

Agenda

Norwich Historic Preservation Commission

Tuesday, November 4th at 8:30 a.m.

Meeting in person at the Norwich Historical Society

1. Approve agenda
2. Public comment
3. Review/approve the draft minutes of September 17th Meeting
4. Discuss Future Preservation Programming
5. Updates and other business
 - a. NHS update
 - b. Commissioner recruitment/next steps
 - c. National Register updates/information sharing
6. Set date and time for our next meeting
7. Adjourn

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of Wednesday September 17th Meeting

Meeting was (in person at the Norwich Historical Society)

Commissioners Present: Jess Phelps, Gail Torkelson, and Susan Voake

Public Present: Sarah Rooker

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Susan Voake moved to approve the agenda; Gail Torkelson seconded the motion. The motion to approve the agenda passed (3-0).

2. Public Comment

There was no public comment.

3. Review of the June 18th Meeting Minutes.

Susan Voake moved to approve the minutes; Gail Torkelson seconded the motion. The motion to approve the June 18, 2025 minutes passed (3-0).

4. Discuss Future Preservation Outreach/Workplan

The Commission discussed focusing on preservation education programs:

- The Commission is partnering with the Norwich Energy Committee and NHS on a program focused on energy efficiency in historic homes. This will be held on October 14th at 6:30 p.m. via zoom.
- The Commission will also begin working on a series of outreach materials related to providing information regarding our town's various National Register Districts.
- In the spring, the Commission will work with the Norwich Grange Hall to host a window repair workshop (to be scheduled when the window work begins).
- The Commission will also work with NHS on potential options for zoom programs as part of their spring series and a potential future walking tour focused on the architectural styles of Norwich homes.

5. Updates and Discussion

- Sarah Rooker provided an NHS update and discussed upcoming events and partnership opportunities.
- Jones Circle was officially listed on the National Register of Historic Places. We will publicize this more soon.
- Commission Vacancies. The NHPC continues to need more commissioners, and we will continue to recruit.

6. Next Meeting

November 4th at 8:30 a.m. at the Norwich Historical Society

7. Adjourn

Susan Voake moved to adjourn the meeting.

Gail Torkelson seconded the motion.

The motion to adjourn passed unanimously (3-0) at 9:00 a.m.

Prepared by Jess Phelps, Clerk