

Town of Norwich, Vermont

Office of the Listers

Draft Minutes for the Meeting of Wednesday, June 14, 2023

Attending: Listers – Cheryl A. Lindberg, Ernie Ciccotelli and Jonathan Vincent
Contract Assessor – Spencer Potter
Public – None

1. Call to order - The meeting was called to order at 3:01 p.m.
2. Review and approval of agenda – Lindberg noted that the dates of the draft minutes to be approved were incorrect. The correct dates are May 22nd and June 2, 2023. Ciccotelli made a motion to approve the agenda as corrected. Second by Vincent. Approved unanimously.
3. Public Comments/Correspondence – No public was present.
4. Assessor Report and Invoice – The Listers asked for a verbal update on the Open Permits report on which Potter is working. He indicated he is adding the new ones that have been received and updated the unfinished prior year permits that still need visits. The Listers want to create a notebook of the Open Permits so they can follow his report as it changes. Lindberg mentioned that she attended the Planning Commission meeting last night and asked for Lister involvement with the Commission when updating the Regulations on which the Listers have concerns. In particular, the merging of zoning parcels by deed and boundary line adjustments are two areas needing review. An additional Lister memo for the Jacobson BCA appeal tonight was approved for submission. Potter informed the Listers of a “potential” Current Use withdrawal and asked for guidance on the assessment for the land to be withdrawn so he could get back to the property owner with an estimate of the penalty. The Listers provided their guidance to Potter with the understanding that this is “unofficial” since there isn’t a formal CU withdrawal at this time. Vincent made the motion to accept Potter’s report for May 2023 and approve his May 2023 invoice. The motion was seconded by Ciccotelli and voted unanimously.
5. Abstract / Grievance update – Lindberg reported that there are 3 grievances as of today and that there is only one scheduled for next Wednesday-one is written only and one is pending that choice. She will update the other Listers as to additional grievances. The office will be covered on Friday to receive all grievances by the deadline of 4:30 pm that day. Three updates on permits will be added to the Abstract and Change of Assessment Letters will be issued requiring a new grievance time frame for them. Potter will do them next Wednesday. In reviewing the timeline, the Listers will be able to lodge the Grand List by Friday, July 7, 2023 instead of Wednesday, July 5th. Lindberg will consult with the District Advisor on this new plan.

6. Approval of draft minutes – Ciccotelli made a motion to approve the draft minutes of May 22, 2023 and June 2, 2023. Vincent seconded the motion, and it was voted unanimously.
7. Future meeting date(s) – The next Listers’ meeting is warned for Wednesday, June 21, 2023 at 9:00 am for grievance hearings. July 7, 2023, is likely be the date of lodging the Grand List.
8. Adjournment – A motion to adjourn was made by Ciccotelli and seconded by Vincent. The motion was voted unanimously, and the meeting adjourned at 4:28 p.m.

Respectfully,

Cheryl A. Lindberg, Chair
Board of Listers