

**TOWN OF NORWICH  
DEVELOPMENT REVIEW BOARD  
Minutes**

**Thursday, September 18th, 2025**

**Tracy Hall and Zoom**

**Members present:** Patrick Bradley (chair), Alec Orenstein, Linda Gray, Don McCabe, Emily Myers, Matthew Stuart,

**Alternates present:**

**Members absent:** Sue Pitiger, Barry Rotman, Elissa Close

**Staff:** Steven True, Zoning Administrator

**Minute Taker:** Steven True

**Members of the Public:** None

1. **Call to Order:** by Chair Bradley at 6:33 pm
2. **Approve Agenda:** McCabe moved, Gray seconded to approve the agenda. The motion carried unanimously.
3. **Approve Minutes:** Orenstein moved, Meyers seconded a motion to approve June 26th, 2025, minutes as submitted. The motion carried unanimously.
4. **Public Comment:** none
5. **Review Boundary Line Adjustment #86BLA03 to correct an error in the land record:** True introduced the background to the matter: In 2004, the DRB approved, and the chair signed a Boundary Survey representing a boundary line adjustment #86BLA03. Subsequently in 2005, the landowner recorded another Boundary Survey which was not approved by the DRB. After receiving this background, and reviewing the materials, Linda Gray made a **MOTION** authorizing the Chair to sign the 2025 boundary line adjustment, and to record it as the correct PLAT in the land records. Emily Myers seconds. The motion carried unanimously.
6. **Zoning Administrator Update and Upcoming Matters:**
  - a. True had the Chair sign the Rules of Procedure and Conflict of Interest Policy approved May 25, 2025
  - b. True had the DRB review and the Chair sign a letter to the Selectboard requesting action to correct an error in the Norwich Consolidated Ordinance's document.
  - c. True introduced the two upcoming DRB hearings scheduled for the October 16<sup>th</sup> DRB regular meeting.
7. **Other Business:** None
8. **Meeting Adjournment:** 7:15 Motion to adjourn. All in favor.  
APPROVED 11-20-2025

AUDIO and VIDEO RECORDING available [here](#)