



# Town Report of Norwich, Vermont

*Fiscal Year 2012*

*July 1, 2011 – June 30, 2012*

This report is dedicated to Virginia Close.

## Virginia Close

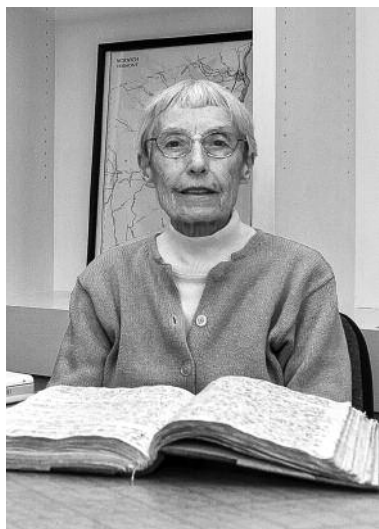


Photo by Chad Finer

Virginia Close, a long-time resident of Norwich, died at her home on November 1, 2012, aged 91. Her contributions to our community as a passionate librarian, meticulous researcher, and historian are huge. She also spoke out about various Town and environmental causes.

Virginia attended the Hartford, VT, schools, then earned a Master's degree in history at the University of Connecticut and a Bachelor's degree in Library Science from Simmons College. She joined the staff of Baker Library in 1945, rising to become Head Reference Librarian; she retired in 1993. She was awarded an honorary Master of Arts degree by Dartmouth in 1986 in recognition of her "professional skill... devotion, ingenuity, precision, perseverance... [and] uniqueness of spirit and intellect." The spring 1994 *Dartmouth College Library Bulletin* was dedicated to her in recognition of her many years as its editor.

She was elected to the board of the Norwich Historical Society (NHS) in 1977, where she served as its vice president, later as historian, retiring after 20 years of remarkable service. While on the NHS board, Virginia plunged into Town research, helped mount exhibits, mined the Town Records in the Town Clerk's office to document the history of some of the old homes in Town, and authored papers on such topics as the Norwich/Hanover ferry and where the Norwich ferrymen lived.

Within a few years of retiring from the NHS board, Virginia returned to Tracy Hall and embarked on transcribing and indexing many of the old records. From the vault she extracted volume after volume of Town records, doggedly deciphered the old and sometimes faded writing, and then entered each word onto her laptop. These records included Town Meeting records from the 18th and 19th centuries, birth, marriage and death records, surveys of highways, armed forces discharges, writs and executions, and warnings out of town. She generously gave hard copies of her work to the NHS and the Town Clerk so all who are interested in genealogy and Town history would have access to them.

The NHS nominated Virginia for the League of Local Historical Societies Individual Achievement Award for her enormous contributions to the advancement and study of local history. This award was presented to her by the Vermont Historical Society in 2006.

Five years ago, a History Book Committee was formed to write a new history of Norwich. Virginia participated in the early discussions, helped shape and contributed to the book. *Norwich, Vermont: A History* was published in December 2012. The book is dedicated to Alice May Aldrich Sumner and to Virginia Lee Close, the consummate librarian and historian, whose unique spirit and intellect are so evident in all she accomplished.

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*On the Cover: The 1937 Root School (top) and the 1922 Beaver Meadow School are part of Norwich and Vermont's educational history, with Norwich school districts marked out in 1785. In 1952 the Norwich School Board deeded both for community use. In 2012 the Norwich Historic Preservation Commission nominated both for the National Register of Historic Places.*

**Town Report**  
of  
Norwich, Vermont

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## Table of Contents

In Memoriam – Virginia Close .....	Inside front cover
Warning of Annual Meeting, March 5, 2013 .....	.6
Voter Information .....	.9
Candidates for Office – March 5, 2013 .....	.10
Telephone Contacts • Office Hours / Contacts • Meeting Schedules .....	Last page
General Information .....	Inside back cover

### Part I – Town of Norwich

Norwich Town Officers & Committees for 2012 .....	.I-2
Minutes of the Annual Meeting, March 6, 2012 .....	.I-4
Ballot Results .....	.I-11
Norwich Finance Committee Budget Statement .....	.I-11
Minutes of the August 23, 2012 Special Town Meeting .....	.I-12
Ballot Results .....	.I-15
Graphs: .....	.I-16
Town and School Homestead Tax Rates	
Norwich Town and School Expenditures	
Town of Norwich and Norwich School District Summary .....	.I-17
Norwich School District 2012-2013 Estimated Tax Rate Calculation .....	.I-18
Proposed Town of Norwich Budget:	
Revenue Report .....	.I-19
Expenditure Budget/Report .....	.I-23
Designated & Special Purpose Funds .....	.I-44
Norwich Trust Funds .....	.I-45
Town Treasurer’s Report .....	.I-46
Independent Auditor’s Report .....	.I-47
Top Payees FY12 .....	.I-92

### Part II – Town Boards, Commissions, Committees & Departments

Selectboard .....	.II-2
Town Manager Report .....	.II-2
Collector of Delinquent Taxes .....	.II-3
Town Clerk .....	.II-4
Vital Records for 2012 .....	.II-4
Cemetery Commission .....	.II-5
Conservation Commission .....	.II-6
Development Review Board .....	.II-7
Emergency Management .....	.II-7
Finance Committee .....	.II-8
Finance Office .....	.II-8
Fire Department .....	.II-9
Fire Warden .....	.II-10
Health Officer .....	.II-10
Historic Preservation Commission (HPC) .....	.II-11
Land Management Council .....	.II-11
Listers .....	.II-12
2012 Grand List .....	.II-13
Milton Frye Nature Area Committee (MFNAC) .....	.II-14
Norwich Energy Committee (NEC) .....	.II-14
Planning Commission .....	.II-15
Police Department .....	.II-15
Police Department Statistics FY12 .....	.II-16
Public Works Department .....	.II-17
Recreation Department .....	.II-18
Senior Action Council .....	.II-19
Transfer Station/Recycling Center .....	.II-19
Trustees of Public Funds .....	.II-20
Zoning and Planning Office .....	.II-20
Permit Activity (July 1, 2011 – June 30, 2012) .....	.II-20

### Part III – Other Agencies & Organizations

Advance Transit (AT) .....	.III-2
Aging in Place in Norwich .....	.III-2
American Legion Lyman F. Pell Post #8 .....	.III-3
Child Care Center in Norwich .....	.III-3
Connecticut River Joint Commissions (CRJC) .....	.III-4



ECFiber	..III-4
The Family Place	..III-5
Greater Upper Valley Solid Waste District (GUVSWD)	..III-5
Green Mountain RSVP & Volunteer Center	..III-6
Headrest	..III-6
Health Care and Rehabilitation Services (HCRS)	..III-7
Montshire Museum of Science	..III-7
Norwich Historical Society & Community Center	..III-8
Norwich Lions Club	..III-8
Norwich Public Library	..III-9
FY12 Income & Operating Expenses	..III-9
Norwich Women's Club	..III-10
Southeastern Vermont Community Action	..III-10
Sustainable Energy Resource Group (SERG)	..III-11
Two Rivers-Ottawaquechee Regional Commission (TRORC)	..III-12
Upper Valley Community Grange #581	..III-12
Upper Valley Land Trust	..III-13
Upper Valley River Subcommittee of Connecticut River Joint Commissions	..III-13
Upper Valley Trails Alliance	..III-14
Upper Valley Transportation Management Association (UVTMA)	..III-14
Visiting Nurse Association & Hospice of Vermont and New Hampshire	..III-15
White River Council On Aging Bugbee Senior Center	..III-15
Windsor County Partners	..III-16
WISE (Women's Information Services)	..III-16
Youth-In-Action	..III-17

#### **Part IV – Norwich Fire District**

Norwich Fire District	..IV-2
Norwich Fire District 2013 Annual Meeting Warning	..IV-2
Prudential Committee Annual Report	..IV-3
Treasurer's Report	..IV-4
Delinquent Tax Report – December 31, 2012	..IV-4
Fire District Auditor's Report	..IV-4
Norwich Fire District Revenue, Expenditure And Budget Reports	..IV-5

#### **Part V – Norwich School District**

Norwich School District Officers	..V-2
Superintendent's Report	..V-2
Norwich School Board Annual Report	..V-3
Marion Cross School Principal's Report	..V-4
Norwich Finance Committee School Budget Statement	..V-4
Norwich School District Proposed Revenue Report	..V-5
Norwich School District Expenditure Budget Report	..V-6
Independent Auditor's Report – Excerpts	..V-9
Three Prior Years Comparisons	..V-13
Comparative Data for Cost Effectiveness	..V-14

#### **Part VI – Dresden School District**

Dresden School District Officers	..VI-2
Warrant for 2013 Annual Meeting of the Dresden School District	..VI-3
2013 Dresden School District Article Descriptions	..VI-5
Minutes of the Dresden School District Annual Meeting, March 1 and March 6, 2012	..VI-8
Results of Australian Balloting on March 6, 2012	..VI-10
Dresden School Board Annual Report	..VI-11
Marion W. Cross School Comparative Yearly Enrollments	..VI-12
Dresden School Districts Comparative Yearly Enrollments	..VI-12
Norwich Students in Dresden School District	..VI-12
Dresden School District Instructional Staff, 2012-2013	..VI-13
Frances C. Richmond School Principal's Report	..VI-16
Hanover High School Principal's Report	..VI-17
Dresden Finance Committee	..VI-18
Dresden School District Proposed Revenue Report	..VI-19
Dresden School District Expenditure Budget Report	..VI-20
Independent Auditor's Report – Excerpts	..VI-27
Hanover High School Class of 2012	..VI-33

**Town of Norwich, Vermont and  
Norwich Town School District  
Warning of Annual Meeting, March 5, 2013**

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 4, 2013, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 5, 2013 from 7:00 am to 7:00 pm.

This meeting is called to determine if the Town will:

**Article 1.** Elect a Moderator of the Town and School District meeting for one year.

**Article 2.** Elect Town and School District Officers for terms starting in 2013.

**Article 3.** Hear and act on the reports of the Officers of the Town and Town School District.

**Article 4.** Authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).

**Article 5.** The Board of School Directors proposes to incur indebtedness for the purpose of making improvements to the Marion W. Cross School at an aggregate estimated cost of \$450,000. Due to a legislative moratorium, no state school construction aid will be available as a partial funding source for these improvements. The District is responsible for all costs incurred with any borrowing done in anticipation of receipt of school construction aid.

Shall general obligation bonds of the Norwich Town School District in an amount not to exceed Four Hundred Fifty Thousand Dollars (\$450,000) be issued for the purpose of financing the cost of making repairs, renovations and upgrades to the Marion W. Cross School Building, namely, HVAC and energy recovery unit replacements, and roof section replacement, the estimated cost of such improvements being Four Hundred Fifty Thousand Dollars (\$450,000)?

**Article 6.** In the event the proposition of incurring bonded indebtedness for school building improvements shall be disapproved at the March 5, 2013 district meeting, shall the sum of \$85,000 be appropriated for building repairs during the 2013-2014 school year?

**Article 7.** Shall the voters of the Norwich Town School District appropriate \$25,000, to be deposited in the District's Reserve Fund for Repairs and Capital Maintenance?

**Article 8.** Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?

**Article 9.** Shall the voters of the Norwich Town School District appropriate \$5,138,548, necessary for the support of its school for the year beginning July 1, 2013 and ending June 30, 2014?

**Article 10.** Transact any other business that may legally come before the annual meeting of the Norwich Town School Board.

**Article 11.** Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,001,463 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2013 to June 30, 2014?

**Article 12.** Shall the voters of the Town of Norwich increase the gross spending General Town Budget for FY13, July 1, 2012 to June 30, 2013, by \$23,831 in order to increase the hours of the Assistant Town Clerk to 40 hours per week starting January 1, 2013?

- Article 13.** Shall the voters of the Town of Norwich increase the gross spending General Town Budget for FY14, July 1, 2013 to June 30, 2014, by \$27,619 in order to increase the hours for the Assistant Town Clerk from 20 hours to 40 hours per week?
- Article 14.** Shall the voters of the Town of Norwich appropriate \$10,360 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services to benefit Town residents?
- Article 15.** Shall the voters of the Town of Norwich appropriate \$500 to the Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 16.** Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for operation of the hotline, such amount being reasonably necessary for the support of Norwich callers using the 24-hour hotline?
- Article 17.** Shall the voters of the Town of Norwich appropriate \$3,093 to the Health Care and Rehabilitation Services of Southeast Vermont in support of community services provided to Norwich, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 18.** Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance, such amount being reasonably necessary to provide a dignified event honoring those Town residents who gave all?
- Article 19.** Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?
- Article 20.** Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 21.** Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to assist with general operations, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 22.** Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 23.** Shall the voters of the Town of Norwich appropriate \$200,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?
- Article 24.** Shall the voters of the Town of Norwich appropriate \$750 for the support of Sustainable Energy Resource Group, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 25.** Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education, such amount being reasonably necessary for the support of programs to benefit Town residents?

- Article 26.** Shall the voters of the Town of Norwich appropriate \$4,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services to benefit Norwich residents and their children?
- Article 27.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 28.** Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 29.** Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services, such amount being reasonably necessary for the support of programs to benefit senior citizen Town residents?
- Article 30.** Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth, such amount being reasonably necessary for the support of programs to benefit Town youth?
- Article 31.** Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 32.** Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses, such amount being reasonably necessary for the support of programs to benefit Town residents?
- Article 33.** Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments. The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 16, 2013 and the balance will be due at the same location on or before 4:30 pm February 14, 2014. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 14, 2014. All taxes, interest and collection fees will be paid into the Town Treasury?
- Article 34.** Shall general obligation bonds or notes of the Town of Norwich in an amount not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000), subject to reduction from available state and federal grants-in-aid and other financial assistance, be issued for the purpose of financing the construction of a radio communications system including a communications tower on terms acceptable to the Selectboard?
- Article 35.** Shall the voters of the Town of Norwich support the Vermont Home Energy Challenge, a voluntary effort to help residents lower their energy bills and improve home comfort through energy efficiency, by encouraging residents to undertake energy efficiency improvements in their homes and reduce energy use, accepting the goal of weatherizing 3% of the homes in our community in 2013, and thereby supporting Vermont in reaching its statewide goal of 25% energy savings in 80,000 homes by the year 2020?



**Article 36.** Will voters of the Town of Norwich, VT instruct their federal and state legislatures to:

1. Ban assault weapons and high-capacity ammunition magazines;
2. Require a criminal background check for every gun sold in America;
3. Make gun trafficking a federal crime, with real penalties for “straw purchasers” (those who arm criminals)?

**Article 37.** Shall the Town of Norwich vote to petition, alone or with the other communities, the passage of the following amendment to the Constitution of the State of Vermont: “Chapter 1, Article 22 (Rights of Nature). That the natural environment of Vermont, including its forests, natural areas, surface and ground waters, and fish and wildlife populations, has certain natural, inherent and unalienable rights to clean water and air, to health uncompromised by anthropogenic substances damaging to the systems of life and to flourishing, connected habitats which support the well-being of the flora and fauna of Vermont. Every person in this state shall have recourse to the laws for all violations of this article, with damages recurring in full to the injured environmental system to ensure its prompt restoration”?

**Article 38.** Transact any other business that may legally come before the annual Norwich Town Meeting.

**Norwich Selectboard**

Christopher Ashley  
Edwin Childs  
Linda Cook  
Stephen Flanders  
Keith Moran

**Norwich School Board**

Carey Callaghan  
Thomas Candon  
Anne Day  
Neil Odell  
Lauren Morando Rhim

**Voter Information**

**Registration:** To be eligible to vote in this election, people must register to vote and applications to the checklist must be received by the Town Clerk by 4:30 pm on Wednesday, February 27, 2013.

**Absentee Ballots:** All requests for absentee voter ballots must be made prior to 4:30 pm on Monday, March 4, 2013. There are three ways you may vote by absentee ballot:

1. Voters may vote in person in the Town Clerk’s Office. 17 VSA §2537.
2. Ballots may be delivered by teams of Justices of the Peace to voters who are absent due to illness or physical disability. The Town Clerk must receive notice no later than three days in advance. 17 VSA §2538.
3. Ballots may be mailed to absent voters if a valid application has been filed with the Town Clerk. 17 VSA §2539.

**Curbside Voting:** Election Officials are permitted "to carry a ballot to a handicapped or elderly person in order to permit that person to mark his ballot while in a motor vehicle adjacent to the polling place." 17 VSA, §2502(b).

Tracy Hall is handicapped accessible. Any person needing additional assistance should contact the Town Clerk at least four days before Town Meeting.

## **Candidates for Office – March 5, 2013**

### **For MODERATOR**

For one year

Vote for not more than ONE

- THAYER, WARREN

### **For Dresden-Norwich SCHOOL DIRECTOR**

For three years

Vote for not more than ONE

- CALLAGHAN, CAREY

### **For Dresden-Norwich SCHOOL DIRECTOR**

Unexpired one-year term

Vote for not more than ONE

- CANDON, TOM

### **For LISTER**

For three years

Vote for not more than ONE

- LINDBERG, CHERYL A.

### **For SELECTMAN**

For three years

Vote for not more than ONE

- COOK, LINDA

### **For SELECTMAN**

For two years

Vote for not more than ONE

- ASHLEY, CHRISTOPHER

### **For GRAND JUROR**

For one year

Vote for not more than ONE

### **For AGENT TO PROSECUTE & DEFEND SUITS**

For one year

Vote for not more than ONE

### **For CEMETERY COMMISSIONER**

For five years

Vote for not more than ONE

- SMITH, FRED JR.

### **For TRUSTEE OF PUBLIC FUNDS**

For three years

Vote for not more than ONE

### **For TRUSTEE OF PUBLIC FUNDS**

Unexpired two-year term

Vote for not more than ONE

# Part I

Town of Norwich

# Norwich Town Officers & Committees for 2012

## Elected Officials

### Selectboard

Christopher Ashley, Chair . . . . .2013  
Linda Cook, Vice-Chair . . . . .2013  
Ed Childs . . . . .2014  
Steve Flanders . . . . .2014  
Keith Moran . . . . .2015

### Town Clerk

Bonnie Munday . . . . .2014  
Judy Trussell, Assistant

### Town Treasurer

Cheryl Lindberg . . . . .2014  
Debby Hall, Assistant

### Agent to Prosecute & Defend Suits

Frank Olmstead . . . . .2013

### Cemetery Commission

Fred Smith, Jr., Chair . . . . .2013  
Demo Sofronas . . . . .2014  
Robert Parker . . . . .2015  
Jay Van Arman . . . . .2016  
Ed Janeway . . . . .2017

### Grand Juror

### Justices of the Peace

Brooke Adler . . . . .2015  
Joyce Childs . . . . .2015  
Ernie Ciccotelli . . . . .2015  
Nancy Dean . . . . .2015  
Paul "Doc" Donohue . . . . .2015  
Mary Fowler . . . . .2015  
Linda Gray . . . . .2015  
Corlan Johnson . . . . .2015  
Donald Kreis . . . . .2015  
Mark Lindberg . . . . .2015  
Arline Rotman . . . . .2015  
Fred Smith, Jr. . . . .2015

### Listers

Cheryl Lindberg . . . . .2013  
Liz Blum, Chair . . . . .2014  
Ernie Ciccotelli . . . . .2015

### Moderator

Warren Thayer . . . . .2013

### Norwich School Board

Carey Callaghan . . . . .2013  
Tom Candon . . . . .2013  
Anne Day . . . . .2014  
Lauren Morando Rhim . . . . .2014  
Neil Odell, Chair . . . . .2015

### Trustees of Public Funds

Deborah Hall . . . . .2013  
Cheryl Lindberg . . . . .2013  
Douglas Rexford . . . . .2014

## Appointed Officials

### Town Manager

*(serves also as Collector of Delinquent Taxes  
and Emergency Management Director)*  
Neil Fulton  
Nancy Kramer, Assistant

### Assessor

Bill Krajewski  
Darlene Cook, Clerk

### Bugbee Senior Center Representatives

Martha Drake, Paula Harris

### Conservation Commission

Norman Miller . . . . .2013  
Craig Layne . . . . .2013  
Frank Olmstead . . . . .2013  
Peter Silberfarb . . . . .2014  
Stephen Gaughan, Chair . . . . .2014  
Daniel Goulet . . . . .2015  
Martha Graber . . . . .2015  
David Hubbard . . . . .2016  
William Pierce . . . . .2016

### Development Review Board

George Loveland . . . . .2013  
Stanley Teeter . . . . .2013  
Ernie Ciccotelli . . . . .2014  
Arline Rotman . . . . .2014  
Folger Tuggle . . . . .2014  
Nancy Dean . . . . .2015  
John Lawe, Chair . . . . .2015  
John Carroll, Alternate . . . . .2013  
Don McCabe, Alternate . . . . .2015

### Emergency Management

Stephen Leinoff, Deputy Director  
Jennie Hubbard, Coordinator

### Energy Committee

Alan Berolzheimer, Chair  
Linda Gray  
Jamie Hess  
Doug Iverson

### Fence Viewer

Watt Alexander  
Liz Russell



**Finance Committee**  
Joshua Durst .....2013  
James Dwinell .....2013  
Cheryl Lindberg .....2013  
Mary Fowler .....2014  
Nate Stearns, Chair .....2015

**Finance Director**  
Roberta Robinson  
Jonathan Bynum, Assistant

**Fire Chief**  
Stephen Leinoff

**Fire Warden**  
Linda Cook  
Steve Leinoff, Deputy

**GUV Solid Waste Man. District**  
Brion McMullan .....2013  
Neil Fulton, Alternate .....2013

**Health Officer**  
John Lawe, MD .....2015  
Bonnie Munday, Deputy .....2013

**Historic Preservation Commission**  
Roger Blake .....2013  
Cheryl Herrmann .....2013  
Peter Brink .....2014  
Nancy Hoggson, Chair .....2014  
Bill Aldrich .....2015  
Nancy Osgood .....2015  
Stuart White .....2015

**Milton Frye Nature Area Committee**  
Matt Buck  
George Clark  
Kate Emlin  
Lindsay Putnam  
Warren Thayer, Chair  
Stan Williams

**Planning Commission**  
Ralph Hybels .....2013  
Anne Silberfarb .....2013  
Richard Stucker .....2014  
Tom Gray, Chair .....2015  
Daniel Johnson .....2015  
Susan Brink .....2016  
Jeff Goodrich .....2016

**Planning Director**  
Phil Dechert  
Pam Mullen, Assistant

**Police Chief**  
Douglas Robinson

**Public Works Director**  
Andy Hodgdon

**Recreation Council**  
Scott Neuman .....2013  
Clayton Simmers .....2013  
John Starosta .....2013  
Laura Duncan .....2014  
Everett Logan .....2014  
Bill Miles .....2014  
Kristin Brown/Stuart Close ...2015  
Chris Clapp .....2015  
Karin Dwyer .....2015  
Kris Strohhbehn, President ....2015

**Recreation Director**  
Jill Kearney Niles

**Senior Action Council**  
Wanita Armstrong  
Dorothy Cloud  
Martha Drake, Chair  
Paula Harris, Secretary  
Mary Irene Moore  
Mary Rassias

**Surveyor of Wood and Lumber**  
David Hubbard

**Town Service Officer**  
Linda Cook .....2013

**Transportation Committee**  
Lars Blackmore  
Carolyn Frye  
Lucy Gibson, Chair  
Jeff Goodrich  
Linda Gray  
Susan Hardy  
Jamie Hess  
John Lawe  
Sharon Racusin

**Tree Warden**  
Neil Fulton  
Jake Blum, Deputy  
Andy Hodgdon, Deputy

**Two Rivers-Ottawaquechee RC Rep.**  
Jeff Goodrich .....2013

**Upper Valley River Subcommittee CRJC**

**Watershed Land Management Council**  
David Hubbard, Chair .....2013  
Sandra Haskell .....2014  
Ellen Gnaedinger .....2015

**Minutes of the Annual Meeting, March 6, 2012  
Town of Norwich, Vermont and  
Norwich Town School District**

Moderator Warren Thayer called the meeting to order at 7:10 pm.

**Article 1.** *Elect a Moderator of the Town and School District meeting for one year.*

No discussion.

**Article 2.** *Elect Town and School District Officers for terms starting in 2012.*

No discussion.

**Article 3.** *Hear and act on the reports of the Officers of the Town and Town School District.*

No discussion.

**Article 4.** *Approve a gross spending General Town Budget of \$3,936,364 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2012 to June 30, 2013.*

Neil Fulton spoke regarding this year's budget. The proposed budget for this year is about 3.9 million dollars, which is up. The Selectboard has directed him not to cut current services. Wages are about 47 percent of the budget and this year employees will be getting a 3.5 percent increase in wages; employees in the bargaining unit will receive a 3 to 4 percent increase with step and grade. We will also be doing a compensation study this summer for both the bargaining and non-bargaining employees and to develop a step and grade scale. Health insurance costs are increasing.

Oil based products have increased in costs, this has impacted the Public Works Department in that the trucks we use for plowing, sanding and salting all run on diesel fuel. As the price per barrel goes up the price of asphalt also goes up. This will have an impact on our repaving program as well.

Seasonal employees in the Highway Department will decrease from two to one. The Finance Assistant position will increase from a part-time position to a full-time position, which will give the Highway Department some administrative support within this building from the Finance Department. The Recreation Department will have support for the summer season to help with recreation registration for the summer programs.

Money is being put into the budget for the Town Clerk to begin the process of digitizing the records.

The proposed budget of a little over 3.9 million dollars is up by about \$82,000 from last year. This compares to a CPI index of 3.21 percent and a municipal cost index of 4.91 percent, on a five-year average increase of 0.80 percent.

The change in the Listers' budget reflects the Listers going from an hourly pay rate to a stipend of \$1500.00 per year and we have contracted a part-time assessor with the goal to update the Grand List on a three- to four-year cycle.

A paving study was done in 2006 which we refer to as the "Marcon Report". It was recommended that we put \$240,000 in the budget for maintaining the paved roads. If we adjust that report to today's prices it would be a cost of \$442,000 for this year. We are putting into the budget \$260,000 for paving this year. This is dependent on the price of oil.

There have been a couple of changes in the Solid Waste Department. One being zero-sort recycling and E-Waste. With the zero-sort recycling the cost of recycling has gone up. A few years ago the Selectboard increased the cost of our coupons. This year there is a new sticker fee and this has increased the revenue for the Solid Waste Department which helps offset the cost.

The appropriations (baby articles) show no significant increase from 2008 through the projected 2013 tax year. The projected tax rate for this year which will be set in July is 0.0408 with the little articles. Part of the increase is due to Irene.

Keith Moran, chairman for the Finance Committee, stated that the Finance Committee unanimously voted to support this year's budget. The Town has done a good job in keeping the tax rate flat. (Yes, 737; No, 168)

**Article 5.** *Shall the voters of the Town of Norwich appropriate \$95,000 to match federal and state funds to repair damage caused by Tropical Storm Irene to be available until June 30, 2014?*

Neil Fulton spoke to this article saying that on August 28, 2011 Tropical Storm Irene washed away 22 segments of roads and bridges that were damaged. Above Needham Road you could not travel. The Norwich Pool was also washed away. The damage is estimated at around \$1,100,000. We are working with FEMA and the estimated cost of repairs is about \$1,123,171, of which the local match is \$112,317 with the Federal and State government taking care of the rest. Norwich did make it through this storm with far less damage than in other communities. This will affect the tax rate by 0.1 percent.

We did have a forum regarding the Town pool and there was an overwhelming sense to replace the pool which we hope to have done in the summer. (Yes, 811; No, 103)

**Article 6.** *Shall the voters of the Town of Norwich establish a designated fund for road paving and appropriate \$75,000 to the fund on July 1, 2012?*

Christopher Ashley spoke to this article. Ashley referred to the 2006 "Marcon Report" on the conditions of the roads, and how we spend our money to repair.

The "Marcon Report" suggests to the Public Works Department ways to assess and measure the roads. In 2006 it recommended we set aside \$160,000 per year for paving. If we allow the roads to deteriorate this could double the cost in ten years. He said that there may be ways to help pay for this in the future. (Yes, 733; No, 172)

**Article 7.** *Shall the voters of the Town of Norwich establish a Town-wide Property Assessed Clean Energy (PACE) District and authorize the Selectboard to enter into an agreement with Efficiency Vermont to operate the PACE home energy improvements program for interested homeowners as provided by 24 VSA Chapter 87 (Section 3261 et seq.)?*

Alan Berolzheimer spoke to this article saying that this is a tool for homeowners who desire to insulate or upgrade their heating systems to solar systems or small wind programs. This program is offered by Efficiency Vermont and through special loans based on property assessments. The loans would stay with the property and not with the owner. There is essentially no cost to the Town or to anyone who chooses not to participate. Tom Gray spoke saying there is a cap limit of \$30,000 and allows for up to twenty years to repay.

Margaret Cheney supports this article saying that they have spent a lot of time on this in the legislature and that all costs are borne by the participating people. All of the administrative hassles will be borne by Efficiency Vermont. (Yes, 686; No, 209)

**Article 8.** *Shall the voters of the Town of Norwich appropriate \$10,160 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services to benefit Town residents?*

Van Chesnut, Executive Director, thanked the Town and Public Works for the Turnpike Road shelter. Ridership is up and they traveled over 1,000,000 miles per year which has saved in emissions. People are making the choice to take the bus which has clean emissions. They have also upgraded their facilities with solar power. There has been a 6 percent increase in ridership this year over last. (Yes, 837; No, 89)

**Article 9.** *Shall the voters of the Town of Norwich appropriate \$500 to the Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No discussion. (Yes, 706; No, 198)

**Article 10.** *Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for operation of the hotline, such amount being reasonably necessary for the support of Norwich callers using the 24-hour hotline?*

No discussion. (Yes, 715; No, 193)

**Article 11.** *Shall the voters of the Town of Norwich appropriate \$3,093 to the Health Care and Rehabilitation Services of Southeast Vermont in support of community services provided to Norwich, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Ed Piper spoke to this article thanking the Town for its past support. The clinic is located on Christian Street and serves children, families and people with substance abuse problems. They do have a 24-hour hotline for people to call. (Yes, 704; No, 194)

**Article 12.** *Shall the voters of the Town of Norwich appropriate \$45,000 to recreate a revolving fund to initiate contracts to acquire land suitable for affordable housing, such amount being reasonably necessary for the support of programs to benefit Town residents? This money will be returned to the General Fund at the end of five years.*

Tom Gray spoke to this saying that they were trying to recreate a previous amount which was voted some years ago. It did expire after a few years and the ball was dropped in 2011. The Affordable Housing Committee has been reconstituted as part of the Planning Commission.

Irv Thomae spoke to this saying that an important factor to having a stable school tax rate is to have a stable population. (Yes, 628; No, 269)

**Article 13.** *Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance, such amount being reasonably necessary to provide a dignified event honoring those Town residents who gave all?*

No discussion. (Yes, 694; No, 204)

**Article 14.** *Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?*

Robert Parker spoke to this saying that a year ago the commission started using the Department of Corrections to do the maintenance in the cemeteries. A great deal of brush cutting and tree trimming has been done and they are going to use them again this year for mowing and trimming. (Yes, 730; No, 168)

**Article 15.** *Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Neil Odell thanked the Town for its previous support. Scholarships are available for residents of the Town for the Childcare Center. (Yes, 697; No, 217)

**Article 16.** *Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to assist with general operations, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Nancy Hoggson thanked the Town for past support. The Historical Society has had 2,500 people come through their doors to visit the exhibits this year. They have



received a grant for \$9,000 for the Beaver Meadow and the Root District buildings. The 250th Celebration was a big success. The NHS is a busy place and they would welcome volunteers. (Yes, 623; No, 278)

**Article 17.** *Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Henry Scheier spoke to this saying that this is a one-time situation. The Lions Club does a lot of Social Service work and the Fair is the primary fundraiser for the year. Their revenue has been limited due to not being able to charge for parking.

The Lions have decided they would not spend the money for the fireworks and are asking the Town if they want fireworks. (Yes, 541; No, 352)

**Article 18.** *Shall the voters of the Town of Norwich appropriate \$180,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?*

Lucinda Walker, Librarian, spoke saying that the community makes the Town Library. There have been 2,300 hours of volunteer work done at the library. The plant sale and book sale have raised \$4,500. The Women's Club awarded a grant to buy a CD Buffing Machine. The Lions Club helps with large print books. 83 percent of the citizens have Library Cards. They now have e-books.

Ann Waterfall spoke saying that Lucinda is in her tenth year as Director and that they are very thankful to her for all that she has done. (Yes, 818; No, 109)

**Article 19.** *Shall the voters of the Town of Norwich appropriate \$750 for the support of Sustainable Energy Resource Group, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Alan Berolzheimer spoke to this saying that SERG was launched about ten years ago. They do home energy audits, public building audits, have workshops, and help towns as a whole to reduce our carbon footprint. They are asking for a small amount from Norwich and surrounding towns.

Bob Walker, Director of Sustainable Energy Resource Group, said that they had started with 20 or more in the energy community and now have over 100 in the state. Eighteen homeowners in Thetford have been audited and weatherized. They now have a List Serve to provide homeowners with information. (Yes, 640; No, 263)

**Article 20.** *Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Darlene Rhodes, store manager for SEVCA, thanked us for past support. They have supported Windsor County since 1965 offering help with heating and other needs. (Yes, 719; No, 192)

**Article 21.** *Shall the voters of the Town of Norwich appropriate \$3,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs to benefit Norwich children?*

They help parents to learn skills to raise children. They have helped 165 families in Norwich with children from birth to age six. They are now in phase three of their building renovation and our support has helped them greatly. (Yes, 704; No, 210)

**Article 22.** *Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No discussion. (Yes, 680; No, 239)

**Article 23.** *Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No discussion. (Yes, 789; No, 132)

**Article 24.** *Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services, such amount being reasonably necessary for the support of programs to benefit senior citizen Town residents?*

No discussion. (Yes, 798; No, 122)

**Article 25.** *Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth, such amount being reasonably necessary for the support of programs to benefit Town youth?*

Nancy Dean spoke noting that this has been her 25th year speaking on this program which is to carefully match adult volunteers to children. They appreciate our support and hope that it continues. (Yes, 668; No, 240)

**Article 26.** *Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No discussion. (Yes, 712; No, 204)

**Article 27.** *Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No discussion. (Yes, 607; No, 294)

**Article 28.** *In light of the United States Supreme Court's Citizens United decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the Town of Norwich vote on March 6, 2012 to urge the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the Town send its resolution to the Vermont State and Federal representatives within thirty days of passage of this measure?*

Georgina Forbes and Sharon Racusin spoke to this article saying that over 170 people signed this petition in Norwich and that there are 51 towns in Vermont that will carry this article on the ballot. It is asking that the Legislature roll back the decision that allows corporations to have a voice, noting that corporations are not live people, and that money is not speech. By allowing this to happen it is felt that democracy is being trampled. They noted that this is not an amendment, that it is asking for a sense of this Town and the vote to be forwarded to our State and Federal Representatives. (Yes, 772; No, 134)

**Article 29.** *Require that taxes be paid in U.S. funds in two installments. The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 17, 2012 and the balance will be due at the same location on or before 4:30 pm February 8, 2013. Property tax adjustments from the State of Vermont will be applied to tax installments equally. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 8, 2013. All taxes, interest and collection fees will be paid into the Town Treasury.*

No discussion. (Yes, 839; No, 59)

**Article 30.** *Transact any other business that may legally come before the annual Norwich Town Meeting.*

Liz Blum thanked Alison May for stepping in to help in the Listers' Office.

Sue Pitiger mentioned the gala the Women's Club would be having this spring. All funds go back into the Town. This year the Women's Club gave \$22,000 in grant money to local businesses. The Women's Club awarded more than \$30,000 in scholarship money to Norwich students going on to college. This will be the first time that the Club will be honoring a Norwich resident with the "Citizen of the year award." This year the award will go to John Girard.

Irv Thomae introduced himself as the Norwich Delegate and Katie Smith as the alternate to EC Fiber. EC Fiber is hoping to bring fiber optics to this part of the Upper Valley. They are hoping to fund this by private investments at 6 percent over ten years.

Peter Griggs referred to Article 22 saying the Upper Valley Trails Alliance provides a lot of the administrative work.

Margaret Cheney spoke reminding us that it has been six months since Irene hit and the damage done throughout the state was so random and devastating even in our four town district. Sharon and Strafford were very hard hit. The amount of statewide damage to personal property, state property and infrastructure could amount to seven hundred million to one billion dollars. The one silver lining to this is that due to the amount of damage we qualify for 90 percent rather than the 75 percent of FEMA funds due to the amount of damage. The towns will split up the remaining 10 percent.

This year the state legislature's theme has been Irene. They worked on where to place the State Hospital that was destroyed, where to place the state workers at the Waterbury Offices that was destroyed and how to help cash-strapped towns that had a lot of damage. They also were looking at the future to help prevent what happened with Irene.

Cheney serves on the House Natural Resource and Energy committee and continues to push renewable energy to help move away from fossil fuels and our dependency and to use renewable energy and keep jobs in Vermont. A Solid Waste bill was passed. Though Norwich may achieve a 50 percent rate of recycling, the state as a whole has a 36 percent rate. The bill will divert all recyclables, compost out of the landfills as the state is down to 1¼ landfills.

Jim Maisland who is on the House Ways and Means committee spoke saying that the budget gap this year is 50 million rather than 250 million. They work very hard at getting the answers before they put a budget forward. This year they have passed the Health Insurance Exchange. They are also looking at "Cloud Computing" and to what extent it should be taxed, and whether the Vermont income tax should be based on the gross adjusted income from the Federal Income Tax Return. They have also worked on property tax relief for the towns that were hard hit by Irene.

**Article 31.** *Authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).*

Neil Odell spoke to this article which is standard every year in the event we do not collect revenues associated with the budget. (Yes, 742; No, 166)

**Article 32.** *Authorize the Norwich Town School District to appropriate \$25,000 for the reduction and elimination of the District's fund deficit.*

Anne Day spoke to this. This year the enrollment is up so they had to add an eighteenth teacher. They have anticipated a shortfall so they are asking for this article to

cover the deficit. They continue to pinch pennies and so far the deficit has not impacted their cash flow. (Yes, 692; No, 208)

**Article 33.** *Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?*

Linda Addante spoke to this. Over the last couple of years it has been set at \$100.00 and they have intentionally returned it to the \$500.00 where it had been in the past. Linda has looked at what school boards get across the country and it varies from 0 dollars to \$40,000 with benefits. They do want to serve the community but it does come with a cost. (Yes, 794; No, 121)

**Article 34.** *Shall the voters of the Norwich Town School District appropriate \$4,902,189, necessary for the support of its school for the year beginning July 1, 2012, and ending June 30, 2013?*

Carey Callaghan spoke to this article. Over the last three years they have been able to cut the budget by 9 percent. This year the budget is up 9.7 percent. This amount is \$433,000; about 45 percent of this increase is due to special education. The school takes in about 1.2 million in revenues, about \$900,000 in special education revenues. The revenues for special education offset the expenditure. This is an example as to why the Board is going to show the net expenses. The net increase is about \$350,000, half of which is due to reduced revenues. The actual net increase is about \$175,000; \$45,000 is for safety-related expenditures and adding an eighteenth teacher at the school. The impact on the residential tax rate is an increase of 4.95 percent (\$1.65 per hundred to \$1.73) and a decrease in the non-residential rate of 2.92 percent (\$1.50 to \$1.46).

Enrollment is going up. The projected numbers are 314 for next year. Statewide enrollments are going down. We are still projecting an increase. The state awards the school for each student. For six new students we enroll we see about a 1 percent decrease in taxes.

The school is losing \$74,000 in the Federal Jobs Fund Grant and \$25,000 in construction aid. The state has been pulling about \$50,000 from the Special Education Reserve Fund, which they will not do next year. Some of the expenditure changes are estimated at \$70,000 for the eighteenth teacher, additional building improvements of \$45,000, payroll tax and benefits \$30,000, SAU Assessment (curriculum director) \$21,000 and other net increases of \$18,000.

Keith Moran, Chairman of the Norwich Finance Committee, spoke on behalf of the committee saying that the Norwich Finance Committee voted to not recommend this budget. Moran said that we do provide a great education for our children; the School Board did not follow the School Budget guidelines. (Yes, 600; No, 324)

**Article 35.** *Transact any other business that may legally come before the annual meeting of the Norwich Town School Board.*

Anne Day recognized Principal Linda Kelly, who is leaving, and Tracy Smith and John Girard for their many years of service, who are also leaving.

Meeting adjourned at 9:40 pm.

*Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk*



## **Ballot Results**

### **Articles 1 & 2, March 6, 2012**

Moderator (1 year) . . . . .	Warren Thayer . . . . .	.806
Dresden-Norwich School Director (3 years) . . . . .	Neil Odell . . . . .	.745
Norwich School Director (2 years) . . . . .	Lauren Morando Rhim . . . . .	.720
Lister (3 years) . . . . .	Ernie Ciccotelli . . . . .	.682
Lister (1 year unexpired term) . . . . .	Cheryl A. Lindberg . . . . .	.678
Selectman (3 years) . . . . .	Keith Moran . . . . .	.240
	Evan Pierce . . . . .	.179
Selectman (2 years) . . . . .	Stephen Flanders . . . . .	.672
Cemetery Commissioner (5 years) . . . . .	Ed Janeway . . . . .	.50
Cemetery Commissioner (4 year unexpired term) . . . . .	Jay Van Arman . . . . .	.826
Trustee of Public Funds (2 year unexpired term) . . . . .	Douglas R. Rexford . . . . .	.690

### **Norwich Finance Committee Budget Statement**

The Norwich Finance Committee voted 4-0 (one member was absent from the meeting and two seats are vacant) not to support the proposed Norwich Town Budget.

Members of the Committee are concerned that the large raises proposed for several positions are excessive and as currently proposed are not supported by a majority of voters. In addition, while members of the Committee appreciate the Selectboard's willingness to reexamine the budget to reduce the initially proposed 10.65% tax rate increase to approximately a 6% increase, the Committee urges the Selectboard to critically evaluate the needs (versus wants) to provide a necessary level of services to the Town and find additional ways to reduce the budget.

*Nathan Stearns, Chair (649-7144)  
Joshua Durst, James Dwinell, Mary Fowler, Cheryl A. Lindberg*

**Minutes of the August 23, 2012  
Town of Norwich, Vermont  
Special Town Meeting**

This meeting was called to order at 7:05 pm by Moderator Warren Thayer. Rules of the Assembly were explained to the public. The Article was read as follows:

*Shall general obligation bonds or notes of the Town of Norwich in an amount not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000), subject to reduction from available state and federal grants-in-aid and other financial assistance, be issued for the purpose of financing the construction of a radio communications system including a communications tower on terms acceptable to the Selectboard?*

Moderator Thayer explained to the public that we are not talking about the tower but the funding of the tower. In a recent meeting, the Selectboard had voted three to two to vote for having a tower. The tower is not a topic of discussion tonight. Neil Fulton thanked the Women's Club for the grant for the new sound system.

Neil Fulton, Town Manager, spoke regarding this article. He stated that since 2008 we have been working on a communications plan. Currently, Public Works and Fire use analog VHF frequency and Police on UHF frequency. Hanover dispatches for Fire and EMS, Hartford dispatches for Police. Hartford uses a digital format.

There are changes being mandated in FCC requirements to reduce our bandwidth from 25 KHz to 12.5 KHz. This will result in a loss of radio area we would cover. Somewhere between 1990 and 1995 the FCC mandated that all licensees using 25 KHz radio systems change to narrowband 12.5 KHz channels by January 1, 2013. Licensees that do not meet the deadline could face fines or loss of license. This change will significantly reduce our coverage.

Between our two Chiefs and Public Works Director all mobile radios, portables and pagers are now narrowband capable. Police have changed to narrowband digital. It is expected that Hanover Dispatch will change to narrowband digital by the end of September of this year.

Fulton asked the Fire and Police Chiefs and Andy Hodgdon to give some examples they have had with our current communications.

Chief Leinoff stated that when he came to Norwich he knew that one of the problems was communications. Being a volunteer department we rely on receiving dispatch tones to call us to a fire. Since, he has come here he has had a firefighter resign because he was unable to receive the pages at his home. Another instance was during a fire on Turnpike Road and the firefighters operating hoses could not communicate with water supply unit which was one mile down the road.

Chief Robinson spoke saying the Police rely on portable radios. Even if they are in the center of Town they are unable to communicate with dispatch if they are inside a building. At night there is usually only one officer on duty and, if they cannot communicate with dispatch, officers in the area are sent up to make sure everything is okay. Being unable to communicate could put an officer and people in harm's way.

Andy Hodgdon, Road Foreman, gave an example of a grader operator on the upper portion of New Boston Road who could not communicate with the shop. This was a concern after Irene and after January 1, 2013 the Highway Garage may not have any radio communication. During the storm Irene, we set up an Emergency Operation Center to help take some of the load off Police and Highway. The EOC had sent people out to do welfare checks and lost communications with the team doing the checks.

Our existing system for Police is using a transmitter/receiver on Hurricane Hill in Hartford. Hurricane Hill is south on I-89 and west on I-91. Fire and EMS use a trans-

mitter from Hayes Hill in Etna. We made the change to Etna at the suggestion of Chief Leinoff because using the transmitter from the south has better coverage up the valleys in Norwich. The transmitter in Etna looks up the valley. Public works operates from a transmitter/receiver on a building located at the facility on New Boston Road.

The proposed Fire and EMS system will be a regional system. The proposed system will have seven transmit sites and one receive site. The proposed sites are Norwich Public Works site, Hanover Town Hall, Hanover Public Safety building, Hayes Hill in Etna, Rogers Hill in Bradford, Moose Mountain in Hanover and Hurricane Hill in Hartford. The one receiver site will be at the Lyme Fire Station in Lyme, NH. The communities served will be: Hanover, Plainfield, Enfield, Canaan, Lyme, Orford, Thetford, Strafford, West Fairlee, Vershire, Fairlee, Bradford and Norwich.

The proposed system of Police and Public Works will be police on a three tower simulcast System on Hurricane Hill, Hayes Hill and the new 180-foot tower at the Public Works facility.

The public safety standard recommends that we cover 95% of our land area 95% of the time. With the current system once the frequency switch to narrowband takes effect, 36% of Norwich's land area will deliver an audio quality of 2.0 or better. This translates to transmissions in which the speech is understandable with considerable effort. It will require frequent repetition due to noise or distortion. With the proposed new system this would allow a delivered audio quality of 3.4 to 95% of the Town's land area, which translates to communication with speech understandable without having to repeat the transmission. There will still be some noise or distortion in the communication.

We have been working hard to find ways to reduce the cost. VTel will build the tower at their cost. They will provide the space needed for antennas for Fire/EMS, Police and Public Works at the top of the tower.

The Town of Hanover working with our Fire Chief has assisted us in obtaining a Firefighter Grant which will pay for the cost of the equipment and to install it. The Police Chief has applied for a grant from Homeland Security to help pay for the equipment but not the installation of it.

In December the estimated cost of the tower was estimated at \$762,511. With the grants and working with other communities we have gotten the cost down to \$85,000. If we do not receive the grant from Homeland Security the cost to the Town will be \$275,000. Depending on the amount of the bond, \$85,000 or \$275,000, and the term of five to twenty years, the impact would be an average of 0.0010 to 0.0083 to the tax rate. The cost on a \$400,000 home would range from \$3.23 to \$33.11 per year depending on the amount of the bond and the terms.

James Baylor asked about the terms of the agreement with VTEL were public. Fulton responded that they are, the letter of intent is in the Selectboard packet from last Wednesday's meeting. The terms are VTEL will build the tower, maintain the tower, and operate it. The term of the lease is initially 10 years with 5 renewals not to exceed 60 years, or if Long Term Evolution is removed from the tower they will lose the lease. If VTEL loses the lease or the lease expires, VTEL will have to give the Town a one year notice. It will be at Norwich's discretion to have VTEL remove the tower and to have the land restored to pre tower condition, or the tower would be transferred to the town of Norwich at no cost to the Town.

VTEL has the right to lease to other providers as long as they do not interfere with Fire and Police frequencies. If they do lease other space out, Norwich will receive three percent of the gross revenue. The renewal of the lease is at the discretion of VTEL.

Alan Schned asked why we don't have a right for us to make the terms of the lease.

Fulton stated that they are making a capital investment in the tower and to maintain the tower.

Martha Graber asked what the cost of the tower would be if VTEL were not involved. Fulton said that the initial cost would be the \$225,000 and to maintain it would be minimal as the towers are typically made of galvanized steel. The life of a tower would be approximately fifty to seventy five years.

Joe Helble asked the consequence of a yes vote or a no vote on the bond vote.

If the bond issue is not approved the tower will be built and provide coverage to Fire/EMS and Public Works and not Police. If this were to happen Fulton would recommend to the Selectboard to come back to the voters with another bond issue. If this happens we would create a dark period because we would not have coverage.

Roberta Alexander asked about the other seven towers and if they are already built. Fulton said that the other towers currently exist. They looked at the other towers in the area to see if they could provide the coverage we needed.

Alexander asked how tall the other towers might be, whether the other towers had a commercial interest involved and such as the VTEL deal and if they went through their Town Zoning Board before construction. Fulton could not answer the last question. The tower on Moose Mtn. is in the process to be 390 feet tall. The other towers are tall towers, we chose to pick a location where the tower would go up the valley and this is why we can use a shorter tower. There is a commercial interest in the tower on Moose Mtn. and there are three towers on Hurricane Hill, at least one of those towers has a commercial interest.

Alexander asked if the letter of intent that was voted on at the last meeting, and if VTEL comes up with a contract, will the Selectboard be able to vote on the specific terminology in the contract. Fulton said the letter of intent is a definitive agreement and the letter of intent says we will make a good faith effort to meet those conditions.

Henry Scheier asked about the use of the proceeds of the bonds. The proceeds cannot be used for anything else. Construction could include the purchase of equipment for the tower.

Jim Tobin asked about the renewal. Are there any circumstances that Norwich could cancel the agreement? Fulton said unless there is violation of the definitive agreement he does not see how Norwich could cancel. The agreement will provide that if the terms are not met either party can declare default. This could include interference between systems or equipment failure. However, each party would have to be given the opportunity to correct the deficiency.

Alexander asked if the bond is passed and VTEL falls through, we will still have a tower that would provide emergency services. Fulton responded that if the bond does not pass, we will still have a tower that provides emergency services without VTEL. Also, if the bond does not pass, we will have grants in place that will provide the equipment for Fire and EMS. The other two departments will be lacking in coverage.

Christopher Ashley spoke saying that this is something we have known about for a long time. There have been forums, and public sessions. The Town Manager and others have worked to reduce the cost. The options could have been many small antennas all around Town where no one would be bothered and that would be fine. Another is that we have a good piece of land and as long as we can keep the cost below \$762,000 this would be cheaper and provide coverage. The Board made a decision to move ahead on the second option. Ashley thinks it is reasonable to be against this if you can see the tower, and it is reasonable to be for this tower if you think about what they are trying

to do. There have been several sessions regarding the tower in the past, and he feels that it is time to move ahead.

Alexander commented that as a person who is questioning the tower and location, she does feel that if the process had been more thorough and an attempt had been made to go through local zoning regulations and not by going around these regulations to get to the Public Service Board, and that this was the best place for a tower, she would not love it but would be more willing to accept this to better the public good. She feels that that process is important.

Ashley spoke saying that the legislature has created a system that towns have a different standard than private. This has created a double standard. He does hope that it goes through a robust regulatory process.

A motion was made to adjourn the meeting by Tom Gray, seconded by Nancy Dean. Motion passed. Meeting adjourned at 8:05 PM.

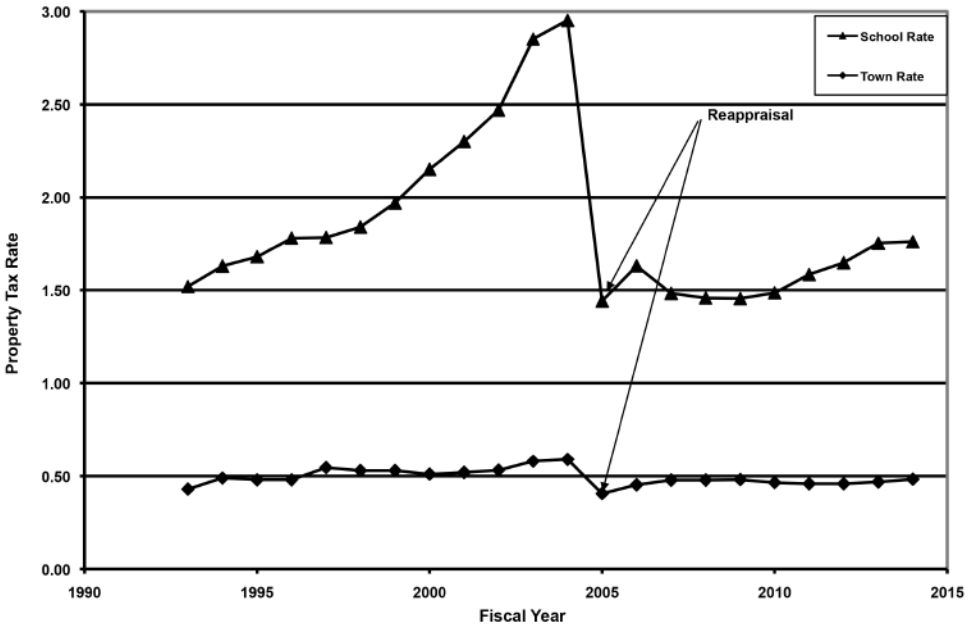
### **Ballot Results – 509 Voters**

Article 1 Yes, 204; No, 305

*Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk*

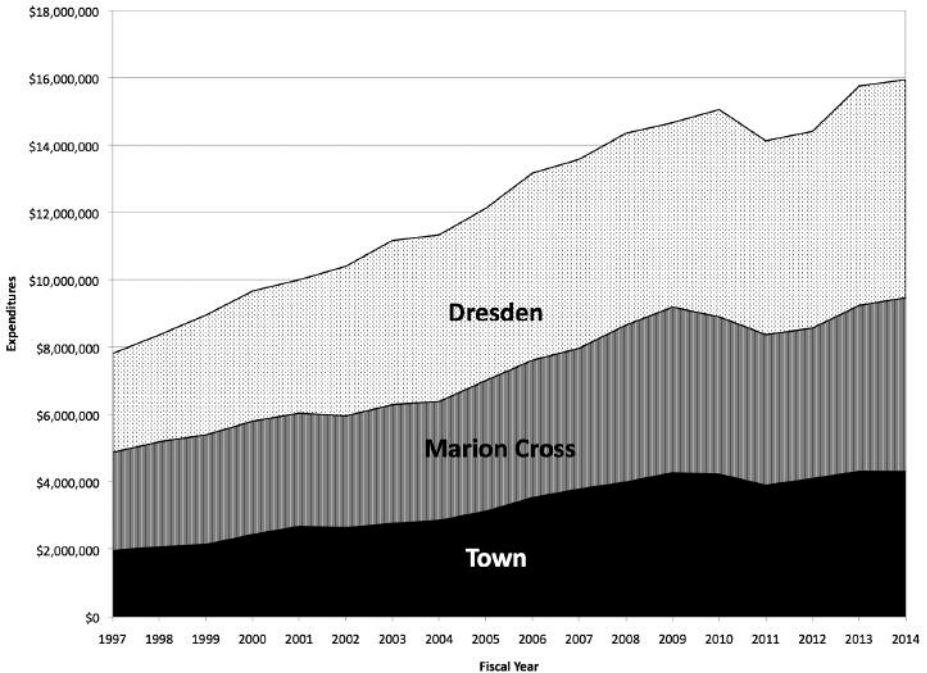


## Town and School Homestead Tax Rates



## Norwich Town and School Expenditures

Total Budgeted Expenditures as Proposed to Voters





## Town of Norwich and Norwich School District Summary

### LOCAL GROSS EXPENDITURES SUMMARY

	FY12 Actual	FY13 Budget	FY14 Proposed	FY13-FY14 % Increase
Town (including Articles)	\$ 4,561,997	\$ 4,321,365	\$ 4,315,283	-0.14%
Marion Cross School	4,728,956	4,927,189	5,163,548	4.80%
Dresden Assessment	5,658,397	6,445,721	6,474,053	0.44%
Total School	10,387,353	11,372,910	11,637,601	2.33%
<b>Total Expenditures</b>	<b>\$ 14,949,350</b>	<b>\$ 15,694,275</b>	<b>\$ 15,952,884</b>	<b>1.65%</b>

### TOTAL TAX RATE (Per \$100 of Assessed Value)

	FY12 Actual	FY13 Budget	FY14 Projected*	FY13-FY14 % Increase
Town Rate (without Articles)	\$ 0.4125	\$ 0.4094	\$ 0.4341	6.03%
Town Rate for Articles	0.0410	0.0542	0.0442	-18.45%
Local Agreement Rate	0.0053	0.0053	0.0051	-3.77%
<b>Total Town Rate</b>	<b>0.4588</b>	<b>0.4689</b>	<b>0.4834</b>	<b>3.09%</b>
Windsor County**			0.0060	
School Homestead***	1.6482	1.7530	1.7613	0.47%
School Non-residential***	1.4960	1.4791	1.4339	-3.06%
<b>Total Tax Rate</b>				
<b>Homestead</b>	<b>\$ 2.1070</b>	<b>\$ 2.2219</b>	<b>\$ 2.2507</b>	<b>1.30%</b>
<b>Non-residential</b>	<b>\$ 1.9548</b>	<b>\$ 1.9480</b>	<b>\$ 1.9233</b>	<b>-1.27%</b>

### AMOUNTS TO BE RAISED BY TAXES

	FY12 Actual	FY13 Estimated	FY14 Projected*	FY13-FY14 % Increase
Town	\$ 3,299,163	\$ 3,291,673	\$ 3,396,254	3.18%
Windsor County			42,557	
Combined School****	\$ 10,944,004	\$ 11,888,291	\$ 11,834,173	-0.46%
<b>Total taxes to be raised</b>	<b>\$ 14,243,167</b>	<b>\$ 15,179,964</b>	<b>\$ 15,272,984</b>	<b>0.61%</b>

\* Assumes an estimated Town Grand List on April 1, 2013 of \$710,004,800.

\*\* The FY12 and FY13 Actual and Budget Total Town Rate included the Windsor County taxes.

\*\*\* Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

\*\*\*\* In September 2012 the Vermont Department of Education estimated that \$663,551 of the FY13 education tax collected was payable to the Education Fund.

Based on January 2012 information from the Vermont Tax Department and based on income tax year 2011 and property taxes paid in 2012, 439 Norwich taxpayers received the following Property Tax Adjustments and Rebates:

405 received school property tax adjustments totaling \$1,141,873 (of these 124 also received circuit breaker tax adjustments totaling \$98,333), and 34 received renter rebates totaling \$22,817 for a total of \$1,263,023.

**Norwich School District**  
**2012-2013 Estimated Tax Rate Calculation**

	Item	Actual 2012-13	Estimated 2013-14	Chg	% Chg
	1 Marion Cross School	\$4,902,189	\$5,163,548	\$261,359	5.33%
	1a <i>Deficit Reduc Article/Budget Chges</i>	\$25,000	\$0		
	2 plus Dresden Assessment	6,445,721	6,474,053	28,332	0.44%
	2a Total Expenditures	11,372,910	11,637,601	264,691	2.33%
	3 less Revenues and Fund Balance (excl Voc Aid)	1,233,822	1,315,294	81,473	6.60%
	4 equals Education Spending	\$10,139,088	\$10,322,307	\$183,218	1.81%
	5 Estimated equalized pupils	632.50	633.24	0.74	0.12%
Calculation of Excess Spending Obligation	6 Adjusted ES/Eq Pupil	\$16,030	\$16,301	\$271	1.69%
	6a Net Debt per Eq pupil	\$1,384	\$1,422		
	6b Net Special Ed Excess per Eq Pupil		\$10		
	7 Adjusted ES/Eq Pupil for purposes of Excess Spending	\$14,646	\$14,869		
	8 Excess Spending Threshold	\$14,841	\$15,456	\$615	4.14%
	9 Per Pupil Spending above/(below) Threshold	(195)	(587)		
	10 Per pupil figure for Calculating District Adjustment	\$16,030	\$16,301		
	11 Base Amount	\$8,723	\$8,723	\$0	0.00%
	12 District Spending Adjustment	183.769%	186.871%	3.102%	1.69%
	13 Statewide Ed Tax Rate	\$0.89	\$0.940	\$0.05	5.62%
13a Equalized Homestead Tax	\$1.6355	\$1.7566	0.1210	7.40%	
14 Common level of appraisal	93.30%	99.73%	6.4%	6.89%	
15 Estimated nominal tax rate	\$1.7530	\$1.7613	0.0083	0.47%	
16 Income Sensivity Percentage	3.31%	3.36%	0.05%	1.51%	
17 Non Residential Tax Rate	\$1.38	\$1.43	0.05	3.62%	
18 Divide by CLA	93.30%	99.73%	6.43%	6.89%	
19 Nominal Non-Residential Tax Rate	\$1.4791	\$1.4339	(0.0452)	-3.06%	

Note: Tax rate info preliminary and subject to state legislative changes.

## Town of Norwich Revenue Report

	FY12 FINAL	FY12 ACTUAL	FY13 ESTIMATE*	FY14 ESTIMATE*	FY14/ FY13 % CHANGE
REVENUES-PAYMENT FROM REDUCTION IN FUND BALANCE					
			\$ 348,909	\$ 215,000	
<b>PROPERTY TAX REVENUES</b>					
TOWN PROPERTY TAX	\$ 3,196,627	\$ 3,191,587	\$ 2,991,801	\$ 3,082,434	2.94%
PROPERTY TAX FOR OTHER MONETARY ARTICLES		-	385,001	313,820	-22.68%
VT LAND USE TAX	100,000	107,576	107,576	107,222	-0.33%
PROPERTY TAX INTEREST	20,000	23,454	20,000	25,000	20.00%
PROPERTY TAX COLLECTION FEE	15,000	15,381	15,000	17,000	11.76%
<b>TOTAL PROPERTY TAX REVENUE</b>	<b>\$ 3,331,627</b>	<b>\$ 3,337,998</b>	<b>\$ 3,519,378</b>	<b>\$ 3,545,476</b>	<b>0.74%</b>
<b>LICENSE &amp; PERMIT REVENUE</b>					
LIQUOR LICENSE	\$ 350	\$ 350	\$ 350	\$ 350	0.00%
DOG LICENSE	2,800	2,921	2,900	2,800	-3.57%
HUNTING & FISHING LICENSES	450	435	400	400	0.00%
PEDDLER LICENSE	50	175	50	50	0.00%
BUILDING/DEVELOPMENT PERMITS	7,500	4,016	6,500	7,500	
LAND POSTING PERMIT	250	250	250	250	0.00%
<b>TOTAL LICENSE &amp; PERMIT REVENUE</b>	<b>\$ 11,400</b>	<b>\$ 8,147</b>	<b>\$ 10,450</b>	<b>\$ 11,350</b>	<b>7.93%</b>
<b>INTERGOVERNMENTAL REVENUE</b>					
VT HIWAY GAS TAX	\$ 161,212	\$ 147,427	\$ 180,880	\$ 174,609	-3.59%
VT ACT 60	15,000	15,200	15,000	15,200	1.32%
ST. OF VT. LISTER TRAINING	400	399	400	400	0.00%
EDUCATION TAX REFUND 2010 CLA		70,433			
PILOT PAYMENTS	20,000	22,939	20,000	22,000	9.09%
VT NATURAL RESOURCES	3,798	3,798	3,798	3,798	0.00%
LATE FEES-REVISED TAX BILLS	300	315	300	300	0.00%
EDUCATION TAX RETAINER	20,150	22,936	21,000	24,000	12.50%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 220,860</b>	<b>\$ 283,447</b>	<b>\$ 241,378</b>	<b>\$ 240,307</b>	<b>-0.44%</b>

## Town of Norwich Revenue Report

	FY12 FINAL	FY12 ACTUAL	FY13 ESTIMATE*	FY14 ESTIMATE*	FY14/FY13 % CHANGE
<b>SERVICE FEE REVENUE</b>					
RECORDING FEE	\$ 24,000	\$ 42,463	\$ 30,000	\$ 37,000	18.92%
RESTORATION	2,400	4,882	3,333	4,100	18.71%
DOCUMENT COPY FEE	2,200	2,999	2,500	2,800	10.71%
USE OF RECORDS FEE	400	319	375	400	6.25%
VITAL STATISTIC FEE	1,000	1,120	1,300	1,000	-30.00%
MOTOR VEHICLE RENEWAL FEE	400	261	325	300	-8.33%
PHOTOCOPYING FEE	250	45	250	100	-150.00%
PASSPORT	-	-	-	-	
TRACY HALL RENTAL FEE	7,700	5,482	7,000	7,500	6.67%
POLICE REPORT FEE	500	830	300	750	60.00%
POLICE ALARM RESPONSE FEE	700	1,950	1,200	1,500	20.00%
SPECIAL POLICE DUTY FEES	1,000	1,408	1,000	500	-100.00%
PLANNING DOC COPY FEE	100	5	100	-	
PLANNING MAPS	1,000	-	1,000	-	
RECREATION PROGRAM FEES	128,000	122,602	112,000	126,000	11.11%
TRANSFER STATION STICKERS	15,000	21,145	19,000	23,000	17.39%
RECYCLING SOLID WASTE FEES	2,500	1,953	10,500	2,000	-425.00%
E-WASTE REVENUE		3,956		4,000	100.00%
RECYCLING REBATES		4,159		4,000	100.00%
TRASH COUPON	90,000	85,439	95,000	90,000	-5.56%
<b>TOTAL SERVICE FEE REVENUE</b>	<b>\$ 277,150</b>	<b>\$ 301,016</b>	<b>\$ 285,183</b>	<b>\$ 304,950</b>	<b>6.48%</b>

	FY12 FINAL	FY12 ACTUAL	FY13 ESTIMATE*	FY14 ESTIMATE*	FY14/FY13 % CHANGE
<b>GRANT REVENUE</b>					
FEMA MITIGATION GRANT	\$ 521,488	\$ 525,742	\$ -	\$ -	-
PLANNING GRANT	11,206	11,206	-	-	-
ENERGY GRANT		1,530	-	-	-
CONSERV COMM GRANT	20,000	20,000	-	-	-
GOVERNORS HIGHWAY SAFETY GRANT	7,342	7,342	-	-	-
07 HOMELAND SECURITY GRANT		7,048	-	-	-
10 HOMELAND SECURITY GRANT 97	5,021	5,021	-	-	-
10 HOMELAND SECURITY GRANT	6,551	6,551	-	-	-
11 EQUIPMENT INCENTIVE GRANT	9,625	9,625	-	-	-
PRESERVATION TRUST/TREE GRANT					
<b>TOTAL GRANT REVENUE</b>	\$ 581,233	\$ 594,065	\$ -	\$ -	-
<b>OTHER TOWN REVENUES</b>					
TOWN REPORT	\$ 1,800	\$ 1,506	\$ 1,600	\$ 1,500	-6.67%
BANK INTEREST	11,300	7,836	7,500	7,800	3.85%
INSURANCE CLAIMS		2,138	-	-	-
ATHLETIC FIELD RENTAL	18,000	25,223	23,000	27,000	14.81%
<b>TOTAL OTHER TOWN REVENUES</b>	\$ 31,100	\$ 36,703	\$ 32,100	\$ 36,300	11.57%

## Town of Norwich Revenue Report

	FY12 FINAL	FY12 ACTUAL	FY13 ESTIMATE*	FY14 ESTIMATE*	FY14/FY13 % CHANGE
<b>PUBLIC SAFETY REVENUES</b>					
POLICE FINE	\$ 22,000	\$ 17,466	\$ 22,000	\$ 17,500	-25.71%
PARKING FINE	500	295	500	200	-150.00%
DOG FINE	200	75	200	200	0.00%
<b>TOTAL PUBLIC SAFETY REVENUES</b>	<b>\$ 22,700</b>	<b>\$ 17,836</b>	<b>\$ 22,700</b>	<b>\$ 17,900</b>	<b>-26.82%</b>
<b>MISCELLANEOUS REVENUE</b>					
DAILY OVER/SHORT	\$ -	\$ 81	\$ -	\$ -	-
VLCT LEADER PROGRAM	-	3,009	-	-	-
DONATIONS	-	1,300	-	-	-
AMBULANCE REFUND	-	1,378	-	-	-
RECREATION	-	200	-	-	-
TOWN CLERK	-	32	-	50	-
FINANCE DEPT	-	8	-	-	-
LISTER DEPT	-	90	-	-	-
POLICE DEPT	-	3,384	-	-	-
COBRA REIMBURSEMENT	-	9,996	-	-	-
HIGHWAY DEPT	-	615	-	-	-
CONSERVATION COMM.	-	244	-	-	-
MISCELLANEOUS	4,000	913	4,000	3,950	-
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>\$ 4,000</b>	<b>\$ 21,252</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>0.00%</b>
<b>TOTAL FEES &amp; SERVICES</b>					
ALLOWANCE FOR TAX ADJUSTMENTS*	\$ 1,148,443	\$ 1,262,465	\$ 595,811	\$ 614,807	3.09%
<b>TOTAL TOWN REVENUES</b>	<b>\$ 4,480,070</b>	<b>\$ 4,600,463</b>	<b>\$ 4,424,098</b>	<b>\$ 4,315,283</b>	<b>-2.52%</b>

\* Adjusted at time of Town Report and setting tax rate.



## Town of Norwich Expenditure Budget/Report

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
TOWN ADMINISTRATION					
SELECTBOARD STIPEND	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	0.00%
TOWN MANAGER WAGE	77,250	122,522	90,000	97,894	8.77%
HI, HSA, DENTAL AND CAR ALLOWANCE	-	-	-	16,824	
TREASURER STIPEND	1,636	1,636	1,693	1,693	0.00%
ASST. TO THE TOWN MANAGER	34,798	40,266	41,184	44,393	7.79%
FICA TAX	7,203	10,209	8,393	10,125	20.63%
MEDI TAX	1,685	2,515	1,963	2,368	20.63%
HEALTH INSUR	40,625	19,940	33,573	12,774	-61.95%
DISABILITY/LIFE INSURANCE	1,983	2,027	2,361	1,697	-28.12%
DENTAL INSURANCE	900	600	840	450	-46.43%
VT RETIREMENT	5,796	8,439	6,784	8,242	21.40%
COBRA EXPENSE	-	12,158	-	-	
PROFESS SERVICES	40,000	18,350	48,000	45,000	-6.25%
TOWN MANAGER RECRUITMENT	-	-	7,500	-	-100.00%
TELEPHONE	700	518	700	600	-14.29%
T MNGR CELL PHONE	650	612	650	600	-7.69%
POSTAGE	300	148	300	250	-16.67%
ADVERTISING	800	542	800	600	-25.00%
T MNGR VEHICLE	3,600	4,085	3,600	-	-100.00%
MILEAGE	200	70	200	200	0.00%
OFFICE SUPPLIES	1,000	1,787	1,000	1,000	0.00%
OFFICE EQUIP	600	2,990	600	600	0.00%
DUES/MTGS/EDUC	1,000	997	1,150	1,150	0.00%
COMMITTEE	250	98	500	500	0.00%
GRANT MATCH	-	-	2,317	-	-100.00%
MISCELLANEOUS	750	1,739	750	750	0.00%
DESIGNATED FUND-CITIZENS ASSISTANCE	800	800	-	1,000	0.00%
DESIGNATED FUND-FACILITIES STUDIES	-	-	-	15,000	
<b>TOTAL</b>	<b>\$ 225,026</b>	<b>\$ 255,048</b>	<b>\$ 257,359</b>	<b>\$ 266,210</b>	<b>3.44%</b>

**Town of Norwich Expenditure Budget/Report**

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
<b>BOARD OF CIVIL AUTHORITY/ABATEMENT</b>					
JUSTICES WAGE	\$ 875	\$ 595	\$ 600	\$ 800	33.33%
FICA TAX	-	4	-	-	-
MEDI TAX	-	1	-	-	-
DUES/MTGS/EDUC	-	-	-	-	-
POSTAGE	200	50	175	400	128.57%
<b>TOTAL</b>	<b>\$ 1,075</b>	<b>\$ 650</b>	<b>\$ 775</b>	<b>\$ 1,200</b>	<b>54.84%</b>
<b>STATUTORY MEETINGS</b>					
POLLWORKERS WAGE	\$ 200	\$ 125	\$ 350	\$ 200	-42.86%
FICA TAX	-	2	-	-	-
MEDI TAX	-	-	-	-	-
POSTAGE	175	37	450	-	-100.00%
ADVERTISING	200	131	225	-	-100.00%
PRINTING	1,500	1,863	1,500	1,500	0.00%
OFFICE SUPPLIES	100	58	200	200	0.00%
VOTING MACH EXPENSE	-	54	-	65	-
VOTING MACH MAINT AGRMT	225	-	225	225	0.00%
VIG MCHN PROGRAMG	1,600	1,448	4,200	1,600	-61.90%
<b>TOTAL</b>	<b>\$ 4,000</b>	<b>\$ 3,718</b>	<b>\$ 7,150</b>	<b>\$ 3,790</b>	<b>-46.99%</b>

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
TOWN CLERK					
TOWN CLERK WAGE	\$ 46,283	\$ 46,783	\$ 47,903	\$ 55,206	15.25%
ASST CLK WAGE	15,000	9,146	12,420	18,218	46.68%
FICA TAX	3,800	3,270	3,740	4,552	21.72%
MEDI TAX	889	765	875	1,065	21.72%
HEALTH INS	18,234	17,320	18,402	30,600	66.29%
DISABILITY/LIFE INS	803	825	862	1,710	98.38%
DENTAL INSURANCE	676	423	444	900	102.70%
VT RETIREMENT	2,314	2,348	2,395	3,671	53.28%
DOG/CAT LICENSE	500	431	475	475	0.00%
VITAL STATISTICS	70	-	55	55	0.00%
TELEPHONE	525	491	525	525	0.00%
ADVERTISING	100	-	150	100	-33.33%
OFFICE SUPPLIES	2,800	2,127	2,800	2,500	-10.71%
OFFICE EQUIPMENT	600	1,911	600	-	-100.00%
SOFTWARE	500	426	3,850	3,125	-18.83%
DUES/MTGS/EDUC	275	170	275	250	-9.09%
RECORD RESTORATION	4,500	5,579	4,500	-	-100.00%
DESIGNATED FUND-RECORD RESTORATION					
TOTAL	\$ 97,868	\$ 92,015	\$ 100,271	\$ 127,952	27.61%
AUDIT					
INDEPENDENT AUDIT	\$ 11,250	\$ 11,250	\$ 11,750	\$ 16,000	36.17%
TOWN REPORT	6,000	4,923	5,500	5,000	-9.09%
POSTAGE	575	551	500	575	15.00%
ADVERTISING	-	-	-	-	
TOTAL	\$ 17,825	\$ 16,724	\$ 17,750	\$ 21,575	21.55%

## Town of Norwich Expenditure Budget/Report

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
<b>FINANCE DEPARTMENT</b>					
FINANCE DIRECTOR WAGE	\$ 46,143	\$ 46,320	\$ 48,450	\$ 57,422	18.52%
FINANCE ASSISTANT WAGE	15,600	15,433	32,448	40,227	23.97%
FICA TAX	3,828	3,798	5,016	6,054	20.71%
MEDI TAX	895	888	1,173	1,416	20.71%
HEALTH INS	9,118	6,354	26,038	25,166	-3.35%
DISABILITY/LIFE INS	800	824	1,456	1,820	25.00%
DENTAL INSURANCE	400	423	840	900	7.14%
VT RETIREMENT	2,307	2,306	4,045	3,087	-23.68%
TELEPHONE	500	462	500	500	0.00%
ADVERTISING	166	168	175	175	0.00%
PRINTING	75	60	75	75	0.00%
OFFICE SUPPLIES	1,500	1,607	1,500	1,500	0.00%
OFFICE EQUIPMENT	875	1,099	250	-	-100.00%
SOFTWARE	650	709	700	700	0.00%
DUES/MTGS/EDUC	350	345	350	350	0.00%
BANK CHARGE	150	96	150	150	0.00%
<b>TOTAL</b>	<b>\$ 83,357</b>	<b>\$ 80,892</b>	<b>\$ 123,166</b>	<b>\$ 139,542</b>	<b>13.30%</b>
<b>GENERAL ADMINISTRATION</b>					
TELEPHONE	\$ 800	\$ 1,240	\$ 750	\$ 750	0.00%
POSTAGE METER RENTAL	950	783	750	750	0.00%
POSTAGE	3,000	3,667	3,000	3,000	0.00%
OFFICE SUPPLIES	1,500	1,158	1,500	1,500	0.00%
PHOTOCOPIER	2,500	2,522	2,500	2,500	0.00%
WEB SITE SUPPORT	350	490	350	600	71.43%
SERVER MAINTENANCE	3,600	3,876	3,600	3,600	0.00%
COMPUTER EQUIPMENT	-	-	1,600	1,600	0.00%
DESIGNATED FUND-EQUIP	3,500	3,500	5,000	5,500	10.00%
<b>TOTAL</b>	<b>\$ 16,200</b>	<b>\$ 17,236</b>	<b>\$ 19,050</b>	<b>\$ 19,800</b>	<b>3.94%</b>

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
<b>ASSESSOR/LISTER DEPARTMENT</b>					
LISTER WAGE	\$ 40,560	\$ 27,205	\$ 4,500	\$ 4,500	0.00%
OFFICE ASST WAGE	13,728	5,992	18,720	18,218	-2.68%
ASSESSOR WAGE	38,173	5,820	-	-	
FICA TAX	5,733	2,055	1,440	1,409	-2.16%
MEDI TAX	1,341	481	337	329	-2.16%
HEALTH INS	-	-	-	6,387	
DISABILITY/LIFE INS	-	-	-	332	
DENTAL INSURANCE	-	-	-	225	
VT RETIREMENT	-	-	-	911	
TAX MAPPING	1,000	-	1,000	-	-100.00%
SOFTWARE MAINT/UPDATE	6,304	7,895	6,500	1,500	-76.92%
PROFESSIONAL SERVICES	-	-	75,000	50,000	-33.33%
TELEPHONE	500	516	500	500	0.00%
POSTAGE	400	358	400	400	0.00%
ADVERTISING	100	-	100	100	0.00%
PRINTING	200	138	200	200	0.00%
MILEAGE REIMB	150	27	200	50	-75.00%
OFFICE SUPPLIES	200	124	200	200	0.00%
OFFICE EQUIPMENT	2,000	1,070	250	250	0.00%
DUES/MTGS/EDUC	400	1,209	800	800	0.00%
DESIGNATED FUND-REAPPR	45,000	45,000	45,000	-	-100.00%
<b>TOTAL</b>	<b>\$ 155,788</b>	<b>\$ 97,890</b>	<b>\$ 155,146</b>	<b>\$ 86,311</b>	<b>-44.37%</b>

## Town of Norwich Expenditure Budget/Report

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
PLANNING DEPARTMENT					
PLANNING DIRECTOR WAGE	\$ 48,713	\$ 48,927	\$ 50,416	\$ 57,422	13.90%
OFFICE ASST. WAGE	15,409	10,964	15,948	20,114	26.12%
FICA TAX	3,976	3,436	4,115	4,807	16.83%
MEDI TAX	930	790	962	1,124	16.83%
HEALTH INS	15,713	15,431	15,171	19,161	26.30%
DISABILITY/LIFE INS	862	793	907	812	-10.47%
DENTAL INSURANCE	390	423	420	675	60.71%
VT RETIREMENT	2,436	2,434	2,521	2,871	13.90%
TOWN PLAN	1,000	-	500	-	-100.00%
PROFESS SERVICES	500	-	500	500	0.00%
MAPPING	1,200	1,601	900	1,200	33.33%
TAX MAPPING	-	-	-	1,500	-
I2 ST OF VT PLANNING GRANT	1,663	1,663	-	-	-
HISTORIC PRES GRANT	7,887	7,887	-	-	-
TELEPHONE	400	502	400	400	0.00%
POSTAGE	45	16	45	35	-22.22%
ADVERTISING	55	469	50	100	100.00%
PRINTING	600	-	300	300	0.00%
MILEAGE REIMB	350	657	400	600	50.00%
OFFICE SUPPLIES	600	589	600	600	0.00%
OFFICE EQUIPMENT	700	-	700	500	-28.57%
HISTORIC PRESERVATION COMMISSION	-	-	1,000	1,000	0.00%
DUES/MTGS/EDUC	350	400	350	500	42.86%
<b>TOTAL</b>	<b>\$ 103,778</b>	<b>\$ 96,982</b>	<b>\$ 96,205</b>	<b>\$ 114,221</b>	<b>18.73%</b>
DEVELOPMENT REVIEW BOARD					
POSTAGE	\$ 300	\$ 239	\$ 400	\$ 400	0.00%
ADVERTISING	500	342	500	500	0.00%
OFFICE SUPPLIES	400	463	300	300	0.00%
DUES/MTGS/EDUC	300	273	275	275	0.00%
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,317</b>	<b>\$ 1,475</b>	<b>\$ 1,475</b>	<b>0.00%</b>



	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
RECREATION DEPARTMENT					
RECREATION ADMINISTRATION					
RECREATION DIR WAGE					
RECREATION ASSISTANT					
FICA TAX	\$ 43,856	\$ 44,347	\$ 45,390	\$ 57,422	26.51%
MEDI TAX	-	-	2,787	3,000	7.64%
HEALTH INS	2,719	2,750	2,987	3,746	25.42%
DISABILITY/LIFE INSUR	636	643	699	876	25.42%
DENTAL INSURANCE	15,713	14,394	15,171	12,774	-15.80%
VT RETIREMENT	776	780	807	1,088	34.82%
MILEAGE REIMBURSEMENT	425	423	420	450	7.14%
TELEPHONE	2,193	2,208	2,270	2,871	26.51%
POSTAGE	332	172	450	450	0.00%
ADVERTISING	650	645	600	650	8.33%
PRINTING	400	93	200	200	0.00%
OFFICE EQUIPMENT	150	-	150	100	-33.33%
OFFICE SUPPLIES	200	20	100	100	0.00%
DUES/MTGS/EDUC	300	272	300	300	0.00%
TOTAL ADMINISTRATION	350	341	350	350	0.00%
	800	1,014	800	800	0.00%
	\$ 69,500	\$ 68,102	\$ 73,480	\$ 85,177	15.92%
RECREATION PROGRAMS					
SUMMER PROG WAGE					
FICA	\$ 12,350	\$ 13,572	\$ 12,550	\$ 13,700	9.16%
MEDI	750	842	750	849	13.25%
REFEREE/UMPIRE	170	197	170	199	16.85%
INSTRUCTOR FEE	1,475	1,815	2,000	2,000	0.00%
MIDDLE SCHOOL REC	54,000	51,773	45,000	50,000	11.11%
COACHING MATERIALS	200	60	-	-	
TEE SHIRT/HAT	300	277	300	300	0.00%
EQUIPMENT	2,600	5,170	6,000	4,500	-25.00%
ENTRY FEE	3,500	3,316	3,500	3,500	0.00%
REGISTRATION & CREDIT CARD FEES	950	1,905	850	1,200	41.18%
M.CROSS SCHOOL RENTAL FEE	2,000	6,480	4,500	6,500	44.44%
SPECIAL EVENTS/SUPPLIES	12,500	12,500	12,500	13,500	8.00%
UNIFORM	950	1,002	1,300	1,300	0.00%
TOTAL RECREATION PROGRAMS	300	300	300	300	0.00%
	\$ 92,045	\$ 99,209	\$ 89,720	\$ 97,848	9.06%

## Town of Norwich Expenditure Budget/Report

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
<b>RECREATION FACILITIES</b>					
REC FIELD CARE	\$ 5,500	\$ 5,595	\$ 6,000	\$ 7,500	25.00%
HUNTLEY LINE MARKING	5,000	3,993	5,000	4,500	-10.00%
PORTABLE TOILET	750	510	1,000	1,000	0.00%
REPAIRS & MAINT	800	966	800	1,500	87.50%
WATER USAGE	350	311	3	350	11566.67%
SITE WORK	-	448	-	-	-
NORWICH POOL	1,200	60	500	500	0.00%
FEMA POOL-GRANT	2,904	2,904	-	-	-
DESIGNATED FUNDT COURTS	4,500	4,500	10,000	5,000	-50.00%
DESIGNATED FUND-DAM	4,500	4,500	-	-	0.00%
<b>TOTAL RECREATION FACILITIES</b>	<b>\$ 25,504</b>	<b>\$ 23,787</b>	<b>\$ 23,303</b>	<b>\$ 20,350</b>	<b>-12.67%</b>
<b>TOTAL</b>	<b>\$ 187,049</b>	<b>\$ 191,098</b>	<b>\$ 186,503</b>	<b>\$ 203,375</b>	<b>9.05%</b>
<b>TRACY HALL EXPENDITURES</b>					
CUSTODIAL WAGE	\$ 30,089	\$ 28,991	\$ -	\$ -	-
CUSTODIAL OVERTIME	2,000	968	-	-	-
FICA TAX	1,990	1,857	-	-	-
MEDI TAX	465	434	-	-	-
HEALTH INS	22,390	17,267	-	-	-
DISABILITY/LIFE INS	624	597	-	-	-
DENTAL INSURANCE	-	-	-	-	-
VT RETIREMENT	1,771	1,549	-	-	-
WATER USAGE	500	399	400	450	12.50%
ELECTRICITY	11,000	11,053	11,000	11,000	0.00%
HEATING	13,000	12,232	13,500	13,500	0.00%
ALARM MONITORING	800	1,636	500	250	-50.00%
ELEVATOR MAINT	3,200	3,541	3,200	3,200	0.00%
BUILDING SUPPLIES	2,500	2,785	2,500	2,500	0.00%
REPAIRS & MAINT	7,000	13,227	7,000	7,500	7.14%
CUSTODIAN PAGER	100	-	100	100	0.00%
MILEAGE REIMB	-	-	50	50	0.00%
BANDSTAND ELECTR	300	396	300	325	8.33%
SIGN ELECTRICITY	350	595	350	350	0.00%
<b>TOTAL</b>	<b>\$ 98,079</b>	<b>\$ 97,527</b>	<b>\$ 38,900</b>	<b>\$ 39,225</b>	<b>0.84%</b>

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
<b>POLICE STATION</b>					
CUSTODIAL WAGE	\$ 3,328	\$ 4,885	\$ -	\$ -	
FICA TAX	198	303	-	-	
MEDI TAX	46	71	-	-	
WATER USAGE	200	164	200	200	0.00%
ELECTRICITY	3,000	3,217	3,000	3,200	6.67%
HEATING	2,000	1,768	2,400	2,000	-16.67%
ALARM MONITORING	350	632	350	530	51.36%
SUPPLIES	150	119	150	150	0.00%
REPAIRS & MAINT	1,500	2,728	1,500	1,500	0.00%
DESIGNATED FUND-P STAIN	2,500	2,500	2,500	-	-100.00%
<b>TOTAL</b>	<b>\$ 13,272</b>	<b>\$ 16,387</b>	<b>\$ 10,100</b>	<b>\$ 7,580</b>	<b>-24.95%</b>
<b>POLICE DEPARTMENT</b>					
POLICE CHIEF WAGE	\$ 69,689	\$ 67,063	\$ 71,780	\$ 74,651	4.00%
POLICE OFFICER WAGE	127,300	131,275	133,889	138,814	3.68%
OVERTIME OFFICER WAGE	15,500	23,537	15,500	20,000	29.03%
ADMINISTRATIVE WAGE	35,880	36,588	37,066	38,666	4.32%
PARTTIME OFFICER WAGE	5,000	4,736	7,000	5,000	-28.57%
CROSSING GUARD WAGE	11,960	11,427	12,378	11,724	-5.29%
SPECIAL DUTY WAGE	-	2,368	-	-	
FEMA	-	1,877	-	-	
FICA TAX	16,450	17,039	17,212	17,909	4.05%
MEDI TAX	3,847	3,985	4,025	4,188	4.05%
HEALTH INS	86,912	65,086	78,012	73,592	-5.67%
DISABILITY/LIFE INS	4,200	4,089	4,424	4,593	3.82%
DELTA DENTAL	1,500	1,693	2,100	2,250	7.14%
VT RETIREMENT	14,500	16,534	16,229	17,109	5.42%
POLICE RECRITNG	-	-	-	-	
TRAINING	3,500	1,510	3,500	3,000	-14.29%

**Town of Norwich Expenditure Budget/Report**

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
PROFESS SERVICE	400	-	400	250	-37.50%
ANIMAL CONT/LEASH LAW	2,000	1,697	2,000	2,000	0.00%
07 HOMELAND SEC. GRANT 97	-	-	-	-	-
EQUIPMENT INCENTIVES GRANT	6,551	6,551	-	-	-
HSU GRANT-RADIOS	7,048	7,048	-	-	-
HSU GRANT-BASE STATIONS	3,324	3,324	-	-	-
RADIO MAINTENANCE	800	1,909	800	800	0.00%
ADMIN TELEPHONE	4,000	4,604	4,000	4,500	12.50%
PORT/MOBILE RADIOS	900	3,395	900	-	-100.00%
911/PAGERS	375	349	400	375	-6.25%
VIBRS	4,000	3,222	3,500	2,500	-28.57%
DISPATCH SERVICES	45,205	42,916	44,000	45,205	2.74%
POSTAGE	150	405	150	200	33.33%
SPEED SIGNS	-	-	1,000	1,200	20.00%
COMMUNITY RELATNS	1,000	2,804	1,000	1,000	0.00%
MILEAGE REIMB	-	120	100	100	0.00%
OFFICE SUPPLIES	1,500	1,440	1,500	1,750	16.67%
OFFICE EQUIPMENT	1,500	1,769	1,500	1,750	16.67%
DUES/MTGS/EDUC	500	745	500	450	-10.00%
OIL & GASOLINE	10,500	10,805	9,500	11,000	15.79%
AMMUNITION	800	3	800	500	-37.50%
CRUISER VIDEO EQUIP	1,000	295	1,000	300	-70.00%
CRUISER MAINT	7,500	5,722	5,000	6,000	20.00%
CRUISER SUPPLIES	800	440	800	800	0.00%
UNIFORMS CLEANING	800	1,074	800	1,100	37.50%
UNIFORM	3,500	1,277	3,000	3,000	0.00%
BULLET PROOF VESTS	900	-	2,000	-	-100.00%
DESIGNATED FUND-SPECIAL EQUIP	-	-	900	-	-100.00%
DESIGNATED FUND-CRUISER	25,000	25,000	17,500	10,000	-42.86%
TOTAL	\$ 526,292	\$ 515,721	\$ 506,166	\$ 506,276	0.02%
TOTAL POLICE STATION AND POLICE DEPT.	\$ 539,564	\$ 532,108	\$ 516,266	\$ 513,856	-0.47%

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
<b>FIRE/FAST STATION</b>					
UTILITIES					
WATER USAGE	\$ 600	\$ 708	\$ 500	\$ 700	40.00%
ELECTRICITY	1,900	1,732	1,900	1,900	0.00%
HEATING	7,500	4,665	6,000	5,500	-8.33%
TELEPHONE & INTERNET	1,800	1,629	1,650	1,750	6.06%
ALARM MONITORING	400	371	60	60	0.00%
<b>TOTAL</b>	<b>\$ 12,200</b>	<b>\$ 9,105</b>	<b>\$ 10,110</b>	<b>\$ 9,910</b>	<b>-1.98%</b>
<b>REPAIR &amp; MAINTENANCE</b>					
SUPPLIES	\$ 700	\$ 366	\$ 550	\$ 500	-9.09%
REPAIR & MAINTENANCE	2,000	2,652	2,000	2,700	35.00%
<b>TOTAL</b>	<b>\$ 2,700</b>	<b>\$ 3,018</b>	<b>\$ 2,550</b>	<b>\$ 3,200</b>	<b>25.49%</b>
<b>TOTAL FIRE STATION</b>	<b>\$ 14,900</b>	<b>\$ 12,123</b>	<b>\$ 12,660</b>	<b>\$ 13,110</b>	<b>3.55%</b>
<b>FIRE/FAST DEPT.</b>					
FIRE WAGES	\$ 52,530	\$ 52,732	\$ 55,831	\$ 56,816	1.76%
FIRE CHIEF WAGES	2,115	1,322	2,115	2,115	0.00%
FIRE OFFICER STIPEND	29,000	29,631	30,014	32,500	8.28%
FIREFIGHTERS WAGE	4,800	4,160	4,800	5,200	8.33%
FF DRILLS/MTGS WAGE	5,484	5,444	5,751	5,991	4.17%
FICA TAX	1,282	1,273	1,345	1,401	4.17%
MEDI TAX	1,125	1,688	1,125	1,500	33.33%
HEALTH INSURANCE	950	903	950	1,035	8.95%
DISABILITY/LIFE INSURANCE	2,786	2,799	2,961	3,051	3.05%
VT RETIREMENT	505	423	450	450	0.00%
DENTAL INSURANCE					
<b>TOTAL</b>	<b>\$ 100,577</b>	<b>\$ 100,375</b>	<b>\$ 105,342</b>	<b>\$ 110,059</b>	<b>4.48%</b>

**Town of Norwich Expenditure Budget/Report**

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
EMS WAGES					
EMS WAGE	\$ 5,500	\$ 5,660	\$ 4,456	\$ 5,000	12.21%
EMS DRILL WAGE	3,200	1,860	2,800	2,500	-10.71%
EMS FICA TAX	539	444	450	465	3.36%
EMS MEDI TAX	126	104	105	109	3.36%
<b>TOTAL</b>	<b>\$ 9,366</b>	<b>\$ 8,068</b>	<b>\$ 7,811</b>	<b>\$ 8,074</b>	<b>3.36%</b>
EDUCATION & TRAINING					
FIRE EDUC/TRAINING	\$ 1,800	\$ 1,137	\$ 1,800	\$ 1,800	0.00%
EMS EDUC/TRNG	1,200	1,027	1,200	1,200	0.00%
FIRE DUES/MTGS/EDUC	860	1,025	900	1,000	11.11%
<b>TOTAL</b>	<b>\$ 3,860</b>	<b>\$ 3,189</b>	<b>\$ 3,900</b>	<b>\$ 4,000</b>	<b>2.56%</b>
TOOLS & EQUIPMENT					
FIRE TOOLS & EQUIPMENT	\$ 9,000	\$ 5,717	\$ 9,000	\$ 7,500	-16.67%
EMS TOOLS/EQUIP	3,500	2,753	3,400	3,000	-11.76%
RADIO PURCH/REPAIR	2,000	1,170	2,000	1,000	-50.00%
<b>TOTAL</b>	<b>\$ 14,500</b>	<b>\$ 9,640</b>	<b>\$ 14,400</b>	<b>\$ 11,500</b>	<b>-20.14%</b>
MAINTENANCE					
FIRE TRK R & M	\$ 8,500	\$ 8,285	\$ 9,000	\$ 9,000	0.00%
EQUIPMENT MAINTENANCE	2,250	1,882	2,250	2,000	-11.11%
RADIO MAINTENANCE	1,900	1,255	1,500	1,500	0.00%
SOFTWARE MAINTENANCE	800	625	800	800	0.00%
COMPUTER MAINTENANCE	625	865	625	500	-20.00%
VEHICLE FUEL	3,000	4,222	3,700	4,500	21.62%
<b>TOTAL</b>	<b>\$ 17,075</b>	<b>\$ 17,133</b>	<b>\$ 17,875</b>	<b>\$ 18,300</b>	<b>2.38%</b>



	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
SUPPORT	\$ 250	\$ -	\$ 250	\$ 250	0.00%
RECRUITMENT	-	-	-	-	
VEHICLE ALLOWANCE	150	32	125	100	-20.00%
POSTAGE	6,500	5,655	6,500	6,500	0.00%
FIREFIGHTERS CASULINS	475	200	475	350	-26.32%
OFFICE SUPPLIES	175	291	175	175	0.00%
FIRE PREVENTION BOOKS & MATERIALS	12,017	8,036	7,384	7,679	4.00%
DISPATCH SERVICE	450	208	300	300	0.00%
UNIFORM	10,700	10,700	10,700	10,700	0.00%
HYDRANT RENTAL	-	-	-	400	
DRY HYDRANT	1,200	1,991	1,100	1,100	0.00%
OSHA COMPLIANCE	31,917	27,113	27,009	27,554	2.02%
TOTAL	\$ 31,917	\$ 27,113	\$ 27,009	\$ 27,554	
DESIGNATED FUNDS	\$ 3,000	\$ 3,000	\$ -	\$ -	0.00%
DESIGNATED FUND-FIRE STAT	60,000	60,000	62,000	62,000	0.00%
DESIGNATED FUND-APPARATUS	5,000	5,000	5,000	5,000	0.00%
DESIGNATED FUND-EQUIPMENT	68,000	68,000	67,000	67,000	0.00%
TOTAL	\$ 1,627	\$ 1,627	\$ -	\$ -	
HOMELAND SECURITY GRANT 1	\$ 246,922	\$ 235,145	\$ 243,337	\$ 246,487	1.29%
TOTAL FIRE	\$ 261,822	\$ 247,268	\$ 255,997	\$ 259,597	1.41%
TOTAL FIRE STATION AND FIRE DPT.					

## Town of Norwich Expenditure Budget/Report

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
<b>EMERGENCY MANAGEMENT</b>					
EMERG MAN ADMIN	\$ 150	\$ 165	\$ 100	\$ 200	100.00%
EMERG MNGMT SUPPLIES	100	-	100	100	0.00%
GENERATOR FUEL	1,500	470	1,500	1,000	-33.33%
EMERG GEN MAINT	3,000	3,712	2,500	3,500	40.00%
EMERG GEN REPAIR	-	236	-	-	-
DPW-GENERATOR	1,400	-	-	-	-
DESIGNATED FUND-COMMUNIC	15,000	15,000	25,000	20,000	-20.00%
<b>TOTAL</b>	<b>\$ 21,150</b>	<b>\$ 19,583</b>	<b>\$ 29,200</b>	<b>\$ 24,800</b>	<b>-15.07%</b>
<b>TREE WARDEN EXPENDITURES</b>					
TREE CUTTING/REMOV	\$ 19,255	\$ 28,865	\$ 12,000	\$ -	-100.00%
<b>CONSERVATION COMM.</b>					
POSTAGE	\$ 290	\$ -	\$ 290	\$ -	-100.00%
PRINTING	360	-	360	-	-100.00%
DONATIONS	-	-	-	-	-
DUES/MTGS/EDUC	480	600	480	725	51.04%
SPKRS/PUBLIC INFO	500	105	500	500	0.00%
PUBLICITY	420	-	420	420	0.00%
TRAILS	3,100	1,249	3,100	3,100	0.00%
WATER QUAL MONIT	575	-	575	550	-4.35%
NATRL RESRCS INVEN	1,400	1,662	1,400	1,825	30.36%
GRANT EXPENSE	20,000	20,000	-	-	-
<b>TOTAL</b>	<b>\$ 27,125</b>	<b>\$ 23,616</b>	<b>\$ 7,125</b>	<b>\$ 7,120</b>	<b>-0.07%</b>
<b>PUBLIC WORKS DEPARTMENT</b>					
CLASS 1 & 2 GENERAL MAINT	\$ 6,900	\$ 4,745	\$ 6,900	\$ 6,900	0.00%
CLASS 1 PURCHASED SERVICES	7,150	6,318	7,150	7,150	0.00%
CLS 2 GM PURCH SERV	11,500	3,978	11,500	11,500	0.00%
CLS 2 GM ROAD SUPP					
<b>TOTAL</b>	<b>\$ 25,550</b>	<b>\$ 15,041</b>	<b>\$ 25,550</b>	<b>\$ 25,550</b>	<b>0.00%</b>

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
CLASS 3 GEN MAINT					
CLS 3 GM PUR SERV	\$ 18,540	\$ 12,621	\$ 18,540	\$ 18,540	0.00%
CLS 3 GM ROAD SUPP	8,200	1,420	8,200	8,200	0.00%
TOTAL	\$ 26,740	\$ 14,041	\$ 26,740	\$ 26,740	0.00%
CLASS 1 & 2 WINTER MAIN					
CLS 2 WM PURCH SERV	\$ 10,000	\$ 7,608	\$ 10,000	\$ 10,000	0.00%
CLS 2 WNTR MNT SAND	11,600	11,600	11,600	11,600	0.00%
CLASS 1 WINTER SALT	1,093	-	1,117	1,117	0.00%
CLS 2 WM SALT/CHEM	37,859	34,849	37,850	37,850	0.00%
TOTAL	\$ 60,552	\$ 54,057	\$ 60,567	\$ 60,567	0.00%
CLASS 3 WINTER MAINT					
CLS 3 WM PURCH SERV	\$ 10,000	\$ -	\$ 10,000	\$ 5,000	-50.00%
CLS 3 WNTR MNT SAND	50,000	60,793	50,000	50,000	0.00%
CLS 3 WM SALT/CHEM	75,016	72,066	75,000	75,000	0.00%
TOTAL	\$ 135,016	\$ 132,859	\$ 135,000	\$ 130,000	-3.70%
PAVING					
PAVING PURCH SERV'S	\$ 260,000	\$ 224,010	\$ 60,000	\$ 60,000	0.00%
PAVING GRANT EXPENSE	-	-	-	-	-
PAVING ROAD SUPP	20,000	20,000	20,000	20,000	0.00%
TOTAL	\$ 280,000	\$ 244,010	\$ 80,000	\$ 80,000	0.00%

## Town of Norwich Expenditure Budget/Report

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
BRIDGE MAINT					
BRDG MNT PURCH SERV	\$ 2,000	\$ 782	\$ 2,000	\$ 2,000	0.00%
BRDG MNT ROAD SUPP	-	672	-	-	
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 1,454</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>0.00%</b>
DUST CONTROL					
DUST CNTRL RD SUPP	\$ 28,000	\$ 32,668	\$ 28,000	\$ 30,000	7.14%
GRAVEL & RESURFACING					
GRVL & RESRF PUR SERV	\$ 5,500	\$ 11,741	\$ 5,500	\$ 6,500	18.18%
GRAVEL	62,830	58,738	60,000	60,000	0.00%
<b>TOTAL</b>	<b>\$ 68,330</b>	<b>\$ 70,479</b>	<b>\$ 65,500</b>	<b>\$ 66,500</b>	<b>1.53%</b>
SIGN ROAD SUPPLIES	\$ 4,725	\$ 5,416	\$ 4,500	\$ 4,500	0.00%
ROADSIDE MOWING					
RDSM MOWING PURCH SER	\$ 5,000	\$ 5,974	\$ 5,000	\$ 5,000	0.00%
FOLEY PARK MAINTENANCE	4,429	6,114	4,429	4,429	0.00%
<b>TOTAL</b>	<b>\$ 9,429</b>	<b>\$ 12,088</b>	<b>\$ 9,429</b>	<b>\$ 9,429</b>	<b>0.00%</b>
EQUIP/VEH REPAIRS					
EQUIP/VEH PURCH SERV	\$ 30,236	\$ 35,552	\$ 29,236	\$ 30,236	3.42%
EQUIP/VEH SUPPLIES	37,500	45,111	34,500	37,500	8.70%
GASOLINE & OIL	42,368	63,470	45,000	55,000	22.22%
<b>TOTAL</b>	<b>\$ 110,104</b>	<b>\$ 144,133</b>	<b>\$ 108,736</b>	<b>\$ 122,736</b>	<b>12.88%</b>
SMALL EQUIPMENT	\$ 3,502	\$ 3,544	\$ 3,000	\$ 3,000	0.00%
SPECIAL PROJECTS					
SPEC PRJTS PUR SERV	\$ 12,000	\$ 44,332	\$ 10,000	\$ 10,000	0.00%
FEMA GRANT	543,280	524,066	-	-	
<b>TOTAL</b>	<b>\$ 555,280</b>	<b>\$ 568,398</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>-100.00%</b>

	FY12	FY12	FY13	FY14	FY14/FY13
	Final Budget	Actual	Budget	Proposed	% Change
STREET LIGHTING	\$ 20,000	\$ 12,747	\$ 20,000	\$ 13,750	-31.25%
OTHER HIGHWAY DEPT EXPENDITURE					
OSHA COMPLIANCE	\$ 3,000	\$ 3,231	\$ 3,000	\$ 3,000	0.00%
OFFICE SUPPLIES	500	538	500	500	0.00%
OFFICE EQUIP	500	1,679	500	500	0.00%
DUES/MTGS/EDUC	500	40	500	500	0.00%
MILEAGE REIMBURSEMENT	100	179	100	100	0.00%
TOTAL	\$ 4,600	\$ 5,667	\$ 4,600	\$ 4,600	0.00%
CAPITAL EQUIPMENT EXPENDITURES					
DESIGNATED FUND-PAVING	\$ -	\$ -	\$ 275,000	\$ 275,000	0.00%
DESIGNATED FUND-BRIDGES	35,000	35,000	35,000	35,000	0.00%
DESIGNATED FUND-EQUIPMENT	130,000	130,000	140,000	135,000	-3.57%
DESIGNATED FUND-SIDEWALK	15,000	15,000	15,000	-	-100.00%
TOTAL	\$ 180,000	\$ 180,000	\$ 465,000	\$ 445,000	-4.30%
HIGHWAY GARAGE					
GARAGE PURCH SERV	\$ 3,600	\$ 3,000	\$ 3,600	\$ 3,500	-2.78%
SUPPLIES	3,000	1,402	3,000	2,500	-16.67%
WATER USAGE	300	291	300	300	0.00%
ELECTRICITY	3,000	2,843	3,120	3,120	0.00%
HEATING	10,300	8,102	9,000	9,000	0.00%
ALARM MONITORING	500	497	250	250	0.00%
UNIFORM	4,880	5,345	5,124	5,636	9.99%
REPAIR & MAINTENANCE	1,650	1,207	1,650	1,650	0.00%
TELEPHONE	2,600	2,716	2,600	2,750	5.77%
ADVERTISING	1,550	278	1,200	1,000	-16.67%
TOTAL	\$ 31,380	\$ 25,681	\$ 29,844	\$ 29,706	-0.46%

## Town of Norwich Expenditure Budget/Report

	FY12 Final Budget	FY13 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
PUBLIC WORKS DEPT. WAGES					
DIRECTOR OF PUBLIC WORKS	\$ 69,493	\$ 68,433	\$ 71,925	\$ 74,199	3.16%
ROAD CREW WAGES	218,539	227,170	227,030	227,900	0.38%
ROAD CREW OVERTIME	36,966	24,162	39,000	32,874	-15.71%
FEMA FLOOD WAGES	-	13,813	-	-	
PAGER COMPENSATION	2,750	2,750	2,750	2,200	-20.00%
PUBLIC WORKS-FICA	22,643	22,588	21,124	20,905	-1.04%
PUBLIC WORKS-MEDICARE	5,296	5,286	4,940	4,889	-1.04%
PUBLIC WORKS-HEALTH INSUR	119,356	95,384	93,183	86,366	-7.32%
PUBLIC WORKS-DISABILITY/LIFE	5,766	5,601	4,087	5,503	34.66%
DENTAL INSURANCE	2,700	2,962	2,520	2,700	7.14%
PUBLIC WORKS-RETIREMENT	18,260	17,612	17,035	16,859	-1.04%
TOTAL	\$ 501,769	\$ 485,761	\$ 483,594	\$ 474,394	-1.90%
TOTAL HIGHWAY DIVISION	\$ 2,048,070	\$ 2,008,044	\$ 1,562,060	\$ 1,538,472	-1.51%
BUILDINGS & GROUNDS DIVISION					
BLDGS & GROUNDS WAGE	\$ 37,461	\$ 37,564	\$ 72,821	\$ 75,219	3.29%
OT BUILDINGS & GROUNDS	-	-	8,500	8,137	-4.27%
PAGER COMPENSATION	-	-	-	550	
FICA	-	-	4,515	5,202	15.22%
MEDICARE	-	-	1,056	1,217	15.22%
HEALTH INSUR	-	-	36,804	35,652	-3.13%
DISABILITY/LIFE	-	-	1,290	1,370	6.20%
DENTAL INSURANCE	-	-	420	450	7.14%
RETIREMENT	-	-	3,641	4,195	15.22%
EQUIPMENT REPAIRS PURCHASED SERVICES	-	-	1,000	1,000	0.00%
EQUIPMENT REPAIRS SUPPLIES	-	-	3,000	3,000	0.00%
GAS & OIL	-	-	3,000	3,000	0.00%
SMALL TOOLS	-	-	500	500	0.00%
TREE CUTTING/REMOVAL	-	-	-	12,000	
GARDEN SUPPLIES AND PLANTS	-	-	1,000	1,000	0.00%
DESIGNATED FUNDS-B&G EQUIPMENT	-	-	5,000	10,000	100.00%
TOTAL BUILDINGS & GROUNDS DIVISION	\$ 37,461	\$ 37,564	\$ 142,547	\$ 162,492	13.99%

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
SOLID WASTE DIVISION					
TRNSF STATION WAGE	\$ 33,301	\$ 34,047	\$ 34,466	\$ 35,920	4.22%
FICA TAX	2,065	2,111	2,137	2,227	4.22%
MEDI TAX	483	494	500	521	4.22%
FRANCHISE TAX	3,000	2,472	2,800	2,800	0.00%
ELECTRICITY	800	1,116	1,000	1,200	20.00%
HEATING	500	456	500	600	20.00%
EDUCATION	100	74	50	50	0.00%
REPAIR & MAINT	4,300	3,432	4,300	4,300	0.00%
TRASH	66,950	52,846	62,500	59,700	-4.48%
RECYCLING	35,000	31,009	35,000	35,000	0.00%
GREENUP DAY DONATION	200	200	200	200	0.00%
OSHA EXPENSE	500	64	400	400	0.00%
HEPATITIS INNOC	150	-	150	150	0.00%
TELEPHONE	425	401	425	425	0.00%
ADVERTISING	200	-	150	150	0.00%
PRINTING	500	416	1,200	1,200	0.00%
TRANSF STN SUPPLIES	1,700	1,961	1,700	1,700	0.00%
OFFICE SUPPLIES	100	-	100	100	0.00%
SMALL EQUIPMENT	200	89	150	150	0.00%
DESIGNATED FUND-EQUIPMENT	5,000	5,000	5,000	7,500	50.00%
TOTAL SOLID WASTE DIVISION	\$ 155,474	\$ 136,188	\$ 152,728	\$ 154,293	1.02%
TOTAL PUBLIC WORKS DEPARTMENT	\$ 2,241,004	\$ 2,181,796	\$ 1,857,335	\$ 1,855,256	-0.11%
DEBT SERVICE EXPENDITURES					
TRACY HALL PRINCIPAL	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	0.00%
DEBT INTEREST	11,354	9,952	7,136	4,297	-39.78%
TOTAL	\$ 56,354	\$ 54,952	\$ 52,136	\$ 49,297	-5.45%



## Town of Norwich Expenditure Budget/Report

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change
<b>TOWN APPROPRIATION</b>					
NORWICH SPECIAL EVENTS	\$ 4,000	\$ 3,991	\$ 1,000	\$ 1,000	0.00%
<b>TOTAL</b>	<b>\$ 4,000</b>	<b>\$ 3,991</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0.00%</b>
<b>TAX EXPENDITURES</b>					
WINDSOR COUNTY TAX	\$ 33,000	\$ 16,996	\$ 17,000		
TAX ADJUSTMENTS & ABATEMENT	5,000	3,134	5,000	5,000	0.00%
INTEREST	-	1,069	-	-	
<b>TOTAL</b>	<b>\$ 38,000</b>	<b>\$ 21,199</b>	<b>\$ 22,000</b>	<b>\$ 5,000</b>	<b>-77.27%</b>
<b>EMPLOYEE BENEFITS</b>					
HRA ADMINISTRATION FEES	\$ -	\$ -	\$ -	\$ -	
HEALTH REIMBURSEMENT ACCOUNT	-	-	-	-	
CATAMOUNT HEALTH INSURANCE	100	226	200	-	-100.00%
UNEMP INS RATE ASSMT	5,211	6,530	7,850	7,850	0.00%
WORKER'S COMP INS	50,000	47,309	50,000	50,000	0.00%
<b>TOTAL</b>	<b>\$ 55,311</b>	<b>\$ 54,065</b>	<b>\$ 58,050</b>	<b>\$ 57,850</b>	<b>-0.34%</b>
<b>SUPPORT GRP EXPENDITURES</b>					
PROP & CAS INSURANCE	\$ 58,000	\$ 54,120	\$ 58,000	\$ 55,000	-5.17%
TWO RIVER PLANNING COMM.	3,916	3,916	4,268	4,268	0.00%
GUVSWMD ASSESSMENT	44,832	44,832	43,187	44,832	3.81%
VLCI MEMBERSHIP	4,146	4,146	4,267	4,267	0.00%
U.V. TRANSPORTATION MGMT	1,063	1,063	1,063	1,063	0.00%
<b>TOTAL</b>	<b>\$ 111,957</b>	<b>\$ 108,077</b>	<b>\$ 110,785</b>	<b>\$ 109,430</b>	<b>-1.22%</b>
<b>AMBULANCE EXPENDITURES</b>					
AMBULANCE CONTRACT	\$ 80,500	\$ 80,123	\$ 83,720	\$ 91,579	9.39%
AMBULANCE LIAB	2,000	5,130	2,000	2,000	0.00%
<b>TOTAL</b>	<b>\$ 82,500</b>	<b>\$ 85,253</b>	<b>\$ 85,720</b>	<b>\$ 93,579</b>	<b>9.17%</b>
<b>TOTAL TOWN EXPENDITURES</b>					
	<b>\$ 4,449,587</b>	<b>\$ 4,311,870</b>	<b>\$ 4,011,364</b>	<b>\$ 4,001,463</b>	<b>-0.25%</b>
				<b>Projected</b>	
				<b>Tax Rate</b>	<b>0.4341</b>

	FY12 Final Budget	FY12 Actual	FY13 Budget	FY14 Proposed	FY14/FY13 % Change	Projected Tax Rate	Notes
<b>OTHER MONETARY ARTICLES</b>							
ARTICLE 12 FY13 ASSISTANT TOWN CLERK FULL TIME	\$ -	\$ -	\$ -	\$ 23,831		0.0034	(1)(2)
ARTICLE 13 FY14 ASSISTANT TOWN CLERK FULL TIME	-	-	-	27,619		0.0039	
ARTICLE 14 ADVANCE TRANSIT	9,536	9,536	10,160	10,360	1.97%	0.0015	
ARTICLE 15 RSVP	500	500	500	500	0.00%	0.0001	
ARTICLE 16 HEADREST	2,500	2,500	2,500	2,500	0.00%	0.0004	
ARTICLE 17 HOURS	3,093	3,093	3,093	3,093	0.00%	0.0004	
ARTICLE 18 NORWICH AMERICAN LEGION	1,500	1,500	1,500	1,500	0.00%	0.0002	
ARTICLE 19 NORWICH CEMETERY COMMISSION	15,000	15,000	15,000	15,000	0.00%	0.0021	
ARTICLE 20 NORWICH CHILD CARE SCHOLARSHIP	4,348	4,348	4,348	4,348	0.00%	0.0006	
ARTICLE 21 NORWICH HISTORICAL SOCIETY	8,000	8,000	8,000	8,000	0.00%	0.0011	
ARTICLE 22 NORWICH LIONS CLUB FIREWORKS	-	-	3,000	3,000	0.00%	0.0004	
ARTICLE 23 NORWICH PUBLIC LIBRARY	170,000	170,000	180,000	200,000	11.11%	0.0282	
ARTICLE 24 SERG	-	-	750	750	0.00%	0.0001	
ARTICLE 25 SEVCA	3,750	3,750	3,750	3,750	0.00%	0.0005	
ARTICLE 26 THE FAMILY PLACE	3,000	3,000	3,000	4,000	33.33%	0.0006	
ARTICLE 27 UPPER VALLEY TRAILS ALLIANCE	2,000	2,000	2,000	2,000	0.00%	0.0003	
ARTICLE 28 VISITING NURSE ASSOC. & HOSPICE	15,600	15,600	15,600	15,600	0.00%	0.0022	
ARTICLE 29 WHITE RIVER COUNCIL ON AGING	5,300	5,300	5,300	5,300	0.00%	0.0007	
ARTICLE 30 WINDSOR COUNTY PARTNERS	1,000	1,000	1,000	1,000	0.00%	0.0001	
ARTICLE 31 WISE	2,500	2,500	2,500	2,500	0.00%	0.0004	
ARTICLE 32 YOUTH-IN-ACTION	2,000	2,000	3,000	3,000	0.00%	0.0004	(3)
NORWICH SENIOR ACTION COUNCIL	500	500	-	-			(3)
AFORDABLE HOUSING	-	-	45,000	-	-100.00%		
<b>TOTAL VOTED MONETARY ARTICLES</b>	\$ 250,127	\$ 250,127	\$ 310,001	\$ 313,820	1.23%		
<b>TOTAL TOWN EXPENDITURES IF ALL ARTICLES PASS</b>	\$ 4,699,714	\$ 4,561,997	\$ 4,321,565	\$ 4,315,283	-0.14%		(4)
LOCAL AGREEMENT RATE						0.0051	
TOTAL TOWN TAX RATE						0.4834	

**Notes**

- (1) This item is not in the total below since it is a FY13 expense.
- (2) To calculate the tax impact of these articles divide your assessed valuation by 100 and multiply by the projected tax rate.
- (3) These items were articles on Warnings in previous years but not this year and are shown for historical purposes.
- (4) The local agreement rate is to raise forgone taxes as a result of locally voted exemptions or tax stabilization agreements.

## Designated & Special Purpose Funds

Fund Name	Balance 6/30/2011	Interest	Town Appropriation	Donations & Other Income	Expense	Expense Description	Balance 6/30/12	Additions FY13	Proposed Additions FY14
Affordable Housing	\$ -	\$ -	\$ -	\$ -	-		\$ -	\$ 45,000	\$ -
Alura Grant	102	-	-	-	-		102	-	-
Bandstand Fund	1	-	-	-	-		1	-	-
Bridges	-	42	35,000	-	-		35,042	35,000	35,000
Buildings & Grounds	-	-	-	-	-		-	5,000	10,000
Conservation Comm.	99,213	283	-	486	-		99,982	-	-
Citizen Assistance	2,527	7	605	150	300	Citizen assistance	2,989	-	1,000
Corridor Tree	230	-	-	-	-		230	-	-
Communications Project	5,134	33	15,000	-	-		20,167	25,000	20,000
Fire Apparatus	106,258	376	60,000	-	-		166,634	62,000	62,000
Fire Equipment	42,037	126	5,000	-	-		47,163	5,000	5,000
Fire Station	31,900	94	3,000	-	1,981	Facilities consultant, building materials	33,013	-	-
General Administration	6,832	23	3,500	-	-		10,355	5,000	5,500
Gospel Leaseland	603	2	-	-	-		605	-	-
Highway Equipment	159,835	321	201,500	-	350,728	John Deere Grader- lease purchase, Freightliner truck	10,928	140,000	135,000
Highway Garage	30,448	86	-	-	1,667	Facilities consultant	28,868	-	-
Kids & Cops Fund	915	3	-	-	-		918	-	-
Land Management Council	4,129	12	-	-	-		4,141	-	-
Long Term Facility Study	10,443	30	-	-	-		10,473	-	15,000
Main Street Flags	364	1	-	-	8	Supplies for flags	357	-	-
Paving	-	-	-	-	-		-	275,000	275,000
Police Cruiser	9,622	57	25,000	-	-		34,679	17,500	10,000
Police Special Equip.	9,912	24	-	-	3,387	Duty weapons & accessories	6,550	900	-
Police Station	10,643	33	2,500	-	1,667	Facilities consultant	11,509	2,500	-
Record Restoration	-	-	-	-	-		-	-	5,000
Recreation	45,396	110	-	1,380	14,350	Barrett bread oven, playground improvements	32,535	-	-
Recreation Scholarships	1,054	4	-	405	814	Recreation scholarships	649	-	-
School Leaseland	468	1	-	-	-		469	-	-
Stidewalk Fund	16,223	65	15,000	-	-		31,388	15,000	-
Solid Waste	4,293	20	5,000	-	-		9,313	5,000	7,500
Tennis Courts	8,563	29	4,500	-	-		13,092	10,000	5,000
Town Clerk Equipment	7,964	21	-	-	-		7,985	-	-
Town Pool Fund	22,386	69	4,500	-	-		26,955	-	-
Town Reappraisal	109,053	310	45,000	-	36,271	Progress billing for reappraisal	118,092	45,000	-
Tracy Hall	57,308	148	-	1,900	8,396	Gym floor covering, new carpeting multi-purpose room	50,960	-	-
WCTU Fountain	1,066	3	-	-	-		1,069	-	-
<b>Total</b>	<b>\$ 720,739</b>	<b>\$ 2,333</b>	<b>\$ 425,105</b>	<b>\$ 4,321</b>	<b>\$ 419,569</b>		<b>\$ 817,211</b>	<b>\$ 692,900</b>	<b>\$ 591,000</b>

## Norwich Trust Funds

<b>Balances</b>	<b>July 1, 2011</b>	<b>June 30, 2012</b>
Perpetual Care Funds	\$ 81,241.63	\$ 82,993.08
Sales of Cemetery Lots Funds	23,712.25	25,461.63
Union Village Cemetery Perpetual Care Funds	36,495.24	36,495.24

<b>Total</b>	<b>\$ 141,449.12</b>	<b>\$ 144,949.95</b>
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### RECONCILIATION STATEMENT

<b>Balance - July 1, 2011</b>		<b>\$ 141,449.12</b>
Interest on Cemetery Trust Funds	1,067.99	
Cemetery Lots Sold during the year	3,500.00	
Interest Due From Norwich Cemetery Commissioners	178.90	
Sub-total		4,746.89
Payments:		
Norwich Cemetery Commiss-FY12 int on Perp Care	1,067.16	
Interest Due To Sale of Lots Account	178.90	
Sub-total		(1,246.06)
<b>Balance - June 30, 2012</b>		<b>\$ 144,949.95</b>

### DEPOSITS / INVESTMENTS

Perpetual Care, Savings Account, Mascoma Savings Bank	\$ 100.55
Sale of Lots, Savings Account, Mascoma Savings Bank	100.55
Perpetual Care, Certificate of Deposit, Mascoma Savings Bank	119,387.77
Sale of Lots, Certificate of Deposit, Mascoma Savings Bank	25,361.08
	<b>\$ 144,949.95</b>

*Deborah Hall, Cheryl A. Lindberg, Douglas Rexford – Trustees*

## **Town Treasurer's Report**

The Town Treasurer's statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; being a member of the Board of Abatement; and, in our Town, being a member of the Norwich and Dresden Finance Committees. The Selectboard, Town Manager and Treasurer work together to ensure that the financial responsibilities of the Town are met.

The General Fund of the Town ended FY12 with a surplus. Exhibit G of the Independent Auditor's Report (page I-65) identifies the categories that were over and under budget for the year. There were several budget amendments during FY12 that reduced budgeted Revenues by \$40,280 and increased budgeted Expenditures by \$59,745. However, when compared to Actual results, these amendments were exceeded on the Revenue side, but not on the Expenditure side, resulting in an excess of Revenues over Expenditures of \$424,000. Revenues that were significantly over budget were Intergovernmental income and Charges for Services. In total, Revenues were \$156,144 over budget. Actual Expenditures were under budget by \$145,356. General Government and Capital Outlays accounted for the major variances. When combined with the favorable variance in total revenues, the year ended with Excess Revenues over Expenditures of \$424,000. However, after Other Financing Resources (Uses) of (\$294,656), the Net Change in Fund Balance was a surplus of \$56,000. The GAAP version of this information is Exhibit E (page I-63).

During the past year I attended many Town/School/Dresden board meetings, Finance Committee meetings and Vermont Treasurer meetings/workshops. In 2012 I was re-elected President of the Vermont Government Finance Officers Association and I continue to serve as one of three Vermont representatives to the New England States GFOA Board. In 2013, Vermont will host the annual meeting of the New England States GFOA, in Manchester, VT. I was re-elected Treasurer of the Dresden School District in March 2012.

As always, I would like to express my appreciation to those elected officials who serve our Town and thank the residents of Norwich for their involvement in our Town government. I encourage your attendance at meetings and your voice on Town matters.

*Cheryl A. Lindberg, Treasurer*

**Independent Auditor's Report**



**TOWN OF NORWICH, VERMONT**

**FINANCIAL REPORT**

**JUNE 30, 2012**



**TOWN OF NORWICH, VERMONT  
AUDIT REPORT AND FINANCIAL STATEMENTS  
JUNE 30, 2012**

**TABLE OF CONTENTS**

	<u>Page #</u>
<b>INDEPENDENT AUDITOR'S REPORT</b>	1-2
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>	3-9
<b>BASIC FINANCIAL STATEMENTS</b>	
<b>GOVERNMENT –WIDE FINANCIAL STATEMENTS</b>	
Statement of Net Assets	Exhibit A 10
Statement of Activities	Exhibit B 11
<b>FUND FINANCIAL STATEMENTS</b>	
Balance Sheet – Governmental Funds	Exhibit C 12
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets	Exhibit D 13
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	Exhibit E 14
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities	Exhibit F 15
Statement of Revenues and Expenditures – General Fund – Budget to Actual	Exhibit G 16
<b>NOTES TO FINANCIAL STATEMENTS</b>	17-31



**TOWN OF NORWICH, VERMONT  
AUDIT REPORT AND FINANCIAL STATEMENTS  
JUNE 30, 2012**

**TABLE OF CONTENTS  
(Continued)**

		<u>Page #</u>
<b>SUPPLEMENTARY INFORMATION</b>		
Combining Balance Sheet – Nonmajor Governmental Funds	Schedule 1	32
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds	Schedule 2	33
Combining Balance Sheet – Nonmajor Special Revenue Funds	Schedule 3	34
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Special Revenue Funds	Schedule 4	35
Combining Balance Sheet – Nonmajor Capital Project Funds	Schedule 5	36-37
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Capital Project Funds	Schedule 6	38-39
Combining Balance Sheet – Nonmajor Permanent Funds	Schedule 7	40
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Permanent Funds	Schedule 8	41



**INDEPENDENT AUDITOR'S REPORT**

To the Selectboard  
 Town of Norwich  
 Norwich, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Norwich, Vermont as of and for the year ended June 30, 2012, which collectively comprise the Town's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Norwich, Vermont as of June 30, 2012 and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2012, on our consideration of the Town of Norwich, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial

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offices

57 Farmville Drive White River Jct., VT 05001 (802) 295-8349	106 High Point Center Suite 400 Colchester, VT 05446 (802) 654-7255	27 Center Street P.O. Box 326 Rutland, VT 05702 (802) 773-2721	1020 Memorial Drive St. Johnsbury, VT 05819 (802) 748-5654	181 North Main Street St. Albans, VT 05478 (802) 527-0505
--------------------------------------------------------------------	------------------------------------------------------------------------------	-------------------------------------------------------------------------	------------------------------------------------------------------	-----------------------------------------------------------------

reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Norwich, Vermont's financial statements as a whole. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The combining fund financial statements included in the supplementary information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

St. Albans, Vermont  
December 10, 2012  
VT Reg No. 92-0000102

A. M. Peisch & Company, LLP

TOWN OF NORWICH, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

Our discussion and analysis of the Town of Norwich, Vermont's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2012. Please read it in conjunction with the Town's financial statements which begin on page 10.

### **Financial Highlights**

In all financial reports FEMA/Hurricane Irene revenue and damages are listed as extraordinary events to remove their impact from operating expenses, but their net impact is included in all reports.

Government Wide Financials: Exhibits A & B:

- The Town's net assets increased by \$65,936 or by 0.79% as a result of this year's operations (Exhibit B).
- The cost of all of the Town's programs was \$4,046,848, an 8% increase over 10-11. This does not include extraordinary FEMA expenditures of \$539,756 (Exhibit B).

Fund Financials: Exhibits C through G:

- In the General Fund, revenues and expenditures increased fund balance by \$39,082. An increase in fund balance occurred even though it was anticipated that \$245,500 would be used at the time of setting the tax rate. Revenue received was \$156,144 more than budgeted and expenditures were \$145,356 less than budgeted. (These numbers do not include FEMA revenue & expenses (Exhibit G).
- The unassigned fund balance for the General Fund was \$824,164 as of June 30, 2012 an increase of \$23,232 over June 30, 2011 (Exhibit C).
- The Nonmajor Funds report an increase in Fund Balance of \$26,234 increasing the fund balance to \$1,004,235 (Exhibit E).

### **Using This Annual Report**

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Exhibits A and B) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start on Exhibit C. For governmental activities, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside the government.

#### *Reporting the Town as a Whole*

The government-wide financial statements are on Exhibit A and B. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Revenues are recognized when

TOWN OF NORWICH, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

transactions occur and expenses are recognized when liabilities are incurred. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net assets and changes in them. You can think of the Town's net assets – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

In the Statement of Net Assets and the Statement of Activities, we report the Town's governmental activities:

- Governmental activities – Most of the Town's basic services are reported here, including the public safety, highway and streets, solid waste, cemetery, recreation, and general administration. Property taxes and state and federal grants finance most of these activities.

*Reporting the Town's Most Significant Funds*

The fund financial statements begin on page 12 and provide detailed information about the most significant funds – not the Town as a whole. Some funds are required to be established by Vermont law and by bond covenants. However, the Town Selectboard establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Town has governmental funds which use the following accounting approach.

- Governmental funds – The Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash, or when revenue is measurable and available and expenditures when the liability is incurred. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in Exhibits D and F that are included in the financial statements.

**The Town as a Whole**

The Town's combined net assets increased by \$65,936 (Exhibit B) from a year ago. The June 30, 2011 net asset number was restated to \$8,323,752 (reduction of \$1,085 in general fund for a grant reimbursement that will not be received and a \$100 correction of error in sale of cemetery lots fund). Our analysis below focuses on the net assets (Table 1) and change in net assets (Table 2) of the Town's governmental activities.

TOWN OF NORWICH, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

Table 1  
Net Assets

	Governmental Activities		
	2012	2011	Net Change
Current and other assets	\$ 2,635,869	\$ 2,533,370	\$ 102,499
Capital assets	6,410,464	6,398,729	11,735
Total assets	9,046,333	8,932,099	114,234
Other liabilities	362,600	347,873	14,727
Long term liabilities	294,045	259,289	34,756
Total liabilities	656,645	607,162	49,483
Net assets:			
Invested in capital assets, net of debt	6,203,964	6,225,299	(21,335)
Restricted	899,194	873,238	25,956
Unrestricted	1,286,530	1,226,400	60,130
Total net assets	<u>\$ 8,389,688</u>	<u>\$ 8,324,937</u>	<u>\$ 64,751</u>

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints – changed from \$1,226,400 at June 30, 2011, to \$1,286,530 an increase of \$60,130 (Exhibit A).

Table 2  
Change in Net Assets

	Governmental Activities		
	2012	2011	Net Change
<b>REVENUES</b>			
Program revenues:			
Charges for services	\$ 352,468	\$ 293,773	\$ 58,695
Operating grants and contributions	351,770	224,183	127,587
Capital grants and contributions	8,434	-	8,434
General revenues:			
Property taxes	3,323,061	3,321,184	1,877
Penalty and interest on delinquent taxes	45,822	50,066	(4,244)
Earnings from investments	11,393	20,189	(8,796)
Miscellaneous	26,365	31,190	(4,825)
Donations	7,485	8,737	(1,252)
Total revenues	<u>4,126,798</u>	<u>3,949,322</u>	<u>177,476</u>
<b>PROGRAM EXPENSES</b>			
General government	1,265,996	1,155,798	110,198
Public Works	1,549,276	1,381,554	167,722
Public Safety	884,365	876,519	7,846
Recreation	185,059	169,097	15,962
Solid waste	134,974	143,851	(8,877)
Cemetery	16,552	10,992	5,560
Interest on long-term debt	10,626	13,525	(2,899)
Total program expenses	<u>4,046,848</u>	<u>3,751,336</u>	<u>295,512</u>
Extraordinary items			
FEMA Grant Revenues	525,742		
Less- Flood Damage Expenses	<u>539,756</u>		
Total Extraordinary items	<u>(14,014)</u>		
Increase in net assets	<u>\$ 65,936</u>	<u>\$ 197,986</u>	<u>\$ (132,050)</u>



TOWN OF NORWICH, VERMONT  
 MANAGEMENT'S DISCUSSION AND ANALYSIS  
 YEAR ENDED JUNE 30, 2012

Governmental Activities

The increase in net assets for governmental activities was \$65,936 in 2012. This amount is how much revenue exceeds expenses. Compared to 2011, revenues increased by \$177,476, primarily because charges for services and awarded grants increased. Expenses increased by \$295,512. This increase is primarily due to the increase in designated fund contributions and awarded grants. FEMA revenue and expense are not included in the aforementioned because it distorts operational costs, though its financial impact is included in the increase in net assets.

The cost of all governmental activities this year was \$4,046,848 (Exhibit B). However, as shown in the Statement of Activities on Exhibit B, the amount that Town taxpayers ultimately financed for the activities through Town taxes was \$3,341,318 because some of the costs were paid by those who directly benefitted from the programs (\$352,468) or by other governments and organizations that subsidized certain programs with grants and contributions (\$360,204). This excludes FEMA revenue and expenses.

Table 3 presents the cost of each of the Town's seven largest programs – general administration, public works, public safety, recreation, solid waste, cemetery, and interest on debt– as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

For fiscal year ended June 30, 2012 two departments stood out as minimally supported by taxpayers. The Solid Waste Department was tax supported by 14% and the Recreation Department by 20%. In other words, fees supported 86% of the Solid Waste Department and 80% of the Recreation Department. By comparison in fiscal year ending June 30, 2011, fees supported Solid Waste 70% and the Recreation Department by 61%.

Table 3  
 Governmental Activities

	2012		2011	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
General Government	\$ 1,265,996	\$ 1,019,378	\$ 1,155,798	\$ 1,021,668
Public Works	1,549,276	1,395,315	1,381,554	1,229,811
Public Safety	884,365	836,749	876,519	848,082
Recreation	185,059	37,234	169,097	65,952
Solid Waste	134,974	18,322	143,851	43,350
Cemetery	16,552	16,552	10,992	10,992
Interest on debt	10,626	10,626	13,525	13,525
Totals	<u>4,046,848</u>	<u>3,334,176</u>	<u>\$ 3,751,336</u>	<u>\$ 3,233,380</u>

**The Town's Funds**

As the Town completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$2,122,676, an increase of \$65,316 from last year's total of

TOWN OF NORWICH, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

\$2,057,360, as restated for prior period adjustments of \$1,185. Included in this year's change in fund balance is an increase of \$10,734, which is the excess of revenue over expenditures, plus a capital lease finance of \$71,500, less the difference of revenues and expenditures for FEMA/Irene of (\$16,918) (Exhibit E).

Exhibit G compares actual to budget for the General Fund. In total, the actual revenue exceeded expenditures by \$56,000, after FEMA revenues and expenditures this was further reduced by \$16,918 to a net change in fund balance of \$ 39,082 (Exhibit G).

The most significant variances of actual to budget were as follows:

	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Taxes	\$ 3,256,627	\$ 3,299,163	\$ 42,536
Intergovernmental Revenue	220,860	283,447	62,587
Charges for Services	277,150	301,018	23,868
Miscellaneous	23,800	49,921	26,121
<b>Expenditures:</b>			
Solid Waste	150,474	131,188	19,286
General Government	1,206,898	1,130,819	76,079
Public Safety	823,478	810,478	13,000
Capital outlays	286,077	247,958	38,119

Revenue budget to actual had a favorable balance of \$156,144 (excluding FEMA). Explanations for the significant line items mentioned above include the following. Tax Revenue actual was \$42,536 more than budgeted because of the tax rate set and homestead/non-residential changes. Included in intergovernmental revenue was a \$70,433 refund of tax monies based on succeeding in an appeal of CLA value for the year 2010. Charges for Services had two areas, solid waste (\$9,150) and recording (\$20,900) that exceeded the budget. Miscellaneous actual includes insurance claims, COBRA reimbursements, and payment for the police to assist in guarding the FEMA office in Hartford after Hurricane Irene.

Authorized expenditures were under spent by a net amount of \$145,356 (excluding FEMA). Explanations for the significant line items mentioned above include the following. General Government was underspent by \$76,079. This was predominately made of \$57,897 not spent in the Listers Dept. and \$16,802 not spent in Tax Expenditures due to a reduction in Windsor County Tax. The Solid Waste savings of \$19,286 were mostly due to a reduction in the amount of waste and recycling that came into the Transfer Station thereby reducing costs of disposal by a hauler. Public Safety line items resulted in a net savings of \$13,000 but this is not attributable to any specific line items, just a general overall savings. Capital Outlays were \$38,119 less than anticipated and this would be due mostly to less paving getting done.

**Capital Asset and Debt Administration**

*Capital Assets*



TOWN OF NORWICH, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

As found in Note 4 and Table 4 below as of the June 30, 2012 net capital assets are \$6,410,464. This represents a broad range of capital assets, including public works, police and fire equipment, buildings, and infrastructure, net of accumulated depreciation. (See Table 4 below) This amount represents a net increase (including additions, deletions and depreciation) of \$11,735 over last year.

Table 4  
Capital Assets at Year-End  
(Net of Accumulated Depreciation)

	Governmental Activities	
	2012	2011
Land	\$ 653,559	\$ 653,559
Art	11,140	11,140
Vehicles	1,755,804	1,692,705
Mobile equipment	1,057,084	857,874
Infrastructure	3,888,543	3,705,902
Buildings and improvements	1,883,698	1,880,794
Equipment	530,964	519,703
Accumulated depreciation	(3,370,328)	(2,922,948)
Totals	\$ 6,410,464	\$ 6,398,729

This year's major additions included:

*Governmental Activities*

DPW-Paving	\$ 182,641
Construction in Progress for the Town Pool (FEMA)	2,904
DPW-2012 Freightliner M2106	144,522
DPW-John Deere 672G Motor Grader	256,500
REC-Sidewinder Playground Equipment	8,599
Town Manager, Assessor, and Town Clerk-New Computers	3,546
	\$ 598,712

*Debt*

At June 30, 2012, the Town had \$135,000 in bonds and notes outstanding versus \$180,000 on June 30, 2011 – a decrease of \$45,000 – as shown in Table 5.

TOWN OF NORWICH, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2012

Table 5  
Outstanding Debt at Year-End

	Governmental Activities	
	2012	2011
General obligation bonds	\$ 135,000	\$ 180,000
Notes payable	0	0
Totals	\$ 135,000	\$ 180,000

*Lease Purchase*

During this fiscal year the Town entered into a lease-purchase agreement with John Deere Financial for a John Deere 672 Motor Grader. The down payment was \$150,000 with the remainder of \$71,500 financed as a capital lease for a period of 4 years and a dollar buyout in year 5. Total interest payments will be \$4,671 for the term of the lease.

**Economic Factors and Fiscal Year 2013 Budget**

The FY 13 voter approved expenditure budget for 2013 is \$4,321,365. The Selectboard at the time of setting the tax rate estimated the use of \$348,909 of unassigned fund balance to offset taxes and additional funds in the amount of \$40,000 were added into the projected tax revenue to offset tax adjustments due to BCA hearings and settlements.

The financial effects of Tropical Storm Irene will continue into FY 12/13 and possibly into FY 13/14. Unfinished bridge work and the reconstruction of the pool are still projects waiting for completion. The Town has an estimated FEMA project worksheet in the amount of \$567,284 to complete the pool reconstruction project. At this time it is still in the planning phase.

The Town's General Fund unrestricted fund balance is expected to decrease from the current unassigned fund balance because of its use to reduce taxes.

**Contacting the Town's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Office at Town of Norwich, PO Box 376, Norwich, Vermont, 05055 or [finance@norwich.vt.us](mailto:finance@norwich.vt.us) or 802-649-1419 ext. 105.

**TOWN OF NORWICH, VERMONT**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2012**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 2,291,270
Accounts receivable, net	11,610
Grants receivable	122,508
Property taxes receivable, net	133,444
Interest and penalties receivable, net	28,937
Prepaid expenses	13,970
Inventory	34,130
Capital Assets:	
Art	11,140
Land	653,559
Vehicles	1,755,804
Mobile equipment	1,057,084
Buildings and improvements	1,883,698
Equipment	530,964
Infrastructure	3,888,543
Accumulated depreciation	<u>(3,370,328)</u>
Total assets	<u>9,046,333</u>
<b>LIABILITIES</b>	
Accounts payable	239,531
Accrued payroll taxes and benefits	2,055
Accrued wages	26,867
Accrued interest payable	1,565
Unearned revenue	92,582
Noncurrent liabilities:	
Bonds and capital lease obligation due within one year	62,198
Bonds and capital lease obligation due after one year	144,302
Accrued compensated absences due after one year	<u>87,545</u>
Total liabilities	<u>656,645</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	6,203,964
Restricted for permanent funds	147,859
Restricted for other purposes	78,169
Restricted for capital projects	673,166
Unrestricted	<u>1,286,530</u>
Total net assets	<u>\$ 8,389,688</u>

See accompanying notes.

EXHIBIT B

TOWN OF NORWICH, VERMONT  
 STATEMENT OF ACTIVITIES  
 YEAR ENDED JUNE 30, 2012

Functions/Programs	Expenses	Program Revenues			Net (Expense)
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Revenue and Change in Net Assets
					Governmental Activities
Governmental Activities					
General government	\$ 1,265,996	\$ 66,337	\$ 178,381	\$ 1,900	\$ (1,019,378)
Public works	1,549,276	-	147,427	6,534	(1,395,315)
Public safety	884,365	21,654	25,962	-	(836,749)
Recreation	185,059	147,825	-	-	(37,234)
Solid waste	134,974	116,652	-	-	(18,322)
Cemetery	16,552	-	-	-	(16,552)
Interest on debt	10,626	-	-	-	(10,626)
Total governmental activities	<u>\$ 4,046,848</u>	<u>\$ 352,468</u>	<u>\$ 351,770</u>	<u>\$ 8,434</u>	<u>(3,334,176)</u>
General Revenues:					
Property Taxes					3,323,061
Interest and penalties on delinquent taxes					45,822
Earnings on investment - unrestricted					7,836
Earnings on investment - restricted					3,557
Miscellaneous					26,365
Donations					7,485
Total general revenues					<u>3,414,126</u>
Extraordinary Items:					
FEMA Grant revenues					525,742
Flood Damages					(539,756)
Total extraordinary items					<u>(14,014)</u>
Total general revenues and extraordinary items					<u>3,400,112</u>
Change in net assets					<u>65,936</u>
Net assets, Beginning of year					8,324,937
Prior period adjustment					(1,185)
Net assets, Beginning of year, as restated					<u>8,323,752</u>
Net assets, End of year					<u>\$ 8,389,688</u>

See accompanying notes.

**TOWN OF NORWICH, VERMONT**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2012**

	<u>Major Fund</u>	<u>Nonmajor Funds</u>	<u>Totals</u>
	<u>General Fund</u>	<u>Other Governmental Funds</u>	
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,101,967	\$ 189,303	\$ 2,291,270
Accounts receivable, net	11,610	-	11,610
Grants receivable	122,508	-	122,508
Delinquent taxes receivable, net	133,444	-	133,444
Interest and penalties receivable, net	28,937	-	28,937
Due from other funds	-	817,289	817,289
Prepaid expenses	13,970	-	13,970
Inventory	34,130	-	34,130
Total assets	<u>\$ 2,446,566</u>	<u>\$ 1,006,592</u>	<u>\$ 3,453,158</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 237,353	\$ 2,178	\$ 239,531
Accrued payroll taxes and benefits	2,055	-	2,055
Accrued wages	26,867	-	26,867
Due to other funds	817,110	179	817,289
Deferred tax revenue	152,158	-	152,158
Unearned revenue	92,582	-	92,582
Total liabilities	<u>1,328,125</u>	<u>2,357</u>	<u>1,330,482</u>
<b>FUND BALANCES</b>			
Nonspendable:			
Prepays and inventory	48,100	-	48,100
Restricted:			
Permanent funds	-	147,859	147,859
Special revenue funds	-	78,169	78,169
Capital project funds	-	673,166	673,166
Assigned:			
Subsequent year's budget	246,177	-	246,177
Special revenue funds	-	105,041	105,041
Unassigned	824,164	-	824,164
Total fund balances	<u>1,118,441</u>	<u>1,004,235</u>	<u>2,122,676</u>
Total liabilities and fund balances	<u>\$ 2,446,566</u>	<u>\$ 1,006,592</u>	<u>\$ 3,453,158</u>

See accompanying notes.

**TOWN OF NORWICH, VERMONT  
RECONCILIATION OF THE GOVERNMENT FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2012**

TOTAL FUND BALANCES - GOVERNMENTAL FUNDS \$2,122,676

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.

Cost of capital assets	9,780,792	
Accumulated depreciation	<u>(3,370,328)</u>	
Net capital assets		6,410,464

Other liabilities are not available to pay for current period expenditures, therefore are deferred in the General Fund. The following are added back:

Deferred tax revenue	152,158
----------------------	---------

Long-term liabilities, including bonds and notes payable are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year end consist of:

Bonds and capital lease payable	(206,500)
Accrued interest payable	(1,565)
Accrued compensated absences	<u>(87,545)</u>

TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES \$8,389,688

See accompanying notes.

**TOWN OF NORWICH, VERMONT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED JUNE 30, 2012**

	Major Fund	Nonmajor Funds	Totals
	General Fund	Other Governmental Funds	
<b>REVENUES</b>			
Property taxes	\$ 3,299,163	\$ -	\$ 3,299,163
Penalties and interest	38,835	-	38,835
Licenses and permits	8,147	-	8,147
Intergovernmental	283,447	-	283,447
Charges for services	301,018	-	301,018
Fines and forfeitures	17,836	-	17,836
Investment income	7,836	3,557	11,393
Grants	68,523	1,900	70,423
Donations	-	12,719	12,719
Miscellaneous	49,921	4,680	54,601
Total revenues	<u>4,074,726</u>	<u>22,856</u>	<u>4,097,582</u>
<b>EXPENDITURES</b>			
<b>Current</b>			
General Government	1,130,819	36,271	1,167,090
Public works	1,097,264	1,666	1,098,930
Public safety	810,478	1,667	812,145
Recreation	176,998	15,464	192,462
Solid waste	131,188	-	131,188
Cemetery	-	16,560	16,560
Capital outlays	247,958	364,494	612,452
Debt service			
Principal	45,000	-	45,000
Interest	11,021	-	11,021
Total expenditures	<u>3,650,726</u>	<u>436,122</u>	<u>4,086,848</u>
Excess (deficiency) of revenues over expenditures	<u>424,000</u>	<u>(413,266)</u>	<u>10,734</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Capital lease transaction	-	71,500	71,500
Operating transfers in	-	369,246	369,246
Operating transfers out	<u>(368,000)</u>	<u>(1,246)</u>	<u>(369,246)</u>
Total other financing sources (uses)	<u>(368,000)</u>	<u>439,500</u>	<u>71,500</u>
<b>EXTRAORDINARY ITEMS</b>			
FEMA Grant revenues	525,742	-	525,742
Flood damages	<u>(542,660)</u>	<u>-</u>	<u>(542,660)</u>
Total extraordinary items	<u>(16,918)</u>	<u>-</u>	<u>(16,918)</u>
Net change in fund balance	<u>39,082</u>	<u>26,234</u>	<u>65,316</u>
Fund balance, beginning of year	1,081,049	977,496	2,058,545
Prior period adjustment	(1,085)	(100)	(1,185)
Residual equity transfer	<u>(605)</u>	<u>605</u>	<u>-</u>
Fund balance, beginning of year, restated	<u>1,079,359</u>	<u>978,001</u>	<u>2,057,360</u>
Fund balance, end of year	<u>\$ 1,118,441</u>	<u>\$ 1,004,235</u>	<u>\$ 2,122,676</u>

See accompanying notes.

**TOWN OF NORWICH, VERMONT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT  
OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO  
THE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2012**

TOTAL NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS (Exhibit E)	\$ 65,316
<p>Amounts reported for governmental activities in the statement of net assets are different because:</p>	
<p>Capital assets used in governmental activities are not reported as expenditures however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays net of disposals and adjustments of \$548,656 exceeds capital outlays depreciation expense of \$536,920 in the period.</p>	11,736
<p>Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis.</p>	30,888
<p>Repayment of bond and note principal is an expenditure in the governmental funds but the repayment reduces long-term liabilities in the statement of net assets.</p>	45,000
<p>Capital lease obligation with John Deere Financial is a financing source in the governmental funds and reported as a long-term liability in the statement of net assets.</p>	(71,500)
<p>Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The additional interest reported in the statement of activities is because accrued interest on bonds and notes payable increased by \$674.</p>	(674)
<p>In the statement of activities, accrued compensated absences are measured by the amounts incurred during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, amounts incurred exceeded compensated absences by \$14,830.</p>	<u>(14,830)</u>
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES (Exhibit B)	<u>\$ 65,936</u>

See accompanying notes.



**TOWN OF NORWICH, VERMONT**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**BUDGET AND ACTUAL**  
**GENERAL FUND**  
**YEAR ENDED JUNE 30, 2012**

	Original Budget	Budget Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>					
Taxes	\$ 3,307,284	\$ (50,657)	\$ 3,256,627	\$ 3,299,163	\$ 42,536
Penalties and interest	35,000	-	35,000	38,835	3,835
Licenses and permits	11,400	-	11,400	8,147	(3,253)
Intergovernmental	240,528	(19,668)	220,860	283,447	62,587
Charges for services	292,150	(15,000)	277,150	301,018	23,868
Fines and forfeitures	22,700	-	22,700	17,836	(4,864)
Investment income	26,000	(14,700)	11,300	7,836	(3,464)
Grant income	-	59,745	59,745	68,523	8,778
Miscellaneous	23,800	-	23,800	49,921	26,121
<b>Total revenues</b>	<u>3,958,862</u>	<u>(40,280)</u>	<u>3,918,582</u>	<u>4,074,726</u>	<u>156,144</u>
<b>EXPENDITURES</b>					
<b>Current</b>					
General government	1,186,067	20,831	1,206,898	1,130,819	76,079
Public works	1,097,656	-	1,097,656	1,097,264	392
Public safety	784,564	38,914	823,478	810,478	13,000
Recreation	175,145	-	175,145	176,998	(1,853)
Solid waste	150,474	-	150,474	131,188	19,286
Capital outlays	286,077	-	286,077	247,958	38,119
Debt service					
Principal	45,000	-	45,000	45,000	-
Interest	11,354	-	11,354	11,021	333
<b>Total expenditures</b>	<u>3,736,337</u>	<u>59,745</u>	<u>3,796,082</u>	<u>3,650,726</u>	<u>145,356</u>
Excess of revenues over expenditures	<u>222,525</u>	<u>(100,025)</u>	<u>122,500</u>	<u>424,000</u>	<u>301,500</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers out	(368,000)	-	(368,000)	(368,000)	-
<b>Total other financing sources (uses)</b>	<u>(368,000)</u>	<u>-</u>	<u>(368,000)</u>	<u>(368,000)</u>	<u>-</u>
Net change in fund balance before extraordinary items	<u>(145,475)</u>	<u>(100,025)</u>	<u>(245,500)</u>	<u>56,000</u>	<u>301,500</u>
<b>EXTRAORDINARY ITEMS</b>					
Grant Revenues - FEMA and VT ERAF	-	538,529	538,529	525,742	(12,787)
Flood Damage	-	(566,873)	(566,873)	(542,660)	24,213
<b>Total extraordinary items</b>	<u>-</u>	<u>(28,344)</u>	<u>(28,344)</u>	<u>(16,918)</u>	<u>11,426</u>
Net change in fund balance	<u>\$ (145,475)</u>	<u>\$ (128,369)</u>	<u>\$ (273,844)</u>	<u>\$ 39,082</u>	<u>\$ 312,926</u>

See accompanying notes.

**TOWN OF NORWICH, VERMONT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2012**

The Town of Norwich, Vermont (the Town), is organized according to Vermont State Law. The Town operates under a Town Manager form of government and provides the following services: public safety, highways and streets, recreation, public improvements, solid waste, planning and zoning, and general administration.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Account Standards Board (GASB) is primarily responsible for establishing GAAP for state and local governments through its pronouncements (including Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are discussed below.

*Reporting Entity*

The Town's basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity are set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, and GASB Statement 14 as amended by GASB Statement 39.

Based on the criteria, the Town has no component units.

*Basic Financial Statements – Government-Wide Statements*

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. All of the Town's activities, except for fiduciary activities, are classified as governmental. The Town does not have any business-type activities.

In the government-wide Statement of Net Assets, the governmental activities column (a) are presented on a consolidated basis, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities for which both restricted and unrestricted resources are available.

The government-wide Statement of Activities reports both the gross and net cost of the Town's governmental functions. The functions are also supported by general government revenue (property taxes, certain intergovernmental revenues, and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, including

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

operating and capital grants. Program revenues must be directly associated with the governmental function (public safety, highways and streets, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs are normally covered by general revenues (property taxes, intergovernmental revenue, interest income, etc.)

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

### *Basic Financial Statements – Fund Financial Statements*

The financial transactions of the Town are reported in individual funds in the fund financial statements, including the fiduciary funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures.

The emphasis in fund financial statements is on the major funds in the governmental category. GASB Statement No. 34 sets forth minimum criteria (percentage of assets, liabilities, revenues or expenses/expenditures of either category/type or the governmental fund) for the determination of major funds. The General Fund is the Town's only major fund. All other funds are non-major and are combined in a single column in each of the respective fund financial statements.

The Town reports on the following major governmental funds:

General Fund is the main operating Fund in the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

### *Measurement Focus*

The accounting and financial reporting applied to a fund is determined by its measurement focus. Government-wide statements are reported using the economic resources measurement focus. This means that all assets and liabilities associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net assets). Fund equity (i.e. net total assets) is segregated into invested in capital assets, net of related debt, restricted net assets, and unrestricted net assets. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

### *Basis of Accounting*

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made, regardless of the measurement focus applied.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Accrual

The governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when transactions occur and expenses are recognized when liabilities are incurred.

Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end for property taxes and six months for other revenue. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, are recognized when due.

*Cash and Cash Equivalents*

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Cash equivalents consist of short-term, highly liquid investments which are readily convertible into cash with an initial maturity of ninety (90) days or less.

*Capital Assets*

Capital assets purchased or acquired with an original cost above certain thresholds are reported at historical cost or estimated historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

	<b>Capitalization Threshold</b>	<b>Estimated Useful Life</b>
Vehicles	\$ 15,000	3-20 years
Mobile equipment	15,000	5-15 years
Infrastructure	50,000	8-25 years
Buildings and equipment	10,000	10-75 years
Equipment	5,000	3-10 years

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (Continued)

GASB Statement No. 34 requires the Town to report and depreciate new general infrastructure assets prospectively starting July 1, 2004. General infrastructure assets include roads, bridges, underground pipe, traffic signals, etc.

### *Accrued Compensated Absences*

It is the Town's policy to permit employees to accumulate earned but unused vacation benefits. The accrual for the unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements.

### *Net Assets*

Net assets represent the difference between assets and liabilities in the statement of net assets. Net assets invested in capital assets are reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are legal limitations imposed by their use by Town legislation or external restrictions by creditors, grantors, laws or regulations of other governments.

### *Fund Balances*

Fund balances of governmental fund type financial statements are classified as **nonspendable** (not in spendable form or legally required to remain intact); **restricted** (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); **committed** (constraints on the use of resources are imposed by formal action of the voters at town meeting); **assigned** (reflecting the select board's intended use of the resources); and **unassigned** (indicates the portion of fund equity that is available for appropriation and expenditure in future periods).

When both restricted and unrestricted resources are available for use, it is the town's policy to use externally restricted resources first, and then unrestricted resources-committed, assigned and unassigned-in order as needed.

### *Inter-fund Activities*

Inter-fund activity is reported as loans, services provided, reimbursements, or transfer. Loans are reported as inter-fund receivable and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other inter-fund activities are treated as transfers. Transfers between funds are netted in the preparation of the government-wide financial statements.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Receivables*

The Town utilizes the allowance method for uncollectible accounts. They have determined that all accounts are collectible and the allowance is zero.

*Use of Estimates*

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Budgetary Information*

The gross expenditure budget, not including state and federal grants and gifts, is approved at the annual Town Meeting in March. Any increase in the voted amount requires voter approval. The voters do not approve a revenue budget. Exhibit G reflects the revenues anticipated and presented to the voters in the annual report. At tax rate setting time, revenues are re-estimated and the Selectboard decides on how much of the prior-year unassigned fund balance will be used, if any.

At the time of Town Meeting, it was anticipated that the Town would use \$145,475 of prior-year unassigned fund balance to help fund the budgeted expenditures of fiscal year 2012. When the tax rate was set, in July 2012, the Selectboard decided that \$245,500 of prior-year unassigned fund balance would be used as the Selectboard added \$40,000 for a reserve for unpaid taxes and BCA adjustments.

*Implementation of new accounting principles*

For the year ending June 30, 2012 the town implemented the following statement of financial accounting standards issued by the Governmental Accounting Standards Board:

GASB Statement No. 64, Derivative Instruments: Application of Hedge Accounting Termination Provisions

GASB Statement No. 64 is an amendment of GASB No. 53. The objective of this Statement is to clarify whether an effective hedging relationship continues after the replacement of a swap counterparty or a swap counterparty's credit support provider. This statement sets forth criteria that establish when the effective hedging relationship continues and hedge accounting should continue to be applied. The Town has determined that this statement is not applicable.



**NOTE 2. DEPOSITS AND INVESTMENTS**

The Treasurer is authorized to invest excess deposits and make investments and provide quarterly reports to the Selectboard according to a policy set by the Selectboard.

*Deposits*

*Custodial Credit Risk – Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. As of June 30, 2012, the government’s bank balance of \$2,169,759 was exposed to custodial credit risk as follows:

Insured (FDIC)	\$ 250,000
Uninsured, collateralized by repurchase agreements of the pledging financial institution, but not in the Town’s name	<u>1,919,759</u>
	<u>\$ 2,169,759</u>

Book balances for cash and investments are comprised of the following:

Cash	<u>\$ 2,192,893</u>
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The Town has an investment policy that limits its investment choices to a policy set by the Selectboard.

**NOTE 3. INTER-FUND RECEIVABLES AND PAYABLES**

The Town has combined some of the cash resources of its governmental funds for accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an inter-fund balance. Inter-fund balances at June 30, 2012 are as follows:

**NOTE 3. INTER-FUND RECEIVABLES AND PAYABLES (Continued)**

	<u>Inter-fund Receivables</u>	<u>Inter-fund Payables</u>
Governmental funds		
General fund	\$ -	\$ 817,110
Other governmental funds		
Special Revenue Funds		
Conservation Commission	99,982	-
Recreation	32,535	-
Cemetery	-	179
Kids & Cops	918	-
Land Management Council	4,141	-
Recreation Scholarship	649	-
Citizens assistance	2,989	-
Capital Project Funds		
Highway Equipment	10,928	-
Highway Garage	28,868	-
Solid Waste Equipment	9,313	-
Police Station	11,509	-
Police Cruiser/Special Equipment	41,231	-
Town Reappraisal	118,092	-
Tracy Hall	50,960	-
Bandstand	1	-
General Administration	10,355	-
Recreation Dam	26,955	-
Recreation Tennis	13,092	-
Communications Study	20,167	-
Town Clerk Equipment	7,985	-
Fire Apparatus	166,634	-
Fire Station	33,010	-
Fire Equipment	47,163	-
Sidewalk	31,388	-
Long Term Facility	10,473	-
Grant Match	35,042	-
Permanent Funds		
Sale Of Cemetery Lots	179	-
WCTU Foundation	1,069	-
School/Gospel Leaseland	1,074	-
Main St. Flags Fund	357	-
Corridor Tree Fund	230	-
Total other governmental funds	<u>817,289</u>	<u>179</u>
Total governmental funds	<u>\$ 817,289</u>	<u>\$ 817,289</u>



**NOTE 4. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2012, was as follows:

	Balance June 30, 2011	Additions	Reclassifications Deletions	Depreciation	Balance June 30, 2012
<i>Governmental activities</i>					
Capital assets not depreciated					
Land	\$ 653,559	\$ -	\$ -	\$ -	\$ 653,559
Art	11,140	-	-	-	11,140
Total capital assets not depreciated	<u>664,699</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>664,699</u>
Capital assets being depreciated					
Buildings and Improvements	1,880,794	2,904	-	-	1,883,698
Vehicles	1,692,705	144,522	(81,423)	-	1,755,804
Mobile equipment	857,874	256,500	(57,290)	-	1,057,084
Equipment	519,703	12,145	(884)	-	530,964
Infrastructure	3,705,902	182,641	-	-	3,888,543
Total capital assets being depreciated	<u>8,656,978</u>	<u>598,712</u>	<u>(139,597)</u>	<u>-</u>	<u>9,116,093</u>
Less accumulated depreciation for:					
Buildings and improvements	(677,564)	-	-	(55,140)	(732,704)
Vehicles	(693,787)	-	66,661	(100,260)	(727,386)
Mobile equipment	(302,105)	-	22,290	(57,824)	(337,639)
Equipment	(283,706)	-	589	(34,150)	(317,267)
Infrastructure	(965,786)	-	-	(289,546)	(1,255,332)
Total accumulated depreciation	<u>(2,922,948)</u>	<u>-</u>	<u>89,540</u>	<u>(536,920)</u>	<u>(3,370,328)</u>
Total capital assets, net	<u>\$ 6,398,729</u>	<u>\$ 598,712</u>	<u>\$ (50,057)</u>	<u>\$ (536,920)</u>	<u>\$ 6,410,464</u>

Depreciation expense was charged to the functions as follows:

Governmental activities:	
General government	\$ 24,387
Highway and streets	407,631
Public safety	92,016
Recreation	9,100
Solid waste	<u>3,786</u>
Total governmental activities depreciation expense	<u>\$ 536,920</u>

**NOTE 5. INVENTORY**

Inventory in the General Fund consists of expendable supplies held for the Town’s use and are carried at cost using the first-in, first-out method.

**NOTE 6. UNEARNED REVENUE**

Unearned revenue in the General Fund per Exhibit C consists of \$12,787 of FEMA grant funds, \$40,622 of prepaid taxes, penalties and interest, \$36,236 of prepaid recreation fees, and \$2,937 of prepaid sticker. Total unearned revenue in the General Fund is \$92,582.

**NOTE 7. LONG-TERM LIABILITIES**

The following is a summary of changes in long-term liabilities for the year ended June 30, 2012

	<b>Long-Term Debt</b>	<b>Compensated Absences</b>	<b>Total</b>
Long-term liabilities at July 1, 2011	\$ 180,000	\$ 72,719	\$ 252,719
Used accrued vacation	-	(8,333)	(8,333)
Additional accrued vacation	-	23,159	23,159
Bonds retired and note payments	(45,000)	-	(45,000)
Long-term liabilities payable at June 30, 2012	<u>135,000</u>	<u>87,545</u>	<u>222,545</u>
Due within one year	45,000	-	-
Due after one year	<u>\$ 90,000</u>	<u>\$ 87,545</u>	<u>\$ 222,545</u>

Long-term debt will mature approximately as follows:

<u>Years Ending</u>	<u>Governmental Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
June 30, 2013	\$ 45,000	\$ 7,136	\$ 52,136
June 30, 2014	45,000	4,297	49,297
June 30, 2015	45,000	1,436	46,436
June 30, 2016	-	-	-
June 30, 2017	-	-	-
Total	<u>\$ 135,000</u>	<u>\$ 12,869</u>	<u>\$ 147,869</u>

**NOTE 7. LONG-TERM LIABILITIES (Continued)**

Long-term liabilities include the following:

<u>Governmental Activities</u>	<u>Total Due</u>	<u>Due Within One Year</u>
General obligation municipal bonds with the Vermont Municipal Bond Bank, originally \$540,000, proceeds used for Tracy Hall renovations, due in annual installments of \$45,000 on December 1 through 2014, variable interest due semi-annually, currently at 6.03%.	\$ 135,000	\$ 45,000
	<u>\$ 135,000</u>	<u>\$ 45,000</u>

**NOTE 8. FUND BALANCES**

Assigned fund balances at June 30, 2012 are as follows:

	<u>Balance July 1, 2011</u>	<u>Increase</u>	<u>Decrease</u>	<u>Residual Equity Transfer</u>	<u>Balance June 30, 2012</u>
<i>Major Funds</i>					
General Fund					
Subsequent Year's budget	\$ 245,500	\$ 677	\$ -	\$ -	\$ 246,177
Total General Fund	<u>245,500</u>	<u>677</u>	<u>-</u>	<u>-</u>	<u>246,177</u>
<i>Nonmajor Funds</i>					
Special Revenue Funds					
Conservation Commission	99,214	768	-	-	99,982
Kids and Cops	915	3	-	-	918
Land Management Council	4,129	12	-	-	4,141
Total special revenue funds	<u>104,258</u>	<u>783</u>	<u>-</u>	<u>-</u>	<u>105,041</u>
Total assigned fund balances	<u>\$ 349,758</u>	<u>\$ 1,460</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 351,218</u>

**NOTE 8. FUND BALANCES (Continued)**

Nonspendable fund balances at June 30, 2012 are as follows:

	Balance July 1, 2011	Increase	Decrease	Residual Equity Transfer	Balance June 30, 2012
<i>Major Funds</i>					
General Fund					
Prepays and inventory	\$ 75,117	\$ -	\$ (27,017)	\$ -	\$ 48,100

Restricted fund balances at June 30, 2012 are as follows:

	Balance July 1, 2011	Increase	Decrease	Residual Equity Transfer	Balance June 30, 2012
<i>Nonmajor Funds</i>					
Special Revenue Funds					
Recreation Fund	\$ 45,396	\$ -	\$ (12,861)	\$ -	\$ 32,535
Cemetery Fund	37,561	4,435	-	-	41,996
Recreation Scholarship Fund	1,054	-	(405)	-	649
Citizens Assistance	2,527	-	(143)	605	2,989
Total special revenue funds	<u>86,538</u>	<u>4,435</u>	<u>(13,409)</u>	<u>605</u>	<u>78,169</u>
Capital Projects Funds					
Highway Equipment	159,836	-	(148,908)	-	10,928
Highway Garage	30,448	-	(1,580)	-	28,868
Solid Waste Equipment	4,293	5,020	-	-	9,313
Police Station	10,643	866	-	-	11,509
Police Cruiser/Special Equipment	19,536	21,695	-	-	41,231
Reappraisal	109,053	9,039	-	-	118,092
Tracy Hall	57,308	-	(6,348)	-	50,960
Bandstand	1	-	-	-	1
General Administration	6,832	3,523	-	-	10,355
Recreation Dam	22,386	4,569	-	-	26,955
Recreation - Tennis Courts	8,562	4,530	-	-	13,092
Route 132 Bridge	5,135	15,032	-	-	20,167
Town Clerk Equipment	7,964	21	-	-	7,985
Fire Station	31,899	1,111	-	-	33,010
Fire Equipment	42,037	5,126	-	-	47,163
Fire Apparatus	106,259	60,275	-	-	166,634
Sidewalk	16,323	15,065	-	-	31,388
Long Term Facility	10,443	30	-	-	10,473
DPW Grant Match Fund	-	35,042	-	-	35,042
Solar Project	(6,534)	6,534	-	-	-
Total capital projects funds	<u>642,424</u>	<u>187,578</u>	<u>(156,836)</u>	<u>-</u>	<u>673,166</u>
Permanent Funds					
Perpetual Care	117,733	1,755	-	-	119,488
Sale of Cemetery Lots	23,712	1,929	-	-	25,641
WCTU Foundation	1,066	3	-	-	1,069
School/Gospel Lease/land	1,071	3	-	-	1,074
Main street flag	364	-	(7)	-	357
Corridor tree	230	-	-	-	230
Total permanent funds	<u>144,176</u>	<u>3,690</u>	<u>(7)</u>	<u>-</u>	<u>147,859</u>
Total nonmajor funds restricted fund balances	<u>\$ 873,138</u>	<u>\$ 195,703</u>	<u>\$ (170,252)</u>	<u>\$ 605</u>	<u>\$ 899,194</u>

**NOTE 9. CONTINGENCY**

The Town participates in a number of federally assisted and state grant programs. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors or their representatives. Any disallowances as a result of these audits become a liability of the fund that receives the grant. As of June 30, 2012, the Town estimates that no material liabilities will result from such audits.

**NOTE 10. PROPERTY TAXES**

The Town is responsible for assessing and collecting property taxes for both the Town and Town School District. Property taxes are assessed based on valuations as of April 1, annually. Property taxes were due in two installments on August 13, 2011 and February 11, 2012. All late payments after February 11 are subject to a 8% penalty, and interest is calculated at 1% per month for the first three months and 1.5% per month for each month thereafter, for late payments on either installment.

Town property tax revenue is recognized for the period for which the tax is levied to the extent they result in current receivables, which will be collected within 60 days of the fiscal year end.

The tax rates for fiscal year 2011-2012 were as follows:

	<u>Residential</u>	<u>Non-residential</u>
Municipal Tax	\$ 0.4588	\$ 0.4588
State Education Tax	1.6482	1.4960
	<u>\$ 2.1070</u>	<u>\$ 1.9548</u>

**NOTE 11. PENSION PLANS**

*Vermont Municipal Employee's Retirement Plan*

All eligible employees of the Town are enrolled for coverage by the Vermont Municipal Employees' Retirement System (VMERS) immediately upon employment. VMERS has a defined benefit plan that the Town participates in as follows:

VMERS defined benefit plan (the Plan) is a cost sharing multiple-employer plan. Vermont State statutes provide the authority under which benefit provisions and the obligation to contribute are established. The Town and the employees make required contributions to the Plan based upon a valuation report prepared by the Plan's actuary.

There are four levels of contributions and benefits available in the defined benefit plans referred to as Group A, Group B, Group C and Group D. The Town participates in Group B and Group C of these defined benefit plans with an employee contribution of 4.5% and 9.25% of gross pay,

**NOTE 11. PENSION PLANS (Continued)**

respectively and employer contributions of 5% and 6.5%, respectively. The defined contribution plan referred to as Group DC and has an employee contribution of 5% and employer contribution of 5.125%.

Of the Town's total payroll of \$1,653,070, \$1,553,331 was covered under the Plans. The total employer contributions to the Plans were \$50,413 for fiscal year 2012, \$48,875 for fiscal year 2011 and \$50,025 for fiscal year 2010.

The Vermont State Treasurer reported that the VMERS Funded Ratio was 92.30% as of June 30, 2011.

The State of Vermont issues an audited Financial Report that includes financial statements and required disclosures. This report may be obtained by writing the State Auditor of Accounts, 132 State Street, Montpelier, VT 05602.

**NOTE 12. INTER-FUND TRANSFERS**

During the year inter-fund transfer occurred between funds. The various operating transfers were made in accordance with budgetary authorizations. Inter-fund transfers for the year ended June 30, 2012 are as follows:

	<b>Transfer From</b>			<b>Totals</b>
	<b>General Fund</b>	<b>Perpetual Care Fund</b>	<b>Cemetery Fund</b>	
Cemetery	\$ 15,000	\$ 1,067	-	\$ 16,067
Highway equipment	130,000	-	-	130,000
Solid waste equipment	5,000	-	-	5,000
Police station	2,500	-	-	2,500
Police cruiser/special equipment	25,000	-	-	25,000
Town reappraisal	45,000	-	-	45,000
Public works	35,000	-	-	35,000
General Admin.	3,500	-	-	3,500
Recreation dam	4,500	-	-	4,500
Recreation - tennis courts	4,500	-	-	4,500
Communications study	15,000	-	-	15,000
Fire apparatus	60,000	-	-	60,000
Fire station	3,000	-	-	3,000
Fire equipment	5,000	-	-	5,000
Sale of lots fund	-	-	179	179
Sidewalk	15,000	-	-	15,000
	<u>\$ 368,000</u>	<u>\$ 1,067</u>	<u>\$ 179</u>	<u>\$ 369,246</u>

**NOTE 13. RISK MANAGEMENT**

The Town is exposed to various risks of loss related to tort; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. The Town maintains insurance coverage from the Vermont League of Cities and Towns Property and Casualty Inter-municipal Fund that covers each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three (3) fiscal years.

**NOTE 14. RELATED PARTY TRANSACTIONS**

The Town has maintained its primary bank account with Mascoma Savings Bank for many years. The Town Treasurer is an employee of the bank.

**NOTE 15. LEASE-PURCHASE AGREEMENT**

During the current fiscal year, the Town entered into a lease-purchase agreement with John Deere Financial. The lease meets the criteria of a lease-purchase as defined by generally accepted accounting principles, which defines a lease-purchase generally as one which transfers benefits and risks of ownership to the lessee. The lease was used to fund the Town's capital equipment, which was the acquisition of a new grader. Capital assets acquired by the lease purchase have been capitalized in the amount of \$221,500. There was a down payment of \$150,000 and the remainder of \$71,500 was financed as a capital lease. There were no principal payments on the lease-purchase during fiscal year 2012.

The following is a schedule of the future long-term minimum lease payments required under the lease-purchase agreement and the present value of the minimum lease payments as of June 30, 2012:

<u>Years Ending</u>	<u>Governmental Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
June 30, 2013	\$ 17,198	\$ 1,845	\$ 19,042
June 30, 2014	17,641	1,401	19,042
June 30, 2015	18,097	946	19,042
June 30, 2016	18,563	479	19,042
June 30, 2017	1	-	1
Total	<u>\$ 71,500</u>	<u>\$ 4,671</u>	<u>\$ 76,171</u>

**NOTE 16. EXTRAORDINARY ITEMS**

On August 28, 2011, the Town sustained major damage from Tropical Storm Irene. As of June 30, 2012, work is continuing on rebuilding town roads and bridges. The Federal Emergency Management Agency (FEMA) has approved reimbursement of 90% of the Town's damage with another 5% being reimbursed by the State and a 5% match by the Town.

**NOTE 16. EXTRAORDINARY ITEMS (Continued)**

The total estimated cost of damages at June 30, 2012 is \$566,873, with \$510,185 being reimbursed by FEMA and \$28,344 being reimbursed by Vermont ERAF and the Town paying for \$28,344.

**NOTE 17. SUBSEQUENT EVENTS**

On August 2, 2012, the Town was awarded additional FEMA funds to reimburse the cost of repairs to the Norwich Pool Dam. The total estimated cost of repairs is \$567,284 with \$485,028 from FEMA and \$53,892 coming from Vermont ERAF.

The Town has also been awarded additional FEMA funds to repair Bridge 41 on Turnpike Road. There is a total cost of \$236,134 with \$103,641 being reimbursed by FEMA and \$5,757 being reimbursed by Vermont ERAF. Also, a structure grant from VAOT is being reallocated to this bridge for \$120,977 with a local match of \$12,098.

Management has evaluated subsequent events through December 10, 2012, the date which the financial statements were available to be issued.



**SUPPLEMENTARY INFORMATION**

**TOWN OF NORWICH, VERMONT  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2012**

	<u>Special Revenue Funds</u>	<u>Capital Project Funds</u>	<u>Permanent Funds</u>	<u>Total Nonmajor Governmental Funds</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 44,353	\$ -	\$ 144,950	\$ 189,303
Due from other funds	<u>141,214</u>	<u>673,166</u>	<u>2,909</u>	<u>817,289</u>
Total assets	<u>\$ 185,567</u>	<u>\$ 673,166</u>	<u>\$ 147,859</u>	<u>\$ 1,006,592</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities				
Accounts payable	\$ 2,178	\$ -	\$ -	\$ 2,178
Due to other funds	<u>179</u>	<u>-</u>	<u>-</u>	<u>179</u>
Total Liabilities	<u>2,357</u>	<u>-</u>	<u>-</u>	<u>2,357</u>
Fund Balances				
Restricted	78,169	673,166	147,859	899,194
Assigned	<u>105,041</u>	<u>-</u>	<u>-</u>	<u>105,041</u>
Total fund balances	<u>183,210</u>	<u>673,166</u>	<u>147,859</u>	<u>1,004,235</u>
Total liabilities and fund balances	<u>\$ 185,567</u>	<u>\$ 673,166</u>	<u>\$ 147,859</u>	<u>\$ 1,006,592</u>

**TOWN OF NORWICH, VERMONT**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**YEAR ENDED JUNE 30, 2012**

	Special Revenue Funds	Capital Project Funds	Permanent Funds	Total Nonmajor Governmental Funds
<b>REVENUES</b>				
Investment income	\$ 572	\$ 1,906	\$ 1,079	\$ 3,557
Donations	6,185	6,534	-	12,719
Grants	-	1,900	-	1,900
Miscellaneous	1,180	-	3,500	4,680
Total revenues	<u>7,937</u>	<u>10,340</u>	<u>4,579</u>	<u>22,856</u>
<b>EXPENDITURES</b>				
Program expenditures				
General government	-	36,271	-	36,271
Public works	-	1,666	-	1,666
Public safety	-	1,667	-	1,667
Recreation	15,464	-	-	15,464
Cemetery	16,552	-	8	16,560
Capital outlays	-	364,494	-	364,494
Total expenditures	<u>32,016</u>	<u>404,098</u>	<u>8</u>	<u>436,122</u>
Excess (deficiency) of revenues over expenditures	<u>(24,079)</u>	<u>(393,758)</u>	<u>4,571</u>	<u>(413,266)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Capital lease transaction	-	71,500	-	71,500
Operating transfers in	16,067	353,000	179	369,246
Operating transfers out	(179)	-	(1,067)	(1,246)
Total other financing sources (uses)	<u>15,888</u>	<u>424,500</u>	<u>(888)</u>	<u>439,500</u>
Net change in fund balance	<u>(8,191)</u>	<u>30,742</u>	<u>3,683</u>	<u>26,234</u>
Fund balance, beginning of year	190,796	642,424	144,276	977,496
Prior period adjustment - correction of error	-	-	(100)	(100)
Residual equity transfer	605	-	-	605
Fund balance, beginning of year, restated	<u>191,401</u>	<u>642,424</u>	<u>144,176</u>	<u>978,001</u>
Fund balance, end of year	<u>\$ 183,210</u>	<u>\$ 673,166</u>	<u>\$ 147,859</u>	<u>\$ 1,004,235</u>

**TOWN OF NORWICH, VERMONT  
COMBINING BALANCE SHEET  
NONMAJOR SPECIAL REVENUE FUNDS  
JUNE 30, 2012**

	Conservation Commission Fund	Recreation Fund	Cemetery Fund	Kids & Cops Fund	Land Management Council Fund	Recreation Scholarship Fund	Citizens Assistance Fund	Total Nonmajor Special Revenue Funds
<b>ASSETS</b>								
Cash	\$ -	\$ -	\$ 44,353	\$ -	\$ -	\$ -	\$ -	\$ 44,353
Due from other funds	99,982	32,535	-	918	4,141	649	2,989	141,214
Total assets	<u>\$ 99,982</u>	<u>\$ 32,535</u>	<u>\$ 44,353</u>	<u>\$ 918</u>	<u>\$ 4,141</u>	<u>\$ 649</u>	<u>\$ 2,989</u>	<u>\$ 185,567</u>
<b>LIABILITIES AND FUND BALANCES</b>								
<b>Liabilities</b>								
Accounts payable	\$ -	\$ -	\$ 2,178	\$ -	\$ -	\$ -	\$ -	\$ 2,178
Due to other funds	-	-	179	-	-	-	-	179
Total liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,357</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,357</u>
<b>Fund Balances</b>								
Restricted	-	32,535	41,996	-	-	649	2,989	78,169
Assigned	99,982	-	-	918	4,141	-	-	105,041
Total fund balances	<u>99,982</u>	<u>32,535</u>	<u>41,996</u>	<u>918</u>	<u>4,141</u>	<u>649</u>	<u>2,989</u>	<u>183,210</u>
Total liabilities and fund balances	<u>\$ 99,982</u>	<u>\$ 32,535</u>	<u>\$ 44,353</u>	<u>\$ 918</u>	<u>\$ 4,141</u>	<u>\$ 649</u>	<u>\$ 2,989</u>	<u>\$ 185,567</u>

**TOWN OF NORWICH, VERMONT  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 NONMAJOR SPECIAL REVENUE FUNDS  
 YEAR ENDED JUNE 30, 2012**

	Conservation Commission Fund	Recreation Fund	Cemetery Fund	Kids & Cops Fund	Land Management Council Fund	Recreation Scholarship Fund	Citizens Assistance Fund	Total Nonmajor Special Revenue Funds
<b>REVENUES</b>								
Investment income	\$ 283	\$ 109	\$ 154	\$ 3	\$ 12	\$ 4	\$ 7	\$ 572
Donations	485	1,380	3,765	-	-	405	150	6,185
Miscellaneous	-	-	1,180	-	-	-	-	1,180
Total revenues	<u>768</u>	<u>1,489</u>	<u>5,099</u>	<u>3</u>	<u>12</u>	<u>409</u>	<u>157</u>	<u>7,937</u>
<b>EXPENDITURES</b>								
Recreation	-	14,350	-	-	-	814	300	15,464
Cemetery	-	-	16,552	-	-	-	-	16,552
Total expenditures	<u>-</u>	<u>14,350</u>	<u>16,552</u>	<u>-</u>	<u>-</u>	<u>814</u>	<u>300</u>	<u>32,016</u>
Excess (deficiency) of revenues over expenditures	768	(12,861)	(11,453)	3	12	(405)	(143)	(24,079)
<b>OTHER FINANCING SOURCES (USES)</b>								
Operating transfers in	-	-	16,067	-	-	-	-	16,067
Operating transfers out	-	-	(179)	-	-	-	-	(179)
Net change in fund balance	768	(12,861)	4,435	3	12	(405)	(143)	(8,191)
Fund balance, beginning of year	99,214	45,396	37,561	915	4,129	1,054	2,527	190,796
Residual equity transfer	-	-	-	-	-	-	605	605
Fund balance, end of year	<u>\$ 99,982</u>	<u>\$ 32,535</u>	<u>\$ 41,996</u>	<u>\$ 918</u>	<u>\$ 4,141</u>	<u>\$ 649</u>	<u>\$ 2,989</u>	<u>\$ 183,210</u>

**TOWN OF NORWICH, VERMONT  
 COMBINING BALANCE SHEET  
 NONMAJOR CAPITAL PROJECT FUNDS  
 JUNE 30, 2012**

	Highway Equipment Fund	Highway Garage Fund	Solid Waste Equipment Fund	Police Station Fund	Police Cruiser/ Special Equipment Fund	Town Reappraisal Fund	Tracy Hall Fund	Bandstand Fund	General Admin Fund
<b>ASSETS</b>									
Due from other funds	\$ 10,928	\$ 28,868	\$ 9,313	\$ 11,509	\$ 41,231	\$ 118,092	\$ 50,960	\$ 1	\$ 10,355
Total assets	<u>\$ 10,928</u>	<u>\$ 28,868</u>	<u>\$ 9,313</u>	<u>\$ 11,509</u>	<u>\$ 41,231</u>	<u>\$ 118,092</u>	<u>\$ 50,960</u>	<u>\$ 1</u>	<u>\$ 10,355</u>
<b>LIABILITIES AND FUND BALANCES</b>									
Fund Balances									
Restricted	\$ 10,928	\$ 28,868	\$ 9,313	\$ 11,509	\$ 41,231	\$ 118,092	\$ 50,960	\$ 1	\$ 10,355
Total fund balances	<u>10,928</u>	<u>28,868</u>	<u>9,313</u>	<u>11,509</u>	<u>41,231</u>	<u>118,092</u>	<u>50,960</u>	<u>1</u>	<u>10,355</u>
Total liabilities and fund balances	<u>\$ 10,928</u>	<u>\$ 28,868</u>	<u>\$ 9,313</u>	<u>\$ 11,509</u>	<u>\$ 41,231</u>	<u>\$ 118,092</u>	<u>\$ 50,960</u>	<u>\$ 1</u>	<u>\$ 10,355</u>

SCHEDULE 5

Recreation Dam Fund	Recreation Tennis Fund	Communications Study Fund	Town Clerk Equipment Fund	Fire Apparatus Fund	Fire Station Fund	Fire Equipment Fund	Sidewalk Fund	Long Term Facility Fund	DPW Grant Match Fund	Total Nonmajor Capital Project Funds
\$ 26,955	\$ 13,092	\$ 20,167	\$ 7,985	\$ 166,634	\$ 33,010	\$ 47,163	\$ 31,388	\$ 10,473	\$ 35,042	\$ 673,166
<u>\$ 26,955</u>	<u>\$ 13,092</u>	<u>\$ 20,167</u>	<u>\$ 7,985</u>	<u>\$ 166,634</u>	<u>\$ 33,010</u>	<u>\$ 47,163</u>	<u>\$ 31,388</u>	<u>\$ 10,473</u>	<u>\$ 35,042</u>	<u>\$ 673,166</u>
\$ 26,955	\$ 13,092	\$ 20,167	\$ 7,985	\$ 166,634	\$ 33,010	\$ 47,163	\$ 31,388	\$ 10,473	\$ 35,042	\$ 673,166
<u>26,955</u>	<u>13,092</u>	<u>20,167</u>	<u>7,985</u>	<u>166,634</u>	<u>33,010</u>	<u>47,163</u>	<u>31,388</u>	<u>10,473</u>	<u>35,042</u>	<u>673,166</u>
\$ 26,955	\$ 13,092	\$ 20,167	\$ 7,985	\$ 166,634	\$ 33,010	\$ 47,163	\$ 31,388	\$ 10,473	\$ 35,042	\$ 673,166
<u>\$ 26,955</u>	<u>\$ 13,092</u>	<u>\$ 20,167</u>	<u>\$ 7,985</u>	<u>\$ 166,634</u>	<u>\$ 33,010</u>	<u>\$ 47,163</u>	<u>\$ 31,388</u>	<u>\$ 10,473</u>	<u>\$ 35,042</u>	<u>\$ 673,166</u>

**TOWN OF NORWICH, VERMONT**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**YEAR ENDED JUNE 30, 2012**

	Highway Equipment Fund	Highway Garage Fund	Solid Waste Equipment Fund	Police Station Fund	Police Cruiser/ Special Equipment Fund	Town Reappraisal Fund	Tracy Hall Fund	Bandstand Fund	General Admin Fund
<b>REVENUES</b>									
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,900	\$ -	\$ -
Donations	-	-	-	-	-	-	-	-	-
Investment Income	320	86	20	33	82	310	148	-	23
Total revenues	320	86	20	33	82	310	2,048	-	23
<b>EXPENDITURES</b>									
Program expenditures									
General government	-	-	-	-	-	36,271	-	-	-
Public works	-	1,666	-	-	-	-	-	-	-
Public safety	-	-	-	1,667	-	-	-	-	-
Capital outlays	350,728	-	-	-	3,387	-	8,396	-	-
Total expenditures	350,728	1,666	-	1,667	3,387	36,271	8,396	-	-
Excess (deficiency) of revenues over expenditures	(350,408)	(1,580)	20	(1,634)	(3,305)	(35,961)	(6,348)	-	23
<b>OTHER FINANCING SOURCES (USES)</b>									
Capital lease transaction	71,500	-	-	-	-	-	-	-	-
Operating transfers in	130,000	-	5,000	2,500	25,000	45,000	-	-	3,500
Total other financing sources (uses)	201,500	-	5,000	2,500	25,000	45,000	-	-	3,500
Net change in fund balance	(148,908)	(1,580)	5,020	866	21,695	9,039	(6,348)	-	3,523
Fund balance, beginning of year	159,836	30,448	4,293	10,643	19,536	109,053	57,308	1	6,832
Fund balance, end of year	\$ 10,928	\$ 28,868	\$ 9,313	\$ 11,509	\$ 41,231	\$ 118,092	\$ 50,960	\$ 1	\$ 10,355



SCHEDULE 6

Recreation Dam Fund	Recreation Tennis Fund	Communications Study Fund	Town Clerk Equipment Fund	Fire Apparatus Fund	Fire Station Fund	Fire Equipment Fund	Sidewalk Fund	Long Term Facility Fund	DPW Grant Match Fund	Solar Project Fund	Total Nonmajor Capital Project Funds
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,900
-	-	-	-	-	-	-	-	-	-	6,534	6,534
69	30	32	21	375	94	126	65	30	42	-	1,906
<u>69</u>	<u>30</u>	<u>32</u>	<u>21</u>	<u>375</u>	<u>94</u>	<u>126</u>	<u>65</u>	<u>30</u>	<u>42</u>	<u>6,534</u>	<u>10,340</u>
-	-	-	-	-	-	-	-	-	-	-	36,271
-	-	-	-	-	-	-	-	-	-	-	1,666
-	-	-	-	-	-	-	-	-	-	-	1,667
-	-	-	-	-	1,983	-	-	-	-	-	364,494
-	-	-	-	-	1,983	-	-	-	-	-	404,098
69	30	32	21	375	(1,889)	126	65	30	42	6,534	(393,758)
-	-	-	-	-	-	-	-	-	-	-	71,500
4,500	4,500	15,000	-	60,000	3,000	5,000	15,000	-	35,000	-	353,000
4,500	4,500	15,000	-	60,000	3,000	5,000	15,000	-	35,000	-	424,500
4,569	4,530	15,032	21	60,375	1,111	5,126	15,065	30	35,042	6,534	30,742
22,386	8,562	5,135	7,964	106,259	31,899	42,037	16,323	10,443	-	(6,534)	642,424
<u>\$ 26,955</u>	<u>\$ 13,092</u>	<u>\$ 20,167</u>	<u>\$ 7,985</u>	<u>\$ 166,634</u>	<u>\$33,010</u>	<u>\$ 47,163</u>	<u>\$ 31,388</u>	<u>\$ 10,473</u>	<u>\$35,042</u>	<u>\$ -</u>	<u>\$ 673,166</u>

**TOWN OF NORWICH, VERMONT  
COMBINING BALANCE SHEET  
NONMAJOR PERMANENT FUNDS  
JUNE 30, 2012**

	<u>Perpetual Care Fund</u>	<u>Sale of Cemetery Lots Fund</u>	<u>WCTU Fountain Fund</u>	<u>School/Gospel Leaseland Fund</u>	<u>Main St. Flags Fund</u>	<u>Corridor Tree Fund</u>	<u>Total Nonmajor Permanent Funds</u>
<b>ASSETS</b>							
Cash and cash equivalents	\$ 119,488	\$ 25,462	\$ -	\$ -	\$ -	\$ -	\$ 144,950
Due from other funds	-	179	1,069	1,074	357	230	2,909
<b>Total assets</b>	<u>\$ 119,488</u>	<u>\$ 25,641</u>	<u>\$ 1,069</u>	<u>\$ 1,074</u>	<u>\$ 357</u>	<u>\$ 230</u>	<u>\$ 147,859</u>
<b>LIABILITIES AND FUND BALANCES</b>							
Fund Balances							
Restricted	<u>\$ 119,488</u>	<u>\$ 25,641</u>	<u>\$ 1,069</u>	<u>\$ 1,074</u>	<u>\$ 357</u>	<u>\$ 230</u>	<u>\$ 147,859</u>
<b>Total liabilities and     fund balances</b>	<u>\$ 119,488</u>	<u>\$ 25,641</u>	<u>\$ 1,069</u>	<u>\$ 1,074</u>	<u>\$ 357</u>	<u>\$ 230</u>	<u>\$ 147,859</u>

**TOWN OF NORWICH, VERMONT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES  
NONMAJOR PERMANENT FUNDS  
YEAR ENDED JUNE 30, 2012**

	Perpetual Care Fund	Sale of Cemetery Lots Fund	WCTU Fountain Fund	School/Gospel LeaseLand Fund	Main St. Flags Fund	Corridor Tree Fund	Total Nonmajor Permanent Funds
<b>REVENUES</b>							
Lot sales	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ -	\$ -	\$ 3,500
Investment income	1,072	-	3	3	1	-	1,079
Total revenues	2,822	1,750	3	3	1	-	4,579
<b>EXPENDITURES</b>							
Maintenance	-	-	-	-	8	-	8
Total expenditures	-	-	-	-	8	-	8
Excess of revenues over expenditures	2,822	1,750	3	3	(7)	-	4,571
<b>OTHER FINANCING SOURCES (USES)</b>							
Operating transfers in	-	179	-	-	-	-	179
Operating transfers out	(1,067)	-	-	-	-	-	(1,067)
Total other financing sources (uses)	(1,067)	179	-	-	-	-	(888)
Net change in fund balance	1,755	1,929	3	3	(7)	-	3,683
Fund balance, beginning of year	117,733	23,812	1,066	1,071	364	230	144,276
Prior period adjustment - correction of error	-	(100)	-	-	-	-	(100)
Fund balance, beginning of year, restated	117,733	23,712	1,066	1,071	364	230	144,176
Fund balance, end of year	\$ 119,488	\$ 25,641	\$ 1,069	\$ 1,074	\$ 357	\$ 230	\$ 147,859

## Top Payees FY12

*Paid at least \$3,000 during the fiscal year*

1	Norwich School District - Tax . . . . .	\$9,251,828	51	Norwich Historical Society . . . . .	8,988
2	Vermont State Treasurer - Tax . . . . .	920,884	52	Rymes Heating Oil, Inc. - Propane . . . . .	8,858
3	Nott's Excavating, Inc. - Irene clean up . .	199,484	53	Visiting Nurse Association . . . . .	8,800
4	Twin State Sand & Gravel. . . . .	192,408	54	Aimee J. Goodwin - Fitness instruction . . . .	8,538
5	MVP Health Care, Inc. - Health insurance	180,820	55	Pete's Tire Barns, Inc. - Tires . . . . .	8,192
6	Pike Industries - Stone & gravel products	173,080	56	Radio North Group, Inc. - Radios . . . . .	7,854
7	Norwich Public Library . . . . .	170,000	57	Northwoods Excav, Inc. - Irene clean up . . .	7,781
8	John Deere Credit - DPW grader. . . . .	150,000	58	Condrey & Assoc, Inc. - Comp study . . . . .	7,500
9	VLCT PACIF - Insurance . . . . .	101,749	59	Daniel S. Clay - Plowing . . . . .	6,688
10	International Salt Co, LLC - Rock salt . . .	98,828	60	NE Carpet King, Inc. - Tracy Hall carpet . . .	6,641
11	VMERS DB - Retirement. . . . .	96,750	61	Leo Maslan - Tree removal. . . . .	6,535
12	Northeast Waste Services - Trash & recycl .	90,064	62	VLCT Unemployment Trust - Insurance . . .	6,530
13	Town of Hanover - Ambulance contract. . .	87,113	63	Unifirst Corp - DPW uniforms . . . . .	6,409
14	Freightliner of NH, Inc. - DPW truck . . . .	81,786	64	UI Insurance Services - FD insurance. . . . .	6,360
15	Evans Group, Inc. - Gasoline & diesel . . .	80,290	65	Upper Valley Trails Alliance. . . . .	6,200
16	Tenco NE, Inc. - DPW equipment. . . . .	67,907	66	AC Lawnmowing . . . . .	6,075
17	Blaktop, Inc. - Paving . . . . .	59,893	67	The Family Place. . . . .	6,000
18	Bank of NY Mellon - Tracy Hall bond. . . .	54,952	68	Advanced Emer Prods - Pole sign radars. . . .	5,794
19	Greater Upp Vall Solid Waste Mngmnt Dist	52,908	69	Northeast Document Conserv Center . . . . .	5,579
20	Towle Excavating, Inc. - Irene clean up . . .	44,799	70	Sportsystems Canada - Gym floor cover . . . .	5,470
21	Town of Hartford - Dispatch services . . . .	44,131	71	Glenn Gurman - Kung fu instruction. . . . .	5,439
22	NEMC - Reappraisal & Grand List . . . . .	41,971	72	White River Council on Aging. . . . .	5,300
23	Green Mountain Power - Electricity . . . . .	34,717	73	Dingee Machine Co - Fire truck repair . . . . .	5,156
24	Millennium Roads, LLC - Dust control. . . .	29,972	74	Earthlink Business - Telephones . . . . .	5,143
25	CIGNA - Health Insurance . . . . .	27,233	75	TST Hydraulic, Inc. - Tractor repair . . . . .	5,069
26	Webster & Donovan Excav. - Irene clean up	24,605	76	Mink Brook Mgmnt LLC - Station review . . .	5,000
27	Slapstick Science, Inc. - Circus camp . . . .	21,721	77	Women's Information Service . . . . .	5,000
28	Nicom Coatings Corp - Cracksealing. . . . .	20,000	78	Hanover Ambulance Service. . . . .	4,972
29	E.C. Brown Nursery, Inc. - Trees . . . . .	18,500	79	Manatron, Inc. - Lister software. . . . .	4,949
30	VMERS DC - Retirement. . . . .	18,241	80	Giddings Mfg Co. Inc. - DPW supplies . . . .	4,889
31	BWP Carquest - Vehicle parts. . . . .	18,126	81	Home Depot Credit Services . . . . .	4,880
32	Irving Energy - Heating oil . . . . .	17,740	82	Cargill Salt Division . . . . .	4,849
33	Windsor Co. Treasurer - County tax . . . . .	16,996	83	Southworth-Milton, Inc. - DPW parts/repair	4,798
34	Douglas M. Henry - gravel & trucking. . . .	16,758	84	Northern Nurseries - Plants & trees . . . . .	4,779
35	Unum Life Insurance Co. . . . .	16,439	85	Kibby Equipment - DPW supplies. . . . .	4,764
36	Larry Godfrey Excav, Inc. - Irene clean up.	16,390	86	VLCT . . . . .	4,701
37	Terry Taylor - Line striping. . . . .	15,880	87	Challenger Sports Teamwear - Rec jerseys. . .	4,604
38	Norwich Cemetery Commission. . . . .	15,000	88	Fifield Elec. Fire Systems - Alarm maint . . .	4,596
39	Delta Dental - Dental insurance . . . . .	13,380	89	Henderson's Tree Serv, Inc. - Tree removal. .	4,400
40	Norwich Fire Dist - Water, hydrant rental .	12,700	90	Child Care Center in Norwich, Inc. . . . .	4,348
41	NE Rec. Group - Hunt Mdw playground. . .	12,423	91	Upper Valley Fencing Club - Instruction . . .	4,226
42	Ferguson Waterworks - Culverts . . . . .	12,179	92	League Sport Services - Rec online fees. . . .	3,933
43	A.M. Peisch & Co. - Audit. . . . .	11,250	93	Two Rivers - Ottauquechee . . . . .	3,916
44	Systems Plus Computers, Inc. . . . .	11,058	94	Desmeules, Olmstead & Ostler - Legal . . . .	3,915
45	Totally Trees - Tree removal . . . . .	9,775	95	Southeastern Vermont Community Action . .	3,750
46	Vermont Rec Surf. & Fence - Guardrails. . .	9,653	96	ARC Mechanical, Inc. - Tracy Hall heating. .	3,693
47	Timber & Stone, LLC - Trail work . . . . .	9,644	97	F.R. Lafayette, Inc. - Guardrails. . . . .	3,629
48	VT Offender Work Progs - Mow & rake . . .	9,638	98	R.L. Osgood, Inc. - Sandblasting. . . . .	3,608
49	Advance Transit. . . . .	9,536	99	Interstate Arms Corp - Police weapons . . . .	3,534
50	R&R Communications - Radios . . . . .	9,286	100	Nortrax - Grader accessories . . . . .	3,512

# Part II

Town Boards, Commissions,  
Committees & Departments

## **Selectboard**

The destructive impact of Tropical Storm Irene and the effort to repair roads, ditches, culverts, and stream beds, and the planning to rebuild the Norwich Pool represented the largest single priority for our Town during the 2011-2012 fiscal year, with an estimated total cost of close to one and a quarter million dollars. The Selectboard appreciated the rapid and helpful responses of our Fire, Police, and Public Works Departments to the damage to our Town's infrastructure, the expertise and patience of our employees in securing 95% reimbursement from FEMA and the state of Vermont, and the individual efforts of our citizens as they assisted neighbors in both Norwich and surrounding towns.

Other notable Selectboard activities during FY12 include: starting the year in July of 2011 with a tax rate the same as the previous year; receiving the report from the Public Works Review Committee and implementing a majority of its recommendations, including new pavement management software, clerical assistance for the Public Works Department, and minimizing salt and anti-icing agents' effects on private property; receiving the report from the Committee to Review Real Property Assessment Functions, making budget and staff changes to move to a contract Assessor and placing an Assessing Clerk in the Listers' Office this year; adopting a new Town Plan in December of 2011; and supporting the creation of a Town-wide Property Assessed Clean Energy (PACE) District in Norwich to allow our citizens to finance energy efficiency and renewable energy improvements in an affordable manner at no cost to the Town.

In September of 2011, the Selectboard exercised its statutory responsibility and appointed Neil Fulton first as Interim Town Manager and then as Town Manager.

In March 2012, following three years of dedicated service, Roger Blake left the Selectboard and we welcomed Keith Moran upon his election to the Board.

During the current fiscal year and into the future the Selectboard's agenda includes: strategic planning; public safety communications; long-term capital needs, police, fire, and public works facilities, roads and sidewalks; and replacement of the dam at the Norwich Pool.

*Christopher Ashley, Chair; Linda Cook, Vice-Chair  
Ed Childs; Stephen Flanders; and Keith Moran*

## **Town Manager Report**

I was appointed as Interim Town Manager on September 20, 2011 and then became the permanent Town Manager on April 11, 2012.

The following are some notable events during the period from July 1, 2011 through June 30, 2012.

- On August 28, 2011 Tropical Storm Irene ripped through Vermont causing significant damage. While the damage in Norwich was not as severe as some of our neighbors experienced, it still caused in excess of \$1.2 million in damage to roads, bridges and the Norwich Pool dam. FEMA identified 24 different project areas that needed repairs and the Town will be reimbursed 95% of approved repair costs. The Public Works Department, with the assistance of the Fire and Police Departments, promptly responded to the storm and the Public Works Department had all roads passable for emergency vehicles and school buses within 96 hours of the storm. The Finance Department, with the help of the Public Works Director, filled out numerous forms in order to be eligible for the 95% reimbursement.
- The Norwich Pool dam received significant damage from the storm. Public forums were held and there is strong community support for replacing the dam and restoring the pool. A consultant was hired to design a replacement that will withstand a similar storm, provide fish passage, and also be easier to operate.

- The Public Works Department Review Committee, a Committee of Norwich residents and two selectmen, completed their review of Public Works functions which include highway, solid waste, and buildings and grounds. The Committee made a number of recommendations that are in the process of being reviewed and implemented. A survey done by the Committee found a widespread and very high level of satisfaction in the community with the performance of the Public Works Department.
- The Federal Communications Commission is requiring the use of less radio spectrum by all emergency communication systems by January 1, 2013. Less radio spectrum means less coverage and significant degradation in radio communications in emergencies unless a major upgrade is made to the radio communication systems for the Fire, Police and Public Works Departments. System upgrades are being designed and grants are being applied for to help fund the required improvements.
- A functional and regulatory deficiency study is underway for the Public Works, Police and Fire Department facilities. This will be followed by the development of a program that defines short-term and long-term space needs and looks at ways to meet any needs in a cost-efficient manner.

My thanks to the Selectboard, excellent Town employees and many Norwich residents who have helped me as I serve as Town Manager.

*Neil R. Fulton, Town Manager (649-1419, ext. 102)*

### **Collector of Delinquent Taxes**

As Town Manager, it is my responsibility to act as the Collector of Delinquent Taxes. Taxes become delinquent after the second payment is due in February if taxes remain unpaid. A Warrant is issued by the Treasurer authorizing the collection of delinquent taxes along with an 8% penalty and 1% interest per month for the first three months and 1.5% interest thereafter. A tax collection policy outlines the collection process, which includes payment applications, payment plans and tax sale procedures, if necessary.

*Neil Fulton, Town Manager (649-1419, ext. 102)*

### **Tax Year Summary for 2011 – 2012**

Final Taxes Billed: . . . . .	\$14,549,166
Taxes Collected during FY: . . . . .	<u>\$14,331,381</u>
Taxes outstanding at close of FY: . . . . .	\$217,785

### **Delinquent Tax Report**

6/30/2011 Delinquent Tax Balance: . . . . .	\$121,269
FY11/12 Delinquent Taxes: . . . . .	<u>\$217,785</u>
Subtotal: . . . . .	\$339,054
Less delinquent taxes collected & abatements: . . . . .	<u>\$205,610</u>
6/30/2012 Balance: . . . . .	\$133,444
Taxes delinquent for FY10/11 . . . . .	\$77,357
Taxes delinquent previous years . . . . .	<u>\$56,087</u>
Total . . . . .	\$133,444
Delinquent taxes as of December 31, 2012 . . . . .	\$116,958

## Town Clerk

This year we have seen an increase in the number of documents recorded in our office. We went from 4,207 pages recorded in the Land Records to 4,635 pages. This amounts to \$41,715 of revenue for the Town.

We processed 87 motor vehicle registration renewals, licensed 616 dogs, down from last year's 644; we sold 327 Fish and Game Licenses which is up from last year. We issued 26 Marriage Licenses; there were seven deaths and one home birth to report this year.

Last year I reported that I was in the process of having Volume Four of our Town's Birth, Death and Marriage records digitally enhanced and an archival reproduction done which covers the time frame of 1857 to 1967. This volume has been returned to me and looks wonderful. As I had hoped, some of the information which was lost to the naked eye has been restored and the archival copy is wonderful to have so that we can use this instead of the original.

This year we have started a new process in recording our documents. Each Land Record that we receive will be scanned and digitally reproduced into a Land Record Binder. This allows the image to be stored off site and in the event something happens to the records, we will be able to reproduce the documents in house. My plans are to use this system to go backward as well as forward.

The Town Clerk's Office is open Monday through Friday 8:30 am to 4:30 pm. During this time you may come in and register to vote, purchase cards and stickers for the Norwich Transfer Station as well as cards and stickers for the Hartford Landfill, renew your motor vehicle registration, or research the records in the vault.

Dog licenses will be available to purchase in January of 2013 and remember the April 1st deadline to register your dog. If you do not already have a rabies certificate on file with us, you will need to get a copy from your veterinarian.

If you have any questions or need help, please do not hesitate to stop in or call and we will do our best to help.

Bonnie J. Munday, Town Clerk (649-1419, ext. 103)  
Ann Harvey, Assistant  
Judy Trussell, Assistant

\*Note: The discussion of Article 6 was inadvertently omitted from the minutes of the March 1, 2011 annual meeting. The complete minutes may be seen in the Town Clerk's Office.

## Vital Records for 2012

*As recorded by the Town Clerk's Office January 1 to December 31, 2012*

### Marriages

Steinberg, Shannon Megan . . . . .Doyle, Lee Thomas  
Ziegler, William David . . . . .Fox, Prince David Alan Forsythe II  
Kaur, Mandeep . . . . .Neti, Pavan  
Rowland, Brenda Diane . . . . .Davis, Christopher James  
Maguire, Ashley Lyn . . . . .Schuyler, Matthew Warren  
Gallant, Jamie Troy . . . . .Kinsler, Erron Laksin  
Nattie, Anna Elizabeth . . . . .Rosen, Daniel Ariel  
Guyette, Anthony Adam . . . . .Caouette, Samara Jade  
Landi, Cheryl Ann . . . . .Greenleaf, James Stanley  
Ladd-Smith, Ivan Jermaine . . . . .Stanton, Anna Linton



Tallon, Lindsay R. . . . .	Smith, Eamonn P.
Bell, Steven Austin . . . . .	Kerrigan, Kathleen Ann
Daulaire, Leif K.T. . . . .	Barr, Rachel Elizabeth
Ambrose, Meghan Ellen . . . . .	Spitzer, Gabriel Peter
Crossen, Abigail Richards . . . . .	Griggs, James Kimo Safford
Karisberg, Alissa Jill . . . . .	Merrick, Sean David
Holleran, Alexa Ruppert . . . . .	Petrella, Brenda Lynn
Kelley, William Michael . . . . .	LeJeune, Danielle Renee
Cowan, Gayla . . . . .	Crowe, Linda I.
Knapp, Arianna . . . . .	Strickler, Christopher James
Harris, Jean Patricia . . . . .	Schwab, Hans P.
Gerber, Scott Anthony . . . . .	Kettenbach, Arminja Nadine
Guillette, Peter Andre II . . . . .	Danaher, Doreen Marie
Cheyne, Jason Michael . . . . .	McGann, Amber Ann
Richardson, Lars Carver . . . . .	Barnes-Nessa, Alayna Hope
Marshall, Kathleen O'Hara . . . . .	Murray, Jacob David

There was one homebirth and seven deaths which occurred in the town of Norwich.

### **Cemetery Commission**

The five-member Cemetery Commission is responsible for the care and upkeep, as well as necessary improvements, of all 10 Norwich cemeteries. This includes the Union Village Cemetery.

A new retaining wall has been put up on Hillside terrace and new drainage has been put in both the old and new sections. All seasonal maintenance has been performed in a timely manner and we constantly review all options and try to select the best one.

The financial details of our operations for FY12 are summarized below, based on information provided by the Finance Office and Treasurer:

**Revenue:**

Appropriation from town of Norwich . . . . .	\$15,000
Woodworth Unitrust . . . . .	3,765
Sales of Cemetery Markers . . . . .	1,180
Perpetual Care Fund - Interest . . . . .	1,067
Operating Account - Interest . . . . .	4
	<u>\$21,016</u>

**Expenses:**

Capital Improvements . . . . .	<u>\$ 1,000</u>
--------------------------------	-----------------

**Purchased Services:**

Mowing/Trimming and Brush Cutting . . . . .	9,458
Drainage Improvements . . . . .	9,115
Tree Trimming/Removal Costs . . . . .	4,400
<b>Purchased Services subtotal . . . . .</b>	<b><u>22,973</u></b>
Repairs and Maintenance . . . . .	4
Mowing Supplies . . . . .	12
Water . . . . .	224
Postage . . . . .	<u>1</u>
	<u>\$24,214</u>

## Conservation Commission

The Conservation Commission endeavors to inventory, monitor, and conserve the natural heritage assets in Town. These assets include wildlife, wetlands, waterways, natural plant communities, and scenic resources. We share our findings with our fellow citizens, Town commissions, and governing bodies. For the benefit of all Town residents we:

- Displayed local photography and elementary school activities at the post office.
- Hosted a public lecture, discussing stream ecology and brook trout biology, by Rich Kirn from the VT Agency of Natural Resources.
- Maintained and improved trails via the Trails Committee.
- Began mapping the wildlife corridors and habitats.
- Placed and monitored infra-red, motion-sensitive cameras to monitor road crossings by wildlife.
- Participated in plantings for stream restoration along the banks of Blood Brook in conjunction with the Marion Cross School LEEP program.
- Advised the Town about including a natural stream channel bypass in the design of the new swimming pool.
- Had a commissioner attend the Naturalist Training Course at VLT/VINS.

*Stephen Gaughan, Chair (649-1960)*



*Norwich Farmers' Market: 35<sup>th</sup> Anniversary, 2012  
Photo - Suzie Wallis*

## **Development Review Board**

The Development Review Board (DRB) has seven members appointed for three-year terms by the Selectboard. There are also three alternate members. The DRB meets on the first and third Thursdays of each month, whenever applications are before the Board. Hearings can include subdivisions, site reviews, conditional uses, variances, and appeals. Meetings are posted on the notice boards and you may also sign up with the Zoning Administrator to receive email notices.

During the year we heard four subdivision applications which required a total of 9 public hearings. The Board also considered two boundary line adjustments, five conditional use applications and a site plan review. A recent change in the Norwich Zoning Ordinance requires the DRB to approve a "Development Envelope" on undeveloped lots before a building permit is issued. We heard one such application. During the past year members of the DRB have worked with the Planning Commission to update the Subdivision Regulations; the last version has been in effect for nearly ten years. The revised regulations will simplify and clarify several sections. We await their adoption by the town of Norwich.

Both video and sound recordings are made of most public hearings and these can be reviewed by applying to the Zoning Administrator. Attending public hearings enables one to keep up with significant changes in Norwich and the public is always welcome to attend.

*John E. Lawe, Chair (649-1585)*

## **Emergency Management**

Emergency Management's responsibility is to prepare for disasters and to coordinate responses to situations that may demand extraordinary action. Our approach is to use an "all hazards" management system. This meets the National Incident Management System (NIMS) standards established by the Department of Homeland Security. Our current Emergency Operations Plan and Rapid Response Plan are NIMS-compliant. These plans are dynamic documents that require annual review and revisions. Floods, storms, fires, and hazardous materials releases have the highest probability of threatening our community.

Our plans were put to test on August 28, 2011 by Tropical Storm Irene. Public Works was the primary department for this incident. Their planning for needed resources enabled them to reopen roads quickly. Their operations were based on priorities, resources, and community needs. As a result, every area of Town was accessible by nightfall. We activated our Emergency Operations Center for about 8 hours. The Fire and Police Departments provided assistance throughout the storm.

VT Homeland Security approved our grant request for \$23,041.00 to purchase 5 portable and 11 mobile radios for the Public Works Department. All of Public Works' radios are compliant with the FCC narrow band mandate. This will facilitate interoperability between Norwich and other agencies.

The Town Manager is, by statute, the Director of Emergency Management. The Fire Chief is the Deputy Director and Regina Owens is the Emergency Management Coordinator.

*Stephen Leinoff, Deputy Emergency Management Director*

## **Finance Committee**

The Norwich Finance Committee (NFC), appointed by the Norwich Selectboard, is composed of seven Norwich residents. Beginning in the spring of 2012, the Selectboard required that no member may receive compensation from the Town, School Districts or Supervisory Union nor have spouses that do so, but exempted the Town Treasurer, who has historically served as one of the seven members, until 2013. The seven NFC members, along with the seven appointed members of the Hanover Finance Committee, comprise the Finance Committee for the Dresden School District. The NFC elects a chair, vice-chair and secretary from among its members. Vacancies on the NFC are filled by appointment of the Selectboard.

In the spring of 2012, the Selectboard formally adopted the following revised charge for the NFC:

*The NFC provides advice in the creation of annual budgets for the Town of Norwich, the Norwich School District and, together with the Hanover Finance Committee, the Dresden School District. The NFC researches budgets, policies, contracts, and practices that affect Norwich town and school finances. It renders nonbinding advisory recommendations about costs, benefits and financial options, based on economic factors and principles.*

The NFC holds regular meetings on the second Tuesday of each month and takes a lead in discussing and opining on issues that involve the expenditure of public money at the Town level to focus on the prudence and efficiency of such expenditures. A key part of each member's participation in the NFC is to attend meetings of the Selectboard and the School Board to stay current on budget issues. During 2011, NFC members, participating on the Dresden Finance Committee, took a role in educating the public about details of the Dresden teachers' contract. The NFC participates in Town Eating Day to answer questions from the residents of Norwich and attempts to inform all residents throughout the year.

*Nate Stearns, Chair (649-7144)*

## **Finance Office**

The Finance Office is responsible for all accounting functions for the Town and all tax collection. Please review the audited financial statements and the proposed budget included in the Town Report for specific information.

The initial billing for school and Town tax was \$14,557,680. Revised tax bills for current use changes, Board of Civil Authority and state board changes, and errors and omissions reduced taxes raised by \$10,601. Additions due to HS-122 changes increased taxes by \$2,087. These changes resulted in the final amount raised of \$14,549,166. Of this amount, \$11,348,465 was in support of education and \$3,200,701 was in support of the Town. There were tax abatements in the amount of \$3,062.

Recent legislative changes require the return to the annual filing of HS-122 Homestead Declarations for FY13-14. Late, undeclared or incorrectly declared homesteads will be assessed an 8% penalty on the education tax. Please make sure that you file your Homestead Declaration forms by April 15, 2013. Property Tax Adjustment-HS-145 claims are also due by April 15, 2013. Refer to your tax booklet for the forms or go to [www.state.vt.us/tax/index.shtml](http://www.state.vt.us/tax/index.shtml) and file online.

*Roberta Robinson, Finance Officer (649-1419, ext. 105)  
Jonathan Bynum, Finance Assistant (649-1419, ext. 106)*

## **Fire Department**

The Fire Department responded to 231 incidents in FY12, a 15 percent increase from the prior year. Our rating from the Insurance Services Office remains one of the best in the area, resulting in significant savings on fire insurance premiums.

Call Types	2011-2012
Structure Fires .....	.7
Vehicle Fires .....	.3
Wildland Fire .....	.1
Other Fires .....	.1
Medical .....	.87
Vehicle Crashes .....	.34
Hazardous Conditions, no fire .....	.13
Service Calls .....	.18
Good Intent Calls .....	.35
False Alarms .....	.31
Other .....	.1
<b>Total</b> .....	<b>.231</b>

We switched fire and emergency medical services dispatching to the Hanover Dispatch Center. This reduced dispatch costs and improved communications. We have been working with Hanover to create a regional approach to radio communications. VT Homeland Security funded the replacement of the firehouse base radio (a \$1,691 grant).

The Department emphasizes fire prevention, helping to identify and mitigate potentially hazardous conditions. Our formal public education programs reached 140 adults and 484 children.

### **Current Members**

**Officers:** Chief Stephen Leinoff, Deputy Chief Neil Fulton, Assistant Chief Lloyd Tebbetts, Captain Matt Swett, Lieutenant Pete Schwab, and Lieutenant Asaf Wyszynski.

**Firefighter-Emergency Medical Technicians (EMTs):** Jake Blum, Susan Blum, Linda Cook, Tim Cronan, Matt Herbert, Regina Owens, Dan Schneider, Louis Stiffler, Chris Thayer, Deborah Travers, and Jon Wilkinson.

**Firefighters:** Mark Anderson, Mary Anderson, Bryan Carroll, Tim Cronan, Mathew Davis, Peter Griggs, Aaron Lamperti, Nancy LaRowe, Chad Poston, Grant Simpson, Lisa Talmadge, Warren Thayer, David Yesman, Alex von Reyn, Tim Webster, and Asaf Wyszynski.

**EMTs:** Toni Apgar, Charlene Bradley, Nick Danford, Frances Eanet, John Lawe, Kelly Michaelsen, and Bonnie Munday.

### **Support Team**

The team provides food and supplies to emergency responders at incident scenes and the station.

**Members:** Annah Dupuis, Cheri Henry, Theresa Moore, Liz Russell, Sydney Smith, Laurie Welch, Linda Cook, advisor, and Jaden Gladstone.

*Stephen Leinoff, Fire Chief (649-1133; Fire@norwich.vt.us)*

## **Fire Warden**

This year has been a successful one. People planning to burn call Hanover Dispatch, who then text me with your locatable address.

### **Guidelines for burning:**

1. When there is no snow on the ground, pick up a burn permit at the Town Clerk's office Monday through Friday 8:30 am – 4:30 pm. Permits may also be gotten from the Fire Warden, Linda Cook, at 1-603-208-7847 or the Fire Chief 649-1133 ext. 3. When you light the fire call Hanover Dispatch at 1-603-643-2222.
2. Where there is snow on the ground, please call Hanover Dispatch and the Fire Warden.

Spring will be upon us soon and as the leaves, pine needles, and small dead brush dr out it creates a condition for grass or brush fires. Please help by removing all dry and dead vegetation from around structures.

I would like to thank everyone for your assistance.

*Linda Cook, Fire Warden*

## **Health Officer**

The Town Health Officer and Deputy Health Officer (HOs) are appointed by the Vermont Commissioner of Health on the recommendation of the Selectboard. Their responsibility is to protect public health and to be the local representatives of the State Health Department.

The Health Officers can investigate and advise on individual problems with on-site septic systems when these pose a public health hazard. Generally, however, the State of Vermont has assumed responsibility for investigating failed systems, permitting repairs and the design and installation of new septic systems. The HOs also administer the Rental Housing Code and conduct site visits when a tenant reports a health hazard. Several situations were investigated during the last year, some of which involved the State safety and fire codes. The HOs work with the tenant and landlord to correct deficiencies.

Each year brings back older public health hazards. During the past year the emphasis on influenza has been replaced by a resurgence of Eastern Equine Encephalitis, West Nile Virus and more recently by Whooping Cough. From a public health perspective good hygiene and elimination of stagnant water breeding areas for mosquitoes is helpful.

*John E. Lawe, Norwich Health Officer (649-1585)  
Bonnie Munday, Deputy Health Officer (649-1419)*

## **Historic Preservation Commission (HPC)**

Norwich is one of 14 Certified Local Governments in Vermont. As a CLG, the Town established an HPC to promote and advocate for historic preservation in Norwich.

In its second year, the Commission's work has included:

- The Historic Walking Tour brochure, which is being distributed in Vermont Welcome Centers and locally. A second printing of 10,000 copies was underwritten by Dartmouth Printing.
- A second \$9,000 CLG grant to prepare two National Register nominations: the Beaver Meadow neighborhood including the schoolhouse and the Chapel, already on the National Register and the Root Schoolhouse, Union Village Road. The grant also included developing an enhanced historic preservation website.
- Commissioners serve as liaisons to the two schoolhouses, the Congregational Church steeple, and the Grange.
- Beaver Meadow Schoolhouse received a \$22,500 matching grant from the state's Cultural Facilities Program for water and sewer. Root Schoolhouse received a \$2,000 grant from the Women's Club and \$500 from the Preservation Trust of Vermont for initial architectural planning for restoration and reuse of the building.
- Norwich Times had a feature article on Norwich's two remaining one-room schoolhouses written by HPC member, Peter Brink.
- Work with the Grange on a condition assessment for the building, funded in part by the Preservation Trust of Vermont.
- Submission of an application for a new historic marker on Norwich's history to the Division for Historic Preservation, to be installed on Norwich Historical Society grounds with public access.

*Nancy Hoggson, Chair (649-5740)*

## **Land Management Council**

The Land Management Council manages the Fire District Land, encompassing 917 acres in six parcels within the Charles Brown drainage. Our mission is to manage this land for recreation, wildlife habitat and forest resources.

Early this fall (2012) the Public Works Department relocated the Town wood shed to the log landing along the south side of Beaver Meadow Road, above Brown Schoolhouse Road. This site will be safer and easier to use for the delivery and pick up of firewood.

The timber stand improvement planned for Parcels 2 and 3 in the winter of 2012-2013 has been postponed due to poor market conditions for pulpwood and other low-grade products. Hopefully the market will improve and logging can begin by the fall of 2013.

Planned trail work on the lower Ballard Trail by the Vermont Youth Conservation Corp, utilizing a VTrans grant, will take place in the summer of 2013. This will involve the relocation of the trail around the collapsing bank along Charles Brown Brook.

*David Hubbard, Chair (649-3882)*

## **Listers**

The Norwich Listers' office has gone through many changes in the past year. In summer 2011 the Selectboard appointed a Committee to Review Real Property Assessment Functions. After a three-month study, the Committee made the following recommendations in its final report:

- Complete a Town-wide reappraisal every four years.
- Divide the Town into quadrants and gather data on 25% of the parcels each year. Residents can count on a reliable schedule for the updating of information on all parcels every four years and on the Town performing a Town-wide reappraisal every four years.
- Listers to be paid an annual stipend.
- Hire a contract assessor or a part-time assessor for one to two days a week. Hire a clerk for 20 hours per week up to a full-time position.

The report was accepted by the Selectboard and the recommendations were included in the Town budget that was passed in March 2012. The report can be found on the town of Norwich website under Listers.

Lister Jonathan Vincent resigned in December and the Selectboard appointed Alison May in January to serve until Town Meeting. Cheryl Lindberg was elected for a 1-year term and Ernie Ciccotelli for a 3-year term in March 2012.

The Listers worked with the Town Manager to fill the assessor and clerk positions. We hired Darlene Cook as our clerk. She has worked in the Hanover Town Offices for a long time and continues there part-time. We hired NEMC (New England Municipal Consultants) as a contract assessor. This represents a big savings because NEMC is the company that is doing the Town-wide reappraisal that will be completed in April 2013 for the 2013 Grand List. They are already familiar with the Town and are helping to train our clerk.

After lodging the final Grand List in June 2012 we heard 28 grievances. Eight of them appealed to the Board of Civil Authority. The Listers appealed the 2011 sales study and were able to increase the CLA (Common Level of Appraisal) from 93.04 to 93.30 which helped to mitigate some of the property tax burden.

We thank the Norwich residents for their cooperation with the reappraisal process. Your cooperation in making appointments for interior inspections is extremely appreciated.

*Liz Blum, Chair; Ernie Ciccotelli; Cheryl A. Lindberg*



## 2012 Grand List

Total Taxable Property (2012 Education Grand List)	\$711,826,000
One percent (1%) of Total Grand List	7,118,260
<b>Real Estate Exemptions by Vote</b>	
Norwich Fire District	\$40,000
Beaver Meadow Chapel Association	109,200
Root District Game Club	254,900
Upper Valley Community Grange Inc. # 34	351,500
Veterans (5)	150,000
Charlotte Metcalf Trustee	34,100
Timothy Brownell	21,300
<b>Total Voted Exemption</b>	<b>961,000</b>
<i>(lost education tax to be made up by remainder of Town)</i>	
<b>Real Estate Exemptions by Agreement</b>	
Norwich Housing Corporation	\$1,546,600
<b>Real Estate Exemptions by Statute</b>	
Veterans, Statutory (5)	\$50,000
Child Care Center, Inc.	781,900
Montshire Museum of Science	6,104,000
Norwich Historical Society	470,000
Norwich Nursery School	144,900
The Family Place	636,500
Andrew C. & Margaret R. Sigler Foundation	1,993,600
Norwich Public Library Association	1,721,800
<b>Total Real Estate Exemptions</b>	<b>11,902,700</b>
<b>Breakdown of Education Grand List</b>	
R-1 Residence with under 6A of Land (780)	\$315,272,500
R-2 Residence with 6A of land or over (484)	319,790,000
MH Mobile Home with or without land (15)	2,247,200
C Commercial Properties (48)	33,564,800
CA Commercial Apartments (8)	6,068,500
UE Utilities Electric (4)	6,393,500
UO Utilities Other (2)	156,100
FFarms (11)	9,116,300
Other (40)	10,368,500
M Miscellaneous (150)	32,433,000
Cable (Education Grand List only)	1,264,600
<b>Land Use Appraisal Program</b>	
Number of parcels enrolled in program	139
Number of acres in program	12,812
<b>Exempt value of enrolled property</b>	<b>\$23,304,600</b>
<b>Municipal Grand List as of:</b>	
31 December 2006	\$644,879,700
31 December 2007	677,140,900
31 December 2008	692,512,148
31 December 2009	698,955,700
31 December 2010	702,033,300
31 December 2011	704,357,700
31 December 2012	707,388,200

## **Milton Frye Nature Area Committee (MFNAC)**

The MFNAC promotes the use and care of the 35.5-acre Town property commonly known as the Nature Area, which contains forest, meadow, and apple orchard. The Committee oversees maintenance of the trails in the area, sponsors educational programs, and is charged with stewardship of the property in accordance with the conservation easement jointly held by the Upper Valley Land Trust (UVLT) and the town of Norwich. The MFNAC reports to the Norwich Conservation Commission.

Selected activities in 2011-2012 included:

- Allie Bernstein led a UVLT Environmental Education/Art Hike in the Nature Area.
- Stan Williams, MFNAC committee member brush hogged the lower meadow.
- Justin Hybels reported on the remarkable 2011 nesting success in the nest boxes. Preliminary reports indicated an even higher success rate in the 2012 season.
- A box for barred owl nesting has been installed.
- Alcott Smith led a well-attended winter interpretive walk.
- A UVLT Stewardship Training day was held at the Nature Area.
- Information on the history of the nature area was included in an exhibit at the Norwich Historical Society which was prepared by Marion Cross 3rd graders.
- On May 12, 2012, a bird walk with 16 participants found 33 species in the Nature Area.
- On June 9, 2012, Cheryl Sittle placed an entry on the Norwich listserv in praise of the Nature Area.

Special thanks to all members of the community who volunteered in any of these and other activities.

*Lindsay Putnam (649-1668)*

## **Norwich Energy Committee (NEC)**

Most of the NEC's attention in FY12 was engaged by two projects: Solarize Norwich, and launching the PACE program (Property Assessed Clean Energy) in Town.

For Solarize Norwich, the NEC partnered with ReKnew Energy of Hartford, Vermont, to offer discounted pricing for residential photovoltaic installations to Norwich homeowners. A mailing and well attended public forum resulted in approximately 30 home visits and ultimately 13 installations totaling 64.3 kilowatts of capacity, all during FY12.

Norwich voters approved the Town's participation in PACE at the March 2012 Town Meeting. The program will enable Norwich residents to finance home energy improvements or renewable energy projects through low-cost loans that are repaid via a special assessment on the property tax bill. The NEC closely followed the rollout of the program and held informational sessions to inform townspeople about the process and help them conceive and initiate projects.

In addition, the NEC:

- Collaborated with the Public Works Department, the Police Departments, and the Sustainable Energy Resource Group (SERG) to assess the Town's public streetlights, resulting in the elimination of six lights deemed unnecessary.
- Advised the Capital Facilities and Budgeting Committee about planning for future municipal renewable energy projects.
- Assessed the Two Rivers Ottauquechee Regional Commission's reports on energy consumption of our municipal buildings.

- Attended the annual conferences of the Vermont Energy and Climate Action Network and the Upper Valley Energy Committee Roundtable.
- Continued to investigate the feasibility of a privately financed rooftop solar installation at Marion Cross School.
- Created an NEC page on the Town's website.

The NEC meets regularly on the third Thursday of every month, at 7 pm at Tracy Hall. For more information, contact Linda Gray (649-2032, linda.c.gray@gmail.com) or Alan Berolzheimer (649-2857, berccross@sover.net).

### **Planning Commission**

The Planning Commission is responsible for drafting the Town Plan and land use regulations to implement the Plan. The Town Plan contains historical perspective, current conditions, and a vision for the future of the Town. In addition to a narrative, data, and maps, the Plan includes goals, objectives, and a proposed course of action. The Planning Commission's role in the implementation of the Plan is drafting land use regulations for zoning, subdivision, flood hazard, and other development. The Commission also supports non-regulatory implementation initiatives such as affordable housing and natural resource preservation.

This past year, after five years of extensive research, public workshops, and hearings, a final draft of a new Town Plan was sent to the Selectboard for more public review and was adopted in December 2011. The Commission also has been drafting amendments to the Subdivision Regulations originally adopted in 2002.

Other projects include transfer of the independent Affordable Housing Committee to an Affordable Housing Subcommittee of the Planning Commission, and continued study for a higher density mixed-use district along Route 5 South and River Road.

The Commission is a seven-member board appointed by the Selectboard to four-year terms with meetings open to the public every second and fourth Thursday at 7:00 pm. Minutes, regulations, the Town Plan, land use regulations, and other documents are available on the Town website. Agendas and notices are emailed to those requesting them at planner@norwich.vt.us.

*Daniel Johnson, Chair (649-1969)*

### **Police Department**

The Norwich Police Department is staffed by dedicated men and women committed to maintaining the highest degree of professional standards through preservation of the safety and security of residents and visitors to our community. In partnership with the community and other Town departments the Police Department is committed to enhancing quality of life, promoting a safe and secure environment, and ensuring that Norwich continues to be a special place to live and work.

The success of any public service agency depends upon citizen satisfaction, trust and goodwill. The Department can best achieve its objectives and meet citizen needs by following a consistent, fair and open program of officer/citizen interaction. Department staff continuously works to establish and enhance positive lines of communication with all segments of our community. The mission of the Norwich Police Department can only succeed with the support of the community and I am very proud to be a part of this organization.

Staff development and training are key components of achieving our mission. Personnel have attended numerous training sessions to keep current and expand their knowledge with

the goal of delivering ever-improving quality of service and protection of the community. A wide variety of courses and seminars were attended by various personnel in addition to all officers' annual participation in a training program through the Vermont Criminal Justice Training Council covering legal issues, firearms qualification, first responder certification, defensive tactics and community policing, which included a training seminar on the nonverbal communication protocols of varying cultures.

As in past years, I will conclude by thanking all the people who have supported the Norwich Police Department. Many of you have spoken to me personally, and others sent notes of appreciation complimenting various members of the Department. Your expressions of thanks are greatly appreciated. If you have any comments or suggestions, which you feel would be beneficial to us in better serving you, please let us know. You can telephone me at 802-649-1460, stop by the Police Station, or send me a note at Doug.Robinson@State.Vt.U.s.

*Douglas A. Robinson, Chief of Police; Judy Powell, Administrative Assistant  
 Michael Scruggs, Police Officer; Jody LaFlam, Part-Time Officer  
 Charles Rataj, Police Officer; Stuart Rogers, Part-Time Officer  
 Francis Schippert, Police Officer*

**Police Department Statistics FY12**

911 Hang Ups . . . . .	22	Kidnapping . . . . .	0
Abandoned Vehicle . . . . .	0	Larceny . . . . .	40
Accidents . . . . .	81	Leaving Scene of Accident . . . . .	5
Agency Assistance . . . . .	176	Littering . . . . .	1
Alarm . . . . .	58	Lost or Found Property . . . . .	27
Alcohol Offense . . . . .	4	Medical Assist . . . . .	8
Animal Problem . . . . .	129	Missing Person . . . . .	3
Arrest on Warrant . . . . .	5	Motorist Assist./Complaint . . . . .	78
Assault . . . . .	4	Noise Disturbance . . . . .	15
Attempted Suicide . . . . .	2	Parking Problem . . . . .	22
Background Investigation . . . . .	8	Phone Problem . . . . .	6
Bad Check . . . . .	21	Property Check * . . . . .	119
Burglary . . . . .	24	Public Speaking . . . . .	8
Citizen Assistance . . . . .	91	Residence/Vehicle Lockout . . . . .	40
Citizen Dispute . . . . .	17	Sex Offense . . . . .	4
Condition of Release Violation . . . . .	1	Stalking . . . . .	3
Court Appearance . . . . .	24	Suspicious . . . . .	113
Directed Patrol . . . . .	130	Training . . . . .	27
Disorderly Conduct . . . . .	2	Traffic Citations . . . . .	554
Domestic Abuse Order . . . . .	4	Traffic Hazard . . . . .	26
Driving License Suspended . . . . .	3	Traffic Warnings (written) . . . . .	500
Drugs . . . . .	5	Trespassing . . . . .	19
DUI . . . . .	11	Unsecure Premises . . . . .	3
Family Disturbance/Fight . . . . .	7	Utility Problem . . . . .	1
Fireworks . . . . .	2	Vandalism . . . . .	20
Fish and Game Offense . . . . .	5	Vehicle Serial # Inspection . . . . .	59
Foot Patrol/Business Checks . . . . .	159	Welfare Check . . . . .	20
Fraud . . . . .	22	Miscellaneous . . . . .	21
Juvenile Problem/Runaway . . . . .	17		

TOTAL . . . . .2776

*Property checks were conducted on 119 days with an approximate total of 1190 property check visits.*

## **Public Works Department**

The Norwich Department of Public Works strives to maintain a system of Town highways, bridges, and sidewalks that provide safe and convenient vehicle and pedestrian travel for our residents throughout the year.

Much of the work accomplished by the Department of Public Works during fiscal year 2011-2012 was in response to the damage caused by Tropical Storm Irene, which arrived on August 28, 2011. Seventeen roads sustained damage from the storm. Bragg Hill, Tigertown Road, and Turnpike Road sustained severe damage and were impassable. We were able to have all roads opened up and passable to (at least) one-way traffic within 96 hours after the storm. The flooding happened on Sunday, and school started on Tuesday, adding even more urgency to the situation. We were able to open all school bus routes in time for the first day of school.

We put forth every effort to accomplish all of the repair work in the most cost-effective and efficient manner possible under very difficult circumstances. It was extremely important that the necessary repairs were completed before the onset of winter. We only had one chance to do it right. Detailed documentation of all projects also had to be completed in order for us to apply for FEMA reimbursement for the repairs.

I would like to thank the Public Works staff, Fire and Police Department staff, as well as all of the contractors who helped handle this major emergency. Everyone involved put in many long hours in the days and weeks following Tropical Storm Irene. I would also like to thank Norwich residents for their patience during the cleanup process and the Town Manager and Norwich Selectboard for their support and trust of the Department of Public Works.

We continued with Tropical Storm Irene repairs during the spring and summer of 2012. Major work was needed to Bridge 41 on Turnpike Road. Two major debris cleanup projects were completed, one along the Charles Brown Brook and the other along Bloody Brook. There are still repair projects planned for three other bridges on Turnpike Road.

I would also like to thank Norwich voters for approving Article 6 on the ballot at Town Meeting, appropriating \$75,000 to establish a designated paving fund. This, along with a \$157,500 VT AOT paving grant made it possible for us to complete several much-needed paving projects throughout Town during the 2012 construction season.

The Buildings and Grounds division of Public Works is responsible for the maintenance of all Town buildings, properties, and recreation areas. We work closely with the Recreation Department to make sure that all playing fields are ready for the many sports events that are scheduled and we continue to collaborate with all other Town departments during the year in order to complete many projects that benefit the community.

For more information about the Department of Public Works, please visit the Town website at [www.norwich.vt.us](http://www.norwich.vt.us).

*Andy Hodgdon, Public Works Director (649-2209, [Norwich\\_highway@earthlink.net](mailto:Norwich_highway@earthlink.net))  
Public Works staff: Neal Rich, Gary Durkee, Albert Lewellyn,  
Paul Betters, Michael Koloski, and Jason Collins  
Buildings and Grounds staff: Justin Lewellyn and Ben Trussell*

## Recreation Department

The Norwich Recreation Department consists of a Recreation Director supervised by the Norwich Town Manager and advised and guided by the Recreation Council. The Council consists of approximately twelve residents, serving rotating three-year terms. Our mission is to offer a variety of recreational activities to Norwich residents from ages four through to adults. Our youth programs focus primarily on kindergarten through sixth grade. In all of our youth sports we stress maximum participation, development of skills, and fun. The goal of our youth offerings is to inspire a lifetime love of activity. We organize and support community events to help foster and maintain spirit within the town of Norwich. We oversee all the recreation facilities in Town including Huntley Meadow, the pool area and Barrett Meadow, including the bread oven.

The volunteer community involvement and philanthropy demonstrated in improving our recreation facilities this year is a special quality of Norwich which our department is blessed to be part of. Thanks to an unprecedented upgrade of Girard Field spearheaded by Everett Logan, our baseball diamond at Huntley Meadow has never looked better. Peter Brink organized a fundraising campaign that enabled the Town to restore our cherished bread oven at Barrett Meadow. In the winter, fifteen dedicated men volunteer in setting up and maintaining the rink on the Green for all residents to enjoy. This is a special group of individuals, looking for nothing more than the smiles on skaters' faces as a reward for all their time and labor. Our wonderful Buildings and Grounds crew did an outstanding job caring for and improving all of our Town park areas this year, particularly in transforming Barrett Meadow into a beautiful, welcoming facility. Our tennis court re-surfacing is set, with all four courts being done with the Guardian system which will allow residents to enjoy a virtually crack-free surface far longer.

Sadly, at the end of August we lost our beloved pool to Tropical Storm Irene. We began pool public forums to receive input from residents where unified support was expressed for rebuilding the pool. We will be receiving 95% funding from FEMA for the project, and continue to move forward on it. The hope is to have a new pool in place by next summer.

Throughout the year we offer over 100 different program sessions for participants to choose from. We were thrilled about increased participation in our diversified adult programs with 3 new offerings: Group Personal Training, Yoga and Stay Young-Chi Kung. These encouraged far better participation from seniors, a change we hope to see increase even further.

We would like to thank the Norwich Women's Club for awarding us a grant for a circular bike rack and new player benches to be installed next spring.

We rely heavily on the dedication of many community-minded volunteers for coaching and to serve on the Recreation Council. We are extremely fortunate not only to have these individuals on board but also to be surrounded by many local businesses and organizations willing to help sponsor the events we run. Their contributions make it all possible. We could not manage without their support, time and dedicated involvement. The Recreation Department is always in need of, and appreciative of more volunteers. Stop by the Recreation office, upstairs in Tracy Hall or call the number listed below if you would like to get involved. Remember, the benefits of recreation are endless. We thank retiring members David Bibeau, Lars Blackmore, and Lisa Adams who made outstanding contributions to improve our programs.

Please check the Recreation Department portion of our Town website for the latest programs, schedules and [events@www.norwich.vt.us](mailto:events@www.norwich.vt.us) or if you would prefer to speak to someone directly, please call Jill at 649-3040 x.5 for more in-depth information.

**Recreation Council:** Kris Strohbahn, President; Laura Duncan, Vice-President; Giulia Alexander; Kristin Brown; Chris Clapp; Stuart Close; Karin Dwyer; Ben Forbush; Everett Logan; Bill Miles; Scott Neuman; Clayton Simmers; John Starosta; Ian Strohbahn.

*Jill Niles, Director (649-1419, ext. 109; [recreation@norwich.vt.us](mailto:recreation@norwich.vt.us))*

## **Senior Action Council**

The Senior Action Council is a group of seven people appointed by the Selectboard. Our purpose is to answer to the needs of seniors in Norwich. Our main duty is the home delivery meals program known as “Meals on Wheels”. We coordinate this program with the Bugbee Center in White River Junction (White River Council on Aging), where the meals are prepared. We have volunteer drivers for each weekday to deliver the meals to Norwich. Currently there are four people receiving meals in Norwich, but the number goes up and down and we have had as many as twelve in the past.

*Martha Drake, Chair (649-1301)*

## **Transfer Station/Recycling Center**

The Transfer Station/Recycling Center is under the direction of the Public Works Director. Judy Trussell continues to capably serve as the Transfer Station lead attendant, supervising two part-time employees.

The objectives of the Transfer Station/Recycling Center are to:

- Provide a means of disposing of solid waste, including recycling, in the most efficient and cost-effective manner.
- Dispose of waste at minimal cost and within industry guidelines.
- Ensure waste management practices are in compliance with local, state, and federal regulations.

Our facility is state-certified for the collection of e-waste. Through the Vermont E-Cycles Program, all computers, monitors, printers, computer peripherals and TVs are accepted for free recycling. Through the town of Norwich’s expanded recycling program, items not covered by the E-Cycles Program are accepted for a small processing fee. These items include other electronics, batteries, ballasts, capacitors, transformers, fluorescent lighting, mercury-containing devices, and CFC appliances. We also continue the recycling of textile materials through Southeastern Vermont Community Action.

Since we implemented the Zero-Sort® Recycling System and the expanded recycling program, 52.44% of all waste brought to our facility is now being recycled. This is a commendable accomplishment. Our Town has one of the most complete recycling facilities in the area. Once again, I would like to thank all of our Transfer Station/Recycling Center employees and volunteers who make our facility successful. The Transfer Station/Recycling Center is open every Wednesday and Saturday from 8:00-4:45. For more information about our facility, please visit the Town website at [www.norwich.vt.us](http://www.norwich.vt.us) under Public Works.

*Andy Hodgdon, Public Works Director (649-2209, [Norwich\\_highway@earthlink.net](mailto:Norwich_highway@earthlink.net))*

*Transfer Station/Recycling Center Staff: Judy Trussell, Lead Attendant (649-1192)*

*Ryan Howes and Larry Butterfield*



## Trustees of Public Funds

According to Vermont Statutes, if a town elects Cemetery Commissioners, then the Town also elects Trustees of Public Funds. The Trustees are elected on a rotating basis for a three-year term. The Trustees of Public Funds manage cemetery funds and other monies left to the Town in trust and accepted by the Selectboard.

During the Town's fiscal year, the Trustees invest cemetery monies not currently in use to maximize earnings for these funds. The Trustees meet regularly to monitor the funds. A decision was made to support area banks with investments in accordance with the Vermont Statutes, typically requesting investment rates at a minimum of six different banks in order to determine the best investment offer. The Cemetery Commissioners apprise us of their plans for working in the various cemeteries. Therefore, we invest to meet their needs. The interest is allocated between sale of lots and perpetual care funds.

*Deborah Hall, Cheryl A. Lindberg, Doug Rexford, Trustees*

## Zoning and Planning Office

The Zoning and Planning Department, staffed by the Director of Planning and Zoning and the Planning Assistant, is responsible for administration and enforcement of the Zoning and Subdivision Regulations, advising landowners and their representatives on matters relating to these and other Town and state regulations, assisting in the preparation of permit and hearing applications, and providing staff support to the Development Review Board, Planning Commission, and Historic Preservation Commission.

The Department provides research and technical support to the Planning Commission in preparing the Town Plan and land use regulations, and maintains the Norwich Geographic Information System (GIS), the E911 Locatable Address System, and the Tracy Hall server network.

Permits were issued this year for two single-family homes, continuing the decline over the past few years and below the prior five-year average of seven. Additions to existing buildings also continue to be slightly below average from previous years. Approved subdivision applications resulted in three new lots, two of which will be conserved for agriculture.

Specific information on zoning and subdivision requirements is listed on the inside back cover of this report. Regulations and permit applications are available at the Town website.

*Phil Dechert, Director, Planning and Zoning (649-1419, ext. 4)*

*Pam Mullen, Planning Assistant*

## Permit Activity (July 1, 2011 – June 30, 2012)

<b>Zoning Permits</b>	<b>Development Review Board</b>
New Homes . . . . .2	Subdivisions
Building Additions . . . . .26	Preliminary Plan Review . . . . .3
Accessory Structures . . . . .8	Final Plan Review . . . . .3
Home Occupation . . . . .0	(creating 3 new lots)
Development Envelope . . . . .1	Conditional Use Review . . . . .5
Replacements: Bldg./Home . . . . .0	Boundary Line Adjustment . . . . .3
Agricultural . . . . .1	
Apartments . . . . .2	



# Part III

## Other Agencies & Organizations

## **Advance Transit (AT)**

AT is a bi-state regional nonprofit 501(c)3 public transportation system headquartered in Wilder. Our services include FREE regularly scheduled fixed route bus service, park-and-ride shuttles, and the Upper Valley Rideshare carpool matching service. Information on routes and schedules, as well as the Upper Valley Rideshare program, can be obtained at the Town offices and many other locations or by phone 8-4:30 Monday through Friday. Call 295-1824 or visit our website at [www.advancetransit.com](http://www.advancetransit.com) for more information.

Ridership on AT's fixed routes continues to increase. In FY12 549,487 passenger trips were boarded, 10,992 of which originated in Norwich. An additional 314,089 passenger trips were boarded on the shuttles operating in downtown Hanover and at Dartmouth-Hitchcock Medical center. Another 10,192 trips were taken on AT's Access ADA service. Results of a passenger survey taken in May, 2012 indicate that 58% of riders use the bus to commute to and from work. One respondent commented, "Without them I'd lose my job. Very thankful we have you guys." Passengers give service quality high marks. 98% said buses were usually or nearly always clean; 97% said that buses were usually or nearly always comfortable; and 97% said that bus drivers were usually or nearly always polite and helpful.

Municipal financial support for AT's public transit service is vital, but AT has worked hard to broaden its base of support. Over 1,200 donors have stepped forward, many of whom are riders. Local institutions, foundations, and businesses are providing financial support in the form of contributions and sponsorships. In 2012 a report from the Transportation Research Board of the National Academies on "Implementation and Outcomes of Fare-Free Transit Systems" had this to say about AT's funding support: "Among rural transit programs in the nation, Advance Transit has developed one of the most innovative and diversified funding packages to support its operations." Since AT implemented its fundraising program in 2007 it has raised over \$525,000 in addition to revenue from sponsorship signs.

Thank you for your continuing support.

*Van Chesnut, Executive Director*

## **Aging in Place in Norwich**

Aging In Place in Norwich (AIPN), is a nonprofit, volunteer organization serving Norwich elders since 2009. The goal is to provide free services to residents who wish to remain in their homes as they age.

AIPN's leadership is composed of 11 board members. We meet monthly to plan and carry out community-based programs which include volunteer service days for elders, educational forums, and sharing information and resources with Norwich elders. This year we held eight service days, which provided help with household chores, gardening, shopping, and light maintenance. AIPN's volunteer drivers continue to offer free door-to-door rides for elders so they can attend appointments. This year we also offered free rides to anyone needing to get to and from Tracy Hall on Election Day.

Our website is [www.AgingInPlaceNorwich.org](http://www.AgingInPlaceNorwich.org). An online, user-friendly resource directory for elders and their families is being developed. A request for help from AIPN is a phone call away from any of our board members listed on our website.

AIPN also sponsors social events for elders, such as Bingo at the annual Norwich Fair, and volunteer/recipient receptions at the Norwich Historical Society, which has generously offered its home for many AIPN events.

We serve Norwich elders entirely through donations from individuals and in-kind gifts from local businesses. AIPN has not requested financial support from the town of Norwich.

We do look forward, however, to continuing cooperation with local organizations which have helped us bring together caring volunteers and Norwich elders.

*Don McCabe, President (649-5921)*

### **American Legion Lyman F. Pell Post #8**

Lyman F. Pell Post #8, The American Legion, Department of Vermont is a 501(c) non-profit veterans' organization. The membership is made up of eligible veterans whose dates of service are controlled by Congress. We are proud to have numerous members who are currently serving on active duty in the U.S. Military. We actively support veterans' issues such as access to the Veterans Hospital, veterans' employment rights, end of life care, and funerals. In the town of Norwich we insure each veteran's grave has an American flag displayed next to the headstone during the summer months. Our Rifle Team is certified to conduct ceremonies at veterans' funerals.

We are a dynamic, but very unique, Post in that our income is derived from food sales, donations, and small cribbage tournaments every Thursday night. We are available to assist with schools educating people on Flag etiquette, Military History, and veterans' issues.

We organize and participate in the annual Memorial Day observance. We actively support Scouting and "Children and Youth" programs. We are also partnering with the Norwich Historical Society to document local veterans' military service. This year we assisted Norwich University in restoring Alden Partridge's grave site, recognized Earl Thompson by making him Commander Emeritus, assisted with numerous veterans' funerals, and assisted other veterans' organizations with their programs.

For more information on our organization feel free to contact any of our members. Meetings are held on the first Monday of the month at 1900 hours.

*Ellis J. Harlow, Commander (802-785-2512)*

### **Child Care Center in Norwich**

The Child Care Center in Norwich is a nonprofit organization founded in May 1971 for the purpose of providing high-quality, affordable, child care services for families of the Upper Valley. In September of 2009 the program expanded in order to provide after-school care for Norwich children. The Child Care Center is a social service agency as described in 24 V.S.A. § 2691.

The Center provides child care to 70 children ages six weeks through six years and 35 after-school children in grades kindergarten through sixth. We have been accredited by The National Association for the Education of Young Children since 1996. The Center also offers inclusive programming for children with special needs who are referred by local school districts. Tuition for preschoolers is on a sliding fee scale based on family income; need-based scholarships are also available. Additionally, tuition subsidies are available through the state of Vermont for low-income working families. The Center receives funding from the United Way. In FY12, we served 84 children from the town of Norwich. Six Norwich children received partial scholarships totaling \$7,025; 23% of Norwich families take advantage of the sliding fee scale.

The staff and board are committed to a Center rich in diversity of families and children, both culturally and economically. We believe that, to a large extent, the strength and quality of our program is derived from the broad experiences of our families and staff.

*Allison Colburn, Executive Director (649-1403)*

## **Connecticut River Joint Commissions (CRJC)**

CRJC's mission is to preserve and protect the visual and ecological integrity and sustainable working landscape of the Connecticut River Valley, and to guide its growth and development through grassroots leadership. Fiscal Year 2012 was full of activity and outreach to Connecticut River communities. CRJC meetings featured presentations by experts in environmental services and natural resources and on the impacts of Hurricane Irene on the river and its watershed.

The CRJC adopted a three-year Strategic Plan to develop engaged and active membership for Local River Subcommittees and the Joint Commissions to guide its programs, promote implementation of the Connecticut River Management Plan, reach out to communities on river issues and best practices for riverfront land management, and to articulate issues that affect the Connecticut River and its watershed.

CRJC's new website makes CRJC publications and events easier to locate. The new bi-weekly email update keeps CRJC members, subcommittees, and those with a general interest in CRJC activities informed. It has over 180 subscribers to date. We invite you to visit our website to view a complete annual report and to join our mailing list at [www.crjc.org](http://www.crjc.org).

*Rebecca Brown, President (NH); Chris Campany, Vice President (VT)  
Tom Kennedy, Secretary (VT); Mary Sloat, Treasurer (NH)*

## **ECFiber**

East Central Vermont Community Fiber-Optic Network is a non-profit municipal joint venture of 23 towns, formed by Town Meeting votes in 2008. Reliable high-speed Internet connectivity has become essential to business and education on every scale and at every level. ECFiber's goal is to meet that need by providing true broadband service to every residence, business, and civic institution in our member towns. Network construction is financed incrementally by small-scale individual investors; no local taxes are involved.

As described in last year's report, ECFiber's first (January 2011) round of local investment financed construction of our central Network Operating Center near the Royalton-Bethel town line, plus about 24 miles of cable, chiefly in Barnard. At the end of 2011, 128 customers had been connected in Barnard, Bethel, and Royalton. During 2012, using funds and pole-applications mostly dating from late 2011, the network grew to 42 miles of cable. As of January 10, 2013, 300 customers are connected enjoying reliable symmetrical high-speed Internet service at 5, 10 or 20 Mbps, at their choice. Most subscribers also take ECFiber's telephone service, with toll-free long distance throughout the continental US and Canada.

During 2012, ECFiber sought local investments to support extending the network into Chelsea, Vershire, Tunbridge, Strafford, Thetford, Norwich, Sharon, and Woodstock. Three closings (in April, August, and December) raised a combined total of \$1.8 million, including \$465,000 from Norwich residents. Meanwhile, the Vermont Telecomm Authority's decision to build their 39-mile "Orange County Fiber Connector" (OCFC) through Chelsea, Vershire, Thetford, Strafford and Sharon substantially reduced ECFiber's net capital cost to reach residents and side roads along that path in 2013.

Wherever possible, our fiber-optic cables follow existing utility-pole lines. Federal and state regulations do provide for hanging newcomers' cables on existing poles, but the rather cumbersome process can take as much as 12 months from initial paperwork to actual installation. As of January 2013, a Norwich "hub" is being installed at the Marion Cross School, most of the pole-attachment licenses are due in the last week of February, and we are cautiously hopeful that cable installation will start in early Spring. The initial target neighborhoods include Bragg Hill, Beaver Meadow, and the outer ends of Turnpike Road and Upper Turnpike Road. By early summer, an ECFiber feeder coming south from the OCFC in

Thetford will connect the Union Village, Kerwin Hill, and Kendal Station neighborhoods. A map showing these planned routes can be seen at [www.ecfiber.net](http://www.ecfiber.net).

In each town, ECFiber seeks to reach as many unserved premises as possible, subject to available funds. The next investment round is scheduled for April 1, 2013. Watch the Norwich listserv for more information, or write either of your ECFiber representatives: Irv Thomae ([irvthomae@alum.mit.edu](mailto:irvthomae@alum.mit.edu)) or Katie Smith ([home.hearth@gmail.com](mailto:home.hearth@gmail.com)).

*Irv Thomae (Delegate) and Katie Smith (Alternate)*

### **The Family Place**

The Family Place supports the positive growth and development of all parents by offering services that encourage families to build upon their strengths. While we provide services to any family with young children, our particular expertise is in serving those families most in need. While we help the current generation of young families and children, we also positively impact future generations by creating parenting skills that will support the next generations. We have a strong track record of success and are well known for our expertise in parenting.

Increased need for services in the Upper Valley has necessitated expansion at The Family Place – in programs, staff size, and buildings – to meet the volume of those needs. These expansions have allowed us to deliver programs in a welcoming and functional parent-child center, which will lead to better outcomes for Upper Valley families and children. We, and all of our supporters, are building a better future for these families.

Over the past 27 years The Family Place has served 27 towns in Vermont, as well as 9 towns in New Hampshire in many ways – including child care payment assistance, home visiting programs, playgroups, family fun events, parent education, holiday assistance for individuals in need, child advocacy and therapy, information and referral services, a lending library, and a wonderful on-site program to assist young mothers with parenting skills, knowledge of child development, job readiness, and life skills.

The Family Place served approximately 192 Norwich residents last year, through both on- and offsite services. Other residents took advantage of our special events, lending library, website, and referral services. For more information on programs and activities, please view our website at [www.the-family-place.org](http://www.the-family-place.org) or call 649-3268 for assistance.

*Elaine Guenet, Executive Director*

### **Greater Upper Valley Solid Waste District (GUVSWD)**

Chartered by 10 Upper Valley towns in 1992 under authorization from the Vermont Legislature, the GUVSWD was created to replace unlined town dumps with a regional sanitary landfill and implement waste recycling and diversion programs. In our 20-year history, thousands of tons of recyclables and hazardous waste have been removed from the waste stream through education and local diversion programs.

Additionally, the District has sited, designed and permitted a publicly owned landfill site in North Hartland. We are currently looking at alternative waste reduction and recycling uses for this site to assist local towns in complying with new State waste reduction legislation.

The programs and services of the District include special collection events for household hazardous waste, electronics, tires, bulbs, and other hard-to-dispose-of items, outreach and education for students and residents, and technical assistance to member towns. During 2012, the GUVSWD provided direct services to Norwich and its residents including:

- Assistance in the recycling and disposal of hard-to-manage materials collected at the

Transfer Station including: fluorescent light bulbs, used motor oil, and tires.

- Assistance in recertifying the Norwich Transfer Station.
- District-sponsored household hazardous waste events held in Hartford in June and Norwich in September in which 156 Norwich residents participated.
- Norwich residents also purchased compost and recycling bins, recycled fluorescent bulbs and electronics at our office in North Hartland, and utilized our bulky trash, tire, book, and scrap metal collections.

A District events calendar and Green Guide will be available in the spring at Town Meeting, at the Town Clerk's Office, and the District Office. Contact the GUVSWD by email at [guvswd@valley.net](mailto:guvswd@valley.net), call us at 296-3688 or visit us on the web at [www.guvswd.org](http://www.guvswd.org).

### **Green Mountain RSVP & Volunteer Center**

Green Mountain RSVP (Retired and Senior Volunteer Program) & Volunteer Center is part of the Corporation for National and Community Service, which includes Senior Corps, a nation-wide program for people 55 and older who wish to have a positive impact on the quality of life in their communities. Through meaningful and significant use of their skills and knowledge, they offer their volunteer service to nonprofit and community organizations.

Bone Builders (osteoporosis prevention exercise classes), Seniors for Schools (helping young students read), and TeleCare (calling homebound elders) are three of the important programs RSVP sponsors in Windsor County. Our volunteers continually address community concerns such as health and independent living for elders, literacy, emergency preparedness and the needs of lower-income citizens.

In Norwich RSVP volunteers served 2,293 hours last year at the Norwich Women's Club, Norwich Senior Housing, the Norwich Historical Society, the town of Norwich, Norwich Public Library, and the Marion Cross Elementary School, to name a few. Throughout Windsor County 216 volunteers offered 57,373 hours of service last year to 77 different organizations. If you are interested in becoming an RSVP volunteer, Linda Husband can be reached at the Springfield office at (802) 885-2083.

*Patricia M. Palencsar, Executive Director*

### **Headrest**

Headrest has completed 42 years of continuous services operating our 24-hour Hotline. This service started on January 4, 1971. The Hotline answered 8,450 calls this past year dealing with suicide, crisis, substance abuse and adolescent issues as well as providing information on services related to food, shelter and assistance. Please know that someone is always here to take your call 24/7 at 603-448-4400 or 1-800-639-6095.

Headrest receives suicide calls for New Hampshire and Vermont from two national suicide lines (1-800-273-8255 and 1-800-SUICIDE). Headrest was accredited by the American Association of Suicidology on August 6, 2012 for a three-year period. We currently are the only crisis call center in New Hampshire and Vermont with this designation.

Headrest also does substance abuse counseling and runs a Residential Transitional Living Program. Both of these programs due to State of New Hampshire grant funding are required to give priority to New Hampshire residence. Vermont residents should call for availability.

The Hotline is generously supported by municipalities in the Upper Valley as well as

donors from those towns including Norwich. I would like to extend to the taxpayers of Norwich my thanks and appreciation for your past and future support. The staff at Headrest will do our very best to put your funds to good use serving those in crisis.

*Michael J. Cryans, Executive Director (603-448-4872, ext. 110)*

### **Health Care and Rehabilitation Services (HCRS)**

HCRS is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment programs, community rehabilitation and treatment programs, a developmental services division, and alternatives and emergency services programs.

During FY12, HCRS provided 1,466 hours of services to 39 residents of the town of Norwich. The services provided included all of HCRS' programs, resulting in a wide array of support for the residents of Norwich.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Operating Officer, at (802) 886-4500.

### **Montshire Museum of Science**

The Montshire Museum of Science is a nonprofit, community-owned and -operated institution serving Norwich and surrounding communities since 1976.

More than 281 Norwich households are members of the Museum and many other Norwich residents and their guests are regular visitors. The Montshire offers several benefits exclusively to Norwich residents, including free Museum admission for school groups visiting from Marion Cross School and groups from the Child Care Center in Norwich. Montshire Summer Camp scholarships are offered to Norwich students through a partnership with the Marion Cross School. The Montshire also serves as an official emergency evacuation site for the Marion Cross School and for the Child Care Center in Norwich.

In 2012, nearly 3,194 Museum visits were subsidized by the Museum through complimentary passes issued through Upper Valley Social Service agencies. Both Norwich-based nonprofits (Vermont Center for Ecostudies, High Horses Therapeutic Riding Program, The Family Place, the Norwich Business Council, and the Norwich Fire Department), and other nonprofit organizations serving the Norwich community benefit from free use of Montshire's Porter Community Room.

During the year, more than 140,000 people visited the Montshire and nearly 13,000 students participated in a school group visit. The Montshire is one of the most popular attractions and educational resources in northern New England, and is recognized nationally as one of the best science centers in the country.

*David Goudy, Director, Montshire Museum of Science*

## **Norwich Historical Society & Community Center**

We would like to say a special thank you to all our donors, members, and friends without whom our work would not be possible. Your Historical Society continues to grow and thrive thanks to the generous support of the Norwich community, and 2011, the celebration of the 250th anniversary of the signing of our Town's Charter, was no exception.

Along with the Library, the Women's Club and the Town, we coordinated a series of celebratory events. Everything came together on September 17th on the Norwich green with our own Charter Day. We were honored to have the Color Guard from Norwich University with us. Senator Leahy sent a flag that had flown over the U.S. Capitol, and Governor Peter Shumlin and Congressman Peter Welch spoke, along with State Representative Margaret Cheney. Marion Cross students wrote their own Charter, now hanging at the Historical Society, and they provided the music and read from both Charters, old and new. Curators in the Community, a look at life in Norwich today, is the 250th exhibit curated by the Marion Cross students, and represents every class. It is a lasting time capsule until the 300th anniversary celebration in 2061!

The Historical Society works closely with our Historic Preservation Commission. In 2011, thanks to a federal grant and additional support from the Preservation Trust of Vermont and Dartmouth Printing, we produced a wonderful Historic Walking Tour brochure. You can find it at the Norwich Inn, Library and Tracy Hall and in the Vermont State Welcome Centers. We know it is bringing visitors to town as we see them walking up and down Main Street with brochures in hand, frequenting our shops, eating in our restaurants, and visiting the Historical Society.

We continue to promote and educate about the importance of historic preservation in our town. We will be developing an enhancement to the Historical Society's website that will focus on the preservation projects underway. Currently the last two remaining one-room schoolhouses, Beaver Meadow and Root, are hoping to do some major restoration work, and the Grange needs attention too.

Without your commitment, we could not do what we do, and we are very grateful. Thank you!

*Nancy Hoggson, President (649-0124)*

## **Norwich Lions Club**

The Norwich Lions Club is a member of Lions International, a worldwide organization operating in more than 180 countries. Its primary mission is to serve the eyesight needs of people around the world with donations of eyeglasses and funding to address sight-related medical issues. Norwich Lions was chartered in 1954 and provides assistance to a number of Upper Valley charitable organizations and to Norwich families in need. Our eyeglass collection mailbox is located in front of Dan & Whit's and there is a smaller one at the Town Clerk's office.

Our primary fundraiser for the past 24 years has been the Norwich Fair which is held on the Town Green in July. This past July over \$ 20,000 was raised and all was returned to the community. Organizations benefiting in 2012 include: Red Logan Dental Clinic, The Haven, Holiday Basket Helpers, Norwich Public Library, SEVCA, Hanover H.S. scholarships, Headrest, VINS, Willing Hands, Windsor County Partners, COVER, Habitat for Humanity, High Horses TRP, Special Olympics, Twin State Soccer, VAMC "Needy Veterans," and several families with special needs.

In February, a "Food From the Heart" drive netted 1,200 lbs of nonperishable food which was divided between The Haven and the Sharon Food Pantry.

The Club places a memory tree at Christmas time in the bandstand. Thoughtful donations provided by individuals in the community made it possible this year for the Club to



place lighted wreaths along Main Street during the holidays. This winter the Club will offer buckets of sand for walks and stairs of elderly Town residents.

The Lions Club meets on the first and third Tuesdays of each month from September to June in the Norwich Public Library community room. We invite any Norwich resident to join us with the goal of encouraging family participation in the tradition of community service. If you are interested in learning more about Lionism, please contact Demo Sofronas at 649-1536 or Jay Van Arman at 649-1723.

*Jay Van Arman, President*

### **Norwich Public Library**

The Norwich Public Library (NPL) is a 501(c)(3) nonprofit organization. Operating funds come from the Town appropriation, charitable gifts, and library fees. The library serves the residents of Norwich. Out-of-town patrons pay an annual fee equal to Norwich’s per capita tax support.

This has been an exciting year of growth at NPL. While total library circulation remained strong (60,223 items) circulation of e-books and downloadable audio books rose 43%! Offering free WIFI continues to be an important library service as we saw its usage increase 13%. Our Community Room was booked 517 times last year, a 4% increase. Over 3,900 people attended 203 library-sponsored programs. These free programs included First Wednesdays, Valley Voices, story times, movies, book talks, Lego Club and our first-ever moon viewing party.

NPL received grants from the Norwich Women’s Club to purchase new chairs (especially designed for laptop users) and from the Norwich Lions Club to buy large-print books. In addition, we received funding from the Preservation Trust of Vermont for a building assessment and from the VT Department of Libraries for children’s programming. Generous support from the Friends underwrote additions to our audio book & periodical collections and funded the Summer Reading Program.

NPL’s success is a reflection of the generous support from Norwich residents, our amazing volunteers, our dedicated Friends group and our patrons. On behalf of the Board of Trustees and staff, we thank you.

*Lucinda H. Walker, Director (649-1184, Lucinda.Walker@norwichlibrary.org)*

### **Norwich Public Library – FY12 Income & Operating Expenses**

<b>FY12 Income</b>	<b>Budgeted</b>	<b>Actual</b>
Town Appropriation	170,000	170,000
Annual Appeal & Fundraising	72,700	54,120
Endowment Income	4,000	4,472
Library Income (fees/fines)	6,784	5,905
Grants & Gifts	20,866	25,419
Healthcare Tax Credit	0	1,416
Will Bequest	<u>0</u>	<u>50,000</u>
<b>TOTAL INCOME</b>	<b>\$274,350</b>	<b>\$311,332</b>

**FY12 Operating Expenses**

Salaries & Taxes (FTE 4.19)	175,248	172,267
Health Insurance	21,950	14,959
Building & Ground Expenses	24,400	25,835
Books (includes processing costs)	9,750	9,517
Audio/Visual (includes processing costs)	3,650	3,302
Electronic Databases & Periodicals	2,220	2,285
Library Sponsored Programs (all ages)	1,000	1,197
Technology (Hardware/software/DSL/website)	3,352	2,792
Contracted Services (bookkeeping, janitorial, tax prep)	10,150	10,123
Insurance (Property/casualty & worker's comp)	8,750	7,839
Administrative Expenses (office supplies, copier contract)	4,020	4,192
Postage (including interlibrary loan expenses)	2,600	2,773
Promotions (fundraising, advertising, printing, mailings)	3,310	3,505
Professional Development (dues, conferences, mileage)	<u>950</u>	<u>1,246</u>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$271,350</b>	<b>\$261,832</b>

**Norwich Women's Club**

The Norwich Women's Club (NWC), a social and philanthropic organization with over 200 members, is open to anyone interested in Norwich. The Club, which raises a substantial amount of money for the Town, is 100% volunteer run.

Each spring and fall the NWC sponsors a Nearly New Sale to fund post secondary school scholarships for Norwich residents. The extraordinarily successful 2011 Fall Sale allowed the club to award scholarships totaling \$34,000, as well as to amortize excess funds of \$12,000 (\$3,000 annually) for the next four years. The NWC is the largest single nonprofit provider of student scholarships in Vermont.

In March the NWC presented its first annual Norwich Citizen of the Year award to John Girard at the newly designed Spring Gala. The net proceeds from the one-night event were added to the proceeds of the biannual Town Directory, compiled and sold by the NWC. In total \$21,712 was distributed to the Norwich community. A full listing of this year's community grants can be found at [www.norwichwomensclub.org](http://www.norwichwomensclub.org). The NWC sponsors summer concerts on the Green, and maintains the beautiful triangle garden next to Tracy Hall.

The NWC has several cultural and social events including two museum trips, monthly coffee and conversation Monday mornings at the Norwich Inn, a book and author luncheon, fall and spring membership meetings, as well as a December holiday party. For more information about the Club go to [www.norwichwomensclub.org](http://www.norwichwomensclub.org). New members are always welcome.

*Arline S. Rotman, President (649-2046)*

**Southeastern Vermont Community Action**

Southeastern Vermont Community Action (SEVCA) is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with, and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Services/Crisis Intervention (i.e., fuel/utility assistance, food, shelter), Parent Education, Micro-Business Development, Individual Development Accounts, Tax Preparation, Training, Home Repair, Housing Stabilization, Disaster Recovery, and Thrift Stores.

In the community of Norwich we have provided the following services during FY12:

- Weatherization: 1 home (1 person) weatherized at a cost of \$7,826

- Head Start: 2 families (4 people) received comprehensive early education and family support services valued at \$7,598 per family for a total value of \$15,197
- Family Services: 11 households (22 people) received 60 services (including fuel/utility and housing assistance, crisis intervention, financial counseling, nutrition education, referral to and assistance with accessing needed services), valued at \$694
- Fuel/Utility Assistance: 9 households (16 people) received services valued at \$5,322
- Housing & Other Assistance: 1 household (2 people) received services valued at \$1,096
- Disaster Recovery: 1 household (4 people) received disaster recovery assistance valued at \$765
- Tax Preparation: 1 household (5 people) received refunds and tax credits totaling \$3,417

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funding allows us not only to maintain, but to increase and improve service.

We thank the residents of Norwich for their continued support.

*Stephen Geller, Executive Director*

### **Sustainable Energy Resource Group (SERG)**

SERG is a tax-exempt, nonprofit organization, incorporated in 2002 to help Upper Valley towns and residents reduce their energy use. SERG provides substantive, practical support and resources on energy-saving to town governments, energy committees and individual residents.

Following is a list of services that SERG provided specifically to Norwich from July 1, 2011-June 30, 2012:

SERG continues providing information, referral and networking services to the Norwich Energy Committee (NEC), which we helped create 10 years ago:

- Consulted with the NEC on its program to remove unneeded streetlights and upgrade remaining lights to LEDs.
- The NEC attended two free regional networking gatherings for Upper Valley energy committees organized by SERG, including one on Property Assessed Clean Energy (PACE).
- The NEC attended the annual, state-wide VECAN conference for town energy committees from throughout Vermont that SERG helped organize.

SERG educates and informs residents:

- Provided free regular e-newsletters on energy-saving improvements and opportunities to more than 150 Norwich residents - this service is free to anyone who requests it.
- Performed fee-for-service home energy assessments for 3 Norwich homeowners and home energy survey reviews for an additional 2 homeowners.

SERG helps citizens understand energy policy issues:

- Organized a free forum on shale gas hydraulic fracturing (fracking) and tar sands extraction which took place at the Montshire Museum.

*For more information contact SERG Director Bob Walker at 802-785-4126, [bwalker@serg-info.org](mailto:bwalker@serg-info.org) or [www.SERG-info.org](http://www.SERG-info.org).*

## **Two Rivers-Ottawaquechee Regional Commission (TRORC)**

We are pleased to report that we started and finished many projects this fiscal year, and provided our thirty member towns with the technical planning assistance they needed. Among other highlights, TRORC:

- Helped revise numerous town plans, wrote zoning ordinances, provided maps of public infrastructure to local and state officials, and counseled town officials on how to resolve conflicts between local plans and regional and statewide planning goals
- Made post-Irene maps for local and state officials, assisted towns that were applying for FEMA Public Assistance, and began coordinating the hazard mitigation home buyout program for the state
- Convened the Local Emergency Planning Committee #12 and worked with towns to update their Basic Emergency Operations Plan (BEOP)
- Collected energy use and cost data for municipal buildings, streetlights, and vehicles in the region and presented recommendations to towns on how to reduce energy use and costs
- Developed a model energy chapter for use in Town Plans
- Wrote a Regional Forest Stewardship Plan and developed forest based GIS maps
- Updated the Comprehensive Economic Development Strategy, which enables our member towns to seek grant funding from the Economic Development Administration for public infrastructure projects
- Convened the Transportation Advisory Committee and the Orange/Windsor County Road Foreman meetings where local issues and projects are discussed.

We look forward to serving you in the future, and urge you to contact us if you have any questions.

*Peter G. Gregory, AICP, Executive Director (457-3188)*

## **Upper Valley Community Grange #581**

The Upper Valley Community Grange is one of over 300 Granges in 37 states. This year we celebrate 12 years in Norwich. The National Grange was established to support the needs of rural America and continues to participate in community service at the local, state and national level.

Services provided by granges include economic development, education, and legislation supporting agricultural and rural areas. Current national issues include rural highways and infrastructure, preservation of farmland, telecommunication access, and assurance of safe food products.

Our Community Service Award this year went to Aging in Place in Norwich for assisting our seniors to stay in their own homes. Thanks to the generosity of those who support our Saturday morning breakfasts, we are able to maintain our building and continue to fund donations to the Norwich and Hartford Historical Societies and public libraries. Other worthy causes include the Holiday Basket Helpers, The Haven, Hannah House, Willing Hands, and the Green Mountain Warmth Project. Dictionaries are donated to every third grade student in Norwich, Hartford, White River and Quechee through the National Dictionary Project.

The building is used by the Cub Scouts, Senior Housing Christmas Party, Halloween Party, the Norwich Christmas Pageant, church services, the Revels, and Farmers' Market. It is available to rent for private family gatherings.

*Annah Dupuis, Secretary (649-3406)*

## **Upper Valley Land Trust**

The Upper Valley Land Trust (UVLT) is your regional land conservancy helping people protect farmland, forests, waterways, wildlife habitat, trails, outdoor educational spaces and scenic areas. Since 1986, UVLT has protected over 43,171 acres in 46 towns in VT and NH, including 44 properties in Norwich. This year, UVLT conserved 16 Upper Valley properties. Generous landowners conserved three more parcels of productive agricultural land on Bragg Hill Road, expanding the corridor of UVLT-conserved lands in this area next to the Fire District land to 694 acres. Learn more about UVLT-conserved land, events in Norwich, and how to become a member by visiting [www.uvlt.org](http://www.uvlt.org).

This year UVLT earned national recognition by becoming accredited by the Land Trust Accreditation Commission. UVLT is supported by over 900 members and 100 volunteers who believe that conserving our region's rural landscapes and wild places is essential to maintaining the health and vitality of our communities. Guided by local conservation priorities, UVLT works with individuals, community groups and towns to protect land under permanent conservation agreements. UVLT's stewardship program monitors and defends these agreements to benefit present and future generations.

Also this year, UVLT fielded questions from Norwich landowners about stewardship and conservation strategies, continued work with volunteers to manage invasive species at Norwich Gateway, and celebrated scenes of UVLT-conserved lands with neighbors at the Norwich Public Library with a special reading by Vermont Poet Laureate Syd Lea. Each UVLT success stems from the generosity of area landowners and support from community-based grants and individual donations.

*Jeanie McIntyre, President (603-643-6626; [www.UVLT.org](http://www.UVLT.org))*

## **Upper Valley River Subcommittee of Connecticut River Joint Commissions**

This has been a year to increase connections, especially for our parent group, the Connecticut River Joint Commissions (CRJC), which is now sending an electronic update each month to a growing list of partners – to sign up, visit <http://www.crjc.org>. One of our partners, Connecticut River Watershed Council, now has two stewards: David Deen and Ron Rhodes. Ron came to the Upper Valley River Subcommittee to talk about his work with local communities on culverts, bank stabilization and tree planting.

New Hampshire changed its law covering the Connecticut River and all other protected rivers. Upper Valley River Subcommittee wrote a letter to realtors to tell them about recent changes in the law regarding protected rivers. Another educational opportunity was invasive species training held by New Hampshire Rivers Council. Upper Valley River Subcommittee is working on our own outreach plan and Recreation Management Plan. Don't be surprised to see Connecticut River information in a library near you.

The reconstruction of River Road in Lyme and the relicensing of Wilder Dam were two important projects that the Subcommittee reviewed this year. During each meeting, we discuss 1-3 project permit applications and give suggestions for making the plans more river friendly.

We are seeking a local representative for Norwich to serve on the Subcommittee. If you like rivers, please contact CRJC at (603) 727-9484 or [contact@crjc.org](mailto:contact@crjc.org).

## **Upper Valley Trails Alliance**

During the past year, we worked to enhance the health of residents and quality of life in Norwich through trail connections, events, programs, and other trail improvements. This year we:

- Worked with King Arthur Flour Company to reroute the King Arthur Trail during their reconstruction project.
- Offered the 2012 Passport to Winter Fun program to all Marion Cross School children. Using an innovative package of incentive prizes, outdoor fun and personal achievements, the program encourages youth and their families to adopt healthy and active lifestyles. 305 passports were distributed and nearly half of those who participated completed the program.
- Continued the coordination of volunteers to maintain the King Arthur Trail, a ¾ mile multi-use trail, providing a safe route for bike and pedestrian access from Mill Road to the Dresden Athletic Fields.
- Completed the seventh annual Upper Valley Bike/Walk to Work Day and helped promote trail events in Norwich during Upper Valley Trails Day in June 2012.
- Conducted a rock workshop at the Gile Mountain Trail in fall 2011 and continued work on that trail through the year.
- On behalf of the town of Norwich, wrote and submitted a grant to the Vermont Recreation Trails Fund to continue restoration of the Gile Mountain Trail. The grant of nearly \$20,000 was approved and the next phase of construction will begin in spring 2013.
- Consulted with the Norwich Trails Committee on potential trail reroutes of the Ballard Trail and the Hazen Trail. Consulted with the Norwich Recreation Department on a bike agility trail at Huntley Meadow. Worked with the Norwich Planning Commission on bike and pedestrian options along Route 5 in support of a TE grant.

For more information, contact me at [Russell.Hirschler@uvtrails.org](mailto:Russell.Hirschler@uvtrails.org) or visit [www.uvtrails.org](http://www.uvtrails.org)

*Russell Hirschler, Executive Director (649-9075)*

## **Upper Valley Transportation Management Association (UVTMA)**

The UVTMA is a program at Vital Communities that provides leadership and education to promote mobility options and reduce reliance on driving alone. During our ten years, the TMA and its partner organizations have shown that our rural area can grow four transit companies, develop biking and walking trails, increase park-and-rides, and promote mobility options at the workplace. Volatile gas prices, environmental concerns, and a local commitment to public transit all demonstrate the need for our work.

2012 has been busy. Our Smart Commute program has expanded to 24 workplaces in recent months. Smart Commute helps Upper Valley workplaces develop strategies to lower the environmental and economic costs employees face in travelling to and from work. We provide individualized consulting on programs that match employees' needs and motivations to promising resources. Our program helped employees save over \$1.3 million in fuel costs alone last year. The major promotional campaign – our annual fall Way to Go commuter challenge – broke record participation this year, with over 350 people pledging to leave their cars at home for at least one day in October. Smart Commute benefits the many Norwich residents who work at our partner employers, and we estimate that 25-30% of all Upper Valley workers are employed at a participating organization.

These projects, coupled with our advocacy for transit and park-and-rides, will no doubt lead to another successful year. Thank you for your support.

*Aaron Brown, Transportation Program Manager (802) 291-9100, ext. 111;  
[aaron@vitalcommunities.org](mailto:aaron@vitalcommunities.org)*

## **Visiting Nurse Association & Hospice of Vermont and New Hampshire**

The Visiting Nurse & Hospice is a compassionate, nonprofit healthcare organization committed to providing the highest quality home healthcare and hospice support services to individuals and their families. By keeping Norwich residents out of emergency rooms and hospitals, and reducing the need for relocation to institutional care, our services likely offer significant savings in the Town's emergency services and other medical expenses.

Visiting Nurse & Hospice serves clients of all ages and at all stages of life. Services are provided to all in need regardless of ability to pay. Between July 1, 2011 and June 30, 2012, the Visiting Nurse & Hospice made 1,393 homecare visits to 76 Norwich residents and absorbed approximately \$62,852 in unreimbursed charges.

**Home Healthcare:** 1,171 home visits to 65 residents with short-term medical or physical needs.

**Hospice Services:** 191 home visits to 7 residents who were in the final stages of their lives.

**Maternal and Child Health Services:** 31 home visits to 76 residents for well baby, preventative, and high-tech medical care.

Additionally, Norwich residents made visits to Visiting Nurse & Hospice community clinics for foot care, blood pressure screenings, cholesterol testing and flu shots.

Norwich's annual appropriation helps the Visiting Nurse & Hospice meet the demand for quality home healthcare, and to ensure that all who qualify for services will always be able to receive them. On behalf of the people we serve, we thank you for your continued support.

*Jeanne McLaughlin, President (888-300-8853)*

## **White River Council On Aging Bugbee Senior Center**

The White River Council On Aging, also known as the Bugbee Senior Center, is a non-profit agency committed to providing services to older community members and their families. The Center serves residents from towns that include Norwich, Hartford, Hartland and Thetford. We provide a range of social, transportation, nutrition, enrichment and education programs and activities. All of these programs have the goal of enhancing the health and independence of our older citizens. If you would like more information about these services, I invite you to give us a call at 295-9068, or stop in to the Center during our hours of operation, 8:00-4:00, Monday through Friday.

During the last year, our agency served 13,054 meals on site, and delivered another 15,548 meals to folks unable to come to the Center. The Center provided services to 145 Norwich residents, including Home Delivered Meals, Transportation and Social Services. We also enjoyed the company of numerous Norwich folks in our enrichment programs, including trips to various local sites and more distant venues in Maine, New Hampshire, New York and northern Vermont.

Our agency has requested and received from the citizens of Norwich an annual appropriation of \$5,300. This is the same amount requested for a number of years, and being aware of the difficult economic times and the strain on the property tax to support town and school programs we are requesting that same amount for the coming year. We thank you.

*Len Brown, Executive Director (295-9068)*



## **Windsor County Partners**

Consistent interaction with caring adult role models has been proven to have a positive impact on the outcome of children's lives. Windsor County Partners (WCP) is the only county-wide, community-based mentoring program in our region. Adult volunteers in our PALS program commit to about 2 hours a week with their mentees (ages 8-17) for one year, with many continuing into years 2 and 3. All our services are free to volunteers, children and families.

In this last year, WCP served 1 person from Norwich but supported 32 partnerships from among 16 towns in Windsor County. Our partners spent 2100 hours together enjoying activities including woodworking, theater performances, museum visits, cooking and sporting events. WCP All-Partner Events focused on learning and fun.

Let's Do Lunch, our school-based program, serves youth ages 5-14 in Springfield. Mentors meet with students for an hour a week during or after the school day while on school premises to play games, sports and do crafts. Thirty school-based matches spent about 800 hours together over the course of the year.

Our biggest challenge is finding mentors for the many children in need. If we are not currently serving Norwich, it is for lack of mentors, not of youth who would benefit from one. Given the economic climate, now more than ever, we depend on Town support for daily operations. Thank you for your steadfast support.

*Kathy Kinter, Director (802-674-5101; Kathy@wcpartners.org)*

## **WISE (Women's Information Services)**

For over 40 years, WISE has provided critical services to victims of domestic and sexual violence in the town of Norwich and other Upper Valley communities. The WISE Crisis Intervention and Support Services Program provides a continuum of services and support to victims and their children, including 24-hour crisis intervention, emergency shelter, transitional housing, hospital accompaniment, law enforcement and court advocacy, service coordination, peer support groups, and on-going supportive services. All of these services are free and confidential. In addition, the WISE Prevention and Education Program engages adolescents and community residents in an effort to end violence through school-based and community education. WISE delivers prevention education to adolescents in seven area middle and high schools through evidenced-based curricula that focus on gender stereotypes, dating violence, sexual violence, sexual harassment, consent, and bullying. WISE also conducts training in many community agencies, businesses, and other professional spaces that focus on raising awareness as to the warning signs and impact of domestic violence and how to safely respond and refer a victim to needed services.

In calendar year 2011, WISE provided crisis intervention or support services to 22 individuals who identified themselves as Norwich residents. In addition, WISE provided eight days of training (four days each semester) to the health classes at Hanover High School to enhance the knowledge and skills needed for adolescents to have successful and healthy relationships. WISE works very collaboratively with the Norwich Police Department on both training and law enforcement response to victims of domestic and sexual violence.

WISE is greatly encouraged by the cooperation and commitment shared by so many local organizations, residents, and funders to address domestic and sexual violence in our communities. These partnerships are an essential component in the shared desire for a peaceful and safe Upper Valley. Our Board of Directors, staff and volunteers would like to thank the residents of Norwich, on behalf of many survivors of domestic and sexual violence, for your on-going support of our programs and services.

*Peggy O'Neil, Executive Director (603-448-5922)*



## **Youth-In-Action**

Youth-In-Action (YIA) is in its 29th year of providing valuable community service opportunities for high-school aged young people in the Upper Valley. Student enrollment has continued to increase, in the 2011-12 school year there are 483 students enrolled, over a third of whom are Norwich residents.

YIA projects are driven by student interest as well as community need. They can typically be grouped into one of the following categories: community-building events (Santa's elves, 4th of July events, Street Fest, Winter Carnival), helping other area nonprofits (such as The Family Place Gingerbread Festival, High Horses, Listen Community Services, The Haven, Alzheimer's Association, the Special Needs Support Center), and YIA-generated projects (such as mentoring events like Kids in Motion, Trail Kids, Elves Workshop). This year our volunteers were also active in providing support for the victims of the Tropical Storm Irene flood.

Projects in Norwich have included student volunteers at: the homes of Norwich residents in need (Snow Corps), The Norwich Library, Marion Cross School events such as the Gift Making Festival, the Family Place, Giving Bowls, Floribunda, the Nearly New Sale, and local trail preservation. We are always looking for more ways to be active in the Norwich community and encourage residents to contact YIA directly.

Last year, YIA completed over 1,600 hours (300 students and other community members contributing to our efforts, with an increase of 300 total hours) of service. We believe that through our service to local agencies and our projects, we serve the needs of many Norwich residents by improving the quality of life in the Upper Valley.

*Chris Lord, YIA Director (603-643-4313; yia@dresden.us)*



*Winning entry in the gingerbread contest fundraiser for  
Family Place: Santa's Island Retreat.  
Photo - Shannon Wallis*



# Part IV

Norwich Fire District

**Norwich Fire District**

**Elected Officials**

<b>Prudential Committee</b>	<b>Term Expires</b>
Barbara Currier . . . . .	.2015
Jonathan Vincent . . . . .	.2016
Vince Watts . . . . .	.2014
Cheryl Lindberg, Treasurer . . . . .	.2014
Anne French, Clerk . . . . .	.2014
Priscilla Vincent, Auditor . . . . .	.2014
John C. Candon, Moderator . . . . .	.2014

**Administration**

Brion McMullan, District Administrator  
 Sam Eaton, Operations Manager  
 Bob Edmands, Operator  
 Jay Van Arman, Assistant Operator

**Office Hours**

The office is located at 316 Main Street and is open limited hours Monday through Friday. To ensure that someone is in the office, please call 649-3474 in advance for an appointment. The office is not handicapped accessible; if you have special needs, please call and we will make suitable arrangements.

**Norwich Fire District 2013 Annual Meeting Warning**

The Annual Meeting of the Norwich Fire District will be held in Tracy Memorial Hall, Multi-Purpose Room on Monday, January 28th, 2013 at 7:30 p.m. to transact the following business:

- Article 1.** *To approve the 2012 Annual Meeting Minutes.*
- Article 2.** *To hear and act upon the reports of the Officers of the District.*
- Article 3.** *To see if the Fire District will raise and appropriate the amount set forth in the budget proposed by the Prudential Committee for necessary expenses.*
- Article 4.** *To authorize the Treasurer to collect District taxes and assess statutory penalties and interest for delinquent taxes.*
- Article 5.** *To elect all Fire District officers as may be required by law.*
- Article 6.** *To transact any other business that may legally come before this meeting.*

Dated at Norwich, Vermont this 20th day of December 2012.

*Prudential Committee of the Norwich Fire District  
 Jonathan Vincent, Chairman (649-1807), Barbara Currier, Bradley Vincent Watts*

Persons residing within the limits of the Fire District who are voters in Town Meeting shall be voters in the Fire District Meeting. Title 20 VSA, Pt 7, Ch. 171, ss 2484.

It is the policy of the Norwich Fire District to make public meetings accessible to all. If you have any special needs, please make them known to the Norwich Fire District at 649-3474 at least 24 hours before the meeting.

If the number of voters attending the Annual Meeting exceeds the capacity of the Tracy Hall Multipurpose Room the meeting will be moved to the Multipurpose Room at Marion Cross School.

*Anne French, Clerk*

## **Prudential Committee Annual Report**

For the fiscal year 2012 the Norwich Fire District projects a slight surplus in the General and Water Funds, thanks largely to the careful stewardship of our employees. We are happy to report that the unlined 1922 cast iron service line from 371 to 431 Main Street was successfully replaced, using L&M Construction Services, and the copper water services verified. We are very pleased with the work performed by L&M, and hope to continue using them in the future. The timing of this replacement was based on the Town's stated plan to repave that portion of Main Street; by replacing the water lines first we avoided the extra costs of tearing out and repaving twice.

However, there are several areas of concern for the future, notably two breaks in the main transmission line on Loveland Road. These were due to galvanic reaction between the local soils and our ductile iron lines, installed in 1980. This condition will have to be addressed as soon as possible to maintain proper service to the District. We are now soliciting bids for doing this work, and may need to warn a Special Meeting for the District to authorize borrowing the funds required.

Other upgrades during 2012 include a new chlorine logic programmable controller and the installation of a continuous chlorine analyzer at the pump house. Both of these items had been identified in an earlier study as needing upgrading, so we are gradually improving the system as planned.

To relieve the administrative burden on the District Coordinator, the District has hired a part-time administrative assistant, Kimberly Edgar. We are pleased to have her help in bringing records up to date and freeing our operating personnel to attend to the most critical tasks of maintaining Norwich Fire District's water supply.

In response to taxpayer feedback, the District will remind members of the Fire District of the 2013 tax due date via the Valley News and in the second quarter water bills sent out at the end of July. It is possible, due to the new Town Grand List scheduled for the end of June, 2013, that the bills may have to be delayed, since Fire District taxes are based on the Town's Grand List.

The Prudential Committee reviewed a request to eliminate fluoride from the system but, based on scientific evidence and the best recommendations of the ADA, determined that continuing to use fluoride was in the best interests of the District's residents. A member survey also indicated that most people supported having fluoridation. Anyone concerned about fluoride, which is a natural element and not a medication, can use bottled water or employ a reverse osmosis machine.

Finally, as a small system, but one that strives to provide the highest possible quality of water, the Norwich Fire District is constrained by a fixed base, declining water usage, and ever-rising operating costs. The fixed costs to provide safe potable water for domestic and fire saving use are considerable. The 2013 budget projects break-even for the Fire District Water Fund; any surplus remaining at the end of 2013 will be added to the Water Fund Capital Reserve for future improvements. We are fortunate to have such superior staff and such fine municipal water, and will do everything we can to keep the costs as low as possible.

*Barbara Currier, Jonathan Vincent, Chair (649-1807), Vince Watts*

## **Treasurer's Report**

The General Fund of the Norwich Fire District ended the fiscal year 12/31/12 with a surplus of \$11,390 against a budgeted deficit of (\$1,552). This is mainly the result of reduced Administrative and Operating expense. The proposed revenue budget for 2013 does not project an increase in the tax rate. With the Town-wide Reappraisal in process, the Prudential Committee has projected level taxes for 2013. Proposed total expenditures for 2013 reflect an increase of about \$8,500. This is due to an increase in the percentage in the Fire Protection Assessment, the amount the General Fund pays to the Water Fund for larger water main size in order to provide hydrant protection.

The Water Fund of the Norwich Fire District ended 2012 with a surplus of \$5,309 against a budgeted deficit of (\$2,404). The Water Department expenditures were challenged in 2012 by several water main breaks, some of which resulted in replacements that were capitalized. However, some of the costs of the 2012 breaks were borne by the Water Fund. This was possible by constantly monitoring the remainder of the budget to allow for only required expenditures. Revenues were slightly under budget both for Metered Water usage and Water Services. With water conservation a goal of many household users, the actual revenues for metered water usage falls short of the budget. Though there is ample water available, system users remain conservative. A transfer to the Water Fund from the General Fund for payment of the loan for Main Street was the other revenue item. Employee health insurance for eligible employees has increased by 9% for 2013 and additional funds for debt service and Repairs and Maintenance have been proposed.

The Water Reserve Fund was reduced in 2012 by the water main breaks that resulted in replacing a water main and by a portion of the water main breaks that were strictly repairs. Additional capital equipment is planned to be funded out of the Reserve Fund in 2013.

*Cheryl A. Lindberg, Treasurer*

### **Delinquent Tax Report – December 31, 2012**

Estate of Michelle Couture .....	\$ 110.27
Jane B. Ackerman .....	\$ 311.65
Jason Yehle & Crystal Piffath .....	\$ 251.17

*Cheryl A. Lindberg, Treasurer*

### **Fire District Auditor's Report**

January 11, 2013

I find that the Norwich Fire District financial accounts appear to be a fair representation of Fire District funds for the year ending December 31, 2012.

*Priscilla Vincent, Auditor (649-1807)*

**NORWICH FIRE DISTRICT  
REVENUE, EXPENDITURE AND BUDGET REPORTS  
ALL FUNDS – DECEMBER 31, 2012**

	GENERAL FUND			WATER FUND		
	2012	2012	2013	2012	2012	2013
	BUDGET	ACTUAL	PROPOSED	BUDGET	ACTUAL	PROPOSED
<b>REVENUES</b>						
Taxes	\$ 95,000	\$ 95,265	\$ 95,000	\$ -	\$ -	\$ -
Payment in Lieu of Taxes	2,375	2,643	2,700	-	-	-
Water Fees	-	-	-	143,079	142,661	142,525
Fire Protection Assessment	-	-	-	50,838	50,838	59,064
Interest/Penalty	820	1,537	1,010	10		
Other Revenue	-	472	100	100	11,503	11,510
<b>OTHER FINANCING</b>						
Interfund Transfer	-	-	-	-	-	-
<b>Total Revenues &amp; Financing</b>	<b>\$ 98,195</b>	<b>\$ 99,917</b>	<b>\$ 98,810</b>	<b>\$ 194,027</b>	<b>\$ 205,002</b>	<b>\$ 213,099</b>
<b>EXPENDITURES</b>						
Administrative	36,576	33,041	36,775	66,135	66,170	70,792
Operations	59,138	51,448	60,174	88,681	83,866	89,381
Maintenance	-	5	-	9,500	17,106	11,300
Debt Principal/Interest	4,033	4,033	4,033	27,115	27,551	34,886
Reserve Fund Transfer	-	-	-	5,000	5,000	6,000
<b>Total Expenditures</b>	<b>\$ 99,747</b>	<b>\$ 88,527</b>	<b>\$ 100,982</b>	<b>\$ 196,431</b>	<b>\$ 199,693</b>	<b>\$ 212,359</b>
<b>Surplus / (Deficit)</b>	<b>\$ (1,552)</b>	<b>\$ 11,390</b>	<b>\$ (2,172)</b>	<b>\$ (2,404)</b>	<b>\$ 5,309</b>	<b>\$ 740</b>

**NORWICH FIRE DISTRICT  
REVENUE, EXPENDITURE AND BUDGET REPORTS  
ALL FUNDS – DECEMBER 31, 2012**

	WATER RESERVE FUND		SIDEWALK RESERVE FUND	
	2012 BUDGET	2012 ACTUAL	2012 BUDGET	2013 PROPOSED
<b>REVENUES</b>				
New Water Connection(s)	\$ 500	\$ -	\$ -	\$ -
Interest	200	151	-	-
<b>OTHER FINANCING</b>				
Interfund Transfer	5,000	5,000	-	-
PACIF Grant	-	-	-	-
<b>Total Revenues &amp; Financing</b>	<b>\$ 5,700</b>	<b>\$ 5,151</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>				
Sidewalk Repair & Mainten	-	-	-	-
Water Main Breaks	-	-	-	-
Water Line Replacements	-	-	-	-
Capital Equipment	-	-	-	5,600
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Surplus/( Deficit )	5,700	5,151	-	1,025
Due To / From	(25,000)	(25,000)	-	-
Beginning Cash	99,771	99,771	-	79,922
<b>Ending Cash</b>	<b>\$ 80,471</b>	<b>\$ 79,922</b>	<b>\$ -</b>	<b>\$ 80,947</b>



# Part V

Norwich School District

# Norwich School District Officers

## School Board

	Term Expires
Carey Callaghan . . . . .	2013
Tom Candon . . . . .	2013
Anne Day . . . . .	2014
Neil Odell . . . . .	2015
Lauren Morando Rhim . . . . .	2015

## Administration

Franklyn G. Bass . . . . .	Superintendent of Schools
John P. Aubin . . . . .	Assistant Superintendent for Business
Joanne Roberts . . . . .	Director of Curriculum, Instruction and Assessment
Rhett Darak . . . . .	Director of Special Education
William S. Hammond . . . . .	Principal, Marion W. Cross School

## Superintendent's Report

It is with great pride and pleasure that I write on behalf of the Norwich School District and our elementary school since 1898, Marion Cross School. It is not just the programs, not just the teaching staff – though they are great – and not just the excellence we have come to expect year after year, but more the sense of community that has really come to define public education in Norwich. Long-Range Planning, which began in 2010, has become one of the hallmarks of our school and a wonderful way to ensure our community remains a vibrant part of the decision-making matrix of our schools.

One of the highlights of this past year for so many reasons is the hiring of our new principal at MCS, Mr. Bill Hammond. Picking up on the theme of community, “Mr. Bill” has embraced our faculty, students, parents, and community in a way that is rarely seen in public education today. Communication and collaboration have become the watchwords in the leadership style of our new principal as he galvanizes a spirit of connectivity and celebration for all the great things that “happen” in our classrooms each and every day. To know 95% of the student body on a first-name basis is a remarkable achievement for our first-year principal, but perhaps, more important, it is the manner in which the student is acknowledged and the resulting repartee that always seems to accompany each address.

Several new key administrators have joined our ranks, which have certainly helped in supporting the many endeavors at Marion Cross. They include Ms. Amy Tallman, Human Resources Coordinator, Mr. Rhett Darak, Director of Special Education, and although not new to the district, Dr. Joanne Roberts, Director of Curriculum, Instruction & Assessment. We are pleased to welcome these new additions to the Upper Valley and look forward to the many visionary opportunities they will bring to “this place called school.”

Let me close by saying once again how much we are indebted to our community, the citizens of Norwich, for their insights, considerations, and limitless support and generosity – it truly makes a difference!

*Frank Bass, Superintendent of Schools (603-643-6050)*

## **Norwich School Board Annual Report**

The 2012-13 academic year has been a year of change and transition at Marion Cross School. We have introduced a new Principal, new staff, new educational initiatives, and a new lunch program to name a few. Yet despite these changes, the entire staff – teachers and administration – continued to deliver an exceptional educational program to all students in our community, helping to make Marion Cross one of the best schools in the state.

Perhaps the most significant transition this year is the change in leadership at the school. After an exhaustive and collaborative search for a new principal, Marion Cross welcomed Bill Hammond on July 1, 2012, as its next principal. “Mr. Bill,” as he is known to staff and students, fit in immediately. A remarkable and highly respected teacher at Hanover High School, he has brought a renewed sense of wonder and excitement to the school, coupled with a focus on excellent teaching.

We continue to embrace the Long-Range Plan that was first introduced in 2010. One of our more significant accomplishments this year has been the work done by the Foreign Language subcommittee. Their work to gather information, and to get expert advice and formulate a proposal for expansion of our foreign language program, has evolved into a pilot program that will be undertaken next year to expand French to the third grade.

Also related to the Long-Range Plan is the introduction of a new school lunch program. For the first time in recent history, Marion Cross students can now purchase prepared lunches from a daily selection of items. While the program has proved a bit challenging at times for families and the school, continued revisions and improvements have helped to alleviate many of the initial hurdles, and we are now serving 350 lunches each week. We will continue to refine and improve the program going forward.

In addition to our wonderful school community, Marion Cross continues to benefit from the remarkable neighborhood community in which we all live. From our extraordinary PTO whose fiscal support and creative initiatives offer countless opportunities to staff and students, to parents, family members, community volunteers, and local businesses who offer their expertise, assistance and support throughout the year, Marion Cross is extremely fortunate to have access to all of these resources.

Safety for our children and staff continues to be a primary focus of the Board and the Administration. Upgrades to our fire alarm and building-wide announcement system were put in place this year to ensure that they are audible throughout the entire building. Additional safety measures are being considered for the upcoming year, and our administration and staff continue to collaborate with the Norwich Police Department to keep our students and staff safe and secure.

As our building ages we realize there are areas of our physical plant that are in need of upgrades. This year, the Board will be asking voters to approve a 10-year bond to finance the replacement of heating and air handling equipment at the school as well as the replacement of the gym roof. We anticipate cost savings by purchasing all of the equipment and installation at once and from increased energy savings in future years.

Even with all of these changes, Marion Cross continues in its tradition of academic excellence for all students. Our students continue to score well above the state average on NECAP exams. But perhaps even more importantly, they walk into school each day with a curiosity and a love of learning that is instilled in each of them by their teachers and the entire staff at Marion Cross, their parents and families and indeed the entire Norwich community.

*Neil Odell, Chair, Norwich Board of School Directors*

## **Marion Cross School Principal's Report**

The success of any school relies on the positive collaboration of the teachers, students, parents, and community. I feel fortunate that the Marion Cross School enjoys the support of the community and can count on the hard work of the faculty, staff, and students to provide a long-lasting education for our kids. We all have much to be grateful for.

We have 311 students this year, up seven students from last year, and all are active learners. Besides their work in the classroom, students are active out in the community. Sixth graders do team-building activities at Dartmouth's outdoor program on Oak Hill. Fifth graders, developing group skills, spend an overnight at Hulbert Outdoor Center. Fourth graders take a trip early in the year to the Tunbridge Fair. Third graders study animals at the Squam Lakes Natural Science Center. Second graders follow Blood Brook from its source to its mouth and study the reasons that water flows the way it does. First graders climb Wright's Mountain in Bradford each spring. Kindergarteners pick apples at Riverview Farm in Plainfield and develop their entrepreneurial and mathematical skills by selling them in school the following week.

And that's just a slice of what students learn.

If you're interested in following some of the day-to-day events and philosophies of the school, you may follow me on Twitter @billhammond61. All the tweets pertain to the Marion Cross School and to the education of our kids.

*Bill Hammond, Principal (649-1703)*

## **Norwich Finance Committee School Budget Statement**

The Norwich Finance Committee voted 4-0 (one member was absent from the meeting and two seats are vacant) to support the proposed Norwich School Budget.

Members of the Committee were initially concerned by the 5.4% increase in the Norwich portion of the budget, but found that two of the items driving the increase (special education spending—which gets partially offset with increased funding from the state—and building maintenance) provided a good explanation for the increase, and that the balance of the increase was reasonable. In addition, the Committee notes that the projected CLA of 99.7% results in what we believe is a manageable tax rate increase with respect to the overall school budget (Norwich, Dresden, and SAU), but there is a very large caveat here: If the CLA were to stay the same as the current year, at 93%, the tax rate increase would be almost 8%.

In light of the projected tax rate increase of only 0.8%, the Committee also looked favorably on proposed additions to the building maintenance reserve and the special education reserve.

Looking forward, the Committee expects that if the bond issue (for roof and univents) is approved, that the project will be bid out and that anticipated cost savings will be realized both from doing the work all at once and in energy cost savings in future years. One item of concern to be watched in future years is the long-term projection of a declining student enrollment. To the extent that student enrollment is projected to decline over time, the Committee would like to see variable costs reduced in an effort to keep per pupil costs in line with, or even reduced from, the current proposed budget.

*Nathan Stearns, Chair (649-7144)*

*Joshua Durst, James Dwinell, Mary Fowler, Cheryl A. Lindberg*

## Norwich School District Proposed Revenue Report

NORWICH SCHOOL DISTRICT Proposed Revenue Budget 2013-14 School Year	2011-12 Adopted	2011-12 Actual Year End	2012-13 Adopted	2012-13 Anticipated Year End	2013-14 Proposed	\$ Chg	% Chg
<b>GENERAL FUND</b>							
<b>Local Revenue</b>							
1311 Tuition from Patron	\$35,166	\$21,034	\$35,166	\$0	\$0	(\$35,166)	-100.0%
1510 Interest Income	9,000	3,936	9,000	4,000	4,000	(5,000)	-55.6%
1910 Rental of District Property	25,000	18,151	22,000	18,000	18,000	(4,000)	-18.2%
1980 Refund of Prior Year Exp	2,500	6,083	1,000	5,000	5,000	4,000	400.0%
1990 Miscellaneous Income	125	1,065	1,000	1,000	1,000	0	0.0%
<i>subtotal local sources</i>	\$71,791	\$50,269	\$68,166	\$28,000	\$28,000	(\$40,166)	-58.9%
<b>State Revenue</b>							
3109 Homestead Tax Liability	\$9,144,219	\$9,144,219	\$10,197,017	\$10,197,017	\$10,313,048	\$116,031	1.1%
3110 From State Ed Fund	0	0	0	0	0	0	n/a
3112 Non Residential Tax Liability	0	0	0	0	0	0	n/a
3114 Vocational Center Grant	15,313	15,312	9,259	9,259	9,259	0	0.0%
3150 Transportation Grant	114,487	107,008	114,487	114,487	111,587	(2,900)	-2.5%
3201 Special Education Block Grant	241,745	241,745	254,583	254,583	257,935	3,352	1.3%
3202 Special Ed Exp Reimb	234,613	571,716	394,327	394,327	411,545	17,218	4.4%
3203 Extraordinary Reimb	16,200	57,775	92,700	92,700	216,856	124,156	133.9%
3204 Early Essential Education Grant	30,531	30,531	39,103	39,103	44,062	4,959	12.7%
4110 State Fiscal Stabilization Funds	0	0	0	0	0	0	n/a
4xxx Federal Educ Job Funds Grant	73,512	151,463	0	0	0	0	n/a
5230 Transfr from Vt Const Aid Fund	319,801	319,801	270,456	270,456	245,309	(25,147)	-9.3%
5230 Transfr from Spec Ed Rsv Fund	50,000	50,000	0	0	0	0	n/a
5230 Transfr from Bldg Maint Rsv Fund	0	35,000	0	0	0	0	n/a
5400 Prior Yr Adjust	0	0	0	0	0	0	n/a
5720 VSBFI Refund	0	0	0	0	0	0	n/a
<i>subtotal state sources</i>	\$10,240,421	\$10,724,571	\$11,371,932	\$11,371,932	\$11,609,601	\$237,669	2.1%
<b>GENERAL FUND TOTAL</b>	<b>\$10,312,212</b>	<b>\$10,774,839</b>	<b>\$11,440,098</b>	<b>\$11,399,932</b>	<b>\$11,637,601</b>	<b>\$197,503</b>	<b>1.7%</b>
<b>Summary:</b>							
Appropriation Total					\$11,637,601		
from Prior Year Fund Balance					0		
from Other Income					1,324,553		
Total Revenue & From Fund Balance					1,324,553		
From District Assessment					\$10,313,048		
<b>Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate</b>							
Revenue Total					\$1,324,553		
less Vocational Grant					9,259		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate					<b>\$1,315,294</b>		

In accordance with VSA Title 16 § 563 an audit of the 2011-12 accounts of the Norwich School District was conducted by Plodzick and Sanderson CPA, of Concord, New Hampshire. A copy of the audit is available for review at the Town Manager's Office, Norwich, Vermont and at the Superintendent's Office, Hanover, New Hampshire.

## Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT			2012-13	2012-13	2013-14	Bgt Chg	
Proposed Budget	2011-12	2011-12	Adopted	Exp'd &	Proposed	increase	%
2013-14	Budget	Actual	Budget	Enc'd	Budget	(decrease)	Chg
<b>REGULAR EDUCATION</b>							
Salaries--Teacher	1,446,481	1,470,389	1,495,572	1,480,784	1,486,386	(9,186)	
Salaries--Ed Asst	84,652	77,304	92,058	70,002	65,574	(26,484)	
Substitutes	10,000	20,073	20,000	3,770	22,000	2,000	
Tutors--Remedial & Home	36,162	46,258	54,796	81,771	61,075	6,279	
Payroll Tax & Benefit	468,992	502,851	533,113	450,049	538,617	5,504	
Purch Prof & Tech Svcs	500	2,100	3,500	1,500	3,500	0	
Purch Prop Svcs	20,200	18,062	19,400	11,974	17,400	(2,000)	
Vocational Tuition	15,445	15,312	15,445	15,445	15,600	155	
Supplies/Textbooks	31,324	30,251	37,310	20,429	41,525	4,215	
Property	3,800	3,658	3,200	1,250	3,700	500	
Publishing & Enrichment	13,400	9,153	0	0	0	0	
<b>Function Total</b>	2,130,956	2,195,411	2,274,394	2,136,974	2,255,377	(19,017)	-0.8%
<b>TECHNOLOGY</b>							
Salaries	73,171	72,493	73,029	76,056	75,939	2,910	
Payroll Tax & Benefit	8,332	20,272	24,995	23,914	26,669	1,674	
Purch Prop Svcs	3,000	1,049	2,000	1,549	1,500	(500)	
Supplies	10,415	10,303	11,000	7,569	10,500	(500)	
Property	36,409	36,372	35,000	29,222	34,000	(1,000)	
<b>Function Total</b>	131,327	140,489	146,024	138,310	148,608	2,584	1.8%
<b>SPECIAL EDUCATION</b>							
Salaries--Teacher	157,927	204,542	180,485	183,785	226,154	45,669	
Salaries--Ed Asst	205,512	231,844	219,789	269,574	266,470	46,681	
Payroll Tax & Benefit	192,768	122,179	140,957	178,874	190,935	49,978	
Purch Prof & Tech Svcs	135,399	135,725	142,980	250,437	114,700	(28,280)	
Purch Prop Svcs	12,600	25,783	15,000	0	16,500	1,500	
Other Purch Svcs	1,025	317	1,500	0	1,500	0	
Tuition	102,972	246,104	298,300	360,524	347,400	49,100	
Supplies	6,650	4,102	6,200	1,900	6,300	100	
Property	1,500	989	700	0	1,000	300	
<b>Function Total</b>	816,353	971,585	1,005,911	1,245,094	1,170,959	165,048	16.4%
<b>GUIDANCE</b>							
Salaries	71,597	75,649	73,029	74,820	75,835	2,806	
Payroll Tax & Benefit	14,017	15,488	15,196	16,002	15,985	789	
Supplies	300	296	500	11	500	0	
<b>Function Total</b>	85,914	91,433	88,725	90,833	92,320	3,595	4.1%
<b>HEALTH PROGRAM</b>							
Salaries	53,108	53,108	54,170	54,170	54,730	560	
Payroll Tax & Benefit	7,224	7,864	7,916	7,426	7,966	50	
Purch Prof & Tech Svcs	350	0	350	0	350	0	
Supplies	2,500	2,275	2,500	1,056	2,500	0	
Property	400	375	400	0	400	0	
<b>Function Total</b>	63,582	63,622	65,336	62,652	65,946	610	0.9%

## Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT			2012-13	2012-13	2013-14	Bgt Chg	
Proposed Budget 2013-14	2011-12 Budget	2011-12 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
<b>STAFF DEVELOPMENT</b>							
P/R Tax and Benefits	46,000	45,109	47,500	21,843	48,000	500	
Purch Prof & Tech Svcs	2,500	2,054	2,000	1,947	2,000	0	
Supplies	0	0	1,000	0	1,000	0	
<i>Function Total</i>	48,500	47,163	50,500	23,790	51,000	500	1.0%
<b>MEDIA (Library)</b>							
Salaries	71,597	71,598	73,029	73,030	73,785	756	
P/R Tax and Benefits	22,628	24,173	24,495	22,888	21,501	(2,994)	
Supplies	7,500	7,337	7,500	4,379	7,500	0	
Property	0	0	1,000	998	1,000	0	
<i>Function Total</i>	101,725	103,108	106,024	101,295	103,786	(2,238)	-2.1%
<b>SCHOOL BOARD SERVICES</b>							
Salaries	2,732	3,372	3,232	255	2,732	(500)	
Payroll Tax & Benefit	215	258	237	27	236	(1)	
Purch Prof & Tech Svcs	11,500	31,780	17,500	13,361	18,500	1,000	
Other Purch Svcs	1,500	2,926	1,500	0	1,500	0	
Other Objects	3,800	4,306	3,700	786	3,700	0	
<i>Function Total</i>	19,747	42,642	26,169	14,429	26,668	499	1.9%
<b>SCHOOL ADMINISTRATIVE UNIT #70</b>							
Purch Prof & Tech Svcs	170,856	170,856	192,108	192,108	206,626	14,518	
<i>Function Total</i>	170,856	170,856	192,108	192,108	206,626	14,518	7.6%
<b>SCHOOL ADMINISTRATION</b>							
Salary--Principal	94,091	94,441	96,913	94,500	94,119	(2,794)	
Salary--Support	46,176	46,581	46,576	44,908	47,189	613	
Salary Admin Team	18,021	24,752	22,350	22,276	21,607	(743)	
Payroll Tax & Benefit	98,216	97,373	77,607	74,592	91,359	13,752	
Purch Prof & Tech Svcs	1,500	1,128	5,600	459	5,600	0	
Purch Prop Svcs	1,800	1,764	1,800	1,800	1,836	36	
Other Purch Svcs	9,100	9,417	11,925	6,058	12,095	170	
Supplies	2,100	1,940	2,100	157	2,100	0	
Property	2,210	2,217	1,000	301	1,000	0	
Other Objects	818	815	1,500	780	1,500	0	
<i>Function Total</i>	274,032	280,428	267,371	245,831	278,405	11,034	4.1%
<b>MAINTENANCE OF PLANT</b>							
Salaries	7,500	3,643	0	0	0	0	
Purch Prop Svcs	20,555	49,810	29,810	21,076	28,566	(1,244)	
Other Purch Svcs	550	552	550	550	550	0	
Supplies	16,290	12,084	18,670	10,828	20,000	1,330	
<i>Function Total</i>	44,895	66,089	49,030	32,454	49,116	86	0.2%
<b>CUSTODIAL SERVICES</b>							
Salaries	105,766	105,814	109,221	103,606	107,280	(1,941)	
P/R Tax and Benefits	27,787	37,759	45,450	49,607	55,415	9,965	
Purch Prop Svcs	27,110	27,869	30,000	8,966	36,500	6,500	
Other Purch Svcs	13,000	13,292	14,000	12,611	13,494	(506)	
Supplies	77,131	76,357	76,030	74,326	93,300	17,270	
Property	1,400	1,071	1,500	1,319	3,900	2,400	
<i>Function Total</i>	252,194	262,162	276,201	250,435	309,889	33,688	12.2%
<b>GROUNDS MAINTENANCE</b>							

## Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT			2012-13	2012-13	2013-14	Bgt Chg	
Proposed Budget	2011-12	2011-12	Adopted	Exp'd &	Proposed	increase	%
2013-14	Budget	Actual	Budget	Enc'd	Budget	(decrease)	Chg
Purch Prop Svcs	8,440	6,547	12,500	12,100	12,300	(200)	
Supplies	6,010	5,995	8,100	3,008	8,400	300	
<b>Function Total</b>	14,450	12,542	20,600	15,108	20,700	100	0.5%
<b>PUPIL TRANSPORTATION</b>							
Other Purch Svcs	240,491	224,568	231,076	220,633	240,988	9,912	
Supplies	20,000	12,851	20,000	15,556	21,560	1,560	
<b>Function Total</b>	260,491	237,419	251,076	236,189	262,548	11,472	4.6%
<b>SPECIAL EDUCATION TRANSPORTATION</b>							
Other Purch Svcs	10,000	3,329	5,000	4,904	11,500	6,500	
<b>Function Total</b>	10,000	3,329	5,000	4,904	11,500	6,500	130.0%
<b>FIELD TRIPS</b>							
Other Purch Svcs	3,600	2,929	5,000	2,446	5,000	0	
<b>Function Total</b>	3,600	2,929	5,000	2,446	5,000	0	0.0%
<b>STUDENT LUNCH SUPPLIES</b>							
Supplies	6,000	2,865	3,000	3,050	7,500	4,500	
<b>Function Total</b>	6,000	2,865	3,000	3,050	7,500	4,500	150.0%
<b>SITE IMPROVEMENTS</b>							
Purch Prop Svcs	4,675	4,524	9,720	9,715	7,900	(1,820)	
<b>Function Total</b>	4,675	4,524	9,720	9,715	7,900	(1,820)	-18.7%
<b>BUILDING IMPROVEMENTS</b>							
Purch Prop Svcs	29,970	30,365	60,000	11,173	8,000	(52,000)	
<b>Function Total</b>	29,970	30,365	60,000	11,173	8,000	(52,000)	-86.7%
<b>DEBT SERVICE</b>							
Other Objects	0	0	0	0	56,700	56,700	
<b>Function Total</b>	0	0	0	0	56,700	56,700	n/a
<b>INTERFUND TRANSFERS OUT</b>							
Tmsfr to Spec Ed Rsv	0	0	0	0	0	0	n/a
Tmsfr to Bldg Maint Rsv	0	0	0	0	25,000	25,000	n/a
<b>Function Total</b>	0	0	0	0	25,000	25,000	n/a
<b>SCHOOL TOTAL</b>	4,469,267	4,728,961	4,902,189	4,816,790	5,163,548	261,359	5.3%

1. "Func" and "Obj" are federally required accounting designations which refer to "function" and "object". A function might be "regular education" or "transportation". "Objects" designate the type of expense being reported, for example, wage expense, or equipment expense, relating to a particular function.
2. The "budget" columns represent the adopted budget for the particular line item or group of line items. "Actual" represents the amount actually spent in the prior year. Exp'd & Enc'd represents, in salary and benefit accounts, the expected expenditure through year end; and in other accounts, the actual expenditure, plus amount for which the school has issued purchase orders or contracts for goods or services. It may represent an estimate of year end, but more likely not.
3. The "Bgt Chg" column represents the difference between the proposed budget and the current year's budget. The "% Chg" is computed based on the same columns.



# Independent Auditor's Report – Excerpts



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Norwich School District  
Norwich, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Norwich School District as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Norwich School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Norwich School District as of June 30, 2012 and the respective changes in financial position for the year then ended and the respective budgetary comparison for the general fund, in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 2 through 7) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 28) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Norwich School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

December 28, 2012

*Plodzik & Sanderson  
Professional Association*

**EXHIBIT C-1**  
**NORWICH SCHOOL DISTRICT**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2012**

	General	Grants	Energy Efficiency Project	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 255,653	\$ -	\$ -	\$ 123,239	\$ 378,892
Investments	2,201,417	-	-	-	2,201,417
Accounts receivable	16,012	-	-	2,119	18,131
Intergovernmental receivable	380,836	26,229	21,821	8,558	437,444
Interfund receivable	42,396	-	-	-	42,396
Prepaid items	44,554	-	-	-	44,554
Total assets	<u>\$ 2,940,868</u>	<u>\$ 26,229</u>	<u>\$ 21,821</u>	<u>\$ 133,916</u>	<u>\$ 3,122,834</u>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	\$ 44,795	\$ -	\$ -	\$ -	\$ 44,795
Accrued salaries and benefits	7,986	-	-	-	7,986
Interfund payable	-	26,229	16,167	-	42,396
Deferred revenue	-	-	17,729	3,690	21,419
Total liabilities	<u>52,781</u>	<u>26,229</u>	<u>33,896</u>	<u>3,690</u>	<u>116,596</u>
Fund balances:					
Nonspendable	44,554	-	-	-	44,554
Restricted	-	-	-	73,247	73,247
Committed	2,804,540	-	-	56,979	2,861,519
Assigned	2,342	-	-	-	2,342
Unassigned	36,651	-	(12,075)	-	24,576
Total fund balances	<u>2,888,087</u>	<u>-</u>	<u>(12,075)</u>	<u>130,226</u>	<u>3,006,238</u>
Total liabilities and fund balances	<u>\$ 2,940,868</u>	<u>\$ 26,229</u>	<u>\$ 21,821</u>	<u>\$ 133,916</u>	<u>\$ 3,122,834</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-3**  
**NORWICH SCHOOL DISTRICT**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2012**

	General	Grants	Energy Efficiency Project	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Local	\$ 71,606	\$ -	\$ -	\$ 49,092	\$ 120,698
State	10,164,284	8,042	21,571	14,450	10,208,347
Federal	151,463	179,172	-	63,174	393,809
Total revenues	<u>10,387,353</u>	<u>187,214</u>	<u>21,571</u>	<u>126,716</u>	<u>10,722,854</u>
<b>Expenditures:</b>					
<b>Current:</b>					
Instruction	3,307,483	187,214	-	98,657	3,593,354
Support services:					
Student	202,217	-	-	-	202,217
Instructional staff	103,107	-	-	-	103,107
General administration	42,642	-	-	-	42,642
Executive administration	170,856	-	-	-	170,856
School administration	280,428	-	-	-	280,428
Operation and maintenance of plant	340,792	-	-	-	340,792
Student transportation	243,677	-	-	-	243,677
Noninstructional services	2,865	-	-	11,918	14,783
Facilities acquisition and construction	34,889	-	-	-	34,889
Total expenditures	<u>4,728,956</u>	<u>187,214</u>	<u>-</u>	<u>110,575</u>	<u>5,026,745</u>
Excess of revenues over expenditures	5,658,397	-	21,571	16,141	5,696,109
<b>Other financing use:</b>					
Intergovernmental transfers out	<u>(5,843,561)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(5,843,561)</u>
Net change in fund balances	(185,164)	-	21,571	16,141	(147,452)
Fund balances, beginning	3,073,251	-	(33,646)	114,085	3,153,690
Fund balances, ending	<u>\$ 2,888,087</u>	<u>\$ -</u>	<u>\$ (12,075)</u>	<u>\$ 130,226</u>	<u>\$ 3,006,238</u>

The notes to the basic financial statements are an integral part of this statement.

**SCHEDULE 4**  
**NORWICH SCHOOL DISTRICT**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**June 30, 2012**

	Special Revenue Funds				Total
	Food Service	Medicaid	Local Grants and Projects	Other	
<b>ASSETS</b>					
Cash and cash equivalents	\$ 2,195	\$ 48,421	\$ 56,264	\$ 16,359	\$ 123,239
Accounts receivable	-	-	2,119	-	2,119
Intergovernmental receivable	-	8,558	-	-	8,558
Total assets	<u>\$ 2,195</u>	<u>\$ 56,979</u>	<u>\$ 58,383</u>	<u>\$ 16,359</u>	<u>\$ 133,916</u>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Deferred revenue	\$ -	\$ -	\$ 3,690	\$ -	\$ 3,690
Fund balances:					
Restricted	2,195	-	54,693	16,359	73,247
Committed	-	56,979	-	-	56,979
Total fund balances	<u>2,195</u>	<u>56,979</u>	<u>54,693</u>	<u>16,359</u>	<u>130,226</u>
Total liabilities and fund balances	<u>\$ 2,195</u>	<u>\$ 56,979</u>	<u>\$ 58,383</u>	<u>\$ 16,359</u>	<u>\$ 133,916</u>

# Three Prior Years Comparisons

(Provided by VT DOE)

District: <b>Norwich</b>		<b>T145</b>			
County: <b>Windsor</b>		Dresden Interstate			
		FY14 base education amount - See note at bottom of page.		estimated homestead base rate for FY2014 - See note at bottom of page.	
		8,723		0.94	
<b>Expenditures</b>		<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$10,224,695	\$10,312,212	\$11,372,910	\$11,637,601
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-
4.	<b>Act 68 locally adopted or warned budget</b>	<b>\$10,224,695</b>	<b>\$10,312,212</b>	<b>\$11,372,910</b>	<b>\$11,637,601</b>
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit reduction if not included in expenditure budget	-	-	-	-
7.	<b>Gross Act 68 Budget</b>	<b>\$10,224,695</b>	<b>\$10,312,212</b>	<b>\$11,372,910</b>	<b>\$11,637,601</b>
8.	S.U. assessment (included in local budget) - informational data	-	-	\$206,628	-
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-
<b>Revenues</b>					
10.	Local revenues (categorical grants, donations, tuitions, surpluses, etc., including local Act 144 tax revenues)	\$1,439,281	\$1,152,680	\$1,233,822	\$1,315,294
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	NA	NA
13.	minus All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-
14.	<b>Total local revenues</b>	<b>\$1,439,281</b>	<b>\$1,152,680</b>	<b>\$1,233,822</b>	<b>\$1,315,294</b>
15.	<b>Education Spending</b>	<b>\$8,785,414</b>	<b>\$9,159,532</b>	<b>\$10,139,088</b>	<b>\$10,322,307</b>
16.	Equalized Pupils (Act 130 count is by school district)	610.61	622.44	632.50	633.24
<b>Education Spending per Equalized Pupil</b>		<b>\$14,387.93</b>	<b>\$14,715.53</b>	<b>\$16,030.18</b>	<b>\$16,301</b>
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	\$1,358.32	\$1,257.16	\$1,383.69	\$1,422
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual	\$24.21	\$19.06	\$27.32	\$10
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-
21.	minus Estimated costs of new students after census period	NA	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	NA	-
23.	minus Less planning costs for merger of small schools	-	-	-	-
24.		Threshold = \$14,549	Threshold = \$14,733	Threshold = \$16,041	Threshold = \$16,420
25.	plus Excess Spending per Equalized Pupil over threshold (if any)	\$14,388	\$14,716	\$16,030	\$16,301
26.	Per pupil figure used for calculating District Adjustment	168.398%	172.232%	183.769%	186.871%
27.	<b>District spending adjustment</b> (minimum of 100%) <b>(\$16,301 / \$8,723)</b>	<b>based on \$8,544</b>	<b>based on \$8,544</b>	<b>based on \$8,723</b>	<b>based on \$8,723</b>
<b>Prorating the local tax rate</b>					
28.	Anticipated district equalized homestead tax rate to be prorated (186.871% x \$0.940)	\$1,482	\$1,498.4	\$1,635.5	\$1,756
29.	Percent of Norwich equalized pupils not in a union school district	100.000%	100.000%	100.000%	100.00%
30.	Portion of district eq homestead rate to be assessed by town (100.000% x \$1.76)	\$1,482	\$1,498.4	\$1,635.5	\$1,756
31.	<b>Common Level of Appraisal (CLA)</b>	91.40%	90.91%	93.30%	99.73%
32.	Portion of actual district homestead rate to be assessed by town (\$1,757 / 99.73%)	\$1,584.5	\$1,648.2	\$1,752.9	\$1,761.4
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.		↑	↑	↑	↑
33.	Anticipated income cap percent to be prorated (186.871% x 1.80%)	3.03%	3.10%	3.31%	3.38%
34.	Portion of district income cap percent applied by State (100.000% x 3.36%)	3.03%	3.10%	3.31%	3.36%
35.	Percent of equalized pupils at union 1	-	-	-	-
36.		-	-	-	-

- Following current statute, the base education amount would be \$9,151. That would require base education tax rates of \$0.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$8,915 and base tax rates of \$0.92 and \$1.41. The administration also has stated that tax rates could remain flat at \$0.89 and \$1.38 if statewide education spending is level and the base education amount is set at \$8,915. Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
 - The base income percentage cap is 1.80%.

# Comparative Data for Cost Effectiveness

(Provided by VT DOE)

School: Marion W Cross School  
S.U.: Dresden Interstate S.D.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports".  
<http://www.state.vt.us/educ/>

## FY2012 School Level Data

Cohort Description: Elementary school, enrollment ≥ 300  
(25 schools in cohort)

Cohort Rank by Enrollment (1 is largest)  
22 out of 25

School level data	Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchrr Ratio	Stu / Admin Ratio	Tchrr / Admin Ratio	
Smaller ↕	Randolph Elementary School	K - 6	300	25.40	1.85	11.81	162.16	13.73
	Newport City Elementary Schools	K - 6	301	32.50	3.00	9.26	100.33	10.83
	Highgate Schools	K - 6	307	29.60	2.00	10.37	153.50	14.80
	<b>Marion W Cross School</b>	<b>K - 6</b>	<b>307</b>	<b>26.20</b>	<b>1.00</b>	<b>11.72</b>	<b>307.00</b>	<b>26.20</b>
	Derby Elementary School	K - 6	325	34.86	2.00	9.32	162.50	17.43
	Northfield Elementary School	PK - 5	325	24.80	1.00	13.10	325.00	24.80
↕ Larger	Champlain School	K - 5	334	25.93	1.00	12.88	334.00	25.93
<b>Averaged SCHOOL cohort data</b>			<b>409.00</b>	<b>33.68</b>	<b>1.63</b>	<b>12.15</b>	<b>251.66</b>	<b>20.72</b>

School District: Norwich  
LEA ID: T145

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Doing so makes districts more comparable to each other.

## FY2011 School District Data

Cohort Description: Elementary school district, FY2011 FTE ≥ 300  
(10 school districts in cohort)

Grades offered in School District

Student FTE enrolled in school district

Current expenditures per student FTE EXCLUDING special education costs

Cohort Rank by FTE (1 is largest)  
9 out of 10

School district data (local, union, or joint district)

Smaller ↕	Newport City	PK-6	303.25	\$11,900
	<b>Norwich</b>	<b>K-6</b>	<b>305.33</b>	<b>\$12,687</b>
	Randolph	K-6	315.44	\$11,161
	Derby	K-6	331.76	\$11,802
↕ Larger	Cambridge	PK-6	333.22	\$10,678
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>451.39</b>	<b>\$11,200</b>

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

## FY2013 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates			
			SchIDist Equalized Pupils	SchIDist Education Spending per Equalized Pupil	SchIDist Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate	
Smaller ↕	T026	Brandon	PK-6	337.78	11,933.13	1.2175	1.2748	99.48%	1.2814
	T123	Middlebury ID #4	K-6	404.22	14,169.05	1.4457	1.4960	86.80%	1.7235
	T204	Swanton	PK-6	566.34	10,742.77	1.0961	1.0942	109.56%	0.9987
	T145	Norwich	K-6	632.50	16,030.18	1.6356	1.8355	93.30%	-1.7529
	T027	Brattleboro	K-6	789.94	14,418.45	1.4711	1.5235	99.62%	1.5293
↕ Larger	T015	Bennington ID	K-5	840.66	10,656.57	1.0873	1.1888	87.98%	1.3512

The Legislature has required the Department of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

# Part VI

Dresden School District

**Dresden School District Officers**

**School Board**

	Term Expires
Alisa Brisson . . . . .	2014
Carey Callaghan . . . . .	2013
Tom Candon . . . . .	2013
Robin Carpenter . . . . .	2013
Kevin Cotter . . . . .	2014
Anne Day . . . . .	2014
Erika Finlayson . . . . .	2013
Christopher Kubik . . . . .	2014
Neil Odell . . . . .	2015
Lauren Morando Rhim (non-voting member) . . . . .	2015
Gordon Spaeth . . . . .	2015
Andrea Tarnowski . . . . .	2015

**District Officers**

Michael B. Mayor, Moderator . . . . .	2013
Deborah M. Carter, Clerk . . . . .	2013
Cheryl A. Lindberg, Treasurer . . . . .	2013
James Dwinell, Auditor . . . . .	2013
Two auditor vacancies	

**Administration**

Franklyn G. Bass . . . . .	Superintendent of Schools
John P. Aubin . . . . .	Assistant Superintendent for Business
Joanne Roberts . . . . .	Director of Curriculum, Instruction and Assessment
Rhett Darak . . . . .	Director of Special Education
Justin Campbell . . . . .	Principal, Hanover High School
Ian Smith . . . . .	Dean of Students, Hanover High School
James Nourse . . . . .	Principal, Frances C. Richmond Middle School
Michael Lepene . . . . .	Associate Principal, Frances C. Richmond Middle School



**Warrant for 2013 Annual Meeting of the  
Dresden School District  
Hanover, New Hampshire • Norwich, Vermont**

Note: The following warrant articles apply to the operation of the Dresden School District, which includes the operation of the Frances C. Richmond School and Hanover High School, grades 7-12, and sixth grade students from Hanover who are tuitioned to the Frances C. Richmond School by the Hanover School District.

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

**Discussion Phase:** Thursday, February 28, 2013, at 7:00 P.M., at the Richmond Middle School Gymnasium, Hanover, New Hampshire.

**Voting Phase:** Tuesday, March 5, 2013, from 7:00 A.M. to 7:00 P.M. in the Hanover High School Gymnasium in Hanover, New Hampshire (for Hanover voters) and in Tracy Hall in Norwich, Vermont (for Norwich voters).

During the discussion phase, the voters shall have the opportunity to discuss the following Warrant Articles and to transact any non-substantive business that may legally be acted on during the discussion phase under Article 8.

All voting on Warrant Articles 1 through 7 shall be conducted by secret written ballot during the voting phase, as provided in the Dresden School District Procedures for Australian Ballot.

**Article 1:** *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

**Article 2:** *Shall the District raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year?*

**Article 3:** *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,304; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand One Hundred Four Dollars (\$11,104) to fund these salaries?*

**Article 4:** *Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Education Association, NEA-NH, which calls for the following increases in teacher salaries and benefits*

Year	Estimated Increase Over status quo budget
2013-2014	\$141,385
2014-2015	\$148,524
2015-2016	\$194,597

*and further, shall the District raise and appropriate the sum of One Hundred Forty-One Thousand, Three Hundred Eighty-Five Dollars (\$141,385), such sum representing the estimated increase in teacher salaries and benefits for the 2013-2014 fiscal year brought about by this collective bargaining agreement?*

Note 1. The sum necessary to pay the so-called status quo salaries and benefits for teachers if this article is defeated is included in the operating budget in Article 7.

Note 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

**Article 5:** Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Support Staff, NEA-NH, which calls for the following increases in support-staff salaries and benefits:

Year	Estimated Increase Over status quo budget
2013-2014	\$66,648
2014-2015	\$66,743
2015-2016	\$66,483

and further, shall the District raise and appropriate the sum of Sixty-Six Thousand, Six Hundred Forty-Eight Dollars (\$66,648), such sum representing the estimated increase in support staff salaries and benefits for the 2013-2014 fiscal year brought about by this collective bargaining agreement?

Note 1. The sum necessary to pay the so-called status quo salaries and benefits for support staff if this article is defeated is included in the operating budget in Article 7.

Note 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

**Article 6:** Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Dresden and Hanover Service Employees, AFSCME, which calls for the following increases in salaries and benefits:

Year	Estimated Increase Over status quo budget
2013-2014	\$20,185
2014-2015	\$23,394
2015-2016	\$23,746

and further, shall the District raise and appropriate the sum of Twenty Thousand, One Hundred Eighty-Five Dollars (\$20,185), such sum representing the estimated increase in service employee salaries and the benefits for the 2013-2014 fiscal year brought about by this collective bargaining agreement?

Note 1. The sum necessary to pay the so-called status quo salaries and benefits for service employees if this article is defeated is included in the operating budget in Article 7.

Note 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

**Article 7:** Shall the District raise and appropriate the amount of Twenty-Three Million, One Hundred Seventy-Two Thousand, Six Hundred Ninety-Four Dollars (\$23,172,694), for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2013-2014 fiscal year? This sum does not include the sums appropriated in any of the other articles.

**Article 8:** To transact any non-substantive business that may legally come before the discussion phase of this meeting.

Given under our hands and the seal of the District this 4th day of February 2013.

Alisa Brisson	Carey Callaghan, Chair
Tom Candon	Robin Carpenter
Kevin Cotter	Anne Day
Erika Finlayson, Vice Chair	Christopher Kubik
Neil Odell	Gordon Spaeth
Andrea Tarnowski	

Dresden School Board Dresden School District  
Deborah M. Carter, Clerk

## 2013 Dresden School District Article Descriptions

**Article 1:** *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; and three auditors for three-, two- and one-year terms respectively.*

The positions noted above are voted upon annually. Information on each position is available at the Superintendent's Office.

**Article 2:** *Shall the District raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year?*

A contingency fund can be used to cover unanticipated expenses in any part of the budget. If the funds are not used in a given year, they are not allowed to accumulate. Instead they are used to lessen the next year's tax burden. The contingency fund was not used in the 2011-12 fiscal year.

**Article 3:** *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,304; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, One Hundred Four Dollars (\$11,104) to fund these salaries?*

The Treasurer's salary is a \$34 (or 1.5%) decrease; the other salaries are unchanged.

**Article 4:** *Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Education Association, NEA-NH, which calls for the following increases in teacher salaries and benefits:*

Year	Estimated Increase Over status quo budget
2013-2014	\$141,385
2014-2015	\$148,524
2015-2016	\$194,597

*and further, shall the District raise and appropriate the sum of One Hundred Forty-One Thousand, Three Hundred Eighty-Five Dollars (\$141,385), such sum representing the estimated increase in teacher salaries and benefits for the 2013-2014 fiscal year brought about by this collective bargaining agreement?*

Note 1. The sum necessary to pay the so-called status quo salaries and benefits for teachers if this article is defeated is included in the operating budget in Article 7.

Note 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

The Board and the Dresden and Hanover Education Association, representing the district's certified staff, reached a three-year agreement for 2013-14, 2014-15 and 2015-16. This article raises the funds needed to implement this new agreement, which provides for base pay raises of 2.0% in each of the three years, plus annual "step increases" for staff with up to 13 years of service. The agreement calls for funds to match employees' retirement savings up to 3% of an employee's salary, down from 4% in the previous contract. Also, early retirement eligibility was moved to 20 years (from 15 currently), effective June 30, 2016.

The district will also provide annual staff-development funds of \$115,000 (vs. \$125,000 in the previous contract) and staff-enrichment funds of \$25,000 (down from \$50,000 previously). One sabbatical leave will be offered in the 2015-16 year. If passed, the appropriation for the first year of the contract would add 4.6¢ per \$1,000 of assessed property value to the tax rate in Hanover, and .8¢ per \$100 of assessed property in Norwich.

The \$141,385 required to fund the provisions in the first year of the contract represents a 0.88% increase over the 2012-13 total Dresden District budget.

**Article 5:** *Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Hanover School Board and the Hanover Support Staff, NEA-NH, which calls for the following increases in support-staff salaries and benefits:*

Year	Estimated Increase Over status quo budget
2013-2014	\$66,648
2014-2015	\$66,743
2015-2016	\$66,483

*and further, shall the District raise and appropriate the sum of Sixty-Six Thousand, Six Hundred Forty-Eight Dollars (\$66,648), such sum representing the estimated increase in support staff salaries and benefits for the 2013-2014 fiscal year brought about by this collective bargaining agreement?*

Note 1. The sum necessary to pay the so-called status quo salaries and benefits for support staff if this article is defeated is included in the operating budget in Article 11.

Note 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

The Board and the Dresden and Hanover Support Staff-NEA New Hampshire, representing the district's Educational Assistants, reached a three-year agreement for 2013-14, 2014-15 and 2015-16. This article raises the funds needed to implement this new agreement, which provides for base pay raises of 2.5% in each of the three years, plus annual "step increases" for staff with at least 13 years of experience. The agreement calls for a 50% increase in pay for time spent substituting for an absent teacher. The agreement also calls for longevity payment increases of \$550 upon completion of 10-14 years, \$800 upon completion of 15-19 years, and \$1,050 upon completion of 20 or more years (previously \$500, \$750 and \$1,000). The agreement also calls for six paid holidays per year (previously four).

If passed, the appropriation for the first year of the contract would add 2.2¢ per \$1,000 of assessed property value to the tax rate in Hanover, and .4¢ per \$100 of assessed property in Norwich.

**Article 6:** *Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Hanover School Board and the Dresden and Hanover Service Employees, AFSCME, which calls for the following increases in salaries and benefits:*

Year	Estimated Increase Over status quo budget
2013-2014	\$20,185
2014-2015	\$23,394
2015-2016	\$23,746

*and further, shall the District raise and appropriate the sum of Twenty Thousand, One Hundred Eighty-Five Dollars (\$20,185), such sum representing the estimated increase in service employee salaries and the benefits for the 2013-2014 fiscal year brought about by this collective bargaining agreement?*

Note 1: The sum necessary to pay the so-called status quo salaries and benefits for service employees if this article is defeated is included in the operating budget in Article 7.

Note 2: A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

The Board and the Dresden and Hanover Service Employees, AFSCME, representing the district's service (custodial) employees, reached a three-year agreement for 2013-14, 2014-15 and 2015-16. This article raises the funds needed to implement this new agreement, which provides for base pay raises of 2.0% to 3.5% in each of the three years, based on the consumer price index for the Northeast urban region. The agreement also extends dental insurance to employees who work at least 30 hours a week, reduces from 20 hours per week to 15 hours the work week necessary to access leave benefits, allows vacation time to accrue from date of hire, allows 3 snow days per year, raises the differential paid for second or third shift work from 50¢ to 75¢, and pays employees not using health insurance \$750 per year.

If passed, the appropriation for the first year of the contract would add .7¢ per \$1,000 of assessed property value in Hanover, and .1¢ per \$100 of assessed property in Norwich.

**Article 7:** *Shall the District raise and appropriate the amount of Twenty-Three Million, One Hundred Seventy-Two Thousand, Six Hundred Ninety-Four Dollars (\$23,172,694), for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2013-2014 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

The amounts in all the articles combined represent decrease of \$110,456 (or 0.5%) over the current budget. The total Hanover tax rate is expected to increase by a penny or 0.09%, and the Norwich rate is expected to increase by about a penny or 0.80%.

**Article 8:** *To transact any non-substantive business that may legally come before the discussion phase of this meeting.*

**Minutes of the  
Dresden School District Annual Meeting  
Hanover High School Auditorium  
March 1 and March 6, 2012**

Moderator Michael Mayor called the meeting to order at 7:01 p.m. on Thursday, March 1, 2012. Present were School Board members Linda Addante, Kari Asmus, Alisa Brisson, Carey Callaghan, Neil Castaldo, Anne Day, John Chamberlin, Kevin Cotter, Neil Odell, Gordon Spaeth; Administrators Frank Bass, John Aubin, Deborah Gillespie, Ian Smith, Jim Nourse and Jonathan Brush; Council Representative Rachel Finlayson; School District Attorney Laura Beliveau; and 13 members of the public.

Mr. Mayor reviewed the structure of the Dresden School District and District meeting process, explaining that this was the discussion phase of the meeting, and that the voting phase will take place Tuesday, March 6, from 7 a.m. until 7 p.m. in Tracy Hall in Norwich for Norwich voters, and Hanover High School Gymnasium in Hanover for Hanover voters.

Moderator Mayor then recognized Dresden School Board Chair Kari Asmus, who introduced the members of the Dresden School Board. Superintendent Frank Bass introduced the members of Administration and Legal Counsel.

After Mr. Mayor reviewed the guidelines for the meeting, he read the Warning and noted that the Warrant was duly posted in both New Hampshire and Vermont.

**Article 1:** *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

Moderator Mayor read the positions up for election and the names of the candidates running for these seats. He noted that no one is running for two vacant auditor positions.

No public comment was offered.

**Article 2:** *Shall the District raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year?*

Gordon Spaeth presented this article. He noted that the contingency fund is used to cover expenses not anticipated in the budget. He stated that the contingency fund was not used this year, but the Board feels it is prudent to have the fund available.

No public comment was offered.

**Article 3:** *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,338; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, One Hundred Thirty-Eight Dollars (\$11,138) to fund these salaries?*

John Chamberlin presented this article. All proposed salaries are the same as last year, except for a modest increase for the Treasurer.

No public comment was offered.

**Article 4.** *Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Education Association, NEA-NH, which calls for the following increases in teacher salaries and benefits:*

Year	Estimated Increase Over status quo budget
2012-2013	\$198,300
2013-2014	\$310,657
2014-2015	\$399,700

*and further, shall the District raise and appropriate the sum of One Hundred Ninety-Eight*

*Thousand, Three Hundred Dollars (\$198,300), such sum representing the estimated increase in teacher salaries and benefits for the 2012-2013 fiscal year brought about by this collective bargaining agreement?*

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for teachers if this article is defeated is included in the operating budget in Article 5.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

Neil Odell presented the article. He stated that the proposed contract calls for base increases of 2.62%, 2% and 2.35% in 2012-13, 2013-14 and 2014-15 respectively, plus teachers will receive the usual experience-based step increases. Those eligible for steps are about 35% of the teachers. Other items in the contract call for the 403(b) match to be reduced from 4% of salary to 3%; staff development reimbursement to be reduced by \$10,000; enrichment-grant monies to be reduced \$25,000; and alternative track credit to be defunded (a savings of \$25,000). In addition, the length of service was increased from 15 to 20 years for those teachers 62 years or older who can choose early retirement.

No public comment was offered.

**Article 5:** *Shall the District raise and appropriate the amount of Twenty-Three Million, One Hundred Eighty-Three Thousand, Five Hundred Sixty-Six Dollars (\$23,183,566) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2012-2013 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

Carey Callaghan presented this article. In 2006, the cost per pupil at Richmond Middle School was number 1 in the state, and in 2011 was 11; the current cost per pupil is 33% above the state average. The High School was ranked 11th in cost-per-pupil spending in 2006, and is now ranked 21st, or 20.4% above the state average. The total budget is 3.96% above last year's budget. The net assessment is \$18,707,391, a 7.6% percent increase. For Hanover taxpayers this is a 2.74% increase, and for Norwich taxpayers, a 4.95% increase.

Expenses are up .86%, due mostly to a new position at the SAU for a Director of Special Education. Richmond Middle School will have 1.3 more FTEs, so it can hire a learning specialist and a computer technician, a position also created at the high school. Other increases in expenses are largely due to increases in health insurance costs and the fact that more employees are enrolling in health insurance. Enrollment projections show that 20 fewer students will attend Hanover High School, but it was determined that the program should remain the same.

Three members of the public offered comments.

The Dresden Finance Committee recommended that compensation for teachers be level funded to reduce the premium that Dresden teachers earn in our district. One member of the public claimed that because teachers retire and new, lower-paid teachers replace them, step increases for teachers do not increase expenditures. John Aubin, Assistant Superintendent for Business, agreed with this assertion.

Another speaker said that when stating Dresden's rank in cost-per-pupil spending, it would be helpful to know the total number of NH districts. He also requested a comparison between the High School's SAT scores and those of similar communities, such as Palo Alto.

Another member of the public said there are no data to correlate the budget to SAT scores and the colleges students attend. He suggested that teacher development focus on effectiveness of teachers instead of their courses toward a master's degree. The



Board and Superintendent noted that teacher evaluations have changed for the better, and they call for principals' presence in classrooms and the use of mentor teachers.

**Article 6:** *To transact any non-substantive business that may legally come before the discussion phase of this meeting.*

Moderator Mayor asked if there was any other business to come before the meeting. Dresden Chair Kari Asmus thanked those who are reaching milestones. She thanked Principal Jim Nourse, who is completing his fifth year at the middle school, and Principal Deb Gillespie, who is retiring after 15 years at Hanover High School. She thanked Neil Castaldo for stepping in to fill a vacancy on the Board, and read a resolution thanking John Chamberlin for his 10 years of service on the Board and his attendance at some 355 night meetings.

There being no other business, the moderator declared the meeting adjourned at 8:22 p.m.

**Results of Australian Balloting on March 6, 2012**

**Article 1** (Record of Election of Officers)

Moderator: .....Michael B. Mayor (3,071)  
Clerk: .....Deborah Carter (1,861)  
Treasurer: .....Cheryl Lindberg (1,806)  
District Auditor (three years): .....107 write-ins  
District Auditor (two years): .....59 write-ins  
District Auditor (one year): .....James Dwinell (1,802)

**Article 2** (Raise \$50,000 to establish a contingency fund)

Yes: 1,580                      No: 667                      Blank: 109

**Article 3** (Raise \$11,138 for salaries of School District Officers)

Yes: 1,735                      No: 475                      Blank: 146

**Article 4** (Approve 3-year collective-bargaining agreement for teacher)

Yes: 978                      No: 1,313                      Blank: 65

**Article 5** (Raise \$23,183,566 for the school budget)

Yes: 1,310                      No: 982                      Blank: 64

I hereby certify this to be a true and accurate report of the proceedings of the meeting of March 1, 2012, and results of voting held on March 6, 2012.

*Respectfully submitted, Deborah M. Carter, District Clerk*



## **Dresden School Board Annual Report**

This year has been an exceptionally busy one for the Dresden School District. In addition to the negotiation of three union contracts and the rollout of a technology initiative approved last year, there were a variety of educational and administrative programs that were begun or accelerated. We were also delighted to welcome Justin Campbell as the new Principal of Hanover High School. Justin brings a combination of enthusiasm, determination and thoughtfulness that will help HHS grow stronger still.

At the high school, much time and energy is going into the reaccreditation process from NEASC, the New England Association of Schools and Colleges – which should wrap up this spring. This process, conducted once every ten years, involves self-study across areas including instruction, curriculum, assessment, school and community resources for learning and, importantly, school culture, values and beliefs. This study affords the community a valuable opportunity to understand the school's strengths as well as areas for improvement.

The Richmond Middle School has continued to lead the District in the integration of technology, and hosted a forum in the fall to showcase its efforts. Additionally, RMS is developing a project-based learning approach that emphasizes interdisciplinary, real-life problems and situations. Examples of this approach will be presented this spring.

Your elected School Board has been an active participant in goal-setting and other duties. One of these has been a thorough review of all safety policies, protocols and procedures – using a broad definition of safety. In the wake of the Newtown tragedy, we have redoubled our efforts and are conducting an extensive review, together with local police, of ways we can improve physical safety and security. A number of actions will be taken.

The Board adopted a District expenditure budget of \$23,233,798, which is flat with the prior year, notwithstanding rising health care, retirement and inflationary pressures. Administrators worked hard to find more cost-effective approaches without reducing quality.

Board members also negotiated agreements with all three unions: the Hanover Education Association (teachers); the Hanover Support Staff (assistants); and the Service Employees (custodial). Each agreement is for 3 years, and represents the culmination of many hours of negotiating. The teachers contract comes after two years of no contract being in place, and hence no raises, and calls for 2.0%, 2.0% and 2.0% base increases for each of the next three years. Employer matches to 403(b) savings is being reduced by 1%; this together with other union concessions significantly reduces the contract cost to the District. Collectively, the three agreements, if approved, will increase the Dresden assessment from flat to a 1% increase year over year. The Board strongly encourages your positive consideration of these three warrant articles (Articles 4, 5 and 6).

Let me close by thanking all of you, the citizens of Hanover and Norwich, for your generous and ongoing support of our schools. You make possible an exemplary District, and one that takes seriously its commitment to continuously improve in its mission to educate our children.

*Carey Callaghan, Chair, Dresden School Board*

**Marion W. Cross School  
Comparative Yearly Enrollments**

*For October 1 of each year*

	K	1	2	3	4	5	6	Total
2003	38	48	45	41	54	38	44	.....308
2004	30	41	48	46	45	53	41	.....304
2005	32	37	41	50	48	43	55	.....306
2006	28	37	41	45	58	58	47	.....314
2007	26	30	35	43	45	60	60	.....299
2008	33	34	29	36	57	46	59	.....294
2009	39	30	36	32	39	61	45	.....282
2010	41	47	36	39	40	39	63	.....305
2011	50	44	45	42	41	40	39	.....301
2012	43	48	49	45	42	44	40	.....311

**Dresden School Districts  
Comparative Yearly Enrollments**

*For October 1 of each year*

	7	8	9	10	11	12	Total
2003	166	189	186	190	184	189	....1104
2004	133	166	219	170	183	186	....1057
2005	155	137	181	211	174	187	....1045
2006	157	168	161	174	215	179	....1054
2007	153	155	197	162	174	213	....1054
2008	156	160	179	193	156	184	....1028
2009	185	153	203	184	197	156	....1078
2010	140	181	177	203	179	190	....1070
2011	168	138	208	179	197	176	....1066
2012	146	166	163	205	178	190	....1048

**Norwich Students in Dresden School District**

*For October 1 of each year*

	7	8	9	10	11	12	Total
2003	62	76	68	69	67	74	....416
2004	47	62	79	61	65	69	....383
2005	44	52	64	77	60	66	....363
2006	53	48	55	59	79	63	....357
2007	46	51	53	53	55	78	....336
2008	47	45	52	46	47	60	....297
2009	60	62	45	53	45	47	....312
2010	52	61	69	50	52	48	....332
2011	61	47	68	51	52	46	....325
2012	48	62	55	62	64	45	....336

**Dresden School District  
Instructional Staff, 2012-2013**

*Date indicates first year of continuous employment by the District.  
Also shown is the staff member's percentage of full-time employment.*

**Frances C. Richmond School**

Laura E. Abbene, Media Specialist . . . . .	100%	2009
Brian Atkinson, Physical Education, Health Education . . . . .	100%	2012
Elizabeth J. Auch, Learning Specialist . . . . .	100%	2012
Carla E. Balch, Mathematics . . . . .	100%	1994
Chad T. Behre, Math, Computer Literacy . . . . .	100%	2011
David B. Callaway, Social Studies . . . . .	100%	1987
Judith B. Csatari, French . . . . .	100%	2003
Celeste R. Dakai, Social Studies . . . . .	100%	1999
Stephanie J. Davis, Social Studies . . . . .	100%	1996
Adina C. Desaulniers, Science . . . . .	100%	2002
Patricia B. Dodds, Special Education . . . . .	100%	1999
Kristen A. Downey, English . . . . .	100%	2009
David M. Drazin, School Psychologist . . . . .	.60%	1989
Luke D. Eastman, Art . . . . .	100%	2011
Linda J. Fellows, 504, ESL . . . . .	100%	1993
Ellen G. Fisher, Social Studies . . . . .	100%	2010
Elise J. Foxall, English, Reading Specialist . . . . .	100%	2006
Sarah L. Glass, Art . . . . .	.60%	2011
Erik D. Goodling, English . . . . .	100%	2000
Melinda P. H. Goodling, French . . . . .	.80%	1998
Claire M. Groby, Performing Arts . . . . .	.60%	2012
Mary L. Grondin, Learning Specialist . . . . .	100%	2005
Jennifer R. Haines, English . . . . .	100%	2009
Joshua D. Hall, Music . . . . .	100%	1997
Clifford M. Harriman, Science . . . . .	.40%	1994
Michael W. Ivanoski, English . . . . .	100%	2002
John R. Kitzmiller, Mathematics . . . . .	100%	1993
John LaCrosse, Guidance Counselor . . . . .	100%	2002
Patricia L. W. MacDonald, Learning Specialist . . . . .	100%	2005
Erin L. R. Madory, Spanish . . . . .	100%	2006
Elizabeth M. McBain, Guidance Counselor . . . . .	100%	2012
Sarah L. Mills, French, Spanish . . . . .	.80%	2012
John Turner Mitchell, Math . . . . .	.60%	2011
Anissa S. Morrison, Consumer Science . . . . .	100%	1993
Maryann B. Nugent, Social Studies . . . . .	.20%	2009
Christopher R. O'Brien, Science . . . . .	100%	2004
Catherine A. Patch, Physical Education . . . . .	100%	2010
Shannon Pogue, English . . . . .	.50%	2010
Jennifer P. Pratt, Mathematics . . . . .	100%	2008
Deborah Schaner, Science . . . . .	.80%	2012
Richard L. Starr, Woodworking . . . . .	100%	1972
Gregory Stott, Science . . . . .	100%	2004
Suzanne T. Sylvester, English . . . . .	100%	1995
Virginia L. Wallis, Science . . . . .	Leave of Absence	1999
Klaran W. Warner, Speech and Language Pathologist . . . . .	.50%	1999
Martin Warren, Technology . . . . .	100%	2002

## Medical Staff

Abigale R. Pelletier, R.N. . . . .100% 2005

### Hanover High School

Andrea V. Alsup, English, Senior Bridges . . . . .100% 1993  
 Lawrence Baio, Algebra II, Calculus . . . . .Leave of Absence 1995  
 Paul H. Barker, Spanish . . . . .100% 1997  
 Todd F. Bebeau, Physical Education . . . . .100% 1996  
 Timothy P. Berube, Social Studies, Dresden Plan . . . . .100% 2009  
 Harrison C. Bourne, English & Coordinator . . . . .100% 2000  
 Donald T. Buck, Latin . . . . .80% 2001  
 Margaret W. Caldwell, Social Studies . . . . .100% 1996  
 Lynn D. Ceplikas, English . . . . .100% 1996  
 Ellen F. Clattenburg, Special Education . . . . .80% 1999  
 Tanya K. Cluff, English . . . . .60% 2006  
 Thomas M. Cochran, French . . . . .100% 2002  
 Sharen T. Conner, Special Education . . . . .100% 1998  
 Marie T. D'Amato, English . . . . .100% 2002  
 Eric J. Dennison, Science, Technology, Math . . . . .100% 2009  
 John E. Donnelly, Advanced Math, Algebra I . . . . .100% 1998  
 Maureen W. Doyle, French, Spanish . . . . .100% 2010  
 Jessica C. Eakin, NEASC Coordinator . . . . .20% 2005  
 Eve-Lynn Ermer, Advanced Math, Algebra II . . . . .100% 2002  
 Daniel N. Falcone, Science & Coordinator . . . . .100% 2003  
 Anna T. Gado, English . . . . .100% 2004  
 John A. Galton, English . . . . .40% 1989  
 Thomas B. Gamble, School Psychologist . . . . .100% 1992  
 Julia R. Gartner, Physical Science . . . . .100% 2008  
 Cynthia M. Geilich, Reading Specialist . . . . .100% 1988  
 Brian P. Glenney, Latin, English, Foreign Language Coordinator . .100% 2002  
 Amy C. Good, Learning Specialist, Footlighters . . . . .100% 2009  
 Uwe Goodall-Heising, German, ESL . . . . .100% 2007  
 Seth H. Goodwin, Social Studies . . . . .100% 2012  
 Stephanie B. Gordon, Art . . . . .60% 1993  
 Elizabeth A. Greene, Art . . . . .90% 1993  
 Diane Guarino, Health . . . . .100% 2005  
 Renate Gunderman, English . . . . .40% 2010  
 Stephen W. Hackman, English . . . . .100% 1990  
 Alan D. Haehnel, English . . . . .100% 2008  
 Sally R. Hair, Physics . . . . .100% 2002  
 Randi S. Hallarman, Special Education . . . . .100% 1997  
 Laurie F. Harrington, Guidance Counselor . . . . .80% 1998  
 Thomas W. Hermanson, Biology . . . . .100% 2006  
 David J. Holloway, Industrial Technology . . . . .60% 2007  
 Douglas H. Jenisch, Social Studies & Coordinator . . . . .100% 1969  
 Andrea E. Johnstone, Guidance Counselor . . . . .100% 1998  
 Elizabeth H. Keene, Guidance Counselor . . . . .80% 2001  
 Jeanine C. King, Mathematics & Coordinator . . . . .100% 2008  
 Amy E. Kono, Algebra I, Probability & Statistics . . . . .100% 2005  
 Jeannie M. Kornfeld, Chemistry, Environmental Science . . . .100% 1996  
 Nancy E. Kress, Mathematics . . . . .40% 1999

Timothy D. Kurtz, Mathematics	100%	2012
Peter A. Lange, Art	100%	1978
Kevin A. Lavigne, Chemistry	100%	1997
Richard J. Lloyd, Dresden Plan Director	100%	1983
John W. McCracking, Director of Guidance	100%	2006
Kathleen A. Milender, Science, Dresden Plan Advisor	100%	1993
Pamala J. S. Miller, Social Studies	100%	1997
Greta S. Mills, Mathematics	100%	2000
Melissa S. Minsberg, Learning Specialist	100%	2012
Michael Morris, Mathematics	100%	2012
William N. Murphy, Social Studies	40%	1961
Elizabeth D. Murray, Social Studies	100%	2005
Karen A. O'Hern, Speech Pathologist	80%	2011
Mary Alice Osborne, Media Specialist	100%	2012
Tammie T. Patten, Technology Specialist	100%	2005
John S. Phipps, Astronomy, Chemistry, Honor Methods	100%	2002
Eric A. Picconi, Spanish	100%	2008
Maryann V. Postans, Biology	100%	1996
Penelope J. K. Prendergast, Spanish	100%	1997
Matthew L. Prince, Social Studies	100%	2003
Andrew Puchalik, Learning Specialist	100%	2010
Jennifer L. Quevedo, Physical Education	80%	2005
Eric C. Richardson, 504 Service Provider	100%	1993
Cynthia M. Sanschagrin, Algebra II, Geometry, Dresden Plan Advisor	100%	1998
Christopher J. Seibel, Mental Health Counselor	100%	2005
Kathleen S. Shulman, Reading Specialist	50%	2008
Joseph L. Stallsmith, Guidance Counselor	100%	2002
Julie M. Stevenson, Social Studies & Coordinator	100%	1998
Jean L. Vigneault, French	100%	2000
Karen E. Wahrenberger, English, Dresden Plan	80%	2008
Jane M. Woods, Music	100%	1990

**Medical Staff**

Candace A. Nattie, R.N.	60%	1997
Margaret M. Meyer, R.N.	40%	2011

**Shared Dresden Staff**

Melissa Rodriguez, Physical Education	100%	1994
Alexander Spivakovsky, Instrumental Music	40%	2009
Norman W. Wolfe, Band Director	50%	2002

## **Frances C. Richmond School Principal's Report**

The school said goodbye to five staff members in June. Pat Buchanan (learning specialist), Jody Horan (English), Donna Largent (guidance), and Kate Schaefer (theater) retired after a combined 88 years of service to the district. Jenn Quevedo (physical education/health) moved over to Hanover High School. We welcomed seven new staff members: Brian Atkinson (physical education/health), Elizabeth Auch (learning specialist), Claire Groby (theater arts), Elizabeth McBain (guidance), Sarah Mills (French/Spanish), Sam Rigby (tech support), and Shannon Pogue (English). Erin Madory returned from a leave of absence to teach Spanish, and Deborah Schaner (science) is filling in for Ginger Wallis who is on leave.

Our students continue to excel academically in many state and national arenas. In mathematics, we earned a School of Merit distinction on the AMC8 exam, with two students placing in the top 5% internationally. Our Robotics teams all qualified to compete at the state championship. Our French students continued their stellar showing on the national French exam, and our students performed extremely well on the New England Common Assessments, with 81% of the students scoring in the proficient or above categories on all tests for all grade levels.

Our commitment to the fine and performing arts continues to enrich the school and local community. Play Production class put on the original *The Rest is History*, an outrageously funny look at the history of the world and social-studies projects through middle-schoolers' eyes. The spring play was Shakespeare's *Much Ado About Nothing*, and we also hosted the *Mayhem Poets*. This year, 23 students were chosen to participate in the NHMEA Northern District Music Festival; two students were chosen to participate in NH Middle Level Honors Festival.

Community outreach plays an important role in shaping our school program as well. Our Student Council led successful drives to collect food items for The Upper Valley Haven in October and also took their annual teacher appreciation cookout to Lebanon High School to serve the staff there who had suffered a tragic loss in their community. Our service group, Children Helping Children, raised a significant amount of money to support projects benefiting students in Greenwood, Mississippi, Haiti and Lwala, Kenya. Visual and living arts students brought the Empty Bowls to RMS in June, hosting a fundraising dinner with beautiful bowls and fantastic food.

We continue to enjoy a close relationship with Kendal of Hanover as our students hosted teas, honed writing skills and made friends via a structured correspondence with residents of Kendal in biweekly journal exchanges. Our eighth grade science program continues its collaborative relationship with the scientists of CRREL, monitoring our own atmospheric "buoy" to record data from the Arctic. Our sustainability program continues to grow with a very successful composting program. We welcome all to come see us in action – it is truly a vibrant learning community!

*Jim Nourse, Principal (603-643-6040)*

## Hanover High School Principal's Report

Hanover High School is a comprehensive high school serving the students of Hanover, New Hampshire and Norwich, Vermont. In 2011-12, approximately 13% of the 742 students who attended Hanover High School were public or private tuition students. US News and World Report has repeatedly selected Hanover High School as one of the top high schools in the nation.

Hanover High School is an active learning community that provides broad academic and co-curricular programs. Approximately 97% of our 2012 graduates are attending or plan to attend college. Hanover High School had fifteen National Merit Scholar Finalists during the 2011-12 school year.

As an active learning community, it is our mission to engage students' minds, hearts, and voices so that they become educated, caring, and responsible adults. We believe that students learn responsibility by being given the opportunity to exercise responsibility, that they learn decision-making by having the opportunity to make decisions, and that they make the strongest commitment to education when they are given real power. We are a democratic school where students, staff, and community members work together to make decisions governing our school.

If you would like to learn more about Hanover High School please visit our website at [www.hanoverhigh.us](http://www.hanoverhigh.us) or ask to be added to the Principal's weekly email by sending your email address to [Cathy.Niboli@dresden.us](mailto:Cathy.Niboli@dresden.us).

*Justin M. Campbell, Principal*



*Refreshments at the 6th grade Marion Cross School Concert*



## **Dresden Finance Committee**

### *Position Statement on the Proposed Dresden School District Budget for FY14 (2013-2014)*

The Dresden Finance Committee (DFC), with 8 of 12 current members present, voted 6-2 to support the proposed Dresden teachers contract. The following reasons were cited for supporting the motion: (1) Due to the lack of a teachers contract for the last two years, base salaries have not increased. The proposed base salary increase of 2% results in base salary levels that (a) are more in line with our expectations regarding net increases and (b) may result in a reduction in the “Dresden premium” relative to other top-10 schools in the state of New Hampshire. (2) The proposed contract may result in cost savings in non-salary areas. During the last two budget seasons, the Committee asked the Dresden School Board to address “total compensation” when negotiating contracts, and it did. (3) Teacher evaluation may negate step pay increases, more closely tying pay to performance. (4) The proposed contract is estimated to cost an additional \$141,385 in the first year.

The minority think that while the cost of living increase is commensurate with the CPI, the step and track levels and some benefits are greater than is appropriate or necessary to attract, retain, and reward high-quality teachers, creating an unnecessary burden on the taxpayer. The contract adds to the cost of living increase of 2% annual step increases available for teachers in their first 13 years of employment of 3% to 4.5%, potential track increases for each 15 credits of advanced education of 3% to 5%, and a 3% annual annuity match, making the expected average annual compensation package approximately 6% to 7% per year or about 20% over the three-year term of the contract.

The 3% annuity match is in addition to the required retirement contributions of 6.2% to Social Security and 14.16% to the New Hampshire Retirement System or 8.45% into the Vermont State Teachers Retirement. Dresden offers health insurance covering teachers, spouses, and children with a 20% premium co-pay and with a fairly unique zero deductible.

The DFC voted 7-1 to support the proposed Dresden Support Staff/Educational Assistants three-year contract of a 2.5% annual increase plus steps, and unanimously supported the three-year Service Personnel contract of a 1.9% annual increase plus steps.

The DFC voted 7-1 to support the proposed 2013-14 Dresden School Budget. Absent the expected increased expenses that will occur if the teachers contract, support staff/educational assistants contract, and service personnel contract are passed by the voters, the proposed base budget is basically flat compared to the 2012-13 budget, meeting our recommendation that the budget should be held flat or modestly reduced due to the projected declines in enrollment at both schools.

The minority opposed the budget because it did not fall within the DFC guidelines if the separate Dresden articles are approved. Furthermore, the continuing decline in student population needs to be given greater consideration when developing the budget.

*James Dwinell, Chair, Kristi Fenner, Vice Chair, Peter Christie  
Kevin Cotter, Michael Gerling, Heidi Postupack, Daryl Press, John Ruth  
Joshua Durst, Mary Fowler, Cheryl Lindberg, and Nathan Stearns*



## Dresden School District Proposed Revenue Report

DRESDEN SCHOOL DISTRICT Proposed Revenue Budget 2013-14 School Year		2011-12 Revised Budget	2011-12 Year End Actual	2012-13 Revised Budget	2012-13 Anticipated Year End	2013-14 Proposed Budget	\$ Chg	% Chg
<b>Local Sources</b>								
1121	District Assmt--Hanover	\$11,541,085	\$11,541,085	\$11,973,841	\$11,973,841	\$11,711,735	(\$262,106)	-2.2%
1122	District Assmt--Norwich	5,843,561	5,843,561	6,398,727	6,398,727	6,474,053	75,326	1.2%
	<b>Sub-Total</b>	<b>\$17,384,646</b>	<b>\$17,384,646</b>	<b>\$18,372,568</b>	<b>\$18,372,568</b>	<b>\$18,185,788</b>	<b>(\$186,780)</b>	<b>-1.0%</b>
<b>Tuition</b>								
1311	Parents	\$117,967	\$168,650	\$169,452	\$132,775	\$132,086	(\$37,366)	-22.1%
1311	International Tuitions (SEVIS)	52,500	0	0	0	0	0	n/a
1315	Sp Ed Excess Cost Recov	86,495	91,529	47,954	47,954	47,680	(274)	-0.6%
1321	In-State LEA	1,094,304	1,163,445	1,192,285	1,135,390	1,129,501	(62,784)	-5.3%
1321	Hanover 6th Gr Curr Yr	1,831,037	1,831,037	1,722,116	1,722,116	1,922,484	200,368	11.6%
1321	Hanover 6th Gr Prior Yr	32,870	32,870	(95,952)	(95,952)	(78,905)	17,047	-17.8%
1331	Out-of-State LEA	552,485	602,986	579,611	631,195	627,921	48,310	8.3%
	<b>Sub-Total</b>	<b>\$3,767,658</b>	<b>\$3,890,516</b>	<b>\$3,615,466</b>	<b>\$3,573,478</b>	<b>\$3,780,767</b>	<b>\$165,301</b>	<b>4.6%</b>
<b>Other Local Sources</b>								
1511	Interest Income	\$7,500	\$4,731	\$7,500	\$5,000	\$5,000	(\$2,500)	-33.3%
1710	Gate Receipts	7,000	16,989	7,000	17,000	17,000	10,000	142.9%
1740	Athletic User Fees	117,500	154,525	145,000	155,000	155,000	10,000	6.9%
1910	Rent	25,000	34,876	35,000	35,000	35,000	0	0.0%
1930	Sale of Dist Property	750	0	500	500	500	0	0.0%
1931	From Hanover Town	100,000	100,000	100,000	100,000	100,000	0	0.0%
1980	Refund of Prior Year Expense	1,750	7,705	1,500	5,000	5,000	3,500	233.3%
1990	Miscellaneous	2,000	12,263	5,000	7,500	7,500	2,500	50.0%
	<b>Sub-Total</b>	<b>\$261,500</b>	<b>\$331,088</b>	<b>\$301,500</b>	<b>\$325,000</b>	<b>\$325,000</b>	<b>\$23,500</b>	<b>7.8%</b>
<b>State Sources</b>								
3190	Other State Aid	\$0	\$8,562	\$0	\$0	\$0	\$0	n/a
3210	Building Aid--NH	570,182	570,182	543,525	545,697	518,893	(24,632)	-4.5%
3223	Voc Transportation--Vt	6,000	24,862	5,000	10,000	10,000	5,000	100.0%
3241	Voc Tuition--NH	9,000	9,892	15,000	10,000	10,000	(5,000)	-33.3%
3242	Voc Transportation--NH	250	346	250	350	350	100	40.0%
	<b>Sub-Total</b>	<b>\$585,432</b>	<b>\$613,843</b>	<b>\$563,775</b>	<b>\$566,047</b>	<b>\$539,243</b>	<b>(\$24,532)</b>	<b>-4.4%</b>
<b>Federal Sources</b>								
4xxx	Ed Jobs Fund Grant	\$50,263	\$50,262	\$0	\$0	\$0	\$0	n/a
4350	Medicaid	0	0	0	0	0	0	n/a
4710	Agriculture Grant	2,700	2,995	2,700	3,000	3,000	300	11.1%
	<b>Sub-Total</b>	<b>\$52,963</b>	<b>\$53,258</b>	<b>\$2,700</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$300</b>	<b>11.1%</b>
<b>Interfund Transfers In</b>								
5230	From Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0	n/a
	<b>Sub-Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>General Fund Revenue Total</b>		<b>\$22,052,199</b>	<b>\$22,273,351</b>	<b>\$22,856,009</b>	<b>\$22,840,093</b>	<b>\$22,833,798</b>	<b>(\$22,211)</b>	<b>-0.1%</b>
<b>from Prior Year's Fund Balance</b>		<b>\$638,852</b>	<b>\$638,852</b>	<b>\$388,695</b>	<b>\$388,695</b>	<b>\$400,000</b>	<b>\$11,305</b>	<b>2.9%</b>
<b>Total Revenues and from Fund Balance</b>		<b>\$22,691,051</b>	<b>\$22,912,203</b>	<b>\$23,244,704</b>	<b>\$23,228,788</b>	<b>\$23,233,798</b>	<b>(\$10,906)</b>	<b>-0.05%</b>

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2011-12	2011-12	2012-13	2012-13	2013-14	Budget	Budget	Budget	% Chg
2013-14	School Year		Budget	Actual	Budget	Exp'd & Enc'd	Proposed	Increase/ (Decrease)			
Func	Obj	Proposed Budget					Budget				
<i><b>DISTRICT WIDE</b></i>											
<i>Coordinator of Volunteers</i>											
1110	100	Salaries	13,414	13,615	8,765	14,024	14,024	5,259	60.0%		
1110	200	Fringe Transfer in	0	1,315	864	1,417	1,464	600	69.4%		
1110	400	Purch Prop Svcs	300	0	300	0	300	0	0.0%		
1110	500	Purch Prof & Tech Svcs	200	0	200	0	200	0	0.0%		
1110	600	Materials & Supplies	250	0	250	0	200	(50)	-20.0%		
1110	800	Dues	50	0	50	0	50	0	0.0%		
1110	900	Pmnts from Districts	(5,529)	(5,611)	0	0	(5,611)	(5,611)	n/a		
		<i>Function Total</i>	8,685	9,319	10,429	15,441	10,627	198	1.9%		
<i>Computer Technician</i>											
1120	400	Purch Prof & Tech Svcs	7,489	7,482	2,100	0	2,100	0	0.0%		
1120	600	Materials & Supplies	13,345	13,338	5,000	500	5,000	0	0.0%		
1120	700	Equipment	18,455	18,506	9,000	1,194	9,000	0	0.0%		
		<i>Function Total</i>	39,289	39,326	16,100	1,694	16,100	0	0.0%		
<i>SCHOOL BOARD SERVICES</i>											
2310	100	Salaries	12,120	12,789	12,188	2,805	12,154	(34)	-0.3%		
2310	200	Payroll Tax & Benefit	931	970	985	215	982	(3)	-0.3%		
2310	300	Purch Prof & Tech Svcs	50,000	46,655	51,000	52,972	51,000	0	0.0%		
2310	500	Other Purch Svcs	1,000	4,211	1,000	0	1,000	0	0.0%		
2310	800	Other Objects	60,300	8,132	60,300	4,869	60,300	0	0.0%		
		<i>Function Total</i>	124,351	72,756	125,473	60,861	125,436	(37)	0.0%		
<i>SUPERINTENDENT SERVICES</i>											
2320	300	Purch Prof & Tech Svcs	692,241	692,241	757,961	757,961	794,870	36,909	4.9%		
		<i>Function Total</i>	692,241	692,241	757,961	757,961	794,870	36,909	4.9%		
<i>BUILDING MAINTENANCE</i>											
2610	100	Salaries	296,467	266,990	299,664	300,298	325,393	25,729	8.6%		
2610	200	P/R Tax and Benefits	145,118	103,166	150,765	127,007	177,205	26,440	17.5%		
2610	500	Other Purch Svcs	56,560	59,556	60,000	58,900	61,089	1,089	1.8%		
2610	600	Supplies	1,045	484	1,000	406	800	(200)	-20.0%		
2610	700	Equipment	17,900	15,023	1,400	184	1,400	0	0.0%		
2610	900	Other Uses	(37,000)	(37,000)	(37,000)	0	(40,000)	(3,000)	8.1%		
		<i>Function Total</i>	480,090	408,219	475,829	486,795	525,887	50,058	10.5%		
<i>DEBT SERVICE</i>											
5100	800	Interest	1,018,616	1,018,616	1,124,713	1,124,713	1,222,889	98,176	8.7%		
5100	900	Principal	2,459,844	2,459,844	2,354,211	2,354,211	2,247,521	(106,690)	-4.5%		
		<i>Function Total</i>	3,478,460	3,478,460	3,478,924	3,478,924	3,470,410	(8,514)	-0.2%		
<b>DISTRICT WIDE TOTAL</b>			4,823,116	4,700,321	4,864,716	4,801,676	4,943,330	78,614	1.6%		

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2011-12	2011-12	2012-13	2012-13	2013-14	Budget		
2013-14	School Year	Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg	
Func	Obj	Proposed Budget							
<i>RICHMOND MIDDLE SCHOOL</i>									
<b>REGULAR INSTRUCTION</b>									
1100	110	Salaries Teacher	2,165,253	2,128,969	2,150,636	2,075,681	2,045,111	(105,525)	-4.9%
1100	112	Salaries Ed Asst	80,738	71,348	80,200	77,320	76,500	(3,700)	-4.6%
1100	114	Substitutes	30,000	37,644	30,000	3,874	30,000	0	0.0%
1100	115	Tutors & Sabbatical	16,398	9,113	32,374	0	19,976	(12,398)	-38.3%
1100	200	Payroll Tax & Benefit	794,197	707,175	834,181	674,874	772,017	(62,164)	-7.5%
1100	300	Purch Profi & Tech Svcs	4,100	3,555	8,515	140	4,515	(4,000)	-47.0%
1100	400	Purch Prop Svcs	29,255	28,839	32,430	20,348	31,330	(1,100)	-3.4%
1100	600	Supplies	62,036	54,587	64,383	24,278	70,102	5,719	8.9%
1100	700	Property	14,545	14,188	10,910	2,160	20,800	9,890	90.7%
1100	800	Other Objects	450	175	450	389	450	0	0.0%
1100	900	Other Uses	0	0	0	0	0	0	n/a
		<b>Function Total</b>	3,196,972	3,055,792	3,244,079	2,879,064	3,070,801	(173,278)	-5.3%
<b>TECHNOLOGY</b>									
1120	100	Salaries	0	0	45,147	0	47,356	2,209	4.9%
1120	200	Payroll Tax & Benefit	0	0	34,853	0	15,517	(19,336)	-55.5%
1120	400	Purch Prop Svcs	6,948	6,948	13,528	4,079	24,873	11,345	83.9%
1120	600	Supplies	6,625	6,587	11,800	6,837	14,400	2,600	22.0%
1120	700	Property	47,069	45,486	63,650	17,080	112,480	48,830	76.7%
		<b>Function Total</b>	60,642	59,021	168,978	27,996	214,626	45,648	27.0%
<b>SPECIAL EDUCATION</b>									
1200	110	Salaries--Teacher	446,404	452,182	384,847	379,947	380,280	(4,567)	-1.2%
1200	112	Salaries--Ed Asst	209,596	293,417	272,766	294,661	272,290	(476)	-0.2%
1200	115	Tutors	1,000	0	1,000	0	1,000	0	0.0%
1200	200	Payroll Tax & Benefit	348,426	381,910	354,411	405,081	432,518	78,107	22.0%
1200	300	Purch Profi & Tech Svcs	44,530	41,101	30,200	53,844	51,500	21,300	70.5%
1200	400	Purch Prop Svcs	550	0	250	0	250	0	0.0%
1200	500	Other Purch Svcs	400	155	0	0	3,000	3,000	n/a
1200	600	Supplies	4,025	3,515	3,905	328	4,891	986	25.2%
1200	700	Property	2,025	1,356	1,500	1,068	1,975	475	31.7%
		<b>Function Total</b>	1,056,956	1,173,636	1,048,879	1,134,929	1,147,704	98,825	9.4%
<b>CO-CURRICULAR</b>									
1420	100	Salaries	20,175	12,400	20,175	7,210	20,385	210	1.0%
1420	200	Payroll Tax & Benefit	1,543	1,206	1,705	653	1,722	17	1.0%
1420	300	Purch Profi & Tech Svcs	7,685	7,513	4,000	1,695	5,005	1,005	25.1%
		<b>Function Total</b>	29,403	21,120	25,880	9,558	27,112	1,232	4.8%
<b>GUIDANCE</b>									
2120	100	Salaries	159,994	159,027	159,994	128,855	131,656	(28,338)	-17.7%
2120	200	Payroll Tax & Benefit	56,106	60,831	63,771	48,092	54,809	(8,962)	-14.1%
2120	600	Supplies	600	496	600	0	600	0	0.0%
		<b>Function Total</b>	216,700	220,353	224,365	176,947	187,065	(37,300)	-16.6%
<b>HEALTH SERVICES</b>									
2134	100	Salaries	56,386	55,425	55,930	55,759	56,022	92	0.2%
2134	200	Payroll Tax & Benefit	11,691	31,380	33,396	32,795	36,025	2,629	7.9%
2134	300	Purch Profi & Tech Svcs	500	836	500	0	500	0	0.0%
2134	400	Purch Prop Svcs	180	186	180	0	105	(75)	-41.7%
2134	600	Supplies/Prof Dues	2,175	2,075	2,175	1,000	2,480	305	14.0%
2134	700	Equipment	0	0	0	0	0	0	n/a
2134	800	Dues	125	0	125	100	125	0	0.0%
		<b>Function Total</b>	71,057	89,902	92,306	89,654	95,257	2,951	3.2%

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2011-12	2011-12	2012-13	2012-13	2013-14	Budget		
2013-14	School Year	Budget	Actual	Budget	Exp'd &	Proposed	Increase/		
Func	Obj	Proposed Budget		Budget	Enc'd	Budget	(Decrease)	% Chg	
<b>CURRICULUM DEVELOPMENT</b>									
2212	300	Purch Prof & Tech Svcs	14,305	10,840	5,000	1,654	5,000	0	0.0%
		<i>Function Total</i>	14,305	10,840	5,000	1,654	5,000	0	0.0%
<b>STAFF DEVELOPMENT</b>									
2213	100	Salaries	1,500	3,958	1,500	615	1,500	0	0.0%
2213	200	P/R Tax and Benefits	77,443	76,097	85,490	33,209	88,490	3,000	3.5%
		<i>Function Total</i>	78,943	80,055	86,990	33,824	89,990	3,000	3.4%
<b>MEDIA (Library)</b>									
2221	100	Salaries	80,092	79,132	80,652	79,072	81,145	493	0.6%
2221	200	Payroll Tax & Benefit	30,944	18,013	20,734	18,567	21,683	949	4.6%
2221	400	Purch Prop Svcs	855	640	600	395	600	0	0.0%
2221	500	Other Purch Svcs	1,900	1,820	2,000	615	2,000	0	0.0%
2221	600	Supplies	29,870	29,436	26,800	14,228	25,800	(1,000)	-3.7%
2221	700	Property	2,850	3,032	5,750	2,624	5,750	0	0.0%
		<i>Function Total</i>	146,511	132,073	136,536	115,501	136,978	442	0.3%
<b>SCHOOL ADMINISTRATION</b>									
2410	100	Salaries	259,294	260,693	271,096	273,805	277,734	6,638	2.4%
2410	200	Payroll Tax & Benefit	297,042	324,444	311,517	336,707	271,793	(39,724)	-12.8%
2410	300	Purch Prof & Tech Svcs	8,340	7,597	11,845	2,317	11,850	5	0.0%
2410	400	Purch Prop Svcs	1,000	131	1,000	0	1,000	0	0.0%
2410	500	Other Purch Svcs	17,895	13,391	20,500	7,796	20,500	0	0.0%
2410	600	Supplies	3,850	2,445	3,850	882	3,850	0	0.0%
2410	800	Other Objects	800	538	800	800	800	0	0.0%
		<i>Function Total</i>	588,221	609,238	620,608	622,307	587,527	(33,081)	-5.3%
<b>BUILDING MAINTENANCE</b>									
2610	400	Purch Prop Svcs	33,040	29,477	38,950	36,742	45,850	6,900	17.7%
2610	600	Supplies	10,800	8,473	12,600	7,655	13,100	500	4.0%
2610	700	Property	1,000	285	1,000	546	2,000	1,000	100.0%
2610	800	Other Objects	10	0	50	0	0	(50)	-100.0%
		<i>Function Total</i>	44,850	38,235	52,600	44,943	60,950	8,350	15.9%
<b>CUSTODIAL SERVICES</b>									
2620	100	Salaries	207,322	204,419	207,593	198,553	211,129	3,536	1.7%
2620	200	P/R Tax and Benefits	94,105	94,110	100,457	88,713	101,664	1,207	1.2%
2620	400	Purch Prop Svcs	10,700	8,621	10,700	7,494	9,100	(1,600)	-15.0%
2620	500	Other Purch Svcs	0	0	0	0	0	0	n/a
2620	600	Supplies	110,985	83,146	106,700	78,365	93,600	(13,100)	-12.3%
2620	700	Property	1,440	938	1,600	698	4,600	3,000	187.5%
		<i>Function Total</i>	424,552	391,234	427,050	373,823	420,093	(6,957)	-1.6%
<b>GROUNDS MAINTENANCE</b>									
2630	400	Purch Prop Svcs	39,475	37,962	40,484	38,084	41,483	999	2.5%
2630	600	Supplies	500	235	500	0	500	0	0.0%
		<i>Function Total</i>	39,975	38,197	40,984	38,084	41,983	999	2.4%
<b>STUDENT TRANSPORTATION</b>									
2700	500	Other Purch Svcs	4,800	5,120	5,400	5,454	5,400	0	0.0%
		<i>Function Total</i>	4,800	5,120	5,400	5,454	5,400	0	0.0%
<b>SPECIAL ED TRANSPORTATION</b>									
2722	500	Other Purch Svcs	22,000	2,553	22,000	5,789	9,500	(12,500)	-56.8%
		<i>Function Total</i>	22,000	2,553	22,000	5,789	9,500	(12,500)	-56.8%

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2011-12	2011-12	2012-13	2012-13	2013-14	Budget	
2013-14	School Year	Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg
Func	Obj	Proposed Budget						
FIELD TRIPS								
2725	500	Other Purch Svcs	4,390	3,071	3,415	0	4,975	1,560 45.7%
<i>Function Total</i>			4,390	3,071	3,415	0	4,975	1,560 45.7%
SITE IMPROVEMENTS								
4200	400	Purch Prop Svcs	1,000	360	12,800	11,482	3,800	(9,000) -70.3%
<i>Function Total</i>			1,000	360	12,800	11,482	3,800	(9,000) -70.3%
BUILDING IMPROVEMENTS								
4600	400	Purch Prop Svcs	5,500	4,000	1,500	2,733	8,200	6,700 446.7%
<i>Function Total</i>			5,500	4,000	1,500	2,733	8,200	6,700 446.7%
INTERFUND TRANSFER OUT								
5221	0	Other Objects	10,000	14,235	15,000	18,900	15,000	0 0.0%
<i>Function Total</i>			10,000	14,235	15,000	18,900	15,000	0 0.0%
RICHMOND MIDDLE SCHOOL TOTAL			6,016,777	5,949,037	6,234,370	5,592,641	6,131,961	(102,409) -1.6%

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2011-12	2011-12	2012-13	2012-13	2013-14	Budget		
2013-14	School Year	Budget	Actual	Budget	Exp'd &	Proposed	Increase/		
Func	Obj	Proposed Budget		Budget	Enc'd	Budget	(Decrease)	% Chg	
<b>HANOVER HIGH SCHOOL</b>									
<b>REGULAR INSTRUCTION</b>									
1100	110	Salaries--Teacher	4,010,681	4,003,323	3,938,529	3,922,435	3,864,587	(73,942)	-1.9%
1100	112	Salaries--Ed Assts	238,886	241,801	237,455	239,991	195,106	(42,349)	-17.8%
1100	114	Substitutes	28,500	44,019	28,500	9,391	28,500	0	0.0%
1100	115	Tutors/Other	24,720	26,630	43,438	4,763	43,438	0	0.0%
1100	200	Payroll Tax & Benefit	1,294,557	1,401,864	1,499,936	1,403,387	1,565,742	65,806	4.4%
1100	300	Purch Profi & Tech Svcs	5,850	5,465	7,575	652	7,825	250	3.3%
1100	400	Purch Prop Svcs	54,637	35,640	53,640	35,717	65,242	11,602	21.6%
1100	500	Other Purch Svcs	1,550	1,508	1,550	0	1,550	0	0.0%
1100	600	Supplies	125,786	119,940	125,221	65,262	140,857	15,636	12.5%
1100	700	Property	31,612	30,651	18,515	11,331	32,885	14,370	77.6%
1100	800	Other Objects	4,870	5,571	14,255	1,729	14,355	100	0.7%
		<b>Function Total</b>	5,821,649	5,916,412	5,968,614	5,694,659	5,960,087	(8,527)	-0.1%
<b>TECHNOLOGY</b>									
1120	100	Salaries	0	0	45,147	0	51,594	6,447	14.3%
1120	200	Payroll Tax & Benefit	0	0	37,353	0	26,394	(10,959)	-29.3%
1120	400	Purch Prop Svcs	0	0	0	0	3,000	3,000	n/a
1120	700	Equipment	0	0	0	0	115,986	115,986	n/a
		<b>Function Total</b>	0	0	82,500	0	196,974	114,474	138.8%
<b>SPECIAL EDUCATION</b>									
1200	100	Salaries--Teachers	580,275	584,144	579,556	544,708	545,627	(33,929)	-5.9%
1200	100	Salaries--Ed Assts	357,744	334,777	352,706	306,137	288,071	(64,635)	-18.3%
1200	200	Payroll Tax & Benefit	475,115	441,540	474,168	403,993	430,282	(43,886)	-9.3%
1200	300	Purch Profi & Tech Svcs	89,758	93,529	97,090	83,028	79,700	(17,390)	-17.9%
1200	400	Purch Prop Svcs	0	0	200	0	400	200	100.0%
1200	500	Other Purch Svcs	925	508	2,245	72	5,940	3,695	164.6%
1200	600	Supplies	9,820	5,474	11,545	7,139	10,290	(1,255)	-10.9%
		<b>Function Total</b>	1,513,637	1,459,973	1,517,510	1,345,077	1,360,310	(157,200)	-10.4%
<b>ENGLISH AS A SECOND LANGUAGE</b>									
1260	100	Salaries	11,790	11,790	11,790	11,790	11,790	0	0.0%
1260	200	Payroll Tax & Benefit	4,829	3,478	5,423	2,715	5,823	400	7.4%
		<b>Function Total</b>	16,619	15,268	17,213	14,505	17,613	400	2.3%
<b>VOCATIONAL PROGRAM</b>									
1300	500	Other Purch Svcs	50,000	20,086	50,000	0	33,898	(16,102)	-32.2%
		<b>Function Total</b>	50,000	20,086	50,000	0	33,898	(16,102)	-32.2%
<b>ATHLETICS</b>									
1410	100	Salaries	313,553	324,512	331,054	211,310	353,182	22,128	6.7%
1410	200	P/R Tax and Benefits	79,604	91,669	83,710	83,653	90,479	6,769	8.1%
1410	300	Purch Profi & Tech Svcs	600	798	1,500	100	1,500	0	0.0%
1410	400	Purch Prop Svcs	139,184	144,928	136,692	127,862	154,821	18,129	13.3%
1410	500	Other Purch Svcs	2,000	2,300	2,700	2,647	3,000	300	11.1%
1410	600	Supplies	12,540	10,818	13,230	6,959	13,930	700	5.3%
1410	700	Property	23,375	28,202	25,710	7,455	33,761	8,051	31.3%
1410	800	Other Objects	4,175	4,124	4,450	3,775	4,980	530	11.9%
		<b>Function Total</b>	575,031	607,352	599,046	443,762	655,653	56,607	9.4%
<b>CO-CURRICULAR</b>									
1420	100	Salaries	48,956	48,787	49,796	24,045	55,862	6,066	12.2%
1420	200	Payroll Tax & Benefit	3,600	3,778	4,103	2,262	4,592	489	11.9%
1420	300	Purch Profi & Tech Svcs	12,590	12,590	12,590	12,590	12,970	380	3.0%
		<b>Function Total</b>	65,146	65,156	66,489	38,896	73,424	6,935	10.4%

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2011-12	2011-12	2012-13	2012-13	2013-14	Budget	
2013-14	School Year		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	% Chg
Func	Obj	Proposed Budget				Enc'd	Budget	(Decrease)	
<b>GUIDANCE</b>									
2120	100	Salaries	527,571	532,323	549,254	533,976	534,695	(14,559)	-2.7%
2120	200	Payroll Tax & Benefit	209,626	211,627	224,938	234,118	266,083	41,145	18.3%
2120	300	Purch Profi & Tech Svcs	200	200	375	0	250	(125)	-33.3%
2120	400	Purch Prop Svcs	200	180	250	250	250	0	0.0%
2120	500	Other Purch Svcs	5,495	5,029	3,904	2,194	4,225	321	8.2%
2120	600	Supplies	5,525	5,047	6,035	2,229	6,470	435	7.2%
2120	800	Other Objects	25	25	370	25	280	(90)	-24.3%
<b>Function Total</b>			748,642	754,432	785,126	772,792	812,253	27,127	3.5%
<b>HEALTH SERVICES</b>									
2134	100	Salaries	73,817	65,659	73,612	66,219	65,923	(7,689)	-10.4%
2134	200	Payroll Tax & Benefit	15,472	7,822	10,065	7,970	8,856	(1,209)	-12.0%
2134	300	Purch Profi & Tech Svcs	1,360	1,415	1,360	0	1,360	0	0.0%
2134	400	Purch Prop Svcs	150	0	100	60	175	75	75.0%
2134	600	Supplies	2,500	2,452	2,383	1,029	3,655	1,272	53.4%
2134	700	Property	0	0	0	0	0	0	n/a
2134	800	Other Objects	0	0	125	0	125	0	0.0%
<b>Function Total</b>			93,299	77,347	87,645	75,277	80,094	(7,551)	-8.6%
<b>CURRICULUM DEVELOPMENT</b>									
2212	300	Purch Profi & Tech Svcs	3,000	0	3,000	0	3,000	0	0.0%
<b>Function Total</b>			3,000	0	3,000	0	3,000	0	0.0%
<b>STAFF DEVELOPMENT</b>									
2213	100	Salaries	5,500	4,870	5,500	350	5,500	0	0.0%
2213	200	P/R Tax and Benefits	111,939	74,587	124,307	27,279	126,842	2,535	2.0%
<b>Function Total</b>			117,439	79,457	129,807	27,629	132,342	2,535	2.0%
<b>DRESDEN PLAN</b>									
2214	100	Salaries	7,245	7,064	7,245	0	7,245	0	0.0%
2214	200	Payroll Tax & Benefit	0	0	0	0	0	0	n/a
<b>Function Total</b>			7,245	7,064	7,245	0	7,245	0	0.0%
<b>MEDIA (Library)</b>									
2221	100	Salaries	131,692	128,201	128,854	131,944	129,882	1,028	0.8%
2221	200	Payroll Tax & Benefit	50,895	26,355	30,723	41,605	31,493	770	2.5%
2221	400	Purch Prop Svcs	9,710	9,607	5,500	2,343	5,000	(500)	-9.1%
2221	500	Other Purch Svcs	5,225	5,198	4,500	1,093	4,500	0	0.0%
2221	600	Supplies	51,278	50,815	50,020	28,664	49,700	(320)	-0.6%
2221	700	Property	98,351	98,797	117,766	136,636	27,250	(90,516)	-76.9%
2221	800	Other Objects	577	574	840	670	840	0	0.0%
<b>Function Total</b>			347,728	319,547	338,203	342,955	248,665	(89,538)	-26.5%
<b>SCHOOL ADMINISTRATION</b>									
2410	100	Salaries	542,674	618,732	606,684	578,984	606,097	(587)	-0.1%
2410	200	Payroll Tax & Benefit	603,218	605,790	622,932	552,549	704,454	81,522	13.1%
2410	300	Purch Profi & Tech Svcs	9,855	4,863	23,855	10,438	3,980	(19,875)	-83.3%
2410	400	Purch Prop Svcs	6,450	6,438	6,200	1,246	6,200	0	0.0%
2410	500	Other Purch Svcs	45,779	41,901	49,730	33,341	49,730	0	0.0%
2410	600	Supplies	18,755	18,575	20,160	2,957	20,160	0	0.0%
2410	700	Equipment	2,080	1,772	0	0	0	0	0.0%
2410	800	Other Objects	2,900	1,689	4,050	3,504	4,050	0	0.0%
<b>Function Total</b>			1,231,711	1,299,759	1,333,611	1,183,020	1,394,671	61,060	4.6%

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2011-12	2011-12	2012-13	2012-13	2013-14	Budget	
2013-14	School Year	Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget		Budget	Enc'd	Budget	(Decrease)	% Chg
<b>BUILDING MAINTENANCE</b>								
2610	400	Purch Prop Svcs	44,615	44,531	53,640	43,115	47,500	(6,140) -11.4%
2610	600	Supplies	15,670	14,511	20,000	15,039	18,000	(2,000) -10.0%
2610	700	Property	675	445	1,000	994	2,800	1,800 180.0%
2610	800	Other Objects	0	0	0	0	0	0 n/a
		<b>Function Total</b>	60,960	59,487	74,640	59,148	68,300	(6,340) -8.5%
<b>CUSTODIAL SERVICES</b>								
2620	100	Salaries	366,730	357,528	363,139	364,929	364,166	1,027 0.3%
2620	200	P/R Tax and Benefits	159,211	158,296	169,337	147,546	169,119	(218) -0.1%
2620	400	Purch Prop Svcs	17,000	18,167	18,500	13,290	19,000	500 2.7%
2620	500	Other Purch Svcs	300	0	300	0	0	(300) -100.0%
2620	600	Supplies	183,748	183,694	185,960	166,099	186,800	840 0.5%
2620	700	Property	2,485	2,482	2,000	0	6,200	4,200 210.0%
		<b>Function Total</b>	729,474	720,166	739,236	691,864	745,285	6,049 0.8%
<b>GROUNDS MAINTENANCE</b>								
2630	400	Purch Prop Svcs	128,100	123,267	126,963	123,963	124,963	(2,000) -1.6%
2630	600	Supplies	1,420	1,098	1,600	0	1,200	(400) -25.0%
2630	700	Property	600	(798)	600	0	600	0 0.0%
		<b>Function Total</b>	130,120	123,568	129,163	123,963	126,763	(2,400) -1.9%
<b>SPECIAL ED TRANSPORTATION</b>								
2722	500	Other Purch Svcs	0	0	0	0	0	0 n/a
		<b>Function Total</b>	0	0	0	0	0	0 n/a
<b>VOCATIONAL TRANSPORTATION</b>								
2723	500	Other Purch Svcs	19,000	18,362	19,000	20,083	19,000	0 0.0%
		<b>Function Total</b>	19,000	18,362	19,000	20,083	19,000	0 0.0%
<b>ATHLETIC TRANSPORTATION</b>								
2724	500	Other Purch Svcs	104,183	120,692	117,820	41,534	141,780	23,960 20.3%
		<b>Function Total</b>	104,183	120,692	117,820	41,534	141,780	23,960 20.3%
<b>FIELD TRIPS</b>								
2725	500	Other Purch Svcs	15,826	14,133	17,750	2,156	19,250	1,500 8.5%
		<b>Function Total</b>	15,826	14,133	17,750	2,156	19,250	1,500 8.5%
<b>SITE IMPROVEMENTS</b>								
4200	400	Purch Prop Svcs	3,405	2,585	14,700	14,672	15,000	300 2.0%
		<b>Function Total</b>	3,405	2,585	14,700	14,672	15,000	300 2.0%
<b>BUILDING IMPROVEMENTS</b>								
4600	400	Purch Prop Svcs	23,217	23,201	17,300	17,013	25,900	8,600 49.7%
		<b>Function Total</b>	23,217	23,201	17,300	17,013	25,900	8,600 49.7%
<b>INTERFUND TRANSFER OUT</b>								
5221		Other Objects	33,500	20,662	30,000	40,005	21,000	(9,000) -30.0%
		<b>Function Total</b>	33,500	20,662	30,000	40,005	21,000	(9,000) -30.0%
		<b>HIGH SCHOOL TOTAL</b>	11,710,831	11,724,709	12,145,618	10,949,009	12,158,507	(101,585) -0.8%
		<b>DISTRICT TOTAL</b>	22,550,724	22,374,066	23,244,704	21,343,326	23,233,798	(10,906) 0.0%

DRESDEN SCHOOL DISTRICT		2011-12	2011-12	2012-13	2012-13	2013-14	Budget	
2013-14	School Year	Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget		Budget	Enc'd	Budget	(Decrease)	% Chg

Other Articles to be voted:  
(NOT included in above)

Article 5: Teacher Contract:	\$ 141,385
Article 6: Support Contract:	\$ 66,648
Article 7: Service Contract:	\$ 20,185
<b>Total including all articles:</b>	<b>\$ 23,462,016</b>

0.93%



# Independent Auditor's Report – Excerpts



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board  
Dresden School District  
Hanover, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Dresden School District as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Dresden School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Dresden School District as of June 30, 2012 and the respective changes in financial position for the year then ended and the respective budgetary comparison for the general fund and the grants fund, in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 2 through 8) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 33) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Dresden School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

December 28, 2012

*Plodzik & Sanderson*  
*Professional Association*

**EXHIBIT C-1**  
**DRESDEN SCHOOL DISTRICT**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2012**

	General	Grants	Athletic Fields	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 283,561	\$ -	\$ -	\$ 92,192	\$ 375,753
Accounts receivable	36,157	-	-	17,875	54,032
Intergovernmental receivable	42,062	31,927	104,726	1,440	180,155
Interfund receivable	136,653	-	-	-	136,653
Prepaid items	18,094	-	-	-	18,094
Total assets	<u>\$ 516,527</u>	<u>\$ 31,927</u>	<u>\$ 104,726</u>	<u>\$ 111,507</u>	<u>\$ 764,687</u>
<b>LIABILITIES AND FUND BALANCES</b>					
Liabilities:					
Accounts payable	\$ 33,933	\$ -	\$ -	\$ -	\$ 33,933
Accrued salaries and benefits	21,592	-	-	-	21,592
Interfund payable	-	31,927	104,726	-	136,653
Deferred revenue	-	-	-	9,558	9,558
Total liabilities	<u>55,525</u>	<u>31,927</u>	<u>104,726</u>	<u>9,558</u>	<u>201,736</u>
Fund balances:					
Nonspendable	18,094	-	-	-	18,094
Restricted	-	-	-	19,009	19,009
Committed	56,126	-	-	-	56,126
Assigned	10,209	-	-	82,940	93,149
Unassigned	376,573	-	-	-	376,573
Total fund balances	<u>461,002</u>	<u>-</u>	<u>-</u>	<u>101,949</u>	<u>562,951</u>
Total liabilities and fund balances	<u>\$ 516,527</u>	<u>\$ 31,927</u>	<u>\$ 104,726</u>	<u>\$ 111,507</u>	<u>\$ 764,687</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-3**  
**DRESDEN SCHOOL DISTRICT**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2012**

	General	Grants	Athletic Fields	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
School district assessment	\$ 17,384,646	\$ -	\$ -	\$ -	\$ 17,384,646
Other local	4,221,604	-	-	700,401	4,922,005
State	613,844	-	104,726	2,485	721,055
Federal	53,257	220,831	-	1,524	275,612
Total revenues	<u>22,273,351</u>	<u>220,831</u>	<u>104,726</u>	<u>704,410</u>	<u>23,303,318</u>
<b>Expenditures:</b>					
<b>Current:</b>					
Instruction	12,459,580	212,083	-	176,456	12,848,119
<b>Support services:</b>					
Student	1,142,290	-	-	-	1,142,290
Instructional staff	629,249	-	-	-	629,249
General administration	72,756	-	-	-	72,756
Executive administration	692,241	-	-	-	692,241
School administration	1,911,706	-	-	-	1,911,706
Operation and maintenance of plant	1,776,432	-	-	-	1,776,432
Student transportation	163,932	-	-	-	163,932
Noninstructional services	-	-	-	540,173	540,173
<b>Debt service:</b>					
Principal	2,459,844	-	-	-	2,459,844
Interest	1,018,616	-	-	-	1,018,616
Facilities acquisition and construction	30,146	8,748	-	-	38,894
Total expenditures	<u>22,356,792</u>	<u>220,831</u>	<u>-</u>	<u>716,629</u>	<u>23,294,252</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(83,441)</u>	<u>-</u>	<u>104,726</u>	<u>(12,219)</u>	<u>9,066</u>
<b>Other financing sources (uses):</b>					
Transfers in	5,973	-	-	34,898	40,871
Transfers out	(34,898)	-	(5,973)	-	(40,871)
Total other financing sources and uses	<u>(28,925)</u>	<u>-</u>	<u>(5,973)</u>	<u>34,898</u>	<u>-</u>
Net change in fund balances	(112,366)	-	98,753	22,679	9,066
Fund balances, beginning	573,368	-	(98,753)	79,270	553,885
Fund balances, ending	<u>\$ 461,002</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 101,949</u>	<u>\$ 562,951</u>

The notes to the basic financial statements are an integral part of this statement.

**SCHEDULE 1**  
**DRESDEN SCHOOL DISTRICT**  
*Major General Fund*  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2012*

	Estimated	Actual	Variance Positive (Negative)
School district assessment:			
Current appropriation	\$ 17,384,646	\$ 17,384,646	\$ -
Other local sources:			
Tuition	3,767,658	3,890,516	122,858
Investment earnings	7,500	4,731	(2,769)
Student activities	124,500	171,514	47,014
Miscellaneous	129,500	154,843	25,343
Total from other local sources	<u>4,029,158</u>	<u>4,221,604</u>	<u>192,446</u>
State sources:			
School building aid	570,182	570,182	-
Vocational aid	15,250	35,100	19,850
Other state aid	-	8,562	8,562
Total from state sources	<u>585,432</u>	<u>613,844</u>	<u>28,412</u>
Federal sources:			
Federal forest reserve	2,700	2,995	295
Ed jobs	-	50,262	50,262
Total from federal sources	<u>2,700</u>	<u>53,257</u>	<u>50,557</u>
Other financing sources:			
Transfers in	-	5,973	5,973
Total revenues and other financing sources	22,001,936	<u>\$ 22,279,324</u>	<u>\$ 277,388</u>
Use of fund balance to reduce school district assessment	498,525		
Total revenues, other financing sources, and use of fund balance	<u>\$ 22,500,461</u>		

**SCHEDULE 2**  
**DRESDEN SCHOOL DISTRICT**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended June 30, 2012**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
Instruction:					
Regular programs	\$ 14,742	\$ 7,014,017	\$ 9,096,936	\$ 1,759	\$ (2,069,936)
Special programs	53	1,703,669	2,648,931	-	(945,209)
Vocational programs	-	50,000	20,086	-	29,914
Other	-	587,223	693,627	-	(106,404)
Total instruction	<u>14,795</u>	<u>9,354,909</u>	<u>12,459,580</u>	<u>1,759</u>	<u>(3,091,635)</u>
Support services:					
Student	150	835,488	1,142,290	-	(306,652)
Instructional staff	-	625,745	629,249	-	(3,504)
General administration	-	123,420	72,756	-	50,664
Executive administration	-	692,241	692,241	-	-
School administration	-	5,636,536	1,911,706	800	3,724,030
Operation and maintenance of plant	4,006	1,516,269	1,775,952	3,650	(259,327)
Student transportation	-	175,693	163,932	-	11,761
Total support services	<u>4,156</u>	<u>9,605,392</u>	<u>6,388,126</u>	<u>4,450</u>	<u>3,216,972</u>
Debt service:					
Principal of long-term debt	-	2,459,844	2,459,844	-	-
Interest on long-term debt	-	1,018,616	1,018,616	-	-
Total debt service	<u>-</u>	<u>3,478,460</u>	<u>3,478,460</u>	<u>-</u>	<u>-</u>
Facilities acquisition and construction	<u>4,000</u>	<u>18,200</u>	<u>30,146</u>	<u>4,000</u>	<u>(11,946)</u>
Other financing uses:					
Transfers out	<u>-</u>	<u>43,500</u>	<u>34,898</u>	<u>-</u>	<u>8,602</u>
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 22,951</u>	<u>\$ 22,500,461</u>	<u>\$ 22,391,210</u>	<u>\$ 10,209</u>	<u>\$ 121,993</u>

*SCHEDULE 3*  
**DRESDEN SCHOOL DISTRICT**  
*Major General Fund*  
*Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2012*

Unassigned fund balance, beginning		\$ 452,360
Changes:		
Unassigned fund balance used to reduce school district assessment		(498,525)
2011-2012 Budget summary:		
Revenue surplus (Schedule 1)	\$ 277,388	
Unexpended balance of appropriations (Schedule 2)	<u>121,993</u>	
2011-2012 Budget surplus		399,381
Decrease in nonspendable fund balance		<u>23,357</u>
Unassigned fund balance, ending		<u><u>\$ 376,573</u></u>

**Hanover High School  
Class of 2012**

- |                           |                          |                            |
|---------------------------|--------------------------|----------------------------|
| Alberta, Daniel A.        | Connolly, Elias R.       | • Gautier, Kathryn T.*     |
| Alongi, Meredith Michael  | • Copeland, Natalie E.   | Geason, Matthew J.         |
| Amdahl, Lola L.           | Cyrus, Elijah M.         | • Gladstone, Jaden I.      |
| Ashton, Miriam C.**       | D'Orsi, Katherine        | Gofer, Sergey              |
| Austin-Washburn, David    | • Dade, Annie E.**       | • Gordon, Connor S.        |
| Avery, Christian Lee      | Dai, Beichen*            | • Gorham, Eleanor R.       |
| Ballou, Nicholas B.       | Daley, Lillian R.*       | Gorman, Daniel E.*         |
| • Bando-Hess, Charles J.* | • DeMara, Marielle       | Gougelet, Jonathan G.      |
| Barlowe, Anna T.*         | Desaulniers, David G.    | Graver, Nicolas R.         |
| Behrens, Emma A.**        | Dewhirst, Madison E.**   | Grose, Hayley A.           |
| Bentivoglio, Micaela C.   | • Dinulos, Michael James | Gross, Lindsay B.          |
| Bernold, Nicholas A.*     | Donnelly, Shawna Ann     | • Gurwitt, Sonya V.*       |
| Best, Charlotte           | • Donohue, Erin C.       | • Haedrich, Caitlin E.*    |
| Blatchford, Sara C.**     | Dow, Matthew D.          | • Hardy, Spencer P.        |
| Borowy, Caroline M.       | • Dufty, Elijah O.       | Harris, Sydney L.          |
| • Bozuwa, Alexandra       | Dwyer, Kevin E.          | Harvard, James A.          |
| • Brigham, Ryan D.        | Elliott, Carolyn Sarah   | Harvey, Bridget E.         |
| Brinck-Johnsen, Annelise  | • Emerson, Shepard L.**  | Harwick, Christopher K.    |
| Brisson-Trezise, Gabriel  | • Emerson, Suzanne B.**  | • Helble, Michaela D.*     |
| • Brown, Andrew S.        | Evangelos, Jacob N.      | Henry, Taylor C.           |
| Brown, Krista K.          | • Fariel, Isaiah Joseph  | Hernandez, Daniel*         |
| Burnham, Emma**           | Fenner, Robert W.        | • Herrmann-Stanzel, Roland |
| • Cadow, Charlotte N.     | Finlayson, Rachel E.     | Hill, Madison A.**         |
| • Calloway, Catherine     | Flickinger, Cole Hudson  | Hill, Tessa J.             |
| Candido, Luke Patrick     | Forward, Megan           | Hoh, Lauren E.**           |
| Cantlin, Anthony M.       | • Foster, Bethlehem E.   | Holbrook, Eben Francis     |
| Celaya, Pedro M.          | Frawley, Taylor          | Hunt, Kenyon R.            |
| Churchill, Shawn L.       | Friets, Meryl J.         | Jarecki, Matthew Ian       |
| Clerkin, Samantha Tate    | • Frishtick, Jennie A.*  | • Jiang, Amy               |
| Collison, Caroline J.     | Garfield, Allison        | Johansen, Christian        |

**Hanover High School  
Class of 2012**

- Kaplan, Ella S.
- Kazal, Frances
- Keats, Eleanor Sage
- Kelliher, Kristen Mary
- Ketcham, Suzanne M.
- Knights, Carly A.
- Kono, Julia Y.L.
- Kornfeld, Jacob N.
- Krass, Alexander B.
- Kunz, Kestrel A.
- LeBaron-Brien, Britt A.
- Leighton, Jonathan R.
- Lipfert, Clara L.
- Linehan, Lucia G.
- Liu, Cynthia\*
- Louis, Brandon S.
- Lyons, Hannah B.\*\*
- Ma, Sun Ho
- Mabey, Parker
- Mackintosh, Adelaide C.
- Madan, Eve
- Makarova, Anastasiya
- Margolis, Rachel J.\*
- Marshall, Olivia Danielle
- McCarthy, Alison M.\*
- McLaughry, Paige E.
- McPeek, Curtis L.
- Merguerian, Alexis N.\*\*
- Mobilia, Allison H.
- Mobilia, John David
- Murdza, James A.
- Muller, Emily Oaksford
- Murphy, Joshua B.
- Ness, Dylan B.\*\*
- Nolan, Clancy V.
- Noordsy, John Paul Leo
- O'Donnell, Nicholas L.\*\*
- O'Leary, Connor M.
- Parker, Emma
- Patton, Grace
- Perez, Nicole E.
- Pilchman, Kelsey E.\*\*
- Piontek, Emma Lynn
- Platts, John
- Polli, Christian Hale
- Randall, Jake Hunter
- Rebman III, Richard P.\*\*
- Rottersman, Alice R.\*
- Sargent, Charlotte B.
- Schon, Connor D.
- Schuchman, Hudson Y.
- Shapiro, Samuel
- Shubitidze, Tornike
- Shworak, Jocelyn E.
- Siegel, Ariel K.
- Skinner, Lucy E.\*
- Slater, Lauren Beatrice
- Smart, William Foster
- Smith, Madeleine E.
- Smith, Robin\*\*
- Stallmann, Benjamin
- Steesy, Dmitry Roderick
- Stein, Hannah V.
- Stern, Beatrice Hattie
- Stragnell, Gregory
- Taenzer, Marlou S.
- Thadani, Michael C.
- Thomas, Reigan Marie
- Thompson, Luke W.
- Tischbein, Carl R.
- Umland, Charles B.
- Wallace, John F.
- Wallis, Bryce S.
- Washington, James E.
- Waters, Emma C.\*
- Watkins, Forrest
- Watson, Caroline
- Webb-Gordon, Annalisa
- Whitfield, Mariah
- Whittington, Miriam L.
- Winslow, Kamille A.\*\*
- Wolter, Christian B.
- Wood, Matthew T.
- Woods, Alexander G.\*\*

\* *Magna cum Laude*

\*\* *Maxima cum Laude*

• Norwich resident





*Eleanor Van Aalst's winning entry from the statewide fire safety poster contest that was held during Fire Prevention Month. It has been published as the January artwork in the 22<sup>nd</sup> Annual Vermont Fire Safety Calendar - 2013.*

## Telephone Contacts

Emergency Only: Ambulance, Fire, Police .....	911
Non-emergency	
Ambulance .....	(603) 643-4123
Fire .....	649-1133
Police .....	649-1460
Game Warden .....	(802) 234-9933
Town Garage .....	649-2209
Web Page .....	www.norwich.vt.us

## Office Hours / Contacts

Finance Office, 8:30am to 4:30pm M-F .....	649-1419 ext. 105
Fire District, 8:30am to 4:00pm M-F (appt. recommended) .....	649-3474
Listers, 8-11am Mon.; 8:00am to 12pm Tues.-Friday. ....	649-1419 ext. 110
Norwich Public Library .....	649-1184
1 to 8pm Mon.; 10am to 5:30pm Tues., Wed. and Fri.	
10am to 8pm Thurs.; 10am to 3pm Sat.	
Public Works .....	649-2209
Recreation Director .....	649-1419 ext. 109
Town Clerk, 8:30am to 4:30pm M-F .....	649-1419 ext. 103
Town Manager .....	649-1419 ext. 102
Manager Assistant .....	649-1419 ext 101
8:30am to 4:30pm M-F	
Town Treasurer, by appointment .....	649-1678
Transfer Station & Recycling Center, 8am to 4:45pm Wed. and Sat. ....	649-1192
Planning Director/Zoning Admin., 8:30am to 4:30pm M-F ....	649-1419 ext. 107

## Meeting Schedules

(at Tracy Hall unless otherwise noted. Please note that meeting dates and times may change.)

Conservation Commission .....	3rd Tuesday at 7:00pm
Development Review Board .....	1st and 3rd Thursday at 7:00pm
Dresden School Board (at Hanover High School Library) .	4th Tuesday at 7:00pm
Energy Committee .....	3rd Thursday at 7:00pm
Finance Committee .....	2nd Tuesday at 5:00pm
Fire Department Training (at Fire Department) ...	2nd Monday at 6:30pm
Drill Night .....	3rd Monday at 6:30pm
FAST Squad Training .....	1st Monday at 6:30pm
Land Management Council .....	3rd Wednesday at 6:30pm
Norwich School Board (at Marion Cross School Library) .	1st Wednesday at 7:00pm
Norwich Public Library Board of Trustees (at Library) .	3rd Thursday at 7:00pm
Planning Commission .....	2nd and 4th Thursday at 7:00pm
Prudential Committee/Fire District .....	3rd Monday at 5:30pm
Recreation Council .....	2nd Wednesday at 7:00pm
Selectboard .....	2nd and 4th Wednesday at 6:30pm
Trails Committee (at Norwich Historical Society) .	1st Wednesday at 7:00pm
Upper Valley Trails Alliance .....	last Wednesday at 6:00pm

## **General Information**

**Access from Highways:** A written permit is required for any new or changed access from a property to a state- or Town road. A permit is also required if the use of a private road is changed, e.g., logging road changed to a residential driveway. Permit applications are available from the Town Clerk or Zoning office and should be submitted to the Norwich Zoning Administrator.

**Zoning and Building Permits:** No building construction or land development may commence, and no land or structure may be devoted to a new or changed use within the Town without a permit issued by the Norwich Zoning Administrator. Any business carried on within the home requires either a Home Occupation Permit or a conditional-use approval by the Development Review Board (DRB). All subdivisions require approval from the DRB.

**On-site Sewage Disposal Systems:** New or replacement sewage disposal systems require a wastewater permit issued by the Vermont Department of Environmental Conservation (802-885-8855). Construction, modification or expansion of any structure requiring a new or expanded sewage disposal system may not commence until a wastewater permit has been issued. Repairs or modifications to existing sewage disposal systems may also require a state permit.

**Solid Waste Disposal:** Use of the Town Transfer Station and Recycling Center is limited to Norwich residents. The annual windshield sticker, which costs \$15, may be obtained at the Town Clerk's office. You pay a per-bag fee for all trash that cannot be recycled. Fees are \$3.50 per ticket purchased at the Transfer Station and \$30 for a card of 10 purchased at the Town Clerk's office.

Permits for the landfill in Hartford, Vermont, are available at the Town Clerk's office, together with the rules and coupons necessary for payment. Coupons cost \$4 each, \$40 for a card of 10, and windshield stickers cost \$20.

**Pet Licenses:** All dogs and wolf hybrids must be licensed annually on or before April 1 of each year. A current rabies vaccination certificate must be presented before an animal can be licensed. Regular license fees are \$8 for a neutered male or spayed female, \$12 for others. A statutory fine of one-half of the license fee will be charged for dogs licensed after April 1.

Copies of all ordinances are available or on file at the Town Clerk's office.

*The Norwich Town Manager and Selectboard thank John Aubin, Carol Edwards, Nancy Kramer, Jean Laue, Douglas Lufkin, Bonnie Munday, and Roberta Robinson for their contributions to the preparation of this Town Report.*

Town of Norwich  
PO Box 376  
Norwich, VT 05055

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**Dresden District Meeting**  
7pm Thursday, February 28, 2013  
Richmond Middle School Gymnasium

**Norwich Town Meeting**  
7pm Monday, March 4, 2013  
Tracy Hall

**Voting Hours**  
7am to 7pm Tuesday, March 5, 2013  
Tracy Hall

*Please bring this report with you to Town Meeting. You may recycle your report  
at the Town Clerk's Office and at the Norwich Transfer Station*