

Town of Norwich, Vermont

Office of the Listers

Draft Minutes – Special Meeting

Wednesday, April 10, 2024 – 3:00 pm

Attending: Listers – Cheryl A. Lindberg and Ernie Ciccotelli
Regrets – Jonathan Vincent
Public – Pam Smith

1. The meeting was called to order at 3:00 pm.
2. Review and approval of agenda – Lindberg requested to amend the agenda and add that a deliberative session will occur after the meeting is adjourned. It was noted that the agenda items had a numeric error. Ciccotelli made a motion to approve the agenda as amended. The motion was seconded by Lindberg. The motion was voted unanimously.
3. Public Comments/Correspondence – No public comments
4. PVR-317 application Norwich Fire District - The Listers reviewed and discussed the application from the Norwich Fire District for exemption status. Lindberg shared what information was publicly available from the minutes of the Prudential Committee meetings where they discussed the application. The continued need for the Land Management Council would not be necessary nor would the holding of the development rights by the Town be necessary should exemption be granted. Ciccotelli and Lindberg will deliberate on the application after the meeting.
5. Norwich/Sharon boundary line – The Listers will craft a new memo to the Selectboard and request to be on the agenda at their meeting on May 8, 2024. The Listers will compile documents to submit in time for that meeting or a subsequent one depending upon the response received from the Selectboard.
6. KRT Appraisal update – An administrative update will be received next week over Zoom.
7. Lister reappraisal time-line – The Listers reviewed the upcoming timeline for completing the grand list of 4/1/2024. The preliminary grand list “ABSTRACT” must be filed with the Town Clerk on June 4, 2024 and all Change of Assessment Letters mailed to all property owners on that same date. Grievance requests will be compiled for the next 14 days with a cut-off of 4:30 pm on June 18, 2024. All grievance requests must be in writing. Grievance Hearings will begin on June 19, 2024 and conclude by July 2, 2024. Lister grievance decisions must be mailed by July 9, 2024 and the grand list must be lodged with the Town Clerk by July 25, 2024. This information will be distributed to the Norwich List Serve and posted on the Town’s website in May. Extensions are available for these deadlines through the State of Vermont Property Valuation and Review and are typically granted for 30 days, even if only a few additional days are needed to complete a piece of the work.

8. Lister Clerk update – Lindberg reported on her continued work with VTPIE and Homestead Declarations for Norwich property owners. Current Use data will begin soon. It is recommended that any property previously exempted by the Listers be revisited during the reappraisal to confirm that the property continues to qualify for exempt status. Lindberg reminded the Listers that she is working remotely during the week of April 22nd to 26th.
9. Approval of draft minutes, 3/13/2024 – Ciccotelli made a motion to approve the draft minutes. The motion was seconded by Lindberg. Motion passed unanimously.
10. Future meeting date – May 8, 2024 at 3:00 pm will be the next regular meeting date.
13. Adjournment –A motion was made by Ciccotelli, seconded by Lindberg to adjourn the meeting and move into a deliberative session. The motion passed unanimously and the meeting adjourned at 4:08 pm.

Respectfully,

Cheryl A. Lindberg, Chair
Board of Listers