

Town of Norwich, Vermont

Office of the Listers & Zoom

Draft Minutes – Special Meeting

Wednesday, August 15, 2025 9:30am

Present: Listers – Cheryl A. Lindberg, Pamela T. Smith, and Ernie Ciccotelli

Others Present: Kris Clement and Folger Tuggle via Zoom

1. **Call to Order** – Lindberg called the meeting to order at 9:35am.
2. **Review and approval of agenda** – Smith suggested adding the support invoice received from Catalis to the agenda as Item #5. **Motion by Smith (2<sup>nd</sup> Ciccotelli) to approve the agenda as amended. The motion passed unanimously.**
3. **Public Comments** – Lindberg expressed her thanks to Smith and Ciccotelli for their teamwork and professionalism throughout the process to lodge the Grand List.
4. **2025 Grand List** – Lindberg stated that after a two-year process she is very pleased to get to this day when the townwide reappraisal is complete and we are ready to lodge the 2025 Grand List. She stated that there have been many ups, downs and disappointments along the way. Through it all, the Listers remained determined to keep the process moving forward. She reflected on the missed deadlines that resulted in the Listers requesting extensions in both 2024 and 2025. Smith added that she felt part of the challenges centered around the land tables, neighborhood codes and influence codes that were not clearly defined. She expressed her concern about the impact that this reappraisal has had on our neighbors and friends who, along with the Listers, are taxpayers in Norwich. She spoke about the Listers frustration and disappointment in how data was collected, the low number of interior inspections done, errors on property record cards and the need for more collaboration throughout the process. Ciccotelli thanked Smith and Lindberg for their efforts in getting the reappraisal to this point. He also agreed with their comments about the frustrations and challenges throughout the process. Lindberg agreed that more communication and collaboration with the reappraisal firm would have helped.

**Motion by Smith (2<sup>nd</sup> Ciccotelli) to lodge the 2025 Grand List for the Town of Norwich under protest and with reservations based on all of the concerns expressed in this meeting with a Municipal Grand List value of \$1,239,200,913 and an Education Grand List value of \$1,240,046,113 with the Town Clerk directly after the adjournment of this meeting. The motion passed unanimously.**

**Motion by Smith (2<sup>nd</sup> Ciccotelli) to authorize the Chair to sign and submit the RA-310 Report of Reappraised Grand List for 2025 to the State. The motion passed unanimously.**

- 5. Catalis Support Invoice** – Lindberg stated that we have received an invoice from Catalis for CAMA Classic Maintenance & Support. The FY26 budget included additional funds to upgrade the AssessPro software from the Classic version to the newest version with portal access. There is some concern about paying for Classic support and how that will be handled as it relates to the support amount for the updated version.  
**Motion by Smith (2<sup>nd</sup> Ciccotelli) to approve the payment to Catalis after receiving clarification on the method of prorating the support for the current version of AssessPro and the support for the upgraded version. The motion passed unanimously.**
- 6. Adjournment** – Motion by Smith (2<sup>nd</sup> Ciccotelli) to adjourn at 9:53am. The motion passed unanimously.

Respectfully,

Cheryl A. Lindberg, Chair  
Board of Listers