

Town of Norwich

Agenda for Selectboard Meeting August 12, 2020, 6:30 pm

Remote Meeting

ZOOM access information: <https://us02web.zoom.us/j/295399990> Meeting ID: 295 399 990 US Toll-free: 888-475-4499

Agenda Item	Action	Packet Materials	Expected start & end time
1- Approval of the agenda	Chair: will ask to add/remove/reorder agenda items	n/a	6:30 - 6:35 (5 minutes)
2- Public and Selectboard comment	Public invited to speak to any item not on the agenda	n/a	6:35 - 6:45 (to completion)
3- Consent Agenda	Accept correspondence, 7/19/20 and 7/22/20 minutes, A/P warrants - motion required	Correspondence received (list attached at the end of agenda), minutes, A/P warrants	6:45 -6:55 (10 minutes)
4- Financial reports available through NEMRC-presentation by Cynthia Stoddard as well as other options	Discussion on Financial Reports options	Hartford example-not NEMRC report	6:55-7:30 (35 minutes)
4.1- Finance Office staffing proposal	Discussion on Town Manager's proposal for staffing the Finance Office and search for Finance Officer	Town Manager's proposal	7:30-8:00 (30 minutes)
5- Special Town Meeting results	Discussion on results of Special Town Meeting and next steps	n/a	8:00-8:10 (10 minutes)
6- Fee schedule update	Discussion of proposed fee schedule update and possible adoption (motion required)	Draft fee schedule update	8:10-8:20 (10 minutes)
BREAK			8:20-8:30 (10 minutes)
7- DPW part time Administrative Assistant	Discussion on hiring DPW Admin Assistant	Supporting documentation	8:30-8:45 (15 minutes)
8- Net Metering agreement between Town and Soloflect	Discussion	DW material from 7/22/20 list of correspondence	8:45-9:00 (15 minutes)
9- Town Manager Report	Discussion	TM written report	9:00-9:10(10 minutes)

Agenda Item	Action	Packet Materials	Expected start & end time
10- Local Hazard Mitigation plan	Review Draft Plan with possible adoption-motion required	Draft plan	9:10-9:20 (10 minutes)
11- DPW dust control contract	Review dust control proposed contract with possible motion to approve	Draft contract	9:20-9:30 (10 minutes)
12- Executive Session on Great River Hydro proposed agreement	Executive session to review proposed agreement between the Town and Great River Hydro-possible motion	n/a	9:30-9:45 (15 minutes)
13- Executive Session on interim steps for IT improvements	Executive session for the Board to review possible near term upgrades to IT infrastructure	n/a	9:45-10:15 (30 minutes)
14- Adjourn	Motion required		Way too late

List of correspondence received before 3:00 pm on Thursday, August 13, 2020: Stuart Richards re: Norwich Police; Norwich Finance Office re: tax bill cover letter; Kris Clement re: Norwich energy project; Bonnie Batchelder re: municipal balance sheet; Cheryl Lindberg & VT Dept. of Taxes re: Homestead declarations and property tax credit claims; Laura Stone re: VTrans Regional Concerns meeting follow-up; Norwich Conservation Commission re: Milt Frye Nature Area vernal pool creation; John Carroll re: procedural plan for August 10th Town Informational Meeting; Jeffrey Lubell re: application for alternate representative to TRORC; Herb Durfee re: correspondence to Chris Katucki regarding revised Selectboard packets.

Possible August/September Items : COVID-19 update; Energy Performance update; Trails Committee discussion/website and Nick K memo; Town Plan work; policy revisions-conservation fund policy, Animal ordinance, SB correspondence, cyber security; fee schedule update; FD ladder truck; Union contract

Parking Lot: Financial Procedures; Dresden MOU; Finance Committee charge revision; SB Goal setting; Emerald Ash borer town response; Green Fleet proposal, Town meeting article on Climate emergency funds write up on indications for use; Juneteenth resolution discussion and plan