



**TOWN OF NORWICH**  
**DEPARTMENT OF PUBLIC WORKS**  
26 New Boston Road  
Norwich, VT 05055  
Tel: 802-649-2209  
ckaufman@norwich.vt.us

## **Authorization to Maintain a Roadway In a Class 4 Town Highway Right-of-Way**

The Town of Norwich hereby grants a revocable permit to (hereinafter Applicant):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

For the routine maintenance of an existing roadway located in the Right-of Way of \_\_\_\_\_ starting at \_\_\_\_\_ and ending at \_\_\_\_\_, subject to the following conditions.

- The Permit is revocable solely at the Town's discretion.
- The maintenance shall be in accordance with the attached drawing that is made a part of this permit.
- The maintenance may include:
  1. Snow plowing and sanding
  2. Filling and grading that does not change the alignment, widen or elevate the road.
  3. Repair of existing drainage structures that does not change the drainage course or increase flow rate or volume.

- The Applicant shall be fully responsible to pay for any and all damages to the Town Highway Right-of-Way, which results from any act or omission of Applicant. The Applicant agrees to defend, indemnify and hold harmless the Town of Norwich, its officers, agents and employees from any damages or charges resulting from Applicant's use of the Town Highway Right-of-Way. The Applicant's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any persons or person, including the Applicant, its agents, employees, and invitees which arise from the Applicant's occupancy and use of the Town Highway Right-of-Way or any part thereof.

The permit is valid for the period from \_\_\_\_\_ to \_\_\_\_\_.

This permit must be signed by the permittee and town official (designated by the Town Manager).

The permittee agrees to abide by the terms of this permit

**Permittee**

\_\_\_\_\_

**Town of Norwich  
Authorized Signature**

\_\_\_\_\_  
Chris Kaufman, Public Works Director

\_\_\_\_\_  
Brennan Duffy, Town Manager