

NORWICH PLANNING COMMISSION
Thursday, May 28, 2020 6:30pm

MINUTES

Zoom Meeting:

<https://us02web.zoom.us/j/86340389705?pwd=UTk2Mk1ldWNsUUc3cithTTRqRWg5dz09>

Meeting ID: 863 4038 9705

Members Present: Brian Loeb, Jaci Allen, Jeff Goodrich, Melissa Horwitz, Ernie Ciccotelli, Jeff Lubell, Leah Romano

Public Present: Linda Cook

Staff: Rod Francis

Meeting Opened: 6:36pm

1. Approve Agenda
Goodrich moved and Ciccotelli seconded a motion to approve the Agenda. Motion carried: 7 — 0
2. Meeting Objectives:
 - Discuss draft of scoping document for update of town wastewater study
 - Review draft of Town Plan action item assignments and next steps
 - Elect officers
3. Comments from the Public.
Goodrich, speaking as a member of the public, asked the minutes reflect his disagreement with comments on the Norwich listserv which impugned the character of Jaci Allen as Chair of the PC when ostensibly discussing the topic of how many positions (7 or 9) the Planning Commission should have.
4. Elect chair, vice chair, and secretary
Horwitz accepts nomination for Chair. 7 – 0.

Goodrich nominated Ciccotelli for vice-Chair, Ciccotelli seconded Motion carried 4 – 2 –1.

After group discussion and Francis reading the pertinent section of the PC Bylaws it was confirmed that there was no position of Secretary, but that a Clerk (not necessarily a Commissioner) could be appointed. Goodrich nominated Francis to be Clerk. Motion carried 7 – 0.
5. Review and approve Minutes 4-23-20
Deferred to next meeting
6. Announcements, Reports, Updates & Correspondence
 - the following correspondence was acknowledged
 - i. Richards

- Updates
 - i. TRORC Francis reported that the regional energy coordinator position for 7 towns in the region (including Norwich) is about to be advertised.
 - ii. Selectboard
Allen reported that the SB had moved to set the number of PC positions at 7.
 - iii. Affordable Housing Subcommittee
Lubell reported that the subcommittee elected him as Chair and Creigh Moffatt as vice-Chair
 - iv. CRS membership
Francis reported that he is still compiling the answers for “Self-check” questionnaire
 - Reports (None)
7. Discuss draft of scoping document for town wastewater study update
Commissioners discussed the brief scoping statement prepared by Francis.
- Lubell moved and Ciccotelli seconded a motion to form a sub-committee with staff support from Francis to work with the Selectboard and School District on wastewater issues. Motion carried 7 – 0.
- Goodrich moved and Allen seconded nominating Loeb, Ciccotelli and Romano to the Wastewater Subcommittee. Motion carried 7 – 0.
8. Review draft of Town Plan action item assignments and next steps
Deferred to next meeting
9. Other Business
Goodrich thanks Allen for her service as Chair.
10. Future Meeting Schedule & Agendas
May: Wastewater Study scoping statement
11. Comments from the Public
None

Meeting Adjourned 8:26pm

Future Meetings:

Thursday, June 25, 6:30pm Regular Meeting
Thursday, July 23, 6:30pm Regular Meeting
Thursday August 27, 6:30pm Regular Meeting

APPROVED 6-24-2020