

# Norwich Selectboard

**Regular Meeting: Wednesday, July 24, 2024 – 6:30 p.m.**

Tracy Hall Multi-Purpose Room

**This meeting is being held in-person and via ZOOM**

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939  
US Toll-free: 888-475-4499 (Press \*9 to raise hand; Press \*6 to unmute after being recognized by Chair)

**NOTE: To be admitted to Zoom, you must display a First and Last Name**

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Chair’s Report
3. Public Comments for Items not on the Agenda – Discussion
4. Committee Appointments – Discussion/Motion
5. Listers Update - Discussion
6. Tax Rate Setting – Discussion/Motion (if the Grand List has been lodged)
7. NPD Reserve Fund Requests – Discussion/Motions
8. Norwich Community Collaborative Request for Support Letter – Discussion/Motion
9. Town Manager’s Report – Discussion
10. Preparation for August 11 Informational Hearing - Discussion
11. Audit Engagement Letter – Discussion/Motion
12. Change in Financial Reports Format – Discussion/Possible Motion
13. Subcommittee Appointments – Discussion/Motion
14. A/P Warrants – Discussion/Motion(s)
15. Approval of Minutes – June 26, 2024 – Discussion/Motion
16. Receipt of Correspondence – Review/Discussion
17. Department Head Reports
18. Adjournment – Motion

## Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Sunday	8/11/2024	In-person @ Tracy Hall	3:00pm Informational Hearing	Review of August 13 Ballot with voters
Tuesday	8/13/2024	Voting Day	7:00am to 7:00pm Tracy Hall	Statewide Primary Ballot Town Ballot
Wednesday	8/14/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	SB Handbook Review Subcommittee Appointments Fire Protection Fee Emerald Ash Borer Report Policy Reviews
Wednesday	8/28/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	Draft Personnel Policies Policy Reviews

## Ongoing and Future Work

### Town Manager's Office

- Personnel Policies – to SB August 2024
- Tracy Hall Study with Energy Audit Results
- On-going hiring and interviews for open positions
- Fire District – Fire Protection Fee
- Moore Lane Bridge Update
- Hemlock Road Update
- Casella Contract Renewal
- Walkability Corridor Update

### Selectboard

- Preparation for August Informational Meeting & Voting
- Norwich/Sharon Border
- Fill Open Committee & Elected Official Positions
- Personnel Policy Review
- Develop Charge for Green Procurement Team
- Purchasing Policy Review
- Gift Policy Review
- Tracy Hall Planning
- Update & Adopt Capital Plan
- Website Improvements – New Software?
- Handbook for Committees, Commissions & Boards
- Committees: coordination with overall town priorities
- Town Manager Evaluation
- FY26 Budget Planning