

Agenda for the Selectboard Meeting Wednesday, August 8, 2018 6:30 PM

- 1) Approval of Agenda (Action)
- 2) Public Comments (Discussion) *strict 3-minute limit per speaker*
- 3) Glen Ridge Road Speed Table Request (Action)
- 4) Personnel Policies – Plan/Schedule Work Session (Action)
- 5) Town Budget FYE 2020 – General Direction (Discussion)
- 6) Authorize Town Clerk Salary Step Increase (Action)
- 7) Update Regarding Watershed Land Management Council (Discussion/Action)
- 8) Night Depository Service for Transfer Station (Action)
- 9) Bridges Repair Bids – Rte. 132 and Bridge #43 (Action)
- 10) Consent Agenda Items (Action)
 - a) Correspondence
 1. Peter Gregory, TRORC
 2. Paul Costello, VT Council on Rural Development
 3. John Farrell
 4. Stuart Richards
 5. Ernie Ciccotelli
 6. Windsor County Partners
 7. John Langhus
 - b) Approval of Minutes: 6/9/2018 & 7/11/2018 Selectboard meetings
 - c) Review Accounts Payable/Warrants
 - d) Town Manager Report (Written Reports)
 - e) Committee Reports (Written Reports)
- 11) Trail Improvement Proposal for Ballard Trail (Discussion/Action)
- 12) Review of Next Agendas (Discussion/Action)
- 13) End of Meeting Debrief (Discussion)
- 14) Adjourn

Next Meeting – August 22, 2018 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.



Herb Durfee

From: David Hubbard <dwhubbard@outlook.com>
Sent: Friday, August 03, 2018 10:02 AM
To: Herb Durfee
Subject: Ballard Trail stone steps / UVTA Proposal - LMC members
Attachments: Trail Improvement Proposal for Ballard Trail.docx

Herb,

Attached you will find a proposal from the Upper Valley Trail Alliance (UVTA) to rebuild a set of stone stairs (46 steps) on the lower portion of the Ballard Trail.

These stairs were originally built about 5-6 years ago by a work crew from the VT Youth Conservation Corps (VYCC), paid for by a VTrans grant and a grant for materials from the Norwich Women's Club. In the years since, these steps have deteriorated due to design and build flaws. This proposal by the UVTA is to completely rebuild the steps, using materials at hand. With the goal to make the steps secure and safe for many years of future use.

The cost (\$4,100) for this work will be paid for by funds held by the town in an account for the Land Management Council, which currently is in excess of \$13,000.

These funds were accumulated from timber/log sales from harvesting on the Fire District and are to be used for the benefit of the lands of the Fire District.

Use of these funds is in line with the mission scope of the Land Management Council (LMC), managing the Fire District for timber, conservation and benefit of flora and fauna (wildlife) and for recreation.

This proposal has been approved by the Prudential Committee and the LMC asks for the same by the Select Board.

On another matter; the current Land Management Council includes three members, Sandy Haskell, Byron Haynes and David Hubbard.

My term ends in '2019, Sandy Haskell in '2018 and Byron Haynes in '2019.

All three members wish to continue to serve their terms and are likely to continue serving with a new term.

In the case of Byron Haynes, last August Lee Michaelides moved out of Norwich and Byron stepped forward to fill his position. This was approved by the Prudential Committee in I believe either August or September '18, and it is now apparent Byron Haynes should also have been approved by the Select Board.

If you have any questions, please call or email me.

Later this morning I will be traveling to Shelburne, but I will be reachable on my cell.

Thank you.

David Hubbard
Tel: 649-3882
Cell: 802-296-1160
New email address: dwhubbard@outlook.com

Trail Improvement Proposal for Ballard Trail

Prepared for Norwich Land Management Council: Sandy Haskell, David Hubbard, Byron Haynes

Submitted by the Upper Valley Trails Alliance

The Upper Valley Trails Alliance, in partnership with Hermit Woods Trailbuilders, proposes to rebuild an existing 46 step staircase along the Ballard Trail. We plan using existing materials with a flat/low grade run in the middle to account for the change in slope.

The partner organizations will provide 3 skilled laborers to perform the work during the duration of the project. Total hourly rate is \$85/hour for all 3 laborers.

This proposal has the following assumptions:

- It is estimated to take up to 60 hours to complete the project
- No additional outside materials would be needed and we plan to reuse what VYCC put in behind the stones. If additional fill material was needed, the Land Management Council would work with abutters to allow for low impact access for fill material delivery.
- Keep step heights as is. Steps vary between 5 and 10 inches in height. If more uniform step heights were desired, additional time would be needed to spilt existing stones.
- Work to be performed in fall 2018.

Upon completion of project, UVTA will submit an invoice with work performed, for full payment. UVTA will act as the contracted agency. Hermit Woods Trailbuilders will be the subcontractor.

Total cost not to exceed \$5,100 assuming no additional materials are needed and using all existing materials as is.

UVTA can supplement proposed cost by \$1,000 using the Town of Norwich annual appropriation, so cost to Lands Management Council is \$4,100.

Approved:

Upper Valley Trails Alliance Date

Lands Management Council Date

COPY

8

Night Depository Service Business (red bag-storage)

Name Town of Norwich Bag # 102 CIF# T307228



Roberta Robinson
Colleen Hammond
may pick up red
bag at Lundberg

**Night Depository Service
For Bag Storage without Processing**

The undersigned, in consideration of Mascoma Bank making available night depository service for making deposits outside of regular banking hours, agree to the following:

1. Mascoma Bank shall not be responsible for any loss of or damage to, deposits before they are removed from the vault into which they are dropped through the Night Depository chute.
2. The undersigned will enclose the deposit in a locked zipper bag numbered for identification purposes, and will claim the bag unopened on the next business day.
3. The use of the keys are not transferable and receipt is hereby acknowledged of 2 key(s) and zipper bag number 2 to be returned upon termination of use of the Night Depository chute.
4. This bank may in its own discretion require a cash payment covering in part, the cost of the within described bag and key(s) to be used by the depositor and such cash payment for the aforementioned key(s) may be returned to the depositor upon surrender.

Procedure for use of Night Depository Service

At your own office:

1. Be sure the bag is zipped and locked securely.
2. Be sure you have your key to the chute door before you leave your office.

At the Bank:

1. Unlock the chute and pull face down.
2. Place your bag in the opening as far as it will go and close chute.
3. Reopen the chute to make certain your bag has dropped down the chute.
4. Close the chute and remove your key.
5. Call for your numbered zipper bag on the following day.

Mascoma Bank may terminate the right to use the chute at any time by written notice.

Night Depository Service Resolution

I hereby certify that the following is a true copy of the resolutions duly adopted by the ^{Select Board} Board of Directors of Town of Norwich at a meeting duly held on the 8th day of August 2018 at which a quorum was present and voting.

RESOLVED: That any one or multiple # _____ of officers is hereby authorized to execute this agreement, and to designate the officers and employees who are empowered to act as agent or representative of this Corporation/Organization under the said agreement.

RESOLVED: That the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

RESOLVED: That the officers are authorized to designate employees who are permitted to act as agents or representatives to pick up the bag(s).

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Corporation/Organization (If applicable) this 7 day of July 2018

Corporate Seal

Christ A. Lundberg, Treasurer
Secretary - ~~Christ~~ Treasurer



FYI

10

Using a Consent Agenda

by Colette Collier Trohan
Certified Professional Parliamentarian-Teacher
Professional Registered Parliamentarian

One of the best-kept secrets of efficient boards and assemblies is the consent agenda, also known as the consent calendar. Contrary to popular myth, *Robert's Rules of Order Newly Revised* does not require that every single item be handled with the full pomp and circumstance of a motion, second, debate, and vote. Some decisions are either routine, or are so widely supported that to make approval a separate action would bog the group down.

Enter the consent agenda. By the adoption of a special rule of order allowing for the consent agenda process, a board or assembly can group as many items together as they desire, and adopt them all at once without debate. The consent agenda can be a powerful tool for a board or assembly that is required to give approvals to items that are routine, non-controversial or both.

The secret of the consent agenda's success is twofold: choosing the right items to put on the consent agenda, and educating members so they know how to handle the process. If either piece is missing, the consent agenda loses its effectiveness.

What should be put on the consent agenda? The first time the process is used, it will feel new and members may tend to be overcautious. For most associations, I recommend that only "no-brainers" go on the consent agenda the first few times, so that members can get used to the procedure. It's better to deal with only one or two items and use the process correctly than to start with five or six items and get confused. Approval of the minutes is usually a good item to begin with. If the board or other assembly has been dealing with an issue for some time and all members are familiar with the implications, final approval of that proposal would also be a good item for the consent agenda. Routine matters such as membership acceptance and non-controversial appointments are also ideal candidates.

Where in the meeting should you place the consent agenda? I recommend scheduling it at the beginning, so that the meeting can start out actively supporting its purpose: to make decisions and take actions leading to fulfillment of the association's mission. Be sure to explain the process clearly ahead of time so the members know what to expect.

Here's how a typical consent agenda is handled: The chair places the consent agenda before the assembly and asks, "Does anyone wish to remove any item from the consent agenda?" Since any member who doesn't trust the process can easily remove any or all of the items, it is important (at least at first) that the items not be confrontational or controversial. Similarly, if any member wants a separate vote on any item, or simply wants to discuss an item, that item must be removed from the consent agenda. It's all or nothing. (For that reason, when minutes are to be placed on a consent agenda, it's a good idea to provide the draft minutes well in advance of the meeting; that way, you can include the corrected version on the consent agenda.)

It helps to have each item numbered, so that a member can simply call out "Number 3," or whatever number they want to remove. In such a case, the chair responds: "Number 3 is removed." (At that time, the decision should be made whether to take up the issue immediately after the consent agenda is adopted, or to place it under its "regular" category heading for that meeting.)

The chair then asks, "Are there any other items to be removed?" If there are none, the chair states: "Items numbered (listing remaining item numbers) are before you. If there is no objection, these items will be adopted." (Pause, to see if there is an objection.) "There being no objection, these items are adopted."

Although an issue may be named by its number during the consent agenda process, the minutes should include the items that were adopted along with the full text of the resolutions or other actions, to provide a complete record of the proceedings.

Parliamentary authorities differ on how to handle consent agendas. Rather than leave it up to varying definitions, I recommend that the body adopt the following special rule of order:

"A consent agenda may be presented by the president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly."

A consent agenda can empower your assembly to take care of routine issues efficiently and easily so you can reserve time for more urgent matters – and make faster progress toward your goals.

10a1

RECEIVED
JUL 25 2018
TOWN MANAGER'S OFFICE

July 24, 2018

John Pepper, Selectboard Chair
Town of Norwich
P.O. Box 376
Norwich, VT 05055

RE: FY 19 Annual Dues

Dear John:

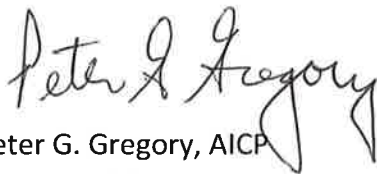
Thank you very much for the town check to the Regional Commission for FY 19 Annual Dues. We appreciate your town's continued support of the Two Rivers-Ottawaquechee Regional Commission.

As always, support from our towns is critical because it helps to preserve our capacity to respond to your needs, whatever they may be. For grant writing and administration, local transportation, community and economic development, water quality, or emergency management planning, we want to be there to assist you.

In order for us to serve the needs you feel are most important; please do not hesitate to call me if there are issues, programs or services that we ought to be providing that we currently are not. In addition, if the quality of our work is not up to your standard, I would like to know about that too.

Once again, I look forward to another productive year with you.

Sincerely,



Peter G. Gregory, AICP
Executive Director

cc: Planning Commission Chair
TRORC Commissioner

128 King Farm Rd.
Woodstock, VT 05091
802-457-3188
trorc.org

William B. Emmons, III, Chair
Peter G. Gregory, AICP, Executive Director

10a2

Herb Durfee

From: Paul Costello <margaret@vtrural.org>
Sent: Tuesday, July 24, 2018 12:46 PM
To: Bonnie Munday; David Ormiston; Johnpepper
Subject: VT Community Leadership Summit - nominate someone to attend for free
Attachments: SaveTheDate.JPG; 2018LeadershipSummitAt-a-glance-1pager.pdf

Dear Bonnie, Herbert, and John,

The Vermont Council on Rural Development invites the Selectboard of the Town of Norwich to designate a local leader to participate in the Vermont Community Leadership Summit.

The Vermont Community Leadership Summit – **“Making It Happen” Local Leadership for the Future of Vermont Communities** – will take place on **October 1st** at **Castleton University** (*Save the Date and initial at-a-glance agenda is attached*). Registration will open in mid-August.

Our hope is that you will nominate a community leader from Norwich to attend the Summit – for free! We will have scholarships available for one person from each Vermont town or city who is working to improve their communities and who the Selectboard sees as an established or emerging leader. The registration fee for everyone else will be \$50.

We will be in touch with you in mid-August with registration details for the nominee from your community, but for now, we hope that you will consider who you might nominate. Is there someone that is providing leadership on a community project? A community member who is looking to learn new leadership or organizing skills? A person interested in networking with community leaders in other parts of Vermont to bring ideas back to your community? This person could be a new or experienced leader – a community volunteer, a municipal official, or an energetic young person whom you would like to celebrate and encourage.

For more information about the event, you can visit <https://www.vtrural.org/Summit18> or the event Facebook page at <https://www.facebook.com/events/399195823899064/>. And, if you have any questions feel free to contact Margaret McCoy at info@vtrural.org or at 802-223-6091.

Thank you for your leadership and dedication to your community!

Paul

Paul Costello, *Executive Director*
Vermont Council on Rural Development
PO Box 1384, Montpelier, VT 05601
802-223-6091

vtrural.org | [Facebook](#) | [Twitter](#)

10a3

Miranda Bergmeier

From: John Farrell <jjtwister@gmail.com>
Sent: Tuesday, July 24, 2018 9:52 AM
To: Miranda Bergmeier
Subject: COST OVERRUNS ON NEW TOWN BUILDINGS

Hi Miranda:

Please add this email to the select board minutes.

According to a recent article posted on the DailyUV (Norwich Observer) the construction of the new town facilities had a cost "overrun" of approximately \$250,000. If this is correct I would like a detailed explanation of why this occurred. Was the possibility of a cost overrun built into the contract? If so, was the SB and TM aware of this at the time the contract was signed? Personally, I thought that we voted and approved a FIRM and AGREED upon cost.

John Farrell

"It is better to burn out than fade away"

Stuart Richards

10a4

Handout @ 7/11
SB mtg.

Dear Select Board Members,

It seems clear from the email below that the \$45,000.00+ affordable housing fund needs to be renewed by town vote. Kindly place a warrant on the August ballot so that the town can vote on this and be sure to include that the funds may be used not only to purchase or option land for affordable housing but also so that it can be used for engineering, septic, survey studies or other things associated with the purchase and or development of land for affordable housing at the discretion of the Select Board. In addition, it would be good if this fund does not have an expiration date so that we don't face this situation in the future.

Many thanks,

Stuart

Stuart L. Richards, Director
Norwich Affordable Housing, Inc.
802-649-3928

From: Chris Katucki <ckatucki@outlook.com>
Date: Wednesday, July 11, 2018 at 1:23 PM
To: Stuart Richards <slrichards50@gmail.com>
Subject: affordable housing fund - expired?

Stuart:

I mentioned this to John Pepper. Thought you might be interested as well.
The text at page I-6 of the FY2012 Town Report reads:

Article 12. Shall the voters of the Town of Norwich appropriate \$45,000 to recreate a revolving fund to initiate contracts to acquire land suitable for affordable housing, such amount being reasonably necessary for the support of programs to benefit Town residents? This money will be returned to the General Fund at the end of five years.

Tom Gray spoke to this saying that they were trying to recreate a previous amount which was voted some years ago. It did expire after a few years and the ball was dropped in 2011. The Affordable Housing Committee has been reconstituted as part of the Planning Commission.

Irv Thomae spoke to this saying that an important factor to having a stable school tax rate is to have a stable population. (Yes, 628; No, 269)
(emphasis added).

I'm not sure that the fund exists, per se, as it expired.

Kind regards,
Chris

10a5

Miranda Bergmeier

From: Ernie <ernieciccotelli@gmail.com>
Sent: Saturday, July 14, 2018 12:19 PM
To: norwich@lists.vitalcommunities.org; Miranda Bergmeier
Subject: Forest Conservation vs. Development

To the Norwich Select Board and Listserv:

Attached herein below is a report on the capacity of American forests, including those in the Northeast of which Vermont and Norwich are a part. Forests are useful resources for carbon sequestration (via carbon dioxide absorption) needed to mitigate the effects of carbon dioxide caused climate change.

I am not going to comment at this time, rather, I would like this report to sink in, and be a backdrop against which development considered.

Ernie

>>>>>>>

https://phys.org/news/2018-07-capacity-north-american-forests-sequester.html?utm_source=nwletter&utm_medium=email&utm_campaign=daily-nwletter

This email has been checked for viruses by AVG.
<https://www.avg.com>



Windsor County Partners

BUILDING HEALTHY COMMUNITIES THROUGH YOUTH MENTORING

PO Box 101, 54 Main Street, Windsor, VT 05089 • 802-674-5101
windsorcm@outlook.com • www.wcpartners.org

RECEIVED

JUL 16 2018

TOWN MANAGER'S OFFICE

July 12, 2018

Herb Durfee, Town Manager
P.O. Box 376
Norwich, VT 05055

Dear Mr. Durfee,

On behalf of the Windsor County Partners' Board, staff and partnerships, I thank the Town of Norwich for the \$1,000 appropriation to support our mission. We have received the check #6483 for \$1,000 that represents the full payment of Norwich's allocation in support of Windsor County Partners' youth mentoring for the fiscal year covering July 1, 2017 to June 30, 2018.

This community support is enabling us to make new matches. With each match made, another child is given a better chance at success. In our PALS program, 86% of our mentors report that they have seen positive changes in their mentee since the partnership formed. (The remaining 14% reported that since their matches were new, they were just getting to know one another.) WCP takes pride in multi-year matches, which make the greatest difference in a child's life.

To learn more about WCP and the impact we are making together, visit our website www.windsorcountypartners.org or follow us on Facebook. If you would like additional information, please contact our office at programswc@outlook.com or call 802-674-5101.

Thank you for making a difference in the lives of local youth.



With gratitude,

Jennifer Grant
Executive Director

Thank
you!

10a7

Miranda Bergmeier

From: johnlanghus@gmail.com
Sent: Thursday, August 02, 2018 12:22 AM
To: cbrochu30@gmail.com; Miranda Bergmeier; Mary Layton; Linda Cook; John Pepper; Herb Durfee; JMASLAND@leg.state.vt.us; Tim Briglin
Subject: Climate change policy history

Hello friends. This is an amazing piece of journalism that every policy maker at every level should read.

I'd like to have this added to SB correspondence please.

Thank you all

<https://www.nytimes.com/interactive/2018/08/01/magazine/climate-change-losing-earth.html?action=click&module=Top%20Stories&pgtype=Homepage>

Sent from my iPhone

Special Norwich Select Board Meeting
Saturday, June 9, 2018
Minutes

The meeting started at 11:36 am.

John Pepper, Linda Cook (left the meeting at 1:05 pm), Claudette Brochu, Mary Layton, Jaci Allen and Steve Thoms attended.

The Agenda was defined as preparing for the June 10th Public Hearing and was approved.

There were no public comments regarding items not on the agenda.

Preparation for the Public Hearing covered several topics:

A draft Power Point presentation was reviewed, edited, and approved.

It was noted that TROC stated in its review of the Plan of Record that a future land use map is an essential requirement of a Town Plan. Map 11 has been identified as the future land use map. The Select Board reviewed the map included in the packet for the June 10th meeting, and decided it was problematic. A motion was made by Layton, seconded by Brochu that reads, "The map included in the June 10th packet will be amended. A new map will be provided and presented for the June 10th meeting." The vote was 4 in favor.

Layton suggested that at the June 10th meeting we discuss and take action on items deemed "significant" by TROC, which include the future land use map, a section on child care on page 40, and the sentence on page 52 in the Utilities Section regarding Sewage Treatment.

A motion was made by Layton, second by Brochu for actions at the June 10th Select Board deliberative session: "We suggest that Select Board members present motions for material to be included, amendments, or deletions from the current Plan of Record." The vote was Pepper, Brochu, Layton in favor (this motion and vote happened after Cook left the meeting).

The motion was made by Brochu, second by Pepper, to adjourn. The vote was unanimous.

The meeting adjourned at 2:01 pm.

Minutes were taken by Mary Layton

(106)

DRAFT Minutes of the Special Selectboard Meeting of
Wednesday, July 11, 2018 at 6:30 pm

Members present: John Pepper, Chair; Claudette Brochu, Vice Chair (arrived at 6:43); Linda Cook; John Langhus; Mary Layton; Herb Durfee, Town Manager; Miranda Bergmeier, Assistant to the Town Manager.

There were about 10 people in the audience.

Also participating: Stuart Richards, Jeff Goodrich, and Nancy Dean.

1. Approval of Agenda (Action Item). Selectboard (SB) members agreed to proceed with the agenda as drafted.
2. Approval of Minutes (Action Item). Langhus **moved** (2nd Layton) to approve the minutes of the June 27, 2018 and June 28, 2018 Selectboard meetings with amendments put forward tonight by Cook, plus those made by Brochu and Lindberg. **Motion passed 4 to 0 (Brochu absent).**

Brochu joined the meeting at 6:43 pm

3. Correspondence (Discussion/Action Item). Layton **moved** (2nd Langhus) to receive correspondence from VTrans regarding the Church Street and the Safe Routes to School grant program; from the Norwich Planning Commission regarding the Town Plan; from Stuart Richards regarding affordable housing; from Kathy Urffer regarding hydropower relicensing; and from Mary Fowler regarding the 6-28-2018 Selectboard meeting. **Motion passed unanimously.**
4. Public Comments (Discussion Item). Stuart Richards said the Prouty is happening this weekend, and it's a worthwhile cause; John Pepper is participating by riding 200 miles. Richards asked if the Selectboard (SB) can take the previously-authorized \$45,000 out of the general fund to allocate to affordable housing. Langhus and Layton said the Affordable Housing Subcommittee should look in this issue. Jeff Goodrich said that this issue is on the Subcommittee's agenda for their next meeting. Richards asked if it was possible to place the question of \$45,000 for affordable housing on the August town ballot, and he was told that is not possible because the deadline has passed. Linda Cook thanked all the Norwich residents who are participating in the Prouty.
5. Set Tax Rate (Action Item). Durfee reviewed with the SB the process of setting the town's tax rate, using the handout provided in the 7-11-2018 SB meeting packet. Langhus **moved** (2nd Brochu) to set the Town tax rate \$0.4980 and the Local Agreement rate at \$0.0055, for a total Town tax rate of \$0.5035. **Motion passed 4 to 1 (no- Cook).**
6. Review Accounts Payable/Warrants (Discussion/Action Item). Brochu asked about the money being spent on truck parts, and whether it is time to replace some vehicles because they might be too costly to repair. Layton and Cook are working on studying town vehicles and they are developing a complete inventory of DPW equipment. Layton asked if the Transfer Station's C&D (Construction and Demolition) income is offsetting its cost. Cook said she had asked the transfer station attendant about this, and was told that the income is generally keeping pace with the costs.
7. Adopt the Town Plan (Discussion/Action Item). Layton **moved** (2nd Langhus) as follows:

WHEREAS, the June 12, 2018 draft Town Plan of record, as corrected for specified technical deficiencies by the Selectboard at its June 28, 2018 meeting, represents a reasonable comprehensive plan that meets the statutory elements required of a municipal plan;

WHEREAS, related to the statutory terms of "approval" and "confirmation", the TRORC has provided preliminary review of the June 12, 2018 draft Town Plan of record indicating that the plan contains the elements required of the plan, is consistent with the statewide planning goals, and is compatible with other approved plans in the region as well as the TRORC regional plan;

WHEREAS, the Selectboard most sincerely appreciates all the comments, effort, and participation by all persons expressing an interest in the Town Plan and its preparation; and,

WHEREAS, to ensure the Town is properly enabled to carry out its general purposes and overall goals, the Selectboard finds that, in this case, having a duly adopted plan before July 13, 2018 outweighs not having an adopted plan,

BE IT RESOLVED, pursuant to 24 VSA Section 4385(c), that the Selectboard adopts the 2018 Town Plan, dated June 12, as corrected for specified technical deficiencies by the Selectboard at its June 28, 2018 meeting;

BE IT FURTHER RESOLVED that the Selectboard charges the Planning Commission with reviewing and reasonably considering all comments offered by the public at-large as received by the Selectboard for possible inclusion into a comprehensive re-write of the successor Town Plan ~~(whether as a whole or by amendment, whichever occurs first, but no later than July 1, 2020);~~

BE IT FURTHER RESOLVED, that the Selectboard charges the Planning Commission with the knowledge that the successor Town Plan, including any amendment must be a comprehensive re-write; and,

BE IT FURTHER RESOLVED, pursuant to 24 VSA Section 4350(b)(1), that the Selectboard charges the Planning Commission and the Town Manager with submitting the adopted plan herein to the TRORC for purposes of receiving "approval" of said plan and receiving "confirmation" of the Town's "continuing planning process."

SB members discussed the language contained in the motion particularly in the sixth paragraph, and Langhus suggested that the parenthetical phrase at the end of the sixth paragraph be deleted. Thus, Langhus **moved** (2nd Layton) to strike the phrase "(whether as a whole or by amendments, whichever occurs first, but no later than July 1, 2020)" from the earlier motion. **Motion passed unanimously.** Following this vote and further brief discussion, the SB voted on the original motion, with the deletion of the phrase just stricken by motion. The original motion, as amended **passed 4 to 0 (abstained-Cook)**. Cook said that she would like to continue discussion on the Town Plan, and Langhus **moved** (2nd Layton) to reconsider. **Motion passed unanimously.** Cook asked if all of the changes/issues identified by Kevin Geiger at TRORC had been addressed and resolved, and was told that yes, they were. Cook then explained why she could not vote for the Town Plan as presented. Upon the second vote of the original motion, as amended, **motion passed 4 to 1 (no- Cook)**.

8. Internal Financial Controls – Interim Status Report (Discussion Item). Layton said that she Cook and Durfee have been using the LVCT checklist to work through this issue and identify best practices in managing town finances. Layton said the current internal controls are in good shape, with some room for improvement. Layton and Cook are working on various measures to make

improvements. As an example, Layton said they are looking at possibly eliminating cash at the transfer station.

9. Personnel Policies Update/Status (Discussion Item). Brochu and Cook are working on this matter. Their work is somewhat constrained by the union contract. Cook and Brochu continue to work on the issue nonetheless. Layton recommended the SB schedule a future work session to discuss personnel policies. Brochu said the prior SB had said they wanted to keep non-union employees with the same benefits as union employees, but the town doesn't have to continue to do that. Langhus said that the personnel policies were too lengthy and should be shortened. Jeff Goodrich and Nancy Dean both said that they would like the DRB and the Planning Commission to have input as to the Planning & Zoning Administrator's evaluation. SB members agreed to find a date for a working session in the future.

10. Approve Contract #2 (Willey Earth) and Contract #3 (L&M Construction) for July 1 Storm Repair (Action Item). Cook **moved** (2nd Langhus) to authorize the Town Manager or his designee to enter into a contract with Willey Earthmoving Corp. to repair damage from the July 1st storm event under Contract No. 2 at an amount up to \$528,195, to enter into a contract with L&M Construction under Contract No. 3 at an amount up to \$470,355, and to authorize the Town Manager to complete and process Notices of Award with Willey Earthmoving Corp. and with L&M Construction. **Motion passed unanimously.**

11. Clarify Dissolution of Finance Committee MOU with School District (Discussion Item). Langhus said there is language in the MOU with the school district that says the finance committee won't actually expire until one year after there is a vote to dissolve. Until that time has elapsed, there will technically be a committee under the MOU, but there is no one sitting on the committee – nor has there been anyone for some time.

12. Re-Appoint Linda Cook, Town Forest Fire Warden (Action Item). Langhus **moved** (2nd Layton) to reappoint Linda Cook to the position of Town Forest Fire Warden for a five-year term ending on June 30, 2023. **Motion passed unanimously.**

13. Appoint Alex Northern, Deputy Town Forest Fire Warden (Action Item). Langhus **moved** (2nd Brochu) to appoint Alex Northern to the position of Deputy Town Forest Fire Warden for a five-year term ending on June 30, 2023. **Motion passed unanimously.**

14. Watershed Land Management Council Vacancy Appointment (Possible Action). Durfee explained there is a question about whether or not there is a vacancy on the Watershed Land Management Council. SB members agreed that Durfee will advertise the position, as necessary.

15. RE: Gurman Appeal of DRB Decision (Zoning Permit 3APP18, 5/30/18) to VT Environmental Court (Action):

- a) Authorize the Town's Entry of Appearance
- b) Appoint the Zoning Administrator (and his legal representation, as necessary) to serve as the Town's representative in the appeal

Langhus **moved** (2nd Brochu) to authorize the Town's entry of appearance and to appoint the Town Zoning Administrator and his legal representation, as necessary, to serve as the Town's representative in the appeal. **Motion passed unanimously.**

16. Town Manager Report (Discussion Item). Durfee said that he submitted a written report, which is included in the SB meeting packet. Durfee is working on drafting a marijuana ordinance and will
Norwich Selectboard DRAFT Minutes – 7/11/2018 Mtg

provide a draft to the SB when possible. Durfee said that the cost of Hartford's dispatch services is going up significantly. SB members discussed the possibility of whether Norwich could use a different dispatch service provider to save money. Langhus asked about the River Road boat ramp condition. Cook said that she has been looking into the matter and will talk to Durfee about it.

17. Review of Next Agendas (Discussion/Action Item). The Selectboard listed the following as possible agenda items for their next meeting on August 8, 2018:

- Personnel Policies – Plan/Schedule Work Session
- Town Budget FYE 2020 – General Direction
- Committee Reports
- Appointments to Vacancies
- Update Regarding Watershed Land Management Council

At 9:10 pm, Cook **moved** (2nd Langhus) to adjourn. **Motion passed unanimously.**

Meeting adjourned at 9:10 pm.

By Miranda Bergmeier

Approved by the Selectboard on _____.

John Pepper
Selectboard Chair

Next Meeting – August 8, 2018 – Meeting at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

10c

07/09/18
01:42 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-2 Current Prior Next FY Invoices
For checks For Check Acct 03(General) 07/09/18 To 07/09/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
VMERS	VMERS DB	JUNE RETIREM JUNE 2018 RETIREMENT	13023.96	0.00	13023.96	6518	07/09/18
Report Total			13,023.96	0.00	13,023.96		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****13,023.96
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR 
Roberta Robinson

TOWN MANAGER: 
Herb Durfee, Town Manager

SELECTBOARD:

John Langhus Linda Cook Claudette Brochu John Pepper, Chair Mary Layton

100

07/17/18
01:01 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
APD	ALICE PECK DAY MEMORIAL H	06/15/18	FD--PRE-EMPLOY PHYSICAL 6378	01-2-001160.00 ACCOUNTS PAY. YEAR END	121.00	6529	07/18/18
AVERY'S	AVERY'S SWEEPING LLC	06/25/18	HWY--ROAD SWEEPING 1130	01-2-001160.00 ACCOUNTS PAY. YEAR END	1110.00	6530	07/18/18
BAYSTATE	BAY STATE ELEVATOR CO.	07/01/18	TH-ELEVATOR MAINTENANCE 477728	01-5-706107.00 ELEVATOR MAINTENANCE	252.96	-----	--/--/--
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-005123.00 HEALTH INSUR	4225.80	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-100123.00 HEALTH INS	2386.92	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-425123.00 HEALTH INS	607.36	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-555123.00 HEALTH INSURANCE	1576.47	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-704123.00 HEALTH INSURANCE	1583.57	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-500123.00 HEALTH INS	5584.28	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-703123.00 HEALTH INSUR	9069.04	6531	07/18/18
BCBS	BLUE CROSS/BLUE SHIELD OF	07/10/18	AUGUST 2018 BCBS AUG 18	01-5-555123.00 HEALTH INSURANCE	559.39	6531	07/18/18
BEARDSLEY	BEARDSLEY INC	07/02/18	DPW-GARAGE REPAIRS&MAIN. 116262	01-5-703511.00 REPAIRS & MAINTENANCE	1043.21	6532	07/18/18
BENS	BEN'S UNIFORMS	06/28/18	PD--UNIFORM PANTS, SHIRTS 78401	01-2-001160.00 ACCOUNTS PAY. YEAR END	204.00	-----	--/--/--
BESTSEPT	BEST SEPTICE SERVICE, LLC	07/01/18	TS-PORTA POTTY 11822	01-5-705500.00 PURCHASED SERVICES	130.00	6533	07/18/18
CANON	CANON SOLUTIONS AMERICA,	06/29/18	GEN ADMIN-MAINTENANCE 4026320923	01-2-001160.00 ACCOUNTS PAY. YEAR END	964.36	6534	07/18/18
CARROLL	CARROLL CONCRETE	07/09/18	HWY-CEMENT BLOCKS 325457	01-5-703215.00 OTHER PROJECTS	1440.00	6535	07/18/18
CASELLA	CASELLA WASTE SERVICES	07/01/18	TS-JUNE ZERO SORT/OCC 0418690	01-2-001160.00 ACCOUNTS PAY. YEAR END	225.16	-----	--/--/--
CASELLA	CASELLA WASTE SERVICES	07/01/18	TS-JUNE ZERO SORT/OCC 0418690	01-2-001160.00 ACCOUNTS PAY. YEAR END	2996.63	-----	--/--/--
CASELLA	CASELLA WASTE SERVICES	07/01/18	TS-JUNE TRASH 0418691	01-2-001160.00 ACCOUNTS PAY. YEAR END	557.33	-----	--/--/--
CASELLA	CASELLA WASTE SERVICES	07/01/18	TS-JUNE TRASH 0418691	01-2-001160.00 ACCOUNTS PAY. YEAR END	3573.11	-----	--/--/--
CHILDSUPP	OFFICE OF CHILD SUPPORT	06/23/18	CHILD SUPP-PPE 07/14/18 PPE 07/14/18	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	6536	07/18/18
COMCAST	COMCAST	07/01/18	PUBLIC SAFETY-PHONE JULY 2018	01-5-500501.00 ADMINISTRATION	196.16	6537	07/18/18
COMCAST	COMCAST	07/01/18	PUBLIC SAFETY-PHONE JULY 2018	01-5-550235.00 TELEPHONE & INTERNET	122.73	6537	07/18/18
COMCAST	COMCAST	07/06/18	GEN ADMIN-FIXED IP JUNE 2018-2	01-2-001160.00 ACCOUNTS PAY. YEAR END	19.95	6537	07/18/18
D&W	DAN & WHIT'S GENERAL STOR	06/27/18	DPW-TABLE HARDWARE 5485590	01-2-001160.00 ACCOUNTS PAY. YEAR END	8.72	6538	07/18/18

07/17/18
01:01 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
D&W	07/03/18	DAN & WHIT'S GENERAL STOR DPW-PLASTIC WATER LINER 5491567	01-5-703507.00 SUPPLIES	25.97	6538	07/18/18
D&W	07/09/18	DAN & WHIT'S GENERAL STOR DPW-DRINKS FOR MEETING 5498072	01-5-300615.00 DUES/MTGS/EDUC	19.51	6538	07/18/18
DAVES	06/28/18	DAVE'S STARTER & ALTERNAT DPW--STARTER FOR DODGE 10068010	01-2-001160.00 ACCOUNTS PAY. YEAR END	295.00	6539	07/18/18
DHMC	06/18/18	DARTMOUTH-HITCHCOCK FD-SYRINGS, BATTERY, GLOV 20180512	01-2-001160.00 ACCOUNTS PAY. YEAR END	121.08	6540	07/18/18
EARTHLINK	07/13/18	EARTHLINK BUSINESS JUNE 2018 TELEPHONE 00701180	01-2-001160.00 ACCOUNTS PAY. YEAR END	392.27	6541	07/18/18
EISENDRAT	06/29/18	JESSIE A. M. EISENDRATH REC-YOGA ADULT LATE SPRIN JUNE 18	01-2-001160.00 ACCOUNTS PAY. YEAR END	522.90	-----	--/--/--
EVANSMOTO	06/25/18	EVANS GROUP, INC. PREPAID 1000. GAL PREM GA 639439	01-2-001160.00 ACCOUNTS PAY. YEAR END	2431.09	-----	--/--/--
EVANSMOTO	07/10/18	EVANS GROUP, INC. PREPAID 476.0 GAL PREM GA 640580	01-1-004102.00 PREPAID EXPENSES	1517.69	-----	--/--/--
EYEMED	06/21/18	COMBINED INSURANCE CO OF EYE MED - JULY 2018 JULY 2018	01-2-001126.00 VISION SERV PLAN-PAYROLL	203.65	6542	07/18/18
FERGUSON	06/14/18	FERGUSON WATERWORKS FEMA-MIRAFI 500 0826156	01-2-001160.00 ACCOUNTS PAY. YEAR END	1036.80	-----	--/--/--
FERGUSON	06/19/18	FERGUSON WATERWORKS FEMA-MIRAFI 500 0827119	01-2-001160.00 ACCOUNTS PAY. YEAR END	345.60	-----	--/--/--
FIFIELD	06/24/18	FIFIELD ELEC.FIRE SYSTEMS TH-GARAGE REP/MAINT 446	01-2-001160.00 ACCOUNTS PAY. YEAR END	405.70	6543	07/18/18
FOGGS	06/04/18	FOGG'S HARDWARE AND BUILD PD-STIX REACHER, TAPE 828132	01-2-001160.00 ACCOUNTS PAY. YEAR END	50.97	6544	07/18/18
FOGGS	06/23/18	FOGG'S HARDWARE AND BUILD FD-PAINTING ITEMS 829858	01-2-001160.00 ACCOUNTS PAY. YEAR END	103.93	6544	07/18/18
FREIGHTNH	07/16/18	FREIGHTLINER OF NEW HAMPS DPW -CABLE #4 LP275901	01-2-001160.00 ACCOUNTS PAY. YEAR END	17.96	6545	07/18/18
GATEKEEP	06/28/18	GATEKEEPER LOCK & SAFE, L FD - ELEVATE DOORS, LOCKS I-180511-4	01-2-001160.00 ACCOUNTS PAY. YEAR END	1647.50	6546	07/18/18
GATEKEEP	06/28/18	GATEKEEPER LOCK & SAFE, L FD - DRILLED MEDECO I-180622-2	01-2-001160.00 ACCOUNTS PAY. YEAR END	97.50	6546	07/18/18
GATEWAY	06/28/18	GATEWAY MOTORS INC PD-SIDE MARKER LIGHT 29023	01-2-001160.00 ACCOUNTS PAY. YEAR END	29.70	6547	07/18/18
GATEWAY	07/10/18	GATEWAY MOTORS INC PD-OIL CHANGE/ROTATION 29421	01-5-500306.00 CRUISER MAINT	46.77	6547	07/18/18
GIRARD	06/25/18	JOHN GIRARD SR REC-SPORTS PRG. COORDINAT JUNE 2018	01-2-001160.00 ACCOUNTS PAY. YEAR END	362.25	6548	07/18/18
GMPC	06/28/18	GREEN MOUNTAIN POWER CORP DPW-STREETLIGHTS 24926 JUNE18	01-2-001160.00 ACCOUNTS PAY. YEAR END	900.30	6549	07/18/18
GMPC	06/27/18	GREEN MOUNTAIN POWER CORP EMER-TOWER POWER 35066 JUNE18	01-5-703307.00 STREETLIGHTS	53.62	6549	07/18/18
GMPC	06/29/18	GREEN MOUNTAIN POWER CORP TH-EVCHARGING STATION 921503 2018	01-2-001160.00 ACCOUNTS PAY. YEAR END	27.87	6549	07/18/18
GNOMON	07/06/18	GNOMON COPY ASSESSOR-ABSTRACT 52102	01-5-300550.00 PRINTING	22.00	6550	07/18/18
GNOMON	07/09/18	GNOMON COPY TAOM-SURVEY FLYERS 52111	01-5-005550.00 PRINTING	62.00	6550	07/18/18

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Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GURMAN	06/26/18	REC-KUNG FU APR-JUN 18	01-2-001160.00 ACCOUNTS PAY. YEAR END	882.00		
GUVSWMD	07/01/18	FY19-GUVSWMD ASSESSMENT ASMT70118-3	01-5-705301.00 GUVSWMD ASSESSMENT	37554.00	6551	07/18/18
HAMPSHIRE	06/29/18	FD-CO2 HYDRO TEST (2) 175368	01-2-001160.00 ACCOUNTS PAY. YEAR END	475.00		
HAUN	07/01/18	DPW-OXYGEN T329069	01-5-703401.00 OUTSIDE REPAIRS	15.10		
INGRAHAM	07/02/18	PD-UNIFORM REIMB. 07/02/18	01-2-001160.00 ACCOUNTS PAY. YEAR END	189.66		
INNOVATIV	06/28/18	HWY--4,297 GAL DUST CNTRL INV44567	01-2-001160.00 ACCOUNTS PAY. YEAR END	3437.60		
JORDAN	07/03/18	HWY-SCARIFIER/BIT CARBIDE P32828	01-5-703403.00 PARTS & SUPPLIES	1832.40	6552	07/18/18
K&R	07/01/18	REC-HUNTLEY PORT A POT 11573	01-2-001160.00 ACCOUNTS PAY. YEAR END	77.50	6553	07/18/18
K&R	07/01/18	REC-HUNTLEY PORT A POT 11573	01-5-425326.00 PORTABLE TOILET	77.50	6553	07/18/18
KNIGHTB	07/10/18	PL- NR DRAFT INV-0034	01-5-350416.00 HIST PRES GRANT	840.00	6554	07/18/18
MAGEE	06/04/18	PD--WATERLESS WIPES 986978	01-2-001160.00 ACCOUNTS PAY. YEAR END	53.60	6555	07/18/18
MAYER	07/09/18	JUNE JUDGEMENT ORDER JUNE 2018	01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	75.00	6556	07/18/18
MIS 3	06/29/18	REC-CLIMBING ADVENTURE 62918 CLIMBI	01-2-001160.00 ACCOUNTS PAY. YEAR END	59.36	6558	07/18/18
MUNEMER	07/06/18	FD-UNIFORM PATCHES IN1242819	01-5-555422.00 FIRE TOOLS & EQUIPMENT	280.00		
NORFIREDI	07/05/18	FD/PD - WATER BILL 2ND QTR 2018	01-5-485232.00 WATER USAGE	278.70	6559	07/18/18
NORFIREDI	07/05/18	TH-6800 GALLONS H2O 30070 2QTR	01-5-706100.00 WATER USAGE	157.60	6559	07/18/18
NORFIREDI	07/05/18	REC-900 GAL WATER BILL 51160 2ND QR	01-5-425332.00 WATER USAGE	127.96	6559	07/18/18
NOTT'SEXC	07/01/18	FEMA-UPPER TRPK UPPTRPK 7/18	01-2-001160.00 ACCOUNTS PAY. YEAR END	85189.23	6560	07/18/18
OSSIPEE	07/05/18	FD--MICROPHONE FOR TK INV074674	01-5-555532.00 RADIO MAINTENANCE	118.25		
PATRIOT	07/13/18	ASS--SOFTWARE LIC & SUPP 14398	01-5-300360.00 SOFTWARE MAINT/UPDATE	5300.00	6561	07/18/18
PBA	07/09/18	JUNE UNION DUES JUNE DUES 18	01-2-001117.00 UNION DUES PAYABLE	552.00		
PETTY	07/02/18	PD-PETTY CASH PD 7/2/18	01-2-001160.00 ACCOUNTS PAY. YEAR END	38.65	6562	07/18/18
PETTY	07/05/18	REC--PETTY CASH REC- 7/5/18	01-2-001160.00 ACCOUNTS PAY. YEAR END	102.75	6562	07/18/18
PIKE	07/10/18	FEMA-3/4" ST/TURNPIKE 976651	01-2-001160.00 ACCOUNTS PAY. YEAR END	13232.89		
PIKE	06/12/18	FEMA-3/4" TURNPIKE 977420	01-2-001160.00 ACCOUNTS PAY. YEAR END	7129.97		

07/17/18
01:01 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Page 4 of 5
RRobinson

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PIKE	06/19/18	FEMA- 3/4 INCH STONE 978778	01-2-001160.00 ACCOUNTS PAY. YEAR END	1653.84		--/--/--
PIKE	06/22/18	FEMA-3/4" UPPER TURNPIKE 979138	01-2-001160.00 ACCOUNTS PAY. YEAR END	11037.57		--/--/--
PIKE	06/26/18	FEMA-3/4" UPPER TURNPIKE 979874	01-2-001160.00 ACCOUNTS PAY. YEAR END	8373.43		--/--/--
PIKE	06/29/18	DPW-COLD PATCH BEAVER MED 980927	01-2-001160.00 ACCOUNTS PAY. YEAR END	126.50		--/--/--
PIKE	07/02/18	DPW-FIREHOUSE LN STONE 981472	01-2-001160.00 ACCOUNTS PAY. YEAR END	258.53		--/--/--
PIKE	07/06/18	DPW-3/4" SHOP 982071	01-5-703215.00 OTHER PROJECTS	520.33		--/--/--
PLACE	07/05/18	PL--TOWN PLAN REVISION 693	01-2-001160.00 ACCOUNTS PAY. YEAR END	1275.00	6563	07/18/18
PRUDENTIA	07/12/18	JUNE DEFERRED COMPENSATIO JUNE 2018	01-2-001116.10 ROTH PLAN 457	2991.81	6564	07/18/18
RICHARDSO	07/06/18	GEN ADMIN-SERVER MAINT. 1603	01-2-001160.00 ACCOUNTS PAY. YEAR END	403.50		--/--/--
SABIL	06/29/18	DPW-PARTS 33175	01-2-001160.00 ACCOUNTS PAY. YEAR END	34.35	6565	07/18/18
SIPLAY	07/01/18	REC-REGISTRATION FEES MAY-JUNE 18	01-5-425218.00 REGISTRATION FEES	176.50	6566	07/18/18
SIPLAY	07/01/18	REC-REGISTRATION FEES MAY-JUNE 18	01-2-001160.00 ACCOUNTS PAY. YEAR END	170.50	6566	07/18/18
SLAPSTICK	07/13/18	REC-CIRCUS CAMP 2018 CIRCUS	01-5-425200.00 INSTRUCTOR FEE	20300.00	6567	07/18/18
TANGREDI	06/30/18	REC--YOGA INSTRUCTION JUNE 2018	01-2-001160.00 ACCOUNTS PAY. YEAR END	350.70	6568	07/18/18
TARRANT	06/30/18	TADM-LEGAL DRAKE 11443	01-5-005300.00 PROFESS SERV	350.00	6569	07/18/18
TDS LEASE	06/25/18	DPW-WATER COOLER RENT 01066824	01-2-001160.00 ACCOUNTS PAY. YEAR END	90.00		--/--/--
TILDEN	07/03/18	FD-CONTRACTED LIGHTS INST 22346	01-2-001160.00 ACCOUNTS PAY. YEAR END	1887.37	6570	07/18/18
TREND	06/27/18	FIN-TAX BILL PAPER 49044	01-5-200610.00 OFFICE SUPPLIES	156.55	6571	07/18/18
TRUSSELL	06/30/18	B&G- MILEAGE REIMB. JUNE 18	01-2-001160.00 ACCOUNTS PAY. YEAR END	19.62		--/--/--
TSSAND	06/15/18	FEMA-3" DENSE GRADE 84853	01-2-001160.00 ACCOUNTS PAY. YEAR END	7724.11	6572	07/18/18
TSSAND	06/30/18	FEMA-3" DENSE GRADE 85072	01-2-001160.00 ACCOUNTS PAY. YEAR END	466.18	6572	07/18/18
TWORIVERS	06/29/18	18-19 DUES 18-19 DUES	01-5-350321.00 TWO RIVER PLANNING COMM.	4950.00	6573	07/18/18
UNIFIRST	06/25/18	DPW-B&G-UNIFORMS 35 4268893	01-2-001160.00 ACCOUNTS PAY. YEAR END	252.11		--/--/--
UNIFIRST	07/02/18	DPW-B&G-UNIFORMS 35 4271089	01-5-704311.00 UNIFORMS	38.96		--/--/--
UNIFIRST	07/02/18	DPW-B&G-UNIFORMS 35 4271089	01-5-703311.00 UNIFORMS	183.21		--/--/--

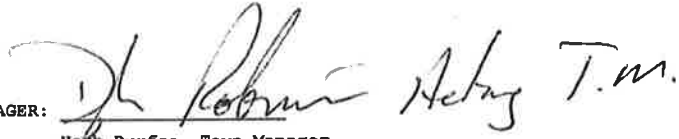
Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
UNIFIRST	07/02/18	DPW-B&G-UNIFORMS 35 4271089	01-5-703515.00 ADMINISTRATION	33.70	-----	--/--/--
VIANOR	07/02/18	DPW--TRACTOR TIRE REPAIR 6811	01-5-703401.00 OUTSIDE REPAIRS	41.40	6574	07/18/18
VLCTPACIF	07/02/18	PRO & CASUALTY LIBRARY INT455070218	01-2-001160.00 ACCOUNTS PAY. YEAR END	40.00	6575	07/18/18
WEMASON	06/29/18	TH & FIN - SURG PROT/SUPP I55518662	01-2-001160.00 ACCOUNTS PAY. YEAR END	25.55	-----	--/--/--
WEMASON	05/31/18	LIST/ASSESSOR-ENVELOPES I55613387	01-2-001160.00 ACCOUNTS PAY. YEAR END	25.81	-----	--/--/--
WEMASON	06/06/18	FD & PD- OFFICE SUPPLIES I55735625	01-2-001160.00 ACCOUNTS PAY. YEAR END	62.98	-----	--/--/--
WEMASON	07/16/18	PD- OFFICE SUPPLIES I55771995	01-2-001160.00 ACCOUNTS PAY. YEAR END	19.99	-----	--/--/--
WEMASON	06/12/18	TADMIN- OFFICE SUPPLIES I55905247	01-2-001160.00 ACCOUNTS PAY. YEAR END	6.88	-----	--/--/--
WEMASON	06/19/18	TCLERK-CALCULATOR I56024144	01-2-001160.00 ACCOUNTS PAY. YEAR END	59.99	-----	--/--/--
WEMASON	06/29/18	LIST/ASSESSOR-SUPPLIES I5611115523	01-2-001160.00 ACCOUNTS PAY. YEAR END	17.88	-----	--/--/--
WEMASON	06/19/18	PD,FD-SUPPLIES, CLEANING I56115520	01-2-001160.00 ACCOUNTS PAY. YEAR END	117.31	-----	--/--/--
WEMASON	06/25/18	GEN ADMIN-PAPER I56190731	01-2-001160.00 ACCOUNTS PAY. YEAR END	107.56	-----	--/--/--
WEMASON	07/05/18	REC-OFFICE SUPPLIES I56564801	01-2-001160.00 ACCOUNTS PAY. YEAR END	102.18	-----	--/--/--
WEMASON	07/10/18	DPW - PHONE SET I56605908	01-5-703515.00 ADMINISTRATION	149.99	-----	--/--/--
WEMASON	07/13/18	FIN-PAPER I56692949	01-5-200610.00 OFFICE SUPPLIES	23.94	-----	--/--/--
Report Total				272245.25		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***272,245.25
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:


Herb Durfee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu


John Pepper, Chair

Mary Layton

07/17/18
01:01 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (HIGHWAY GARAGE FUND)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
WRIGHTCON WRIGHT CONSTRUCTION CO.,	07/16/18	PUBLIC WORKS FACILITY 2017076-09	08-2-001160.00 ACCOUNTS PAYABLE	38207.80	-----	--/--/--
Report Total				38207.80	-----	-----

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****38,207.80
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:



Herb Durfee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu



John Pepper, Chair

Mary Layton

07/17/18
01:01 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (FIRE STATION FUND)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Page 1 of 1
RRobinson

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
MIS 2	06/15/18	GLOBAL EQUIPMENT COMPANY, FD - STORAGE CABINET 112801110	25-2-001160.00 ACCOUNTS PAYABLE	1594.88	6557	07/18/18
Report Total				1594.88		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****1,594.88
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:

 Acting T.M.
Herb Durfee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu


John Pepper, Chair

Mary Layton

07/17/18
01:01 pm

Town of Norwich Accounts Payable
Check Warrant Report # 19-03 Current Prior Next FY Invoices For Fund (PUBLIC SAFETY FACILITY)
All Invoices For Check Acct 03(General) 07/16/18 To 07/18/18

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
WEMASON W.B. MASON CO., INC.	07/16/18	PUBLIC SAFETY- 20 CHAIRS	47-2-001160.00	1580.00	-----	--/--/--
		I52101934-2	ACCOUNTS PAYABLE			
Report Total				1580.00		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****1,580.00
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:

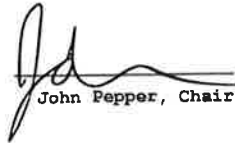
 Acting T.M.
Herb Durfee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu


John Pepper, Chair

Mary Layton

100

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03 (General) 07/30/18 To 08/01/18

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
ADVANCE	ADVANCE AUTO PARTS	06/29/18	DPW-LED LIGHT BAR 088720	01-2-001160.00 ACCOUNTS PAY. YEAR END	-124.95	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/29/18	DPW - FUSES/TOGGL/GREASE 088721	01-2-001160.00 ACCOUNTS PAY. YEAR END	84.45	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-LAMP/PARTS 208389	01-2-001160.00 ACCOUNTS PAY. YEAR END	25.85	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-SOCKET 208391	01-2-001160.00 ACCOUNTS PAY. YEAR END	5.83	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-DUST MASK 208398	01-2-001160.00 ACCOUNTS PAY. YEAR END	7.60	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-SPARK PLUG 208399	01-2-001160.00 ACCOUNTS PAY. YEAR END	4.48	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-OIL FILTER HEAD 208401	01-2-001160.00 ACCOUNTS PAY. YEAR END	31.84	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-LUBE BLUE 208402	01-2-001160.00 ACCOUNTS PAY. YEAR END	9.45	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	07/12/18	FD - OIL 374323	01-5-555422.00 FIRE TOOLS & EQUIPMENT	49.95	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/25/18	PD-BATTERY'S FARM TRACTOR 608904	01-2-001160.00 ACCOUNTS PAY. YEAR END	336.24	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/11/18	DPW-HOSES SYD FITTINGS 688252	01-2-001160.00 ACCOUNTS PAY. YEAR END	1573.20	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/15/18	DPW-8G GATES/ 12G 688253	01-2-001160.00 ACCOUNTS PAY. YEAR END	1334.39	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/15/18	DPW-SEAM SEALER 688268	01-2-001160.00 ACCOUNTS PAY. YEAR END	28.33	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/15/18	DPW-JUNCTION BOX 688269	01-2-001160.00 ACCOUNTS PAY. YEAR END	32.02	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/15/18	DPW-BED COATING 688270	01-2-001160.00 ACCOUNTS PAY. YEAR END	19.68	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/15/18	DPW-HOOD PIN/CLEANER 688271	01-2-001160.00 ACCOUNTS PAY. YEAR END	58.70	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	06/15/18	DPW-BRAKES/CALIPERS 688272	01-2-001160.00 ACCOUNTS PAY. YEAR END	111.12	6591	08/01/18
ADVANCE	ADVANCE AUTO PARTS	04/18/18	DPW-MINI LED LIGHT BAR 806364	01-2-001160.00 ACCOUNTS PAY. YEAR END	373.33	6591	08/01/18
ANYTIME	ANYTIME CARPET CARE & CLE	07/10/18	PD & FD-CLNING 235671	01-5-485302.00 REPAIRS & MAINTENANCE	360.00	6593	08/01/18
BENS	BEN'S UNIFORMS	02/21/18	PD--SHIRT 75910	01-2-001160.00 ACCOUNTS PAY. YEAR END	75.00	-----	--/--/--
BUSINESS	BUSINESS CARD	07/07/18	PD-WORK LITE/WIPES 999070391	01-2-001160.00 ACCOUNTS PAY. YEAR END	55.21	6594	08/01/18
CHAPPELL	CHAPPELL TRACTOR/ B-B CHA	07/23/18	DPW-2 STEEL RAKES PB54243	01-5-703513.00 TOOLS	56.00	6595	08/01/18
CHILDCARE	CHILD CARE CENTER IN NORW	07/25/18	3RD QTR 2017-2018 4 QTR 17-18	01-2-001160.00 ACCOUNTS PAY. YEAR END	1087.00	-----	--/--/--
CHILDSUPP	OFFICE OF CHILD SUPPORT	07/07/18	CHILD SUPP-PPE 7/28/18 PPE 7/28/18	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	6596	08/01/18
CINTAS	CINTAS CORPORATION	07/10/18	TH-REFILL MED CABINET 5011150757	01-5-706109.00 BUILDING SUPPLIES	22.75	6597	08/01/18

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
CINTAS	07/10/18	CINTAS CORPORATION DPW-MEDICAL CABINET REFIL	01-5-703515.00	69.73	6597	08/01/18
		5011150758	ADMINISTRATION			
COTT	08/01/18	COTT SYSTEMS INC TC - MONTHLY HOSTED SERVI	01-5-100613.00	241.00	-----	--/--/--
		123235	SOFTWARE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-005125.00	119.69	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-100125.00	135.42	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-200125.00	67.71	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-350125.00	35.97	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-425125.00	35.97	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-500125.00	306.81	6598	08/01/18
		AUG 18	DELTA DENTAL			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-555126.00	67.71	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-555126.00	35.97	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-704125.00	35.97	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-703125.00	426.50	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-350125.00	-65.80	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-350125.00	-65.80	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-350125.00	-67.71	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-555126.00	65.80	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DELTA DEN	07/16/18	DELTA DENTAL DENTAL INSURANCE	01-5-555126.00	67.71	6598	08/01/18
		AUG 18	DENTAL INSURANCE			
DESMEULES	07/03/18	DESMEULES OLMSTEAD & OSTL TADMIN-MISC. LEGAL	01-2-001160.00	540.00	6599	08/01/18
		62279	ACCOUNTS PAY. YEAR END			
DIMMICK	07/16/18	DIMMICK SERVICES TS-PORTAPOT RENTAL	01-5-705500.00	92.70	6600	08/01/18
		3921393	PURCHASED SERVICES			
EVANSMOTO	07/16/18	EVANS GROUP, INC. PREPAID 600. GAL PREM GA	01-5-703405.00	1450.97	-----	--/--/--
		641049	PETROLEUM PRODUCTS			
FERGUSON	07/09/18	FERGUSON WATERWORKS FEMA-MIRAFI 500	01-5-703703.00	1036.80	-----	--/--/--
		0830774	FEMA GRANT			
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS	01-5-005531.00	19.21	6601	08/01/18
		424767	ADMIN TELEPHONE			
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS	01-5-100531.00	2.15	6601	08/01/18
		424767	TELEPHONE			
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS	01-5-200531.00	0.52	6601	08/01/18
		424767	TELEPHONE			
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS	01-5-275531.00	-0.60	6601	08/01/18
		424767	TELEPHONE			

07/31/18

Town of Norwich Accounts Payable

10:30 am

Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS 424767	01-5-300531.00 TELEPHONE	2.29	6601	08/01/18
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS 424767	01-5-350531.00 TELEPHONE	2.02	6601	08/01/18
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS 424767	01-5-425127.00 TELEPHONE	4.30	6601	08/01/18
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS 424767	01-5-705505.00 TELEPHONE	0.19	6601	08/01/18
FIRSTLIGH	07/15/18	FIRSTLIGHT FIBER LONG DISTANCE CALLS 424767	01-5-703505.00 TELEPHONE	20.63	6601	08/01/18
FOGGS	07/03/18	FOGG'S HARDWARE AND BUILD PD - PVC PIPES CROSS SIGN 830646	01-5-500202.00 COMMUNITY RELATNS	13.98	6602	08/01/18
FOGGS	07/05/18	FOGG'S HARDWARE AND BUILD TH - DRYWALL SCREWS 830716	01-5-706113.00 REPAIRS & MAINTENANCE	4.49	6602	08/01/18
FOGGS	07/06/18	FOGG'S HARDWARE AND BUILD B&G - WASP SPRAY 830759	01-5-704403.00 PARTS & SUPPLIES	13.98	6602	08/01/18
FOGGS	07/09/18	FOGG'S HARDWARE AND BUILD DPW-STYROFOAM 830955	01-5-703215.00 OTHER PROJECTS	500.64	6602	08/01/18
FOGGS	07/11/18	FOGG'S HARDWARE AND BUILD TH-RAILING REPAIR 831190	01-5-706113.00 REPAIRS & MAINTENANCE	28.95	6602	08/01/18
FOGGS	07/13/18	FOGG'S HARDWARE AND BUILD B&G/TS - STAIR STRINGER 831405	01-5-704413.00 TOOLS	14.99	6602	08/01/18
FOGGS	07/13/18	FOGG'S HARDWARE AND BUILD B&G/TS - STAIR STRINGER 831405	01-5-705403.00 PARTS & SUPPLIES	152.76	6602	08/01/18
FOGGS	07/16/18	FOGG'S HARDWARE AND BUILD TS - HARDWARE 831539	01-5-705403.00 PARTS & SUPPLIES	21.95	6602	08/01/18
FOGGS	07/17/18	FOGG'S HARDWARE AND BUILD FD - PAINT SUPP/DRY LOCK 831648	01-5-550330.00 REPAIR & MAINTENANCE EXPN	83.94	6602	08/01/18
GATEWAY	07/10/18	GATEWAY MOTORS INC PD-INSP/OIL CHANGE 29436	01-5-500306.00 CRUISER MAINT	46.77	6603	08/01/18
GMPC	07/19/18	GREEN MOUNTAIN POWER CORP DPW-STREETLIGHTS 051192-JUL18	01-5-703307.00 STREETLIGHTS	34.97	6604	08/01/18
GNOMON	07/16/18	GNOMON COPY TAOM-SURVEY FLYERS 52150	01-5-005550.00 PRINTING	21.50	6605	08/01/18
GOODBEG	06/30/18	GOOD BEGINNINGS OF THE UP FY18 APPROP 06/30/2018	01-2-001160.00 ACCOUNTS PAY. YEAR END	817.50		-----/--/--
HOMEDPOT	06/18/18	HOME DEPOT CREDIT SERVICE FD- BLINDS 2392123	01-2-001160.00 ACCOUNTS PAY. YEAR END	114.46	6606	08/01/18
HOMEDPOT	06/18/18	HOME DEPOT CREDIT SERVICE FD- BLINDS 9544744	01-2-001160.00 ACCOUNTS PAY. YEAR END	114.46	6606	08/01/18
INNOVATIV	07/10/18	INNOVATIVE MUNICIPAL PROD DPW-4,298 GAL DUST CNTRL INV44718	01-5-703205.00 DUST CONTROL	3438.40		-----/--/--
JOESEQUIP	07/11/18	JOE'S EQUIPMENT SEV. INC. B&G-GATOR SUPERTWIST 1-114039	01-5-704403.00 PARTS & SUPPLIES	71.20		-----/--/--
JOHNSON	07/13/18	JOHNSON CONTROLS FIRE PRO TH-EXTING TEST/CHARGE 84989991	01-5-706113.00 REPAIRS & MAINTENANCE	122.00	6608	08/01/18
L&M	07/12/18	L&M SERVICE CONTRACTORS, DPW-GRANGE/FIREHOUSE REPA 109540	01-2-001160.00 ACCOUNTS PAY. YEAR END	2150.00	6609	08/01/18
LEBFORD	07/10/18	LEBANON FORD DPW-#12 TRK PARTS 73552	01-5-703403.00 PARTS & SUPPLIES	1360.68	6610	08/01/18

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LEMASURIE	JANE LEMASURIER	07/25/18 REC-YOUTH MTN BIKING MTN BIKE 18	01-5-425200.00 INSTRUCTOR FEE	400.40	6611	08/01/18
LHS	LHS ASSOCIATES, INC.	07/16/18 STMTG--ACCUVOTE CODING 58522	01-5-050655.00 VTG MCHN PROGRAMS	1087.00	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-005124.00 DISABILITY/LIFE INSUR	140.21	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-100124.00 DISABILITY/LIFE INS	114.26	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-200124.00 DISABILITY/LIFE INS	65.06	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-425124.00 DISABILITY/LIFE INSUR	71.81	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-704124.00 DISABILITY/LIFE	94.99	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-500124.00 DISABILITY/LIFE INS	309.03	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-555124.00 DISABILITY/LIFE INSURANCE	97.35	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-703124.00 DISABILITY/LIFE	285.86	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-350124.00 DISABILITY/LIFE INS	-187.74	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-500124.00 DISABILITY/LIFE INS	250.88	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-703124.00 DISABILITY/LIFE	-78.19	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	07/19/18 AUG 2018 LIFE INSURANCE AUG 2018	01-5-555124.00 DISABILITY/LIFE INSURANCE	68.34	-----	--/--/--
M&M	M&M CUSTOM GRAPHICS & EMB	07/26/18 DPW - LETTERING/STRIPE 072618	01-5-703401.00 OUTSIDE REPAIRS	205.00	6612	08/01/18
MCNEIL	MCNEIL, LEDDY & SHEAHAN,	06/30/18 TADMIN-LEGAL 30759	01-2-001160.00 ACCOUNTS PAY. YEAR END	3615.30	6613	08/01/18
MIS 1	GORDON GRIBBLE	07/17/18 CREDIT REFUND 18-19 CREDIT 18-19	01-2-001148.00 TAX OVERPAYMENTS	485.36	6614	08/01/18
NEMRC	NEW ENGLAND MUNI RESOURCE	07/03/18 LIST- JUNE 2018 ASSESSIN 2018-69	01-2-001160.00 ACCOUNTS PAY. YEAR END	3500.00	6615	08/01/18
NESPIN	NE STATE POLICE INFORMATI	07/01/18 PD-FY 18-19 MEMBERSHIP FE INV201800504	01-5-500581.00 DUES/MTGS/EDUC	100.00	6616	08/01/18
NORHISTOR	NORWICH HISTORICAL SOCIET	07/18/18 4th QUARTER ALLOCATION 4 QTR 18	01-2-001160.00 ACCOUNTS PAY. YEAR END	2000.00	-----	--/--/--
PAC-VAN	PAC-VAN, INC.	07/30/18 DPW-40' STORAGE CONTAINER 8804948	01-5-703511.00 REPAIRS & MAINTENANCE	135.00	6617	08/01/18
PAC-VAN	PAC-VAN, INC.	07/17/18 DPW-40' STORAGE CONTAINER 8817152	01-5-703511.00 REPAIRS & MAINTENANCE	135.00	6617	08/01/18
PATHWAYS	PATHWAYS CONSULTING, LLC	06/30/18 FEMA--ENGINEERING SERVICE 20908	01-2-001160.00 ACCOUNTS PAY. YEAR END	15501.73	6618	08/01/18
PIKE	PIKE INDUSTRIES INC	06/08/18 DPW-NEW BOSTON 977031	01-2-001160.00 ACCOUNTS PAY. YEAR END	795.16	-----	--/--/--
PIKE	PIKE INDUSTRIES INC	06/15/18 FEMA-3/4-TURNPIKE 977938	01-2-001160.00 ACCOUNTS PAY. YEAR END	8522.17	-----	--/--/--

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PIKE	06/15/18	FEMA-3/4-UPPER TURNPIKE 978419	01-2-001160.00 ACCOUNTS PAY. YEAR END	1201.95		--/--/--
PIKE	06/29/18	FEMA-3/4-UPPER TURNPIKE 980572	01-2-001160.00 ACCOUNTS PAY. YEAR END	4776.37		--/--/--
PIKE	07/10/18	DPW-SHOP 3/4 STONE 9822284	01-5-703207.00 GRAVEL & STONE	1373.51		--/--/--
PITNEYBOST	07/30/18	POSTAGE JULY 30 18	01-5-275538.00 POSTAGE	1000.00	6619	08/01/18
POWESP	07/08/18	CEM COMM-MOW & TRIM 6/5-7/8/18	01-5-675500.00 PURCHASED SERVICE	1666.66	6620	08/01/18
R&R	06/28/18	PD-REPL. KNOBS 54679	01-2-001160.00 ACCOUNTS PAY. YEAR END	126.50	6621	08/01/18
R&R	06/28/18	PD-REPROGRAMMING 54680	01-2-001160.00 ACCOUNTS PAY. YEAR END	496.25	6621	08/01/18
ROGERSFAB	06/30/18	PD-UNIFORM CLEANING JUNE 2018	01-2-001160.00 ACCOUNTS PAY. YEAR END	93.00		--/--/--
SABIL	07/20/18	DPW-LIGHTS 33348	01-5-703403.00 PARTS & SUPPLIES	29.91	6622	08/01/18
SABIL	07/16/18	DPW-ABS SEAL, SHOES, CORE, 81936	01-5-703401.00 OUTSIDE REPAIRS	1738.36	6622	08/01/18
SABIL	07/17/18	DPW-PARTS 81951	01-5-703401.00 OUTSIDE REPAIRS	386.49	6622	08/01/18
SOLAFLECT	07/18/18	TH & DPW-ELECTRIC JULY 18	01-5-706101.00 ELECTRICITY	783.60		--/--/--
SOLAFLECT	07/18/18	TH & DPW-ELECTRIC JULY 18	01-5-703501.00 ELECTRICITY	64.53		--/--/--
SOLAFLECT	06/20/18	TH & DPW-ELECTRIC JUNE 2018	01-2-001160.00 ACCOUNTS PAY. YEAR END	848.13		--/--/--
TMDE	07/12/18	PD-EVAL/DIAGNOSIS 33424	01-5-500204.00 SPEED SIGNS	100.00	6623	08/01/18
TRUSSELL	07/03/18	B&G-BOOTS REIMB. BOOTS 6/18	01-2-001160.00 ACCOUNTS PAY. YEAR END	148.75		--/--/--
UNIFIRST	05/21/18	DPW-ANDY'S SHIRTS XXL 0354258740	01-2-001160.00 ACCOUNTS PAY. YEAR END	143.95		--/--/--
UNIFIRST	07/09/18	DPW-B&G-UNIFORMS 35 4273233	01-5-703311.00 UNIFORMS	182.96		--/--/--
UNIFIRST	07/09/18	DPW-B&G-UNIFORMS 35 4273233	01-5-704311.00 UNIFORMS	38.96		--/--/--
UNIFIRST	07/09/18	DPW-B&G-UNIFORMS 35 4273233	01-5-703515.00 ADMINISTRATION	22.09		--/--/--
UNIFIRST	07/16/18	DPW-B&G-UNIFORMS 35 4275398	01-5-703311.00 UNIFORMS	182.96		--/--/--
UNIFIRST	07/16/18	DPW-B&G-UNIFORMS 35 4275398	01-5-704311.00 UNIFORMS	38.96		--/--/--
UNIFIRST	07/16/18	DPW-B&G-UNIFORMS 35 4275398	01-5-703515.00 ADMINISTRATION	22.09		--/--/--
UVTRAILS	07/25/18	CON COMM-LUMBER 4 BRIDGE 6/16/2018	01-5-800382.00 U.V. TRAILS ALLIANCE	922.00	6624	08/01/18
VERIZWIRE	07/04/18	TM,PD,FIRE,DPW-CELL PHONE 9810313188	01-2-001160.00 ACCOUNTS PAY. YEAR END	287.49		--/--/--

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VLCTPACIF	07/18/18	2018 AUDIT 27658	01-2-001160.00 ACCOUNTS PAY, YEAR END	843.00	6625	08/01/18
VTHEALTH	07/26/18	TC-VITAL RECORD PAPER 7/26/18	01-5-100610.00 OFFICE SUPPLIES	5.00	6626	08/01/18

Report Total

74911.29

STATE of VERMONT - Franchise Tax 2nd Qtr 2018

\$ 464.95

\$ 75,376.24

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****74,911.29
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR 
Roberta Robinson

TOWN MANAGER: 
Herb Durfee, Town Manager

SELECTBOARD:

John Langhus Linda Cook Claudette Brochu  John Pepper, Chair Mary Layton

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (HIGHWAY EQUIPMENT FUND)
All Invoices For Check Acct 03 (General) 07/30/18 To 08/01/18

Page 1 of 1
RRobinson

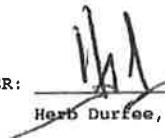
Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
JAS INC. JAS INC	06/25/18	DPW-06 RAM REPAIR 36471	07-2-001160.00 A/P HIGHWAY EQUIP FUND	4328.80	6607	08/01/18
Report Total				4328.80		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****4,328.80
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:

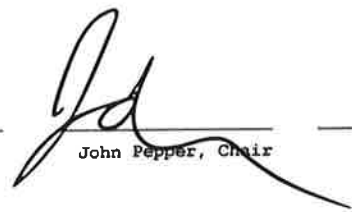

Herb Durfee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu


John Pepper, Chair

Mary Layton

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (LAND MANAGEMENT COUNCIL F)
All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

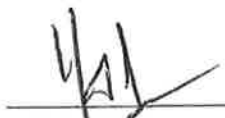
Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FOGGS	07/17/18	FOGG'S HARDWARE AND BUILD CONSV C-NEW BRIDGE MATERI 831643	24-5-580150.00 LAND MGMT COUNCIL	523.97	6602	08/01/18
Report Total				523.97		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****523.97
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:


Herb Duffee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu


John Pepper, Chair

Mary Layton

07/31/18
10:30 am

Town of Norwich Accounts Payable
Check Warrant Report # 19-04 Current Prior Next FY Invoices For Fund (DPW-PAVING FUND)
All Invoices For Check Acct 03(General) 07/30/18 To 08/01/18

Page 1 of 1
RRobinson

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BLAKTOP BLAKTOP INC	07/05/18	HWY-NEW BOSTON/FARRELL 24413	42-5-700565.00 PAVING	9697.24	-----	--/--/--
Report Total				9697.24	-----	-----

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****9,697.24
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:


Herb Durice, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu



John Pepper, Chair

Mary Layton

07/25/18

Town of Norwich General Ledger
Revenue Report - General
Current Year Period 12 Jun

NDT YEAR-END (10c)
Page 1
ONLY INFO TO
DATE,
7/25/18

Account	Estimated Revenue	Received To Date	% Budget Received	Uncollected Balance
PROPERTY TAX REVENUES				
TOWN PROPERTY TAX	3634265.00	3646266.94	100.33%	-12001.9
VT LAND USE TAX	183165.00	177631	96.98%	5534
PROP TAX INTEREST	25000.00	29575.59	118.30%	-4575.59
PROP TAX COLL FEE	17000.00	18469.31	108.64%	-1469.31
Total PROPERTY TAX REVENUES	3859430.00	3871942.84	100.32%	-12512.8
LICENSE & PERMIT				
LIQUOR LICENSE	555.00	670	120.72%	-115
DOG LICENSE	2800.00	2738	97.79%	62
HUNT & FISH LICENSE	225.00	220.5	98.00%	4.5
PEDDLER LICENSE	100.00	50	50.00%	50
BLDG/DEVEL PERMIT	9000.00	8524.8	94.72%	475.2
LAND POSTING PERMIT	200.00	260	130.00%	-60
Total LICENSE & PERMIT	12880.00	12463.3	96.76%	416.7
INTERGOVERNMENTAL				
VT HIWAY GAS TAX	153000.00	152798.63	99.87%	201.37
VT ACT 60	15257.00	15371	100.75%	-114
ST. OF VT. LISTER TRAININ PILOT	400.00	0	0.00%	400
VT NATURAL RESRCS	25000.00	35765.4	143.06%	-10765.4
EDUC TAX RETAINER .225 o	3952.00	3212.88	81.30%	739.12
LATE FEES-REVISED BILLS	24905.00	26293.8	105.58%	-1388.8
250.00	0	0.00%	250	
Total INTERGOVERNMENTAL	222764.00	233441.71	104.79%	-10677.7
SERVICE FEE				
RECORDING FEE	28500.00	21603	75.80%	6897
DOCUMENT COPY FEE	2400.00	2264	94.33%	136
USE OF RECRDS FEE	300.00	214	71.33%	86
VITAL STATISTIC FEE	650.00	1060	163.08%	-410
MTR VEH REG RNWL FEE	150.00	87	58.00%	63
PHOTOCOPYING FEE	25.00	7.34	29.36%	17.66
EV CHARGING FEES	0.00	563.42	100.00%	-563.42
TRACY HALL RNTL FEE	7000.00	6772.16	96.75%	227.84
POLICE RPT FEE	600.00	498	83.00%	102
POLICE ALRM RESP FEE	250.00	0	0.00%	250
SPECIAL POLICE DUTY FEES	0.00	280	100.00%	-280
RECREATION FEES	188000.00	140605.2	74.79%	47394.8

TRNSFR STATION STICKERS	24500.00	28707	117.17%	-4207
MISC SOLID WASTE	1800.00	2654.75	147.49%	-854.75
E-WASTE	2000.00	2447.16	122.36%	-447.16
TRASH COUPON	106000.00	106732	100.69%	-732
RECYCLING REBATES	3000.00	7594.66	253.16%	-4594.66
C & D WASTE	25000.00	7731	30.92%	17269
Total SERVICE FEE	390175.00	329820.69	84.53%	60354.31
GRANT REVENUE				
HISTORIC PRESERVATION GRA	0.00	12674	100.00%	-12674
DRY HYDRANT GRANT	0.00	5000	100.00%	-5000
GOVERNORS HWY SAFETY	0.00	485.34	100.00%	-485.34
2017 GOVERNORS HWY SAFETY	0.00	5692.81	100.00%	-5692.81
NORWICH WOMENS CLUB GRANT	0.00	2789.15	100.00%	-2789.15
ENERGY COMM GRANT-NEGRASS	0.00	1000	100.00%	-1000
Total GRANT REVENUE	0.00	27641.3	100.00%	-27641.3
OTHER TOWN REVENUES				
TOWN REPORT	1500.00	1789.59	119.31%	-289.59
BANK INTEREST	7000.00	19610.41	280.15%	-12610.4
INSURANCE CLAIMS	0.00	9674.57	100.00%	-9674.57
FIELD RENTAL	32000.00	30765.5	96.14%	1234.5
Total OTHER TOWN REVENUES	40500.00	61840.07	152.69%	-21340.1
PUBLIC SAFETY REVENUES				
POLICE FINE	10000.00	7340.09	73.40%	2659.91
PARKING FINE	300.00	310	103.33%	-10
DOG FINE	0.00	150	100.00%	-150
Total PUBLIC SAFETY REVENUES	S 103	7800.09	75.73%	2499.91
MISCELLANEOUS REVENUE				
DAILY OVER/SHORT	0.00	171.95	100.00%	-171.95
AMBULANCE BILLS PAID	0.00	792.34	100.00%	-792.34
DONATIONS	0.00	100	100.00%	-100
TOWN CLRK MISCEL	0.00	22	100.00%	-22
TREAS DEPT MISCEL	0.00	3.5	100.00%	-3.5
PLAN DEPT MISCEL	0.00	197.33	100.00%	-197.33
POLICE DEPT MISC	0.00	102.96	100.00%	-102.96
COBRA REIMBURSEMENT	0.00	167.81	100.00%	-167.81
HIWAY DEPT MISCEL	0.00	107.95	100.00%	-107.95
MISCELLANEOUS	4000.00	330.17	8.25%	3669.83
Total MISCELLANEOUS REVENUE	4000.00	1996.01	49.90%	2003.99

Total General

4540049.00 4546946.01 100.15% -6897.01

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 12 Jun

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance	FY-17/18 MTD Pd 12 Jun
TOWN ADMIN. EXPENSE					
SELECTBOARD STIPEND	2500	1500	60.00%	1000	750
TOWN MANAGER WAGE	90579	78555.11	86.73%	12023.89	9741.54
TREASURER STIPEND	1693	1693	100.00%	0	846.5
ADMIN ASSIST WAGE	48900	48917.46	100.04%	-17.46	5666.4
ADMIN ASST OT	1500	90.01	6.00%	1409.99	0
FICA TAX	9001	7547.93	83.86%	1453.07	1000.39
MEDI TAX	2105	1765.18	83.86%	339.82	233.96
HEALTH INSUR	39695	40604.4	102.29%	-909.4	-750.56
DISABILITY/LIFE INSUR	1712	1625.41	94.94%	86.59	140.21
DENTAL INSURANCE	840	419.52	49.94%	420.48	34.96
VT RETIREMENT	7754	6384.35	82.34%	1369.65	564.96
TMGR RELOCATION EXPENSE	5000	0	0.00%	5000	0
PROFESS SERV	35000	34566.35	98.76%	433.65	4756.65
VLCT MEMBERSHIP	4872	4872	100.00%	0	0
TOWN REPORT	6000	6351.11	105.85%	-351.11	0
ADMIN TELEPHONE	500	568.46	113.69%	-68.46	70.9
T MNGR CELL PHONE	600	619.49	103.25%	-19.49	56.34
POSTAGE	100	28.24	28.24%	71.76	3.5
ADVERTISING	650	1549.28	238.35%	-899.28	327.08
MILEAGE	100	386.82	386.82%	-286.82	36.52
OFFICE SUPPLIES	1200	482.99	40.25%	717.01	175.62
OFFICE EQUIP	500	308.98	61.80%	191.02	0
DUES/MTS/EDUC	1000	1315.86	131.59%	-315.86	205.86
COMMITTEE	500	0	0.00%	500	0
ENERGY COMMITTEE GRANT	0	1100	100.00%	-1100	0
ENERGY COMMITTEE	1500	349.58	23.31%	1150.42	35
NEGRASS GRANT	0	1000.77	100.00%	-1000.77	0
DESI FUND-CITIZEN ASSISTA	1000	1000	100.00%	0	0
MISCELLANEOUS	750	891.08	118.81%	-141.08	436.87
Total TOWN ADMIN. EXPENSE	265551	244493.38	92.07%	21057.62	24332.7
BCA/BOA EXPENDITURES					
JUSTICES WAGE	475	0	0.00%	475	0
POSTAGE	250	192.02	76.81%	57.98	0
OFFICE SUPPLIES	0	20	100.00%	-20	0
DUES/MTGS/EDUC	300	0	0.00%	300	0
Total BCA/BOA EXPENDITURES	1025	212.02	20.68%	812.98	0
STAT MTGS EXPENDITURES					
POLLWORKERS WAGE	300	0	0.00%	300	0
POSTAGE	150	18.36	12.24%	131.64	2.72
ADVERTISING	170	0	0.00%	170	0
PRINTING	1900	1851.6	97.45%	48.4	0
OFFICE SUPPLIES	120	6.84	5.70%	113.16	0
VOTING MACHINE	65	0	0.00%	65	0
VOTING MACH MAINT AGRMT	350	0	0.00%	350	0
VTG MCHN PROGRAMG	1600	1286	80.38%	314	0.00
Total STAT MTGS EXPENDITURES	S 4655.00	3162.8	67.94%	1492.2	2.72
TOWN CLERK EXPENDITURES					
TOWN CLERK WAGE	63459	63509.94	100.08%	-50.94	7328.07
ASST CLK WAGE	41517	41396.64	99.71%	120.36	4838.4

FICA TAX	6509	6122.42	94.06%	386.58	710.87
MEDI TAX	1522	1431.77	94.07%	90.23	166.24
HEALTH INS	28287	28025.77	99.08%	261.23	-6.63
DISABILITY/LIFE INS	1403	1371.12	97.73%	31.88	114.26
DENTAL INSURANCE	840	839.04	99.89%	0.96	69.92
VT RETIREMENT	5774	5332.06	92.35%	441.94	446.1
DOG/CAT LICENSE	400	204.48	51.12%	195.52	0
VITAL STATISTICS	30	5	16.67%	25	0
TELEPHONE	515	451.09	87.59%	63.91	41.73
ADVERTISING	0	141.53	100.00%	-141.53	0
OFFICE SUPPLIES	2000	1121.82	56.09%	878.18	12.72
OFFICE EQUIPMENT	150	0	0.00%	150	0
SOFTWARE	3000	3274.82	109.16%	-274.82	241
DUES/MTGS/EDUC	150	55	36.67%	95	0
DES. FUND-RECORD RESTORAT	9000	9000	100.00%	0	0
Total TOWN CLERK EXPENDITURES	164556	162282.5	98.62%	2273.5	13962.68
FINANCE DEPARTMENT					
FINL ASSISTANT WAGE	28534	20882.56	73.18%	7651.44	2443.01
FINANCE OFFICER WAGE	68128	67364.44	98.88%	763.56	7772.82
FICA TAX	5993	5377.28	89.73%	615.72	631.47
MEDI TAX	1402	1257.68	89.71%	144.32	147.69
HEALTH INS	8554	4216.48	49.29%	4337.52	0
DISABILITY/LIFE INS	1190	955.54	80.30%	234.46	65.06
DENTAL INSURANCE	683	618	90.48%	65	34.96
VT RETIREMENT	5209	4450.31	85.44%	758.69	399.61
INDEPENDENT AUDIT	9600	9600	100.00%	0	0
TELEPHONE	500	450.27	90.05%	49.73	42.84
ADVERTISING	175	220.03	125.73%	-45.03	0
PRINTING	75	61	81.33%	14	0
OFFICE SUPPLIES	1500	1161.07	77.40%	338.93	321.68
OFFICE EQUIPMENT	250	135.49	54.20%	114.51	0
SOFTWARE	790	850.96	107.72%	-60.96	0
DUES/MTGS/EDUC	150	25	16.67%	125	0
BANK	600	30	5.00%	570	0
Total FINANCE DEPARTMENT	133333	117656.11	88.24%	15676.89	11859.14
GEN ADMIN EXPENDITURES					
TELEPHONE	900	709.57	78.84%	190.43	64.94
POSTAGE METER RENTAL	700	684.84	97.83%	15.16	171.21
POSTAGE	3000	2812.33	93.74%	187.67	-295.89
OFFICE SUPPLIES	1000	719.46	71.95%	280.54	115.36
PHOTOCOPIER	1500	2035.34	135.69%	-535.34	0
COMPUTER SOFTWARE	900	0	0.00%	900	0
WEB SITE SUPPORT	900	240	26.67%	660	0
SERVER MAINTENANCE	5000	7027.81	140.56%	-2027.81	563.7
DESIGNATED FUND-EQUIP	5500	5500	100.00%	0	0
Total GEN ADMIN EXPENDITURES	S 19400.00	19729.35	101.70%	-329.35	619.32
ASSESSOR/LISTER EXPENDITURE					
LISTER WAGE	4500	4500	100.00%	0	3000
OFFICE ASST WAGE	17120	14083.29	82.26%	3036.71	2589.8
FICA TAX	1341	1104.23	82.34%	236.77	346.56
MEDI TAX	313	258.31	82.53%	54.69	81.08
HEALTH INS	5132	2529.82	49.30%	2602.18	0
DISABILITY/LIFE INSURANCE	230	139.16	60.50%	90.84	0
DENTAL INSURANCE	158	11.28	7.14%	146.72	0
VT RETIREMENT	877	618.86	70.57%	258.14	68.77
PROFESS SERVICES	69000	40700	58.99%	28300	3500
SOFTWARE MAINT/UPDATE	6500	6082.48	93.58%	417.52	0

TELEPHONE	600	463.09	77.18%	136.91	54.82
POSTAGE	750	451.33	60.18%	298.67	121.02
ADVERTISING	150	188.7	125.80%	-38.7	0
PRINTING	150	21	14.00%	129	21
MILEAGE REIMB	50	123.48	246.96%	-73.48	29.21
OFFICE SUPPLIES	250	117.6	47.04%	132.4	0
OFFICE EQUIPMENT	250	129.95	51.98%	120.05	0
DUES/MTGS/EDUC	500	58.97	11.79%	441.03	8.97
Total ASSESSOR/LISTER EXPENDITURE	107871	71581.55	66.36%	36289.45	9821.23
PLANNING DEPT EXPENDITURE					
PLAN ADMIN WAGE	67507	69075.82	102.32%	-1568.82	0
OFFICE ASST. WAGE	23084	25148.37	108.94%	-2064.37	4127.38
FICA TAX	5617	5654.7	100.67%	-37.7	254.74
MEDI TAX	1314	1322.55	100.65%	-8.55	59.58
HEALTH INS	13917	11700.24	84.07%	2216.76	0
DISABILITY/LIFE INS	750	750.96	100.13%	-0.96	62.58
DENTAL INSURANCE	420	481.2	114.57%	-61.2	65.8
VT RETIREMENT	3713	4000.45	107.74%	-287.45	798.02
TOWN PLAN	0	1020	100.00%	-1020	0
PLANNING SERVICES	3000	2173.15	72.44%	826.85	0
TWO RIVER PLANNING COMM.	4814	4814	100.00%	0	0
U.V. TRANSPORTATION MGMT	1063	1063	100.00%	0	0
MAPPING	2000	400	20.00%	1600	0
HISTORIC PRES COMM.	1500	656.25	43.75%	843.75	556.25
HIST PRES GRANT	0	17190	100.00%	-17190	3000
TELEPHONE	450	447.56	99.46%	2.44	42.59
POSTAGE	300	330.16	110.05%	-30.16	18.17
ADVERTISING	400	396.29	99.07%	3.71	53.47
PRINTING	150	159.2	106.13%	-9.2	0.00
MILEAGE REIMB	550	406.87	73.98%	143.13	0
OFFICE SUPPLIES	550	157.94	28.72%	392.06	4.49
OFFICE EQUIPMENT	250	0	0.00%	250	0
DUES/MTGS/EDUC	750	418.9	55.85%	331.1	0
Total PLANNING DEPT EXPENDITURE	132099	147767.61	111.86%	-15668.61	9043.07
RECREA DEPT EXPENDITURES					
ADMINISTRATION					
RECREATION DIR WAGE	68698	69674.51	101.42%	-976.51	7928.28
FICA TAX	4259	4260.13	100.03%	-1.13	491.55
MEDI TAX	996	996.34	100.03%	-0.34	114.96
HEALTH INS	8058	8105.73	100.59%	-47.73	108.9
DISABILITY/LIFE INSUR	862	861.72	99.97%	0.28	71.81
DENTAL INSURANCE	420	419.52	99.89%	0.48	34.96
VT RETIREMENT	3778	3484	92.22%	294	290.7
TELEPHONE	550	492.15	89.48%	57.85	53.06
POSTAGE	150	194.36	129.57%	-44.36	0
ADVERTISING	50	0	0.00%	50	0
PRINTING	100	0	0.00%	100	0
DUES/MTGS/EDUC	850	743.73	87.50%	106.27	397.73
OFFICE EQUIPMENT	100	0	0.00%	100	0
MILEAGE REIMBURSEMENT	450	79.2	17.60%	370.8	0
OFFICE SUPPLIES	250	82.31	32.92%	167.69	15.36
Total ADMINISTRATION	89571	89393.7	99.80%	177.3	9507.31
PROGRAM					
INSTRUCTOR FEE	88000	60635.3	68.90%	27364.7	5877.9
COACHING MATERIALS	400	428.69	107.17%	-28.69	0
TEE SHIRT/HAT	4500	636.02	14.13%	3863.98	168.68
EQUIPMENT	4500	3798.88	84.42%	701.12	0

SUMMER PROG WAGE	14000	10640.71	76.01%	3359.29	1332.63
REFERREE/UMPIRE	4000	3592	89.80%	408	1760
ENTRY FEE	1000	1235	123.50%	-235	0
REGISTRATION FEES	8500	6346.55	74.67%	2153.45	52.95
M.CROSS SCHOOL RENTAL FEE	13500	13230	98.00%	270	0
SPECIAL EVENTS /SUPPLIES	1000	1048.39	104.84%	-48.39	98.77
FICA TAX	868	605.23	69.73%	262.77	82.63
MEDI TAX	203	141.53	69.72%	61.47	19.33
UNIFORMS	300	672	224.00%	-372	84
Total PROGRAM	140771	103010.3	73.18%	37760.7	9476.89
RECREATION FACILITIES					
REC FIELD CARE	10000	8830.82	88.31%	1169.18	1756.29
HNTLY LINE MARKING	4300	3448.24	80.19%	851.76	0
PORTABLE TOILET	650	230	35.38%	420	0
REPAIRS & MAINT	2000	2410.67	120.53%	-410.67	311.53
WATER USAGE	400	396.56	99.14%	3.44	0.00%
WOMEN'S CLUB GRANT	0	300	100.00%	-300	0
SITE WORK	250	0	0.00%	250	0
DESIGNATED FUND-T COURTS	4500	4500	100.00%	0	0
Total RECREATION FACILITIES	22100	20116.29	91.02%	1983.71	2067.82
Total RECREA DEPT EXPENDITURES	252442	212520.29	84.19%	39921.71	21052.02
PUBLIC SAFETY FACILITY					
WATER USAGE	300	412.65	137.55%	-112.65	0
ELECTRICITY	3250	1540.34	47.40%	1709.66	0
HEATING	2250	364.14	16.18%	1885.86	0
ADMIN TELEPHONE	4500	3936.22	87.47%	563.78	356.43
SUPPLIES	250	607.38	242.95%	-357.38	32.29
REPAIRS & MAINT	1500	2501.08	166.74%	-1001.08	1448.87
ALARM MONITORING	210	596	283.81%	-386	0
Total PUBLIC SAFETY FACILITY	12260	9957.81	0.00%	2302.19	1837.59
POLICE DEPT EXPENDITURES					
WAGES & BENEFITS					
POLICE CHIEF WAGE	86460	85393.1	98.77%	1066.9	9853.05
POLICE OFFICER WAGE	157250	127327.4	80.97%	29922.6	17835.28
ON-CALL WAGES	4680	5456.24	116.59%	-776.24	726.88
OVERTIME OFFICER WAGE	22500	22163.09	98.50%	336.91	3342.37
ADMINISTRATIVE WAGE	44844	44879.76	100.08%	-35.76	5184
PARTTIME OFFICER WAGE	7500	2520.68	33.61%	4979.32	158.16
CROSSING GUARD WAGE	15000	15283.52	101.89%	-283.52	1769.02
GOVERNOR'S HWY SAFETY GRA	0	981.96	100.00%	-981.96	66.76
SPECIAL DUTY WAGE	0	600	100.00%	-600	320
FICA TAX	20971	18332.6	87.42%	2638.4	2380.61
MEDI TAX	4904	4287.52	87.43%	616.48	556.74
HEALTH INS	82660	51803.1	62.67%	30856.9	-152.01
DISABILITY/LIFE INS	3750	3019.69	80.53%	730.31	246.31
DELTA DENTAL	1680	1817.92	108.21%	-137.92	174.8
VT RETIREMENT	22106	18140.8	82.06%	3965.2	1768.37
Total WAGES & BENEFITS	474305	402007.38	84.76%	72297.62	44230.34
COMMUNITY POLICING					
ANIMAL CONT/LEASH LAW	1000	1127	112.70%	-127	0
COMMUNITY RELATNS	1200	344.99	28.75%	855.01	311.68
SPEED SIGNS	1500	819.32	54.62%	680.68	0

Total COMMUNITY POLICING	3700	2291.31	61.93%	1408.69	311.68
EQUIPMENT & MAINTENANCE					
RADIO MAINTENANCE	800	323.65	40.46%	476.35	192.5
PETROLEUM PRODUCTS	8500	7386.86	86.90%	1113.14	713.19
CRUISER VIDEO EQUIP	500	0	0.00%	500	0
CRUISER MAINT	6500	8100.92	124.63%	-1600.92	2229.75
CRUISER SUPPLIES	700	496.66	70.95%	203.34	78.38
Total EQUIPMENT & MAINTENANCE	17000	16308.09	95.93%	691.91	3213.82
GRANTS					
FY17 OP/DUI EQUIPMENT GRA	0	5692.81	100.00%	-5692.81	0
Total GRANTS	0	5692.81	100.00%	-5692.81	0
SUPPORT					
ADMINISTRATION	4300	7334.64	170.57%	-3034.64	634.71
VIBRS	1500	3505.96	233.73%	-2005.96	370.96
DISPATCH SERVICES	50700	50434	99.48%	266	0
TRAINING	2500	1540.35	61.61%	959.65	79.51
TRAINING SUPPLIES	500	0	0.00%	500	0
MILEAGE REIMB	100	408.21	408.21%	-308.21	149.88
DUES/MTGS/EDUC	600	635	105.83%	-35	0
UNIFORMS	2500	3425.26	137.01%	-925.26	434.3
UNIFORMS CLEANING	1500	633.5	42.23%	866.5	145
Total SUPPORT	64200	67916.92	105.79%	-3716.92	1814.36
CAPITAL EXPENDITURES					
DESIGNATED FUND-SPEC EQUI	2500	2500	100.00%	0	0
DESIGNATED FUND-CRUISER	10000	10000	100.00%	0	0
Total CAPITAL EXPENDITURES	12500	12500	100.00%	0	0
Total POLICE DEPT EXPENDITURES	571705	506716.51	88.63%	64988.49	49570.2
UTILITIES					
WATER USAGE	878	276.25	31.46%	601.75	0
ELECTRICITY	1800	4440.78	246.71%	-2640.78	0
HEATING	5000	1649.98	33.00%	3350.02	0
TELEPHONE & INTERNET	2010	2480.66	123.42%	-470.66	285.26
ALARM MONITORING	60	92	153.33%	-32	0
Total UTILITIES	9748	8939.67	91.71%	808.33	285.26
REPAIR & MAINTENANCE					
SUPPLIES	500	951.14	190.23%	-451.14	109.66
REPAIR & MAINTENANCE EXPN	1000	2133.15	213.32%	-1133.15	1200.98
Total REPAIR & MAINTENANCE	1500	3084.29	205.62%	-1584.29	1310.64
Total FIRE/FAST STATION	11248	12023.96	106.90%	-775.96	1595.9
FIRE/FAST DEPT. EXPENSES					
FIRE WAGES					
FIRE CHIEF WAGES	65052	63014.82	96.87%	2037.18	12421.97
FIRE OFFICER STIPEND	1479	566.96	38.33%	912.04	0
FIREFIGHTERS WAGE	28560	35355.21	123.79%	-6795.21	4678.89
FF DRILLS/MTGS WAGE	3500	2920	83.43%	580	460
FICA TAX	6112	5805.33	94.98%	306.67	1088.71
MEDI TAX	1430	1357.64	94.94%	72.36	254.61

HEALTH INSURANCE	938	0	0.00%	938	0
DISABILITY/LIFE INSURANCE	850	804	94.59%	46	63.18
VT RETIREMENT	3297	2717.81	82.43%	579.19	0
DENTAL INSURANCE	420	419.52	99.89%	0.48	34.96
Total FIRE WAGES	111638	112961.29	101.19%	-1323.29	19002.32
EMS WAGES					
EMS WAGE	5000	5973.27	119.47%	-973.27	550.32
EMS DRILL WAGE	2100	1360	64.76%	740	460
EMS FICA TAX	440	374.76	85.17%	65.24	62.37
EMS MEDI TAX	103	87.59	85.04%	15.41	14.56
Total EMS WAGES	7643	7795.62	102.00%	-152.62	1087.25
EDUCATION & TRAINING					
FIRE EDUC/TRAINING	1500	216.21	14.41%	1283.79	0
EMS EDUC/TRNG	1000	850	85.00%	150	0
FIRE DUES/MTGS/EDUC	1200	538	44.83%	662	0
Total EDUCATION & TRAINING	3700	1604.21	43.36%	2095.79	0
TOOLS & EQUIPMENT					
FIRE TOOLS & EQUIPMENT	5000	2942.83	58.86%	2057.17	305.56
EMS TOOLS/ EQUIP	1250	3811.34	304.91%	-2561.34	1520.18
RADIO PURCH/REPAIR	750	1910	254.67%	-1160	0
Total TOOLS & EQUIPMENT	7000	8664.17	123.77%	-1664.17	1825.74
MAINTENANCE					
FIRE TRK R & M	13000	24137.36	185.67%	-11137.36	49.54
EQUIPMENT MAINTENANCE	2000	813.71	40.69%	1186.29	50
RADIO MAINTENANCE	500	1451.25	290.25%	-951.25	0
SOFTWARE MAINTENANCE	800	99	12.38%	701	0
COMPUTER MAINTENANCE	400	145.87	36.47%	254.13	52.5
PETROLEUM PRODUCTS	3500	3071.04	87.74%	428.96	347.96
Total MAINTENANCE	20200	29718.23	147.12%	-9518.23	500.00
SUPPORT					
RECRUITMENT	100	0	0.00%	100	0
VEHICLE ALLOWANCE	0	250	100.00%	-250	250
FIRETRUCK STORAGE	0	1500	100.00%	-1500	0
POSTAGE	75	91.22	121.63%	-16.22	23.7
FIRE PREV BOOKS & MATERIA	100	95.9	95.90%	4.1	0
FIREFIGHTERS CASUL INS	6000	4794.72	79.91%	1205.28	0
OFFICE SUPPLIES	450	357.24	79.39%	92.76	132.33
DISPATCH SERVICE	9558	9795	102.48%	-237	0
UNIFORM	225	176.62	78.50%	48.38	0
HYDRANT RENTAL	11700	11700	100.00%	0	0
DRY HYDRANT	400	9.58	2.40%	390.42	0
OSHA COMPLIANCE	1000	1320	132.00%	-320	0
Total SUPPORT	29608	30090.28	101.63%	-482.28	406.03
CAPITAL EXPENDITURES					
DESIGNATED FUND-APPARATUS	63000	63000	100.00%	0	0
DESIGNATED FUND-EQUIPMENT	20610	20610	100.00%	0	0
Total CAPITAL EXPENDITURES	83610	83610	100.00%	0	0
GRANT EXPENSE					
DRY HYDRANT GRANT	0	5159.57	100.00%	-5159.57	0

FY17 HOMELAND SECURITY	0	15711.58	100.00%	-15711.58	0
Total GRANT EXPENSE	0	20871.15	100.00%	-20871.15	0
AMBULANCE SERVICES					
AMBULANCE CONTRACT	130235	122426.04	94.00%	7808.96	0
AMBULANCE BILLS	3750	6556.58	174.84%	-2806.58	0
Total AMBULANCE SERVICES	133985	128982.62	96.27%	5002.38	0
Total FIRE/FAST DEPT. EXPENSES	397384	424297.57	106.77%	-26913.57	22821.34
EMERGENCY MANAGEMENT					
DEBT SERVICE TOWER PRINCI	32662	47052.29	144.06%	-14390.29	0
DEBT SERVICE TOWER INTERE	0	5371.07	100.00%	-5371.07	0
TOWER POWER	600	571.58	95.26%	28.42	58.18
EMERG MAN ADMIN	100	50	50.00%	50	0
EMERG MNGMT SUPPLIES	100	99.83	99.83%	0.17	0
GENERATOR FUEL	300	99.51	33.17%	200.49	0
EMERG GEN MAINT	5000	10526.32	210.53%	-5526.32	0
BASE RADIO MAINTENANCE	1000	0	0.00%	1000	0
DESIGNATED FUND-GENERATOR	5000	5000	100.00%	0	0
Total EMERGENCY MANAGEMENT	44762	68770.6	153.64%	-24008.6	58.18
CONSERVATION					
DUES/MTGS/EDUC	850	1782.64	209.72%	-932.64	750
SPKRS/PUBLIC INFO	300	250	83.33%	50	250
PUBLICITY	300	349	116.33%	-49	349
TRAILS	3000	1722.42	57.41%	1277.58	1722.42
WATER QUAL MONIT	500	0	0.00%	500	0
MILT FRYE NATURE AREA	900	1350	150.00%	-450	0
NATRL RESRCS INVEN	1100	0	0.00%	1100	0
PROJECT RESTORATION	1000	0	0.00%	1000	0
WOMENS CLUB GRANT	0	1389.15	100.00%	-1389.15	0
Total CONSERVATION	7950	6843.21	86.08%	1106.79	3071.42
PUBLIC WORKS DEPT.					
HIGHWAY DIVISION					
HIGHWAY WAGES & BENEFITS					
DIRECTOR OF PUBLIC WORKS	89775	99495.91	110.83%	-9720.91	22445.22
ROAD CREW WAGES	257789	250746.41	97.27%	7042.59	29253.12
ROAD CREW OVERTIME	28750	28193.73	98.07%	556.27	497.63
PAGER COMPENSATION	1650	2200	133.33%	-550	2200
FICA	23435	22583.89	96.37%	851.11	3269.2
MEDICARE	5480	5281.67	96.38%	198.33	764.56
HEALTH INSUR	108436	99845.6	92.08%	8590.4	-219.52
DISABILITY/LIFE	4540	4398.83	96.89%	141.17	370.61
DENTAL INSURANCE	2520	2482.16	98.50%	37.84	209.76
RETIREMENT	20788	17952.09	86.36%	2835.91	1443.64
Total HIGHWAY WAGES & BENEFITS	543163	533180.29	98.16%	9982.71	60234.22
MATERIALS					
SALT & CHEMICALS	123188	93641.25	76.01%	29546.75	0
SAND	61600	11985.11	19.46%	49614.89	0
DUST CONTROL	20000	10785.6	53.93%	9214.4	3599.2
GRAVEL & STONE	50000	41310.37	82.62%	8689.63	8725.85
CULVERTS & ROAD SUPPLIES	12000	494.24	4.12%	11505.76	82.96
ASPHALT PRODUCTS	10100	263.2	2.61%	9836.8	0
BRIDGE REPAIR & MAINT.	2000	0	0.00%	2000	0
OTHER PROJECTS	5000	3009.76	60.20%	1990.24	1549.88

SIGNS	4000	2812.43	70.31%	1187.57	73.03
Total MATERIALS	287888	164301.96	57.07%	123586.04	14030.92
CONTRACTED SERVICES					
PLOWING & SANDING	19000	17098.55	89.99%	1901.45	0
ROAD SWEEPING	5000	255	5.10%	4745	0
LEAF REMOVAL	8000	320	4.00%	7680	0.00%
STREETLIGHTS	11000	10745.97	97.69%	254.03	1094.18
TREE CUTTING & REMOVAL	12000	11340	94.50%	660	0
UNIFORMS	8000	9277.79	115.97%	-1277.79	1668.34
PAVING	60000	60000	100.00%	0	0
OTHER PROJECTS	7500	14878.5	198.38%	-7378.5	4484
CRACK SEALING	35000	30997	88.56%	4003	0
PAVEMENT MARKING	20000	12051	60.26%	7949	521
Total CONTRACTED SERVICES	185500	166963.81	90.01%	18536.19	7767.52
EQUIPMENT					
OUTSIDE REPAIRS	37500	48113.78	128.30%	-10613.78	4241.71
PARTS & SUPPLIES	38000	46839.3	123.26%	-8839.3	3727.77
PETROLEUM PRODUCTS	47000	43337.43	92.21%	3662.57	5910.09
Total EQUIPMENT	122500	138290.51	112.89%	-15790.51	13879.57
HIGHWAY GARAGE					
ELECTRICITY	3120	1562.77	50.09%	1557.23	90.13
PROPANE	9000	4654.06	51.71%	4345.94	-2242.74
TELEPHONE	2000	2344.33	117.22%	-344.33	241.93
SUPPLIES	1500	1099.2	73.28%	400.8	24.55
ALARM MONITORING	500	92	18.40%	408	0
REPAIRS & MAINTENANCE	5150	15676.98	304.41%	-10526.98	3144.4
TOOLS	2500	3650.63	146.03%	-1150.63	1117.7
ADMINISTRATION	8000	11629.41	145.37%	-3629.41	572.23
Total HIGHWAY GARAGE	31770	40709.38	128.14%	-8939.38	2948.2
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	40000	40000	100.00%	0	0
DESIGNATED FUND-SIDEWALK	10000	10000	100.00%	0	0
DESIGNATED FUND-PAVING	275000	275000	100.00%	0	0
DESIGNATED FUND-BRIDGES	85000	85000	100.00%	0	0
DESIGNATED FUND-GARAGE	50000	50000	100.00%	0	0
Total CAPITAL EXPENDITURES	460000	460000	100.00%	0	0
GRANTS					
FEMA GRANT	0	2089292.96	100.00%	-2089292.96	410930.54
TWO RIVERS-BETR BACK ROAD	0	3738.35	100.00%	-3738.35	0
Total GRANTS	0	2093031.31	100.00%	-2093031.31	410930.54
Total HIGHWAY DIVISION	1630821	3596477.26	220.53%	-1965656.26	509790.97
BUILDINGS & GROUNDS DIVIS					
B & G WAGES & BENEFITS					
BUILDINGS & GROUNDS WAGES	79930	84806.6	106.10%	-4876.6	12840.9
OT BLDGS & GROUNDS	3700	5779.34	156.20%	-2079.34	57.57%
PAGER COMPENSATION	550	550	100.00%	0	550
FICA	5219	5689.21	109.01%	-470.21	833.38
MEDICARE	1221	1330.5	108.97%	-109.5	194.92
HEALTH INSURANCE	29149	20441.56	70.13%	8707.44	277.41
DISABILITY/LIFE	1187	1221.86	102.94%	-34.86	94.99

DENTAL INSURANCE	420	384.56	91.56%	35.44	34.96
RETIREMENT	4630	4338.61	93.71%	291.39	354.49
Total B & G WAGES & BENEFITS	S 126006.00	124542.24	98.84%	1463.76	15238.62
MATERIALS					
GARDEN SUPPLIES & PLANTS	1500	2109.85	140.66%	-609.85	366.77
CONTRACTED SERVICES					
FOLEY PARK & MEDIANS	4750	2142.03	45.10%	2607.97	319.9
UNIFORMS	2100	1681.42	80.07%	418.58	317.68
Total CONTRACTED SERVICES	6850	3823.45	55.82%	3026.55	637.58
EQUIPMENT					
OUTSIDE REPAIRS	1500	1560.32	104.02%	-60.32	27
PARTS & SUPPLIES	1900	2074.01	109.16%	-174.01	93.47
PETROLEUM PRODUCTS	2500	2775.81	111.03%	-275.81	610.8
TOOLS	300	603.33	201.11%	-303.33	0
Total EQUIPMENT	6200	7013.47	113.12%	-813.47	731.27
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	7000	7000	100.00%	0	0
Total CAPITAL EXPENDITURES	7000	7000	100.00%	0	0
Total BUILDINGS & GROUNDS DIVIS	147556	144489.01	97.92%	3066.99	16974.24
SOLID WASTE DIVISION					
SW WAGES & BENEFITS					
TRNSF STATION WAGE	34637	40500.81	116.93%	-5863.81	4505.72
FICA TAX	2147	2510.73	116.94%	-363.73	279.33
MEDI TAX	503	587.3	116.76%	-84.3	65.34
Total SW WAGES & BENEFITS	37287	43598.84	116.93%	-6311.84	4850.39
CONTRACTED SERVICES					
GUVSWMD ASSESSMENT	37554	37554	100.00%	0	0
MUNICIPAL SOLID WASTE	50000	41171.8	82.34%	8828.2	7499.84
RECYCLING	37000	36066.05	97.48%	933.95	6331.16
C & D WASTE DISPOSAL	25000	7565.35	30.26%	17434.65	1877.81
FOOD WASTE DISPOSAL	5000	2251.6	45.03%	2748.4	450.32
UNIFORMS	500	0	0.00%	500	0
Total CONTRACTED SERVICES	155054	124608.8	80.36%	30445.2	16159.13
EQUIPMENT					
PARTS & SUPPLIES	1000	310.79	31.08%	689.21	19.96
REPAIRS & MAINTENANCE	3000	4033.91	134.46%	-1033.91	997.61
SMALL EQUIPMENT	300	24.97	8.32%	275.03	0
Total EQUIPMENT	4300	4369.67	101.62%	-69.67	1017.57
TRANSFER STATION					
PURCHASED SERVICES	1170	1006.2	86.00%	163.8	185.4
ELECTRICITY	1200	778.89	64.91%	421.11	0
PROPANE	600	676.46	112.74%	-76.46	37.27
TELEPHONE	450	412.99	91.78%	37.01	37.89
ADMINISTRATION	2500	2596.37	103.85%	-96.37	711.2
VERMONT FRANCHISE TAX	2900	1548.52	53.40%	1351.48	55.98
Total TRANSFER STATION	8820	7019.43	79.59%	1800.57	1027.74

CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	8500	8500	100.00%	0	0
Total CAPITAL EXPENDITURES	8500	8500	100.00%	0	0
Total SOLID WASTE DIVISION	213961	188096.74	87.91%	25864.26	23054.83
TRACY HALL					
BUILDING EXPENSES					
WATER USAGE	500	537.9	107.58%	-37.9	0
ELECTRICITY	9700	11104.01	114.47%	-1404.01	783.6
HEATING	16500	10264.06	62.21%	6235.94	229.99
ALARM MONITORING	600	92	15.33%	508	0
ELEVATOR MAINTENANCE	3300	2979.31	90.28%	320.69	252.96
CUSTODIAN PAGER & MILEAGE	200	15.41	7.71%	184.59	0
BUILDING SUPPLIES	3900	4436.07	113.75%	-536.07	340.53
REPAIRS & MAINTENANCE	15000	14847.67	98.98%	152.33	740
BNDSTND/SIGN/EVCH ELECTRI	800	578.6	72.33%	221.4	17.86
DESIGNATED FUND-TRACY HAL	20000	20000	100.00%	0	0
Total BUILDING EXPENSES	70500	64855.03	91.99%	5644.97	2364.94
Total TRACY HALL	70500	64855.03	91.99%	5644.97	2364.94
Total PUBLIC WORKS DEPT.	2062838	3993918.04	193.61%	-1931080.04	552184.98
DEBT SERVICE EXPENDITURES					
DEBT INTEREST	45000	35130.1	78.07%	9869.9	0
Total DEBT SERVICE EXPENDITURES	45000	35130.1	78.07%	9869.9	0.00
APPROPRIATION EXPENDTURES					
NORWICH PUBLIC LIBRARY	272950	272950	100.00%	0	0
NORWICH LIONS CLUB	3000	3000	100.00%	0	0
NORWICH AMERICAN LEGION	1500	1500	100.00%	0	0
NORWICH HISTORICAL SOC.	8000	6000	75.00%	2000	0
NORWICH CEMETERY ASSOCATN	15000	15000	100.00%	0	15000
CHILD CARE CTR IN NORWICH	4348	3261	75.00%	1087	0
VSTNG NRS/HSP APPR	15600	15600	100.00%	0	15600
THE FAMILY PLACE	6000	6000	100.00%	0	3000
ADVANCE TRANSIT	13120	13120	100.00%	0	13120
HEADREST	2500	2500	100.00%	0	2500
WINDSOR COUNTY PARTNERS	1000	1000	100.00%	0	1000
WISE	2500	2500	100.00%	0	2500
RSVP	500	500	100.00%	0	0
SEVCA	3750	3750	100.00%	0	0
YOUTH-IN-ACTION	3000	3000	100.00%	0	3000
WHT RIVR COUN ON AGING	5300	5300	100.00%	0	0
U.V. TRAILS ALLIANCE	2000	2000	100.00%	0	0
GOOD BEGINNINGS	3000	2182.5	72.75%	817.5	0
GREEN MTN ECO DEV CORP	1693	1693	100.00%	0	1693
Total APPROPRIATION EXPENDTURES	364761	360856.5	98.93%	3904.5	57413
TAX EXPENDITURES					
TAX ABATEMENT/ADJUSTMENT	5000	3349.65	66.99%	1650.35	0
INTEREST	0	0.03	100.00%	-0.03	0
Total TAX EXPENDITURES	5000	3349.68	66.99%	1650.32	0
INSURANCE					
UNEMP INS RATE ASSMT	5300	1598	30.15%	3702	0

PROP & CAS INSURANCE	86000	85538.5	99.46%	461.5	0
WORKER'S COMP INS	132000	128091	97.04%	3909	-2238
<hr/>					
Total INSURANCE	223300	215227.5	96.38%	8072.5	-2238
Total General	4827140	6616497.09	137.07%	-1789357.09	777007.49

$$\frac{-1,959,985.19}{4,656,511.90} = 96.5\% \text{ of budget}$$
 FEMA

(10d)

Town Manager's Report
July 31, 2018

1. VTrans Bicycle & Pedestrian Program:
 - a. The Town is in receipt of the two RRFB crosswalk signal sets funded partially by a 2017 Small Scale grant. What remains is to have DPW install the lights on Main St. in front of Tracy Hall and in front of the Town Green.

2. Tracy Hall Flagpole Replacement (& American Legion Installation of Military Service Monument):
 - a. In collaboration with Norwich's local post of the American Legion, a replacement flagpole will be installed along with a new military service monument and some improvement to the area of the monuments, including an "area of repose". Some local contractors have volunteered their time to help with the overall installation including the flagpole. The flagpole finally has been received and the work should be completed before the fall.

3. Personnel Issues:
 - a. Rod Francis, Director of Planning & Zoning started work July 9.
 - b. Amid finding a replacement Director for the Department of Public Works. Interviews will be conducted in early August.
 - c. Paul Albee started work as Head Attendant at the Transfer Station, and Roger Fremont was hired to fill the vacancy created by Paul Albee's promotion.
 - d. Continued to work with Town Counsel (Susan Gilfillan) on Union Contract negotiations, issues raised by the Union, and provision of information to the Valley News based on their requests for information.
 - e. Working with the Board to update the Town's out of date Personnel Policies. This, currently, is on-going.
 - f. Prepared salary-related information concerning the Town Clerk position in anticipation of a Board discussion.
 - g. Carried out typical personnel duties (e.g., relevant employee evaluation, off probation letter, etc.)

4. FEMA – July 1, 2017 Storm Damage:
 - a. Work on Contract #1 with Nott's is complete but for, maybe, a couple of remaining items.
 - b. Contract #2 was signed with Willey Excavating, and work has started to repair the two "slides" on Beaver Meadow Rd along with several other areas requiring road and streambank repairs.
 - c. Held Contract #3 bid opening. Finishing work to allow for Contract #3 was signed with L&M. Work under this contract should start soon, and it will deal with addressing some remaining culvert work. (One large culvert on Needham Rd. and another large culvert on Tigertown Rd. intended to be repaired with "upsized" culverts have been found to be ineligible projects according to FEMA. The Town still would like to replace those culverts, but the cost estimate approaches \$250,000 – a sum not readily available with Town resources alone. The Town Manager will be working with the new DPW Director, our engineering consultant, and other persons to determine the best solution and funding source(s) for these two critical culverts.
 - d. Staff began drawing down on the \$4,000,000 line of credit, as authorized by voters during the 2018 Town Meeting, to offset roadway repair costs in the interim of receiving anticipated reimbursement from FEMA/state.

Town Manager's Report July 31, 2018

5. Audit:
 - a. Based on analysis of bids prepared by staff, the Board opted to hire Batchelder Associates, PC to conduct annual audits for FY 2018, 2019, and 2020.
 - b. Pre-audit documents have been provided to the Town Manager and Finance Director. The FY 2018 audit is expected to be conducted and available sometime in October or November.

6. Drake Appeal:
 - a. The court schedule a hearing date for September 9, but due to scheduling conflicts the hearing may be rescheduled.

7. Finance, Etc.:
 - a. See audit-related work performed above.
 - b. Continuing to work with Board members on internal financial controls and their improvement.
 - c. Spent considerable time and effort to work with the Selectboard, members of the public at-large, Chris Katucki, and staff to address the misinformation/fears that the Town has a \$500,000 deficit. A special meeting of the Board, preparatory information for the meeting, e-mail responses to questions asked, and presentation information was prepared and provided to Board members, and other persons, to help with allaying the concern.

8. Town Plan:
 - a. Drafted an adopting resolution for the Board's consideration.
 - b. The Board adopted the Town Plan on July 11.
 - c. Thereafter, ensured the adopted Town Plan was submitted to the TRORC for "approval" in order for the Town to receive "confirmation" of the Town's "continuing planning process". The decision of the TRORC is pending.

9. Public Safety Building:
 - a. Paving is completed along with proper line striping for parking, pedestrian demarcation, and fire engine backup guidance.
 - b. A final walk through with the architect is pending within the next couple of weeks, depending on schedules.

10. Highway Garage Addition:
 - a. Much of the remaining construction and its completion is a function of waiting for the moisture level in the cement slab to dissipate. At that point, the floor can be sealed, vinyl/tile flooring can be installed, and cove base can be installed. Other than those items, only a few lingering tasks would need to be completed (e.g., hand rail installation, new exterior door installation, final exterior grading, and hooking up the septic system).
 - b. A walk through should be scheduled within the next couple of weeks.

11. Other:
 - a. Opened bids for possible bridge work (Bridges #43 and unnamed on Rte 132), and conducted site visit.

Town Manager's Report July 31, 2018

- b. Reviewed standard tax rate calculation information prepared by the Finance Director for the Selectboard's review and action.
- c. Prepared OSHA 300 annual docs.
- d. Served to carry out DPW Director duties in the interim of hiring a new director (e.g., road striping, crack sealing, RRFBs, bridge bids, coordinating staff and projects, transfer station staff shift in new Head Attendants and dealing with liability of the "money bag", etc.)
- e. Helped with completion of review of US Census 2020 maps with the Planning Assistant.
- f. Obtained Stream Alteration Permit re: collapse of the pedestrian bridge near the water district.
- g. Queried state on Safe Routes to School (Church St. sidewalk project) "repayment" of funds.
- h. Prepared documents related to collective bargaining.
- i. Provided information to persons requesting info on their topics of concern (e.g., Town Manager contract to Jim Kenyon, salary information to board members, financials for the Treasurer, etc.)
- j. Held department head meeting.
- k. Met with various members of the public on their topics of concern (e.g., affordable housing, status of roadway repairs, training selectboard highway crew on road grading technique, website and Open Meeting Law, DRB and Gurman appeal to Environmental Court, Town Plan, Casella glass management project, etc.)
- l. Drafted contract for consideration by the newly selected Auditor.
- m. Held employee picnic.
- n. (Also, was on vacation for two weeks! 😊)

10d

NORWICH RECREATION DEPARTMENT

Jill Kearney Niles - Director

649-1419 Ext. 5

Recreation@norwich.vt.us

July 2018 - Monthly Recreation Report

Recreation Program Update

We have an excellent summer staff running our programs, with everything progressing smoothly and participation numbers increasing. We are fortunate this year to also have a dozen strong Counsellors in Training who have really helped make all the camps that ran in July a success: "The Good Life" Summer Day Camp, Sports Camps, Fencing, Summer Baseball, Circus Camp, Storrs Pond Afternoon Adventures and a Youth Mt. Biking Clinic, as well as Adult Pa Kua Chang Kung Fu and Yoga. I always look forward to watching the Circus Camp Show dress rehearsal and this year's demonstrated incredible talent and creativity in both the coaching and performing departments. We had a total of 273 participants in the July youth programs alone. It has been busy.

I continue to recruit more autumn youth soccer coaches. Communication with our fall Instructors is ongoing to consolidate fall programming details for the upcoming season.

Facilities

Huntley Meadow was rented for a couple of High School and Adult Soccer leagues. The "River Valley Club" rented some tennis court time, also.

The Huntley Meadow pavilion, as well as the Barrett Meadow bread/pizza oven, was used frequently for private and community events this month.

Although it may seem exceptionally early to be doing so, I put in our order to 'Nice Rink' in order to save 15% and extend the funds the 'Women's Club' awarded us for needed rink supplies.

Event Planning

Work was done planning our 34th Annual Labor Day Road Race, scheduled for Monday, September 3rd. I've been doing my best to round up a variety of donations for both food and prizes. Further organizing will continue throughout August to ensure a successful day.

Respectfully submitted by,

Jill Kearney Niles

10d



From: Alexander Northern JD, MPA
Town of Norwich Fire Chief

To: Town of Norwich Selectboard

Re: Summary of Departmental Activity-July

Date: 8/2/18

The month of July was indeed busy for the Norwich Fire & EMS Department. We responded to 28 combined Fire and EMS calls for assistance. Two of these fire calls were significant structure fires in the towns' of Lyme and Woodstock. We also logged twelve hours of combined fire and EMS training.

On the home front, we are undergoing several projects that involve the betterment of our facility. We have a newly painted storage room for our EMS supplies, tools and misc. equipment. This used to be the main meeting room in the old station. Thanks to FF Cook for organizing the effort and others for their assistance. We are also clearing out decades worth of old equipment and junk from the apparatus bay. Thanks again to FF Cook for organizing this effort and others for chipping-in. Final touches were added to the new facility, including line-painting of both parking areas and in front of the firehouse itself.

Finally, July was my second full month on-the-job. I have begun to streamline policies and procedures, address service competency and provide much-needed on-scene leadership. I have personally responded to twenty-one Fire and EMS calls after working hours.

Respectfully Submitted,
Alexander Northern
Town of Norwich Fire Chief



NORWICH SELECTBOARD

10e

Recreation Council Report to Selectboard

Committee: Recreation Council

Members: Jill Collins, Gered Dunne, Ryan Gardner (president), Kristin Fauci-Pontecorvo (vice president), Rob Johnson, Sarah Martin, Christy Pearce, Bill Tine, R. Page Tompkins, Amy Tuller (secretary)

Committee/Commission/Appointee Charge (including subcommittees and workgroups):

The Recreation Council is an advisory committee supporting the Norwich Recreation Department by providing input with respect to programs, services, and the town's physical facilities. It generally meets 10x/year, monthly.

Current Projects (including work by subcommittees and workgroups) with proposed deadlines):

Generally, Recreation Council projects shift to a standstill during the summer. Current projects include the ongoing determination of community needs to continue developing recreation opportunities in the Norwich community, and ongoing support for existing youth and adult programs.

Future Projects:

The Recreation Council expects to evaluate future projects during an August retreat. Possible projects include support for additional capital improvements, continued development of coach training, existing program support, and trail maintenance and development.

Support Needed from the Selectboard:

None at this time



Submitted by Ryan Gardner

(10e)

Norwich Commission Quarterly Report

Commission: Conservation

Members: Brie Swenson, Lynnwood Andrews, Courtney Dragiff, Mary Sellmann, Chris Rimmer, David Hobson, Norm Miller, David Hubbard, Craig Layne

Committee/Commission/Appointee Charge (including subcommittees and workgroups): The Conservation Commission mission is to inventory, monitor, and conserve the natural heritage assets in Town. These assets include wildlife, wetlands, waterways, natural plant communities, and scenic resources. Knowledge and advice are shared with fellow citizens, town commissions and governing bodies. See the separate report from the Trails Committee.

Current Projects (including work by subcommittees and workgroups) with proposed deadlines):

Post Office Display Outreach

Remote Areas Invasive Plants Monitoring

Milton Frye Invasive Plants Management

Milton Frye Management Plan Renewal

Norwich Times Educational Articles

See the separate report from the Trails Committee.

Future Projects:

Wood Turtles Habitats and Population Conservation

Historical Documents Digital Cataloging

Educational Film Festivals

See the separate report from the Trails Committee.

Support Needed from the Selectboard:

Confidence in any advice requested regarding topics and issues in town having conservation aspects.