

**TOWN OF NORWICH
DEVELOPMENT REVIEW BOARD
Minutes
Thursday, January 16, 2025
Tracy Hall and Zoom**

Members present: Patrick Bradley (chair), Linda Gray, Don McCabe, Emily Myers, Sue Pitiger, Matthew Stuart

Alternates present: none

Members absent: Alec Orenstein

Staff: Steven True, Planning Director & Zoning Administrator

Minute Taker: Linda Gray

Others Present: Elissa Close and Chris Brady, 64 Partridge Hill

- 1. Call to Order:** by Chair Bradley at 7:01 pm. Roll call of Board members.
- 2. Approve Agenda:** True noted a correction: Boundary Line Adjustment c) should read “becomes approximately 7.012 acres” (instead of 7.952 acres). Pitiger moved, Myers seconded a motion to approve the corrected agenda. Motion carried unanimously.
- 3. Minutes:** Myers moved, McCabe seconded a motion to approve the November 7, 2024, minutes. Motion carried unanimously.
- 4. Public Comment:** none.
- 5. Announcements and Correspondence:** none.
- 6. Boundary Line Adjustments**

IBLA25: The Boundary Line Adjustment proposes to:

- A.) Merge parcel A and Parcel C presently on Lot 10-202.000 for a total of ~6.09 acres combined.

B.) Reduce Lot 10-203.000 by approximately 0.571 and 0.351 acres, as estimated on the map, transferring approximately 0.922 acres to Lot 10-202.000.

C.) After adjustment, Lot 10-202.000 (64 Partridge Hill) becomes approximately 7.012 acres, and Lot 10-203.000 (38 Partridge Hill) becomes approximately 0.678 acres.

Property owners Elissa Close and Chris Brady explained the history of the parcels. Planning Director True noted the administrative nature of boundary line adjustments.

Gray moved and Stuart seconded a motion that #1BLA25 meets the criteria in Section 2.1(D)(1) and therefore the Zoning Administrator may approve the filing with the Town of a final plat of the Boundary Line Adjustment. Motion carried unanimously.

7. Zoning Administrator update: True updated the board on the work of the Planning Commission to modernize the Town bylaws, starting first with the Zoning Regulations, which were adopted in 2009. They are revising first those elements that need to comply with changes in state laws and rules. He asked board members to email him their suggestions for changes to improve clarity or process.

8. Other Business: none

9. Meeting Adjournment: Pitiger moved, Myers seconded a motion to adjourn. Motion carried unanimously; meeting adjourned at 7:50 pm.

Respectfully submitted,
Linda Gray
APPROVED 2/20/2025
