

## **NORWICH HISTORIC PRESERVATION COMMISSION**

### **Minutes of the Thursday, November 16th, 2023, 8:30 a.m. Meeting**

*Meeting was hybrid (in person at the Norwich Historical Society (“NHS”)/via Zoom)*

Commissioners Present: Jess Phelps, Phil Zea, Maggie Boone, Linda Cook, and Nancy Osgood, chair

Also present: Sarah Rooker (NHS)

### **NORWICH HISTORIC PRESERVATION COMMISSION MINUTES**

#### **1. Approve Agenda**

Phil Zea moved to approve the agenda; Maggie Boone seconded the motion. The motion to approve the agenda passed (5-0).

#### **2. Public Comment**

There was no public comment.

#### **3. Review and Approval of the Minutes of the September 28, 2023 Meeting**

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

#### **4. Discuss Applying for a 2024 CLG Grant**

The Commission discussed a potential 2024 CLG grant application to support the Norwich Community Collaborative Inc.’s (“NCC”) restoration of the historic Grange building.

Nancy Osgood made the following motion:

*To submit, in coordination with the NCC, an application to the Vermont Division of Historic Preservation for a CLG grant, to cover the cost of preparing architectural drawings related to the building’s rehabilitation.*

Phil Zea seconded. Nancy Osgood, Phil Zea, and Linda Cook voted in favor of the motion, which passed (3-0); while Jess Phelps and Maggie Boone recused themselves and abstained from the vote because of their involvement with the NCC.

Nancy will submit a letter to the Selectboard to obtain their approval for the Town Manager to sign off on the grant submission and will plan on attending the November 21<sup>st</sup> Selectboard meeting to answer any questions about the grant application.

5. Other Business

- The NHPC discussed the next steps on publicity for the Jones Circle National Register project and will reach out about a potential *Norwich Times* article on same. Work continues on the nomination and the Commission discussed next steps on ensuring we are complying with our volunteer obligations.
- Nancy Osgood had a few corrections to the NHPC website which will be made to make sure the links are working.
- The NHPC will plan to connect with the Energy Committee and Planning Commission next year to advance shared goals.
- The NHPC continues to need additional commissioners.

6. Next Meeting

The group selected **Friday, January 19th at 8:30 a.m.** as its next meeting date/time at the NHS.

7. Adjourn

Maggie Boone moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 9:15 a.m.

Prepared by Jess Phelps, Clerk