

Norwich Selectboard

Regular Meeting – March 13, 2024 – 6:30 p.m.

Participation: Hybrid In Person & ZOOM & JAM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after recognized by Chair)

NOTE: To be admitted to Zoom, you must display a First and Last Name

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Adoption of Norwich Selectboard Rules of Procedure - Discussion/Motion
3. Chair's Report
4. Public Comments for Items not on the Agenda – Discussion
5. Adoption of the Local Emergency Management Plan (LEMP)
6. Interview Applicants for Planning Commission - Discussion/Motion
7. Goals for the Selectboard - Discussion (limited to 45 minutes)
8. Goals for the Town Manager - Discussion (limited to 45 minutes) - Executive Session?
9. Approval of Minutes – February 28, 2024 – Discussion/Motion
10. Cure Open Meeting Law Violation - Discussion/Motion
11. Approval of AP Warrant(s) – Discussion/Motion
12. Receipt of Correspondence – Review/Discussion
13. Wage/Compensation Study - Discussion
14. Town Manager's Report – Discussion
15. Naming of Town Parcel
16. Committee and Department Head Reports - Review/Discussion/Motion
17. Adjournment - Motion

Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	3/27/24	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business	
Wednesday	4/10/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business	
Wednesday	4/24/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business	

Ongoing and future work

Town Manager's Office

- Personnel Policies – requested completion by March 2024
- H.R. structure, ID nature of assistance, scope/purpose
- Compensation Study – in progress
- Tracy Hall Study – in progress
- Energy Audit – completed – awaiting results
- On-going hiring and interviews for open positions

Selectboard

- Selectboard Goals
- Town Manager Goals
- Committee Appointments
- Develop Charge for Green Procurement Team
- Review and Update Policies
- Tracy Hall Planning
- Updates to Condrey Report
- Walkability Corridor
- Update Fee Schedule
- Update & Adopt Capital Plan
- Website Improvements – New Software?
- Handbook for Committees, Commissions & Boards
- Committees: coordination with overall town priorities
- Town Manager Evaluation
- FY26 Budget Planning