

Norwich Board of Listers
Listers' Special Meeting – 1:30 pm
Wednesday, August 4, 2021
Draft Minutes

This meeting was conducted in person at Tracy Hall.

Members present: Cheryl Lindberg, Chair; Pam Smith, Doug Wilberding, Listers;
Spencer Potter, Contract Assessor

Public: None Present

1. Call to order

Lindberg called the meeting to order at 1:30 PM.

2. Review and approval of agenda – action

Smith moved (2nd Wilberding) to approve the agenda as presented. Unanimous.

3. Public Comments

None present.

4. BCA Appeals Status – review/discussion/action

The Listers discussed the status of the BCA appeals and will be available this evening, if called upon by the BCA.

5. Next Meeting Date

The next meeting of the Listers will be their regular meeting on Wednesday, August 11, 2021 at 2:00 pm. Items for the future agendas include:

- a) Advertising Administrative Clerk position - update
- b) Reissue/reminder of RFP to qualified assessors - update
- c) Review Lister Policy on parcel valuation & web posting
- d) Office space - update
- e) Patriot Properties Support Invoice
- f) Assessor's Report & Invoice
- g) Tax Penalty Appeals
- h) Disclaimer on Property Records Cards

6. Adjourn

Motion by Wilberding to adjourn at 2:46pm (2nd Smith). Unanimous.

Respectfully submitted,

Cheryl A. Lindberg, Chair
Board of Listers