

NORWICH HISTORIC PRESERVATION COMMISSION

Minutes of Wednesday June 18th Meeting

Meeting was (in person at the Norwich Historical Society)

Commissioners Present: Jess Phelps, Gail Torkelson, and Susan Voake

Public Present: Sarah Rooker

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Jess Phelps moved to approve the agenda; Gail Torkelson seconded the motion. The motion to approve the agenda passed (3-0).

2. Public Comment

There was no public comment.

3. Review of the April 9, 2025 Meeting Minutes.

Gail Torkelson moved to approve the minutes; Jess Phelps seconded the motion. The motion to approve the April 9, 2025 minutes passed (2-0).

4. Discuss Future Preservation Outreach/Workplan

The Commission discussed focusing on preservation education programs:

- The Commission will seek to partner with the Energy Committee and NHS on a program/programs on energy efficiency in historic homes.
- The Commission will work with NHS on their upcoming walking tour series to build in an emphasis on the National Register Districts in town.
- The Commission will also begin working on a series of outreach materials related to various National Register Districts to begin in the fall,
- In the spring, the Commission will work with the Norwich Grange Hall to host a window repair workshop (to be scheduled when the window work begins).

5. Updates and Discussion

- Sarah Rooker provided an NHS update and discussed upcoming events and partnership opportunities.
- The Jones Circle National Register Nomination will be considered by the Vermont Advisory Council on Historic Preservation on July 24th.
- Commission Vacancies. The NHPC continues to need more commissioners, and we will continue to recruit.

6. Next Meeting

September 17th at 8:30 a.m. at the Norwich Historical Society

7. Adjourn

Susan Voake moved to adjourn the meeting.

Gail Torkelson seconded the motion.

The motion to adjourn passed unanimously (3-0) at 9:00 a.m.

Prepared by Jess Phelps, Clerk

APPROVED 09-17-2025