

Town of Norwich, Vermont

Office of the Listers

Draft Minutes - Wednesday, March 22, 2023

Attending: Listers – Cheryl A. Lindberg, Jonathan Vincent, Ernie Ciccotelli, and Spencer Potter – Contract Assessor

1. The meeting was called to order at 3:01 pm.
2. Review of Agenda – the draft minutes of the 3/15/23 meeting were added to the agenda and an item to discuss the Sharon/Norwich town line. A motion was made by Ciccotelli, second by Vincent to approve the agenda as amended. Motion was unanimous.
3. Public Comments/Communication - No public was present at the meeting. Lindberg mentioned that a letter was sent on Monday, March 20, 2023 to the Norwich Farm Foundation with the Listers' decision.
4. Assessor monthly report and invoice - Potter was asked to provide the status of all permits at the April 12, 2023 meeting so the Listers can understand where he is at for the 4/1/23 grand list. Potter presented the facts on the Jacobson property. There are four parcels, with 3.08 acres now owned by Antoinette Jacobson and the rest owned by a family LLC. Lindberg asked the Listers and Potter to review and be ready to discuss how the conservation easement affects the three parcels at their next meeting. Potter updated the new Listers of the concerns regarding the Norwich/Sharon town line which has been an issue for many years. Any town-line disagreement must be amicably resolved by the two Town Selectboards through a process described in the Vermont Statutes or when not amicable, it will be determined by the Vermont State Legislature. Vincent made a motion to refer this discussion to the Norwich Selectboard with a memorandum explaining the background. Motion was seconded by Ciccotelli. Motion was approved unanimously.
The Listers discussed a rate increase for Potter based upon a recent email from Potter. Discussion included a review of the contract signed in 2017 and whether there should be an updated version which will include the new hourly rate. Vincent moved to approve the new rate of \$76.00 per hour and to also accept the fact that Potter bills for travel hours and travel miles to work in Norwich. The motion was seconded by Ciccotelli. Motion was approved unanimously. An updated contract will be written. Lindberg made a motion to accept the Assessor report and approve his invoice #1398 for February 2023. The motion was seconded by Vincent and approved unanimously.
5. Public presentation(s) by KRT Appraisal – The Listers discussed the need for a public presentation by KRT about the upcoming town reappraisal. The format should be a hybrid one depending upon KRT's availability. The date proposed is April 25, 2023 at 7:00 p.m. in the Tracy Hall multi-purpose room. If necessary, the meeting will be moved

to the Tracy Hall gym. A second date of May 16, 2023 was discussed in order to allow for additional public participation. Vincent will draft a notice for the Norwich List serve to alert taxpayers of this upcoming public forum as soon as KRT confirms the date.

6. Lister minutes - The draft minutes of February 8, 2023 were moved for approval by Lindberg, seconded by Vincent and approved unanimously. The draft minutes of March 15, 2023 were moved for approval by Lindberg, seconded by Vincent and approved unanimously.
7. The next regular meeting of the Listers will be on April 12, 2023.
8. Adjourn – A motion was made by Vincent to adjourn. The motion was seconded by Ciccotelli and approved unanimously. The meeting was adjourned at 5:00 pm.

Respectfully,

Cheryl A. Lindberg, Chair
Board of Listers