

Minutes of the Norwich Cemetery Commission

Date: October 14, 2025

Members Present: Dan Goulet, Alix Manny, Bonnie Munday, Emily Myers, Ellen Terie

Recording Access: The Zoom recording of the meeting can be accessed at:

https://us02web.zoom.us/rec/share/cW-tQro0PTIsMLxu60xtHQeX3cxDbqf2aS0Yuyd3eLY_n2QuCVxfW4VNwyxuKbLb.-0_qQT0U-etdsqzg?pwd=DGdr-m_2PE_B8nJpCAAAIAAAAMQ4NYt0Zj7W7LahE5RQxIf0-Az3Zw1VD2U3Gt7gKu61GHijwsh9COIABtBZ5G-c1TAwMDAwNA

1. Call to Order

The meeting was convened at 9:34 AM in the Norwich Congregational Church Parish Hall.

2. Bylaws, Rules, and Regulations Draft Review

- The Commission completed and signed the Bylaws. The final draft will be published on the town's official website.
- The Commission almost finalized the Rules and Regulations; a few more pieces of information is needed before it can be completed. Members will review on their own and plan to finalize at the next meeting.

3. Sexton Job Description

The discussion regarding the Sexton job description was postponed, and the item was tabled until the next meeting due to time constraints.

4. Other Business

- Munday will call Betty Waterman to answer her questions.
- Myers will write letters of thanks and sympathy to individuals on behalf of the Commission.
- Myers will contact Rich Landry about headstone repair and extra Hillside Cemetery work.
- Myers will respond to emails sent to the Cemetery Commission email.
- Manny will contact Hillside cemetery sign maker about starting to craft a plan for new sign.
- All Commission members will work on FY27 Town appropriation requests amount.
- Goulet will continue to reach out to tree removal companies ref: Union Village Cemetery tree removal.

5. Next Meeting

The next meeting is scheduled for November 5, 2025, at 9:30 AM, to be held at the Norwich Congregational Church.

6. Adjournment

The meeting was adjourned at 10:44 AM.

Respectfully submitted,
Emily P. Myers
Cemetery Commission Member