

Norwich Board of Listers
Special Meeting – 1:30 pm
Monday, November 21, 2022
Draft minutes

Listers Present: Cheryl A. Lindberg and Pam Smith

Others Present: Contract Assessor Spencer Potter

1. Call to Order

The meeting was called to order at 1:30pm

2. Review and approval of agenda – discussion/action

Motion by Smith to approve the agenda as presented. (2nd Lindberg). Unanimous.

3. Public Comments & Correspondence –

No public present and no correspondence.

4. Receipt of Bids for a Town-wide Reappraisal

The Listers received one bid from KRT Appraisal of Haverhill, MA. The bid is in the amount of \$190,000 with a completion date of June 14, 2024.

5. FY24 Budget Request – review/discussion

The Listers received a “FY24 Pass 1” budget spreadsheet from the Finance Office. The Listers have been asked to complete the “Department Ask” column and return the draft budget to the Finance Office by December 2 for consideration at the December 6, 2022 SB meeting. The Listers reviewed each of the line items and Smith will enter the changes that will be requested by the Listers. The revised budget request totals \$117,734 which is lower than the FY24 Pass 1 total of \$120,762.

6. HS-122 Penalty Appeals – review/discussion/action

Erika Brown appealed her HS-122 penalty. She filed for an extension for her Vermont Income Tax Return and did not understand that there is no extension for filing the HS-122. Motion by Lindberg to waive the penalty as a first occurrence (2nd Smith). Unanimous.

Russell Schleipman appealed the penalty for the late filing of his HS-122. Motion by Lindberg to waive the penalty as a first occurrence (2nd Smith). Unanimous

7. Next Meeting Date

The next regular meeting of the Listers is scheduled for Wednesday, December 14, 2022 at 3pm.

8. Adjournment

Motion by Lindberg to adjourn at 3:20pm (2nd Smith). Unanimous.

Respectfully submitted,

Cheryl A. Lindberg, Chair
Board of Listers