

Meeting Minutes – Norwich Advisory Town Manager Search Committee

SEPTEMBER 26, 2016

Committee members in attendance: Ann Shriver Sargent, Anne Goodrich, Elizabeth McKinstry, John Carroll, Michael Goodrich, Stephen Leinoff and John Langhus

Committee members absent: Bonnie Munday

1. Meeting called to order by John Carroll at approximately 6:35PM
2. Minutes were reviewed. Steve Leinoff moved for adoption. Michael Goodrich seconded. Minutes adopted unanimously.
3. Discussion by committee of possible inconsistencies between job description in ad and the official position description. Example was whether the TM “directly supervises” 34 employees or are many of those rather “indirectly supervised”?
4. Motion was made by Steve Leinoff and seconded by Michael Goodrich that information regarding the search would be detrimental to the Town if it were public because of the private nature of the candidate information and the possible advantage/disadvantage that could result from deliberations being made public. Motion was passed unanimously.
5. Motion was made to enter Executive Session pursuant to Title 1 VSA sec. 313(a)(3) by Anne Goodrich and seconded by Steve Leinoff, having found that the nature of our deliberations could be detrimental to the Town if made public. Motion passed unanimously.
6. ****EXECUTIVE SESSION COMMENCES 6:48 PM****
7. Executive Session duly adjourned at 8:25 PM.
8. Next Committee meeting was set for Oct 4 at 6:30 PM at Tracy Hall.
9. There being no further matters raised for action or discussion, Anne Goodrich moved for adjournment. Ann Sargent seconded and the vote to adjourn was unanimous at approximately 8:30PM.