

Norwich Selectboard

Regular Meeting – March 27, 2024 – 6:30 p.m.

Participation: Hybrid In Person & ZOOM & JAM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after recognized by Chair)

NOTE: To be admitted to Zoom, you must display a First and Last Name

Welcome & Introductions

1. Agenda – Discussion/Motion
2. Chair’s Report
3. Public Comments for Items not on the Agenda – Discussion
4. Olcott Road Bridge Replacement - Discussion/Possible Motion
5. Fire Department Requests for Funds #25 and #26 - Discussion/Motion(s)
6. Fire Hydrant Rental Invoice - Discussion/Possible Motion
7. GovHR Compensation Study Presentation @ 6:45pm - Discussion (45 min max)/Possible Motion
8. Town Manager’s Compensation Recommendations – Discussion(30 min max)/Possible Motion
9. VCDP Planning Grant Resolution - Discussion/Motion(s)
10. Community Collaborative - Letter of Support for VHCB grant - Discussion/Motion
11. Goals for the Selectboard - Discussion (20 minutes max)/Possible Motion
12. Goals for the Town Manager - Discussion (20 minutes max)/Possible Motion
13. Approval of Minutes – February 28, March 6 and March 13, 2024 – Discussion/Motion
14. Approval of AP Warrant(s) – Discussion/Motion
15. Receipt of Correspondence – Review/Discussion
16. TRORC Contract extension for services of Kyle Katz - Discussion/Motion
17. Norwich Inn Liquor License - Discussion/Motion
18. Town Manager’s Report – Discussion
19. Committee and Department Head Reports - Review/Discussion/Motion
20. Adjournment – Motion

Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	4/10/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business;	March committee appointments
Wednesday	4/24/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business	April committee appointments

Ongoing and future work

Town Manager’s Office

- Personnel Policies – requested completion by March 2024
- H.R. structure, ID nature of assistance, scope/purpose
- Compensation Study – in progress
- Tracy Hall Study – in progress
- Energy Audit – completed – awaiting results
- On-going hiring and interviews for open positions

Selectboard

- Selectboard Goals
- Town Manager Goals
- Committee Appointments
- Develop Charge for Green Procurement Team
- Review and Update Policies
- Tracy Hall Planning
- Updates to Condrey Report
- Walkability Corridor
- Update Fee Schedule
- Update & Adopt Capital Plan
- Website Improvements – New Software?
- Handbook for Committees, Commissions & Boards
- Committees: coordination with overall town priorities
- Town Manager Evaluation
- FY26 Budget Planning