

Norwich Selectboard

RESCHEDULED Meeting – January 26, 2023 – 6:30 p.m.

Participation: In-Person Meeting Only
Community Room, Public Safety Building, 10 Hazen Street, Norwich

1. Welcome
2. Agenda Review Motion required.

Informational Items – This time will be used for important information for which there will be no immediate action nor public comment.

3. December 2022 Financials
4. Interim Town Manager Report

Action Items for motions – Order of process: an introduction by the chair on items being decided, any related correspondence, public comment, SB discussion, SB action.

5. Appoint Tree Warden.....Motion required.
6. RFP for Emergency DPW Generator.....Motion required.
7. Authorize Expenditure of Reserve Funds for Fire Dept. Purchase of Self-Contained Breathing Apparatus.....Motion required
8. Approve Warning for 2023 Annual Town Meeting.....Motion required

Discussion Items – No motions are anticipated on these critical issues which are being framed for future action.
– Order of process: an introduction by the chair, any related correspondence, public comment, SB discussion.

9. Future Agenda Items.

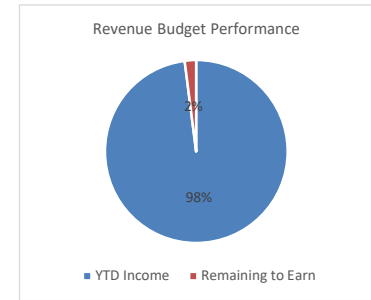
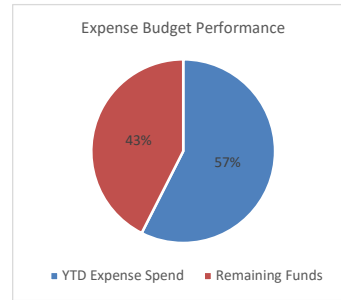
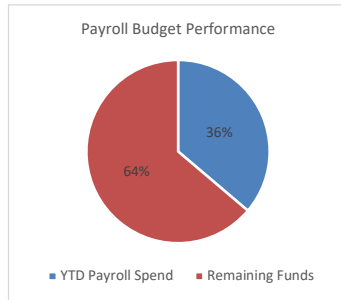
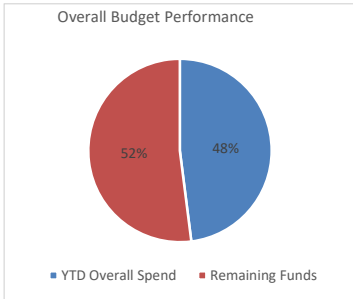
Adjourn.

Town of Norwich, Vermont



CHARTERED 1761

TOWN OF NORWICH FINANCIAL DASHBOARD
As of December 31, 2022

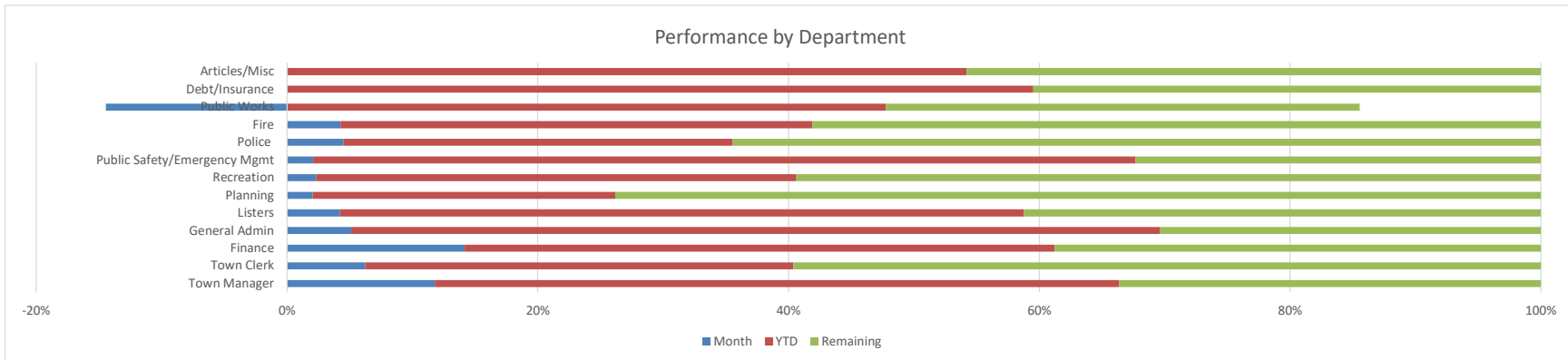


FY23 Overall Budget \$ 5,375,482
YTD Overall Spend \$ 2,582,320
Remaining Funds \$ 2,793,162
FY 23 Performance 48.04%

FY23 Payroll Budget \$ 2,380,452
YTD Payroll Spend \$ 860,731
Remaining Funds \$ 1,519,720
FY23 Performance 36.16%

FY23 Expense Budget \$ 2,995,030
YTD Expense Spend \$ 1,721,588
Remaining Funds \$ 1,273,442
FY23 Performance 57.48%

FY23 Revenue Budget \$ 5,375,482
YTD Income \$ 5,266,769
Remaining to Earn \$ 108,713
FY 23 Performance 97.98%



Town of Norwich Revenue Report

	FY 22 BUDGET	FY 22 YTD	FY 23 REQUEST	FY 23 YTD	FY 23 31-Dec	FY 23 YTD PER%
PROPERTY TAX REVENUES						
TOWN PROPERTY TAX	\$ 3,888,583	\$ 3,898,199	\$ 4,098,806	\$ 4,170,690	\$ -	101.75%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	\$ 395,268	\$ 395,268	\$ 425,938	\$ 425,938	\$ -	100.00%
VT LAND USE TAX (HOLD HARMLESS PAYMENT)	\$ 187,863	\$ 214,145	\$ 187,863	\$ 210,956	\$ 2,015	112.29%
PROPERTY TAX INTEREST	\$ 30,000	\$ 20,131	\$ 30,000	\$ 13,533	\$ 1,147	45.11%
PROPERTY TAX COLLECTION FEE	\$ 20,000	\$ 32,832	\$ 20,000	\$ -	\$ -	0.00%
TOTAL PROPERTY TAX REVENUE	\$ 4,521,714	\$ 4,560,576	\$ 4,762,607	\$ 4,821,117	\$ 3,162	101.23%
LICENSE & PERMIT REVENUE						
LIQUOR LICENSE	\$ 670	\$ 555	\$ 600	\$ -	\$ -	0.00%
DOG LICENSE	\$ 2,000	\$ 2,151	\$ 1,750	\$ 107	\$ 13	6.11%
HUNTING & FISHING LICENSES	\$ 200	\$ 80	\$ 200	\$ 24	\$ -	12.00%
PEDDLER LICENSE	\$ -	\$ 25	\$ -	\$ 25	\$ 25	0.00%
BUILDING/DEVELOPMENT PERMITS	\$ 4,000	\$ 10,156	\$ 8,000	\$ 4,298	\$ 60	53.73%
LAND POSTING PERMIT	\$ 200	\$ 200	\$ 200	\$ 180	\$ -	90.00%
TOTAL LICENSE & PERMIT REVENUE	\$ 7,070	\$ 13,166	\$ 10,750	\$ 4,634	\$ 98	43.11%
INTERGOVERNMENTAL REVENUE						
VT HIWAY GAS TAX	\$ 156,000	\$ 172,602	\$ 160,000	\$ 228,249	\$ -	142.66%
VT ACT 60	\$ 15,300	\$ 15,409	\$ 13,750	\$ -	\$ -	0.00%
PILOT PAYMENTS	\$ 10,000	\$ 16,216	\$ 10,000	\$ 9,677	\$ -	96.77%
VT NATURAL RESRCS	\$ 2,500	\$ 78	\$ 2,500	\$ -	\$ -	0.00%
LATE FEES-REVISED TAX BILLS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
EDUCATION TAX RETAINER	\$ 27,000	\$ 28,836	\$ 27,000	\$ -	\$ -	0.00%
TOTAL INTERGOVERNMENTAL REVENUE	\$ 210,800	\$ 233,141	\$ 213,250	\$ 237,926	\$ -	111.57%
SERVICE FEE REVENUE						
RECORDING FEE & RESTORATION	\$ 25,000	\$ 37,314	\$ 25,000	\$ 12,126	\$ 1,738	48.50%
RESTORATION	\$ -	\$ 88	\$ -	\$ -	\$ -	0.00%
DOCUMENT COPY FEE	\$ 3,000	\$ 3,065	\$ 2,100	\$ 2,460	\$ 64	117.16%
USE OF RECRD'S FEE	\$ 300	\$ 654	\$ 250	\$ 249	\$ 8	99.60%
VITAL STATISTIC FEE	\$ 800	\$ 340	\$ 800	\$ 1,050	\$ 170	131.25%
MOTOR VEHICLE RENEWAL FEE	\$ 50	\$ 21	\$ 50	\$ 18	\$ -	36.00%
PHOTOCOPYING FEE	\$ 50	\$ -	\$ 50	\$ -	\$ -	0.00%
EV CHARGING FEES	\$ 800	\$ 432	\$ -	\$ -	\$ -	0.00%
TRACY HALL RENTAL FEE	\$ 3,500	\$ 2,531	\$ 3,500	\$ 2,439	\$ 1,471	69.69%
POLICE REPORT FEE	\$ 500	\$ 265	\$ 500	\$ 72	\$ 12	14.40%
POLICE ALARM RESPONSE FEE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SPECIAL POLICE DUTY FEES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING DOC COPY FEE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING MAPS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
RECREATION PROGRAM FEES	\$ 190,000	\$ 128,827	\$ 125,000	\$ 33,715	\$ 3,315	26.97%
TRANSFER STATION STICKERS	\$ 40,000	\$ 27,882	\$ 40,000	\$ 39,430	\$ 450	98.58%
RECYCLING SOLID WASTE FEES	\$ 3,000	\$ 7,425	\$ 3,500	\$ -	\$ -	0.00%
E-WASTE REVENUE	\$ 2,500	\$ 3,377	\$ 3,500	\$ 1,990	\$ 115	56.86%
RECYCLING REBATES	\$ 1,500	\$ 11,099	\$ 6,500	\$ 8,486	\$ 512	130.56%
C & D WASTE REVENUE	\$ 8,000	\$ 11,295	\$ 10,000	\$ 7,592	\$ 643	75.92%
TRASH COUPON	\$ 100,000	\$ 102,200	\$ 105,000	\$ 53,965	\$ 8,175	51.40%
TOTAL SERVICE FEE REVENUE	\$ 379,000	\$ 336,814	\$ 325,750	\$ 163,592	\$ 16,674	50.22%
GRANT REVENUE						
BETTER BACK ROADS GRANT	\$ -	\$ 4,410	\$ -	\$ -	\$ -	0.00%
FEMA	\$ -	\$ 14,795	\$ -	\$ -	\$ -	0.00%
HISTORIC PRESERVATION GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DRY HYDRANT GRANT	\$ -	\$ -	\$ -	\$ 3,038	\$ 3,038	0.00%
VLCT GRANT	\$ -	\$ 17,440	\$ -	\$ -	\$ -	0.00%
GRANTS IN AID PROJECT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
BEAVER MEADOW SIDEWALK SCOPING GRANT	\$ -	\$ 5,400	\$ -	\$ -	\$ -	0.00%
VLCT PACIF GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
GOVERNORS HIGHWAY SAFETY GRANT	\$ -	\$ 719	\$ -	\$ 696	\$ -	0.00%
PLANNING GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MAHHC GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
NORWICH WOMEN'S CLUB GRANTS	\$ -	\$ 727	\$ -	\$ -	\$ -	0.00%
RECREATION RESTART GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VTRANS TAP GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ENERGY COMMITTEE GRANT	\$ -	\$ 51	\$ -	\$ -	\$ -	0.00%

Town of Norwich Revenue Report

	FY 22 BUDGET	FY 22 YTD	FY 23 REQUEST	FY 23 YTD	FY 23 31-Dec	FY 23 YTD PERF
COVID 19 GRANT	\$ -	\$ 39,398	\$ -	\$ -	\$ -	0.00%
VTRANS BIKE & PED GRANT	\$ -			\$ -	\$ -	0.00%
TOTAL GRANT REVENUE	\$ -	\$ 82,940	\$ -	\$ 3,734	\$ 3,038	0.00%
OTHER TOWN REVENUES						
TOWN REPORT	\$ 1,350	\$ -	\$ -	\$ -	\$ -	0.00%
BANK INTEREST	\$ 20,000	\$ 13,924	\$ 20,000	\$ 13,624	\$ 5,287	68.12%
INSURANCE CLAIMS	\$ -	\$ 3,726	\$ -	\$ -	\$ -	0.00%
ATHLETIC FIELD RENTAL	\$ 25,000	\$ 21,325	\$ 32,000	\$ 11,000	\$ 11,000	34.38%
LINE OF CREDIT (FEMA)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL OTHER TOWN REVENUES	\$ 46,350	\$ 38,975	\$ 52,000	\$ 24,624	\$ 16,287	47.35%
PUBLIC SAFETY REVENUES						
POLICE FINE	\$ 10,000	\$ 9,884	\$ 10,000	\$ 1,210	\$ -	12.10%
PARKING FINE	\$ 500	\$ 295	\$ 500	\$ -	\$ -	0.00%
DOG FINE	\$ 200	\$ 125	\$ 125	\$ -	\$ -	0.00%
TOTAL PUBLIC SAFETY REVENUES	\$ 10,700	\$ 10,304	\$ 10,625	\$ 1,210	\$ -	11.38%
MISCELLANEOUS REVENUE						
AMBULANCE BILLS PAID	\$ -	\$ 55	\$ -	\$ -	\$ -	0.00%
COBRA REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOWN CLERK	\$ -	\$ 115	\$ -	\$ 30	\$ -	0.00%
VTGFOA SCHOLARSHIP	\$ -	\$ 300	\$ -	\$ -	\$ -	0.00%
PLANNING DEPT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
POLICE DEPT	\$ -	\$ 544	\$ -	\$ -	\$ -	0.00%
RECREATION DEPT	\$ -	\$ 672	\$ -	\$ -	\$ -	0.00%
FIRE DEPT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
HIGHWAY DEPT	\$ -	\$ 3,230	\$ -	\$ 1,463	\$ 275.71	0.00%
CONSERVATION COMM.	\$ -	\$ 125	\$ -	\$ -	\$ -	0.00%
MISCELLANEOUS	\$ 500	\$ 13,352	\$ 500	\$ 8,438	\$ -	1687.58%
TOTAL MISCELLANEOUS REVENUE	\$ 500	\$ 18,393	\$ 500	\$ 9,931	\$ 276	1986.13%
TOTAL FEES & SERVICES	\$ 654,420	\$ 733,733	\$ 612,875	\$ 445,651	\$ 36,372	72.71%
ALLOWANCE FOR TAX ADJUSTMENTS*	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL TOWN REVENUES	\$ 5,176,134	\$ 5,294,308	\$ 5,375,482	\$ 5,266,769	\$ 39,534	97.98%

**Town of Norwich
Department Expense Summary**

	FY 22 Budget	FY 23 Budget	FY 23 YTD	FY 23 December	FY 23 Performance
TOWN ADMINISTRATION	\$ 293,625	\$ 383,197	\$ 254,346	\$ 45,190	66.37%
BCA/BOA	\$ 803	\$ 975	\$ -	\$ -	0.00%
STATUTORY MEETINGS	\$ 4,791	\$ 14,025	\$ 64	\$ -	0.45%
TOWN CLERK	\$ 182,219	\$ 183,230	\$ 80,013	\$ 12,351	43.67%
FINANCE	\$ 190,494	\$ 215,646	\$ 132,022	\$ 30,517	61.22%
GENERAL ADMINISTRATION	\$ 78,266	\$ 64,822	\$ 45,139	\$ 3,315	69.63%
LISTER	\$ 109,674	\$ 121,767	\$ 71,549	\$ 5,139	58.76%
PLANNING	\$ 150,747	\$ 185,801	\$ 48,541	\$ 3,760	26.13%
RECREATION	\$ 262,335	\$ 260,412	\$ 105,634	\$ 6,034	40.56%
PUBLIC SAFETY FACILITY	\$ 29,980	\$ 30,680	\$ 9,531	\$ 1,515	31.07%
POLICE	\$ 597,288	\$ 641,016	\$ 227,811	\$ 28,819	35.54%
FIRE/FAST	\$ 440,497	\$ 473,816	\$ 198,560	\$ 20,223	41.91%
EMERGENCY MGMT.	\$ 42,999	\$ 47,875	\$ 43,634	\$ 129	91.14%
CONSERVATION COMMISSION	\$ 3,689	\$ 9,300	\$ 1,994	\$ 250	21.44%
PUBLIC WORKS	\$ 2,045,677	\$ 1,970,385	\$ 922,854	\$ (400,569)	46.84%
LONG TERM DEBT	\$ 159,844	\$ 164,675	\$ 122,226	\$ -	74.22%
TAXES	\$ 3,000	\$ 3,000	\$ -	\$ -	0.00%
INSURANCES	\$ 184,938	\$ 188,250	\$ 89,579	\$ -	47.59%
TOWN TOTAL	\$ 4,780,866	\$ 4,958,874	\$ 2,353,497	\$ (243,329)	47.46%
OUTSIDE APPROPRIATIONS	\$ 395,268	\$ 416,608	\$ 228,823	\$ -	54.93%
TOTAL	\$ 5,176,134	\$ 5,375,482	\$ 2,582,320	\$ (243,329)	48.04%

**Town of Norwich
FY23 Expenditures with Budget**

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
TOWN ADMINISTRATION						
SELECTBOARD STIPEND	\$ 2,500	\$ 2,500	\$ 2,500	\$ 1,250	\$ 1,250	50.00%
TOWN MANAGER WAGE	\$ 95,971	\$ 63,274	\$ 96,877	\$ 71,024	\$ 7,470	73.31%
TREASURER STIPEND	\$ 1,750	\$ 1,750	\$ 1,750	\$ 875	\$ 875	50.00%
ADMIN ASSIST WAGE	\$ 55,886	\$ 56,358	\$ 58,458	\$ 29,713	\$ 4,512	50.83%
ADMIN ASSIST OT	\$ 500	\$ -	\$ -	\$ -	\$ -	0.00%
FICA TAX	\$ 9,415	\$ 8,886	\$ 9,631	\$ 6,235	\$ 859	64.74%
MEDI TAX	\$ 2,202	\$ 1,640	\$ 2,175	\$ 1,458	\$ 201	67.05%
HEALTH INSUR	\$ 45,623	\$ 34,648	\$ 43,929	\$ 18,677	\$ 854	42.52%
DISABILITY/LIFE INSURANCE	\$ 1,036	\$ 872	\$ 1,541	\$ 575	\$ -	37.31%
DENTAL INSURANCE	\$ 462	\$ 91	\$ 884	\$ 191	\$ (84)	21.60%
VT RETIREMENT	\$ 8,975	\$ 6,760	\$ 10,485	\$ 6,501	\$ 779	62.00%
PROFESSIONAL SERVICES	\$ 51,667	\$ 117,202	\$ 17,500	\$ 49,000	\$ 27,571	280.00%
CONTRACTED SERVICES	\$ -	\$ -	\$ 30,670	\$ 540	\$ -	1.76%
LEGAL	\$ -	\$ -	\$ 90,000	\$ 61,415	\$ -	68.24%
VLCT MEMBERSHIP	\$ 5,328	\$ 5,328	\$ 5,657	\$ -	\$ -	0.00%
TOWN REPORT	\$ 2,500	\$ 3,634	\$ 3,750	\$ -	\$ -	0.00%
TELEPHONE	\$ 850	\$ 541	\$ 800	\$ 258	\$ 52	32.28%
T MNGR CELL PHONE	\$ 600	\$ 485	\$ 480	\$ 402	\$ 40	83.78%
T MNGR RECRUITMENT	\$ -	\$ 9,046	\$ -	\$ -	\$ -	0.00%
T MNGR RELOCATION EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
POSTAGE	\$ 100	\$ 5	\$ 100	\$ -	\$ -	0.00%
ADVERTISING	\$ 900	\$ 2,666	\$ 1,000	\$ 1,478	\$ 34	147.76%
PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MILEAGE	\$ 200	\$ -	\$ 200	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 900	\$ 4,749	\$ 1,500	\$ 3,727	\$ 737	248.45%
OFFICE EQUIP	\$ 300	\$ 117	\$ 300	\$ -	\$ -	0.00%
DUES/MTS/EDUC	\$ 1,000	\$ 1,002	\$ 750	\$ 601	\$ 40	80.12%
SB COMMITTEE EXPENSES	\$ 3,000	\$ -	\$ -	\$ 28	\$ -	0.00%
ENERGY COMMITTEE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ENERGY COMMITTEE	\$ 1,460	\$ 670	\$ 1,760	\$ 162	\$ -	9.19%
EVCS GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
NEGRASS GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND-FACILITIES STUDY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND-CITIZEN ASSISTANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND - CLIMATE EMERGENCY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
REGIONAL ENERGY COORDINATOR	\$ -	\$ 15,335	\$ -	\$ -	\$ -	0.00%
MISCELLANEOUS	\$ 500	\$ 1,032	\$ 500	\$ 236	\$ -	47.16%
BUSINESS E-MAIL COMPROMISES (BEC'S)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 293,625	\$ 338,590	\$ 383,197	\$ 254,346	\$ 45,190	66.37%
BOARD OF CIVIL AUTHORITY/ABATEMENT						
JUSTICES WAGE	\$ 500	\$ -	\$ 500	\$ -	\$ -	0.00%
FICA TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MEDI TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
POSTAGE	\$ 138	\$ -	\$ 150	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 25	\$ -	\$ 25	\$ -	\$ -	0.00%
DUES/MTS/EDUC	\$ 140	\$ -	\$ 300	\$ -	\$ -	0.00%
TOTAL	\$ 803	\$ -	\$ 975	\$ -	\$ -	0.00%
STATUTORY MEETINGS						
POLLWORKERS WAGE	\$ 600	\$ -	\$ 700	\$ -	\$ -	0.00%
FICA TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MEDI TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
CONTRACTED SERVICES	\$ -	\$ -	\$ 1,000	\$ -	\$ -	0.00%
POSTAGE	\$ 99	\$ -	\$ 2,500	\$ -	\$ -	0.00%
ADVERTISING	\$ 195	\$ -	\$ 200	\$ -	\$ -	0.00%
PRINTING	\$ 2,068	\$ 2,902	\$ 5,000	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 73	\$ -	\$ 400	\$ 64	\$ -	15.92%
VOTING MACH EXPENSE	\$ 56	\$ -	\$ 75	\$ -	\$ -	0.00%
VOTING MACH MAINT AGRMT	\$ -	\$ -	\$ 650	\$ -	\$ -	0.00%
VTG MCHN PROGRAMING	\$ 1,700	\$ 1,640	\$ 3,500	\$ -	\$ -	0.00%
TOTAL	\$ 4,791	\$ 4,541	\$ 14,025	\$ 64	\$ -	0.45%
TOWN CLERK						
TOWN CLERK WAGE	\$ 72,490	\$ 72,810	\$ 75,848	\$ 38,038	\$ 5,720	50.15%
ASST CLK WAGE	\$ 48,381	\$ 48,911	\$ 49,982	\$ 26,529	\$ 3,851	53.08%
FICA TAX	\$ 7,494	\$ 6,674	\$ 7,787	\$ 3,731	\$ 550	47.91%
MEDI TAX	\$ 1,753	\$ 1,561	\$ 1,758	\$ 872	\$ 129	49.62%
HEALTH INS	\$ 31,904	\$ 33,794	\$ 30,633	\$ 3,120	\$ 883	10.19%
DISABILITY/LIFE INS	\$ 1,036	\$ 1,309	\$ 1,340	\$ 522	\$ -	38.97%
DENTAL INSURANCE	\$ 924	\$ 728	\$ 884	\$ 328	\$ (64)	37.11%
VT RETIREMENT	\$ 7,554	\$ 7,575	\$ 8,478	\$ 4,197	\$ 622	49.50%
DOG/CAT LICENSE	\$ 236	\$ 198	\$ 275	\$ -	\$ -	0.00%
VITAL STATISTICS	\$ 15	\$ -	\$ 20	\$ -	\$ -	0.00%
RECORD RESTORATION	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ADVERTISING	\$ -	\$ -	\$ 200	\$ -	\$ -	0.00%
TELEPHONE	\$ 500	\$ 545	\$ 550	\$ 300	\$ 59	54.60%
POSTAGE	\$ -	\$ 13	\$ -	\$ 63	\$ 21	0.00%
OFFICE SUPPLIES	\$ 1,200	\$ 881	\$ 1,200	\$ 557	\$ -	46.43%
OFFICE EQUIPMENT	\$ 500	\$ -	\$ 500	\$ -	\$ -	0.00%
SOFTWARE	\$ 3,114	\$ 3,620	\$ 3,600	\$ 1,700	\$ 580	47.22%
DUES/MTGS/EDUC	\$ 118	\$ -	\$ 175	\$ 55	\$ -	31.43%
WOMEN'S CLUB GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND-RECORD RESTORATION	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 182,219	\$ 183,619	\$ 183,230	\$ 80,013	\$ 12,351	43.67%
FINANCE DEPARTMENT						
FINANCE ASSISTANT WAGE	\$ 48,599	\$ 73,576	\$ 49,982	\$ 29,273	\$ 3,983	58.57%
FINANCE OFFICER WAGE	\$ 81,660	\$ 85,805	\$ 83,428	\$ 66,527	\$ 18,282	79.74%
FICA TAX	\$ 8,076	\$ 5,679	\$ 8,508	\$ 4,601	\$ 672	54.08%
MEDI TAX	\$ 1,889	\$ 1,328	\$ 1,921	\$ 1,076	\$ 157	56.01%
HEALTH INS	\$ 22,576	\$ 23,376	\$ 37,522	\$ 14,490	\$ 995	38.62%
DISABILITY/LIFE INS	\$ 1,036	\$ 917	\$ 1,445	\$ 426	\$ -	29.49%
DENTAL INSURANCE	\$ 924	\$ 686	\$ 884	\$ 383	\$ -	43.35%
VT RETIREMENT	\$ 8,141	\$ 6,049	\$ 9,005	\$ 4,049	\$ 259	44.97%
PROFESSIONAL SERVICES	\$ -	\$ 616	\$ 3,000	\$ 653	\$ -	21.75%
INDEPENDENT AUDIT	\$ 13,500	\$ 11,500	\$ 14,250	\$ 8,995	\$ 6,110	63.12%
TELEPHONE	\$ 650	\$ 539	\$ 1,000	\$ 418	\$ 45	41.81%
POSTAGE	\$ -	\$ 4	\$ -	\$ -	\$ -	0.00%
ADVERTISING	\$ 176	\$ -	\$ 175	\$ -	\$ -	0.00%
PRINTING	\$ 74	\$ 115	\$ 75	\$ -	\$ -	0.00%

**Town of Norwich
FY23 Expenditures with Budget**

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
OFFICE SUPPLIES	\$ 1,506	\$ 1,094	\$ 1,750	\$ 576	\$ -	32.89%
OFFICE EQUIPMENT	\$ 250	\$ 3,971	\$ 750	\$ -	\$ -	0.00%
SOFTWARE	\$ 925	\$ 4,288	\$ 1,425	\$ 300	\$ -	21.05%
DUES/MTGS/EDUC	\$ 512	\$ 85	\$ 525	\$ -	\$ -	0.00%
BANK CHARGE	\$ -	\$ 2,605	\$ -	\$ 257	\$ 14	0.00%
TOTAL	\$ 190,494	\$ 222,233	\$ 215,646	\$ 132,022	\$ 30,517	61.22%
GENERAL ADMINISTRATION						
TELEPHONE	\$ 700	\$ 483	\$ 600	\$ 241	\$ 42	40.19%
POSTAGE METER RENTAL	\$ 1,920	\$ 638	\$ 700	\$ 319	\$ 160	45.59%
POSTAGE	\$ 4,000	\$ 6,737	\$ 4,000	\$ 1,151	\$ 85	28.77%
OFFICE SUPPLIES	\$ 1,000	\$ 1,117	\$ 1,250	\$ -	\$ -	0.00%
PHOTOCOPIER	\$ 1,600	\$ 1,051	\$ 1,600	\$ 330	\$ -	20.60%
COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
COMPUTER EQUIPMENT	\$ -	\$ 22,836	\$ 1,400	\$ 2,547	\$ -	181.93%
WEB SITE SUPPORT	\$ 600	\$ -	\$ 600	\$ -	\$ -	0.00%
SERVER MAINTENANCE	\$ 17,568	\$ 35,737	\$ 39,672	\$ 25,551	\$ 3,029	64.41%
DESIGNATED FUND EQUIPMENT	\$ 50,878	\$ 50,878	\$ 15,000	\$ 15,000	\$ -	100.00%
TOTAL	\$ 78,266	\$ 119,478	\$ 64,822	\$ 45,139	\$ 3,315	69.63%
BOARD OF LISTERS						
LISTER WAGE	\$ 4,500	\$ 3,750	\$ 4,500	\$ 1,500	\$ 1,500	33.33%
ASSESSING CLERK WAGE	\$ 17,882	\$ 5,650	\$ 22,547	\$ -	\$ -	0.00%
FICA TAX	\$ 1,109	\$ 583	\$ 1,677	\$ 93	\$ 93	5.55%
MEDI TAX	\$ 259	\$ 136	\$ 663	\$ 22	\$ 22	3.28%
HEALTH INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DISABILITY/LIFE INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VT RETIREMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PROFESSIONAL ASSESSOR SERVICES	\$ 35,000	\$ 33,805	\$ 35,000	\$ 14,190	\$ 3,376	40.54%
TAX MAPPING	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SOFTWARE MAINT/UPDATE	\$ 6,000	\$ 7,600	\$ 6,000	\$ 5,300	\$ -	88.33%
TELEPHONE	\$ 530	\$ 522	\$ 530	\$ 253	\$ 48	47.80%
POSTAGE	\$ 381	\$ 50	\$ 150	\$ 44	\$ -	29.33%
ADVERTISING	\$ -	\$ 66	\$ 150	\$ -	\$ -	0.00%
PRINTING	\$ 88	\$ 26	\$ 100	\$ 35	\$ -	35.00%
MILEAGE REIMB	\$ 100	\$ 51	\$ 100	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 125	\$ 294	\$ 125	\$ 112	\$ 100	89.59%
OFFICE EQUIPMENT	\$ 625	\$ 75	\$ 125	\$ -	\$ -	0.00%
DUES/MTGS/EDUC	\$ 75	\$ 50	\$ 100	\$ -	\$ -	0.00%
DESIGNATED FUND REAPPRAISAL	\$ 43,000	\$ 43,000	\$ 50,000	\$ 50,000	\$ -	100.00%
TOTAL	\$ 109,674	\$ 95,658	\$ 121,767	\$ 71,549	\$ 5,139	58.76%
PLANNING/DRB DEPARTMENT						
PLAN ADMIN WAGE	\$ 73,933	\$ 52,869	\$ 78,874	\$ 15,826	\$ -	20.06%
PLANNING DEPT. WAGES	\$ 26,407	\$ 27,562	\$ 58,357	\$ 14,876	\$ 2,228	25.49%
FICA TAX	\$ 6,221	\$ 4,262	\$ 8,508	\$ 1,738	\$ 138	20.43%
MEDI TAX	\$ 1,455	\$ 997	\$ 1,921	\$ 407	\$ 32	21.16%
HEALTH INS	\$ 16,073	\$ 11,001	\$ 15,408	\$ 2,759	\$ 995	17.90%
DISABILITY/LIFE INS	\$ 518	\$ 508	\$ 779	\$ 170	\$ -	21.80%
DENTAL INSURANCE	\$ 462	\$ 252	\$ 442	\$ 108	\$ -	24.43%
VT RETIREMENT	\$ 4,621	\$ 3,606	\$ 5,324	\$ 882	\$ -	16.57%
TOWN PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING SERVICES	\$ 3,000	\$ 692	\$ 3,000	\$ 604	\$ -	20.14%
TWO RIVER PLANNING COMM.	\$ 5,223	\$ 5,223	\$ 5,223	\$ 5,707	\$ -	109.27%
U.V. TRANSPORTATION MGMT	\$ 1,134	\$ 1,134	\$ 1,134	\$ -	\$ -	0.00%
MAPPING	\$ 1,600	\$ 1,500	\$ 2,000	\$ -	\$ -	0.00%
HISTORIC PRES CLG GRANT	\$ 6,750	\$ 1,750	\$ 1,000	\$ -	\$ -	0.00%
RURAL SETTLEMENT GRANT	\$ -	\$ 10,660	\$ -	\$ 4,340	\$ -	0.00%
TELEPHONE	\$ 450	\$ 534	\$ 930	\$ 328	\$ 48	35.26%
POSTAGE	\$ 450	\$ -	\$ 450	\$ -	\$ -	0.00%
ADVERTISING	\$ 500	\$ 486	\$ 500	\$ 429	\$ 238	85.82%
PRINTING	\$ 200	\$ 148	\$ 200	\$ -	\$ -	0.00%
MILEAGE REIMB	\$ 400	\$ -	\$ 400	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 350	\$ -	\$ 350	\$ 254	\$ -	72.65%
OFFICE EQUIPMENT	\$ 250	\$ 500	\$ 250	\$ -	\$ -	0.00%
DUES/MTGS/EDUC	\$ 750	\$ -	\$ 750	\$ 113	\$ 80	15.13%
TOTAL	\$ 150,747	\$ 123,683	\$ 185,801	\$ 48,541	\$ 3,760	26.13%
RECREATION DEPARTMENT						
RECREATION ADMINISTRATION						
RECREATION DIR WAGE	\$ 70,072	\$ 70,259	\$ 71,796	\$ 37,232	\$ 5,495	51.86%
RECREATION ADMIN ASST	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FICA TAX	\$ 4,350	\$ 5,170	\$ 4,451	\$ 2,639	\$ 341	59.28%
MEDI TAX	\$ 1,016	\$ 1,209	\$ 1,005	\$ 617	\$ 80	61.39%
HEALTH INS	\$ 24,022	\$ 26,012	\$ 23,046	\$ 4,957	\$ -	21.51%
DISABILITY/LIFE INSUR	\$ 518	\$ 738	\$ 756	\$ 307	\$ -	40.67%
DENTAL INSURANCE	\$ 462	\$ 312	\$ 442	\$ (168)	\$ -	-37.90%
VT RETIREMENT	\$ 4,380	\$ 4,373	\$ 4,846	\$ 2,420	\$ 357	49.94%
TELEPHONE	\$ 525	\$ 492	\$ 1,005	\$ 441	\$ 82	43.86%
POSTAGE	\$ 175	\$ -	\$ 50	\$ -	\$ -	0.00%
ADVERTISING	\$ 71	\$ -	\$ 245	\$ -	\$ -	0.00%
PRINTING	\$ 25	\$ -	\$ 75	\$ -	\$ -	0.00%
DUES/MTGS/EDUC	\$ 800	\$ 80	\$ 1,300	\$ 195	\$ -	15.00%
OFFICE EQUIPMENT	\$ 50	\$ 40	\$ 50	\$ -	\$ -	0.00%
MILEAGE REIMBURSEMENT	\$ 263	\$ -	\$ 250	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 225	\$ 130	\$ 225	\$ -	\$ -	0.00%
TOTAL ADMINISTRATION	\$ 106,954	\$ 108,815	\$ 109,542	\$ 48,641	\$ 6,354	44.40%
RECREATION PROGRAMS						
INSTRUCTOR FEE	\$ 65,000	\$ 10,488	\$ 25,000	\$ 5,922	\$ -	23.69%
COACHING MATERIALS	\$ 300	\$ 110	\$ 800	\$ 500	\$ -	62.49%
TEE SHIRT/HAT	\$ 3,000	\$ 3,150	\$ 3,000	\$ 1,612	\$ -	53.73%
EQUIPMENT	\$ 3,500	\$ 14,934	\$ 6,500	\$ 1,152	\$ 277	17.72%
PROGRAM WAGE	\$ 38,000	\$ 29,024	\$ 60,000	\$ 23,635	\$ 210	39.39%
REFEREE/UMPIRE	\$ 3,700	\$ 1,666	\$ 4,000	\$ 1,716	\$ (858)	42.90%
TOURNAMENT FEES	\$ 2,500	\$ (95)	\$ 2,500	\$ 535	\$ 100	21.40%
REGISTRATION FEES (MYREC)	\$ 8,500	\$ 4,529	\$ 6,000	\$ 1,880	\$ -	31.33%
M.CROSS SCHOOL RENTAL FEE	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.00%
SPECIAL EVENTS /SUPPLIES	\$ 1,500	\$ 352	\$ 2,500	\$ 87	\$ -	3.48%
FICA	\$ 2,500	\$ 543	\$ 3,720	\$ 1,148	\$ (40)	30.85%
MEDI	\$ 600	\$ 127	\$ 840	\$ 268	\$ (9)	31.95%
UNIFORM	\$ 700	\$ -	\$ 1,200	\$ 921	\$ -	76.72%
TOTAL RECREATION PROGRAMS	\$ 129,800	\$ 64,827	\$ 116,060	\$ 41,375	\$ (320)	35.65%

**Town of Norwich
FY23 Expenditures with Budget**

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
RECREATION FACILITIES						
REC FIELD CARE	\$ 7,000	\$ 3,980	\$ 10,500	\$ 43	\$ -	0.41%
HUNTLEY LINE MARKING	\$ 2,440	\$ 3,204	\$ 2,440	\$ 2,677	\$ -	109.71%
PORTABLE TOILET	\$ 1,062	\$ 2,253	\$ 2,500	\$ 2,600	\$ -	104.00%
ICE RINK	\$ -	\$ -	\$ 3,500	\$ -	\$ -	0.00%
REPAIRS & MAINT	\$ 2,519	\$ 32	\$ 2,500	\$ -	\$ -	0.00%
WATER USAGE	\$ 485	\$ 465	\$ 420	\$ 98	\$ -	23.44%
WOMEN'S CLUB GRANT	\$ 1,875	\$ -	\$ 2,500	\$ -	\$ -	0.00%
MAHHC PREVENTION GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VT REC RESTART GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SITE WORK	\$ -	\$ -	\$ 250	\$ -	\$ -	0.00%
SUMMER MATTERS FOR ALL GRANT	\$ -	\$ 12,865	\$ -	\$ -	\$ -	0.00%
KING ARTHUR GRANT	\$ -	\$ 407	\$ -	\$ -	\$ -	0.00%
DESIGNATED FUND-T COURTS	\$ 10,200	\$ 10,200	\$ 10,200	\$ 10,200	\$ -	100.00%
TOTAL RECREATION FACILITIES	\$ 25,581	\$ 33,406	\$ 34,810	\$ 15,618	\$ -	44.87%
RECREATION TOTAL	\$ 262,335	\$ 207,048	\$ 260,412	\$ 105,634	\$ 6,034	40.56%
PUBLIC SAFETY FACILITY						
WATER USAGE	\$ 1,100	\$ 925	\$ 1,100	\$ 211	\$ -	19.21%
ELECTRICITY	\$ 7,100	\$ 4,035	\$ 7,700	\$ -	\$ -	0.00%
HEATING (Inc. Apparatus Bay)	\$ 2,875	\$ 306	\$ -	\$ -	\$ -	0.00%
ADMIN TELEPHONE & INTERNET	\$ 4,830	\$ 6,192	\$ 4,830	\$ 2,118	\$ 423	43.86%
SUPPLIES	\$ 750	\$ 694	\$ 650	\$ 277	\$ 98	42.61%
REPAIRS & MAINTENANCE	\$ 2,000	\$ 2,186	\$ 5,000	\$ 1,820	\$ 274	36.39%
ALARM MONITORING	\$ 325	\$ 1,445	\$ 1,400	\$ 785	\$ -	56.07%
CLEANING	\$ 11,000	\$ 9,540	\$ 10,000	\$ 4,320	\$ 720	43.20%
DESIGNATED FUND - POLICE/FIRE STATION	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL PUBLIC SAFETY FACILITY	\$ 29,980	\$ 25,323	\$ 30,680	\$ 9,531	\$ 1,515	31.07%
POLICE DEPARTMENT						
WAGES & BENEFITS						
POLICE CHIEF WAGE	\$ 87,257	\$ 34,822	\$ 85,761	\$ 16,558	\$ 7,652	19.31%
POLICE OFFICER WAGE	\$ 174,617	\$ 171,140	\$ 178,626	\$ 36,702	\$ 4,990	20.55%
ON-CALL WAGE	\$ 5,472	\$ 4,975	\$ 5,472	\$ 1,791	\$ 288	32.73%
OVERTIME OFFICER WAGE	\$ 19,838	\$ 40,873	\$ 20,138	\$ 6,785	\$ 632	33.69%
ADMINISTRATIVE WAGE	\$ 51,247	\$ 52,033	\$ 54,820	\$ 28,507	\$ 4,404	52.00%
PARTTIME OFFICER WAGE	\$ 3,000	\$ 1,433	\$ 3,250	\$ -	\$ -	0.00%
CROSSING GUARD WAGE	\$ 16,934	\$ 14,676	\$ 15,656	\$ 3,631	\$ 779	23.19%
GOVERNOR'S HIGHWAY SAFETY GRANT WAGE	\$ -	\$ 480	\$ -	\$ -	\$ -	0.00%
SPECIAL DUTY WAGE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FICA TAX	\$ 20,587	\$ 18,444	\$ 19,984	\$ 4,765	\$ 684	23.84%
MEDI TAX	\$ 4,815	\$ 4,316	\$ 4,513	\$ 1,114	\$ 160	24.69%
HEALTH INS	\$ 72,228	\$ 61,879	\$ 69,648	\$ 17,783	\$ 5,835	25.53%
DISABILITY/LIFE INS	\$ 3,708	\$ 2,715	\$ 3,289	\$ 639	\$ -	19.42%
DELTA DENTAL	\$ 2,160	\$ 1,699	\$ 2,209	\$ 603	\$ (64)	27.31%
VT RETIREMENT	\$ 24,313	\$ 23,451	\$ 21,757	\$ 6,954	\$ 1,405	31.96%
TOTAL	\$ 486,176	\$ 432,935	\$ 485,122	\$ 125,833	\$ 26,765	25.94%
COMMUNITY POLICING						
ANIMAL CONTROL	\$ 2,131	\$ 3,391	\$ 2,750	\$ 1,036	\$ -	37.67%
COMMUNITY RELATIONS	\$ 653	\$ 192	\$ 650	\$ 167	\$ 47	25.62%
SPEED SIGNS	\$ 1,865	\$ 6,365	\$ 2,000	\$ 14,247	\$ 900	712.35%
NORWICH CADET PROGRAM	\$ 300	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 4,949	\$ 9,948	\$ 5,400	\$ 15,450	\$ 947	286.10%
EQUIPMENT & MAINTENANCE						
RADIO MAINTENANCE	\$ 764	\$ -	\$ 750	\$ -	\$ -	0.00%
PETROLEUM PRODUCTS	\$ 6,121	\$ -	\$ 7,250	\$ -	\$ -	0.00%
CRUISER VIDEO EQUIP	\$ 1,025	\$ -	\$ 4,044	\$ -	\$ -	0.00%
CRUISER MAINT	\$ 8,396	\$ 12,830	\$ 8,250	\$ 5,476	\$ 763	66.38%
CRUISER SUPPLIES	\$ 482	\$ 81	\$ 500	\$ -	\$ (39)	0.00%
TOTAL	\$ 16,788	\$ 12,911	\$ 20,794	\$ 5,476	\$ 724	26.34%
GRANTS (Inc PACIF Equip & Women's Club)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SUPPORT						
ADMINISTRATION	\$ 4,000	\$ 3,798	\$ 4,000	\$ 1,549	\$ 197	38.72%
VIBRS	\$ 2,971	\$ 2,901	\$ 3,000	\$ 591	\$ 118	19.70%
DISPATCH SERVICES	\$ 72,911	\$ 72,911	\$ 73,000	\$ 36,456	\$ -	49.94%
TRAINING	\$ 2,500	\$ 1,913	\$ 2,500	\$ 695	\$ -	27.80%
TRAINING SUPPLIES	\$ 1,421	\$ 559	\$ 2,000	\$ 553	\$ -	27.65%
MILEAGE REIMB	\$ 217	\$ 1,083	\$ 200	\$ -	\$ -	0.00%
DUES/MTGS/EDUC	\$ 943	\$ 405	\$ 1,000	\$ 100	\$ -	10.00%
UNIFORM	\$ 3,026	\$ 3,437	\$ 2,500	\$ 532	\$ -	21.30%
UNIFORMS CLEANING	\$ 1,386	\$ 351	\$ 1,500	\$ 576	\$ 68	38.42%
BULLET PROOF VESTS	\$ -	\$ 2,979	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 89,375	\$ 90,337	\$ 89,700	\$ 41,052	\$ 382	45.77%
DESIGNATED FUNDS						
DESIGNATED FUND-SPECIAL EQUIP	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	100.00%
DESIGNATED FUND-CRUISER	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ -	100.00%
TOTAL	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	100.00%
TOTAL POLICE DEPARTMENT	\$ 597,288	\$ 546,131	\$ 641,016	\$ 227,811	\$ 28,819	35.54%
FIRE/FAST DEPT.						
FIRE CHIEF WAGES	\$ 67,782	\$ 67,571	\$ 70,761	\$ 36,297	\$ 6,174	51.29%
FIRE OFFICER STIPEND	\$ 2,100	\$ 2,100	\$ 2,100	\$ -	\$ -	0.00%
FIREFIGHTERS WAGE	\$ 29,000	\$ 23,690	\$ 30,000	\$ 15,005	\$ 4,932	50.02%
FF DRILLS/MTGS WAGE	\$ 3,000	\$ 1,428	\$ 2,500	\$ 960	\$ 180	38.40%
C-19 GRANT	\$ -	\$ (5,620)	\$ -	\$ -	\$ -	0.00%
C-19 MILEAGE REIUMBURSEMENT	\$ -	\$ 579	\$ -	\$ -	\$ -	0.00%
FICA TAX	\$ 6,322	\$ 5,931	\$ 6,532	\$ 3,173	\$ 686	48.57%
MEDI TAX	\$ 1,479	\$ 1,387	\$ 1,528	\$ 742	\$ 160	48.58%
HEALTH INSURANCE	\$ 16,458	\$ 17,875	\$ 21,141	\$ 10,466	\$ 1,875	49.51%
DISABILITY/LIFE INSURANCE	\$ 518	\$ 869	\$ 736	\$ 299	\$ -	40.71%
VT RETIREMENT	\$ 4,236	\$ 4,209	\$ 4,770	\$ 2,359	\$ 401	49.46%
DENTAL INSURANCE	\$ 462	\$ 364	\$ 442	\$ 164	\$ (32)	37.11%
TOTAL	\$ 131,357	\$ 120,382	\$ 140,510	\$ 69,466	\$ 14,376	49.44%
EMS WAGES						

**Town of Norwich
FY23 Expenditures with Budget**

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
EMS WAGE	\$ 6,000	\$ 4,141	\$ 5,000	\$ 3,832	\$ 1,408	76.63%
EMS DRILL WAGE	\$ 1,900	\$ 1,164	\$ 1,900	\$ 400	\$ 100	21.05%
EMS FICA TAX	\$ 490	\$ 241	\$ 428	\$ 179	\$ 80	41.84%
EMS MEDI TAX	\$ 115	\$ 57	\$ 100	\$ 42	\$ 19	41.86%
TOTAL	\$ 8,505	\$ 5,602	\$ 7,428	\$ 4,452	\$ 1,606	59.94%
EDUCATION & TRAINING						
FIRE EDUC/TRAINING	\$ 1,000	\$ 45	\$ 750	\$ 789	\$ 789	105.20%
EMS EDUC/TRNG	\$ 1,400	\$ 750	\$ 1,200	\$ -	\$ -	0.00%
FIRE DUES/MTGS/EDUC	\$ 500	\$ -	\$ 500	\$ 380	\$ -	76.00%
TOTAL	\$ 2,900	\$ 795	\$ 2,450	\$ 1,169	\$ 789	47.71%
TOOLS & EQUIPMENT						
FIRE TOOLS & EQUIPMENT	\$ 4,000	\$ 1,397	\$ 4,000	\$ 1,931	\$ 130	48.28%
EMS TOOLS/ EQUIP	\$ 1,900	\$ 1,391	\$ 1,900	\$ 304	\$ -	15.99%
RADIO PURCH/REPAIR	\$ 750	\$ 8,191	\$ 750	\$ -	\$ -	0.00%
TOTAL	\$ 6,650	\$ 10,980	\$ 6,650	\$ 2,235	\$ 130	33.61%
MAINTENANCE						
FIRE TRK R & M	\$ 14,500	\$ 37,012	\$ 13,000	\$ 11,165	\$ 2,599	85.88%
EQUIPMENT MAINTENANCE & SAFETY TESTING	\$ 4,000	\$ 4,046	\$ 4,000	\$ -	\$ -	0.00%
RADIO MAINTENANCE	\$ 531	\$ 1,151	\$ 500	\$ -	\$ -	0.00%
SOFTWARE MAINTENANCE	\$ 1,012	\$ -	\$ -	\$ 120	\$ -	0.00%
COMPUTER MAINTENANCE	\$ 291	\$ -	\$ -	\$ -	\$ -	0.00%
VEHICLE FUEL	\$ 2,715	\$ 4,591	\$ 3,500	\$ 2,018	\$ 642	57.65%
TOTAL	\$ 23,049	\$ 46,799	\$ 21,000	\$ 13,302	\$ 3,241	63.35%
SUPPORT						
RECRUITMENT	\$ 100	\$ -	\$ 100	\$ 179	\$ -	179.44%
POSTAGE	\$ 25	\$ -	\$ 25	\$ -	\$ -	0.00%
FIRE PREVENTION BOOKS & MATERIALS	\$ 100	\$ 310	\$ 100	\$ -	\$ -	0.00%
FIREFIGHTERS CASUL INS	\$ 8,800	\$ 4,048	\$ 5,800	\$ -	\$ -	0.00%
TELEPHONE & INTERNET	\$ -	\$ 480	\$ -	\$ 400	\$ 80	0.00%
OFFICE SUPPLIES	\$ 400	\$ 607	\$ 600	\$ 522	\$ -	86.93%
DISPATCH SERVICE	\$ 22,588	\$ 12,913	\$ 25,004	\$ 11,700	\$ -	46.79%
UNIFORM	\$ 225	\$ 238	\$ 225	\$ -	\$ -	0.00%
HYDRANT RENTAL	\$ 33,933	\$ 33,933	\$ 34,000	\$ 17,000	\$ -	50.00%
DRY HYDRANT	\$ 25	\$ -	\$ 500	\$ 670	\$ -	134.00%
OSHA COMPLIANCE	\$ 1,000	\$ 224	\$ 1,000	\$ -	\$ -	0.00%
WATER LINE REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 67,196	\$ 52,754	\$ 67,354	\$ 30,471	\$ 80	45.24%
DESIGNATED FUNDS						
DESIGNATED FUND-APPARATUS	\$ 20,000	\$ 20,000	\$ 60,000	\$ 60,000	\$ -	100.00%
DESIGNATED FUND-EQUIPMENT	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ -	100.00%
TOTAL	\$ 40,000	\$ 40,000	\$ 70,000	\$ 70,000	\$ -	100.00%
GRANT						
VLCT PACIF GRANT	\$ -	\$ 5,352	\$ -	\$ -	\$ -	0.00%
FEMA GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DRY HYDRANT GRANT	\$ -	\$ -	\$ -	\$ 2,940	\$ -	0.00%
FY 17 HOMELAND SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ -	\$ 5,352	\$ -	\$ 2,940	\$ -	0.00%
AMBULANCE EXPENDITURES						
AMBULANCE CONTRACT	\$ 146,340	\$ 148,224	\$ 152,925	\$ -	\$ -	0.00%
AMBULANCE LIAB	\$ 14,500	\$ 1,743	\$ 5,500	\$ 4,525	\$ -	82.27%
TOTAL	\$ 160,840	\$ 149,967	\$ 158,425	\$ 4,525	\$ -	2.86%
TOTAL FIRE DEPT.	\$440,497	\$ 432,631	\$ 473,816	\$ 198,560	\$ 20,223	41.91%
EMERGENCY MANAGEMENT						
DEBT SERVICE ON TOWER BOND PRINCIPAL	\$ 29,894	\$ 27,500	\$ 26,775	\$ 27,500	\$ -	102.71%
DEBT SERVICE ON TOWER BOND INTEREST	\$ -	\$ 2,321	\$ 3,025	\$ 922	\$ -	30.48%
TOWER POWER	\$ 500	\$ 391	\$ 400	\$ 188	\$ 105	47.00%
EMERG MAN ADMIN	\$ 17	\$ -	\$ 25	\$ -	\$ -	0.00%
EMERG MNGMT SUPPLIES	\$ 33	\$ -	\$ 50	\$ 24	\$ 24	48.00%
GENERATOR FUEL	\$ 55	\$ -	\$ 100	\$ -	\$ -	0.00%
EMERG GEN MAINT	\$ 2,500	\$ 756	\$ 2,500	\$ -	\$ -	0.00%
BASE RADIO MAINTENANCE PD & DPW	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
HAZARD MITIGATION PLAN (FEMA Grant) - Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DESIGNATED FUND- GENERATORS	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ -	100.00%
TOTAL	\$ 42,999	\$ 40,968	\$ 47,875	\$ 43,634	\$ 129	91.14%
GRANTS						
LOCAL HAZARD MITIGATION GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
CONSERVATION COMM.						
PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -	-
OFFICE SUPPLIES & EMAIL	\$ -	\$ -	\$ -	\$ -	\$ -	-
DUES/MTGS/EDUC	\$ 300	\$ 50	\$ 300	\$ -	\$ -	0.00%
SPKRS/PUBLIC INFO / GEN'L PUBLIC EDUCATION	\$ 83	\$ -	\$ 500	\$ -	\$ -	0.00%
PUBLICITY / OUTDOOR STUDENT PROGRAMS - LEEEP	\$ 366	\$ 1,132	\$ 1,750	\$ 1,600	\$ 250	91.43%
TRAILS	\$ 1,290	\$ 166	\$ 2,750	\$ -	\$ -	0.00%
WATER QUAL MONIT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MILT FRYE NATURE AREA	\$ 1,650	\$ 1,732	\$ 1,500	\$ -	\$ -	0.00%
NATRL RESRCS INVEN	\$ -	\$ -	\$ 1,000	\$ -	\$ -	0.00%
PROJECT RESTORATION / NATURAL RES. PROJS.	\$ -	\$ -	\$ 1,500	\$ 394	\$ -	26.25%
WOMAN'S CLUB GRANT	\$ -	\$ 794	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 3,689	\$ 3,874	\$ 9,300	\$ 1,994	\$ 250	21.44%
PUBLIC WORKS DEPARTMENT						
HIGHWAY DIVISION						
DIRECTOR OF PUBLIC WORKS	\$ 86,192	\$ 50,558	\$ 87,664	\$ 46,105	\$ 7,105	52.59%
ADMINISTRATIVE ASSISTANT, PART-TIME	\$ 21,826	\$ 8,282	\$ 22,385	\$ -	\$ -	0.00%
ROAD CREW WAGES	\$ 282,486	\$ 222,028	\$ 271,472	\$ 68,661	\$ 16,400	25.29%

Town of Norwich
FY23 Expenditures with Budget

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
ROAD CREW OVERTIME	\$ 45,000	\$ 39,661	\$ 46,150	\$ 11,833	\$ 8,726	25.64%
PAGER COMPENSATION	\$ 4,650	\$ 240	\$ 4,650	\$ 680	\$ -	14.62%
FICA	\$ 21,610	\$ 18,391	\$ 26,884	\$ 7,701	\$ 1,956	28.64%
MEDICARE	\$ -	\$ 4,356	\$ 6,071	\$ 1,801	\$ 458	29.66%
HEALTH INSURANCE	\$ 73,283	\$ 50,896	\$ 90,929	\$ 23,289	\$ 6,690	25.61%
DISABILITY & LIFE INSURANCE	\$ 2,589	\$ 2,472	\$ 3,859	\$ 987	\$ -	25.56%
DENTAL INSURANCE	\$ 2,310	\$ 1,305	\$ 2,651	\$ 544	\$ (64)	20.51%
RETIREMENT	\$ 17,655	\$ 17,503	\$ 27,761	\$ 8,273	\$ 2,095	29.80%
TOTAL	\$ 557,601	\$ 415,693	\$ 590,476	\$ 169,872	\$ 43,367	28.77%
MATERIALS						
SALT & CHEMICALS	\$ 115,000	\$ 88,319	\$ 115,000	\$ 30,096	\$ 18,942	26.17%
SAND	\$ 105,000	\$ 57,705	\$ 115,000	\$ 23,463	\$ -	20.40%
DUST CONTROL	\$ 15,000	\$ 12,374	\$ 22,500	\$ 4,658	\$ -	20.70%
GRAVEL & STONE	\$ 55,000	\$ 48,570	\$ 55,000	\$ 2,463	\$ 123	4.48%
CULVERTS & OTHER ROAD SUPPLIES	\$ 12,000	\$ 7,816	\$ 12,000	\$ -	\$ -	0.00%
ASPHALT PRODUCTS	\$ 2,995	\$ 1,247	\$ 3,000	\$ 447	\$ -	14.91%
BRIDGE REPAIR & MAINTENANCE	\$ 2,000	\$ 277	\$ 2,000	\$ 504	\$ -	25.18%
OTHER PROJECTS	\$ 1,783	\$ 8,858	\$ 1,785	\$ 18	\$ 18	1.01%
SIGNS	\$ 2,256	\$ -	\$ 2,250	\$ 2,360	\$ -	104.90%
TOTAL	\$ 311,034	\$ 225,166	\$ 328,535	\$ 64,009	\$ 19,084	19.48%
CONTRACTED SERVICES						
PLOWING & SANDING	\$ 22,976	\$ 21,298	\$ 25,000	\$ -	\$ -	0.00%
ROAD SWEEPING	\$ 3,243	\$ 2,170	\$ -	\$ -	\$ -	0.00%
LEAF REMOVAL	\$ 3,029	\$ 2,200	\$ 3,000	\$ -	\$ -	0.00%
STREETLIGHTS	\$ 12,595	\$ 13,507	\$ 13,000	\$ 5,934	\$ 1,255	45.64%
TREE CUTTING & REMOVAL	\$ 10,516	\$ 1,700	\$ 10,000	\$ 6,250	\$ -	62.50%
UNIFORMS	\$ 12,773	\$ 9,403	\$ 12,000	\$ 5,592	\$ 679	46.60%
PAVING	\$ 25,000	\$ 146,522	\$ 7,500	\$ -	\$ -	0.00%
OTHER PROJECTS	\$ 66,354	\$ 37,108	\$ 15,500	\$ 3,140	\$ -	20.26%
CRACK SEALING	\$ 15,944	\$ -	\$ 15,000	\$ 18,000	\$ -	120.00%
PAVEMENT MARKING	\$ 32,000	\$ 34,287	\$ 38,000	\$ -	\$ -	0.00%
BRIDGES	\$ 67,000	\$ 37,238	\$ 50,000	\$ 29,726	\$ 8,227	59.45%
TOTAL	\$ 271,430	\$ 305,432	\$ 189,000	\$ 68,642	\$ 10,161	36.32%
EQUIPMENT						
OUTSIDE REPAIRS	\$ 40,000	\$ 56,340	\$ 35,000	\$ 23,182	\$ 1,626	66.23%
PARTS & SUPPLIES	\$ 50,000	\$ 101,722	\$ 50,000	\$ 34,105	\$ 1,128	68.21%
PETROLEUM PRODUCTS	\$ 48,000	\$ 58,103	\$ 70,000	\$ 24,292	\$ 6,628	34.70%
TOTAL	\$ 138,000	\$ 216,164	\$ 155,000	\$ 81,578	\$ 9,383	52.63%
HIGHWAY GARAGE						
ELECTRICITY	\$ 3,600	\$ 5,533	\$ 4,000	\$ 6,025	\$ 848	150.63%
PROPANE	\$ 6,861	\$ 7,924	\$ 9,000	\$ 903	\$ 654	10.03%
TELEPHONE (Inc. Internet)	\$ 3,407	\$ 6,421	\$ 6,500	\$ 2,593	\$ 395	39.89%
SUPPLIES	\$ 8,260	\$ 5,436	\$ 8,250	\$ 2,067	\$ 173	25.05%
ALARM MONITORING	\$ 461	\$ 643	\$ 900	\$ -	\$ -	0.00%
REPAIRS & MAINTENANCE	\$ 6,979	\$ 18,347	\$ 7,750	\$ 1,193	\$ 79	15.40%
TOOLS	\$ 7,326	\$ 9,185	\$ 7,250	\$ -	\$ -	0.00%
ADMINISTRATION	\$ 5,256	\$ 2,652	\$ 5,000	\$ 5,506	\$ -	110.11%
TOTAL	\$ 42,150	\$ 56,141	\$ 48,650	\$ 18,286	\$ 2,149	37.59%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	100.00%
DESIGNATED FUND-SIDEWALK	\$ 14,000	\$ 14,000	\$ 10,000	\$ 10,000	\$ -	100.00%
DESIGNATED FUND-PAVING	\$ 60,000	\$ 60,000	\$ 45,000	\$ 45,000	\$ -	100.00%
DESIGNATED FUND-BRIDGES	\$ 157,000	\$ 157,000	\$ 100,000	\$ 100,000	\$ -	100.00%
DESIGNATED FUND-GARAGE	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,750	\$ 750	103.00%
TOTAL	\$ 296,000	\$ 296,000	\$ 220,000	\$ 220,750	\$ 750	100.34%
GRANTS						
VTRANS - PAVING GRANT	\$ -	\$ 14,000	\$ -	\$ -	\$ -	0.00%
FEMA GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Two Rivers-Betr Back Road	\$ -	\$ 8,016	\$ -	\$ -	\$ -	0.00%
BETTER ROADS / GRANTS IN AID	\$ 5,000	\$ -	\$ -	\$ -	\$ -	0.00%
VTRANS - BIKE & PED	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VTRANS - TAP GRANT (Tigertown Culverts - 20%)	\$ 21,929	\$ 32,029	\$ -	\$ 127,582	\$ (510,329)	0.00%
VTRANS - STRUCTURES GRANT (10% Local)	\$ -	\$ 2,619	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 26,929	\$ 56,664	\$ -	\$ 127,582	\$ (510,329)	0.00%
TOTAL-HIGHWAY DIVISION	\$ 1,643,144	\$ 1,571,261	\$ 1,531,661	\$ 750,720	\$ (425,435)	49.01%
BUILDINGS & GROUNDS DIVISION						
BUILDING & GROUND WAGES	\$ 92,323	\$ 90,587	\$ 96,545	\$ 38,996	\$ 3,816	40.39%
OVERTIME WAGES	\$ 5,000	\$ 8,159	\$ 5,793	\$ 1,305	\$ 107	22.53%
PAGER COMPENSATION	\$ 775	\$ 835	\$ 750	\$ 240	\$ -	32.00%
FICA	\$ 7,063	\$ 5,897	\$ 6,478	\$ 2,499	\$ 241	38.57%
MEDICARE	\$ -	\$ 1,430	\$ 1,463	\$ 584	\$ 56	39.95%
HEALTH INSURANCE	\$ 33,545	\$ 34,526	\$ 29,180	\$ 10,638	\$ 1,345	36.46%
DISABILITY & LIFE INSURANCE	\$ 1,036	\$ 936	\$ 1,089	\$ 279	\$ -	25.65%
DENTAL INSURANCE	\$ 924	\$ 652	\$ 884	\$ 272	\$ (32)	30.77%
RETIREMENT	\$ 5,770	\$ 6,189	\$ 7,052	\$ 2,635	\$ 255	37.37%
TOTAL	\$ 146,436	\$ 149,211	\$ 149,233	\$ 57,448	\$ 5,789	38.50%
MATERIALS						
GARDEN SUPPLIES & PLANTS	\$ 1,576	\$ 966	\$ 1,575	\$ -	\$ -	0.00%
TOTAL	\$ 1,576	\$ 966	\$ 1,575	\$ -	\$ -	0.00%
CONTRACTED SERVICES						
FOLEY PARK & MEDIANS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
UNIFORMS	\$ 4,800	\$ 3,722	\$ 4,800	\$ 1,205	\$ 120	25.10%
TOTAL	\$ 4,800	\$ 3,722	\$ 4,800	\$ 1,205	\$ 120	25.10%
EQUIPMENT						
OUTSIDE REPAIRS	\$ 1,960	\$ -	\$ 2,000	\$ 106	\$ -	5.28%
PARTS & SUPPLIES	\$ -	\$ 822	\$ 2,500	\$ 1,123	\$ -	44.94%
PETROLEUM PRODUCTS	\$ -	\$ -	\$ 2,800	\$ -	\$ -	0.00%
TOOLS	\$ -	\$ -	\$ 500	\$ -	\$ -	0.00%
TOTAL	\$ 1,960	\$ 822	\$ 7,800	\$ 1,229	\$ -	15.76%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	\$ -	\$ -	\$ -	\$ 11,069	\$ -	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ 11,069	\$ -	0.00%

**Town of Norwich
FY23 Expenditures with Budget**

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
TOTAL-BUILDING AND GROUNDS DIVISION	\$ 154,772	\$ 154,721	\$ 163,408	\$ 70,951	\$ 5,909	43.42%
SOLID WASTE DIVISION						
TRANSFER STATION WAGES	\$ 42,774	\$ 42,729	\$ 43,097	\$ 22,163	\$ 2,755	51.43%
FICA	\$ 3,272	\$ 2,530	\$ 2,672	\$ 1,374	\$ 171	51.43%
MEDICARE	\$ -	\$ 602	\$ 603	\$ 321	\$ 40	53.33%
TOTAL	\$ 46,046	\$ 45,862	\$ 46,372	\$ 23,859	\$ 2,966	51.45%
CONTRACTED SERVICES						
GUVSWMD ASSESSMENT	\$ 37,554	\$ 37,554	\$ 36,120	\$ -	\$ -	0.00%
MUNICIPAL SOLID WASTE	\$ 48,923	\$ 47,846	\$ 51,250	\$ 17,215	\$ 3,774	33.59%
RECYCLING	\$ 39,297	\$ 46,051	\$ 42,250	\$ 17,756	\$ 3,627	42.03%
C & D WASTE DISPOSAL	\$ 9,641	\$ 9,567	\$ 10,250	\$ 8,314	\$ 793	81.11%
FOOD WASTE DISPOSAL	\$ 6,850	\$ 17,476	\$ 21,250	\$ 10,273	\$ 2,055	48.34%
UNIFORMS	\$ -	\$ -	\$ 500	\$ -	\$ -	0.00%
TOTAL	\$ 142,265	\$ 158,493	\$ 161,620	\$ 53,558	\$ 10,249	33.14%
EQUIPMENT						
PARTS & SUPPLIES	\$ 1,000	\$ 1,132	\$ 1,000	\$ 61	\$ -	6.09%
REPAIRS & MAINTENANCE	\$ 3,000	\$ 31	\$ 3,000	\$ 50	\$ -	1.67%
SMALL EQUIPMENT	\$ 500	\$ -	\$ 500	\$ -	\$ -	0.00%
TOTAL	\$ 4,500	\$ 1,163	\$ 4,500	\$ 111	\$ -	2.47%
TRANSFER STATION						
PURCHASED SERVICES	\$ 2,500	\$ 1,628	\$ 2,500	\$ -	\$ -	0.00%
ELECTRICITY	\$ 2,000	\$ 1,791	\$ 2,250	\$ 332	\$ 126	14.74%
PROPANE	\$ 600	\$ 390	\$ 750	\$ 92	\$ 92	12.29%
TELEPHONE	\$ 500	\$ 447	\$ 500	\$ 222	\$ 37	44.41%
ADMINISTRATION	\$ 1,000	\$ 1,249	\$ 1,000	\$ 17	\$ 17	1.70%
FRANCHISE TAX TO VERMONT	\$ 2,000	\$ 417	\$ 2,000	\$ -	\$ -	0.00%
TOTAL	\$ 8,600	\$ 5,923	\$ 9,000	\$ 663	\$ 272	7.37%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL-TRANSFER STATION DIVISION	\$ 201,411	\$ 211,441	\$ 221,492	\$ 78,191	\$ 13,487	35.30%
TRACY HALL						
WATER USAGE	\$ 875	\$ 739	\$ 875	\$ 170	\$ -	19.44%
ELECTRICITY	\$ 13,500	\$ 4,797	\$ 16,000	\$ 4,833	\$ -	30.21%
HEATING	\$ 11,500	\$ 17,822	\$ 15,000	\$ 4,716	\$ 2,219	31.44%
ALARM MONITORING	\$ 200	\$ 950	\$ 1,250	\$ -	\$ -	0.00%
ELEVATOR MAINT	\$ 3,300	\$ 4,551	\$ 3,250	\$ 2,246	\$ 301	69.10%
CUSTODIAN PAGER	\$ 775	\$ -	\$ 750	\$ -	\$ -	0.00%
BUILDING SUPPLIES	\$ 4,200	\$ 3,621	\$ 4,200	\$ 1,194	\$ 726	28.43%
REPAIRS & MAINT	\$ 10,000	\$ 8,166	\$ 10,000	\$ 8,133	\$ 875	81.33%
BANDSTAND & SIGN ELECTR (Inc Huntley EV Charge)	\$ 2,000	\$ 1,666	\$ 2,500	\$ 451	\$ 99	18.04%
DESIGNATED FUND-TRACY HALL	\$ -	\$ -	\$ -	\$ 1,250	\$ 1,250	0.00%
TOTAL TRACY HALL	\$ 46,350	\$ 42,313	\$ 53,825	\$ 22,993	\$ 5,470	42.72%
TOTAL PUBLIC WORKS DEPARTMENT	\$ 2,045,677	\$ 1,979,736	\$ 1,970,385	\$ 922,854	\$ (400,569)	46.84%
DEBT SERVICE EXPENDITURES						
PUBLIC SAFETY FACILITY BOND - PRINCIPAL	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ -	100.00%
PUBLIC SAFETY FACILITY - INTEREST	\$ 46,474	\$ 46,474	\$ 48,175	\$ 22,990	\$ -	47.72%
BROWNS SCHOOLHOUSE RD PED. BRIDGE - PRIN/INT	\$ 14,040	\$ 14,257	\$ 14,000	\$ -	\$ -	0.00%
PUBLIC SAFE BLDG / HIGH. GARAGE ADD. - "OVER."	\$ 52,330	\$ 48,000	\$ 48,000	\$ 48,000	\$ -	100.00%
PUBLIC SAFE BLDG / HIGH. GARAGE ADD. - INTEREST	\$ -	\$ 5,660	\$ 7,500	\$ 4,236	\$ -	56.48%
FEMA LTR OF CREDIT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FEMA LTR OF CREDIT - INTEREST PAID TO CLOSEOUT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 159,844	\$ 161,391	\$ 164,675	\$ 122,226	\$ -	74.22%
TAX EXPENDITURES						
TAX ADJUSTMENTS & ABATEMENT	\$ 3,000	\$ 452	\$ 3,000	\$ -	\$ -	0.00%
TOTAL	\$ 3,000	\$ 452	\$ 3,000	\$ -	\$ -	0.00%
INSURANCES						
SOCIAL SECURITY	\$ -	\$ 10	\$ -	\$ -	\$ -	0.00%
COBRA (Inc. an HRA adjust. In FY20 Actual)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
UNEMP INS RATE ASSMT	\$ 3,156	\$ 5,438	\$ 3,250	\$ 1,908	\$ -	58.71%
PROP & CAS INSURANCE	\$ 87,385	\$ 128,533	\$ 90,000	\$ 68,863	\$ -	76.51%
WORKER'S COMP INS	\$ 94,397	\$ 108,107	\$ 95,000	\$ 18,808	\$ -	19.80%
TOTAL	\$ 184,938	\$ 242,088	\$ 188,250	\$ 89,579	\$ -	47.59%
TOTAL TOWN EXPENDITURES	\$ 4,780,866	\$ 4,727,446	\$ 4,958,874	\$ 2,353,497	\$ (243,329)	47.46%
		\$ 4,763,711				
OTHER MONETARY ARTICLES						
ADVANCE TRANSIT	\$ 13,514	\$ 13,514	\$ 13,514	\$ 6,757	\$ -	50.00%
CATV	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	100.00%
CLIMATE EMERGENCY FUND	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ASH BORER REMEDIATION FUND	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	100.00%
POLICING STUDY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
GOOD BEGINNINGS	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	100.00%
GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORP	\$ 1,659	\$ 1,659	\$ 1,659	\$ 1,705	\$ -	102.74%
HEADREST	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	100.00%
NORWICH AMERICAN LEGION	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	100.00%
NORWICH CEMETERY ASSOCATN	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ -	50.00%
NORWICH CHILD CARE SCHOLARSHIP	\$ 4,348	\$ 4,348	\$ 4,348	\$ 2,174	\$ -	50.00%
NORWICH HISTORICAL SOCIETY	\$ 8,000	\$ 8,000	\$ 8,000	\$ 4,000	\$ -	50.00%
NORWICH LIONS CLUB FIREWORKS	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	100.00%
NORWICH PUBLIC LIBRARY - OPERATING	\$ 288,660	\$ 288,660	\$ 300,000	\$ 150,000	\$ -	50.00%
PUBLIC HEALTH COUNCIL OF THE UPPER VALLEY	\$ 337	\$ 337	\$ 337	\$ 337	\$ -	100.00%
SENIOR SOLUTIONS	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	100.00%

Town of Norwich
FY23 Expenditures with Budget

DESCRIPTION	FY 22 BUDGET	FY 22 ACTUAL	FY 23 APPROVED	FY 23 YTD	Current Month Dec 31, 2022	FY 23 PERF
SEVCA	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ -	100.00%
SPECIAL NEEDS SUPPORT CENTER	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	100.00%
THE FAMILY PLACE	\$ 6,000	\$ 6,000	\$ 6,000	\$ 3,000	\$ -	50.00%
UPPER VALLEY TRAILS ALLIANCE	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	100.00%
VISITING NURSE ASSOC. & HOSPICE	\$ 18,500	\$ 18,500	\$ 18,500	\$ 9,250	\$ -	50.00%
WHITE RIVER COUNCIL ON AGING	\$ 5,300	\$ 5,300	\$ 5,300	\$ 2,650	\$ -	50.00%
WINDSOR COUNTY MENTORS	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	100.00%
WISE	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	100.00%
YOUTH-IN-ACTION	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	100.00%
TOTAL VOTED MONETARY ARTICLES	\$ 395,268	\$ 395,268	\$ 416,608	\$ 228,823	\$ -	54.93%
TOTAL TOWN EXPENDITURES IF ALL	\$ 5,176,134	\$ 5,122,714	\$ 5,375,482	\$ 2,582,320	\$ (243,329)	48.04%

FUND BALANCE REPORT

As of December 31, 2022

Fund #	Fund Name	Account Balance
04	Conservation Comm Fund	\$ 4,111.87
05	Recreation Facility & Imp	\$ 71,691.29
06	Fire Apparatus Fund	\$ 399,572.29
07	Highway Equipment Fund	\$ 159,017.12
08	Highway Garage Fund	\$ 113,143.51
09	Solid Waste Equip Fund	\$ 34,048.19
10	Police Station Fund	\$ 14,167.55
11	Police Cruiser	\$ 72,308.19
12	Town Reappraisal Fund	\$ 154,948.50
13	Tracy Hall Fund	\$ 65,945.03
14	General Admin. Fund	\$ 104,431.68
15	Granite Bench With Crysta	\$ 3.45
16	Recreation Fund-Dam	\$ -
17	Recreation Fund-Tennis Co	\$ 33,209.51
19	Town Clerk Equip Fund	\$ -
21	Police Spec Equip Fund	\$ 12,998.88
22	Kids & Cops Fund	\$ -
23	Affordable Housing Fund	\$ 46,298.64
24	Land Management Council F	\$ 16,658.85
25	Fire Station Fund	\$ 5,007.02
26	Fire Equipment Fund	\$ 129,821.32
27	Sidewalk Fund	\$ 104,865.33
28	Long Term Facility Study	\$ -
29	Town Manager Vehicle Fund	\$ -
30	Bandstand Renovation Fund	\$ -
31	Communications Study Fund	\$ -
33	Citizen Assistance Fund	\$ 7,084.37
34	Wctu Fountain	\$ -
35	Corridor Tree	\$ -
36	Alura Grant	\$ -
37	Main Street Flags	\$ -
38	School Leaseland	\$ -
39	Gospel Leaseland	\$ -
40	Recreation Scholarships	\$ 5,333.20
41	DPW-Bridge Fund	\$ 560,601.61
42	DPW-Paving Fund	\$ 187,674.45
43	Buildings & Grounds	\$ 33,719.85
44	Communications Constructi	\$ -
45	Records Restoration	\$ 44,913.16
46	Generator Fund	\$ 50,794.38
47	Public Safety Facility	\$ -
48	Climate Emergency	\$ 40,000.00
49	ARPA (American Rescue Pla	\$ 1,019,279.09
50	Expense/Emergency Reserve	\$ 750,000.00
51	Operational Perf & Develo	\$ 110,000.00
52	Emerald Ash Borer Respons	\$ 11,844.35
	Total Designated Funds	\$ 4,363,492.68

TO: Brennan Duffy, Interim Town Manager
FROM: Chris Kaufman
RE: Norwich DPW New Generator
DATE: January 19, 2023

Description of DPW Generator Issue

Throughout the last several years, the Norwich DPW has identified the need to install a new generator to provide emergency backup power to the DPW. As recent storms have shown, the power supply to the DPW is critical to maintain emergency services to the Town of Norwich. During the most recent heavy snowstorm event in mid-December 2022, the DPW lost power for over 2 days and as a result, the DPW could not use the gas/diesel pumps, automatic truck doors did not open, and the facility lights did not work. In addition, the fire and police currently use our gas/diesel pumps for fueling their emergency vehicles.

The DPW has an older 1970's military style 100 KW that appears to have been used many years ago and is currently outdated and inoperable. A few years ago in 2020, the Norwich PD upgraded their generator, and their old 2001 CAT 35 KW generator was brought to the DPW for potential replacement for the 1970's unit. The 2001 CAT generator was later found to be undersized and needed significant upgrades to make it operable again, therefore the unit was never hooked up. Based on the inadequacy of these existing generators and their age being well over 20 years to 50 years old, the DPW is proposing to replace these with a new 2023 propane gas fired unit.

The power service at the Town of Norwich DPW is currently a single-phase, 200-amp service. Typical service needs are lighting, equipment block heaters, fuel pumps, water pump, water heater, kitchen appliances, power tools, and small equipment. Based on 200-amp service, we are anticipating that we would need a minimum of a 48 KW, 120/240 V generator to provide adequate service during periods of power outages.

Proposal

Based on a recent budget cost estimate from a reputable generator supplier, we are anticipating a cost of \$40,000 to \$50,000 to provide and install the new generator unit. This cost would also include the cost of hook-up and connection to our existing propane tanks and electrical service. Also included in the cost would be the removal and disposal of the existing old generators. The Generator Designated Fund currently has approximately \$50,794.00 available to use towards this purchase.

Final Recommendation

My recommendation is that the Interim Town Manager and Selectboard elect to allow the DPW Director to proceed with issuing an RFP for this work. Once bids are received, the DPW Director will present the bids and request recommendation for award.



From: Alexander Northern JD, MPA
Town of Norwich Fire Chief

To: Town of Norwich Selectboard
Interim Town Manager
Town Finance Dept.

Re: Letter of Transmittal – Designated Funding Request to Replace NFD Self-Contained
Breathing Apparatus (SCBA)

Date: 12/21/22

This Letter of Transmittal addresses the planned for (*see* NFD Capital Equipment Budget enclosed) replacement of our current complement of SCBA that the NFD relies upon for meeting firefighter safety and national standard compliance.

The quoted SCBA Package is for 15 SCOTT 3M X3PCGA, 4.5, C5 Facepieces, with a 2 for 1-cylinder purchase that will replace our 22 retiring cylinders in 2023. Price reflects state bid price of 20% below list. We are requesting that \$115,775.00 from our Designated Capital Equipment Fund budget (26-5-555322) be released for this planned-for purchase.

Attached you will find a price quote from the vendor Fire Tech & Safety, the NFD Capitol Replacement Schedule (discussed in earlier SB budgeting sessions), the purchase order and pictures of the requested ensemble.

Thanks for considering this request.

Sincerely,
Alexander Northern
Town of Norwich Fire Chief

FIRE TECH & SAFETY OF NEW ENGLAND, INC.
 100 Business Park Dr., Unit 6
 Tyngsborough, MA 01879
 1-800-256-8700 Fax (978) 649-6833



Name / Address
 NORWICH FIRE DEPT-VT
 P.O. BOX 376
 300 MAIN STREET
 NORWICH, VT 05055

Quote

Date	Quote #
12/16/2022	199214
Valid for 15 Days	



Project	Terms	Rep
	Net 30	BR

Item	Qty	Description	Unit Price	Total
X8814023005304	15	SCOTT 3M X3PCGA, 4.5, C5, PKTR	6,255.00	93,825.00
804721-01	15	SCOTT-CARBON CYL. & VALVE 4500 30 MIN	1,030.00	15,450.00
804721-01	15	SCOTT-CARBON CYL. & VALVE 4500 30 MIN	0.00	0.00
FP1MK0000000...	20	SCOTT VISION C5 FACEPIECE, SPECIFY SIZE	325.00	6,500.00
			0.00	0.00
FIT TEST	20	FIT TESTING INCLUDED WITH PURCHASE	0.00	0.00
**	1	INSERVICE TRAINING AT TIME OF DELIVERY	0.00	0.00
COSTSHIP		SHIPPING AND HANDLING INCLUDED IN PRICE	0.00	0.00

	Total	\$115,775.00
--	--------------	---------------------

Notice: One or more of the products listed above may contain PFAS. For detailed product information please call 800-256-8700.
 Fire Tech & Safety Terms and Conditions: <https://firetechusa.com/FTSTAC.pdf>
 Unless otherwise noted on this quote, freight may be added at time of invoicing as Prepay & Add terms

Equipment Designated Fund - NFD 10 Year Capital Replacement Schedule

Planned Equipment Replacement	Units	2022 Unit Replacement Value	2022 TOTAL Replacement Value	Model Year	Years Usable Life	Replacement FY	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	
SCBA Package	15	\$ 7,500	\$ 112,500	2004	15	2023	\$115,775										
SCBA Cylinders	42	\$ 1,250	\$ 52,500	Multiple	15	as expired			\$4,218		\$4,562		\$4,935		\$5,337		
Fire PPE	30	\$ 2,836	\$ 85,080	Multiple	10	as expired	\$2,949	\$6,135	\$6,380	\$6,635	\$6,901	\$10,765	\$11,196	\$11,644	\$12,110	\$12,594	
Auto Extrication Tool (Battery)	1	\$ 16,000	\$ 16,000	2004	15	2024	\$16,000										
Portable Scene Lights (Battery)	4	\$ 1,300	\$ 5,200	2004	15	2024	\$5,200										
Portable Vent Fan (Battery)	1	\$ 5,000	\$ 5,000	2015	10-15	2030	\$5,000							\$123,171			
Portable Radios	30	\$ 3,000	\$ 90,000	2015	10-15	2030											
Beginning Balance							\$119,821	\$11,396	\$9,090	\$28,514	\$51,950	\$70,616	\$90,028	\$104,122	(\$433)	\$12,119	
Appropriation							\$10,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Interest Earnings							\$300	\$28	\$23	\$71	\$130	\$177	\$225	\$260	(\$1)	\$30	
Expenses							\$118,724	\$32,335	\$10,598	\$6,635	\$11,463	\$10,765	\$16,131	\$134,815	\$17,447	\$12,594	
Ending Balance							\$11,396	\$9,090	\$28,514	\$51,950	\$70,616	\$90,028	\$104,122	(\$433)	\$12,119	\$29,556	

Variables

Interest Rate Used for Interest Earnings: 0.25%
 Inflation Rate Used for Equipment Purchases: 4.0%

Justifications

SCBA Pack - NFPA 1852 requires SCBA pack to be replaced once the service life has been reached.

SCBA Cylinder - NFPA 1852 requires SCBA cylinders to be replaced once the 15 year service life has been reached; In 2023, we will have 22 cylinders that need replacing.

Fire PPE - NFPA 1851 requires that any element (helmet, hood, gloves, boots, turnout coat, and trousers) of the PPE ensemble be removed from service after ten years from the date of manufacturer.

Notes

SCBA Package quoted are for SCOTT X3 Pro, C5 HT Mask, with a 2 for 1 cylinder purchase that will replace our 22 retiring cylinders in 2023 and the 6 previously retired and not replaced.

SCBA Cylinders quoted are SCOTT 4500psi 30 minute bottles. **Strategic capital planning timing the SCBA pack replacement to eam the 2 for 1 cylinder incentive saves the town \$15,450!**

We may have to upgrade the 24 year old compressor and cascade system.

Fire PPE quoted is a set of GLOBE structural firefighting Jacket and Pants with Ranger rubber boots. Helmet, hood, gloves, highway vest, and eye protection are paid for out of our operating budget.

We respond to many motor vehicle accidents on our roads and I-91. Our current Auto Extrication Tool is over 17 years old. Vehicle construction and materials have improved significantly and a more effective tool is necessary.

Portable Radios quoted are Kenwood VP6000 Series with Charger, Battery, Speaker Mic, Antenna, MDC Coding and P25 SW License.

Updated 12/21/22 - Matt Swett

TOWN OF NORWICH
P.O. Box 376
Norwich, VT 05055

PURCHASE ORDER

DATE: 12.20.22 PO #: 1

VENDOR: Fire Tech + Safety

ITEMS OR SERVICES PURCHASED:

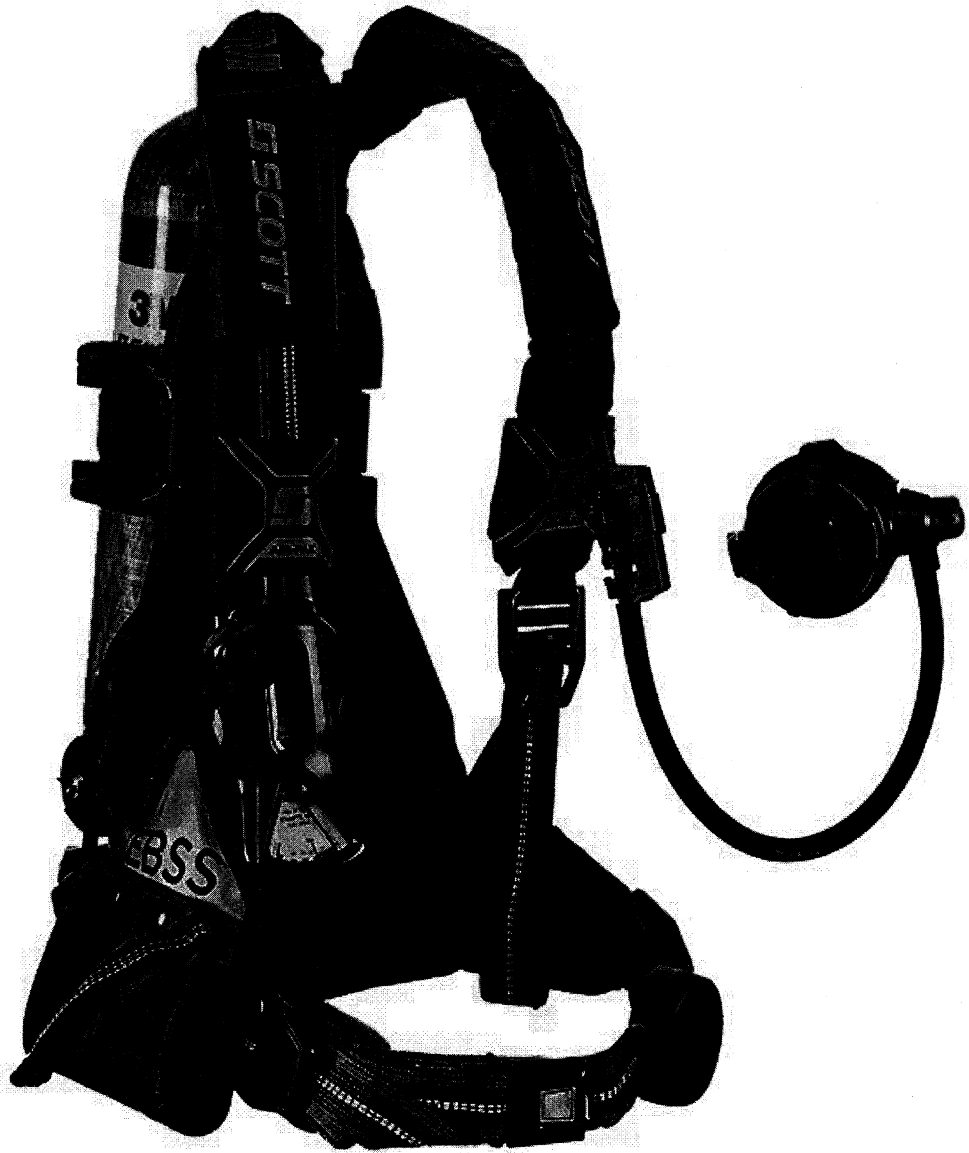
- 1-Scott 3MX3PCGA 4.5 C5 AKTR (15)
- 2-Scott Carbon cyl + valve 4500 30mm (15)
- 3-Scott Vision C5 Face piece (20)

CHARGE ACCOUNT: NFA Designated Equipment Fund
26-5-555322

AMOUNT: 1-93,825.00
2-15,450.00
3-6,500
TOTAL: 115,775

Department Head: Fire Chief Date: 12.20.22
Town Manager:

Finance Department Use Only



Breathe easier.

Recessed Heads-Up Display
Helps improve downward
view through facepiece

New Features

Enhanced Breathability

Helps reduce user burden and improve operational efficiencies

Enhanced Communications

Reduced frequency Vibralert helps improve two-way radio communications

Expanded Heads-Up Display

New status icons provide visual alerts to SCBA wearer for electronic personnel accountability report (ePAR), EVAC and System Integrity Alarm (when using Air-Pak X3 Pro SCBA configured with SEMS II Pro Wireless SCBA Telemetry)

Auto Air-Sever

Simplifies operation and helps prevent inadvertent air loss during removal from the facepiece

External "Buddy" Lights

Assist with remote identification of a user's SCBA air remaining

Proven Design

Quarter-Turn Design

Provides secure connection to the facepiece

Vibralert End-of-Service Time Indicator (EOSTI)

Audible and tactile low air warning for immediate recognition on the fireground

Air Spray Bar

Provides separate inhalation air path and helps to reduce fogging during use

3M

3M Scott Fire & Safety
4320 Goldman Road
Monroe, NC 28110
1-704-291-8300
3MScott.com

The new face of firefighting.
3MScott.com/VisionC5

Customer Service: 1-800-247-7257
Technical Support: 1-800-247-7257

Please recycle. Printed in USA.
3M and Scott are trademarks
of 3M. © 3M 2020. All rights
reserved. HS 7719

3M

SCOTT
Fire & Safety

3M™ Scott™ Vision C5 Facepiece with E-Z Flo C5 Regulator

See more.

PPE Interface

Face seal provides wider landing area with ridges to help improve interface with protective hood

Wider Field of View
Helps to improve situational awareness

Single Reflex Face Seal
Designed for enhanced comfort and easier donning

Modular Design
Enables future upgradability, improves serviceability and provides a platform for use across multiple respiratory applications



Removable 5-Point Head Harness
Helps provide secure fit while minimizing adjustment during donning and is easily removable for cleaning

Dual Voicemitters
Enhanced voice transmission—exceeds STI requirements for NFPA 1981, Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) for Emergency Services, 2018 Edition.

**The new face
of firefighting.**

Designed using a platform approach, the Vision C5 facepiece with E-Z Flo C5 regulator incorporates the latest technology to enhance situational intelligence, while providing a customizable solution to meet the changing needs of today's firefighter.