

Town of Norwich, Vermont
Office of the Listers
Draft Minutes – Special Meeting

Thursday, December 12, 2024 – 7:00 pm

Attending: Listers – Cheryl A. Lindberg and Ernie Ciccotelli
Public – None

1. The meeting was called to order at 7:06 pm by Lindberg.
2. Review and approval of agenda – Ciccotelli made a motion to approve the agenda. The motion was seconded by Lindberg. The motion was voted unanimously.
3. Public Comments/Correspondence – No public was present. Lindberg noted that a Norwich resident responded to the list serve post for filling the open Lister position. The resident visited the office today and spent about 45 minutes discussing the Lister work with Lindberg and Beaulieu.
4. HS-122 late-filed penalty appeals – Requests for waiver of the late-filed HS-122 penalty were received from DeGasta, Regan and Clapp. The Listers discussed each of the requests and will decide on them in a deliberative session after tonight's meeting.
5. Lister Budget for FY26 – The Listers recapped the budget discussion from Wednesday night at the Selectboard meeting. The Listers will be available at the SB meeting next Wednesday to answer any remaining questions about the Lister FY26 budget request.
6. Reappraisal update – Lindberg mentioned that an email from the Town Manager had been sent to KRT Appraisal asking for an update on the status of the reappraisal work and whether everything is on-track. KRT responded that they are slightly behind on some of the intermediate tasks according to the revised schedule, but completion by the end date is not in jeopardy. Lindberg spoke with Ken and Rob at KRT earlier today and they requested to begin changing the data in the current grand list database. Lindberg stated that per the contract, no changes to land schedules and such would be made without the Listers having the opportunity to review and approve the tables. Therefore, KRT suggested that they use the Analysis database in AssessPro to test their data. They asked Lindberg to have Catalis copy the current grand list database into the Analysis database so they can use that instead. Lindberg made the request to Catalis earlier in the day and the work will be done on Friday at 9:00 am. Lindberg notified KRT that it was in progress and will let them know when the Analysis database is ready.
7. Approval of draft minutes 10/10/2024 – Ciccotelli made a motion to approve the draft minutes as presented. The motion was seconded by Lindberg. Motion passed unanimously.
8. Adjournment – A motion was made by Ciccotelli, seconded by Lindberg to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 7:52 pm. The Listers entered a deliberative session at 7:53 pm.

Respectfully,
Cheryl A. Lindberg, Chair
Board of Listers