

Agenda

Norwich Historic Preservation Commission

Wednesday, September 17th at 8:30 a.m.

Meeting in person at the Norwich Historical Society

1. Approve agenda
2. Public comment
3. Review the draft minutes of June 18th Meeting
4. Discuss Future Preservation Programming (including energy efficiency panel)
5. Updates and other business
 - a. NHS update
 - b. Jones Circle Grant Update/National Register Approval
 - c. Commissioner recruitment/next steps
 - d. National Register updates/information sharing
6. Set date and time for our next meeting
7. Adjourn

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of Wednesday June 18th Meeting

Meeting was (in person at the Norwich Historical Society)

Commissioners Present: Jess Phelps, Gail Torkelson, and Susan Voake

Public Present: Sarah Rooker

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Jess Phelps moved to approve the agenda; Gail Torkelson seconded the motion. The motion to approve the agenda passed (3-0).

2. Public Comment

There was no public comment.

3. Review of the April 9, 2025 Meeting Minutes.

Gail Torkelson moved to approve the minutes; Jess Phelps seconded the motion. The motion to approve the April 9, 2025 minutes passed (2-0).

4. Discuss Future Preservation Outreach/Workplan

The Commission discussed focusing on preservation education programs:

- The Commission will seek to partner with the Energy Committee and NHS on a program/programs on energy efficiency in historic homes.
- The Commission will work with NHS on their upcoming walking tour series to build in an emphasis on the National Register Districts in town.
- The Commission will also begin working on a series of outreach materials related to various National Register Districts to begin in the fall,
- In the spring, the Commission will work with the Norwich Grange Hall to host a window repair workshop (to be scheduled when the window work begins).

5. Updates and Discussion

- Sarah Rooker provided an NHS update and discussed upcoming events and partnership opportunities.
- The Jones Circle National Register Nomination will be considered by the Vermont Advisory Council on Historic Preservation on July 24th.
- Commission Vacancies. The NHPC continues to need more commissioners, and we will continue to recruit.

6. Next Meeting

September 17th at 8:30 a.m. at the Norwich Historical Society

7. Adjourn

Susan Voake moved to adjourn the meeting.

Gail Torkelson seconded the motion.

The motion to adjourn passed unanimously (3-0) at 9:00 a.m.

Prepared by Jess Phelps, Clerk