

Norwich Selectboard
 Regular Meeting – February 28, 2024 – 6:30 p.m.
Participation: Hybrid In Person & ZOOM & JAM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
 US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after recognized by Chair)

Welcome

1. Agenda..... Motion required.

Public Comments for Items not on the Agenda.

Correspondence, AP Warrant, Minutes – SB considers each category.

- 3. Minutes of January 20 and 24, and February 14, 2024.....Motion(s) anticipated.
- 4. AP Warrant(s).....Motion(s) anticipated.

Action Items for motions Continued – Introduction by the chair on items being decided, any related correspondence, public comment, SB discussion, SB action.

- 5. Preferred Siting Letter Lamperti-Eanet at 557 New Boston RDMotion(s) possible.
- 6. Commission appointments.....Motion(s) possible.
- 7. Preparation of Selectboard Town Meeting Presentation.....Motion(s) possible.
- 8. Norwich Inn Liquor License.....Motion(s) possible.
- 9. Collective Bargaining Union Contract, possible Executive Session pursuant to 1 V.S.A. § 313(a)(1)(B) to discuss labor relation agreements with employees and/or 1 V.S.A. § 313(a)(1)(A) to discuss contract issuesMotion(s) anticipated.
- 10. Review and discussion of financial implications for non-bargaining and bargaining employees Motion(s) possible.
- 11. Update on Listers, Executive Session pursuant to 1 V.S.A. § 313(a)(1)(F) to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body.....Motion(s) possible.

Informational Items – Important information for which there will be no immediate action.

- Selectboard Handbook in progress
- Town Manager Report
- Financial Reports

Reports Submitted -- Reports from appointed committees, departments, or other town-related entities submitted without comment or request for agenda time. The chair will identify such reports for the record, and the SB may or may not determine action is necessary.

- Fire Department

Discussion Items – Issues being framed for future action.

- Town Clerk Q4 Clerk’s Report – October to December 2023
- Naming of town parcel.
- Town Manager Reports Discussion tabled from 02/14/2024 as related to Selectboard and Town Manager process for determining Town Manager Goals and Performance Objectives, Priorities, and Review Process and Timeline.

Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Notes
Monday	3/4/2024	Town Informational Meeting in Tracy Hall & JAM	7:00 p.m. Town Informational Meeting Presentations	
Tuesday	3/5/2024	Voting in Tracy Hall Auditorium	7:00 a.m. to 7:00 p.m. Town and School Elections	
Wednesday	3/13/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard post-election organization and business	
Wednesday	3/27/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Selectboard business	

Ongoing and future work

- **Town Manager’s Office**
 - Personnel Policies – work in progress
 - H.R. structure, ID nature of assistance, scope/purpose – work in progress
 - Compensation Study – in progress
 - Tracy Hall Study – in progress
 - Energy Study – expected imminently
 - On-going hiring and interviews for open positions
 - Budget preparation for FY 25 – complete
 - Town Report – copy complete for publication
 - Personnel Policies
- **Selectboard**
 - Preparation for informational meeting prior to Town voting – in progress
 - Handbook for Committees, Boards, Commissions – in progress
 - Committees: coordination with overall town priorities – beginning soon
 - Financial Policies & Procedures – on-going reviews.

Adjournment