

NORWICH PLANNING COMMISSION
Meeting Minutes

Thursday, September 18, 2014, Tracy Hall

Regular Meeting

Members Present: Goodrich, Johnson, Lubell, Gray, Brink

Members Absent: LaRowe, Flynn

Clerk: Phil Dechert **Others:**

Tom Gray, Chair, called the meeting to order at 7:32 PM.

1. **Agenda** – Approved
2. **Minutes** – 9-4-14 –approved without changes
3. **Announcements & Reports, Correspondence** –
 - a. Dechert reported on a VLCT workshop on Open Meeting Law & Public Documents. The Planning Commission is in compliance with the new law after some adjustment to warning meetings, posting minutes and agendas on the website in a timely manner. The content and retention of emails among members was also discussed.
 - b. Gray, in response to a request from the Selectboard, asked for volunteers to serve on a Selectboard Committee to assist in developing the Strategic Plan element Addressing Quality of Community. Goodrich and Brink volunteered.

4. Mixed Use District RFQ -

Brandy Saxton of PlaceSense submitted a response to the Request for Qualifications for the US Route 5 South/River Road Mixed Use District. Dechert reported that the RFQ had been distributed through the Vermont Planners Association listserv. Other consultants inquired but did not submit proposals. Saxton has two previous town plan projects for Norwich and members have been very satisfied with her work.

Goodrich moved to retain Brandy Saxton for the project. Brink seconded the motion and it passed 5-0.

Dechert to contact her for a contract and establish a schedule. Work will begin immediately and a meeting with the Commission is tentatively scheduled for October 9th.

5. Zoning Regulation Amendments

Flood Hazard & River Corridor Regulations – See 9-4-14 minutes for description of this new section.

The Commission reviewed a revised draft with additional changes and comments. The next step will be for Dechert to meet with staff from the Vermont Rivers Program to discuss deviations the draft from the state model regulations.

6. Adjournment 8:25 PM.

Phil Dechert, Clerk

APPROVED 10/9/14

Future Meetings: Thursday, October 9, 2014 – 7 PM Regular Meeting

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