

**Norwich Board of Listers**  
**Final Minutes**  
**October 6, 2017 10:00 a.m. Tracy Hall**

**Listers Present:** Cheryl A. Lindberg, Kris Clement and Dennis Kaufman,

**Public:** Linda Cook

Meeting began at 10:06 am.

1. **Review and Approval of Agenda**  
Clement moved (2<sup>nd</sup> Lindberg) to approve agenda. Motion passed 2 to 1 (yes- Lindberg, Clement; No – Kaufman)
2. **Public Comments/Correspondence**  
None
3. **Approval of Minutes of Lister Meeting for September 22, 2017 and September 29, 2017**  
Kaufman moved (2<sup>nd</sup> Clement) to accept Draft minutes from September 22, 2017. Motion passed 3-0. Clement moved to defer approval of the minutes for September 29, 2017. Motion passed, 2 to 1 (yes – Lindberg, Clements; abstain – Kaufman).
4. **Chris Katucki letter and Attachments dated September 21, 2017**  
Listers agree to have Lindberg draft a response to Chris Katucki.
5. **Lister Policy Review**  
Kaufman would like to know if there is any conflict between the Lister Policy and State Law, and if the policy covers the entire set of variables. Listers agreed that these questions should be addressed by the District Advisor. Clement moved (2<sup>nd</sup> Kaufman) to have Lindberg speak to the District Advisor. Motion passed 3-0.
6. **Educational Workshops**  
Lindberg is looking into what grant monies are available and strongly believes in continuing education.
7. **Homestead Non-Filer List for Submission to State of Vermont**  
Kaufman and Lindberg would like to know what happens to the non-filer list once it is given to the State by the Listers. Lindberg will ask the District Advisor.
8. **Errors and Omissions – Classification Change Only (PVR Form 4261).**  
Listers will meet with the Town Clerk (tentatively set for October 11, 2017 at 1:00 pm).
9. **Lister Budget**  
Budget discussions were postponed until next meeting
10. **Housekeeping**  
Kaufman is researching Lister email system

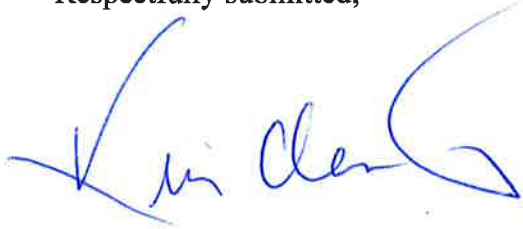
**11. Any other business**

Next meeting was scheduled for October 20, 2017

**12. Adjournment**

Kaufman moved (2<sup>nd</sup> Clements) to adjourn at 12:45 pm. Motion passed 3-0

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kris Clement", with a large, sweeping flourish at the end.

Kris Clement  
Norwich Board of Listers