

NORWICH HISTORIC PRESERVATION COMMISSION

Final Minutes of Wednesday September 17th Meeting

Meeting was (in person at the Norwich Historical Society)

Commissioners Present: Jess Phelps, Gail Torkelson, and Susan Voake

Public Present: Sarah Rooker

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Susan Voake moved to approve the agenda; Gail Torkelson seconded the motion. The motion to approve the agenda passed (3-0).

2. Public Comment

There was no public comment.

3. Review of the June 18th Meeting Minutes.

Susan Voake moved to approve the minutes; Gail Torkelson seconded the motion. The motion to approve the June 18, 2025 minutes passed (3-0).

4. Discuss Future Preservation Outreach/Workplan

The Commission discussed focusing on preservation education programs:

- The Commission is partnering with the Norwich Energy Committee and NHS on a program focused on energy efficiency in historic homes. This will be held on October 14th at 6:30 p.m. via zoom.
- The Commission will also begin working on a series of outreach materials related to providing information regarding our town's various National Register Districts.
- In the spring, the Commission will work with the Norwich Grange Hall to host a window repair workshop (to be scheduled when the window work begins).
- The Commission will also work with NHS on potential options for zoom programs as part of their spring series and a potential future walking tour focused on the architectural styles of Norwich homes.

5. Updates and Discussion

- Sarah Rooker provided an NHS update and discussed upcoming events and partnership opportunities.
- Jones Circle was officially listed on the National Register of Historic Places. We will publicize this more soon.
- Commission Vacancies. The NHPC continues to need more commissioners, and we will continue to recruit.

6. Next Meeting

November 4th at 8:30 a.m. at the Norwich Historical Society

7. Adjourn

Susan Voake moved to adjourn the meeting.

Gail Torkelson seconded the motion.

The motion to adjourn passed unanimously (3-0) at 9:00 a.m.

Prepared by Jess Phelps, Clerk

APPROVED 11-04-2025