

# Norwich Selectboard

Regular Meeting – May 8, 2024 – 6:30 p.m.  
Tracy Hall Multi-Purpose Room

This meeting will be held in-person and via ZOOM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939  
US Toll-free: 888-475-4499 (Press \*9 to raise hand; Press \*6 to unmute after being recognized by Chair)

**NOTE: To be admitted to Zoom, you must display a First and Last Name**

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Chair's Report
3. Public Comments for Items not on the Agenda – Discussion
4. Selectboard and Town Manager Goals (1 hour max) – Discussion/Possible Motion(s)
  - a. Selectboard Goals
  - b. Town Manager Goals
  - c. Town Manager's Evaluation
5. Committee Appointments – Interviews/Discussion/Motions
6. Fee Schedule Review for July 1, 2024 – Discussion/Motion
7. Fair & Impartial Policing Policy – Discussion/Motion
8. NPD Request to Purchase Police Department Vehicles – Discussion/Motion
9. Norwich Liquor License Applications – Discussion/Motion
10. Selectboard Committee Handbook 1<sup>st</sup> Read – Discussion/Possible Motion
11. Receipt of Correspondence – Review/Discussion
12. Approval of Minutes – April 10, 2024 – Discussion/Motion
13. Approval of AP Warrant(s) – Discussion/Motion
14. Draft Policy – Resolutions and Letters of Support 3<sup>rd</sup> Read – Discussion/Possible Motion
15. Town Manager's Request – Juneteenth Holiday – Discussion/Possible Motion
16. Adjournment – Motion

## Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	5/22/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business;	Committee appointments TH Energy Audit Results Prioritize Policy Review(s) Casella Contract Renewal
Wednesday	6/12/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business	Draft Personnel Policies Fee Schedule Review Norwich/Sharon Boundary

## Ongoing and future work Town Manager's Office

- Personnel Policies – requested completion by March 2024
- H.R. structure, ID nature of assistance, scope/purpose
- Tracy Hall Study
- Energy Audit – completed – awaiting results
- On-going hiring and interviews for open positions
- Rec Dept Summer Camps – SAU 70 decision - Rebate?
- Fire District – Hydrant Rental Costs
- Hemlock Road Update
- Olcott Road Bridge Update
- Casella Contract Renewal

## Selectboard

- Selectboard Goals
- Town Manager Goals
- Committee Appointments
- Develop Charge for Green Procurement Team
- Review and Update Policies
- Tracy Hall Planning
- Updates to Condrey Report
- Walkability Corridor
- Update Fee Schedule
- Update & Adopt Capital Plan
- Website Improvements – New Software?
- Handbook for Committees, Commissions & Boards
- Committees: coordination with overall town priorities
- Town Manager Evaluation
- FY26 Budget Planning