

NORWICH PLANNING COMMISSION  
Meeting Minutes

**Thursday, September 28, 2017, Tracy Hall**

Regular Meeting

**Members Present:** Horwitz, Allen, Lubell, Brink, Thoms, Brien

**Members Absent:** Goodrich    **Clerk:** Phil Dechert

**Others:** Stuart Richards, Marcia Calloway, Colin Calloway, Linda Cook

Susan Brink, Vice-Chair, called the meeting to order at 7:01 PM.

1.    **Approve Agenda** – Approved
2.    **Meeting Topics and Goals**  
      Review Proposed Town Plan and determine what else needs to be done
3.    **Comments from the Public**
  - a.    Stuart Richards – Will Town Plan adoption schedule be in minutes? The Clerk responded the *Checklist for Municipal Plan Adoption* will be posted on the PC website with dates as they are set.
4.    **Minutes** – 9-14-17 – Approved without changes.
5.    **Announcements, Reports, Updates & Correspondence**
  - a.    None
6.    **Town Plan Draft Revisions**
  - a.    Review 9-27-17 Formatted Town Plan Draft along with 9-22-17 Text Mark-Up Draft
    - i.    Allen worked with Consultant checking text in formatted version with the unformatted version.
    - ii.   Lubell updated tables/data with Consultant. Some tables not yet finished and others will not be updated due to a lack of source for comparable data or will need to wait for 2020 census results.
    - iii.   Lubell will proof changes in tables
    - iv.   The Implementation Section to be revised for compatibility with changes in other chapters.
    - v.    Updated data and tables with formatting assistance from consultant
  - b.    Update on wetlands
    - i.    Dechert reviewed the proposed changes.
  - c.    Town Plan Update Schedule –
    - i.    Plan to have all data to be updated for PC Regular meeting on October 12, 2017
    - ii.   Letter to the Selectboard drafted by Allen will be revised
    - iii.   It is anticipated the Town Plan will be sent to the Selectboard after the October 12, 2017 meeting

- 7. Future Meeting Schedule & Agendas**
  - a. Review Town Plan updates, data and other items
  - b. Continue Affordable Housing process discussion
  - c. Zoning Updates
  
- 8. Public Comment**

**Adjournment – 7:50 PM**

Phil Dechert, Clerk

*APPROVED 10-26-17*

**Future Meetings:**

- Thursday, September 28, 2017 – Regular Meeting
- Thursday, October 12, 2017 – Regular Meeting

Planning Commission Agendas & Minutes available at: <http://norwich.vt.us/planning-commission/>