

# Norwich Selectboard

**Regular Meeting: Wednesday, September 11, 2024 – 6:30 p.m.**

Tracy Hall Multi-Purpose Room

**This meeting is being held in-person and via ZOOM**

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939  
US Toll-free: 888-475-4499 (Press \*9 to raise hand; Press \*6 to unmute after being recognized by Chair)

**NOTE: To be admitted to Zoom, you must display a First and Last Name**

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Chair’s Report
3. Public Comments for Items not on the Agenda – Discussion
4. Town Credit Authorized Name Change – Discussion/Motion
5. DPW Bid Approvals – Discussion/Motions
6. Personnel Policy – Second Read – Discussion/Motion
7. Town Manager Review Planning - Discussion
8. SB Handbook Review – Discussion/Motion
9. A/P Warrants – Discussion/Motion(s)
10. Approval of Minutes – August 14 and August 28, 2024 – Discussion/Motion(s)
11. Receipt of Correspondence – Review/Discussion
12. Adjournment – Motion

## Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	9/25/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	Town Manager Review Planning Town Manager Report Finance Report
Wednesday	10/9/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	Executive Session: Town Manager Review (in-person only)
Wednesday	10/23/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	

## Ongoing and Future Work

### Town Manager's Office

- Personnel Policies – August 2024
- Tracy Hall Study with Energy Audit Results
- On-going hiring and interviews for open positions
- Fire District – Fire Protection Fee
- Moore Lane Bridge Update
- Hemlock Road Update
- Walkability Corridor Update

### Selectboard

- Norwich/Sharon Border
- Fill Open Committee & Elected Official Positions
- Personnel Policy Review
- Develop Charge for Green Procurement Team
- Purchasing Policy Review
- Gift Policy Review
- Tracy Hall Planning
- Update & Adopt Capital Plan
- Website Improvements – New Software?
- Handbook for Committees, Commissions & Boards
- Committees: coordination with overall town priorities
- Town Manager Evaluation – September/October
- FY26 Budget Planning