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Agenda for the Selectboard Meeting Wednesday, April 26, 2017 at 6:30 PM
(Times Are Approximate)

- 1) Approval of Agenda (Action Item) 2 minutes
- 2) Public Comments (Discussion Item) 5 minutes
- 3) Board to Sign Accounts Payable/Warrants (Discussion/Action Item) 5 minutes
- 4) Review Open Positions and Applications (Discussion/Action Item) 5 minutes
 - a) EC Fiber – Robert Gere
 - b) Historic Preservation Commission – Peter Brink
- 5) Selectboard Priorities and Goals – Working Session (Discussion/Action Item) 30 minutes
- 6) Public Safety Building Final Design and Bid Process (Discussion/Action Item) 15 minutes
- 7) Casella Contract (Discussion/Action Item) 10 Minutes
 - a) C&D Collection Update
- 8) Modernize SB Meetings (Discussion/Action Item) 20 minutes
- 9) Interim Town Manager Report (Discussion Item) 10 minutes
- 10) Correspondence (Discussion/Action Item) 5 minutes
 - a) Stephanie Briggs
 - b) Ann Marie Smith
 - c) Jeff Lubell
 - d) Claudette Brochu
 - e) Ed Childs – Gile Mt. Deed
- 11) Selectboard
 - a) Approval of the minutes of the 3/22/2017 and 4/12/2017 Selectboard meeting (Action Item) 5 minutes
 - b) Review of Next Agendas (Discussion/ Action Item) 5 minutes
- 12) Internal Selectboard Communication & Personnel – executive session may be needed (Discussion/Action Item) 15 minutes

Next Meeting – May 10, 2017 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

04/21/17

Town of Norwich Accounts Payable

11:03 am

Check Warrant Report # 17-28 Current Prior Next FY Invoices For Fund (General)

All Invoices For Check Acct 01(General) 04/14/17 To 04/26/17

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
ADVANCE	ADVANCE AUTO PARTS	04/01/17	HWY/PD/REC--AUTO PARTS FEB 17	01-5-703405.00 PETROLEUM PRODUCTS	495.29		
ADVANCE	ADVANCE AUTO PARTS	04/01/17	HWY/PD/REC--AUTO PARTS FEB 17	01-5-703513.00 TOOLS	22.43		
ADVANCE	ADVANCE AUTO PARTS	04/01/17	HWY/PD/REC--AUTO PARTS FEB 17	01-5-425322.00 REC FIELD CARE	75.48		
ADVANCE	ADVANCE AUTO PARTS	04/01/17	HWY/PD/REC--AUTO PARTS FEB 17	01-5-500306.00 CRUISER MAINT	3.50		
ADVANCE	ADVANCE AUTO PARTS	04/01/17	HWY/PD/REC--AUTO PARTS FEB 17	01-5-703403.00 PARTS & SUPPLIES	2480.25		
BAYSTATE	BAY STATE ELEVATOR CO.	01/01/17	TH--ELEVATOR MAINT. 435007	01-5-706107.00 ELEVATOR MAINTENANCE	236.65		
BAYSTATE	BAY STATE ELEVATOR CO.	04/01/17	TH--ELEVATOR MAINT. 442434	01-5-706107.00 ELEVATOR MAINTENANCE	244.93		
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-704123.00 HEALTH INSURANCE	1408.05	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-703123.00 HEALTH INSUR	8231.84	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-500123.00 HEALTH INS	5884.73	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-425123.00 HEALTH INS	553.14	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-350123.00 HEALTH INS	1373.52	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-005123.00 HEALTH INSUR	3255.25	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-100123.00 HEALTH INS	2173.84	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-200123.00 HEALTH INS	622.19	4410	04/26/17
BCBS	BLUE CROSS/BLUE SHIELD OF	04/26/17	MAY HEALTH INSURANCE MAY 2017	01-5-300123.00 HEALTH INS	373.32	4410	04/26/17
BLAKTOP	BLAKTOP INC	03/31/17	HWY--0.7 TN GREEN PATCH 22518	01-5-703211.00 ASPHALT PRODUCTS	78.40		
BROOK	BROOK FIELD SERVICE	04/10/17	EMNGMT--GEN REPAIR 26540	01-5-575620.00 EMERG GEN MAINT	411.35		
BSN	BSN SPORTS	03/31/17	REC--SPORTS EQUIPMENT 98901692	01-5-425211.00 EQUIPMENT	3243.17		
CASELLA	CASELLA WASTE SERVICES	04/01/17	SW--MAR 17 RECYCLING FEE 0321671	01-5-705305.00 RECYCLING	3904.97		
CASELLA	CASELLA WASTE SERVICES	04/01/17	SW--MAR 17 TRASH FEES 0321672	01-5-705303.00 MUNICIPAL SOLID WASTE	3689.91		
CCBA	CARTER COMMUNITY BUILDING	04/20/17	REC-DUES UVRA 2017 UVRA DUES 17	01-5-425160.00 DUES/MTGS/EDUC	50.00	4411	04/26/17
CHILDSUPP	OFFICE OF CHILD SUPPORT	04/26/17	CHILDSUPPORT PEND4-22-17 PEND4-22-17	01-2-001115.00 CHILD SUPPORT PAYABLE	920.98	4412	04/26/17
COMCAST	COMCAST	04/06/17	TH--FIXED IP 4/6/17	01-5-275632.00 SERVER MAINTENANCE	19.95	4413	04/26/17
COMCAST	COMCAST	04/06/17	FD--FIXED IP & INTERNET 4/6/17 #2	01-5-550235.00 TELEPHONE & INTERNET	34.90	4413	04/26/17

04/21/17
11:03 am

Town of Norwich Accounts Payable
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All Invoices For Check Acct 01 (General) 04/14/17 To 04/26/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COOKMARIT	04/01/17	LEONARD H. COOK MARITAL T HWY--RENT JAN-JUN 2017 29 #2	01-5-703515.00 ADMINISTRATION	1500.00	4414	04/26/17
COTT	05/01/17	COTT SYSTEMS INC TC--MAY 17 HOSTING 115564	01-5-100613.00 SOFTWARE	241.00	-----	--/--/--
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-555126.00 DENTAL INSURANCE	34.27	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-703125.00 DENTAL INSURANCE	326.58	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-704125.00 DENTAL INSURANCE	34.27	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-500125.00 DELTA DENTAL	277.33	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-300125.00 DENTAL INSURANCE	42.77	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-425125.00 DENTAL INSURANCE	34.27	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-005125.00 DENTAL INSURANCE	64.51	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-200125.00 DENTAL INSURANCE	135.78	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-100125.00 DENTAL INSURANCE	129.02	4415	04/26/17
DELTA DEN	04/21/17	DELTA DENTAL MAY DENTAL INSURANCE MAY 2017	01-5-350125.00 DENTAL INSURANCE	64.51	4415	04/26/17
DHMC	04/14/17	DARTMOUTH-HITCHCOCK FD--BATTERIES, GLOVES 20170313	01-5-555424.00 EMS TOOLS/ EQUIP	41.04	4416	04/26/17
DINGEE	04/05/17	DINGEE MACHINE COMPANY FD--PUMP MOTOR INSTALL 8096	01-5-555422.00 FIRE TOOLS & EQUIPMENT	510.00	4417	04/26/17
DINGEE	04/05/17	DINGEE MACHINE COMPANY FD--PUMP MOTOR INSTALL 8096	01-5-555528.00 FIRE TRK R & M	2040.79	4417	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-550235.00 TELEPHONE & INTERNET	34.44	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-425127.00 TELEPHONE	39.08	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-705505.00 TELEPHONE	35.91	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-350531.00 TELEPHONE	39.08	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-703505.00 TELEPHONE	52.79	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-475238.00 ADMIN TELEPHONE	211.17	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-100531.00 TELEPHONE	39.08	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-005531.00 ADMIN TELEPHONE	39.08	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-200531.00 TELEPHONE	39.08	4418	04/26/17
EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-275531.00 TELEPHONE	62.40	4418	04/26/17

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EARTHLINK	04/01/17	EARTHLINK BUSINESS MARCH 2017 PHONE 4/1/17	01-5-300531.00 TELEPHONE	39.08	4418	04/26/17
ECONO	03/27/17	ECONO SIGNS, LLC HWY--STREET SIGNS 10-935978	01-5-703217.00 SIGNS	472.33	4419	04/26/17
ECONO	04/03/17	ECONO SIGNS, LLC HWY--STREET SIGNS 10-936154	01-5-703217.00 SIGNS	141.40	4419	04/26/17
EVANSMOTO	04/03/17	EVANS GROUP, INC. HWY--1007 GALS BIODIESEL 608540	01-5-703405.00 PETROLEUM PRODUCTS	1897.33	-----	--/--/--
EVANSMOTO	04/10/17	EVANS GROUP, INC. HWY--300 GALS BIODIESEL 608968	01-5-703405.00 PETROLEUM PRODUCTS	579.25	-----	--/--/--
EVANSMOTO	04/13/17	EVANS GROUP, INC. 1500 GALLONS PLUS GAS 609215	01-1-004102.00 PREPAID EXPENSES	3828.47	-----	--/--/--
FREIGHTNH	04/05/17	FREIGHTLINER OF NEW HAMPS HWY--TRK#10 REPAIRS LR35225	01-5-703401.00 OUTSIDE REPAIRS	971.62	4420	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP DPW-GARAGE ELECTRICITY 04695MAR17	01-5-703501.00 ELECTRICITY	251.32	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP SW--TRANS ST ELECTRICITY 14695MAR17	01-5-705501.00 ELECTRICITY	119.86	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD--BEAVER MEADOW SIGN 24966MAR17	01-5-500204.00 SPEED SIGNS	20.13	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP TH--TRACY HALL ELECTRIC 34966MAR17	01-5-706101.00 ELECTRICITY	161.19	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD--CHURCH ST TAGLET 55726MAR17	01-5-500204.00 SPEED SIGNS	20.08	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD--RTE10A SPEED SIGN 65726MAR17	01-5-500204.00 SPEED SIGNS	21.80	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD/FD--STN ELECTRICITY 70966MAR17	01-5-475233.00 ELECTRICITY	356.66	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD/FD--STN ELECTRICITY 70966MAR17	01-5-550233.00 ELECTRICITY	192.05	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD--TURNPIKE RD SIGN 75726MAR17	01-5-500204.00 SPEED SIGNS	20.41	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP PD--UNION VILL RD SIGN 85726MAR17	01-5-500204.00 SPEED SIGNS	20.86	4421	04/26/17
GMPC	03/31/17	GREEN MOUNTAIN POWER CORP TH--BANDSTAND 95726MAR17	01-5-706115.00 BANDSTAND & SIGN ELECTRIC	42.62	4421	04/26/17
GURMAN	03/10/17	GLENN GURMAN REC--KUNG FU INSTRUCTION 3/10/17	01-5-425200.00 INSTRUCTOR FEE	630.00	-----	--/--/--
GURMAN	04/19/17	GLENN GURMAN REC--KUNG FU INSTRUCTION 4/19/17	01-5-425200.00 INSTRUCTOR FEE	966.00	-----	--/--/--
HANOVERTO	04/13/17	TOWN OF HANOVER FD-AMBULANCE QUARTERLY 4960	01-5-555901.00 AMBULANCE CONTRACT	30571.50	4422	04/26/17
HAUN	04/01/17	HAUN WELDING SUPPLY, INC. HWY--MAR 17 CYLINDER RENT 0678018	01-5-703401.00 OUTSIDE REPAIRS	15.58	-----	--/--/--
IRVINGOIL	04/11/17	IRVING ENERGY DISTRIB. & HWY--791.7 GALS PROPANE 436500	01-5-703503.00 PROPANE	989.63	-----	--/--/--
IRVINGOIL	04/05/17	IRVING ENERGY DISTRIB. & SW--41.7 GALS PROPANE 840829	01-5-705503.00 PROPANE	52.13	-----	--/--/--
IRVINGOIL	04/05/17	IRVING ENERGY DISTRIB. & SW--10.8 GALS PROPANE 841020	01-5-705503.00 PROPANE	13.50	-----	--/--/--

04/21/17
11:03 am

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KIBBY	03/29/17	KIBBY EQUIPMENT HWY--MISC HARDWARE 277553	01-5-703403.00 PARTS & SUPPLIES	304.10		--/--/--
KNIGHTB	04/18/17	BRIAN KNIGHT RESEARCH PLAN-GOODRICH DIST. GRANT INV-003	01-5-350416.00 HIST PRES GRANT	1425.00	4423	04/26/17
LEBANON	04/20/17	CITY OF LEBANON REC-ENTRYFEE 5/6 LACROSSE 4/20/17	01-5-425216.00 ENTRY FEE	300.00	4424	04/26/17
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-500124.00 DISABILITY/LIFE INS	310.28		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-704124.00 DISABILITY/LIFE	91.53		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-555124.00 DISABILITY/LIFE INSURANCE	68.91		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-703124.00 DISABILITY/LIFE	371.59		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-425124.00 DISABILITY/LIFE INSUR	71.81		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-200124.00 DISABILITY/LIFE INS	97.77		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-005124.00 DISABILITY/LIFE INSUR	83.10		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-100124.00 DISABILITY/LIFE INS	114.26		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-300124.00 DISABILITY/LIFE INSURANCE	19.62		--/--/--
LINCOLN	04/18/17	LINCOLN FINANCIAL GROUP MAY 17 LIFE/DISAB INS MAY 17	01-5-350124.00 DISABILITY/LIFE INS	62.58		--/--/--
MIS1	04/11/17	PRIMEX FD--CONFERENCE FEE 105289	01-5-555338.00 FIRE EDUC/TRAINING	121.00	4425	04/26/17
MIS2	04/20/17	HYLC REC-REG FEE 3/4 LACROSSE LACROSSE 3/4	01-5-425216.00 ENTRY FEE	100.00	4426	04/26/17
MODERNM	04/05/17	MODERN MARKETING PD--CHILD'S ERASERS MMI121066	01-5-500202.00 COMMUNITY RELATNS	96.89	4427	04/26/17
NORHISTOR	04/14/17	NORWICH HISTORICAL SOCIET 3RD QTR 16-17 PAYMENT 04/14/2017	01-5-800315.00 NORWICH HISTORICAL SOC.	2000.00		--/--/--
NORLIBRAR	04/14/17	NORWICH PUBLIC LIBRARY AS 2ND HALF ANNUAL APPROP 3/28/2017	01-5-800302.00 NORWICH PUBLIC LIBRARY	132500.00	4428	04/26/17
NORWOMENS	04/14/17	NORWICH WOMENS CLUB TADMIN- 10 PHONE DIRECTOR 3/13/2017	01-5-005610.00 OFFICE SUPPLIES	50.00	4429	04/26/17
PETESTIRE	04/04/17	PETE'S TIRE BARNS, INC PD--TIRES 248736	01-5-500306.00 CRUISER MAINT	623.48		--/--/--
PETESTIRE	04/04/17	PETE'S TIRE BARNS, INC PD--TIRE MOUNTING 248737	01-5-500306.00 CRUISER MAINT	55.80		--/--/--
PETESTIRE	04/10/17	PETE'S TIRE BARNS, INC FD--TIRE MOUNTING 248798	01-5-555528.00 FIRE TRK R & M	55.80		--/--/--
PITNEY	03/31/17	PITNEY BOWES GADMIN--Q'LY POST METER 3303303559	01-5-275536.00 POSTAGE METER RENTAL	171.21		--/--/--
PLACE	04/05/17	PLACE SENSE PL--TOWN PLAN DRAFTING 588	01-5-350320.00 PLANNING SERVICES	621.40	4431	04/26/17
PRIMMER	03/30/17	PRIMMER PIPER EGGLESTON & TAD--BONDING LEGAL 3/30/2017	01-5-005300.00 PROFESS SERV	1950.00	4432	04/26/17

04/21/17

Town of Norwich Accounts Payable

11:03 am

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RRobinson

All Invoices For Check Acct 01(General) 04/14/17 To 04/26/17

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
RACEMETAL	04/14/17	RACE METALSMITHS HWY--TRK#1 AXLE REPAIR 4/14/17	01-5-703401.00 OUTSIDE REPAIRS	774.50	4433	04/26/17
RICHARDSO	04/08/17	TAD RICHARDSON GADMIN--SERVER MAINT 1379	01-5-275632.00 SERVER MAINTENANCE	862.50	-----	--/--/--
ROGERSFAB	03/31/17	ROGER'S FABRICARE, LLC PD--UNIFORM CLEANING MAR 17	01-5-500583.00 UNIFORMS CLEANING	84.00	-----	--/--/--
SWISH	04/03/17	SWISH WHITE RIVER, LTD TH--LINERS W174166	01-5-706109.00 BUILDING SUPPLIES	156.10	4434	04/26/17
TOWLE	03/03/17	TOWLE EXCAVATING INC HWY--168 YD ROAD PAC 2080	01-5-703207.00 GRAVEL & STONE	2100.00	4435	04/26/17
TOWLE	03/06/17	TOWLE EXCAVATING INC HWY--161 YD PAC/GRAVEL 2081	01-5-703207.00 GRAVEL & STONE	1917.30	4435	04/26/17
TOWLE	03/10/17	TOWLE EXCAVATING INC HWY--196 YD GRAVEL 2084	01-5-703207.00 GRAVEL & STONE	2116.80	4435	04/26/17
TOWLE	03/13/17	TOWLE EXCAVATING INC HWY--140 YD GRAVEL 2086	01-5-703207.00 GRAVEL & STONE	1512.00	4435	04/26/17
UI INSUR	04/05/17	UI INSURANCE SERVICES, IN FD--DISABILITY, LIFE INSU 7979	01-1-004102.00 PREPAID EXPENSES	4071.66	4436	04/26/17
UI INSUR	04/05/17	UI INSURANCE SERVICES, IN FD--DISABILITY, LIFE INSU 7979	01-5-555620.00 FIREFIGHTERS CASUL INS	814.34	4436	04/26/17
VRPA	04/18/17	VRPA REC--ANNUAL MEETING 4/18/17	01-5-425160.00 DUES/MTGS/EDUC	65.00	4437	04/26/17
VTASSO	04/13/17	VT ASSOCIATION OF CHIEFS PD--2017 DUES 2017 MEMBERS	01-5-500581.00 DUES/MTGS/EDUC	50.00	4438	04/26/17
VTDEHCD	04/20/17	STATE OF VERMONT PL--HIST PRES CONFERENCE 4/20/17	01-5-350615.00 DUES/MTGS/EDUC	65.00	4439	04/26/17
WAVECOMM	04/04/17	WAVECOMM PAGING HWY--PAGING SERVICE 1973-94761	01-5-703515.00 ADMINISTRATION	23.70	4440	04/26/17
WBMASON	04/03/17	W.B. MASON CO., INC. TH--FLOOR CLEANER I43059652	01-5-706109.00 BUILDING SUPPLIES	89.70	-----	--/--/--
WINDSORPA	04/14/17	WINDSOR COUNTY PARTNERS ANNUAL APPROPRIATION 04/11/2017	01-5-800356.00 WINDSOR COUNTY PARTNERS	1000.00	4442	04/26/17
ZOLL	04/13/17	ZOLL MEDICAL CORP. FD--ELECTRODE PADS 2379713	01-5-555424.00 EMS TOOLS/ EQUIP	67.31	4443	04/26/17

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Report Total

245687.13

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***245,687.13
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:

Dave Ormiston, Interim Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Stephen Flanders

John Pepper

Mary Layton, Chair

04/21/17
11:03 am

Town of Norwich Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PATHWAYS	04/18/17	PATHWAYS CONSULTING, LLC WATER PERMIT REIMB 4/18/17	47-5-575622.00 CONSTRUCTION COSTS	900.00	4430	04/26/17
WHITEJAY	04/13/17	JAY WHITE, ARCHITECT, PLC ARCHITECTURAL SERVICES 4/13/17	47-5-575622.00 CONSTRUCTION COSTS	11395.51	4441	04/26/17
Report Total				12295.51		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****12,295.51
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR 
Roberta Robinson

TOWN MANAGER: _____
Dave Ormiston, Interim Town Manager

SELECTBOARD:

John Langhus Linda Cook Stephen Flanders John Pepper Mary Layton, Chair

EC Fiber Governing Board - Alternate

RECEIVED

APR 7 2017

TOWN MANAGER'S OFFICE

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

4a

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Robert Gere

Address: 1399 Union Village Rd.

Day phone: 603 643 3431 x2511 Evening phone: 802 649-5267

E-mail: rgere@mac.com

Position Applied For:

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: 1/2

Years: 1/2

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No Morning: (Yes No

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

I work in the IT industry and have served on several boards and committees.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

Finance Committee, Development Review Board,
Norwich Board of Civil Authority -
Currently only alternate to the EC Fiber Board
of Governors -

5. Education and Current Employment

Name of Company: Hanover High School Location: Hanover, NH

Title: IT Specialist

Describe your work:

Support computing use at Hanover High School

6. Pertinent Education and/or Experience:

None specific to ECFiber other than work experience

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments: Please accept me as the Norwich alternate to the ECFiber Board of Governor's

Signature

Robert G. G. G.

Date

4/6/2017

**A RESOLUTION TO APPOINT REPRESENTATIVES
to the GOVERNING BOARD of the
EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECVTD)**

INSTRUCTIONS

Please use the form on the reverse side to provide Appointments of ECVTD Representatives as required by the legislation (30 V.S.A. Chapter 82) that allows two or more municipalities to form a Communications Union District. Here are the relevant sections:

§ 3059. APPOINTMENT Annually on or before the last Monday in April commencing in the year following the effective date of the district’s creation, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms. Appointments of representatives and alternates shall be in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district. The legislative body of a member, by majority vote, may replace its appointed representative or alternate at any time and shall promptly notify the district clerk of such replacement.

§ 3062. VOTING Each district member’s delegation shall be entitled to cast one vote.

§ 3063. TERM Unless replaced in the manner provided in section 3059 of this chapter, a representative on the governing board shall hold office until his or her successor is duly appointed. Any representative or alternate may be reappointed to successive terms without limit.

§ 3064. VACANCY Any vacancy on the board shall be filled within 30 days after such vacancy occurs by appointment by the authority which appointed the representative or alternate whose position has become vacant. An appointee to a vacancy shall serve until the expiration of the term of the representative or alternate to whose position the appointment was made and may thereafter be reappointed.

We require only the completed, signed and dated RESOLUTION. Copies of meeting minutes or other letters from your office are not necessary.

Subsequent changes or additions to Appointments should be made by submitting a replacement copy of this Resolution that supersedes the prior version and must include all Appointments, whether changed or not, such that the new form stands on its own and identifies all relevant Appointees.

Please scan and email completed forms to the ECVTD Secretary at secretary@ecfiber.net or deliver them to the ECVTD office at 415 Waterman Road, South Royalton, VT 05068.

**A RESOLUTION TO APPOINT REPRESENTATIVES
to the GOVERNING BOARD of the
EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECVTD)**

Whereas the Town or City of Norwich is currently a member of the East Central Vermont Telecommunications District

NOW, THEREFORE, BE IT RESOLVED THAT:

The following resident(s) of the Town or City of Norwich are hereby appointed to the Governing Board of the East Central Vermont Telecommunications District to serve until the last Monday of April, 2018 unless sooner replaced as provided by law:

Representative: Irv Thomas
Phone: 802-649-5617
Email: irvinvermont@gmail.com
Mailing Address: 528 New Boston Road, P.O. Box 28, Norwich, VT 05055

First Alternate: Robert Gere
Phone: DAY/603-643-3431 x-2511 Evening/802-649-5267
Email: rgere@mac.com
Mailing Address: 1399 Union Village Road, Norwich, VT 05055

Second Alternate: _____
Phone: _____
Email: _____
Mailing Address: _____

Adopted at a regular meeting of the Selectboard or City Council of the Town or City of Norwich, duly held on the _____ day of _____ 20____.

ATTEST:

Selectboard or City Council Chair Date

*Note:
Appointment of a delegate is required.
Appointment of an alternate delegate is desirable.
Appointment of a second alternate delegate is optional, not required.*

for selectboard -

RECEIVED
APR 12 2017
TOWN MANAGER'S OFFICE

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

46

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: PETER BRINK
Address: 428 HANK PINE RD
Day phone: 802.49.7029 Evening phone: 802.291.0135
E-mail: peterbrink@gmail.com
Position Applied For: HISTORIC PRESERVATION COM'N

1. If you are re-applying for the same board/commission, how many terms/years have you already served?
Terms: 3 8 Years:

2. Would you be available for evening and/or morning meetings?
Evening: (Yes) (No) Morning: (Yes) (No)
Are there other restrictions on your availability? If so, please describe:
Only through mainly in Feb of March.
Available by e-mail then.

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.
V-P Programs of State Trust for
Historical Pres. 1989-2009.
Board member + past Bd Chair, Board Trust of Vermont

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:
None

Resume on request

5. Education and Current Employment

Name of Company: *retired*
Title: *end 2009*
Describe your work:

Location:

6. Pertinent Education and/or Experience:

*Grad. Harvard Law School BA DARTMOUTH
20 years as a key Mgt. staff member
7 years on Bd of Pres Fund of Vt.*

7. Do you feel there could be any conflict of interest with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments: *I believe MFC has + is being
most productive + as vice chair
I have + am contributing to that.
(Please all annual reports in Report.)*

Signature

Date

Detm Bird

April 11, 2017

**Town of Norwich
(Flanders) DRAFT Selectboard
Goals and Objectives: March 8, 2017 – March 6, 2018**

Negotiated agreement

Goal: Prepare for the next negotiated agreement with the bargaining unit

Category: Legislative

Description: Review and revise, as appropriate, proposals for:

- a) The grade and step system
- b) Position descriptions of town employees
- c) Mix of permanent, part-time and contract employees

Benefit: Negotiated agreement defines the pay structure for the town staff. Restructuring should improve the town’s financial sustainability and best business practices for workforce structure.

Action: Selectboard, supported by the town manager

Obstacles: Previous agreements constrain future ones.

Priority: Highest

Town ordinances

Goal: Codify town ordinances

Category: Legislative

Description: Complete review of draft codification. The codification commenced by a prior selectboard is about 60% complete. There is an outstanding \$8,800 contract with a \$3,520 balance that awaits the action of the selectboard to complete.

Benefit: Addresses obsolete and contradictory past ordinances. Assures compatibility with Vermont statutes. Creates an easy-to-search structure.

Action: Further revision by one or two board members, assisted by one or more volunteers. Review and approval by the selectboard.

Obstacles: Requires local knowledge of Norwich.

Priority: Medium

Personnel policy

Goal: Review and revise personnel policy to coordinate with the current and future negotiated agreement

Category: Management

Description: The current personnel policies have been superseded in part by the negotiated agreement. They should be harmonized.

Benefit: Remove contradictions between the policy and the negotiated agreement.

Action: Town manager, reviewed by selectboard

Obstacles: Assure that each negotiated agreement results in an update to the policy.

Priority: Medium

Town pool

Goal: Determine feasibility of a privately funded town pool

Category: Legislative

Description: Appoint a committee to further identify the feasibility of a side-stream pool at the site of the previous Norwich pool.

Benefit: Bring closure to the question of whether a pool can be provided in town.

Action: Selectboard-appointed committee, advising the selectboard

Obstacles: Permitting, design feasibility, financing

Priority: Medium

Property assessment

Goal: Identify the most cost-effective model for property assessment

Category: Legislative

Description: Review the respective roles and responsibilities of the contract assessors and the listers. Identify the costs and benefits of effective assessment methods. Recommend an alternative model, if appropriate. Review past committee recommendations, current comparable practices and new legislation.

Benefit: Accurate assessments have a tremendous benefit to the town because of the role of the CLA on school taxes.

Action: Selectboard

Obstacles: Technical challenge of a cost-benefit analysis. Researching comparables.

Priority: Medium

Town manager evaluation

Goal: Set goals and method for evaluation of the town manager

Category: Board practices

Description: The previous selectboard identified a review process. Review candidate processes. Identify goals for the town manager. Identify review frequency.

Benefit: Clear expectations between manager and board.

Action: Selectboard

Obstacles: Differing views on the role of the town manager

Priority: Medium

Selectboard policies

Goal: Codify selectboard policies

Category: Legislative

Description: Review and revise Selectboard policies for currency and organization.

Benefit: Provides an easy-to-update format. Eliminates internal contradictions.

Action: Further revision by one or two board members, assisted by one or more volunteers. Review and approval by the selectboard.

Obstacles: Assuring complete review

Priority: Low

Sidewalks

Goal: Review sidewalk capital plan and shared relationship with Fire District.

Category: Legislative

Description: The town's sidewalks are owned variously by the Fire District and by the town. The Fire District is willing to divest, but the town in the past wanted them to be handed over in good condition at the expense of the district.

Benefit: The sidewalks would be managed by one entity.

Action: Selectboard and Fire District

Obstacles: Possible stranded costs—who pays?

Priority: Low

Service Agreement

This Service Agreement, which includes any exhibits attached to it, is made as of the date shown below between The TOWN OF NORWICH, with an address of 300 Main Street, Norwich, VT 05055, ("Customer") and CASELLA WASTE MANAGEMENT, INC., with an address of, 1544 Woodstock Road, White River Junction, VT 05777 ("Contractor").

Services. The Contractor will provide Customer with collection, transportation, disposal, and recycling services as referenced on Exhibit A of this Service Contract, and will have the exclusive right to provide such services for the categories of materials selected by Customer. Adjustments in service may be mutually agreed upon by the parties during any term, provided that Contractor's exclusivity is maintained.

Waste Materials. The acceptable Municipal Solid Waste shall include: garbage, refuse, other discarded material or waste, including solid materials resulting from the operation of residential, commercial or institutional establishments and from community activities. Municipal Solid Waste Materials specifically exclude, and the Customer agrees not to deposit in Contractor's Compactor Equipment, any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, or hazardous materials as defined by applicable federal, state, or local laws or regulations ("Excluded Waste"). Contractor shall acquire title to the Municipal Solid Waste Materials when loaded into Contractor's Compactor Equipment, however, title to and liability for Excluded Waste shall remain with the Customer.

Equipment. The equipment furnished by the Contractor shall remain the property of the Contractor. Customer will be responsible for loss or damage caused by theft or any negligent use of the equipment. Customer will not overload by weight or volume, or alter the equipment and will take reasonable precautions from preventing others from doing so. The equipment will be used for its intended purpose. Unobstructed access to the equipment shall be provided on the service day(s). If equipment is not accessible, or is continuously overloaded by weight or volume, Customer will be subject to an additional charge or adjustments to the monthly rate. Customer accepts all liability of personal injury associated with loading of Contractor's equipment, excluding the Contractor's employees. The town owns all the compactor machines and Casella provides all boxes at no charge.

Liability/Indemnity. Contractor agrees to indemnify and hold Customer harmless from any and any and all claims, actions, suits, proceedings, costs, expenses, fees, fines or penalties, damages and liabilities, including attorneys' fees (collectively "Liability"), arising out of claims relation to this Agreement or for personal injury or property damage (real or personal property) caused by the negligence or willful misconduct of Contractor's employees, agents, or subcontractors while performing such Services on Customer's premises. Contractor's liability under this section will be reduced proportionally to the extent that any act or omission of Customer, or Customer's employees or agents, contributed to such Liability.

IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR OTHER DAMAGES (INCLUDING WITHOUT LIMITATION DAMAGES FOR LOSS OF BUSINESS, PROFITS, BUSINESS INTERRUPTION, GOOD WILL, OR OTHER PECUNIARY LOSS) ARISING OUT OF THIS CONTRACT OR BE SUBJECT TO EQUITABLE REMEDIES OR INJUNCTIVE RELIEF.

Insurance: Contractor shall, at its own expense, provide and maintain during the term of this Agreement, at least the kinds and minimum amounts of insurance as described below:

- 1. Workers Compensation insurance in amounts required by applicable state laws.

2. Comprehensive General Liability (excluding automobiles) covering bodily injury, property damage, products liability, fire legal liability, and professional errors and omissions liability in minimum amounts of \$1,000,000 per occurrence.
3. Automobile Liability covering both bodily injury and property damage with a combined minimum single limit of \$1,000,000.
4. Excess Liability in the minimum amount of \$5,000,000 each occurrence.

Execution of this Agreement by Contractor constitutes Contractor's guarantee to Customer that the required insurance is in force. Upon request by Customer, Contractor shall furnish to Customer a current certificate of insurance, which demonstrates that Contractor meets the minimum insurance requirements, specified herein. Contractor will add Customer as an additional insured.

Term. The initial term of this Service Contract shall be for four years, beginning on April 1, 2017 ("Effective Date") and ending on March 30, 2021 ("Expiration Date"). The contract may be extended for two (2), one (1) year extensions that must be mutually agreed upon by the parties.

Termination for Cause. This Agreement may be terminated by either Party in the event that the other Party has not performed any covenant or has otherwise breached any term of this Agreement (i) upon receipt of written notice thereof if the nonperformance or breach is incapable of cure, or (ii) upon the expiration of ten (10) days (or such additional cure period as the non-defaulting Party may authorize) after receipt of written notice thereof if the nonperformance or breach is capable of cure and has not been cured.

In the event the legislative body of the Town fails to appropriate the funds necessary to make the payments for services rendered under this Agreement, the Town may terminate this agreement upon providing not less than fifteen (15) days written notice to the CONTRACTOR.

Effects of Termination. If Customer defaults or terminates this Service Contract, excluding termination for cause, prior to the end of any term, Customer will pay any outstanding balances due to Contractor.

Fees and Payment. Customer agrees to pay the Contractor for the fees defined in Exhibit A, in accordance with the payment terms on Contractor invoice. All terms and conditions of Exhibit A are attached hereto and incorporated herein.

Price/Rate Changes. Contractor shall invoice against this Agreement only at the stated prices/rates defined in Exhibit A.

All invoices shall be due and payable in a net thirty (30) days from date of invoice basis. Interest shall accrue on all past due invoices at the rate of one and one-half percent (1.5%) per month, and the Town shall pay any and all costs incurred by CONTRACTOR for collection of unpaid balances, including Attorney's fees.

Pavement Damage. Contractor will not be responsible for damages to Customer's pavement or driving surface resulting from the weight of our equipment or vehicles in providing service to Customer. If any other damage occurs as a result of the gross negligence of Contractor, the Contractor will assume responsibility.

Waiver. Either Party's waiver of a default by the other does not constitute a waiver of future or other defaults.

Warranties. The goods and services provided by Contractor hereunder shall be provided in a workmanlike and timely manner, and in a manner this is free from defect. Contractor shall promptly repair, re-perform or replace any goods or services that are not in compliance with the foregoing sentence.

CONTRACTOR HEREBY DISCLAIMS ANY AND ALL WARRANTIES INCLUDING WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OTHER WARRANTIES ARISING BY USAGE OF TRADE OR COURSE OF DEALINGS.

Contractor warrants and represents to the Town that Contractor shall comply with all existing requirements of federal, state and local laws, rules, regulations and ordinances applicable to the transportation and disposal services to be performed hereunder.

Independent Service Provider Status. Contractor is performing services for Customer as an independent service provider, and the parties are not partners or joint venturers. Neither Party may bind the other to any agreement with anyone else.

Assignment. Contractor may not assign its rights or delegate or subcontract its duties under this Agreement, in whole or in part, without Customer's prior written consent, which shall not be unreasonably withheld, except that without Customer's consent, Contractor may assign its rights to parents, affiliates, subsidiaries and successors-in-interest. Any attempted assignment by Contractor without Customer's prior written consent will be void. Customer may, without further consent from Contractor, assign its rights and delegate its duties under this Agreement.

Notices. Unless otherwise set forth herein, all notices, requests and other communications under this Agreement must be in writing, and must be delivered by facsimile with confirmation, E-mail, registered or certified mail (postage prepaid and return receipt requested), or delivered by hand by a Party or overnight courier to the Party stated below or to such address as the Parties shall subsequently designate to the other by notice in accordance with this Section. If delivered by hand, any notice will be considered to have been given when received by the Party to whom the notice is given, as evidenced by written and dated receipt of the receiving Party. Unless otherwise provided herein, the contacts for Customer and Contractor are:

For Customer: Town of Norwich
PO Box 376
Norwich, VT 05055

For Contractor: Casella Waste Management, Inc.
25 Greens Hill Lane
Rutland, VT 05701
Attn: Office of General Counsel

Miscellaneous. The Service Contract will be governed by the laws of the State of Vermont, and is binding on the successors and heirs of both parties. This Service Contract supersedes any prior agreement or contract between Contractor and Customer for locations or services covered by this Service Contract. A fax signature of any party shall be considered to have the same binding legal effect as an original signature.

Any dispute, claim or lawsuit filed by either party relating to this Agreement shall be brought exclusively within the State or Federal Court located in Vermont.

IN WITNESS WHEREOF, this Agreement has been signed by the authorized representatives of the parties on _____, 2017.

TOWN OF NORWICH

CASELLA WASTE MANAGEMENT, INC.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Exhibit A
Contracted Rates and Equipment Rental

Fees: TOWN agrees to pay CONTRACTOR transportation, disposal and rental fees as follows: (All rates below, with the exception of the ZeroSort Recycling processing fees are the existing rates charged from April 2016 to March of 2017)

Roll-Off Transportation Services:

MSW Transportation Fee = \$132.04/haul
Zero-Sort® Recycling Transportation Fee = \$206.73/haul
Heavy Metal Transportation Fee = \$206.73/haul
OCC = \$206.73/haul

Disposal & Processing Services:

MSW Disposal Fee= \$109.10/ton
Zero-Sort® Recycling Processing Fee = \$58.50/ton
OCC Processing Fee = \$36.37 ton with a 50% rebate based on New England Mid-point.

Heavy Metal Rebate - Market Conditions

Equipment Rental Services:

40 Yard Container – MSW – No Charge
30 Yard Container – Heavy Metal – No Charge
40 Yard Enclosed Container – E-Waste – No Charge
40 Yard Container - Zero-Sort® Recycling = No Charge
40 Yard Container - OCC = No Charge

Overflow Container Services:

2 – 8 Yard Containers for Overflow - \$49.09 per lift

Town Owned Boxes Transportation Services:

Add \$77.92 to all boxes impacted by this decision

Emergency Service call-in:

Add \$103.91 to all boxes impacted by this decision

New Services as of April 1, 2017:

C&D Services:

Haul Rate \$215/load
C&D Disposal \$122.00/ton
30 yard open top roll-off rent \$0.00

Tire Hauling Services:

Haul rate \$206.73
Tire Disposal will be provided by Evergreen and billed directly to the Town of Norwich.

Rate Escalator:

Fees shall be subject to an annual cost of living adjustment on each one year anniversary of the contract equal to 100% of the Consumer Price Index for the Urban Consumer Northeast Region for the average of the previous twelve (12) months. However, at no time shall the increase be less than 2.50%.

Fees may be increased at anytime based on notification from the landfill, or any governmental agency that increases the tax or surcharge applied to solid waste collection and/or disposal. The increase will only occur with proper documentation to Customer.

ACCEPTABLE ZERO-SORT® RECYCLABLE MATERIALS

All Zero-Sort® Recyclable Materials will be put in the Compactor Equipment and not source separated. The following are acceptable Zero-Sort® Recyclable Materials: Acceptable material includes Containers #1 through #7 plastics, glass, tin, aluminum, paper and cardboard. Unacceptable material includes window glass, mirrors, light bulbs, dishes, Pyrex, ceramics, foam packaging Styrofoam, plastic bags, recyclables containing food waste, hazardous material and universal waste.

10a

Miranda Bergmeier

From: Stephanie Briggs <stephaniebinvt@hotmail.com>
Sent: Tuesday, April 11, 2017 10:38 PM
To: Miranda Bergmeier
Cc: Michael Lyons
Subject: Public Safety Building -Neighborhood concerns

April 11, 2017

Dear Norwich Selectboard members,

As neighbors of the current police station and proposed Public Safety building, we are writing to you with our concerns about some of the changes in the neighborhood this new construction will bring. Eventually we will all adjust to a larger footprint this project brings, and are sure those on the police force and the volunteers who staff the fire department will greatly appreciate the new space.

Our main concerns are that of the effects of 1) new septic 2) the lighting 3) the parking expansion proposal.

We invite you to walk through the property during the day and night if you have not yet been here, and get a feel for what the neighborhood is like.

The current lighting at the police station, has been very adequate, and is similar to the light of another home in the neighborhood. Suddenly having industrial complex lighting would seem to be a contradiction to the small town feel we all seek and have chosen by living here in Norwich. A clear review of the lighting as proposed seems a fair request. And at the very minimum we would expect the lighting could be a) on timers and b) on motion detectors. Thus saving both energy, money, and the feel of our neighborhood

As those of us on Carpenter street are aware, there have been sewage and drainage problems, particularly on the north end of the street. With the addition of a new septic not far from the property line bordering our home and our septic system, we want assurance that our septic will continue to function smoothly and our basement remain dry, as it all has for the past 15 yrs.

Our other primary concern is the proposal as written, currently includes a potential expansion of paved parking. As this parking lot is not approved in the budget, we believe it should not be a part of the plans as written. "Just in case you decide later" does not seem a fair reason to "slip it in" the plans. It is costly, unnecessary and not a part of the current plan. If things change and the population of our town expands and more parking really is needed, then propose it, not now when it is not in the plan and no money allotted for it. For those who remember this piece of land was a community garden for the senior center, but the town then stopped mowing it. It was overgrown, and only recently has mowing been restarted as plans to expand have been made. Perhaps consider returning that plot of land to a community garden space. Such a project would be much more in line with what life in Norwich is about, not planning for more pavement because we might need it.

These are our main concerns, and while this new space will generate considerably more traffic in our backyard we realize some element of change is inevitable. We would like the selectboard to also consider landscaping to help offset the impact on the Carpenter Street and Senior Center neighborhood as well as those on Main Street. It would also be much less obtrusive if the color of the buildings - which are currently gray- were kept a neutral tone to help camouflage the new structure which will now occupy what was previously open space. The drawings as proposed are depicting a "yellow" exterior and we hope you would vote to change this.

Thank you for your consideration of these and others issues brought up by neighbors in and around the new proposed building.

We both hope to attend the meeting WEDS 4/12 as our work schedules will allow, and look forward to meeting you all in person.

Stephanie Briggs
Michael Lyons
17 Carpenter St
Ph 802-649-5857
Cell 802-770-4786
Enclosure/attachment
Photos- from our yard this week, including one at night



Miranda Bergmeier

From: Ann Marie Smith <birdseye95@comcast.net>
Sent: Tuesday, April 11, 2017 11:47 PM
To: Miranda Bergmeier
Subject: Proposed Police/Fire Facility

Dear Selectboard members,

I am unsure that I will be able to attend the Selectboard meeting tomorrow Weds., April 12, my husband Bill is unable to attend to to work commitments. We are very concerned about some of the proposed additions to the Fire/Police Complex.

First, Please lets not forget that the parcel in question for this development is in the pocket of a residential neighborhood. In the essence of being good neighbors we have all always tried our best to be very respectful of each other. The Police Department have always been wonderful neighbors and we would like to continue the same congenial relationship.

Lighting: The lighting proposed in the new plan is a dramatic increase from what has always been there. Currently there is one light at the front door, and one light at the parking lot that remain lit at night. All other lights around the property are motion sensitive. The current plans call for the addition of 9 lights for a total of 11 lights on and around the new facility. This might be the norm for a commercial site, but it is not appropriate in this setting, which is in the center of a residential neighborhood. In speaking with Chief Robinson, he is quite happy with the level of lighting that currently exists, and expressed he does not believe there is any need to increase it. Any lighting more than the amount that exists is not necessary for his comfort level of safety. So if it is not necessary for his department, it would seem that it is unnecessary, and we would like to see that changed in the plans to better reflect a return to what currently exists, and for anything additional to be motion sensitive.

Parking and Meeting room: Currently there are 9 parking spots. We have lived at 25 Carpenter St., with a direct view of the current parking for 13 years, these 9 spots are rarely ever fully used. The proposed plan calls for an increase of 22 spaces to 31 spaces. This is a dramatic increase and creates excessive encroachment of the property to the edge of the eastern neighboring properties. Most of these new parking spaces are being provided in order to accommodate the proposed conference area in the new building. Although I understand the desire of the departments for a large meeting area to accommodate regional training and seminars. I do not feel that this parcel of property is appropriate for such development. This neighborhood is already being taxed with the burden of the larger facility. We have all done our very best not to object to a new facility for our neighbors, but the addition of a space to invite a regional training center is excessive. Without it, there would be no need for the addition of parking lots to accommodate it. If the project continues with the implementation of this addition for intended purposes of regional training and seminars, I would propose that there be regulations implemented in regard to the amount of times per year it can be used to host such sessions, in order to respect the impact to the neighborhood.

In addition to these 31 spaces, an additional parking lot with approx. 23 more spaces is to be included as part of the permit for this development. This is egregiously excessive. It is also not included in the budget for the project. Parking spaces for 31 cars is already one of the largest parking lots in town, and in the middle of a residential neighborhood no less. To permit this would be an affront to the neighbors. If the permit exists it gives the impression of a green light for this project to future residents and select boards. It would be a constant source of concern for neighbors.

Fire Hydrant for training: The current plans call for the addition of a fire hydrant on the eastern edge of the property for fire hydrant training. Adding this to the proposed development is superfluous, and only adds another activity to the extra burdens already being put on this neighborhood. This type of training has always been done down at the river, and

could easily continue in this manner, if it is deemed suddenly necessary the training hydrant can be placed at the river. To add the extra elements of the water, drainage and activity on this small neighborhood is an additional undue burden.

Septic System: This neighborhood is riddled with drainage and septic problems. Although the properties directly abutting the Police/Fire facilities are currently not overburdened due to the presence of good sandy soil, the permitted project to the east of the Senior Housing field will remove virtually all existing plants and trees that are responsible for a considerable amount of water absorption. Every property east of 25 Carpenter St has water issues, with necessary sump pumps in all the houses. We are very concerned that if the developer of the wooded parcel does as his plans permit, this will be an issue pushed farther west on Carpenter. The placement of the septic systems for this new Police/Fire facility is just over the property line of 17 Carpenter St. and is concerning. Given the large piece of property involved it is troubling that the system is being placed so close to that residence, and to our residence at 25 Carpenter. There is only so much the ground will take and after that we will be facing problems in our basements, currently two of the few in this neighborhood that do not require a continuous sump pump.

I find it very unfortunate, that although there are apparently no setbacks to restrict it, the paved road and parking are situated at the edge of the property, leaving no respectful boundary between the black top and the neighboring property. It would have been very appreciated had the building been situated with greater respect to the property of the neighboring lots. It is so ironic that the lyrics to a song are so appropriate to this situation. You will be paving paradise, specifically Ms. Cornelia's garden, and putting up a parking lot..... how very sad. It just doesn't feel right, and does not do justice to how we have all respectfully lived as neighbors.

With the former Upper Valley Events Center being recently torn down, that property seems even more appropriate for this facility now than ever before. It would provide a commercially appropriate area for this facility, our neighborhood is not the proper placement for such a commercial enterprise at the scope to which is now being proposed. If the project proceeds as such, we hope that you will give strong consideration to the changes we are suggesting.

Sincerely,
Ann Marie and Bill Smith
25 Carpenter St.
Norwich VT

Miranda Bergmeier

From: Ann Marie Smith <birdseye95@comcast.net>
Sent: Thursday, April 20, 2017 7:26 PM
To: Ann Marie Smith; Miranda Bergmeier
Subject: Police/Fire Re-build

Dear Norwich Selectboard,

Regarding the Police/Fire Complex:

Thank you for addressing the issue of the excessive increase in lighting at the new complex. An additional source of lighting that just happened to mentioned, and is not on the plans, was the 'donation' of a flagpole to the complex, one that would be lit 24/7.

This is another concern. A large flagpole with a light on it is a very nice gift, but not appropriate for this secluded location, tucked into the middle of a residential neighborhood. The objective of the neighbors is for this new complex to blend into the neighborhood, not to stand out like a beacon. A flag on attached to the wall next to the front door seems a much more appropriate addition than a large lit flagpole.

I am unhappy about the supposed need for 31 parking spots at a location that currently has 9, and never has more than 5 or 6 cars parked there regularly. I would like to see parking maintained at that level for the least disruption to the neighbors. The creation of a conference room to host regional training and seminars is above and beyond the purpose of needing a new Police/Fire complex. The piece of property is not appropriate for such an addition to the plans, and once it is put there, it will be used more and more. We have not objected to the wishes of our police department to have a new facility, but we had no idea that something like this would be added in. It is not necessary, it is gilding the lily at the cost of the good natured attitude the neighbors took towards this project. Although I am unhappy about the lack of consideration that the creation of a new Conference room and thus the needed parking for it, will have on the neighbors. I feel the most egregious addition to this entire complex is the designated parking for the police cars. These spots will be created in what is now a wooded area that abuts the homes of many of our senior citizen neighbors. The cars parked here will be parked right on the property line with no barrier between the properties, except for the tree trunks of the mature trees between the properties. Even with added shrubbery this is an obtrusive use of the space. The seniors that I have spoken with, are very unhappy about the prospect of this. One came to the last meeting but was too intimidated to speak up. Even though there is apparently no requirement for a municipal complex to adhere to the setbacks of residences, the fact that you don't Have to do it, is truly not a good reason to do it, and it certainly not neighborly.

In our neighborhood we have all maintained a relationship with the police station as our neighbors, just like all the other residences. To now cling to rules that say they can be treated differently at the cost of the neighbors properties and happiness is not a neighborly way to proceed. I would ask that these designated police parking spots be eliminated. The complex will have an abundance of parking, to say that these are necessary is a stretch to say the least.

In a perfect world for the neighbors this new complex would be smaller without the addition of the Conference room, would be situated on the current footprint and expanded outward on the areas that are now grass, but would not exceed the area of buildings, grass and current paved area. Unfortunately, that seems very unlikely now. I personally feel that the neighbors have been disregarded in the creation of this complex that will be three times the size of the current building, pushes the building as far towards the property line on one side as possible, to account for future wishes for the fire station. For all we know the fire station will be moved to a more amenable location in the future, to create intrusion on the neighboring properties, that afterwards cannot be changed, to accommodate something that 'might' happen, is very displeasing. Although the timing couldn't be worse, with the old 'Upper Valley Events Center' now raised, that piece of property looks even more like the perfect place for this entire complex.

I would like to invite the select board to visit with the neighbors before next Wednesdays meeting, to walk the property with us, to see what we see, and to give us the opportunity to explain the subtle changes that could make a big difference for us.

Sincerley,
AnnMarie Smith

10c

Miranda Bergmeier

From: Jeff Lubell <jefflubell@yahoo.com>
Sent: Saturday, April 08, 2017 4:12 PM
To: Miranda Bergmeier
Cc: Jeff Goodrich
Subject: Note re Planning Commission Appointments for April 12 meeting

Dear Ms. Bergmeier,

I am writing with regard to an item to be considered by the Selectboard on Wed., April 12. Unfortunately, I will not be able to attend the meeting since I have another meeting at that time. I would appreciate if you could pass on my comments to members of the Selectboard.

I understand that Jaci Allen and Steve Thoms have applied to renew their service on the planning commission. Based on my experience working with Jaci and Steve on the commission, I believe they merit reappointment and respectfully urge the Selectboard to accept their applications and renew their membership on the commission.

Both Jaci and Steve have served abbreviated terms and not yet had the opportunity to serve a full term. During their time on the commission, they have been attentive and well prepared and contributed significantly to commission deliberations. They bring different life experiences from the other members of the commission which adds diversity and richness to our discussions. By renewing their terms, they will have an opportunity to apply the knowledge they have gained during their partial terms to help us make progress in updating the town plan and handling other pending work. Their contributions will be particularly helpful in ensuring that we can effectively strengthen our pending proposals in response to public feedback.

Thank you for considering my views.

Best,

Jeff Lubell
Member, Planning Commission

10d

Miranda Bergmeier

From: claudette brochu <cbrochu30@gmail.com>
Sent: Friday, April 07, 2017 10:05 PM
To: Miranda Bergmeier; Mary Layton
Subject: correction of March 22, 2017 minutes

Hello,

Upon review of the March 22, 2017 minutes included in the Selectboard packet for the upcoming April 12 meeting, I noticed an apparent error in the minutes.

For #6, the minutes state that I spoke in support of a public round-table for discussion of the selectboard goals. That is not the case. I spoke to having a meeting of the board to determine SB goals with a trained meeting facilitator- not a public round table.

Claudette

Know all Men by these Presents

That I, Allen H. Britton, Jr.

Dave
here is copy
of the deed we
talked about yesterday
Ed Chute

of Norwich in the County of Windsor
and State of Vermont Grantor, in the consideration of
One Dollar and other valuable considerations-----Dollars
paid to my full satisfaction by
Town of Norwich, a municipal corporation

of Norwich in the County of Windsor
and State of Vermont Grantee, by these presents, do
freely Give, Grant, Sell, Convey and Confirm unto the said Grantee
Town of Norwich

successors
and its heirs and assigns forever, a
certain piece of land in Norwich in the
County of Windsor and State of Vermont, described as

follows, viz: Being a parcel of land as described in a certain Plan
entitled "Subdivision of Allen H. Britton, Jr., Norwich, Vermont,
Scale: 1 inch equals 100 feet, December 1977, Project No. 72977,
T & M Surveys, Inc., Lebanon, New Hampshire," and is described therein
as follows:

Commencing at a set iron pin in the southeast corner of
the parcel herein conveyed which point is marked A on said plan; and
then running in a generally northerly direction along the westerly
right-of-way line of Turnpike Road, so-called, a distance of 780 feet,
more or less, to an iron pin, which iron pin is marked B on said plan
above referenced. The closure line for the line between points A and
B is north 02 degrees 40 minutes west, 769.2 feet; thence turning and
running in a generally southwesterly direction along a stone wall from
point B as shown on said plan to point C as shown on said plan a dis-
tance of 435 feet, more or less. The closure line between points B
and C on said map is south 38 degrees 55 minutes west a distance of
432.1 feet; thence continuing south 39 degrees 25 minutes 30 seconds
west a distance of 628.9 feet to a set iron pin; thence turning and
running south 50 degrees, 16 minutes west a distance of 70.1 feet to
a set iron pin; thence turning and running south 39 degrees 44 minutes
east a distance of 50.0 feet to a set iron pin; thence turning and
running north 79 degrees 22 minutes east a distance of 741.3 feet to
the point of beginning. Said parcel contains 7.3 acres, more or less.
Grantor herein expressly reserve a right-of-way 50 feet in width to
himself, his heirs and assigns, for right-of-way to access to his re-
maining lands. Said right-of-way runs in a generally southwesterly
direction from Turnpike Road, so-called, to other lands of the Grantor
herein.

Said parcel is a part of all and the same lands and premises as were conveyed by Warranty Deed of Louis Oliva to Allen H. Britton, Jr. deed dated May 4, 1962 and recorded May 16, 1962 at Book 32, Page 74 of the Norwich Land Records, and is a part of the Parcel "3" as described therein. Reference may be had to said deed and record and the deeds and records mentioned therein for a more particular description.

It is further expressly a condition of this conveyance that:

1. Edwin S. Childs and Joyce B. Childs, contiguous land owners along the westerly boundary of the parcel herein conveyed shall use a part of the reserved right-of-way for access to the lands of the Childs.
2. That at least a two strand fence be erected along the boundary line between this land and other land of the Grantor herein, said fence to be erected and maintained at Town expense.
3. That signs shall be placed along the boundary of fence at sufficient intervals to indicate that the land beyond the fence is private property.
4. That no buildings are to be erected upon this property.
5. That the land is not to be used for any over night activities.
6. That the land is offered subject to any existing rights-of-way.

In order to comply with the State of Vermont Health Regulations on the Subdivision of lands and disposal of wastes including sewage, the grantee shall not construct or erect a structure or building on the parcel of land conveyed herein, the useful occupancy of which will require the installation of plumbing and sewage facilities, without first complying with said State Regulations.

To have and to hold said granted premises, with all the privileges and appurtenances thereof, to the said Grantee

Town of Norwich

and its successors ~~herein~~ and assigns, to their own use and behoof forever;

And I the said Grantor

Allen H. Britton, Jr.

for myself and my heirs,

executors and administrators, do covenant with the said Grantee

Town of Norwich

and its successors

~~herein~~ and assigns, that until the ensembling of these presents I am

the sole owner of the premises, and have good right and title to convey the same in manner aforesaid, that they are **Free from every encumbrance;** except as herein stated;

And I hereby engage to **Warrant and Defend** the same against all lawful claims whatever, except as herein stated;

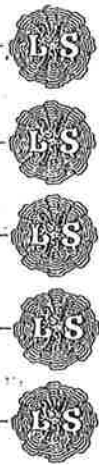
In Witness Whereof, I hereunto set my hand and seal this 3rd day of October A. D. 19 78.

In Presence of

[Signature]
[Signature]
Louis A. Fucci

[Signature]
Allen H. Britton, Jr.

) As
) to
) AHB, Jr.



State of Vermont, } ss. At Hartford this
WINDSOR County } 3rd day of October A. D. 19 78,

Allen H. Britton, Jr.

personally appeared, and he acknowledged this instrument, by him sealed and subscribed, to be his free act and deed.

Before me *[Signature]*
Notary Public



WARRANTY

ALLEN H. BRITTON, JUNIOR
Vermont Property Transfer Tax
32 V.S.A. Chap. 231
-ACKNOWLEDGMENT-
Return No. 448982
Signed *[Signature]*
T-TOWN OF NORWICH 10/1/78

Dated, October 3rd, 19 78

Norwich VT CLERK'S OFFICE

RECEIVED FOR RECORD

October 5 A. D. 19 78

AT 3 O'CLOCK 40 MINUTES P.M.

AND RECORDED IN

BOOK 57 PAGE 336 OF LAND RECORDS

ATTEST *[Signature]* CLERK

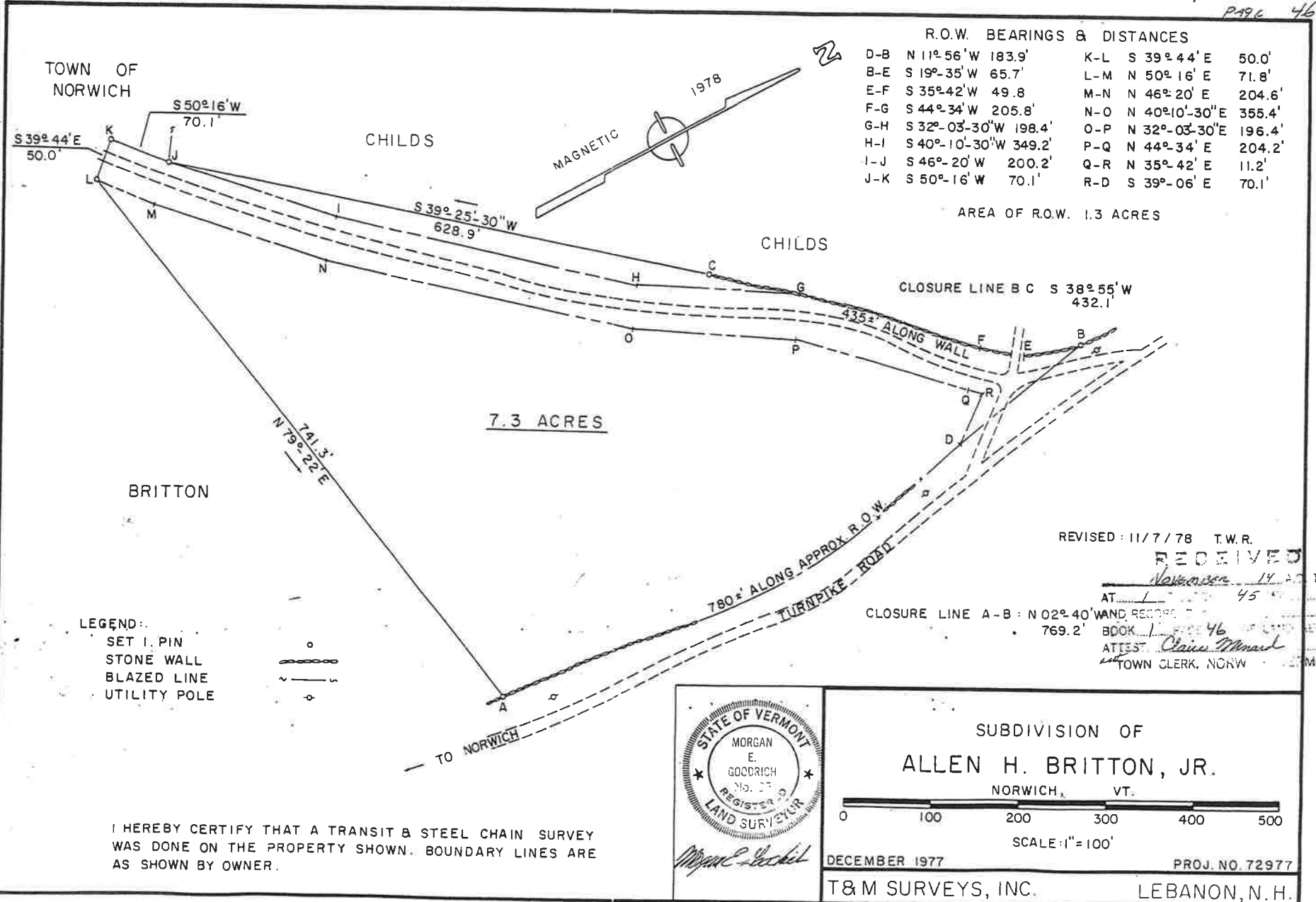
RECORDERS FEE \$

FUCCI, FUCCI & FUCCI
ATTORNEYS
FONDA BLOCK
WHITE RIVER JUNCTION.
VERMONT
05001

Certificate required by Act #250 signifies exemption from the Land Use and Development Plans Act.
Certificate required by Act #291 signifies exemption from the Board of Health Regulations and also
Certificate required by Flood Hazard Regulations.

EXHIBIT 2

Map Book 1
PAGE 46



R.O.W. BEARINGS & DISTANCES					
D-B	N 11° 56' W	183.9'	K-L	S 39° 44' E	50.0'
B-E	S 19° 35' W	65.7'	L-M	N 50° 16' E	71.8'
E-F	S 35° 42' W	49.8'	M-N	N 46° 20' E	204.6'
F-G	S 44° 34' W	205.8'	N-O	N 40° 10'-30" E	355.4'
G-H	S 32° 03'-30" W	198.4'	O-P	N 32° 03'-30" E	196.4'
H-I	S 40° 10'-30" W	349.2'	P-Q	N 44° 34' E	204.2'
I-J	S 46° 20' W	200.2'	Q-R	N 35° 42' E	11.2'
J-K	S 50° 16' W	70.1'	R-D	S 39° 06' E	70.1'

AREA OF R.O.W. 1.3 ACRES

7.3 ACRES

CLOSURE LINE B C S 38° 55' W
432.1'

435' ALONG WALL

780' ALONG APPROX. R.O.W.
TURNPIKE ROAD

CLOSURE LINE A-B : N 02° 40' W
769.2'

REVISED: 11/7/78 T.W.R.

RECEIVED

November 14 1978

AT 1 45

BOOK 1 PAGE 46

ATTEST: *Clair M. Mearns*
TOWN CLERK, NORWICH

LEGEND:
SET I. PIN
STONE WALL
BLAZED LINE
UTILITY POLE

I HEREBY CERTIFY THAT A TRANSIT & STEEL CHAIN SURVEY WAS DONE ON THE PROPERTY SHOWN. BOUNDARY LINES ARE AS SHOWN BY OWNER.



Morgan E. Goodrich

SUBDIVISION OF
ALLEN H. BRITTON, JR.
NORWICH, VT.



SCALE: 1" = 100'

DECEMBER 1977

PROJ. NO. 72977

T&M SURVEYS, INC.

LEBANON, N.H.

DRAFT Minutes of the Selectboard Meeting of Wednesday, March 22, 2017 at 6:30 pm

Members present: Mary Layton, Chair; John Pepper, Vice Chair; Linda Cook; John Langhus; Stephen Flanders; Dave Ormiston, Interim Town Manager; Miranda Bergmeier, Assistant to the Town Manager.

There were about 11 people in the audience.

Also participating: Stuart Richards, Ann Foley, Claudette Brochu, Herb Durfee, Phil Dechert, Courtney Dragiff, Ann Silberfarb, Demo Sofronas, John Farrell, and Liz Russell.

Layton opened the meeting at 6:32 pm.

1. Approval of Agenda (Action Item). Selectboard agreed to proceed with the agenda as written.
2. Public Comments (Discussion Item). Layton introduced Herb Durfee, the newly-hired Town Manager, who will start work on May 1, 2017. Layton said that, in an effort to keep meetings running smoothly, she will ask members of the public to limit their comments to approximately three minutes in length.

3. Board to sign accounts payable/warrants (Discussion/Action Item). Flanders **moved** (2nd Pepper) to approve Check Warrant Report #17-26 for General Fund in the amount of \$84,568.82; for Buildings & Grounds Fund for \$7,850.00; and for Public Safety Facility Fund in the amount of \$21,930.20. **Motion passed unanimously.**

4. Review of Open Positions and Applications (Discussion/Action Item). Courtney Dragiff appeared before the Selectboard and answered questions about her interest in serving on the Conservation Commission. Flanders **moved** (2nd Langhus) to appoint Courtney Dragiff to the Conservation Commission for a four-year term ending in March 2021. **Motion passed unanimously.**

Flanders **moved** (2nd Langhus) to reappoint Jillian Collins to the Recreation Council for a three-year term ending in March 2020. **Motion passed (yes- Cook, Langhus, Layton, Flanders; abstain- Pepper).**

Stuart Richards appeared before the Selectboard and answered questions about his interest in serving on the Planning Commission (PC). Phil Dechert clarified that PC terms run from May 1st through April 30th. Selectboard members discussed whether or not to address Richards's application during this meeting, given that the PC current positions do not expire until April 30, 2017. After some discussion, Cook **moved** (2nd Langhus) to appoint Stuart Richards to the Planning Commission for a four-year term ending in April 30, 2021. **Motion failed (yes- Cook, Layton; no- Langhus, Flanders; abstain- Pepper).**

After some discussion about procedure and requirements for existing committee/board members seeking reappointment, a majority of Selectboard members generally agreed they would like all applicants (new and reappointments) to submit written application forms and to attend the Selectboard meeting for interviews. After some discussion about Neil Fulton's application for reappointment to the Greater Upper Valley Solid Waste District (GUVSWD), Flanders **moved** (2nd Pepper) to reappoint Neil Fulton to the GUVSWD for a two-year term ending in March 2019. **Motion failed (yes- Flanders; no- Cook, Langhus; abstain- Layton, Pepper).**

Flanders **moved** (2nd Cook) to reappoint Irv Thomae to the ECFiber Governing Board for a one-year term ending in March 2018. **Motion passed unanimously.** Langhus **moved** (2nd Cook)

to adopt the Resolution to the Governing Board of the East Central Vermont Telecommunications District appointing Irv Thomae to the Governing Board. **Motion passed unanimously.**

Cook **moved** (2nd Langhus) to reappoint Frank Olmstead as Agent to Prosecute for a one-year term ending in March 2018. **Motion passed (yes-Cook, Langhus, Layton, Flanders; abstain- Pepper).**

Flanders **moved** (2nd Cook) to reappoint Thad Goodwin as Tree Warden for a one-year term ending in March 2018. **Motion passed unanimously.**

5. Clarify Tower Bond Payments (Discussion/Action Item). Flanders **moved** (2nd Langhus) to use the unused Tower Bond money to pay down the Tower Bond debt. **Motion passed unanimously.**

6. Selectboard Goals (Discussion/Action Item). Flanders **moved** (2nd Langhus) that the five goals of Vision Statement, Community Outreach, Grade and Step System, Position Descriptions, and Negotiated Agreement be adopted as current goals of the Selectboard. After some discussion, during which Selectboard members suggested this issue be deferred to a later meeting, Flanders withdrew the motion. Board members discussed the idea of holding a public roundtable discussion. Ann Silberfarb and Claudette Brochu each spoke in support of this idea.

7. Modernize Selectboard meetings (Discussion/Action Item). The Selectboard agreed to defer this agenda item to a later meeting.

8. Interim Town Manager Report (Discussion Item). Ormiston reported that the Lions Club International is celebrating their 100th anniversary and the local club wants to donate money for a flagpole at the new Public Safety building. Demo Sofronas, Lions Club member, explained that the Lions will fund a flagpole at the new building up to \$2,500. The TRORC has released a draft for the new regional plan and will hold community meetings at 6:30 pm on April 12 at the Bethel Town Hall and on April 13 at the Thetford Town Hall. The Norwich Fire Department will be doing a live training this weekend on Saturday at the former Events Center on Rte. 5. The Assessors contract proposal for revision will be submitted soon for consideration. The Police Department has found space to rent during the new building construction, from May 1 to approximately December 31. Jay White is planning to have final designs for the Public Safety building by mid-April. It is anticipated that permitting cost may exceed \$20,000, the original estimate. Thursday, April 6 is when the Public Safety building project goes to the Norwich DRB. The highway garage construction contract has been signed, water/sewer for that project has been permitted, and a well will be drilled.

9. Correspondence (Discussion/Action Item). Flanders **moved** (2nd Pepper) to receive correspondence from Calli Guion regarding the Norwich rezoning proposal; from UVM Extension regarding the 2017 Town Officers Education Conference; from Tim Chow regarding the Kendall Station Road railroad crossing; and from Ann Foley and John Farrell regarding Vermont Technical College's (VTC) Norwich Farm. **Motion passed unanimously.**

10. Selectboard

a. Approval of the minutes of the 3/6/2017, 3/8/2017, and 3/11/2017 Selectboard meetings (Action Item). Flanders **moved** (2nd Langhus) to approve the minutes of the March 6, 2017, March 8, 2017, and March 11, 2017 Selectboard meetings with revisions put forward. **Motion passed unanimously.**

b. Review of next agendas (Discussion/Action Item). The Selectboard listed the following agenda items for 4/12/2017:

Jay White report to Selectboard
Modernization of Selectboard Meeting Procedures
Open Positions – Interview Applicants
Roundtable Discussion about Selectboard Goals

11. Interim Town Manager contract and personnel (Discussion/Action Item) – executive session may be needed. Cook **moved** (2nd Flanders) that the public body has made a specific finding that premature public knowledge would clearly place the Town of Norwich and an employee at a substantial disadvantage under 1 VSA §§313(a)(1)(A), 313(a)(4), and 313(a)(5). **Motion passed unanimously.**

Flanders **moved** (2nd Cook) to enter executive session to discuss the Interim Town Manager contract and a possible personnel issue. **Motion passed unanimously.**
The Selectboard moved into executive session at 9:38 pm.

Flanders **moved** (2nd Pepper) to enter public session. **Motion passed unanimously.**
At 10:49 pm the Selectboard moved into public session.

Flanders **moved** (2nd Pepper) to extend the Interim Town Manager contract until April 30, 2017 with stipulations discussed in executive session and to authorize the Selectboard chair and Linda Cook to work with the town's attorney to draft the contract and for the chair to sign it. **Motion passed (yes- Langhus, Layton, Pepper, Flanders; no- Cook).**

At this point, Flanders **moved** (2nd Cook) to adjourn. **Motion passed unanimously.**
Meeting adjourned at 10:52 pm.

by Miranda Bergmeier, Assistant to the Town Manager

Approved by the Selectboard on _____.

Mary Layton, Selectboard Chair

Next Meeting –April 12, 2017 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

DRAFT Minutes of the Selectboard Meeting of Wednesday, April 12, 2017 at 6:30 pm

Members present: Mary Layton, Chair; John Pepper, Vice Chair; Linda Cook; John Langhus; Stephen Flanders; Dave Ormiston, Interim Town Manager; Miranda Bergmeier, Assistant to the Town Manager.

There were about 36 people in the audience.

Also participating: Stuart Richards, Ann Foley, Jeff Goodrich, Jay White, Susan Brink, Jaci Allen, Ernie Ciccotelli, Steve Thoms, Neil Fulton, Ann Marie Smith, Michael Lyons, Stephanie Briggs, Bill Scavone, Christopher Ashley, Ed Childs, Nick Krebs, Doug Robinson, Phil Dechert, and Steve Leinoff.

Layton opened the meeting at 6:32 pm.

1. Approval of Agenda (Action Item). Selectboard agreed to proceed with the agenda as written.
2. Public Comments (Discussion Item). Jeff Goodrich spoke about the importance of affordable housing. Susan Brink spoke about the need for continuity on the Planning Commission. Ann Foley gave an update on the Swift family.
3. Board to sign accounts payable/warrants (Discussion/Action Item). Flanders **moved** (2nd Pepper) to approve Check Warrant Report #17-27 for General Fund in the amount of \$73,136.43; for Recreation Scholarships Fund for \$170.00; and for Public Safety Facility Fund in the amount of \$1,800.00. **Motion passed unanimously.**
4. Review of Open Positions and Applications (Discussion/Action Item). Applicants for open positions appeared before the Selectboard and answered questions about their interest in serving. After some questions from Selectboard members and discussion among board members, the following actions were taken:
 - Flanders **moved** (2nd Pepper) to appoint Jeff Goodrich to the TRORC for a one-year term ending in April 2018. **Motion passed unanimously.**
 - Langhus **moved** (2nd Cook) to appoint William Tine to the Recreation Council for a three-year term ending in March 2020. **Motion passed unanimously.**
 - Flanders **moved** (2nd Cook) to appoint John Farrell as Town Service Officer for a one-year term ending in March 2018. **Motion passed unanimously.**
 - Langhus **moved** (2nd Flanders) to reappoint David Hobson to the Conservation Commission for a four-year term ending in March 2021. **Motion passed unanimously.**
 - Flanders **moved** (2nd Pepper) to reappoint Craig Layne to the Conservation Commission for a four-year term ending in March 2021. **Motion passed unanimously.**
 - Cook **moved** (2nd Flanders) to reappoint Norman Miller to the Conservation Commission for a four-year term ending in March 2021. **Motion passed unanimously.**
 - Langhus **moved** (2nd Flanders) to reappoint Susan Pitiger as an alternate, Arline Rotman as a representative, and Richard Stucker as a representative to the Development Review Board for three-year terms ending in April 2020. **Motion passed unanimously.**
 - Flanders **moved** (2nd Pepper) to reappoint Jacqueline Allen and Steve Thoms to the Planning Commission for four-year terms ending in April 2021. **Motion passed (yes-Langhus, Pepper, Layton, Flanders; no-Cook).**
 - Flanders **moved** (2nd Langhus) to reappoint Ernie Ciccotelli to the Development Review

Board for a three-year term ending in April 2020. **Motion passed unanimously.**

Langhus **moved** (2nd Flanders) to reappoint Neil Fulton to the Greater Upper Valley Solid Waste District for a two-year term ending in March 2019. **Motion passed (yes-Langhus, Pepper, Layton, Flanders; no-Cook).**

Langhus **moved** (2nd Flanders) to appoint Steven Usle as alternate to the Greater Upper Valley Solid Waste District for a two-year term ending in March 2019. **Motion withdrawn.**

5. Jay White, project architect, presented a detailed overview of plans for the public safety building. Project plans and written materials were included in the Selectboard's meeting packet, and a copy is available for view in the Town Manager's office. Ann Marie Smith, Michael Lyons, and Stephanie Briggs each asked questions and voiced concerns about the project. The Selectboard agreed to review the plans and information and take up further discussion and action at a subsequent Selectboard meeting, so that the project can be put out for bid as soon as possible.

The Selectboard agreed to move to agenda item #10 – Correspondence at this time, in order to accommodate members of the public wishing to speak.

10. Correspondence (Discussion/Action Item). Flanders **moved** (2nd Pepper) to receive correspondence from VLCT regarding a Property Tax Appeals workshop; from Paul Manganiello regarding appointments to the Planning Commission; and from William Scavone regarding Gile Mountain. **Motion passed unanimously.** Bill Scavone, Christopher Ashley, Ed Childs, Nick Krebs, and Doug Robinson spoke about the Gile Mountain trail and issues surrounding its use.

The Selectboard moved to agenda Item #6 – Finance at this time.

6. Finance – Fire Department request to spend up to \$6,700 to purchase gear (Discussion/Action Item). Flanders **moved** (2nd Langhus) to authorize the expenditure of up to \$6,700 from the Fire Equipment Designated Fund for the purchase of three sets of firefighting coats and pants and four pairs of boots. **Motion passed unanimously.**

The Selectboard at this time agreed to move agenda items #7, #8, #11a, and #12 to subsequent meetings.

11b. Review of next agendas (Discussion/Action Item) – The Selectboard agreed to place the following on their agenda for April 26, 2017:

- Selectboard Goals
- Modernize Selectboard Meetings
- Casella Waste Contract

At this point, Langhus **moved** (2nd Cook) to adjourn. **Motion passed unanimously.**
Meeting adjourned at 10:35 pm.

by Miranda Bergmeier, Assistant to the Town Manager

Approved by the Selectboard on _____.

Mary Layton, Selectboard Chair

Next Meeting –April 26, 2017 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

DRAFT