

# **Minutes of the Meeting of the Norwich Board of Listers**

**29 June 2015, noon, Tracy Hall**

Present: Liz Blum (Chair), Cheryl A. Lindberg, Lee Michaelides (Listers); Bill Krajeski (Assessor); Nancy Merrill (District Advisor, Division of Property Valuation & Review); Neil Fulton (Town Manager); Jonathan Bynum (Clerk & Scribe)

Blum called the meeting to order at noon.

## **1. Review and Approval of Agenda**

Lindberg **moved** (2<sup>nd</sup> Michaelides) to approve the agenda as distributed. Motion **passed 3-0**.

## **2. Public Comments**

None.

## **3. Remarks by Nancy Merrill, Property Valuation & Review (PV&R)**

Blum welcomed Nancy Merrill, PV&R District Advisor for the Town of Norwich. Merrill said that her function was to answer questions and provide reminders, and expressed the desire to assist the Listers and Assessor in any way she could. Blum related the history of how the current structuring of the Listers'/Assessor's Office came about. Lindberg asked Merrill what educational resources she recommends. Merrill recommends re-reading the Lister Handbook every year, even though she acknowledged it is out-of-date in some respects.

Merrill told the Listers that the new Director of PV&R is Douglas Farnham. Fulton asked Merrill about the requirement that the State distribution of Lister education funds be subject to a grant agreement going forward. Merrill was to follow-up on this.

The Listers thanked Merrill for attending the meeting, which Merrill left at 12:27 pm.

## **4. Approval of Minutes of Lister Meeting of 11 June 2015 and Lister Meeting of 12 June 2015**

Lindberg **moved** to approve the first, more detailed version of the Minutes of the Lister Meeting of 11 June 2015. No second. Michaelides **moved** (2<sup>nd</sup> Blum) to approve the revised, less detailed version of the Minutes of the Lister Meeting of 11 June 2015. Motion **passed 2-1** (yes—Blum, Michaelides; no—Lindberg).

Lindberg **moved** (2<sup>nd</sup> Michaelides) to approve the Minutes of the Lister Meeting of 12 June 2015 with amendments. Lindberg requested a change. Motion **passed 3-0**.

## **5. Possible Errors & Omissions: 14-001.000, William Wickner & Hali Wicker Revocable Trust, 1260 Podunk Road**

Krajeski explained that a new Current Use enrollment for Wickner had been received from the State immediately prior to finalizing the Grand List, and had not made it in. Nancy Merrill had previously informed Krajeski that it needed to be handled as an E&O. Fulton said that, if approved by the Listers, it could come before the Selectboard at the meeting of 8 July. Lindberg

**moved** (2<sup>nd</sup> Michaelides) to recommend to the Selectboard that it approve the Errors & Omissions submission for 14-001.000 at the next Selectboard meeting. Motion **passed 3-0**.

#### **6. Update on Cyclical Reappraisal Process**

Krajeski said that all was on track for the 2016 reappraisal. The inspection letters are on average resulting in a 44% entry rate. The Assessors are having pretty good success in getting in to houses that did not have interior inspections for the prior reappraisal.

#### **7. Review of Homestead Non-Filer List for Return to State of Vermont**

The Listers reviewed this document, and instructed the Clerk to submit the results to the State. Michaelides had to leave the meeting during this process.

Lindberg **moved** (2<sup>nd</sup> Blum) for adjournment. Motion **passed 2-0**. Meeting adjourned at 1:35 pm.

Respectfully submitted,

Liz Blum

Chair, Norwich Board of Listers