

Norwich Selectboard

Regular Meeting, June 26, 2024 – 6:30 p.m.

Tracy Hall Multi-Purpose Room

This meeting is being held in-person and via ZOOM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after being recognized by Chair)

NOTE: To be admitted to Zoom, you must display a First and Last Name

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Chair’s Report
3. Public Comments for Items not on the Agenda – Discussion
4. Committee Appointments – Discussion/Motion
5. August 13, 2024 Town Ballot & Informational Hearing – Discussion/Motions
6. Transfer Station Fees for FY25 – Discussion/Motion
7. Extension of Zoning Administrator Contract – Discussion/Motion
8. Listers Professional Services Contract Extension – Discussion/Motion
9. Legal Opinion on Subcommittees - Discussion
10. New Open Meeting Law Requirements – Discussion
11. Approval of Minutes – June 13, 2024 – Discussion/Motion
12. Approval of AP Warrant(s) – Discussion/Motion
13. Receipt of Correspondence – Review/Discussion
14. Town Manager’s Report
15. Department Head Reports
16. Adjournment – Motion

Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	7/10/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	Draft Personnel Policies Emerald Ash Borer Report Policy Reviews
Wednesday	7/24/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	
Sunday (?)	8/11/2024 (?)	In-person @ Tracy Hall	3:00pm (?) Informational Hearing	Review of August 13 Ballot with voters
Tuesday	8/13/2024	Voting Day	7:00am to 7:00pm Tracy Hall	Statewide Primary Ballot Town Ballot
Wednesday	8/14/2024	Regular: Zoom & JAM	6:30 p.m. Selectboard business	Set Tax Rate???

Ongoing and Future Work

Town Manager's Office

- Personnel Policies – to SB July 2024
- H.R. structure, ID nature of assistance, scope/purpose
- Tracy Hall Study with Energy Audit Results
- On-going hiring and interviews for open positions
- Rec Dept Summer Camps – SAU 70 decision - Rebate?
- Fire District – Hydrant Rental Costs
- Hemlock Road Update
- Olcott Road Bridge Update
- Casella Contract Renewal
- Walkability Corridor RFP

Selectboard

- Preparation for August Informational Meeting & Voting
- Norwich/Sharon Border
- Fill Open Committee & Elected Official Positions
- Personnel Policy Review
- Develop Charge for Green Procurement Team
- Purchasing Policy Review
- Gift Policy Review
- Tracy Hall Planning
- Update Transfer Station Fee Schedule
- Update & Adopt Capital Plan
- Website Improvements – New Software?
- Handbook for Committees, Commissions & Boards
- Committees: coordination with overall town priorities
- Town Manager Evaluation
- FY26 Budget Planning