

Norwich Board of Listers
Regular Meeting – 3:00 pm
Wednesday, December 14, 2022

Present: Cheryl A. Lindberg and Pamela T. Smith, Listers; Contract Assessor Spencer Potter

1. Call to Order

The meeting was called to order at 3:00 pm

2. Review and approval of agenda – discussion/action

Motion by Lindberg to amend the agenda adding VTPIE as #5 on the agenda. (2nd Smith). Unanimous. Motion by Smith to approve the agenda as amended (2nd Lindberg). Unanimous.

3. Public Comments & Correspondence –

No public present. Lindberg noted that we have received correspondence from Anthony Adams regarding his mother's parcel on the Norwich/Sharon town line. There may be a mistake in the PTTR that was filed. Mr. Adams is working with his attorney to resolve the issue.

4. Assessor monthly report and invoice – discussion/action

Lindberg encouraged Potter to keep working on inspections. Lindberg also requested a revised 411 on Wednesday, December 28, 2022, to file the year-end Errors & Omissions (E&O) paperwork. Motion by Lindberg to accept the assessor's report dated December 1, 2022 and approve Invoice #1375 dated November 1, 2022 in the amount of \$3,376.25 (2nd Smith). Unanimous.

5. VTPIE – review/discussion

Lindberg said Potter should familiarize himself with the timetable for the Vermont Property Information Exchange (VTPIE). The latest newsletter from our District Advisor included a timeline of expected changes. Sales verifications are already being done in VTPIE. In February 2023, Current Use and Homesteads will be done in VTPIE. In May 2023, property tax billing will go live in VTPIE. Lindberg expects the new CLA and COD in late December or early January.

6. Reappraisal Update – review/discussion

After review by Town counsel, the Listers have submitted a revised draft reappraisal contract to the Selectboard for discussion and approval at tonight's Selectboard meeting.

7. Approval of Draft Minutes of November 9 and November 21, 2022 – discussion action

Motion by Lindberg to approve the draft minutes of November 9 and November 21, 2022 (2nd Smith). Unanimous.

8. FY24 Budget Request – review/discussion

The Listers will review their FY24 Budget Request with the Selectboard at their meeting this evening. The Listers will explain their request for the reallocation of Lister Stipend and Admin Clerk Wages to the SB. This request has also been submitted to the SB for the FY23 Budget with the reallocation commencing on January 1, 2023.

9. Next Meeting Date

The next regular meeting will be held on January 11, 2023 at 3:00pm.

10. Adjournment

Motion by Smith to adjourn at 4:21pm (2nd Lindberg). Unanimous.

Respectfully submitted,

Cheryl A. Lindberg, Chair
Board of Listers