

**TOWN OF NORWICH  
DEVELOPMENT REVIEW BOARD  
Draft Minutes  
Thursday, January 18, 2024  
Tracy Hall**

**Members present:** Patrick Bradley (chair), Linda Gray, Don McCabe, Emily Myers, Alec Orenstein, Sue Pitiger, Matthew Stuart

**Alternates present:** none

**Members absent:** none

**Staff:** Kyle Katz, Interim Zoning Administrator

**Minute Taker:** Linda Gray

**Public:** None

- 1. Call to Order:** by Chair Bradley at 7:03 pm. Roll call of Board members.
- 2. Approve Agenda:** Pitiger moved, Stuart seconded a motion to approve the agenda. Motion carried unanimously.
- 3. Minutes:** Pitiger moved, Stuart seconded a motion to approve the September 21, 2023 minutes, with a spelling correction for Alec Orenstein ("Alec" instead of "Alex"). Motion carried unanimously, with Gray abstaining because she had not been present.
- 4. Public Comment:** none.
- 5. Announcements and Correspondence:** Chair Bradley acknowledged the town's tremendous loss with the death of Jack Candon in early December. Pitiger proposed that the DRB send a card to Jack's family to convey our sympathy and our appreciation of Jack; all agreed, and Pitiger will follow up.

## **6. Boundary Line Adjustment:**

- a. 62BLA23: Transfer 3+/- Acres from 255 Bradley Hill RD (Developed) Valtin and Cox Revocable Trust, landowner, Map #11-037.000 to 00 Bradley Hill RD (Undeveloped) Alison E. Valtin and Steven C. Erwin, landowners, Map #11-037.100 and transfer 3+/- Acres from 00 Bradley Hill RD, Map #11-037.100 to 255 Bradley Hill RD, #11-037.000.

Gray moved, Pitiger seconded a motion that #62BLA23 meets the criteria in Section 2.1(D)(1) and therefore the Zoning Administrator may approve the filing with the Town of a final plat of the Boundary Line Adjustment. Motion carried unanimously.

**7. Other Business:** Chair Bradley discussed next steps for filling the Alternate position left vacant by Jack Candon's death; the DRB will await posting of the opening by the Town Manager's office.

**8. Meeting Adjournment:** Pitiger moved, Stuart seconded a motion to adjourn. Motion carried unanimously; meeting adjourned at 7:19 pm.

Respectfully submitted,  
Linda Gray

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