

**From:** Aaron Lamperti <aaron.lamperti@gmail.com>  
**Sent:** Monday, March 23, 2020 11:44 AM  
**To:** Linda Gray; Herb Durfee; Mike Davey; James Harrington; John Langhus; Jennifer Frank  
**Cc:** Miranda Bergmeier  
**Subject:** Re: 3/9/2020 Construction meeting notes

3/23/2020 Tracy Hall construction **meeting notes:**

Agenda was revised to add discussion of how COVID-19 and the reconsideration petition effect the project.

Mike pointed out that cancellations of other projects has increased the availability of contractors.

Herb updated us on the COVID-19 precautions in Tracy Hall which include limiting visitors, being aware of touching surfaces, protecting key staff from exposure, 6' spacing...

Mike asked if he should go ahead with the underground survey of the site. After some discussion, he decided to hold off for now.

Mike presented an initial well plan that keeps all the wells on the site. James commented that there were things that might interfere that aren't on the map - monuments, trees, power lines. Herb reported a positive conversation with Cheryl Herrmann about the possibility of an easement for the parking lot.

Mike and James said that initial CAD work could be done in about 2 weeks now that architectural backgrounds have arrived.

Discussion moved to the reconsideration petition. Statute required SB to hold a vote 30-60 days after the petition is presented (if verified). John will check into a VLTC recommendation about whether the existence of a reconsideration effort should halt spending. Mike offered that making the vote as early as possible will help make it more likely to complete the project this season as planned.

Aaron and Linda pointed out a series of reasons why we should continue with the project now: Low interest rates, contractor availability ie bidding savings, Tracy Hall vacancy ie ease of construction and schedule. Linda suggested that having numbers showing savings would help with the reconsideration debate.

Mike and James pointed out that once we get a green light, materials take about 6 weeks or more to arrive. So vote in early May pushes the project to the end of June at least.

The question was raised about how a reconsideration vote would be run with the answer that it is TBD.

John offered to talk with the CEO of Mascoma about how the financial climate might effect the financing effort. Aaron suggested we ask the companies that offered quotes before to rerun the numbers.

John asked if the second letter of intent was signed. Mike said it had not been. John will send draft adjusted for Mike's suggestions to Herb for consideration.

Next meeting was scheduled for 1 week - 3/30/2020 at 9:30 am. Conference call to be scheduled using the Town's new Zoom account. Herb will send invite. Draft agenda below.

**Action items** from 3/23 meeting -

James - Initial renderings for next meeting (as much as possible).

Herb - Zoom invite for next meeting; Ask financiers to rerun financing quotes? Further discussion with Cheryl Herrmann? Maybe letter of agreement?

John - Report on VLTC opinion; Conversation with Mascoma re: financial climate.

**Draft Agenda** for 3/30/2020 -

1. Update on 3/23 action items
2. Review reconsideration
3. Review COVID-19
4. Review contract(s)
5. Review financing
6. Review easement/GS field location
7. Review construction schedule
8. Authorize & schedule any work
9. Restate action items, next meeting date

Aa...