPENDITURES				
01-5-300115.00 Lister Office Wages	53,500.00	42,275.04	11,224.96	79.02%
01-5-300120.00 CCC Tax	139.00	101.42	37.58	72.96%
01-5-300121.00 FICA TAX	1,953.00	2,676.88	-723.88	137.07%
01-5-300122.00 MEDI TAX	457.00	626.05	-169.05	136.99%
01-5-300300.00 Prof.Assessor Srvc.	3,000.00	2,878.50	121.50	95.95%
01-5-300360.00 SOFTWARE MAINT/UPDATE	16,250.00	6,564.91	9,685.09	40.40%
01-5-300531.00 TELEPHONE	600.00	129.56	470.44	21.59%
01-5-300538.00 POSTAGE	300.00	121.92	178.08	40.64%
01-5-300540.00 ADVERTISING	200.00	0.00	200.00	0.00%
01-5-300550.00 PRINTING	100.00	6.00	94.00	6.00%
01-5-300580.00 MILEAGE REIMB	200.00	316.96	-116.96	158.48%
01-5-300610.00 OFFICE SUPPLIES	200.00	82.71	117.29	41.36%
01-5-300611.00 OFFICE EQUIPMENT	200.00	238.99	-38.99	119.50%
01-5-300615.00 DUES/MTGS/EDUC	300.00	534.77	-234.77	178.26%
01-5-300760.00 DESIGNATED FUND-REAPPR	40,000.00	40,000.00	0.00	100.00%
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Total LISTER EXPENDITURES	117,399.00	96,553.71	20,845.29	82.24%
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01-5-350 PLANNING DEPT EXPENDITURE				
01-5-350110.00 P&Z Director Wage	92,098.00	43,716.80	48,381.20	47.47%
01-5-350112.00 OFFICE ASST. WAGE	35,735.00	21,754.06	13,980.94	60.88%
01-5-350120.00 CCC Tax	562.00	274.53	287.47	48.85%
01-5-350121.00 FICA TAX	7,926.00	4,056.66	3,869.34	51.18%
01-5-350122.00 MEDI TAX	1,854.00	948.72	905.28	51.17%
01-5-350123.00 HEALTH INS	12,019.00	5,601.01	6,417.99	46.60%
01-5-350124.00 DISABILITY/LIFE INS	788.00	434.04	353.96	55.08%
01-5-350125.00 DENTAL INSURANCE	940.00	238.74	701.26	25.40%
01-5-350126.00 VT RETIREMENT	9,268.00	3,316.41	5,951.59	35.78%
01-5-350320.00 PLANNING SERVICES	5,000.00	0.00	5,000.00	0.00%
01-5-350321.00 TWO RIVER PLANNING COMM.	6,250.00	6,249.00	1.00	99.98%

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-350322.00 U.V. TRANSPORTATION MGMT	1,150.00	0.00	1,150.00	0.00%
01-5-350341.00 MAPPING	2,000.00	0.00	2,000.00	0.00%
01-5-350419.00 PLANNING GRANT	5,000.00	0.00	5,000.00	0.00%
01-5-350531.00 TELEPHONE	600.00	129.52	470.48	21.59%
01-5-350538.00 POSTAGE	500.00	299.63	200.37	59.93%
01-5-350540.00 ADVERTISING	600.00	457.20	142.80	76.20%
01-5-350550.00 PRINTING	200.00	0.00	200.00	0.00%
01-5-350580.00 MILEAGE REIMB	400.00	231.70	168.30	57.93%
01-5-350610.00 OFFICE SUPPLIES	750.00	500.96	249.04	66.79%
01-5-350611.00 OFFICE EQUIPMENT	2,000.00	0.00	2,000.00	0.00%
01-5-350612.00 Software Expense	500.00	239.88	260.12	47.98%
01-5-350615.00 DUES/MTGS/EDUC	500.00	428.74	71.26	85.75%
Total PLANNING DEPT EXPENDITURE	186,640.00	88,877.60	97,762.40	47.62%
01-5-425 RECREA DEPT EXPENDITURES				
01-5-4251 ADMINISTRATION				
01-5-425110.00 RECREATION DIR WAGE	84,385.00	40,900.16	43,484.84	48.47%
01-5-425120.00 CCC Tax	371.00	167.46	203.54	45.14%
01-5-425121.00 FICA TAX	5,232.00	3,114.53	2,117.47	59.53%
01-5-425122.00 MEDI TAX	1,224.00	728.44	495.56	59.51%
01-5-425124.00 DISABILITY/LIFE INSUR	813.00	405.54	407.46	49.88%
01-5-425125.00 DENTAL INSURANCE	470.00	0.00	470.00	0.00%
01-5-425126.00 VT RETIREMENT	6,118.00	3,103.72	3,014.28	50.73%
01-5-425127.00 TELEPHONE	1,116.00	279.30	836.70	25.03%
01-5-425128.00 POSTAGE	52.00	68.07	-16.07	130.90%
01-5-425140.00 ADVERTISING	200.00	0.00	200.00	0.00%
01-5-425150.00 PRINTING	80.00	33.05	46.95	41.31%
01-5-425160.00 DUES/MTGS/EDUC	1,000.00	440.00	560.00	44.00%
01-5-425170.00 OFFICE EQUIPMENT	57.00	0.00	57.00	0.00%
01-5-425180.00 MILEAGE REIMBURSEMENT	275.00	52.50	222.50	19.09%
01-5-425182.00 OFFICE SUPPLIES	200.00	54.99	145.01	27.50%
Total ADMINISTRATION	101,593.00	49,347.76	52,245.24	48.57%
01-5-4252 PROGRAM				
01-5-425200.00 Instructor/Contractor Fee	20,000.00	6,160.90	13,839.10	30.80%
01-5-425206.00 COACHING EXPENSES	831.00	511.49	319.51	61.55%
01-5-425208.00 HATS/T-SHIRTS	3,115.00	0.00	3,115.00	0.00%
01-5-425211.00 EQUIP.& SUPPLIES	6,500.00	4,806.37	1,693.63	73.94%
01-5-425212.00 Program Wage	42,000.00	42,806.50	-806.50	101.92%
01-5-425214.00 REFERREE/UMPIRE	7,000.00	390.00	6,610.00	5.57%
01-5-425216.00 ENTRY FEE -Tournament	1,500.00	300.00	1,200.00	20.00%
01-5-425218.00 REGISTRATION	6,000.00	0.00	6,000.00	0.00%
01-5-425219.00 Facility Rental Fee Expe	19,000.00	3,060.00	15,940.00	16.11%
01-5-425220.00 SPECIAL EVENTS /SUPPLIES	2,200.00	736.81	1,463.19	33.49%
01-5-425221.00 FICA TAX	2,604.00	2,108.54	495.46	80.97%
01-5-425222.00 MEDI TAX	609.00	394.70	214.30	64.81%
01-5-425223.00 CCC Tax	185.00	145.04	39.96	78.40%
01-5-425244.00 UNIFORMS	1,500.00	1,044.21	455.79	69.61%

Account	Budget	Actual	Budget Balance % of Budget	Actual
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Total PROGRAM	113,044.00	62,464.56	50,579.44	55.26%
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01-5-4253 RECREATION FACILITIES				
01-5-425322.00 REC FIELD CARE	7,200.00	2,454.93	4,745.07	34.10%
01-5-425324.00 HNTLY LINE MARKING	5,500.00	2,037.36	3,462.64	37.04%
01-5-425326.00 PORTABLE TOILET	4,250.00	3,151.44	1,098.56	74.15%
01-5-425328.00 ICE RINK	3,500.00	2,490.69	1,009.31	71.16%
01-5-425330.00 REPAIRS,MAINT&Site Wrk	3,000.00	960.39	2,039.61	32.01%
01-5-425332.00 WATER USAGE	467.00	0.00	467.00	0.00%
01-5-425345.00 SITE WORK	250.00	0.00	250.00	0.00%
01-5-425360.00 DESIGNATED FUND-T COURTS	10,000.00	10,000.00	0.00	100.00%
01-5-425362.00 Desig.Rec.Facility(Fund 0	15,000.00	15,000.00	0.00	100.00%
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Total RECREATION FACILITIES	49,167.00	36,094.81	13,072.19	73.41%
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Total RECREA DEPT EXPENDITURES	263,804.00	147,907.13	115,896.87	56.07%
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01-5-485 PUBLIC SAFETY FACILITY				
01-5-485232.00 WATER USAGE	1,500.00	327.47	1,172.53	21.83%
01-5-485233.00 ELECTRICITY	10,000.00	3,494.30	6,505.70	34.94%
01-5-485234.00 HEATING	4,800.00	0.00	4,800.00	0.00%
01-5-485238.00 PHONE & INTERNET	6,500.00	3,237.81	3,262.19	49.81%
01-5-485301.00 BUILDING SUPPLIES	1,500.00	487.03	1,012.97	32.47%
01-5-485302.00 REPAIRS & MAINTENANCE	7,500.00	4,927.72	2,572.28	65.70%
01-5-485303.00 ALARM MONITORING	1,750.00	0.00	1,750.00	0.00%
01-5-485304.00 CLEANING	12,000.00	3,756.65	8,243.35	31.31%
01-5-485760.00 DESIGNATED FUND-POLICE ST	15,000.00	15,000.00	0.00	100.00%
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Total PUBLIC SAFETY FACILITY	60,550.00	31,230.98	29,319.02	51.58%
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01-5-500 POLICE DEPT EXPENDITURES				
01-5-5001 WAGES & BENEFITS				
01-5-500110.00 POLICE CHIEF WAGE	108,374.00	51,772.11	56,601.89	47.77%
01-5-500112.00 POLICE OFFICER WAGE	216,085.00	89,365.77	126,719.23	41.36%
01-5-500112.10 ON-CALL WAGES	3,648.00	0.00	3,648.00	0.00%
01-5-500113.00 OVERTIME OFFICER WAGE	18,475.00	3,237.68	15,237.32	17.52%
01-5-500114.00 ADMINISTRATIVE WAGE	64,599.00	30,564.15	34,034.85	47.31%
01-5-500115.00 PARTTIME OFFICER WAGE	5,000.00	0.00	5,000.00	0.00%
01-5-500116.00 CROSSING GUARD WAGE	20,000.00	6,737.64	13,262.36	33.69%
01-5-500117.00 GOVERNOR'S HWY SAFETY GRA	0.00	461.76	-461.76	100.00%
01-5-500120.10 CCC Tax	1,919.00	711.14	1,207.86	37.06%
01-5-500121.00 FICA TAX	27,043.00	11,180.79	15,862.21	41.34%
01-5-500122.00 MEDI TAX	6,325.00	2,614.80	3,710.20	41.34%
01-5-500123.00 HEALTH INS	103,606.00	16,442.22	87,163.78	15.87%
01-5-500124.00 DISABILITY/LIFE INS	3,258.00	1,578.88	1,679.12	48.46%
01-5-500125.00 DELTA DENTAL	1,881.00	1,100.08	780.92	58.48%
01-5-500126.00 VT RETIREMENT	31,192.00	15,226.11	15,965.89	48.81%
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Total WAGES & BENEFITS	611,405.00	230,993.13	380,411.87	37.78%

Account	Budget	Actual	Budget Balance % of Budget	Actual
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01-5-5002 COMMUNITY POLICING				
01-5-500201.00 ANIMAL CONT/LEASH LAW	3,000.00	0.00	3,000.00	0.00%
01-5-500202.00 COMMUNITY RELATNS	1,500.00	841.30	658.70	56.09%
01-5-500204.00 SPEED SIGNS	5,000.00	439.39	4,560.61	8.79%
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Total COMMUNITY POLICING	9,500.00	1,280.69	8,219.31	13.48%
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01-5-5003 EQUIPMENT & MAINTENANCE				
01-5-500301.00 RADIO MAINTENANCE	500.00	324.50	175.50	64.90%
01-5-500302.00 PETROLEUM PRODUCTS	12,500.00	4,946.93	7,553.07	39.58%
01-5-500304.00 CRUISER VIDEO EQUIP	13,371.00	0.00	13,371.00	0.00%
01-5-500306.00 CRUISER MAINT	10,000.00	1,916.95	8,083.05	19.17%
01-5-500308.00 CRUISER SUPPLIES	1,000.00	906.77	93.23	90.68%
01-5-500309.00 Capital Lease Equip. Expe	35,000.00	0.00	35,000.00	0.00%
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Total EQUIPMENT & MAINTENANCE	72,371.00	8,095.15	64,275.85	11.19%
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01-5-5004 GRANTS				
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Total GRANTS	0.00	0.00	0.00	0.00%
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01-5-5005 SUPPORT				
01-5-500501.00 ADMINISTRATION	10,000.00	5,783.59	4,216.41	57.84%
01-5-500535.00 VIBRS	6,000.00	973.78	5,026.22	16.23%
01-5-500536.00 DISPATCH SERVICES	100,000.00	45,711.65	54,288.35	45.71%
01-5-500537.00 IT SUPPORT	11,500.00	6,398.00	5,102.00	55.63%
01-5-500538.00 TRAINING	7,500.00	1,880.99	5,619.01	25.08%
01-5-500543.00 TRAINING SUPPLIES & EQUIP	10,000.00	8,063.65	1,936.35	80.64%
01-5-500580.00 MILEAGE REIMB	250.00	56.00	194.00	22.40%
01-5-500581.00 DUES/MTGS/EDUC	2,500.00	0.00	2,500.00	0.00%
01-5-500582.00 UNIFORMS	7,500.00	1,656.41	5,843.59	22.09%
01-5-500583.00 UNIFORMS CLEANING	2,000.00	0.00	2,000.00	0.00%
01-5-500584.00 BULLET PROOF VESTS	3,000.00	0.00	3,000.00	0.00%
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Total SUPPORT	160,250.00	70,524.07	89,725.93	44.01%
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01-5-5007 CAPITAL EXPENDITURES				
01-5-500701.00 DESIGNATED FUND-SPEC EQUI	11,000.00	11,000.00	0.00	100.00%
01-5-500702.00 DESIGNATED FUND-CRUISER	35,000.00	35,000.00	0.00	100.00%
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Total CAPITAL EXPENDITURES	46,000.00	46,000.00	0.00	100.00%
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Total POLICE DEPT EXPENDITURES	899,526.00	356,893.04	542,632.96	39.68%
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01-5-555 FIRE/FAST DEPT. EXPENSES				
01-5-5551 FIRE WAGES				
01-5-555108.00 FIRE CHIEF WAGES	83,298.00	40,394.73	42,903.27	48.49%
01-5-555110.00 FIRE OFFICER STIPEND	2,100.00	0.00	2,100.00	0.00%
01-5-555112.00 FIREFIGHTERS WAGE	32,000.00	15,043.70	16,956.30	47.01%

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-555114.00 FF DRILLS/MTGS WAGE	2,000.00	1,840.00	160.00	92.00%
01-5-555120.00 CCC Tax	525.00	246.47	278.53	46.95%
01-5-555121.00 FICA TAX	7,403.00	3,552.41	3,850.59	47.99%
01-5-555122.00 MEDI TAX	1,731.00	835.59	895.41	48.27%
01-5-555123.00 HEALTH INSURANCE	9,014.00	5,488.00	3,526.00	60.88%
01-5-555124.00 DISABILITY/LIFE INSURANCE	779.00	376.38	402.62	48.32%
01-5-555125.00 VT RETIREMENT	6,039.00	3,062.97	2,976.03	50.72%
01-5-555126.00 DENTAL INSURANCE	470.00	238.74	231.26	50.80%
Total FIRE WAGES	145,359.00	71,078.99	74,280.01	48.90%
01-5-5552 EMS WAGES				
01-5-555212.00 EMS WAGE	8,500.00	3,470.66	5,029.34	40.83%
01-5-555215.00 EMS DRILL WAGE	1,500.00	520.00	980.00	34.67%
01-5-555221.00 EMS FICA TAX	620.00	174.37	445.63	28.12%
01-5-555222.00 EMS MEDI TAX	145.00	36.12	108.88	24.91%
01-5-555223.00 CCC Tax	44.00	1.21	42.79	2.75%
Total EMS WAGES	10,809.00	4,202.36	6,606.64	38.88%
01-5-5553 EDUCATION & TRAINING				
01-5-555338.00 FIRE EDUC/TRAINING	900.00	342.20	557.80	38.02%
01-5-555340.00 EMS EDUC/TRNG	1,200.00	175.00	1,025.00	14.58%
01-5-555342.00 FIRE DUES/MTGS/EDUC	500.00	280.00	220.00	56.00%
Total EDUCATION & TRAINING	2,600.00	797.20	1,802.80	30.66%
01-5-5554 TOOLS & EQUIPMENT				
01-5-555422.00 FIRE TOOLS & EQUIPMENT	4,500.00	2,606.22	1,893.78	57.92%
01-5-555424.00 EMS TOOLS/ EQUIP	2,200.00	540.96	1,659.04	24.59%
01-5-555426.00 RADIO PURCH/REPAIR	800.00	0.00	800.00	0.00%
Total TOOLS & EQUIPMENT	7,500.00	3,147.18	4,352.82	41.96%
01-5-5555 MAINTENANCE				
01-5-555528.00 FIRE TRK R & M	18,500.00	0.00	18,500.00	0.00%
01-5-555528.07 R&M 7 Tanker	0.00	2,930.00	-2,930.00	100.00%
01-5-555528.12 R&M 19 F550	0.00	1,959.77	-1,959.77	100.00%
01-5-555528.13 R&M 13 Ford	0.00	3,378.44	-3,378.44	100.00%
01-5-555528.16 R&M Engine 1	0.00	599.14	-599.14	100.00%
01-5-555528.21 R&M 21 Spartan Ladder	0.00	2,239.48	-2,239.48	100.00%
01-5-555528.23 R&M Engine 3	0.00	150.00	-150.00	100.00%
01-5-555530.00 EQUIPMENT MAINTENANCE	4,000.00	0.00	4,000.00	0.00%
01-5-555532.00 RADIO MAINTENANCE	500.00	0.00	500.00	0.00%
01-5-555534.00 SOFTWARE MAINTENANCE	3,200.00	3,003.93	196.07	93.87%
01-5-555538.00 PETROLEUM PRODUCTS	4,600.00	2,970.98	1,629.02	64.59%
Total MAINTENANCE	30,800.00	17,231.74	13,568.26	55.95%
01-5-5556 SUPPORT				

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-555614.00 RECRUITMENT	100.00	0.00	100.00	0.00%
01-5-555618.00 POSTAGE	25.00	0.00	25.00	0.00%
01-5-555619.00 FIRE PREV BOOKS & MATERIA	100.00	0.00	100.00	0.00%
01-5-555620.00 FIREFIGHTERS CASUL INS	4,500.00	2,448.00	2,052.00	54.40%
01-5-555625.00 TELEPHONE & INTERNET	2,000.00	689.80	1,310.20	34.49%
01-5-555630.00 OFFICE SUPPLIES	700.00	244.23	455.77	34.89%
01-5-555632.00 DISPATCH SERVICE	31,702.00	15,656.43	16,045.57	49.39%
01-5-555633.00 UNIFORM	260.00	0.00	260.00	0.00%
01-5-555634.00 HYDRANT RENTAL	36,000.00	614.94	35,385.06	1.71%
01-5-555635.00 DRY HYDRANT	500.00	300.48	199.52	60.10%
01-5-555636.00 OSHA COMPLIANCE	600.00	483.00	117.00	80.50%
Total SUPPORT	76,487.00	20,436.88	56,050.12	26.72%
01-5-5557 CAPITAL EXPENDITURES				
01-5-555758.00 DESIGNATED FUND-APPARATUS	126,000.00	126,000.00	0.00	100.00%
01-5-555760.00 DESIGNATED FUND-EQUIPMENT	33,075.00	33,075.00	0.00	100.00%
Total CAPITAL EXPENDITURES	159,075.00	159,075.00	0.00	100.00%
01-5-5558 GRANT EXPENSE				
Total GRANT EXPENSE	0.00	0.00	0.00	0.00%
01-5-5559 AMBULANCE SERVICES				
01-5-555901.00 AMBULANCE CONTRACT	170,664.00	88,201.30	82,462.70	51.68%
01-5-555903.00 AMBULANCE BILLS	5,000.00	881.67	4,118.33	17.63%
Total AMBULANCE SERVICES	175,664.00	89,082.97	86,581.03	50.71%
Total FIRE/FAST DEPT. EXPENSES	608,294.00	365,052.32	243,241.68	60.01%
01-5-575 EMERGENCY MANAGEMENT				
01-5-575233.00 TOWER POWER	1,900.00	695.26	1,204.74	36.59%
01-5-575610.00 EMERG MNGMT SUPPLIES	180.00	33.97	146.03	18.87%
01-5-575612.00 GENERATOR FUEL	250.00	221.52	28.48	88.61%
01-5-575622.00 EMERG GEN INSTALL	200.00	0.00	200.00	0.00%
01-5-575630.00 BASE RADIO MAINTENANCE	2,600.00	0.00	2,600.00	0.00%
01-5-575740.00 DESIGNATED FUND-GENERATOR	30,000.00	30,000.00	0.00	100.00%
Total EMERGENCY MANAGEMENT	35,130.00	30,950.75	4,179.25	88.10%
01-5-650 CONSERVATION				
01-5-650615.00 DUES/MTGS/EDUC	200.00	0.00	200.00	0.00%
01-5-650620.00 SPKRS/PUBLIC INFO	1,250.00	532.38	717.62	42.59%
01-5-650625.00 PUBLICITY	750.00	0.00	750.00	0.00%
01-5-650630.00 TRAILS	1,800.00	1,012.22	787.78	56.23%
01-5-650635.00 MILT FRYE NATURE AREA	1,500.00	879.10	620.90	58.61%
01-5-650700.00 NATRL RESRCS INVEN	1,000.00	270.37	729.63	27.04%
01-5-650710.00 PROJECT RESTORATION	2,000.00	582.39	1,417.61	29.12%

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-650727.00 WOMENS CLUB GRANT	0.00	695.95	-695.95	100.00%
Total CONSERVATION	8,500.00	3,972.41	4,527.59	46.73%
01-5-651 Solid Waste Committee				
01-5-651550.00 Printng	250.00	0.00	250.00	0.00%
01-5-651610.00 Software License	600.00	0.00	600.00	0.00%
01-5-651620.00 Information/Signs/Sand.Bo	1,500.00	0.00	1,500.00	0.00%
Total Solid Waste Committee	2,350.00	0.00	2,350.00	0.00%
01-5-652 Energy Committee				
01-5-652610.00 Supplies	1,800.00	0.00	1,800.00	0.00%
Total Energy Committee	1,800.00	0.00	1,800.00	0.00%
01-5-675 CEMETERY COMMISSION				
Total CEMETERY COMMISSION	0.00	0.00	0.00	0.00%
01-5-70 PUBLIC WORKS DEPT.				
01-5-703 HIGHWAY DIVISION				
01-5-7031 HIGHWAY WAGES & BENEFITS				
01-5-703110.00 DIRECTOR OF PUBLIC WORKS	107,487.00	51,841.92	55,645.08	48.23%
01-5-703111.00 ADMINISTRATIVE ASSIST	29,134.00	15,184.90	13,949.10	52.12%
01-5-703112.00 ROAD CREW WAGES	336,556.00	140,321.77	196,234.23	41.69%
01-5-703114.00 ROAD CREW OVERTIME	56,238.00	7,096.03	49,141.97	12.62%
01-5-703116.00 On Call Compensation	5,743.00	1,489.38	4,253.62	25.93%
01-5-703120.00 CCC Tax	2,355.00	825.44	1,529.56	35.05%
01-5-703121.00 FICA	33,253.00	12,900.94	20,352.06	38.80%
01-5-703122.00 MEDICARE	7,687.00	3,017.11	4,669.89	39.25%
01-5-703123.00 HEALTH INSUR	141,105.00	70,900.31	70,204.69	50.25%
01-5-703124.00 DISABILITY/LIFE	4,531.00	1,877.14	2,653.86	41.43%
01-5-703125.00 DENTAL INSURANCE	3,056.00	1,012.24	2,043.76	33.12%
01-5-703126.00 RETIREMENT	38,436.00	16,185.54	22,250.46	42.11%
Total HIGHWAY WAGES & BENEFITS	765,581.00	322,652.72	442,928.28	42.14%
01-5-7032 MATERIALS				
01-5-703201.00 SALT & CHEMICALS	125,000.00	31,532.38	93,467.62	25.23%
01-5-703203.00 SAND	130,000.00	16,659.39	113,340.61	12.81%
01-5-703205.00 DUST CONTROL	25,000.00	32,471.94	-7,471.94	129.89%
01-5-703207.00 GRAVEL & STONE	65,000.00	32,830.63	32,169.37	50.51%
01-5-703209.00 CULVERTS & ROAD SUPPLIES	25,000.00	98.30	24,901.70	0.39%
01-5-703211.00 ASPHALT PRODUCTS	3,500.00	329.82	3,170.18	9.42%
01-5-703213.00 BRIDGE REPAIR & MAINT.	5,000.00	0.00	5,000.00	0.00%
01-5-703215.00 OTHER PROJECTS	8,000.00	6,895.05	1,104.95	86.19%
01-5-703217.00 SIGNS	2,500.00	1,145.45	1,354.55	45.82%
Total MATERIALS	389,000.00	121,962.96	267,037.04	31.35%

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-7033 CONTRACTED SERVICES				
01-5-703301.00 PLOWING & SANDING	108,000.00	9,000.00	99,000.00	8.33%
01-5-703303.00 ROAD SWEEPING	2,700.00	0.00	2,700.00	0.00%
01-5-703305.00 LEAF REMOVAL	3,000.00	0.00	3,000.00	0.00%
01-5-703307.00 STREETLIGHTS	15,600.00	6,372.51	9,227.49	40.85%
01-5-703309.00 TREE CUTTING & REMOVAL	12,000.00	0.00	12,000.00	0.00%
01-5-703311.00 UNIFORMS	15,000.00	7,445.23	7,554.77	49.63%
01-5-703313.00 PAVING	10,000.00	0.00	10,000.00	0.00%
01-5-703315.00 OTHER PROJECTS	16,000.00	245.00	15,755.00	1.53%
01-5-703317.00 CRACK SEALING	19,000.00	0.00	19,000.00	0.00%
01-5-703319.00 PAVEMENT MARKING	20,000.00	7,174.00	12,826.00	35.87%
01-5-703321.00 BRIDGES	55,000.00	19,320.72	35,679.28	35.13%
01-5-703322.00 Culverts	10,000.00	1,838.00	8,162.00	18.38%
01-5-703323.00 Roadway&Ped.Safety Exp	3,000.00	2,890.80	109.20	96.36%
Total CONTRACTED SERVICES	289,300.00	54,286.26	235,013.74	18.76%
01-5-7034 EQUIPMENT				
01-5-703401.00 OUTSIDE REPAIRS	58,500.00	15,432.26	43,067.74	26.38%
01-5-703403.00 PARTS & SUPPLIES	69,000.00	24,252.47	44,747.53	35.15%
01-5-703405.00 PETROLEUM PRODUCTS	50,000.00	18,983.12	31,016.88	37.97%
01-5-703406.00 Capital Equipment Lease E	0.00	5,802.52	-5,802.52	100.00%
01-5-703407.00 Equipment Rental	8,000.00	0.00	8,000.00	0.00%
Total EQUIPMENT	185,500.00	64,470.37	121,029.63	34.75%
01-5-7035 HIGHWAY GARAGE				
01-5-703501.00 ELECTRICITY	2,600.00	1,171.27	1,428.73	45.05%
01-5-703503.00 PROPANE	6,500.00	1,954.55	4,545.45	30.07%
01-5-703505.00 TELEPHONE	4,000.00	2,134.41	1,865.59	53.36%
01-5-703507.00 SUPPLIES	7,000.00	5,100.34	1,899.66	72.86%
01-5-703509.00 ALARM MONITORING	3,300.00	375.00	2,925.00	11.36%
01-5-703511.00 REPAIRS & MAINTENANCE	12,000.00	1,199.30	10,800.70	9.99%
01-5-703513.00 TOOLS	8,000.00	1,719.15	6,280.85	21.49%
01-5-703515.00 ADMINISTRATION	5,500.00	670.43	4,829.57	12.19%
Total HIGHWAY GARAGE	48,900.00	14,324.45	34,575.55	29.29%
01-5-7036 CAPITAL EXPENDITURES				
01-5-703601.00 DESIGNATED FUND-EQUIPMENT	250,000.00	250,000.00	0.00	100.00%
01-5-703605.00 DESIGNATED FUND-PAVING	100,000.00	100,000.00	0.00	100.00%
01-5-703607.00 DESIGNATED FUND-BRIDGES	150,000.00	150,000.00	0.00	100.00%
01-5-703609.00 DESIGNATED FUND-GARAGE	50,000.00	50,000.00	0.00	100.00%
01-5-703610.00 Desinated Fund - Culverts	200,000.00	200,000.00	0.00	100.00%
01-5-703611.00 Desig.Road&Ped.Safety	10,000.00	10,000.00	0.00	100.00%
Total CAPITAL EXPENDITURES	760,000.00	760,000.00	0.00	100.00%
01-5-7037 GRANTS				

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-703703.00 FEMA GRANT - Hemlock Rd	0.00	363,648.22	-363,648.22	100.00%
01-5-703703.01 FEMA GRANT KateWallace	0.00	240,915.71	-240,915.71	100.00%
01-5-703703.02 FEMA GRANT Norford Lake	0.00	350,297.72	-350,297.72	100.00%
01-5-703703.03 FEMA Grant Podunk/Illsley	0.00	221,490.42	-221,490.42	100.00%
01-5-703716.00 VT State Emergency Grant	0.00	435.00	-435.00	100.00%
Total GRANTS	0.00	1,176,787.07	-1,176,787.07	100.00%
Total HIGHWAY DIVISION	2,438,281.00	2,514,483.83	-76,202.83	103.13%
01-5-704 BUILDINGS & GROUNDS DIVIS				
01-5-7041 B & G WAGES & BENEFITS				
01-5-704113.00 BUILDINGS & GROUNDS WAGES	113,273.00	37,370.48	75,902.52	32.99%
01-5-704114.00 OT BLDGS & GROUNDS	6,796.00	1,316.20	5,479.80	19.37%
01-5-704116.00 On Call Compensation	1,644.00	850.31	793.69	51.72%
01-5-704120.00 CCC Tax	536.00	166.62	369.38	31.09%
01-5-704121.00 FICA	7,546.00	2,574.87	4,971.13	34.12%
01-5-704122.00 MEDICARE	1,765.00	602.17	1,162.83	34.12%
01-5-704123.00 HEALTH INSURANCE	57,812.00	11,489.62	46,322.38	19.87%
01-5-704124.00 DISABILITY/LIFE	1,171.00	558.57	612.43	47.70%
01-5-704125.00 DENTAL INSURANCE	940.00	437.76	502.24	46.57%
01-5-704126.00 RETIREMENT	8,824.00	3,114.72	5,709.28	35.30%
Total B & G WAGES & BENEFITS	200,307.00	58,481.32	141,825.68	29.20%
01-5-7042 MATERIALS				
01-5-704201.00 GARDEN SUPPLIES & PLANTS	1,635.00	0.00	1,635.00	0.00%
Total MATERIALS	1,635.00	0.00	1,635.00	0.00%
01-5-7043 CONTRACTED SERVICES				
01-5-704311.00 UNIFORMS	5,500.00	1,990.45	3,509.55	36.19%
Total CONTRACTED SERVICES	5,500.00	1,990.45	3,509.55	36.19%
01-5-7044 EQUIPMENT				
01-5-704401.00 OUTSIDE REPAIRS	2,100.00	0.00	2,100.00	0.00%
01-5-704403.00 PARTS & SUPPLIES	2,600.00	1,868.18	731.82	71.85%
01-5-704405.00 PETROLEUM PRODUCTS	2,000.00	464.06	1,535.94	23.20%
01-5-704413.00 TOOLS	575.00	49.99	525.01	8.69%
Total EQUIPMENT	7,275.00	2,382.23	4,892.77	32.75%
01-5-7046 CAPITAL EXPENDITURES				
01-5-704601.00 DESIGNATED FUND-EQUIPMENT	5,000.00	5,000.00	0.00	100.00%
Total CAPITAL EXPENDITURES	5,000.00	5,000.00	0.00	100.00%
Total BUILDINGS & GROUNDS DIVIS	219,717.00	67,854.00	151,863.00	30.88%

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-705 SOLID WASTE DIVISION				
01-5-7051 SW WAGES & BENEFITS				
01-5-705112.00 TRNSF STATION WAGE	51,674.00	26,552.12	25,121.88	51.38%
01-5-705120.00 CCC Tax	227.00	116.89	110.11	51.49%
01-5-705121.00 FICA TAX	3,204.00	1,630.04	1,573.96	50.88%
01-5-705122.00 MEDI TAX	749.00	381.20	367.80	50.89%
Total SW WAGES & BENEFITS	55,854.00	28,680.25	27,173.75	51.35%
01-5-7053 CONTRACTED SERVICES				
01-5-705301.00 GUVSWMD ASSESSMENT	35,000.00	32,508.00	2,492.00	92.88%
01-5-705303.00 MUNICIPAL SOLID WASTE	56,000.00	22,570.42	33,429.58	40.30%
01-5-705305.00 RECYCLING	48,000.00	22,067.28	25,932.72	45.97%
01-5-705306.00 C & D WASTE DISPOSAL	18,000.00	7,454.63	10,545.37	41.41%
01-5-705308.00 FOOD WASTE DISPOSAL	23,000.00	4,169.04	18,830.96	18.13%
Total CONTRACTED SERVICES	180,000.00	88,769.37	91,230.63	49.32%
01-5-7054 EQUIPMENT				
01-5-705403.00 PARTS & SUPPLIES	1,550.00	218.52	1,331.48	14.10%
01-5-705411.00 REPAIRS & MAINTENANCE	6,000.00	0.00	6,000.00	0.00%
01-5-705413.00 SMALL EQUIPMENT	525.00	0.00	525.00	0.00%
Total EQUIPMENT	8,075.00	218.52	7,856.48	2.71%
01-5-7055 TRANSFER STATION				
01-5-705500.00 PURCHASED SERVICES	4,000.00	2,005.00	1,995.00	50.13%
01-5-705501.00 ELECTRICITY	4,500.00	1,687.25	2,812.75	37.49%
01-5-705503.00 PROPANE	900.00	0.00	900.00	0.00%
01-5-705505.00 TELEPHONE	545.00	459.76	85.24	84.36%
01-5-705515.00 ADMINISTRATION	700.00	15.00	685.00	2.14%
01-5-705517.00 VERMONT FRANCHISE TAX	1,600.00	391.42	1,208.58	24.46%
Total TRANSFER STATION	12,245.00	4,558.43	7,686.57	37.23%
01-5-7056 CAPITAL EXPENDITURES				
01-5-705601.00 DESIGNATED FUND-EQUIPMENT	5,000.00	5,000.00	0.00	100.00%
Total CAPITAL EXPENDITURES	5,000.00	5,000.00	0.00	100.00%
Total SOLID WASTE DIVISION	261,174.00	127,226.57	133,947.43	48.71%
01-5-706 TRACY HALL				
01-5-7061 BUILDING EXPENSES				
01-5-706100.00 WATER USAGE	935.00	229.15	705.85	24.51%
01-5-706101.00 ELECTRICITY	15,000.00	4,183.60	10,816.40	27.89%
01-5-706103.00 HEATING	19,500.00	4,265.33	15,234.67	21.87%
01-5-706105.00 ALARM MONITORING	1,350.00	0.00	1,350.00	0.00%
01-5-706107.00 ELEVATOR MAINTENANCE	5,000.00	1,999.98	3,000.02	40.00%
01-5-706108.00 CUSTODIAN PAGER & MILEAGE	779.00	0.00	779.00	0.00%

Account	Budget	Actual	Budget Balance % of Budget	Actual
01-5-706109.00 BUILDING SUPPLIES	4,800.00	1,451.21	3,348.79	30.23%
01-5-706113.00 REPAIRS & MAINTENANCE	17,500.00	9,031.71	8,468.29	51.61%
01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	2,000.00	1,024.07	975.93	51.20%
Total BUILDING EXPENSES	66,864.00	22,185.05	44,678.95	33.18%
Total TRACY HALL	66,864.00	22,185.05	44,678.95	33.18%
Total PUBLIC WORKS DEPT.	2,986,036.00	2,731,749.45	254,286.55	91.48%
01-5-8002 DEBT SERVICE EXPENDITURES				
01-5-800207.00 PUBLIC SAFTY FACILITY BON	47,000.00	47,000.00	0.00	100.00%
01-5-800208.00 Browns SH Rd Bridge-Princ	14,000.00	0.00	14,000.00	0.00%
01-5-800209.00 Browns SH Rd Bridge Inter	350.00	0.00	350.00	0.00%
01-5-800211.00 Windsor County Equalizati	60,000.00	57,970.14	2,029.86	96.62%
01-5-800235.00 DEBT INTEREST	42,000.00	21,182.90	20,817.10	50.44%
Total DEBT SERVICE EXPENDITURES	163,350.00	126,153.04	37,196.96	77.23%
01-5-8003 APPROPRIATION EXPENDITURES				
01-5-800302.00 NORWICH PUBLIC LIBRARY	376,700.00	376,700.00	0.00	100.00%
01-5-800310.00 NORWICH AMERICAN LEGION	1,500.00	1,500.00	0.00	100.00%
01-5-800311.00 Norwich Community Nurse	10,000.00	10,000.00	0.00	100.00%
01-5-800315.00 NORWICH HISTORICAL SOC.	12,000.00	12,000.00	0.00	100.00%
01-5-800316.00 NORWICH CEMETERY ASSOCATN	25,000.00	25,000.00	0.00	100.00%
01-5-800324.00 CHILD CARE CTR IN NORWICH	4,348.00	4,348.00	0.00	100.00%
01-5-800328.00 VSTNG NRS/HSP APPR	18,500.00	18,500.00	0.00	100.00%
01-5-800350.00 THE FAMILY PLACE	6,000.00	6,000.00	0.00	100.00%
01-5-800352.00 ADVANCE TRANSIT	15,947.00	15,947.00	0.00	100.00%
01-5-800354.00 HEADREST	2,500.00	2,500.00	0.00	100.00%
01-5-800356.00 WINDSOR COUNTY MENTORS	2,500.00	2,500.00	0.00	100.00%
01-5-800358.00 JAM (formerly CATV)	3,000.00	3,000.00	0.00	100.00%
01-5-800362.00 WISE	2,500.00	2,500.00	0.00	100.00%
01-5-800366.00 SEVCA	3,750.00	3,750.00	0.00	100.00%
01-5-800368.00 YOUTH-IN-ACTION	3,000.00	3,000.00	0.00	100.00%
01-5-800369.00 SENIOR SOLUTIONS	1,200.00	1,200.00	0.00	100.00%
01-5-800372.00 WHT RIVR COUN ON AGING	5,300.00	5,300.00	0.00	100.00%
01-5-800375.00 PUBLIC HEALTH COUNC UV	1,822.00	1,822.00	0.00	100.00%
01-5-800382.00 U.V. TRAILS ALLIANCE	2,000.00	2,000.00	0.00	100.00%
01-5-800386.00 GOOD BEGINNINGS	3,000.00	3,000.00	0.00	100.00%
01-5-800388.00 GREEN MTN ECO DEV CORP	1,705.00	1,705.00	0.00	100.00%
01-5-800389.00 SPECIAL NEEDS SUPPORT CEN	2,000.00	2,000.00	0.00	100.00%
Total APPROPRIATION EXPENDITURES	504,272.00	504,272.00	0.00	100.00%
01-5-8004 TAX EXPENDITURES				
01-5-800400.00 Transfer Out (GF Surplus)	0.00	591,000.00	-591,000.00	100.00%
01-5-800408.00 TAX ABATEMENT/ADJUSTMENT	21,000.00	0.00	21,000.00	0.00%
Total TAX EXPENDITURES	21,000.00	591,000.00	-570,000.00	2,814.29%

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Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
General

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Account	Budget	Actual	Budget Balance	Actual % of Budget
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01-5-8005 INSURANCE				
01-5-800501.00 HRA REIMBURSEMENT EXPENSE	0.00	6,106.66	-6,106.66	100.00%
01-5-800505.00 SOCIAL SECURITY TAX	0.00	153.75	-153.75	100.00%
01-5-800507.00 MEDICARE TAX	0.00	15.89	-15.89	100.00%
01-5-800517.00 UNEMP INS RATE ASSMT	6,100.00	4,149.00	1,951.00	68.02%
01-5-800518.00 PROP & CAS INSURANCE	120,000.00	57,102.31	62,897.69	47.59%
01-5-800520.00 WORKER'S COMP INS	62,000.00	45,943.05	16,056.95	74.10%
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Total INSURANCE	188,100.00	113,470.66	74,629.34	60.32%
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Total Expenditures	7,228,165.00	5,752,498.76	1,475,666.24	79.58%
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Total General	-7,228,165.00	-5,752,498.76	-1,475,666.24	
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Total All Funds	-7,228,165.00	-5,752,498.76	-1,475,666.24	
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Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
CONSERVATION COMM FUND

Account	Budget	Actual	Budget Balance % of Budget	Actual
Total Expenditures	0.00	0.00	0.00	0.00%
Total CONSERVATION COMM FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total RECREATION FACILITY & IMP	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total FIRE APPARATUS FUND	0.00	0.00	0.00	
07-5-700322.00 HIGHWAY EQUIP. PURCHASES	0.00	243,483.00	-243,483.00	100.00%
Total Expenditures	0.00	243,483.00	-243,483.00	100.00%
Total HIGHWAY EQUIPMENT FUND	0.00	-243,483.00	243,483.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total HIGHWAY GARAGE FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total SOLID WASTE EQUIP FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total POLICE STATION FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total POLICE CRUISER	0.00	0.00	0.00	
12-5-300322.00 REAPPRAISAL	0.00	37,213.67	-37,213.67	100.00%
12-5-300323.00 Transfer to Gen.Fund	0.00	26,000.00	-26,000.00	100.00%
Total Expenditures	0.00	63,213.67	-63,213.67	100.00%
Total TOWN REAPPRAISAL FUND	0.00	-63,213.67	63,213.67	
13-5-450322.00 TRACY HALL BUILDING	0.00	209,339.59	-209,339.59	100.00%
Total Expenditures	0.00	209,339.59	-209,339.59	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total TRACY HALL FUND	0.00	-209,339.59	209,339.59	
Total Expenditures	0.00	0.00	0.00	0.00%
Total GENERAL ADMIN. FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total Granite bench with crysta	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total RECREATION FUND-DAM	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total RECREATION FUND-TENNIS CO	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total TOWN CLERK EQUIP FUND	0.00	0.00	0.00	
21-5-500612.00 SPEC EQUIP CAPITAL	0.00	14,106.99	-14,106.99	100.00%
Total Expenditures	0.00	14,106.99	-14,106.99	100.00%
Total POLICE SPEC EQUIP FUND	0.00	-14,106.99	14,106.99	
Total Expenditures	0.00	0.00	0.00	0.00%
Total KIDS & COPS FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total AFFORDABLE HOUSING FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total LAND MANAGEMENT COUNCIL F	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%

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FIRE DEPT.APPARATUS BAY

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Account	Budget	Actual	Budget Balance	Actual % of Budget
Total FIRE DEPT.APPARATUS BAY	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total FIRE EQUIPMENT FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total SIDEWALK FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total LONG TERM FACILITY STUDY	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total BANDSTAND RENOVATION FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total COMMUNICATIONS STUDY FUND	0.00	0.00	0.00	
33-5-005702.00 CITIZEN ASSISTANCE	0.00	200.00	-200.00	100.00%
Total Expenditures	0.00	200.00	-200.00	100.00%
Total CITIZEN ASSISTANCE FUND	0.00	-200.00	200.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total CORRIDOR TREE	0.00	0.00	0.00	
37-5-375610.00 SUPPLIES	0.00	489.89	-489.89	100.00%
Total Expenditures	0.00	489.89	-489.89	100.00%
Total MAIN STREET FLAGS	0.00	-489.89	489.89	
Total Expenditures	0.00	0.00	0.00	0.00%
Total SCHOOL LEASELAND	0.00	0.00	0.00	

Account	Budget	Actual	Budget Balance % of Budget	Actual
Total Expenditures	0.00	0.00	0.00	0.00%
Total GOSPEL LEASELAND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total RECREATION SCHOLARSHIPS	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total DPW-BRIDGE FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total DPW-PAVING FUND	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total BUILDINGS & GROUNDS	0.00	0.00	0.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total COMMUNICATIONS CONSTRUCTI	0.00	0.00	0.00	
45-5-100341.00 RESTORATION EXPENSE	0.00	2,980.00	-2,980.00	100.00%
Total Expenditures	0.00	2,980.00	-2,980.00	100.00%
Total RECORDS RESTORATION	0.00	-2,980.00	2,980.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total GENERATOR FUND	0.00	0.00	0.00	
47-5-485322.00 Public Safety Equip Purch	0.00	2,500.00	-2,500.00	100.00%
Total Expenditures	0.00	2,500.00	-2,500.00	100.00%
Total PUBLIC SAFETY FACILITY	0.00	-2,500.00	2,500.00	
Total Expenditures	0.00	0.00	0.00	0.00%
Total Expense/Emergency Reserve	0.00	0.00	0.00	

Town of Norwich General Ledger
Current Yr Pd: 6 - Budget Status Report
Expense/Emergency Reserve

Account	Budget	Actual	Budget Balance	Actual % of Budget
-----	=====	=====	=====	=====
Total Expenditures	0.00	0.00	0.00	0.00%
Total Operational Perf & Develo	0.00	0.00	0.00	
=====	=====	=====	=====	=====
Total Expenditures	0.00	0.00	0.00	0.00%
Total Emerald Ash Borer Respons	0.00	0.00	0.00	
=====	=====	=====	=====	=====
Total Expenditures	0.00	0.00	0.00	0.00%
Total Kids Bridge-Huntley Mdw	0.00	0.00	0.00	
=====	=====	=====	=====	=====
54-5-703322.00 Culvert Expense	0.00	14,685.71	-14,685.71	100.00%
Total Expenditures	0.00	14,685.71	-14,685.71	100.00%
Total Culvert Fund	0.00	-14,685.71	14,685.71	
=====	=====	=====	=====	=====
Total Expenditures	0.00	0.00	0.00	0.00%
Total Roadway Safety Fund	0.00	0.00	0.00	
=====	=====	=====	=====	=====
Total Expenditures	0.00	0.00	0.00	0.00%
Total Opioid Settlement Fund	0.00	0.00	0.00	
=====	=====	=====	=====	=====
Total All Funds	0.00	-550,998.85	550,998.85	
=====	=====	=====	=====	=====

General

Account	Curr Yr Pd 6 Dec Encumbrances	Curr Yr Pd 6 Dec Actual
ASSET		
01-1-001 CASH		
01-1-001004.00 PETTY CASH-TRANS STATION	0.00	200.00
01-1-001005.00 PETTY CASH-TOWN CLERK	0.00	50.00
01-1-001100.00 CASH-MASCOMA GENL FUND	0.00	5,915,558.13
01-1-001102.00 CASH-MASCOMA EFTs	0.00	690.60
01-1-001104.00 CASH-MASCOMA FISH & GAME	0.00	305.87
01-1-001106.00 HRA Bank Account	0.00	5,614.16
Total CASH	0.00	5,922,418.76
01-1-002 INVESTMENTS		
01-1-002200.09 CD - 9 month	0.00	1,030,766.83
Total INVESTMENTS	0.00	1,030,766.83
01-1-003 RECEIVABLES		
01-1-0030 ACCOUNTS RECEIVABLE		
01-1-003006.00 ACCTS REC-LIBRARY	0.00	-4,763.43
01-1-003026.00 Accounts Receivable	0.00	22,054.65
01-1-003026.01 Allowance for Bad Debts	0.00	-16,000.00
Total ACCOUNTS RECEIVABLE	0.00	1,291.22
01-1-0031 GRANT RECEIVABLE		
01-1-003108.00 GRANT REC-HIGHWAY DEPT	0.00	37,141.31
01-1-003112.00 GRANT REC-FEMA & VT ERAF	0.00	225,362.74
Total GRANT RECEIVABLE	0.00	262,504.05
01-1-0032 NOTES RECEIVABLE		
Total NOTES RECEIVABLE	0.00	0.00
01-1-0034 TAXES RECEIVABLE		
01-1-003401.00 CURRENT TAX RECVBLE	0.00	10,493,286.93
01-1-003402.00 DEL PROP TAXES RECEIVABLE	0.00	108,294.50
01-1-003403.00 TAX INTEREST RECV	0.00	24,336.80
01-1-003404.00 PENALTY RECEIVABLE	0.00	4,341.51
Total TAXES RECEIVABLE	0.00	10,630,259.74
Total RECEIVABLES	0.00	10,894,055.01
01-1-004 OTHER ASSETS		
01-1-004099.00 HTFD RECY COUPON INVENTORY	0.00	1,500.00
01-1-004104.00 INVENTORY-Materials	0.00	120,000.00
01-1-004105.00 Inventory-DPW Fueling Sta	0.00	5,311.00
Total OTHER ASSETS	0.00	126,811.00

General

Account	Curr Yr Pd 6 Dec Encumbrances	Curr Yr Pd 6 Dec Actual
01-1-090000.00 DUE FROM/TO OTHER FUND	0.00	-6,212,703.24
Total Asset	0.00	11,761,348.36
LIABILITY		
01-2-001 ACCOUNTS PAYABLE		
01-2-001111.00 VMERS GRP B PAYABLE	0.00	494.10
01-2-001114.00 HRA LIABILITY	0.00	8,035.81
01-2-001117.00 UNION DUES PAYABLE	0.00	34.52
01-2-001121.00 VT ANIMAL RETURN	0.00	350.00
01-2-001122.00 DUE TO VT-FISH & GAME	0.00	113.70
01-2-001122.01 VT FISH & GAME GIFT CERTI	0.00	97.00
01-2-001123.00 SCHOOL DISTRICT TAX	0.00	7,473,123.28
01-2-001123.10 Due to State Education	0.00	579,905.77
01-2-001124.00 DUE TO VT-VITAL RECORDS	0.00	3,525.00
01-2-001125.10 DUE TO GUVSWMD-STICKERS	0.00	2,145.00
01-2-001126.00 VISION SERV PLAN-PAYROLL	0.00	20.22
01-2-001147.00 DUE TO TAXPAYER FROM STAT	0.00	145.00
01-2-001148.00 TAX OVERPAYMENTS	0.00	12,658.37
01-2-001150.00 VENDORS PAYABLE	0.00	229,131.76
Total ACCOUNTS PAYABLE	0.00	8,309,779.53
01-2-002 GRANT LIABILITY		
Total GRANT LIABILITY	0.00	0.00
01-2-003 OTHER LIABILITIES		
Total OTHER LIABILITIES	0.00	0.00
01-2-004 DEFERRED REVENUES		
01-2-004001.00 DEFERRED REV-TAXES	0.00	236,000.00
01-2-004004.00 DEFERRED REV-GRANTS	0.00	280,620.27
Total DEFERRED REVENUES	0.00	516,620.27
Total Liability	0.00	8,826,399.80
FUND BALANCE		
01-3-0011 RESERVE-FUND BALANCE		
Total RESERVE-FUND BALANCE	0.00	0.00
01-3-0013 UNRESTRICTED FUNDS		

General

Account	Curr Yr Pd 6 Dec Encumbrances	Curr Yr Pd 6 Dec Actual
01-3-001300.00 GENERAL FUND BAL-UNREST	0.00	870,145.33
01-3-001301.03 TracyHall113	0.00	291,000.00
01-3-001301.05 DPW Bridge#41	0.00	200,000.00
01-3-001301.06 EAB #52	0.00	100,000.00
01-3-001301.07 Replenish Fund 50	0.00	45,207.85
Total UNRESTRICTED FUNDS	0.00	1,506,353.18
Total Prior Years Fund Balance	0.00	1,506,353.18
Fund Balance Current Year	0.00	1,428,595.38
Total Fund Balance	0.00	2,934,948.56
Total Liability,Reserves,Fund Balance	0.00	11,761,348.36
	=====	=====

01/26/26

Town of Norwich General Ledger

Page 1 of 2

09:11 am

General Ledger Due/To Due/From Summary Report

TON-L22-10

Current Yr: Period 6

Account Number	Account Description	Account Balance
01-1-090000.00	General DUE FROM/TO OTHER FUND	-6,212,703.24
04-1-090000.00	CONSERVATION COMM FUND DUE FROM/TO OTHER FUND	5,020.84
05-1-090000.00	RECREATION FACILITY & IMP DUE FROM/TO OTHER FUND	64,715.29
06-1-090000.00	FIRE APPARATUS FUND DUE FROM/TO OTHER FUND	788,137.64
07-1-090000.00	HIGHWAY EQUIPMENT FUND DUE FROM/TO OTHER FUND	329,446.79
08-1-090000.00	HIGHWAY GARAGE FUND DUE FROM/TO OTHER FUND	409,355.00
09-1-090000.00	SOLID WASTE EQUIP FUND DUE FROM/TO OTHER FUND	50,170.88
10-1-090000.00	POLICE STATION FUND DUE FROM/TO OTHER FUND	0.00
11-1-090000.00	POLICE CRUISER DUE FROM/TO OTHER FUNDS	107,501.14
12-1-090000.00	TOWN REAPPRAISAL FUND DUE FROM/TO OTHER FUND	76,812.62
13-1-090000.00	TRACY HALL FUND DUE FROM/TO OTHER FUND	687,565.53
14-1-090000.00	GENERAL ADMIN. FUND DUE FROM/TO OTHER FUNDS	135,128.87
15-1-090000.00	Granite bench with crista DUE FROM/TO OTHER FUND	10.60
16-1-090000.00	RECREATION FUND-DAM DUE FROM/TO OTHER FUNDS	0.00
17-1-090000.00	RECREATION FUND-TENNIS CO DUE FROM/TO OTHER FUND	137,334.88
19-1-090000.00	TOWN CLERK EQUIP FUND DUE FROM/TO OTHER FUND	9,711.27
21-1-090000.00	POLICE SPEC EQUIP FUND DUE FROM/TO OTHER FUNDS	18,369.85
22-1-090000.00	KIDS & COPS FUND DUE FROM/TO OTHER FUND	0.00
23-1-090000.00	AFFORDABLE HOUSING FUND DUE/FROM TO OTHER FUND	51,095.95
24-1-090000.00	LAND MANAGEMENT COUNCIL F DUE FROM/TO OTHER FUNDS	13,589.90
25-1-090000.00	FIRE DEPT.APPARATUS BAY DUE/FROM TO OTHER FUND	0.01
26-1-090000.00	FIRE EQUIPMENT FUND DUE FROM/TO OTHER FUND	101,316.75
27-1-090000.00	SIDEWALK FUND DUE FROM/TO OTHER FUND	90,708.86
28-1-090000.00	LONG TERM FACILITY STUDY DUE FROM/TO OTHER FUND	2.39
29-1-090000.00	TOWN MANAGER VEHICLE FUND DUE FROM/TO OTHER FUND	0.00
30-1-090000.00	BANDSTAND RENOVATION FUND DUE FROM/TO OTHER FUND	0.00
31-1-090000.00	COMMUNICATIONS STUDY FUND DUE FROM/TO OTHER FUNDS	0.00
33-1-090000.00	CITIZEN ASSISTANCE FUND DUE FROM/TO OTHER FUND	12,313.80
34-1-090000.00	WCTU FOUNTAIN DUE FROM/TO OTHER FUND	0.00
35-1-090000.00	CORRIDOR TREE DUE FROM/TO OTHER FUND	0.00
36-1-090000.00	ALURA GRANT DUE FROM/TO OTHER FUND	0.00
37-1-090000.00	MAIN STREET FLAGS DUE FROM/TO OTHER FUND	243.31
38-1-090000.00	SCHOOL LEASELAND DUE FROM/TO OTHER FUND	0.00
39-1-090000.00	GOSPEL LEASELAND DUE FROM/TO OTHER FUND	0.00
40-1-090000.00	RECREATION SCHOLARSHIPS DUE FROM/TO OTHER FUND	1,132.97
41-1-090000.00	DPW-BRIDGE FUND DUE FROM/TO OTHER FUND	1,111,157.97
42-1-090000.00	DPW-PAVING FUND DUE FROM/TO OTHER FUND	467,240.38
43-1-090000.00	BUILDINGS & GROUNDS DUE FROM/TO OTHER FUND	44,380.60
44-1-090000.00	COMMUNICATIONS CONSTRUCTI DUE FROM/TO OTHER FUND	0.00
45-1-090000.00	RECORDS RESTORATION DUE FROM/TO OTHER FUND	44,483.08
46-1-090000.00	GENERATOR FUND DUE FROM/TO OTHER FUND	64,341.80
47-1-090000.00	PUBLIC SAFETY FACILITY DUE FROM/TO OTHER FUND	13,739.35
48-1-090000.00	Climate Emergency DUE FROM/TO OTHER FUND	44,144.65
49-1-090000.00	ARPA (American Rescue Pla DUE FROM/TO OTHER FUND	0.00
50-1-090000.00	Expense/Emergency Reserve DUE FROM/TO OTHER FUND	734,336.84
51-1-090000.00	Operational Perf & Develo DUE FROM/TO OTHER FUND	142,706.89
52-1-090000.00	Emerald Ash Borer Respons DUE FROM/TO OTHER FUND	113,796.72
53-1-090000.00	Kids Bridge-Huntley Mdw DUE FROM/TO OTHER FUND	6,793.32
54-1-090000.00	Culvert Fund DUE FROM/TO OTHER FUND	282,372.96
55-1-090000.00	Roadway Safety Fund DUE FROM/TO OTHER FUND	20,717.30
56-1-090000.00	Opioid Settlement Fund DUE FROM/TO OTHER FUND	32,806.24

01/26/26

Town of Norwich General Ledger

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09:11 am

General Ledger Due/To Due/From Summary Report

TON-L22-10

Current Yr: Period 6

Account Number	Account Description	Account Balance
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****	TOTALS FOR DUE/TO DUE/FROM ACCOUNTS	0.00

Town of Norwich, Vermont
Minutes of the Selectboard Meeting
Wednesday, Jan 14, 2026

Active Participants at Tracy Hall: Mary Layton (SB Chair), Priscilla Vincent (SB member), Marcia Calloway (SB member), Kimo Griggs (SB Vice Chair), Matt Swett (SB member), Brennan Duffy (Town Manager), Lily Trajman (Town Clerk), Jaan Laaspere (Planning Commission), Cheryl Lindberg (Town Treasurer and Lister), Lindsay Putnam (Town member), Pam Smith (Lister)

Active Participants on Zoom: Tricia Spellman (Town Member), Barrie Rosalinda (Finance Director)

Key: *Motions noted in italics.*
Public comment noted in blue.

The meeting was called to order by Chair Mary Layton at 6:30 pm.

YouTube Timestamp: x

1. Agenda

Timestamp: 41:27

The Chair highlighted an agenda item for schoolhouse tax exemption and shared that she would like to “step around” for Root District because she is on their board. She suggested Griggs preside during that agenda item.

I move to approve the agenda as presented. – Swett moved (2nd Griggs) Vote: yes (unanimous)

2. Chair’s Report

Timestamp: 42:52

The Chair met to set up the agenda.

3. Public Comments for Items not on the Agenda

Timestamp: 43:02

Town Clerk Lily Trajman gave a reminder that individuals interested in running for a town office must submit their petition by January 26th at 5:00 pm and must have the

signatures of 30 registered Norwich voters in order to be on the ballot. Interested individuals must also turn in a consent of candidate form.

Jaan Laaspere highlighted a letter in the Selectboard packet from Two Rivers about Act 181 and Tier 1B designation, relating to changes to Act 250 and the town potentially petitioning to have the village area exempted from certain Act 250 hearings. Laaspere shared that the Planning Commission would have a special meeting later in the month focused on the topic and anticipates bringing the topic with Two Rivers to the Selectboard.

Calloway asked how the Planning Commission defined “village” for this matter.

Laaspere responded that it was based on the Act 250 and Act 181 designations of village center and village area and were different boundaries than those in the town plan.

Laaspere additionally shared that the Planning Commission voted to approve a proposed short-term rental interim bylaw to go to the Selectboard. Laaspere explained that because it is an interim bylaw with a two-year limit, it requires just one public hearing from the Selectboard. The proposal would make owner-occupied short-term rentals allowed uses in all districts, subject to permitting requirements, for two years as a stop-gap action “to get our hands around this.”

4. Recreation Council Member Appointment

Timestamp: 49:26

Lily Trajman shared that Geffen is in 10th grade and a “go-getter.”

I move to appoint Geffen Melamut as Youth Representative to the Recreation Council. – Griggs moved (2nd Vincent) Vote: yes (unanimous)

Calloway and Vincent shared that they prefer to have individuals come to the meeting when seeking appointment.

Cheryl Lindberg asked if the position had been advertised.

The Town Manager stated that he was unaware as to whether the position was advertised recently.

5. Town Clerk Spending Requests

Timestamp: 51:41

Town Clerk Lily Trajman showed an example of town reports she had had bound recently, as required by statute. Trajman shared that the reports had been bound by Holzer Bindery. Trajman noted that the town reports had not been bound since 1987, and that the ones bound up until 1987 had been held in place by metal clips that were causing the paper to degrade. Trajman shared that she would return with a request in the coming weeks to have those older reports bound by Holzer Bindery as well.

Griggs asked what the rolled storage boxes would be used for.

Trajman explained that they would be used for documents like highway maps, plans for Tracy Hall, and other maps that were copies given to the town by the state and never recorded.

Selectboard members and Trajman discussed ideal storage methods and locations for the documents. Trajman offered to reach out to the state archives and records division to ask if the documents need to be kept but requested the storage boxes in the interim.

I move to approve the expenditure of an amount not to exceed \$750.00 from Restoration Fund #45 for the purchase of a new map display portfolio, rolled map storage boxes, and a vault storage cabinet. – Griggs moved (2nd Swett) Vote: yes (unanimous)

6. Presentation on Tax Exemption for Schoolhouses

Timestamp: 59:30

The Chair moved to the public seating and told Griggs that he would preside over the agenda item.

Lindsay Putnam shared that the Beaver Meadow Schoolhouse is a community center that is open to the public and is primarily used by the local West Norwich community. Putnam highlighted that they host speaker events and pizza nights and are a designated warming center. She noted that the schoolhouse is managed by a board of trustees, she believed they have not paid property tax for the life of the schoolhouse, and they are requesting a renewal of that exemption.

Griggs asked about the jurisdiction for this matter.

The Chair, speaking from the public seating, stated that it is on the warrant for the voters to decide.

Vincent asked if the schoolhouse building was insured, to which Putnam responded that it was.

Swett asked if the schoolhouse is a nonprofit, to which Putnam explained that they are a 501c4, a community organization.

Swett asked if the group had gotten the 30 signatures needed to get an article on the warrant, to which Putnam responded that they were told that they didn't need to get a petition and could go to the Selectboard instead.

Swett asked about the length of the tax-exempt status to be granted.

Lister Pam Smith stated that the statute says that the initial status is for 10 years and then a renewal is required every five years thereafter.

Vincent asked if the draft article 27 referencing the Beaver Meadow Union *Chapel* was a separate request.

Griggs responded that the wording of the statute had been changed to *School*.

The Chair, speaking from the public seating, stated that she is on the board of the Root District Schoolhouse. Layton explained that the building's foundation failed about 12 years ago and the board spent many of the following years fundraising to get a new foundation with good drainage. Layton shared that they are at the point of developing a community, especially through musical performances.

Layton shared that the building has a 501c3, Root District Game Club Inc., and had never been issued a property tax bill to her knowledge.

Layton explained that the building was a functioning schoolhouse until a consolidation in the 1940s, at which point the Root District Game Club got a quit claim deed from the school district to use and maintain the schoolhouse. Layton added that they had renegotiated that deed and that the property would revert to the town if the 501c3 were to dissolve.

Layton explained that the Root District Schoolhouse is the actual structure and the funding mechanism is the Root District Game Club Inc.

Griggs asked if there are other institutions in the town like these that will come up in future years that she is aware of.

Layton stated that she thought the Grange used to but that they might have gone through the Development Review Board and now have a permanent exemption.

Selectboard members and Layton discussed the relationship between the game club and the schoolhouse. Layton explained that the game club is the organization that maintains and runs the Root District School House and that the club was historically a group of “neighborhood guys that liked to hunt.”

Griggs asked if the organization would be open to the public, to which Layton explained that it is open to the public and they are looking to expand engagement.

Calloway asked if there had been use by the public, to which Layton responded that after renovations and permitting, there was a “pretty full program of cultural events” but that they have cut back lately because they want to find community groups that want to use the space on a regular basis.

Swett reminded the Selectboard that they have a meeting with their lawyer at 7 pm.

Griggs shared that he was inclined to continue the tax-exempt status as the buildings are great town resources.

Town Treasurer Cheryl Lindberg stated that it would be easier if the agenda item had a written request from the organizations so that it is clearer who they were. Lindberg also noted that there used to be other exemptions voted that have changed to a permanent non-taxable status like the Grange. She added that voting an exemption only votes the municipal tax exemption, not the education tax and therefore the rest of the town will have a local agreement tax rate to raise the education taxes for the voted exempt properties.

Griggs noted that getting a petition with signatures would help publicize the schoolhouses’ efforts and broaden awareness of the requests among voters.

7. Meeting with Town Counsel Regarding Possible Litigation (Appointment at 7 p.m.)
Timestamp: 1:21:14

I move to find that premature public knowledge of attorney-client communications would place the Selectboard at a substantial disadvantage, including by potentially waiving attorney-client privilege and disclosing confidential information. – Griggs moved (2nd Vincent) Vote: yes (unanimous)

Under 1 V.S.A. §§313(a)(1)(E) and (F), I move to enter executive session with the Town Manager and legal counsel. – Griggs moved (2nd Vincent) Vote: yes (unanimous)

Time entered executive session: 7:10

I move to enter public session. – Griggs moved (2nd Swett) Vote: yes (unanimous)

Time entered public session: 7:51

The Chair stated that the Selectboard would not take an action at this point based on their discussion.

8. FY27 Budget

Timestamp: 2:03:20

Swett asked whether the Emerald Ash Borer appropriation request of \$60,000 was on the list of articles as a result of collecting the required number of signatures.

The Town Manager explained that the group had filed a petition with the Town Clerk with the required signatures that day. He added that if the request passes, there will be \$60,000 more that needs to be raised in revenue.

Vincent highlighted a question from Chris Katucki in the correspondence as to why the borer money is a petition and not in the budget.

The Chair stated that she thought there was a lot of information that would be helpful to come out of the committee as to actual costs before she thought “we’d want to take it on.”

Griggs asked if the Town Manager had any comments on the budget draft.

The Town Manager shared that he thought it was a good budget with an increase of a little over 2% from last year.

I move to accept the budget as presented. – Griggs moved (2nd Swett) Vote: yes (unanimous)

9. Review Town Warrant Articles Draft

Timestamp: 2:09:26

The Chair raised the matter of setting the tax due dates.

The Town Manager shared that he and Finance Director Barrie Rosalinda had two dates to propose: August 27th and February 18th, both Thursdays.

Griggs highlighted that the Town did not meet this year's due date for taxes due to the reappraisal and that there is no language for an adjustment in due date.

The Chair stated that the reappraisal was an extraordinary circumstance and that these proposed dates would be fixed.

The Town Manager noted that delinquent taxes would be after February 18th, the second collection date.

Relating to article one, Town Treasurer Cheryl Lindberg clarified that the Town Treasurer will serve as the School District Treasurer as well, unless separately elected, which has not been done for at least 30 years.

Trajman noted that there are two Dresden-Norwich School Director positions coming up and that she has reached out to the Secretary of State's Office about whether they can be listed as one item where you choose two since there is no distinction between the two positions.

The Chair asked what the issue was with the Cemetery Commission.

The Town Manager explained that there is an empty seat that is going to be voted on and that there is also an appointment for an unexpired term that will be taken up by the Cemetery Commission following the election due to the timing of the resignation.

For article two, the Town Manager read the proposed budget of \$6,855,322, to be added to the article language.

For article three, Trajman highlighted that the submitted petition contained slightly different language than what was on the draft in the packet. She read the following submitted petition language: Shall the Town of Norwich appropriate \$60,000 to Fund 52, the Emerald Ash Borer Response Fund, to remove ash trees along Norwich public roads due to dangerous effects of the widespread EAB infestation?

The Town Manager shared that they had made the language of the Response Fund more open in the previous year to allow for general mitigation efforts.

Calloway asked if they should consider money for borer mitigation efforts like inoculations.

The Chair shared that she is not clear on what has been done so far and that she thought they might be behind schedule on some of the proposed tree cuttings.

Vincent raised that they had put in their minutes that they were behind schedule due to the weather and discussions with the highway crew.

The Chair suggested an evaluation at some point on how the group's work is going.

Swett stated that Katucki's questions were all worthy of answers and shared that he was somewhat uncomfortable that the appropriation "kind of sidestepped debate" as far as the "overall budget needs and wants."

Calloway asked if there was still money available for mitigation, which could be used for inoculation.

The Town Manager responded that there is and that they "haven't really spent any of this money yet." He added that he thought it would be good to invite the EAB Subcommittee Chair to come in and talk about what they've done so far ahead of the vote.

Lindberg asked if there was any information on the private funds that had been raised for the fund, to which the Town Manager responded that it is a separate topic from the warrant article.

Griggs shared he understood the inoculation funding to be a separate effort for private landowners, not trees in the town right-of-way.

Trajman noted that the only two items that increased in their requested amount among the warrant articles were the Cemetery Commission and library.

The Chair noted that those two items were added by petition and therefore "they are what they are." She explained that if the amount of a request stays the same, they do not need to petition.

Griggs asked if the organizations have asked the town to roll over their requests to the next year. The Town Manager shared that the Assistant Town Manager does reach out to

requesters and ask if they are still interested and if they would like to increase their requested amount.

The Town Manager shared that there would be a final draft of the warrant articles in the packet ahead of the special meeting on January 21st, during which the Selectboard will vote to set the warrant.

Tricia Spellman, Treasurer for the Norwich Public Library Board, shared that the town appropriation is about 74% of the library's revenue.

Rosalinda asked for clarification on the request amount for article five. The Town Manager clarified that the request for \$32,000 is in the budget.

Trajman shared that she was not sure what had happened with the voter-exempt properties in the past and learned from the Secretary of State's Office that there is not a statute that applies to this and that it varies by town. She stated that it would be helpful in the future to have institutional knowledge on how this process is done for Norwich.

Griggs asked whether the Selectboard would have to apply qualifications to requesters to ensure that the public is welcome. Trajman explained that if a requester went before the Board of Civil Authority, qualifications would need to be met for the requester to be voted tax exempt.

Trajman added that it would be helpful to put a parcel number in each request for tax-exempt status to communicate what property it applies to.

The Chair suggested an edit to article 26 to include "Inc." because it is a 501c3 and a state corporation.

Selectboard members, Lindberg, and Smith discussed the wording of article 26 and the relationship between the game club and the schoolhouse.

For article 27, the Selectboard agreed to update the language to *Beaver Meadow Schoolhouse Association* from *Beaver Meadow Union Chapel*.

Selectboard members and the Town Manager discussed the timeline for adding the school board's articles to the warrant.

10. Set Date for 2026 Informational Meeting

Timestamp: 2:41:32

I move to schedule the 2026 Informational Meeting at 7:00 PM on March 2, 2026. – Griggs moved (2nd Vincent) Vote: yes (Griggs, Swett, Calloway, Layton), no (Vincent)

The Town Manager explained that March 2nd is the Monday before the Tuesday election and is historically when the informational meeting has been done.

Trajman shared that the Monday night right before the meeting is difficult given that the gym needs to be set up for voting after the meeting concludes, many people vote early, some older people do not drive at night, and there is little time to review the info meeting video recording if someone is unable to watch live. Trajman reminded the Selectboard that they are allowed to hold the meeting on any of the 30 days leading up to the town meeting and suggested a Saturday afternoon.

The Town Manager suggested reviewing the request again next year but earlier in the fall.

Vincent shared that she had previously lived in a town in Massachusetts that successfully held town meeting on a Saturday.

11. November Financial Reports

Timestamp: 2:47:31

Griggs asked why the Town's receivables were over \$10 million.

Rosalinda explained that it is the second installment that includes the municipal tax as well as the school tax.

Vincent expressed confusion that the town seems to have collected most of the property taxes yet there is another payment due in February.

Lindberg explained that when taxes are billed, there is a debit to receivable and credit to revenue. As taxes are collected, the receivable is removed and put in cash.

12. Approve Minutes – December 17, 2025

Timestamp: 2:53:42

I move to approve the minutes for December 17th, 2025 as presented. – Calloway moved (2nd Griggs) Vote: yes (unanimous)

13. AP Warrants

Timestamp: 2:57:12

Vincent asked why the bills for Green Mountain Power were not bundled. Rosalinda explained that the Green Mountain Power bills got messed up at one point and the Finance Office has kept each account separate since then to maintain clarity.

Vincent asked about the payments to Health Equity, Inc. and distinctions between the payments. Rosalinda noted that it looked like it might have been misclassified but that she wanted to look at it first.

Selectboard members discussed how to navigate the approval and corrections.

Swett concluded that because the checks were still going to Health Equity but they were just coded to different accounts, he was fine with approving the warrant.

I move to approve AP Warrant #1437 in the amount of \$134,200.18 to be paid from the General Fund and AP Warrant #1438 in the amount of \$3,504.87 to be paid from the General Fund. – Griggs moved (2nd Swett) Vote: yes (Calloway, Griggs, Swett, Layton), no (Vincent)

14. Receipt of Correspondence

Timestamp: 3:04:39

Vincent expressed thanks to Doug Wilberding for serving as a Trustee of Public Funds.

Vincent suggested an agenda item on the letter from Kristen Shamis regarding the tax exemption agreement between the Fire District and the Town of Norwich. Calloway asked that the Selectboard consider having counsel at the discussion.

The Chair raised that Calloway had requested an item about the process for maintaining the Selectboard Handbook.

Vincent expressed surprise at the \$160 expense for wildflower seeds and a \$9,000 monthly contract to Kurtzhalz Excavation on the “FYI” warrant article signed by the Chair. Swett clarified that it was the new snowplow company.

Swett requested a short discussion on speeding.

I move to receive all correspondence. – Calloway moved (2nd Swett) Vote: yes (unanimous)

The Town Manager reminded the Selectboard that there would be a special meeting next Wednesday with a one-topic agenda of the warrant articles.

15. Adjournment

Timestamp: 3:12:52

I move to adjourn the meeting. – Calloway moved (2nd Griggs) Vote: yes (unanimous)

Meeting adjourned at 9:02.

Minutes taken by Jenny Tolman.

Town of Norwich, Vermont
Minutes of the Selectboard Meeting
Wednesday, Jan 21, 2026

Active Participants at Tracy Hall: Mary Layton (SB Chair), Priscilla Vincent (SB member), Marcia Calloway (SB member), Kimo Griggs (SB Vice Chair), Matt Swett (SB member), Brennan Duffy (Town Manager), Lily Trajman (Town Clerk), Cheryl Lindberg (Treasurer and Lister), Lindsay Putnam (Town member), Peter Stanzel (Town member)

Active Participants on Zoom: None.

Key: *Motions noted in italics.*
[Public comment noted in blue.](#)

The meeting was called to order by Chair Mary Layton at 6:30 pm.

YouTube Timestamp: 38:47

1. Agenda

Timestamp: 39:10

The Chair highlighted a time-sensitive request for a Selectboard letter of support from Peggy Allen.

The Town Manager explained that the Norwich Farmer's Market had requested a letter of support as they pursue a small grant, which might lead to a larger catalyst grant through the Northern Borders Regional Commission in the near future. The Town Manager suggested adding the topic to the January 28th agenda.

Griggs asked if the matter was discussed at a Planning Meeting and wondered if the Selectboard could act on the request that night as it had already been reviewed in public.

Selectboard members and the Town Manager agreed to put the topic on the next week's agenda.

The Chair shared that she might send a general agenda-organizing request to the Selectboard to review the "parking lot" of discuss topics for the coming meetings.

Calloway suggested the Selectboard consider a charter.

The Chair raised that an agenda item for January 28th covers the Fire District and shared that Calloway would like to submit a memo to possibly be reviewed in executive session.

Calloway clarified that she did not think it had to be reviewed with counsel and that the justification for executive session could be pending or probable litigation.

The Chair noted that she had asked Administrative Assistant Brita Vallens to put the possibility of an executive session on the agenda for January 28th, but that the ultimate decision could be made at the meeting.

Calloway added that she would not put her memo in the packet.

I move to approve the agenda as presented. – Swett moved (2nd Calloway) Vote: yes (unanimous)

2. Chair's Report

Timestamp: 48:02

The Chair worked on agenda-related items.

3. Public Comments for Items not on the Agenda

Timestamp: 48:12

Griggs raised that it was Planning and Zoning Assistant Pam Mullen's last day and thanked her for her service to the town.

4. Review and Approval of Town Warrant Articles

Timestamp: 49:05

The Chair raised that she brought in materials about the Root Schoolhouse.

Calloway commented that VSA should be written as V.S.A.

Calloway questioned the language in Article 13, specifically the inclusion of the word "partial."

Town Clerk Lily Trajman reminded the Selectboard that petition article language cannot be edited.

Swett questioned the tax due date of Wednesday, August 26th, 2026, listed in Article 28, based on the previous meeting's discussion about having taxes due on a Thursday.

The Town Manager responded that August 27th should be the amended date.

Trajman noted that she did not think she could fix the schoolboard articles that had V.S.A. without periods in between the letters as they had been approved by the schoolboard as they were. Trajman additionally highlighted that there were italics under Article 29 in the draft warrant, but that it was not the practice to include those italics on the ballot.

Swett asked if it was still the case that there would not be any surplus now that the town was at the end of the audit.

The Town Manager confirmed that it was still the case.

I move to approve the Warning of Annual Town Meeting as amended to correct the date of August property tax and citations of statute. – Griggs moved (2nd Calloway) Vote: yes (unanimous)

Lindsay Putnam gave the Town Manager a pamphlet about the Beaver Meadow Schoolhouse and Chapel.

The Chair suggested that additional information could be submitted for the next meeting's packet of correspondence.

Beaver Meadow Schoolhouse President Peter Stanzel asked about the logistics of submitting to the Selectboard packet.

The Chair and Town Manager explained the process for contributing to the packet.

Stanzel asked if the warrant article was worded similarly to previous years.

Swett explained that the warrant articles had been approved and that the Beaver Meadow Schoolhouse was included. He noted that any further material provided would be for public consumption.

The Chair reflected that the five-year renewal could be surprising and that there was a clear process for petition but not for the Selectboard to notify people and provide guidance for renewal, as it had been informal and disorganized.

Calloway explained that the Selectboard had seen fit to put the Beaver Meadow Schoolhouse renewal on the warrant and that it was now up for the public to vote. Calloway suggested attending the information session and speaking on behalf of the schoolhouse article.

Stanzel explained the history of the Beaver Meadow Schoolhouse ownership and deed.

Trajman noted that she thought Stanzel's comments would be more appropriate at the informational hearing, which would have a broader audience.

Stanzel stated that it was somewhat ambiguous what approval of the warrant would mean in terms of which taxes would be waived, but that for 40 years they had had to pay zero education and zero municipal tax.

Trajman explained that when their educational taxes were set to zero, it simply meant that the taxes would be spread out over every other taxpayer in town.

Treasurer and Lister Cheryl Lindberg questioned whether the article would eliminate just the municipal tax, because "all we can do is vote to eliminate the municipal tax." Lindberg wondered how that "leaps over to both the municipal and education taxes for this article" and shared that some towns go through the process and do not have the municipal tax on the tax bill but do have the education tax.

The Chair explained that the Root District tax bill had been zero "for many years as well" and that the two schoolhouses were in the same situation of trying to get the five-year exemption on the ballot. The Chair added that she believed the waiver had been coming up every five years for "quite a number of years" and that it had not been an issue as long as she could remember.

Stanzel explained that it would be an issue if the Beaver Meadow Schoolhouse received a tax bill as they are a small organization and have received grants in the past to help maintain the building. Stanzel added that he believed it was limited by deed in use to a community function structure.

The Town Manager read through the articles for the two schoolhouses and shared that he interpreted the language as a five-year continuation of anything that had previously been exempted from taxes.

The Chair shared that she would do some research for making the five-year process clearer and would talk with the other members of the Root Schoolhouse about pursuing the longer process.

The Town Manager clarified that there would be information in the next packet about both schoolhouses.

5. Adjournment

Timestamp: 1:14:43

I move to adjourn the meeting. – Swett moved (2nd Griggs) Vote: yes (unanimous)

Meeting adjourned at 7:06 pm.

Minutes taken by Jenny Tolman.

To: Norwich Selectboard
From: Norwich Finance Committee
Date: 1/7/2026
Subject: Budget Surplus/Deficit Task

Dear Members of the Selectboard,

The Finance Committee respectfully requests that the Selectboard consider tasking us with reviewing the Town's process and best practices for addressing both budget surpluses and budget deficits.

As the Town continues to navigate year-to-year financial variability, the Committee believes it would be valuable to research and synthesize best practices. This work could include, but would not be limited to:

- Appropriate uses of one-time surpluses (e.g., fund balance policy alignment, capital pre-funding, debt reduction, tax stabilization, reserves)
- Best practices for addressing operating deficits (e.g., corrective actions, use of reserves, structural vs. one-time solutions)
- Recommended policies, thresholds, and decision frameworks to support transparency, consistency, and long-term fiscal sustainability
- Clear guidance distinguishing recurring revenues and expenditures from one-time items

The Finance Committee would provide research-based, non-binding advisory recommendations for the Selectboard's consideration, consistent with our charge.

We believe this work would support clearer decision-making during the annual budget process and help set shared expectations for how financial variances are handled over time.

Thank you for your consideration. We would be happy to discuss scope and timing at your convenience.

Respectfully,

Steven Hepburn

On behalf of the Norwich Finance Committee

Budget questions

From Suzanne Lefebvre <suzanne.lefebvre@gmail.com>

Date Thu 1/15/2026 2:48 PM

To Select Board <selectboard@norwich.vt.us>

[Some people who received this message don't often get email from suzanne.lefebvre@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hi and Happy New Year

I've a couple of questions about the town's proposed budget.

- Why is the Public Works budget being cut? With the number of dirt roads in town coupled with climate change it seems that maintenance costs are guaranteed to rise. I live on a dirt road and live through these consequences.
- Why do four Norwich police officers need tasers? This is a serious question.

Thanks in advance for your reply.

Suzanne Lefebvre
New Boston Road

Please distribute for meeting tomorrow

From Lindsay Putnam <lindsayputnam28@gmail.com>

Date Tue 1/20/2026 3:46 PM

To Select Board <selectboard@norwich.vt.us>; Matthew Swett <matt@swett.net>



BEAVER MEADOW SCHOOLHOUSE ASSOCIATION...

Hi Mirand,

The Beaver Meadow Schoolhouse Association will be asking the SB at tomorrow's meeting to include an article on the warrant requesting tax exemption for our association. They need proof that we are in good standing with the State. Here is the documentation for that. Please distribute. I will bring a copy as well. Thank you very much.

Lindsay Putnam

Beaver Meadow Schoolhouse Association



STATE OF VERMONT
OFFICE OF THE SECRETARY OF STATE

Electronically Filed
Record Number: 41210
Filing Number: 20260120174129
Filing Date: 01/20/2026
Effective Date: 01/20/2026

FYI

BIENNIAL REPORT
NONPROFIT CORPORATION

1. Name of the corporation and the state or country under whose law it is incorporated:

Business Name: BEAVER MEADOW SCHOOLHOUSE ASSOCIATION
corporation
State or Country of Incorporation: VT/USA

2. Address of its registered office and the name of its registered agent at the office in this State:

Registered Office:
Street Address: 1512 BEAVER MEADOW, NORWICH, VT, 05055, USA
Mailing Address: 1512 BEAVER MEADOW, NORWICH, VT, 05055, USA

Registered Agent:
Name: CANDY RUSSELL
Email Address:

3. Address of its principal office:

Street Address: 716 Chapel Hill Rd, Norwich, VT, 05055-5509, USA
Mailing Address: 716 Chapel Hill Rd, Norwich, VT, 05055-5509, USA
Email Address: Doreenguillette@gmail.com

4. The names and business or residence addresses of its directors and principal officers:

GINNIE HUBBARD, Vice President
CHAPEL HILL ROAD, NORWICH, VT, 05055, USA

ANN BERRY, President
CHAPEL HILL ROAD, NORWICH, VT, 05055, USA

CANDY RUSSELL, Secretary
CHAPEL HILL ROAD, NORWICH, VT, 05055, USA

Glennis Gold, Director
38 Wallace Farm Rd, Norwich, VT, 05055-4414, USA

Peter Stanzel, Director
Chapel Hill Road, Norwich, VT, 05055, USA

Doreen Guillette, Director
716 Chapel Hill Rd, Norwich, VT, 05055-5509, USA

5. Brief description of the nature of its activities:



STATE OF VERMONT
OFFICE OF THE SECRETARY OF STATE

Electronically Filed
Record Number: 41210
Filing Number: 20260120174129
Filing Date: 01/20/2026
Effective Date: 01/20/2026

6. Did the corporation compensate any of its officers, directors, or employees:

No

7. Certification:

I hereby certify under the pains and penalties of perjury, 13 V.S.A. Ch. 65, that all information provided in this filing is true.

Ann Berry, President

Welcome to the Beaver Meadow Community



Paul Sample, Beaver Meadow, 1939

Welcome new neighbors!

**West Norwich is a close-knit, community centered hamlet.
We hope that you love it here as much as we do and we hope
to see you at many community functions.**

A Brief History

The first homesteader arrived in West Norwich in 1780, and from there it gradually became a well-populated village. Over the years, there were farms, three different churches, a post office, two blacksmith shops, a schoolhouse, cider mill, two or three general stores, sawmills, and potash production. Potash, butter, lumber, and wool were important income generating products in West Norwich in early times. The current Beaver Meadow Union Chapel was built in 1915 and is listed on the National Register of Historic Places. At that time, there was no church in the village and retired schoolteacher, Margaret Kerr, new to the village, organized the community to erect the Chapel. As history tells it, her goal was to encourage some of the more rough-edged townspeople which she frequently observed carousing to become more upstanding citizens.



Union Chapel

The first iteration of the one-room Beaver Meadow Schoolhouse was built in 1791, and, at one point, served as many as 35 students. After that building burned in 1921, the community erected the present schoolhouse, conforming to VT State design standards of the time, in 1922. It continued educating the village children until 1946 when the population had declined to where it was more economical for the town to close its outlying schools and educate them all in the main village. The loss of population began around the 1830's due to deforestation, the ensuing loss of mill ponds from erosion, and the emigration of young people to the West, leaving behind abandoned farms and an aging population. In the early 1970's, old and new neighbors got together and resurrected the Schoolhouse as a highly successful community center, in which capacity it has served since then. In 2012, it was listed on the National Register of Historic Places, joining the Chapel in that designation.

The Beaver Meadow community acknowledges that the area we call Beaver Meadow is the sovereign homeland of the Abenaki Nation and People. In their words, "since ancient times, the Abenaki have been here, are still here, and will always be here." We honor and acknowledge the Abenaki as the Original Peoples of this land. When the Europeans began to create permanent settlements, local Abenaki families shared their crops and showed the ways of living on the land which made survival possible. As Abenaki and European families intermarried, Abenaki heritage has been a central part of Beaver Meadow life for generations.

Today

Together, the Schoolhouse and Chapel are the center of our little community. A variety of events are held throughout the year, which we hope you will choose to attend! Regular events include:

Chapel gatherings: A variety of services are held on the 3rd Sunday of the month at 3:00 from May to December. These include multi denominational faith based services, musical performances, and inspirational speakers, offering a variety of ways to celebrate and acknowledge the spirit of our community.



Music Jam



Friday Pizza Night

Bread Oven Pizza and Potluck night at the Schoolhouse on the last Friday of every month, May to September, 6:00. This is a favorite community gathering at our community-built wood fired outdoor oven. Pizza dough and sauce provided, kindness of Alex G. and Sonia S. The community brings toppings and sides to share. Some nights we are lucky to have community musicians entertaining us.

Holiday Potluck dinner at the Schoolhouse. Carol singing. Santa makes a visit for the children.

Annual fall Pig-Roast, hosted by Peter and Doreen Guillette at the Schoolhouse. A great celebration of generosity and community.

Puppet Shows created by neighbor Ria Blaas and performed by community friends.

Additional past events include: Community Yard sales, theater/musical/puppetry events, art shows/sale, educational workshops and presentations, women's group meetings, yoga classes, hunting season "Hunter's Lunch" fundraiser, Halloween parties, chess club, game and movie nights, and children's events.

The community welcomes new ideas and events!

In general, **the Schoolhouse and Chapel are available for community use as the calendar allows**. Ask about using the **Schoolhouse** for birthday parties, rehearsal space for musical groups/theater, and personal events of most any kind.

Contact Lindsay Putnam at **lindsayputnam28@gmail.com; 802-299-8852** if you would like to have a Schoolhouse activity or be involved in any way.

The Chapel hosts small weddings and memorial services, arts events, candlelight services, baptisms, and other special events as requested.

Contact Donna Wheeler at **phwcpa@aol.com or 802 649-1626** about the Chapel.



Holiday Party at the Schoolhouse



Community Yard Sale Lemonade

Special talents you would like to share with the community are always welcomed! e.g. playing organ at Chapel, joining the music jam at pizza nights, helping with pizza night, organizational skills, ideas for fund raisers for the Schoolhouse Community Center and/or Chapel.

In case of community wide emergencies (e.g. road washouts, blackouts, etc.), the Schoolhouse is available as a warming center.

Sign up for community news and announcement on the West Norwich Listserve, managed by Doreen Guillette. Anyone can SUBSCRIBE to this group by sending a blank message to **west_norwich-subscribe@lists**.

Check out our website: **beavermeadowcommunity.com**

Welcome!

Memorandum

TO: Selectboard and Town Manager Brennan Duffy
FROM: Marcia Calloway, Selectboard
DATE: January 21, 2026
RE: Request for Energy Plan Working Group to be appointed by Selectboard

Further to a notice on the listserv, the Planning Department is spearheading an Energy Plan Working Group. The listserv notice indicated that the first meeting would be held the next night, a Wednesday, in the Library. According to the notice,

"An Energy Plan Working Group is proposed to collect data & draft Standards 4 – 7.

"Membership:

1 – 2 from Planning Commission

1 - 2 from Energy Committee

1 - 2 from Conservation Commission

Solicit input from Historic Preservation Commission and the public

Staff: Harry Falconer and Steven True"

Katucki v. Town of Norwich started with a Town Manager working group. The settlement says inter alia:

"a. A committee or subcommittee (or similar group) comprised of less than a quorum of the members of the public body establishing it, and created or established by that public body to review, study, report to or advise a Town official or a public body regarding duties and responsibilities of that official or public body or regarding Town policy, is a separate public body; provided, however, that a gathering of less than a quorum of a public body is not in and of itself a public body nor a meeting thereof; and..." (Emphasis added).

Partially in response to Katucki as well as the subsequent creation of various "sub groups" e.g. of the Planning Commission, and with advice of counsel, the Selectboard Handbook (page 12) includes:

"Other committees, commissions, boards, may be established by the Selectboard to the extent there is no statutory prohibition. E.g. the Legislature delegated the Selectboard the authority to create "advisory commissions and committees" to advise the Planning Commission, see 24 V.S.A. § 4433. Appointed committees, commissions, boards may request the Selectboard appoint such "advisory" or "subcommittees" using the Subcommittee Creation form discussed in the Appendix and available from the Town Manager's Office. It is understood that all such groups are "public bodies" and the work of any "advisory" or "subcommittee" will be in furtherance of the appointed committee, commission or board and will also be subject to all Open Meeting Law requirements."

A Subcommittee Request Form was created for the purpose of (a) keeping the Town Manager's office apprised of membership, (b) ensuring transparency to the public and interested parties, and (c) for the Selectboard to appoint any "non-committee" members requested by the "parent" group i.e. so that all people appointed to any group have been appointed by the Selectboard. See Selectboard Handbook, Appendix "G," page 87.

HISTORIC NEW ENGLAND



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WINTER 2015

BACK TO SCHOOL
IN VERMONT

84 of 96



Business Information

Search > Business Search > Business Information

[Back](#)**Business Name****ROOT DISTRICT GAME CLUB, INC.****Business Type****Domestic Nonprofit Corporation****Election Type****N/A****Record Number****044319****Business Status****Active - In Good Standing****Principal Office (Street Address)****1463 UNION VILLAGE ROAD, NORWICH, VT, 05055, USA****Mailing Address****Box 42, Norwich, VT, 05055, USA****Date of Formation****02/02/1959**

Biennial Report Information

Report Status**Due****Reporting Period Opens****01/01/2026****Fiscal Year End Month****None**

Business Purpose (NAICS Codes)

None

Registered Agent Information

Agent Name**MARY DRAKE LAYTON****Agent Type****Individual****Status****Active****Resignation Date****None****Registered Office (Street Address)****1463 UNION VILLAGE ROAD, NORWICH, VT, 05055, USA****Mailing Address****1463 UNION VILLAGE ROAD, NORWICH, VT, 05055, USA**

Principal Information (10)

Name**Cameron Cross****Capacity****Director****Physical Address****641 Bradley Hill Road, Norwich, VT, 05055, USA****Mailing Address****None****Name****David Sargent****Capacity****Director****Physical Address****397 Campbell Flat Road, Norwich, VT, 05055, USA****Mailing Address****None****Name****Mary Drake Layton****Capacity****Director****Physical Address****1463 UNION VILLAGE ROAD, NORWICH, VT, 05055, USA****Mailing Address****None****Name****Capacity**



VERMONT SECRETARY OF STATE
Corporations Division

MAILING ADDRESS: Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1104
DELIVERY ADDRESS: Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1104
PHONE: 802-828-2386 WEBSITE: sos.vermont.gov

****CHANGE****

FILING #0003174287

FILED 01/27/2024 02:23 PM

BIENNIAL REPORT

1. Client ID: 000221429
2. Business Name: ROOT DISTRICT GAME CLUB, INC.
3. Business ID: 0044319
4. Citizenship: DOMESTIC/NON-PROFIT
5. Do you have any paid employees, directors or officers? NO
6. Fee: \$0.00
7. Principal Office Address: 987 Union Village Road
NORWICHVT 05055 USA
8. Mailing Address: Box 42 ,
Norwich VT 05055 USA
9. Date: 1/27/2024

eSignature:

10. Business Email: MARYDLAYTON@GMAIL.COM
11. Authorizer Name: Mary Drake Layton
12. Authorizer Title: Registered Agent

QUITCLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS that it, the TOWN OF NORWICH, a Vermont municipality located in the Town of Norwich, County of Windsor and State of Vermont, Grantor, in consideration of One Dollar and other good and valuable consideration paid to its full satisfaction by the ROOT DISTRICT GAME CLUB, INC., a Vermont non-profit corporation with offices in Norwich, County of Windsor, and State of Vermont, Grantee, have REMISED, RELEASED AND FOREVER QUITCLAIMED unto the said Grantee, ROOT DISTRICT GAME CLUB, INC., its successors and assigns forever, a certain piece of land in Norwich, in the County of Windsor, and State of Vermont, described as follows:

Being all and the same lands and premises conveyed to the Town of Norwich by the Norwich School District by Quitclaim Deed dated and recorded July 8, 2014 in Book 215, pages 427-428 of the Norwich Land Records, and described therein as follows:

"Pursuant to vote of the Annual School District Meeting March 4, 2014, specifically, Articles 28 of that meeting, the Grantor here conveys any and all interest in the following:

Being any and all interest in the so-called Root District property, located on the westerly side of the Union Village Road, so-called which was conveyed in three (3) separate deeds:

- a. Peter Lacourse joined by his wife, Vitaline Lacourse, to the Town of Norwich by deed dated September 20, 1905 and recorded in Book 20, page 245 of the Norwich Land Records; and
- b. Noah L. Latuche to the Town of Norwich through the School Board by deed dated July 25, 1925 and recorded in Book 24, page 82 of the Norwich Land Records; and
- c. Noah Latuche to the Town of Norwich through the School Board by deed dated June 1, 1937 and recorded in Book 26, page 39 of the Norwich Land Records, which parcel included a spring of water and access rights on lands retained by Latuche.

On deed dated October 20, 1952 and recorded in Book 31, page 380 of the Norwich Land Records, the Town of Norwich School Board conveyed to the Root District Game Club the 1905 Lacourse parcel and the 1925 LaTouche (sic) parcel. The deed included the land as well as the building, and included several restrictions and covenants, including a right of reverter.

Intending here to convey any and all interest, rights of access and easements, and rights of reverter that the Norwich School District as successor to the School Board of the Town of Norwich may have in and to the properties described above.”

The property interests are conveyed subject to the following conditions:

1. The building and property is to be used as a community center or operated for the good of the community; and
2. Any transfer of ownership or any rights related to the properties or buildings have the prior approval of the Selectboard of Norwich

Reference should be made to the above-mentioned deeds and records and to the deeds and records referred to therein for a more complete and particular description of the lands and premises conveyed.

TO HAVE AND TO HOLD all its right and title in and to said quitclaimed premises, with the appurtenances thereof, to the said Grantee, ROOT DISTRICT GAME CLUB, INC, its successors and assigns forever. AND FURTHERMORE, the said Grantor, TOWN OF NORWICH does for itself and its successor, executors and administrators, covenant with the said Grantee, ROOT DISTRICT GAME CLUB, INC., and its successors and assigns, that from and after the ensealing of these presents it will have and claim no right, in, or to the said quit-claimed premises.

IN WITNESS WHEREOF, it hereunto sets it hand and seal this ____ day of November, 2014.

TOWN OF NORWICH

By: _____
Its authorized agent

STATE OF VERMONT
WINDSOR COUNTY, SS.

At Norwich in said County this ____ day of November, 2014 personally appeared _____ as authorized agent for the TOWN OF NORWICH and _____ acknowledged this instrument, by _____ sealed and subscribed, to be _____ free act and deed. And the free act and deed of the TOWN OF NORWICH.

Before me, _____
Notary Public

My Commission Expires: February 10, 2015

(SEAL)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 31 2014

ROOT DISTRICT GAME CLUB
1463 UNION VILLAGE RD
NORWICH, VT 05055

Employer Identification Number:
46-4086332
DLN:
17053347326043
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
May 15, 2010
Contribution Deductibility:
Yes
Addendum Applies:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 947

Back to School

Lessons From Norwich's One-Room Schoolhouses



Back to School: Lessons from Norwich's One-Room Schoolhouses
is a collaboration between Historic New England, Root District Game Club,
Beaver Meadow Schoolhouse Association, Norwich Historical Society, and CATV.

This film is part of Historic New England's *Everyone's History* series, telling
stories of life in New England from the twentieth century and beyond.

Directed by Kenneth C. Turino, Historic New England

Produced by Historic New England, CATV, and

Brian Cook, Root District Game Club

Editor: Emily Potts

Camera: Luke Chrisinger and Bob Franzoni

"Marion's Morning"

Composer: Travis Ramsey

Musicians: Benjamin Van Vliet, Alicia Casey, Madalyne Cross, and Benjamin Kulp

Sound Engineer: Spencer Lewis

Duplication of this DVD was made possible by a Community Projects Grant
from the Norwich Women's Club to the Root District Game Club.

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15 January 2026

Harry Falconer
Shared Energy Coordinator (SEC)
hfalconer@trorc.org
802-457-3188 x3013

Re: SEC Quarterly Report FY26 Q2 – Town of Norwich

Hours billed to Norwich this quarter: 59.5

Hours remaining on FY26 contract: 249

- **Privately Funded DC Fast Charging Station**

- Construction of Norwich's first electric vehicle fast charging station at Dan & Whit's Store was completed by Next Level Electric in mid-December. SEC helped facilitate the project and found a suitable site host on behalf of the private funder. The total project cost was \$126,112.
- "Fast chargers" must be capable of providing at least 50kw of charging output; the Dan & Whit's charger is rated for 120kw. Recharging times vary based on make and model, temperature, and other factors, but a typical user could expect a charge from 20% to 80% battery to take roughly 20 to 35 minutes. Co-locating fast chargers with local businesses is a great way to promote economic development, since drivers can run errands and spend money at nearby stores while waiting for their car to charge.
- Background: During Q3 of FY25, the Norwich Energy Committee was approached by a local funder who was interested in building an electric vehicle fast charging station somewhere in Norwich Village. SEC offered to assist the funder in finding a feasible site host and equipment installer. SEC first approached the Town of Norwich and the Norwich Public Library to explore publicly owned sites. Both options were ruled out due to physical constraints and infrastructure feasibility challenges. After SEC approached several privately-owned sites, the funder decided to move forward with Dan & Whit's.

- **Enhanced Energy Plan for Norwich**

- During Q2, Planning Director Steven True approached SEC about helping to create an [Enhanced Energy Plan](#) for Norwich. Essentially, Enhanced Energy Plans are a pathway to assert greater local control over energy generation permitting than is typically granted under Vermont state law. By including a greater degree of detail in the energy chapter of their Town Plans, municipalities can apply for Enhanced Energy Plan status from their Regional Planning Commission and the Vermont Public Service Department. If granted, the municipality's standards for the siting of energy generation facilities, such as solar arrays, are given "substantial deference" during the state permitting process. (By default, municipal standards are given only "due consideration.")
- SEC has delegated TRORC staffer Bryan Kovalick, who has substantial experience with the Enhanced Energy Plan process, to guide the Norwich Planning Commission through the process. The first meeting of the Enhanced Energy Plan working group is scheduled for early Q3.

- **Pedestrian and Bike Counters**

- The Norwich Main Street corridor across the Ledyard Bridge into Hanover is one of the highest potential bike and pedestrian commuting corridors in the TRORC region given the proximity of jobs to the dense residential cluster of Norwich Village. SEC deployed TRORC's traffic counters on Route 10A in Norwich between October 24th and November 7th to record data on pedestrian and bicycle traffic. This data will be useful for future grant applications aimed at enhancing the corridor's bike-ped facilities. SEC plans to produce a report on the collected data before the VTRANS Bike & Pedestrian grant program opens next summer.