

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Friday, May 16, 2024, 9:00 a.m. Meeting

Meeting was (in person at the Norwich Historical Society (“NHS”))

Commissioners Present: Jess Phelps, Gail Torkelson

Commissioners Absent: Linda Cook

Also present: Sarah Rooker

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Jess Phelps moved to approve the agenda; Gail Torkelson seconded the motion. The motion to approve the agenda passed (2-0).

2. Public Comment

There was no public comment.

3. Organizational Meeting

The Commissioners elected to defer the organizational meeting until the next NHPC meeting to allow incoming commissioners to participate.

4. Preliminary Discussion – 2025 CLG Grant

The Commissioners discussed the potential of applying for a CLG grant in the 2025 grant round. The Commissioners are interested in exploring the idea of using a grant to help develop outreach material for homeowners seeking to renovate historic homes and will further develop this concept.

5. Review and Approval of the Minutes of the March 23, 2024 Meeting

The Commissioners elected to defer approval of the minutes until the next NHPC meeting.

6. Updates and Discussion

- The Norwich Historical Society is hosting a non-profits day on September 21st and the NHPC will look to have a table.

- The Jones Circle National Register Nomination has been submitted to the Vermont Division of Historic Preservation for review and comment (so we are well ahead of schedule on this grant).
- The Norwich Grange Hall CLG application is also on track with work on the architectural plans ongoing.
- Commission Vacancies. The NHPC continues to need more members. There have been a few recent inquiries that hopefully will lead to applications to the Selectboard in the near term.

7. Next Meeting

The group will connect with incoming commissioners to determine the next meeting date/time to ensure broader attendance.

8. Adjourn

Jess Phelps moved to adjourn the meeting.

Gail Torkelson seconded the motion.

The motion to adjourn passed unanimously (2-0).

Prepared by Jess Phelps, Clerk