

Agenda

Norwich Historic Preservation Commission

Friday, January 19, 2024, at 8:30 a.m.

Hybrid Meeting

Meeting in person at the Norwich Historical Society and via the link below

Topic: Historic Preservation Commission

Time: Jan 19, 2024 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86354114539>

Meeting ID: 863 5411 4539

888 475 4499 US Toll-free

1. Approve the agenda
2. Public Comment
3. Review the draft minutes of the November 16, 2023, meeting
4. Updates and further discussion about:
 - a. CLG grant application in coordination with the Norwich Community Collaborative
 - b. Jones Circle publicity
 - c. Jones Circle National Register Nomination
 - d. Commission vacancies
 - e. Programs to further historic preservation
 - f. Working with the Energy Committee and Planning Commission
5. Other business
6. Set date and time for our next meeting
7. Adjourn

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Thursday, November 16th, 2023, 8:30 a.m. Meeting

Meeting was hybrid (in person at the Norwich Historical Society (“NHS”)/via Zoom)

Commissioners Present: Jess Phelps, Phil Zea, Maggie Boone, Linda Cook, and Nancy Osgood, chair

Also present: Sarah Rooker (NHS)

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Phil Zea moved to approve the agenda; Maggie Boone seconded the motion. The motion to approve the agenda passed (5-0).

2. Public Comment

There was no public comment.

3. Review and Approval of the Minutes of the September 28, 2023 Meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

4. Discuss Applying for a 2024 CLG Grant

The Commission discussed a potential 2024 CLG grant application to support the Norwich Community Collaborative Inc.’s (“NCC”) restoration of the historic Grange building.

Nancy Osgood made the following motion:

To submit, in coordination with the NCC, an application to the Vermont Division of Historic Preservation for a CLG grant, to cover the cost of preparing architectural drawings related to the building’s rehabilitation.

Phil Zea seconded. Nancy Osgood, Phil Zea, and Linda Cook voted in favor of the motion, which passed (3-0); while Jess Phelps and Maggie Boone recused themselves and abstained from the vote because of their involvement with the NCC.

Nancy will submit a letter to the Selectboard to obtain their approval for the Town Manager to sign off on the grant submission and will plan on attending the November 21st Selectboard meeting to answer any questions about the grant application.

5. Other Business

- The NHPC discussed the next steps on publicity for the Jones Circle National Register project and will reach out about a potential *Norwich Times* article on same. Work continues on the nomination and the Commission discussed next steps on ensuring we are complying with our volunteer obligations.
- Nancy Osgood had a few corrections to the NHPC website which will be made to make sure the links are working.
- The NHPC will plan to connect with the Energy Commission and Planning Commission next year to advance shared goals.
- The NHPC continues to need additional commissioners.

6. Next Meeting

The group selected **Friday, January 19th at 8:30 a.m.** as its next meeting date/time at the NHS.

7. Adjourn

Maggie Boone moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 9:15 a.m.

Prepared by Jess Phelps, Clerk