

Town of Norwich | Agenda for Special Selectboard Meeting | October 27, 2021, 6:30 pm | Remote Meeting and Tracy Hall Multipurpose Rm.
 ZOOM access information: <https://us02web.zoom.us/j/86293758694> Meeting ID: 862 9375 8694 US Toll-free: 877 853 5257
 Telephone number to call if unable to access meeting: 802-698-3000

Agenda Item	Action	Packet Materials	Estimated Start/End
[1] Approval of the agenda	Chair will ask Board to add/remove/reorder agenda items.		6:30 - 6:35 (5 minutes)
[2] Public & Selectboard comment	Public invited to speak to any item not on the agenda		6:35 - 6:45 (to completion)
[3] Consent agenda	Approve consent agenda. Motion required	Correspondence, A/P warrants, meeting minutes for 10/13/2021	6:45 – 6:55 (10 minutes)
[4] Appointments to Town Manager Screening Cmtee	Board will make appointments to Town Manager Screening Cmtee. Motion required	n/a	6:55 – 7:20 (25 minutes)
[5] Interim Town Manager report	Update on significant happenings Financials for September	Report	7:20 – 7:30 (10 minutes)
[6] ChargePoint EV charging station at Dan and Whit's	Board will affirm decision on direction and management of network plan and extended warranty. Motion possibly required	Supporting documentation	7:30 – 7:35 (5 minutes)
[7] Town Manager Profile from VLCT Consultant	Board to approve profile. Motion required	Supporting documentation	7:35 – 7:45 (10 minutes)
[8] Density Study	Approve entering into a contract with AES Northeast, PLLC		7:45 – 7:50 (5 minutes)
BREAK			7:50 – 7:55 (5 minutes)
[9] Operating Budget FY23: Executive summaries	Interim Town Manager and Finance Director to present summaries from each department	Supporting documentation	7:55 – 8:10 (15 minutes)
[10] Status of designated funds and review of their financing functions	Interim Town Manager and Finance Director to provide update for Board discussion	Supporting documentation	8:10 – 8:30 (20 minutes)
[11] Capital Budgeting: Summary of prioritized capital budget items	Board will review updated document provided by Finance Director	Supporting documentation	8:30 – 8:50 (20 minutes)

Agenda Item	Action	Packet Materials	Estimated Start/End
[12] Fund Balance Reserve Policy: Status and Proposed Revisions	Board will review fund balance reserve policy	M. Calloway and C. Brochu revisions	8:50 – 9:05 (15 minutes)
[13] Board review Interim Town Manager staffing proposals in support of key town functions	Discussion	Supporting documentation	9:05 – 9:25 (20 minutes)
[14] Adjourn	Motion required	n/a	9:25

List of correspondence received before 3:00 pm on Thursday, October 21, 2021: Jenny Barba re: Speeding in Norwich; Norwich Public Library re: thanks for town support; John Farrell re: Beaver Meadow sidewalk; Demosthenes Sofronas re: Veterans Day ceremony; Andy Scherer re: Beaver Meadow sidewalk.